

**TOWN OF
BLOOMSBURG**

JOB DESCRIPTION

Department of Public Works

Operator/ Laborer

DEFINITION:

Under the direction of the Director of Public Works, performs a variety of semi-skilled and skilled work in the operation of light, medium and heavy equipment and light to heavy duty trucks. Performs a variety of semi-skilled and skilled duties related to construction and maintenance of Town roads and other Town facilities.

TYPICAL JOB DUTIES:

1. Operates single axle dump trucks, dual axle dump trucks with automatic and manual transmissions, loaders, roller and compactors, tractors, sweepers, snowplows and salters, forklifts, and backhoes.
2. Performs required manual labor in construction and maintenance projects; checks and services assigned equipment. Performs routine maintenance and minor emergency repairs, reports complex mechanical problems for shop repairs.
3. Assists in loading and unloading of trucks, laying of pipe, using air tools and jackhammers, and other hand tools related to job.
4. Observes safety procedures and understands hazards related to construction, maintenance and equipment operation.
5. Performs others duties as directed

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

1. Must possess a valid Pennsylvania Commercial Driver's License with at least a Class B certification or obtain such licensure within the six-month probationary period.
2. Must be generally available and respond to emergency "call outs" at any time of day, year-round, regardless of weather conditions.
3. Considerable knowledge of equipment operations and construction and maintenance procedures.
4. Skill in operation of assigned equipment.
5. Ability to follow verbal and written instructions. Ability to establish effective working relationships with other employees and general public.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand, walk and talk or hear, and work in confined spaces. The employee is regularly required to sit, climb or balance; stoop, kneel, crouch or crawl.
2. The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision. Distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable

accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. While performing the duties of this job, the employee regularly works outside in all weather conditions. The employee regularly works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.
2. The noise level of the work environment is usually loud.

MINIMUM EXPERIENCE AND TRAINING:

Two years of experience as a public works employee in another municipality or four years in construction as an equipment operator/laborer or any equivalent combination of education and experience; or any equivalent combination of experience and training.

Possession of a valid Pennsylvania Commercial Driver's License and shall be required to obtain at least a Class B or higher within six-month probationary period.