

**Planning Commission Meeting Minutes**  
**Thursday, August 20, 2020, 6:30 p.m.**  
**Via Zoom**

Chairman, Rick Bogar, called the meeting to order at 6:30 p.m. In attendance were Commission members Ed Sabo, Bonnie Crawford, and Steven Boughter. Also, in attendance were Code Enforcement Officer Kyle Bauman, Director of Code Enforcement Ken Roberts, Town Manager Lisa Dooley, Chris Watts, Eric Ness, and Jeremy Hummel. Absent were Michael Mertz, Carey Howell, and John Thomas.

On a motion by E. Sabo, seconded by B. Crawford, and voted on unanimously, the minutes from the July 16, 2020 meeting were approved.

**Parking Lot Expansion for Columbia County Prison – Land Development**  
**Submission Date: 7/1/2020 Ninety Day Deadline: 9/29/2020**  
**Deadline for Action – Planning Commission by: 9/17/2020 – Council 9/21/2020**

The current land use for this project is an existing residential building, which will be demolished. The use will be parking for the County prison. The stormwater will connect to the exiting conveyance system in place, on site at the County Prison before leaving the site. A landscape buffer strip will be placed on the eastern side of the parking lot along the property line. In total 13 parking stalls will be added for the County prison use.

It was discussed that the sidewalk is slightly deviated due to tree roots. K. Bauman noted that several of the Shade Tree Commission members have inspected the tree and have agreed that the tree can be removed once an application has been submitted. The County noted they will pay to have the tree removed to mitigate the sidewalk deviation. Due to the tree being on the adjoining property, the County will need to get consent from the property owner. K. Bauman thanked the engineers from Larson, Jeremy Hummel and Chris Shaeffer for their communication throughout the process.

On a motion by E. Sabo, seconded by S. Boughter, and voted on unanimously, the Commission recommends Council approve the following conditional items:

1. The 'Certificate of Ownership' statement provided on Sheet No. C0 shall be signed and notarized.
2. The recommended financial security shall be provided for all proposed site improvements.
3. Monuments shall be set at all corners of the new consolidated lot currently marked by an iron pin. These corners are currently labeled as "POINT," on sheet No. C2.
4. Error of closure computations and a draft deed for the proposed consolidation lot should be provided and reviewed by the Town Solicitor.

**Minor Land Development Plan for Harshida, LLC. – Land Development**  
**Submission Date: – 6/3/2020 Ninety Day Deadline: 9/16/2020**  
**Deadline for Action – Planning Commission by: 8/20/2020 – Council 9/14/2020**

Chris Watts the engineer from Mid-Penn Engineering Corporation is proposing to expand the back of the Unity Mart building toward the east, with additional improvements of the sidewalk that is in front of the building. This proposal also includes changes to the front face of the already existing structure.

On a motion by B. Crawford, seconded by S. Boughter, and voted on unanimously, the Commission recommends Council approve the following conditional items:

1. The 'Certificate of Ownership' statement provided on Sheet No. 1 of 3 shall be signed and notarized.

2. The recommended financial security shall be provided for all proposed site improvements.

3. The Plans shall be signed and sealed by the Surveyor and Engineer.

The Commission discussed the Food Vendor Ordinance. K. Bauman highlighted Section 6D, 605-1 was noted that the language is unclear, 601-C was noted that a change of "should **not** block" be updated, 602-A, 602-D, 606-3 was noted that block party is not considered a special event under the Town and 13-608 1.

R. Bogar brought up that the Bloomsburg YMCA along with the Children's Museum was inquiring about a food truck. K. Bauman mentioned that both entities are on the agenda for the Community and Economic Development Meeting on August 25, 2020.

Being no further business, the meeting adjourned at 7:06 p.m.

Notes taken B. Erlston & L. Dooley