

POLICY ADDRESSING PLANNING COMMISSION MEMBERS AND REMOVAL PROCESSES:

The Municipalities Planning Code (**MPC**) states that municipal planning commissions must be comprised of at least three but no more than nine members and those Planning Commission members must reside in the municipality they represent.

The term of a planning commission member is four years. If a planning commission member resigns or is removed from their appointment prior to the end of their term, any person appointed to fill the vacancy would serve out the remainder of the unexpired term.

APPOINTMENT TO THE PLANNING COMMISSION:

When a vacancy exists on a planning commission, municipal residents are provided with the opportunity to apply for appointment to the Commission after such vacancy has been advertised. Applications vary by municipality but typically serve to provide the governing body with some background on the applicants, including their skills and interests in serving the community. Interested candidates are encouraged to attend Planning Commission meetings, as well as Town Council meetings, to introduce themselves and answer any questions about their qualifications. Prospective candidates will interview with a panel consisting of members of the Planning Commission. Successful candidates will be recommended to the Admin Finance Committee for review. Town Council will make the final decision on which candidate best fits the vacancy needs.

REMOVAL FROM THE PLANNING COMMISSION:

Any member of a Planning Commission once qualified and appointed may be removed from office for malfeasance, (committing an unlawful act in office) misfeasance (committing a lawful act in an unlawful manner in office) or nonfeasance (failure to perform the duties of the office) or for other just cause by a majority vote of the governing body. That member shall receive 15 days' advance notice of the intent to take such a vote. A hearing shall be held in connection with the vote if the member shall request it in writing. Any appointment to fill a vacancy created by removal shall be only for the unexpired term.

(Effective 10/14/19)