

**BLOOMSBURG TOWN COUNCIL MEETING
COUNCIL CHAMBERS OR TELECONFERENCE (ZOOM)
MONDAY, OCTOBER 13, 2025, 7 P.M.**

PUBLIC CAN JOIN:

DIAL: +1 646 558 8656 US & INCLUDE THE MEETING ID: 456-920-3798 & PRESS #.

JOIN ONLINE AT: <https://us02web.zoom.us/j/4569203798>.

Executive session: 6:30 p.m. - police personnel matter.

Call to order.

Pledge of Allegiance.

Council remarks.

- An executive session was held on 10/7/2025 regarding a finance personnel matter from 11:43 a.m.- 12:00 p.m. and a potential litigation matter with UGI from 10:59 a.m.- 12:00 p.m.
- An executive session was held on 10/8/2025 regarding a potential litigation matter with UGI and a pickleball potential litigation matter from 12:00 p.m. 1:10 p.m.
- An executive session was held on 10/13/2025 at 6:30 p.m. regarding a police personnel matter.

Citizens to be heard.

Potential vote to promote a sergeant from the Civil Service Commission certified list with a 6-month probationary period.

Approval of the Council minutes from the September 30, 2025 meeting.

1. DEPARTMENT REPORTS.

- a. Police report.
- b. Code enforcement permit report.
- c. Code enforcement citation report.
- d. Recycling.
- e. Airport report.
- f. Fire report- August.
- g. Ambulance report- August & September.

2. ADMINISTRATIVE FINANCE COMMITTEE- Jaclyn Kressler.

- a. Approval of hiring an hourly code enforcement officer at the annual pay of \$45,000 with a six-month probationary period and pending background search.
- b. Recommendation to approve the September list of bills.

- c. Recommendation to submit \$22,072.47 toward the MMO pension plans as budgeted, with the payment supported by additional revenue received by the Town- Lisa Dooley.
 - i. Police plan- \$11,223.07
 - ii. Non-police plan- \$10,849.40
 - d. Recommendation to approve a Pitney Bowes lease.
 - e. Recommendation to approve payment to 7 Mountains Media for the \$900 annual subscription.
 - f. Recommendation to approve payment to Weis Markets Inc. in the amount of \$10,933.32 for 2025 taxes and \$9,507.33 for 2024 taxes.
 - g. Recommendation to approve a social media policy.
3. **PUBLIC WORKS & ENVIRONMENTAL COMMITTEE- James Garman.**
- a. Approval of going out to bid for 2026 engineering services.
 - b. Reference: Citizen report- Tim George, Director of Building and Grounds from Danville Area School District.
 - c. Recommendation to approve a change order 3 regarding the pickleball court with Robert C. Young. Note: LIVIC Civil sent L. Dooley notice of acceptability of work on 10/10/2025.
 - d. Approval of hiring a third-party inspector to assist with the pickleball court project. Note: at Committee this week the vote was 2-1.
 - e. Recommendation to approve payment application 1 to Robert C. Young in the amount of \$161,717.18 for work done at the pickleball court.
 - f. Recommendation to approve a Intel Core i5-1340P Processor in the amount of \$2,499 for Public Works inspections.
4. **COMMUNITY & ECONOMIC DEVELOPMENT & PUBLIC SAFETY- Bonnie Crawford.**
- a. Update from M. Reffeor on the Zoning Hearing Board decision on 10/9/2025.
 - b. Recommendation to approve increasing the parade permit fee by \$25 for fire police coverage.
 - c. Recommendation to add the DBI train ride locations on the event permit.

Next meeting: October 27, 2025

Town of Bloomsburg
Civil Service Commission
Certified Eligibility List for Sergeant
Date: 09/22/2025

<u>Rank</u>	<u>Name</u>	<u>Final Score</u>
1	J. Dombrosky	83.29%
2	Q. Reinford	78.63%
3	R. Edgar	77.03%
4	S. Hill	75.25%
5	N. Szkodny	73.58%

Vice- Chairperson, Donald Pursel

Date

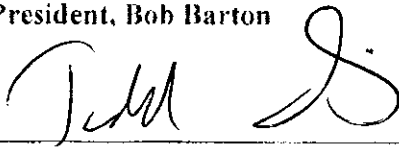
DocuSigned by:

Robert Barton, Jr.

10/7/2025

President, Bob Barton

Date



10/8/2025

Secretary, Todd Davis

Date

The Bloomsburg Town Council held a Special Council meeting on Tuesday, September 30, 2025, beginning at 10:00 a.m. in Council Chambers, 2nd Floor, Town Hall and via teleconference. The public joined by dialing: +1 646 558 8656 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Mayor Justin Hummel called the meeting to order at 10:00 a.m., present were Council members James Garman, Bonnie Crawford, Nick McGaw (Zoom), and Jaclyn Kressler. Town Manager/ Secretary/ Treasurer Lisa Dooley, Chief of Police Mike Fosse, LEAA, Randi Fetterman, Director of Public Works Brady Brink, Director of Finance Jack Breech, and Director of Code Enforcement Mike Reffeor. Also attending were MJ Mahon, Andrew Barton, Brady Crawford, Eric Newman, Diane Miller, Karen Tinstman, Mike Tinstman, Mike Komar, and Ed Sabo. Attending via Zoom were Dawn Moore, Andrea Landis, Mark Gardner, David Hill, C Brin, Dennis I-Pad, David Hill, NG, iPhone 162, Bob's Phone, Samsung SM-A, Jamie Harding, Steve Coladonato, William, and Caleb Sheldon. Absent were John Grabusky and Jessica Jordan.

Council remarks.

An executive session was held on September 30, 2025 from 9:30 a.m. to 10:00 am to discuss a Public Works personnel matter.

APPROVAL OF THE COUNCIL MINUTES FROM THE SEPTEMBER 8, 2025, MEETING.

On a motion by J. Kressler, seconded by G. Garman, and voted on unanimously, Council approved the minutes from the September 8, 2025 meeting.

APPROVAL OF THE COUNCIL MINUTES FROM THE SEPTEMBER 12, 2025, MEETING.

On a motion by J. Garman, seconded by J. Kressler, and voted on unanimously, Council approved the minutes from the September 12, 2025 meeting.

APPROVAL OF HIRING A PUBLIC WORKS OPERATOR/LABORER AT THE CONTRACT RATE OF PAY AND BENEFITS, WITH A SIX-MONTH PROBATIONARY PERIOD.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved to hire Todd Snyder as an operator/laborer in the Public Works department at the contract rate of pay and benefits with a six-month probationary period.

APPROVAL OF ACCEPTING THE SUCCESSFUL COMPLETION OF JODI REICHART'S SIX-MONTH PROBATIONARY PERIOD.

On a motion by J. Kressler, seconded by B. Crawford, and voted on unanimously, Council approved acceptance of the successful completion of Jodi Reichart's six-month probationary period.

APPROVAL TO ADVERTISE FOR A FULL-TIME PARKING ENFORCEMENT OFFICER POSITION WITH BENEFITS AT A RATE OF \$15.00 PER HOUR. NOTE: THE PART-TIME PARKING ENFORCEMENT ADVERTISEMENT WILL ALSO REMAIN.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved to advertise for a full-time parking enforcement officer position with benefits at a rate of \$15.00 per hour.

APPROVAL OF THE 2026 MINIMUM MUNICIPAL OBLIGATION FOR BOTH POLICE AND NON-POLICE PENSION PLANS. THE DOCUMENT WILL BE PROVIDED WHEN RECEIVED FROM KORN FERRY.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved the 2026 minimum municipal obligation for both the police and non-police pension plans.

APPROVAL OF REMOVING BROWN & BROWN AS THE BROKER OF RECORD FOR: STATE WORKERS' INSURANCE FUND (SWIF).

On a motion by J. Kressler, seconded by J. Garman, and voted on unanimously, Council approved removing Brown & Brown as the broker of record for: State Workers' Insurance (SWIF).

APPROVAL OF REMOVING BROWN & BROWN AS THE BROKER OF RECORD FOR SUSQUEHANNA MUNICIPAL INSURANCE TRUST (SMIT) AND GUARDIAN, AND REPLACING THE BROKER WITH KILMER INSURANCE GROUP JUST FOR GUARDIAN.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved removing Brown & Brown as the broker of record for Susquehanna Municipal Insurance Trust (SMIT) and Guardian, and replacing the broker with Kilmer Insurance Group just for Guardian.

APPROVAL OF REMOVING BROWN & BROWN AS THE BROKER OF RECORD FOR GEISINGER, UNITED CONCORDIA, VISION BENEFITS OF AMERICA (VBA), AND FLORES REPLACING THE BROKER WITH DS & T.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved removing Brown & Brown as the broker of record for Geisinger, United Concordia, Vision Benefits of America (VBA), and Flores replacing the broker with DS & T.

APPROVAL OF CHANGE ORDER #2 WITH ROBERT C. YOUNG IN THE AMOUNT OF \$14,960 FOR STONE PLACEMENT RELATED TO THE PICKLEBALL PROJECT.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved change order # 2 with Robert C. Young in the amount of \$14,960 for stone placement related to the pickleball project.

APPROVAL OF RELEASING THE REMAINING FIRE ESCROW IN THE AMOUNT OF \$16,736.04 FOR 113 HEMLOCK LANE.

On a motion by J. Garman, seconded by J. Kressler, and voted on unanimously, Council approved releasing the remaining fire escrow in the amount of \$16,736.04 for 113 Hemlock Lane.

APPROVAL OF THE EVENT PERMITS SUBMITTED BY DBI FOR THE FALL FOLIAGE & SANTA TRAIN RIDES.

On a motion by J. Kressler, seconded by J. Garman, and voted on unanimously, Council approved the event permits submitted by DBI for the Fall Foliage & Santa Train rides.

RECOMMENDATION TO APPROVE NEW SWITCHES AT TOWN HALL, PARKING AND POLICE DEPARTMENT FROM RTI'S QUOTE IN THE AMOUNT OF \$11,718.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved new switches at Town Hall, Parking and Police departments.

APPROVAL OF AWARDING THE ROOF PROJECT AT THE PUBLIC WORKS AND RECYCLING.

On a motion by J. Kressler, seconded by B. Crawford, and voted on unanimously, Council approved awarding the roof project at the Public Works and Recycling to in the amount of \$663,200 to ARK Construction, LLC.

UPDATE ON THE PICKLE BALL COURT PROJECT.

Staff reported an issue with the acrylic surface on the pickleball courts. Following the rain on Thursday, September 25th, bubbles and dips (birdbaths) appeared on the surface of courts and the edges of acrylic appear to pulling away from the asphalt base. Staff recommends that the grand opening be postponed

and a third party experienced in pickleball court construction is contacted to do a comprehensive inspection of the courts to determine if/what the problem may be.

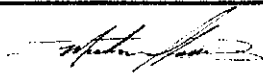
On a motion by N. McGaw, seconded by J. Kressler, and voted unanimously, Council instructed staff to organize a meeting with all parties involved, (LIVIC, Robert C. Young, staff, DAPP and the paint supplier) to perform an inspection of the project a submit written reports to be reviewed at the October 7th Public Works Committee meeting.

On a motion by J. Garman, seconded by J. Kressler, and voted on unanimously, Council adjourned the meeting at 10:55 a.m.

Lisa Dooley
Town Manager/Secretary/Treasurer

Bloomsburg Police Department		
September 2025 - Council Report		
	2024	2025
Calls Station Log Book	692	725
Calls 911 Center	851	872
Investigated Collisions	47	50
Reportable Collisions	12	14
Non-Reportable Collisions	6	6
Traffic Citations	61	60
Non-Traffic Citations	34	26
Warnings	18	11
Criminal Arrests	14	6
Offense Reports (No longer includes parking for 2025)	195	94
Warrants Contacted	59	11
Warrants Fulfilled	44	10
OTHER DEPARTMENTAL REVENUE		
Accidents/Incidents/Record Checks	\$260.00	\$435.00
Dumpster	\$50.00	\$50.00
Street Closing	\$50.00	\$0.00
Secondhand Goods Permits	\$0.00	\$0.00
BYOB Permits	\$0.00	\$0.00
Event Permits	\$725.00	\$450.00
Bonfire Permits	\$0.00	\$0.00
Electronic Media	\$0.00	\$0.00
TOTAL	\$1,085.00	\$935.00

Chief Michael Fosse

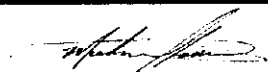


Date: 10/07/2025

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Bloomsburg Police Department					
September 2025 - Officer's Report					
Title	Name	Criminal Arrests	Traffic Arrests	Non-Traffic Arrests	Warnings
Chief	Fosse	0	0	0	0
Sgts.	Carl	0	0	0	0
	Bowman	0	3	0	1
Police Officers:					
	Cromley	0	0	0	0
	Hill	0	2	0	0
	Beck	0	3	0	0
	Auchter	2	3	3	0
	Szkodny	0	0	2	0
	Pfeiffer	1	10	7	1
	Edgar	1	14	0	0
	Dombrosky	0	2	0	1
	Reinford	1	0	2	0
	Stiver	0	10	4	3
	Fitzwater	1	3	2	1
	Lingousky	0	2	1	0
	Shampanore	0	6	5	3
Part Time	Deitterick	0	2	0	1
TOTALS:		6	60	26	11

Chief Michael Fosse



Date: 10/07/2025

Permit Report

09/01/2025 - 09/30/2025

Permit #	Parcel Address	Permit Type
2025080	309 FRANKLIN AVE	Building
2025099	1028 MILLVILLE RD	Building
2025142	604 COUNTRY CLUB DR	Building
2025147	102108 MAIN & IRON ST	Building
2025148	711 MARKET ST	Building
2025152	1080 MARKET ST	Building
2025154	357 EAST ST	Building
2025155	179181 RAILROAD ST	Building
2025156	1103 MARKET ST	Building
2025157	491493 PINE AVE	Floodplain Development
2025158	2 W MAIN ST	Building
2025160	240 E NINTH ST	Floodplain Development
2025162	895 COLUMBIA BLVD	Building
2025163	725 COLUMBIA	Fire Alarm

BLVD

1B-2

2025164	559 W THIRD ST	Floodplain Development
2025165	206 W EIGHTH ST	Building
2025167	307 E SECOND ST	Electrical
2025169	736 E THIRD ST	Building
2025174	429 CATHERINE ST	HARB

Showing 1 to 19 of 19 entries

10/10/2025

Case Report

10

09/01/2025 - 09/30/2025

Case #	Assigned To	Owner Name	Main Status	Description	Parcel Address	Case Date
NOV Issued						
250264	Kyle Bauman	Vy N Vo & Loi T Nguyen	NOV Issued	Stormwater concerns	346348 E FOURTH ST	9/2/2025
250268	Kyle Bauman	LE THANH VAN	NOV Issued	Overcrowded Rental	135139 E FOURTH ST	9/12/2025
250273	Kyle Bauman	LONG BRANDEN G AND RANDALL S	NOV Issued	Expired Sprinkler Report	115 E THIRD ST	9/17/2025
Open						
250263	Kyle Bauman	WHARTON SAMUEL N JR	Open	Exterior Rubbish	216 W FIFTH ST	9/2/2025
250266	Kyle Bauman	PROPERTIES BY JC LLC	Open	Noise, Dogs, Trash & Exterior conditions	126128 MURRAY AVE	9/4/2025
250276	Kyle Bauman	ROADARMEL GLEN	Open	Tall Grass & Exterior Conditions	418 E FOURTH ST	9/22/2025

10/10/2025

**BLOOMSBURG RECYCLING CENTER
MONTHLY SUMMARIES
SEPTEMBER 2025**

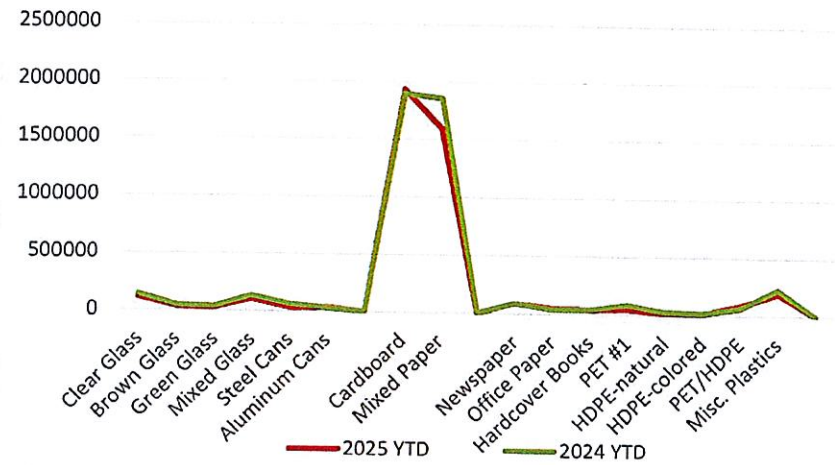
I. <u>COLLECTIONS:</u>	<u>Tons</u>
A. Bloomsburg Curbside	12.16
B. Commercial Collections	219.68
C. Center Drop-Off's	62.39
D. Cluster Collections	0.24

MONTHLY TOTAL	<u><u>294.47</u></u>
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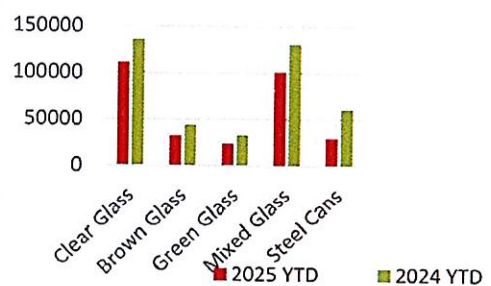
II. <u>SHIPMENTS:</u>	2025 YTD	2024 YTD	SEP
	<u>2025 YTD</u>	<u>2024 YTD</u>	
Clear Glass	111320	135925	0
Brown Glass	32350	44005	0
Green Glass	23755	33375	0
Mixed Glass	101000	131535	0
Steel Cans	29570	61270	0
Aluminum Cans	33720	32595	10640
	<u>2025 YTD</u>	<u>2024 YTD</u>	
Cardboard	1938415	1903775	173730
Mixed Paper	1598695	1861920	208585
	<u>2025 YTD</u>	<u>2024 YTD</u>	
Newspaper	87855	87540	0
Office Paper	44280	40025	0
Hardcover Books	39815	41225	0
PET #1	44455	86420	0
HDPE-natural	17795	27275	0
HDPE-colored	10605	17115	0
PET/HDPE	82535	62415	0
Misc. Plastics	193430	231605	0
TOTAL POUNDS	4389595	4798020	392955
TOTAL TONNAGE	<u><u>2194.80</u></u>	<u><u>2399.01</u></u>	<u><u>196.48</u></u>

BLOOMSBURG RECYCLING CENTER MONTHLY SUMMARIES SEPTEMBER 2025

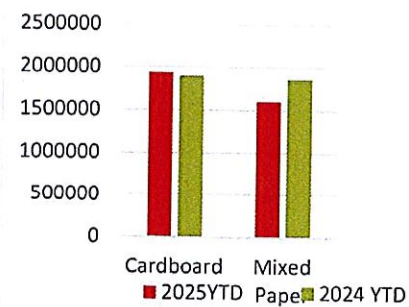
2025/2024 Comparison



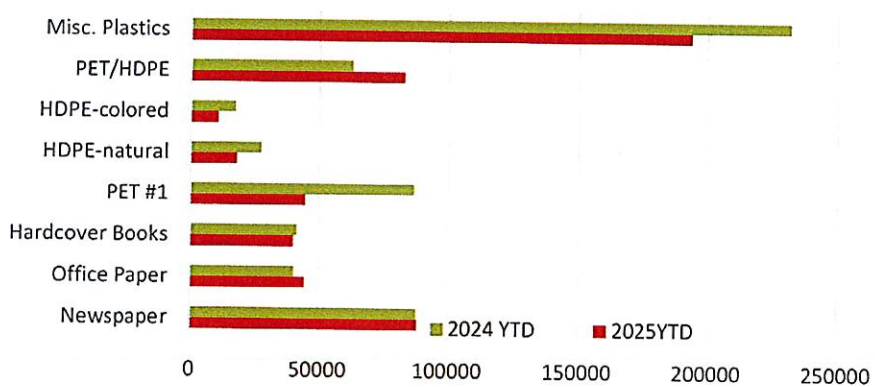
Glass & Metals



Cardboard & Mixed Paper



Commodities Shipment Comparison



1E

Bloomsburg Municipal Airport Report 8/25– 9/07

1. Arrivals and Departures 8/25 – 9/7 (data from Flightaware)

- Arrivals = 113 from 70 Aircraft
- Departures = 114 from 71 Aircraft
- Several Military Aircraft from Fort Indiantown Gap visited however unable to track due to their ADSB being disabled.

2. Fuel Farm

- The current fuel level is 8788 gal. A full load of 8500 gal. was received on Thursday 8/28.
- Fuel Farm stats:
 - Total sales in April – 1318 Gal.
 - Total sales in May – 1202 Gal.
 - Total sales in June – 2603 Gal.
 - Total sales in July – 3608 Gal.
 - Total sales in Aug.- **4115 Gal.** (Record sales since 2020)
 - **Total sales 12,846 Gal.** since operating the new fuel farm
 - Due to a competitive fuel price, we have acquired several regular customers from Wilkes Barre, Allentown, and Williamsport areas that stop in for good fuel pricing, then in most cases, they use our car to go into town for a bite to eat.

3. Steps and Railing Work

- The Terminal Building was closed on Sept. 2nd due to the commencement of the railing removal and concrete work.
- Railing was removed Sept 2nd
- Concrete cutting began on Sept. 3rd through Sept 5th.
- All concrete cutting is currently finished with pins and forms beginning to be installed.
- I believe they intend to have the concrete poured early this week

4. Hanger Status

- All hangers on the field are currently full and have two names on a waiting list looking for hanger space when they come available.
- Lisa & Dan met with Bill E. from Delta regarding several projects in the queue including a new hanger and ramp rehab. (Please see Lisa's report)

5. Performed regular runway, lighting checks & weather station checks. Changed out several light bulbs on runway lights

6. Looking into LED bulbs for runway sign vs overpriced halogen light bulbs that are currently used.

7. Performed some wildlife repelling.

8. We have received three quotes for the decommissioning of the old Jet A tank and will be moving forward with the quote from Keystone Environmental for \$6000. A 30-day notice of intent has been submitted to the state so we can move forward with the removal of the tank.

Unfortunately, due to delays we have lost our current buyer, so I am working to secure another buyer. A question has come up regarding dismantling the tank on site to which I advised that due to insurance reasons we prefer to have it removed in one piece. I do have several people interested, if it could be cut up on site, please advise...

Submitted 9/7/2025

Dan Broadt A/P Mgr.

IF-1

Bloomsburg Volunteer Firefighters Relief Association

Bloomsburg, PA

This report was generated on 9/7/2025 9:21:35 PM

Total Incidents per Personnel for Date Range

Personnel: All Personnel | Sort By: Personnel | Start Date: 08/01/2025 | End Date: 08/31/2025

PERSONNEL	COUNT	PERCENTAGE
<u>Adams , Dave</u>	3	4.48 %
<u>Barnes, Brayden</u>	4	5.97 %
<u>Barton , Todd</u>	16	23.88 %
<u>Bergenstock, Caden</u>	3	4.48 %
<u>Beyer , Mike</u>	29	43.28 %
<u>Blass, Brad</u>	6	8.96 %
<u>Bower, James</u>	1	1.49 %
<u>Cordes, Mike</u>	1	1.49 %
<u>Cox, Tanner</u>	32	47.76 %
<u>Dove, Richard</u>	3	4.48 %
<u>Gearhart, Corey</u>	1	1.49 %
<u>Greenjack , Steve</u>	8	11.94 %
<u>Gyarmati, Max</u>	1	1.49 %
<u>Haggerty, Michael</u>	32	47.76 %
<u>Hall, Chris</u>	13	19.40 %
<u>Harner , Gary</u>	43	64.18 %
<u>Harriot, Brianna</u>	6	8.96 %
<u>Hess, Robert</u>	5	7.46 %
<u>Hillman , Ken</u>	8	11.94 %
<u>Houseknecht, Skye</u>	6	8.96 %
<u>Jolly, Patrick</u>	26	38.81 %
<u>Kile , Dan</u>	1	1.49 %
<u>Kile , Elizabeth</u>	2	2.99 %
<u>Kline , Herb</u>	1	1.49 %
<u>Knelly , Charles</u>	1	1.49 %
<u>McBride , Scott</u>	33	49.25 %
<u>McBride, Colby</u>	2	2.99 %
<u>McGeehan, Chris</u>	3	4.48 %
<u>McGinley, Bill</u>	2	2.99 %
<u>Miller, Tristan</u>	42	62.69 %
<u>Ohl , Gary</u>	2	2.99 %
<u>Orzolek, Cliff</u>	13	19.40 %
<u>Pedersen, Kevin</u>	3	4.48 %
<u>Regus, Sarah</u>	4	5.97 %
<u>Reynolds , Jason</u>	34	50.75 %
<u>Reynolds, Lukas</u>	24	35.82 %
<u>Richendrfer, Sean</u>	5	7.46 %
<u>Rubendall, Mike</u>	1	1.49 %

1F2

PERSONNEL	COUNT	PERCENTAGE
<u>Schafer, Emi</u>	3	4.48 %
<u>Showers, Chris</u>	1	1.49 %
<u>Snyder, Tom</u>	7	10.45 %
<u>Szkodny, Cooper</u>	38	56.72 %
<u>Trelease, Charles</u>	3	4.48 %
Sum of Individual Responses	472	
Total Incidents for Date Range	67	

Includes incidents where personnel responded to on or off an apparatus. Only REVIEWED incidents included.



1F-3

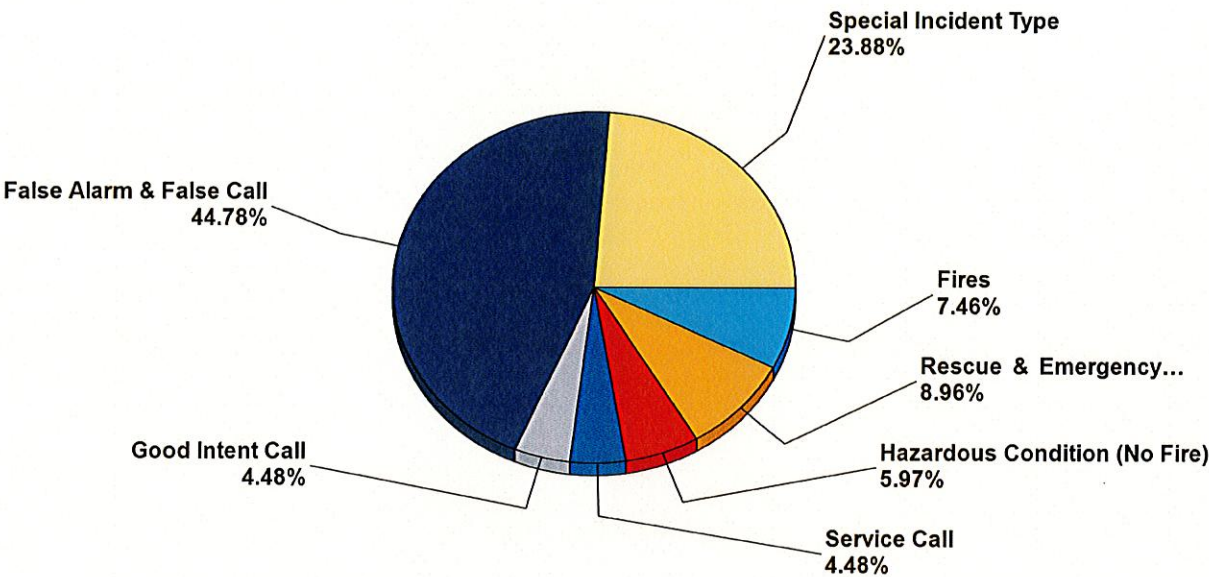
Bloomsburg Volunteer Firefighters Relief Association

Bloomsburg, PA

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2025 | End Date: 08/31/2025



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	7.46%
Rescue & Emergency Medical Service	6	8.96%
Hazardous Condition (No Fire)	4	5.97%
Service Call	3	4.48%
Good Intent Call	3	4.48%
False Alarm & False Call	30	44.78%
Special Incident Type	16	23.88%
TOTAL	67	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

IF-4

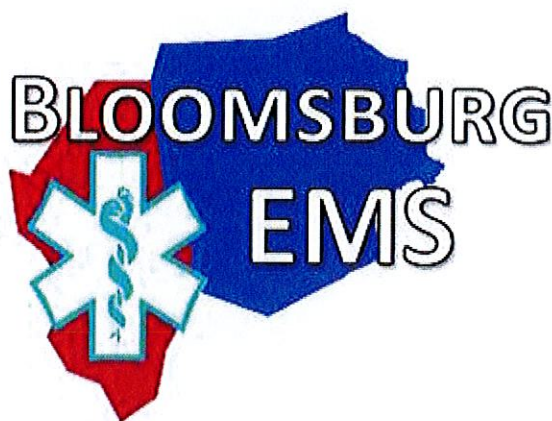
Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	2.99%
112 - Fires in structure other than in a building	1	1.49%
113 - Cooking fire, confined to container	1	1.49%
131 - Passenger vehicle fire	1	1.49%
322 - Motor vehicle accident with injuries	3	4.48%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	1.49%
353 - Removal of victim(s) from stalled elevator	1	1.49%
365 - Watercraft rescue	1	1.49%
400 - Hazardous condition, other	1	1.49%
412 - Gas leak (natural gas or LPG)	1	1.49%
445 - Arcing, shorted electrical equipment	1	1.49%
463 - Vehicle accident, general cleanup	1	1.49%
522 - Water or steam leak	1	1.49%
553 - Public service	2	2.99%
611 - Dispatched & cancelled en route	3	4.48%
700 - False alarm or false call, other	2	2.99%
710 - Malicious, mischievous false call, other	2	2.99%
730 - System malfunction, other	1	1.49%
733 - Smoke detector activation due to malfunction	8	11.94%
740 - Unintentional transmission of alarm, other	1	1.49%
743 - Smoke detector activation, no fire - unintentional	16	23.88%
900 - Special type of incident, other	16	23.88%
TOTAL INCIDENTS:	67	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Emergency Medical Services Monthly Report

For the Month of

September
2025



A community partnership of Bloomsburg Volunteer Ambulance Association, Inc.
and Greater Columbia Medical Transport Service, LLP

The purpose of this report is to provide statistics on the EMS Activities of the
Bloomsburg Volunteer Ambulance Association and
Greater Columbia Medical Transport Service, LLP
for the municipal government of the Town of Bloomsburg

*This report only reflects what was documented by our EMS providers
and verified by patient care reports submitted to the state.*

Prepared By

Lee V. Rosato, NR-P, CC-P

Executive Director of GCMTS, LLP

lrosato.gcmts@gmail.com

Monthly Analytics

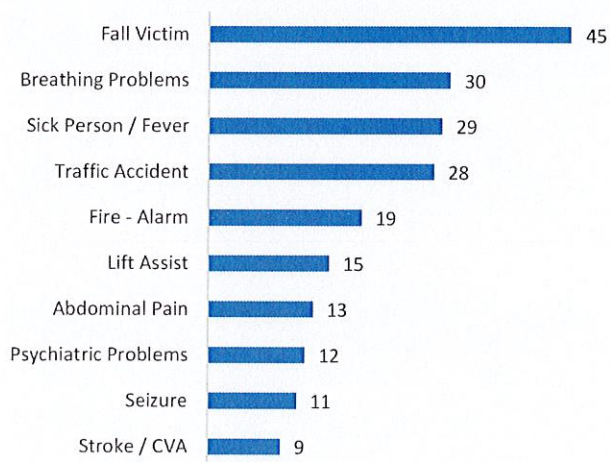
The overall number of EMS calls dispatched by the East Central Emergency Network 911 Center for this reporting period.

	<u><i>n</i></u>	<u><i>Bloomsburg</i></u>	
Bloomsburg Vol Amb Association (BLS)	316	124	39.2%
Greater Columbia Med Transport (ALS)	<u>238</u>	<u>94</u>	<u>39.5%</u>
	554	218	39.4%

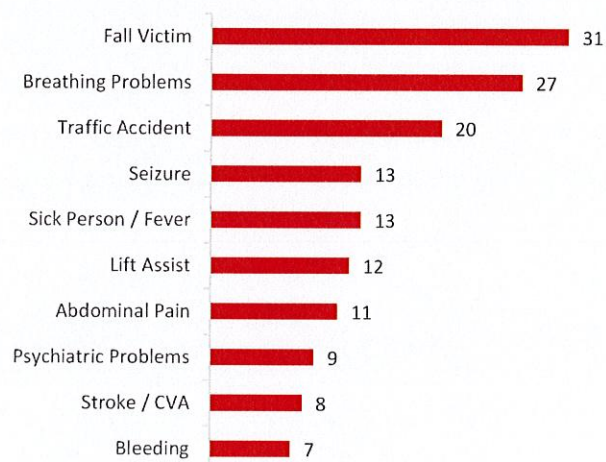
The number one monthly complaint reported to the East Central Emergency Network 911 Center by the public who requesting our agencies to respond emergent throughout Columbia and the surrounding counties to provide emergency medical care during this reporting month.

	<u><i>n</i></u>
Bloomsburg Vol Amb Association (BLS)	<i>Fall Victim</i> 45
Greater Columbia Med Transport (ALS)	<i>Fall Victim</i> 31

BVAA - Top 10 Complaints



GCMTS - Top 10 Complaints



The number of EMS calls dispatched within our primary response area and mutual aid responses dispatched by the East Central Emergency Network 911 Center for this reporting period.

	<u><i>Primary</i></u>	<u><i>Mutual Aid</i></u>	
Bloomsburg Vol Amb Association (BLS)	290	26	9%
Greater Columbia Med Transport (ALS)	<u>219</u>	<u>19</u>	<u>9%</u>
	509	45	

The overall hours spent handling EMS calls dispatched by the East Central Emergency Network 911 Center for this reporting period.

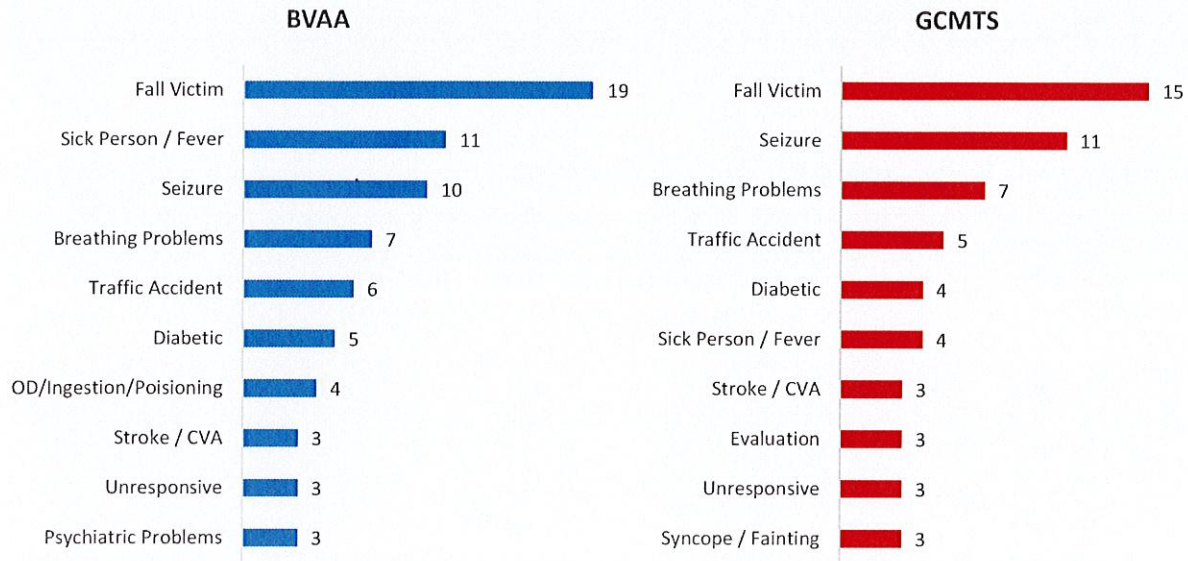
	<u><i>n</i></u>	<u><i>Bloomsburg</i></u>	<u><i>Other MCD</i></u>
Bloomsburg Vol Amb Association (BLS)	283.0	88.5	194.5
Greater Columbia Med Transport (ALS)	<u>223.5</u>	<u>84.0</u>	<u>139.6</u>
	506.5	172.5	334.1

Analytics for the Town of Bloomsburg

The number one monthly medical emergency complaint reported in the Town of Bloomsburg.

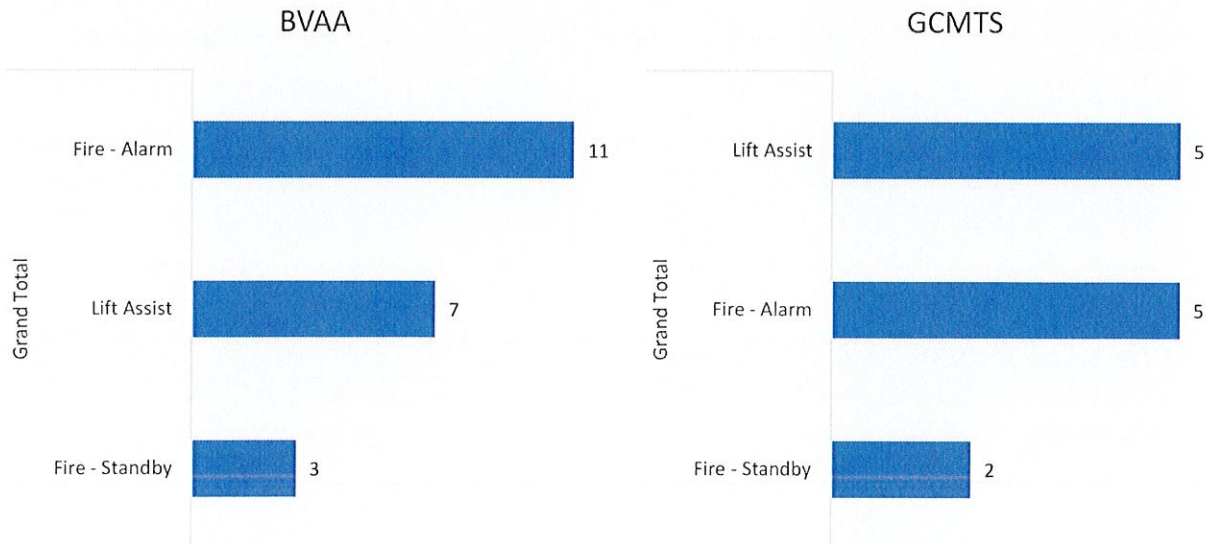
Bloomsburg Vol Amb Association (BLS)	<i>Fall Victim</i>	<u>n</u> 19
Greater Columbia Med Transport (ALS)	<i>Fall Victim</i>	15

Top 10 Complaints in the Town of Bloomsburg



The number of community service calls dispatched in the Town of Bloomsburg.

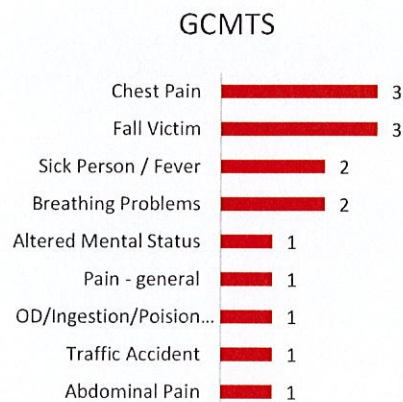
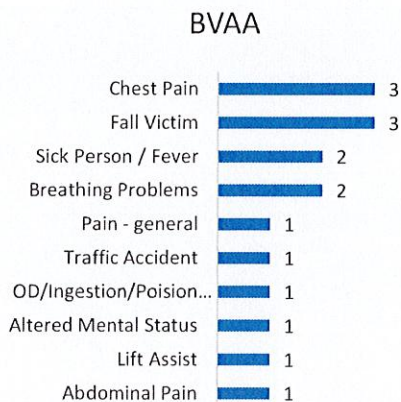
Bloomsburg Vol Amb Association (BLS)	<u>Bloomsburg</u> 21
Greater Columbia Med Transport (ALS)	<u>12</u> 33



The number of EMS calls missed in the Town of Bloomsburg due to commitment on prior incidents dispatched by the East Central Emergency Network 911 Center for this reporting period.

Bloomsburg Vol Amb Association (BLS)
Greater Columbia Med Transport (ALS)

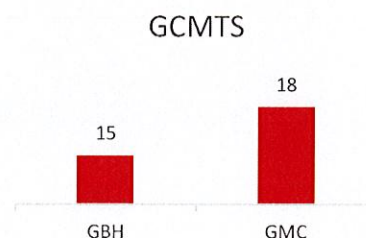
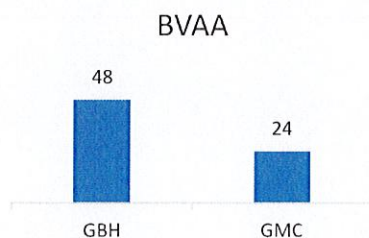
n
 4
1
 5



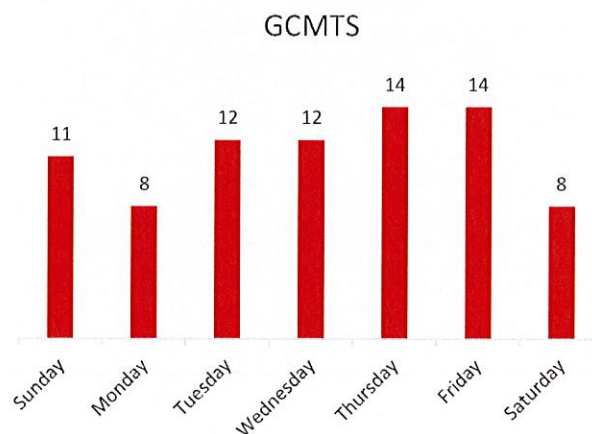
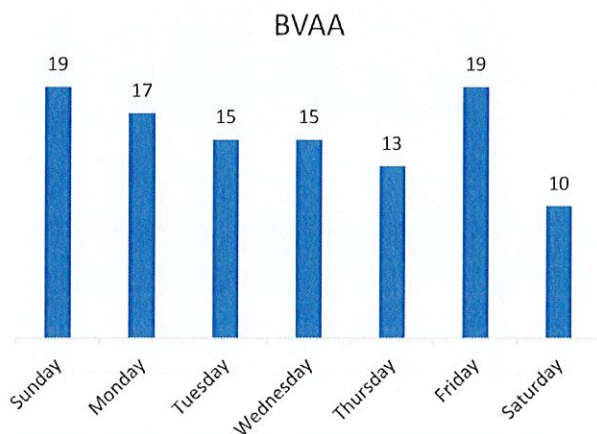
The number of patients transported from the Town of Bloomsburg requiring further care and management.

Bloomsburg Vol Amb Association (BLS)
Greater Columbia Med Transport (ALS)

n
 73
33
 106

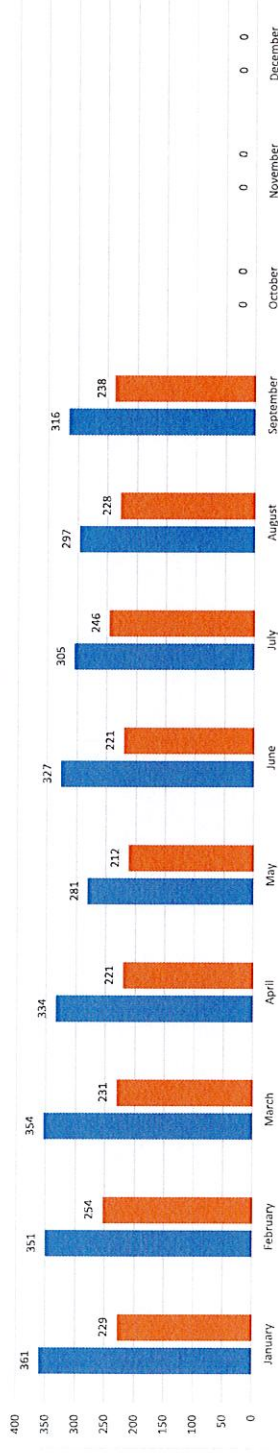


The busiest weekdays for EMS calls in the Town of Bloomsburg.



	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC		TOTALS	
	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS
Overall	361	229	351	254	334	231	334	221	281	212	327	221	305	246	297	228	316	238							2,926	2,080
EMS Calls	317	200	302	215	331	213	307	202	261	194	286	187	280	229	273	206	290	219							2,647	1,865
Primary Area	44	29	49	39	27	18	27	19	20	18	41	34	25	17	24	22	26	19							279	215
Secondary Area (MA)																										
Destination																										
GBH	129	38	138	38	121	34	121	42	100	27	117	40	103	33	102	35	126	44							1,056	331
GMC	91	46	79	45	86	62	86	43	80	44	81	50	87	56	86	51	77	45							770	442
Other	4	1	2	0	1	0	1	1	1	1	0	2	2	2	0	1	1	0							14	8
Total	224	85	219	83	208	96	208	86	181	72	198	92	192	91	188	87	204	89							1,840	781
Hours on the Job	335.0	196.5	334.1	230.1	422.6	359.3	422.6	223.8	260.8	263.9	413.4	227.8	275.5	231.2	252.9	213.8	283.0	223.5							2,817.2	2,169.9
Busiest Weekday	FRI	SUN	TUE	SUN	TUE	SUN	TUE	SUN	THU	SUN	MON	SUN	THU	SUN	FRI	SUN	MON	SUN								
Town of Bloomsburg																										
EMS Calls	110	68	122	86	131	92	131	93	85	62	106	60	116	93	113	83	124	94							1,036	731
Medical	72	47	92	67	103	72	103	73	64	49	88	53	89	70	89	66	99	81							796	578
Community Service	27	11	23	11	15	4	15	7	14	6	16	5	15	11	24	17	21	12							167	84
Missed	11	12	7	7	13	16	13	13	7	7	2	2	12	12	0	0	4	1							73	70
Destination																										
GBH	38	11	58	16	50	12	50	16	24	8	43	11	36	13	47	12	48	15							391	114
GMC	18	12	13	5	29	19	29	14	20	7	20	8	27	15	21	14	24	18							197	112
Coroner																									3	0
Other	1	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0							591	226
Total	57	23	71	21	79	31	79	30	44	15	63	19	64	28	68	26	73	33							769	729
Hours on the Job	70.9	45.7	80.4	54.9	190.2	237.9	190.2	72.4	57.0	58.2	74.7	46.0	79.4	67.3	61.6	62.1	88.5	84.0								
Busiest Weekday	WED	SUN	FRI	SUN	WED	SUN	WED	SUN	THU	SUN	MON	SUN	MON	SUN	FRI	SUN	WED	SUN								

OVERALL EMS CALLS OF BVAA & GCMTS



2d

BILLS TO BE ACKNOWLEDGED
October 13, 2025

Fund			
01	GENERAL FUND:		
400/486	Administration	\$	34,305.69
409	Town Buildings	\$	1,586.65
410	Police Protection	\$	73,732.89
413	Code Enforcement & Zoning	\$	174,031.83
415	Emergency Management	\$	25.15
430/431/433/435/436/437	Public Works	\$	307,394.61
440	Airport	\$	15,756.71
454	Town Park	\$	8,750.61
	Human Relations	\$	-
	Tax Collection	\$	-
455	Shade Tree	\$	-
459	Community Garden	\$	39.88
	Total	\$	<u>615,624.02</u>
02	STREET LIGHTING FUND	\$	2,578.18
03	FIRE FUND	\$	18,086.56
04	RECYCLING FUND	\$	32,733.98
05	LIBRARY	\$	-
23	DAYCARE	\$	-
31	COMMERCIAL LOAN REPAYMENT	\$	-
32	POOL FUND	\$	7,345.78
35	LIQUID FUELS FUND	\$	3,242.91
37	AIRPORT FUND	\$	173,385.36
41	CDBG ENTITLEMENT	\$	-
42	CDBG-DR/ FMA	\$	-
45	HOME	\$	-
	SEPTEMBER PAYROLL	\$	240,863.56
	TOTAL BILLS TO BE APPROVED	\$	<u>1,093,860.35</u>

2c

Police- \$499,269

Non-Police- \$366,063

Total- \$865,332

Journey Bank- ID 544

Note: Check has to specify what pension fund it is going in. If not, create two separate checks.

Does Council wish to contribute additional from what the revenue was budgeted for 2025:

Police- \$188,747

Non- Police-\$182,455

Received:

Police- \$199,970.07

Non- Police- \$193,304.40

Total: \$393,274.47

09/24/2025

COMM OF PA/PA VENDOR TOWN OF BLOOMSBURG

\$393,274.47

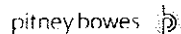
Additional:

Police- \$11,223.07

Non- Police- \$10,849.40

Total: \$22,072.47

20-1



E & I State and Local FMV Lease Quote

--	--	--	--	--	--	--	--	--	--

Agreement Number

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee

Town of Bloomsburg

Tax ID # (FEIN/TIN)

246000690

Sold-To: Address

301 E 2nd St, Bloomsburg, PA, 17815-1963, US

Sold-To: Contact Name

Lisa Dooley

Sold-To: Contact Phone #

5707847123

Sold-To: Account #

0010253880

Bill-To: Address

301 E 2nd St, Bloomsburg, PA, 17815-1963, US

Bill-To: Contact Name

Lisa Dooley

Bill-To: Contact Phone #

5707847123

Bill-To: Account #

0010253880

Bill-To: Email

ldooley@bloomsburgpa.org

Ship-To: Address

301 E 2nd St, Bloomsburg, PA, 17815-1963, US

Ship-To: Contact Name

Lisa Dooley

Ship-To: Contact Phone #

5707847123

Ship-To: Account #

0010253880

PO #

Quote Expiration Date

2025-12-07

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROC SERIES4	SendPro C Series - Version 4
1	1FXA	Interface to InView Dashboard
1	7H00	C Series IMI Meter
1	8H00	C Series IMI Base
1	APAC	Connect+ Accounting Weight Break Reports
1	APAX	Cost Acctg Accounts Level (100)
1	APKN	Account List Import/Export
1	C425	SendPro C425
1	CAAB	Basic Cost Accounting
1	COVER-SPC	Protective Dust Cover - SendPro C
1	DM3RKL	Return Box for DM300 - Large
1	F9PG2	PowerGuard LE Service Package
	F9S2	SendPro C Install Training with Shipping
1	HZ80001	SendPro C Series Drop Stacker

20-2

1	ME1A	Meter Equipment - C Series
1	MP81	C Series Integrated Scale
1	PAB1	C Series Premium App Bundle
1	PTJ1	SendPro Online-PitneyShip
1	PTJA	PitneyShip Basic 1 User
1	PTJN	Single User Access
1	PTK1	Web Browser Integration
1	PTK2	SendPro C Series Shipping Integration
1	SJS1	C200 SoftGuard
1	STDSLA	Standard SLA-Equipment Service Agreement (for SendPro C Series - Version 4)
1	ZH24	Manual Weight Entry
1	ZH27	HZ02 65 LPM Speed
1	ZHC425	SendPro C425 Base System Identifier
1	ZHD5	USPS Rates with Metered Letter
1	ZHD7	E Conf Services for Metered LTR. BDL
1	ZHD9	Retail Ground LOR
1	ZHWL	5lb/3kg Weighing Option for MP81

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	\$ 85.83	\$ 257.49

- () Tax Exempt Certificate Attached
 () Tax Exempt Certificate Not Required
 () Purchase Power® transaction fees included
 (X) Purchase Power® transaction fees extra

*Does not include any applicable sales, use, or property taxes which will be billed separately.
 If the equipment listed above is replacing your current meter, your current meter will be taken out of service once this lease commences.

Sales Information

Davinder Heslin	davinder.heslin@pb.com	
Account Rep Name	Email Address	PBGFS Acceptance

This Quotation is for budgeting and planning purposes only and is not legally binding. The supply of any goods or services is subject to a separate written order which will be issued by Pitney Bowes and will be subject to the terms and conditions incorporated therein.

2E

Seven Mountains Media - Selinsgrove
PO Box 90
Selinsgrove, PA 17870

Seven Mountains Media-Selinsgrove Statement of Account

Account ID: 0793
Statement Date: 10/7/2025
Account Rep: O'Mealy, Sean

Please Pay This Amount \$900.00

Amount Paid: _____

TOWN OF BLOOMSBURG
301 EAST 2ND STREET
BLOOMSBURG, PA 17815

Sponsor: TOWN OF BLOOMSBURG

Page 1

Reference	Date	Type	Description	Amount	Balance
BalForward	9/1/2025	Bal	Balance Forward as of 8/31/2025	900.00	900.00
Statement Total:					\$900.00
Please Pay This Amount					
					\$900.00

Current	31-60 Days	61-90 Days	91-120 Days	121+ Days	Total Due
				\$900.00	\$900.00

Columbia

COUNTY Commonwealth of Pennsylvania

October 2, 2025

Town of Bloomsburg
Lisa Dooley
301 East Second Street, Town Hall
Bloomsburg, PA 17815

Re: Weis Markets Incorporated Appeal: 05E-12-047-00,000

Dear Lisa,

This letter is to inform you of a refund due Weis Markets Incorporated in the amount of \$ 10,933.32 for overpayment of 2025 County/Munc tax bill paid on March 10, 2025.


Enclosed, please find a copy of the Stipulation and Order of Settlement so ordered by Judge Norton on September 12, 2025.

Please issue check and forward to:

Weis Markets Incorporated
C/O Hoegen & Associates, P.C.
152 South Franklin Street
PO Box 346
Wilkes-Barre, PA 18703-0346

If you have any further questions on this matter, please call.

Sincerely,



Eric Swab, Chief Assessor

CC: Francis J Hoegen, Esq.

Columbia

COUNTY Commonwealth of Pennsylvania

October 2, 2025

Town of Bloomsburg
Lisa Dooley
301 East Second Street, Town Hall
Bloomsburg, PA 17815

Re: Weis Markets Incorporated Appeal: 05E-12-047-00,000

Dear Lisa,

This letter is to inform you of a refund due Weis Markets Incorporated in the amount of \$ 9,507.33 for overpayment of 2024 County/Munc tax bill paid on March 21, 2024.

Enclosed, please find a copy of the Stipulation and Order of Settlement so ordered by Judge Norton on September 12, 2025.

Please issue check and forward to:

Weis Markets Incorporated
C/O Hoegen & Associates, P.C.
152 South Franklin Street
PO Box 346
Wilkes-Barre, PA 18703-0346

If you have any further questions on this matter, please call.

Sincerely,



Eric Swab, Chief Assessor

CC: Francis J Hoegen, Esq.

WEIS MARKETS INC.,	:	IN THE COURT OF COMMON PLEAS	
	:	OF COLUMBIA COUNTY	
Petitioner,	:		
	:	CIVIL ACTION - LAW	
vs.	:		
COLUMBIA COUNTY BOARD OF	:		
ASSESSMENT APPEALS, COLUMBIA	:	NO. 2023-CV-1163	FILED FROM COLUMBIA CO. PA
COUNTY, BLOOMSBURG AREA	:		SEP 12 2025 PM 12:32
SCHOOL DISTRICT and THE TOWN OF	:		
BLOOMSBURG,	:		
Respondents	:		

SETTLEMENT ORDER

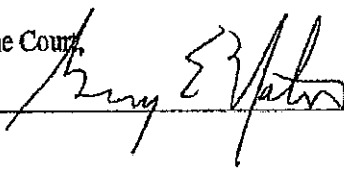
AND NOW, this 12th day of Sept., 2025, based upon a settlement of their respective disputed claims reached the Parties, it is hereby ORDERED, ADJUDGED, and DECREED as follows:

1. The improved real property located in the Town of Bloomsburg, Columbia County, Pennsylvania, having Parcel No. 05E-12-047-00,000 shall have the assessment for the tax year 2024 and subsequent years (until changed or modified in accordance with the Laws of the Commonwealth of Pennsylvania), as follows:

2024 -
TOTAL ASSESSMENT \$1,120,000.00

2025 -
TOTAL ASSESSMENT \$1,050,000.00

2. This Order shall not be utilized as precedent for other assessment appeal cases.
3. No interest shall be due on any refunds, set offs, overpayments and/or credits due to the taxpayer and any and all such refunds, set offs, overpayments and/or credits shall be issued at the rebate value only and shall be paid to Hoegen & Associates, P.C., as Counsel for Petitioner, 152 South Franklin Street, PO Box 346, Wilkes-Barre, PA 18703-0346.
4. The Clerk of Judicial Records is directed to mark this case settled and discontinued.
5. The Clerk of Judicial Records is directed to mail notice of entry of this Order to all parties of record pursuant to Pa. R.C.P. 236.

By the Court

P.J.

2F-4

WEIS MARKETS INC.,	:	IN THE COURT OF COMMON PLEAS
	:	OF COLUMBIA COUNTY
Petitioner,	:	
	:	CIVIL ACTION - LAW
vs,	:	
	:	
COLUMBIA COUNTY BOARD OF	:	
ASSESSMENT APPEALS, COLUMBIA	:	NO. 2023-CV-1163
COUNTY, BLOOMSBURG AREA	:	
SCHOOL DISTRICT and THE TOWN OF	:	
BLOOMSBURG,	:	
	:	FILED FROM COLUMBIA CO. PA
	:	SEP 11 2025 10:34
Respondents.	:	

STIPULATION

This Stipulation is made as of August 26, 2025, by and among the Parties, each of whom stipulate and agree as follows:

1. The improved real property located in the Town of Bloomsburg, Columbia County, Pennsylvania, having Parcel No. 05E-12-047-00,000 shall have the assessment for the tax year 2024 and subsequent years (until changed or modified in accordance with the Laws of the Commonwealth of Pennsylvania), as follows:

2024 -
TOTAL ASSESSMENT \$1,120,000.00

2025 -
TOTAL ASSESSMENT \$1,050,000.00

2. The original assessment of the property was \$1,586,703.00. As a result of the agreement set forth herein, the assessment of the property has been decreased to \$1,120,000.00 for the tax year 2024. As a result, the tax liability for 2024 has decreased by the sum of \$40,697.44.

3. 4. The original assessment of the property was \$1,586,703.00. As a result of the agreement set forth herein, the assessment of the property has been decreased to \$1,050,000.00 for the tax year 2025. As a result, the tax liability for 2025 has decreased by the sum of \$47,606.63.

4. The overpayments referenced in Paragraphs 2 through 3 hereof are estimated based upon the following calculations:

Columbia County:

YEAR	OLD ASSESSMENT	NEW ASSESSMENT	DIFFERENCE	MILL RATE	OVERPAYMENT
2024	\$1,586,703.00	\$1,120,000.00	\$466,703.00	0.014635	\$6,830.20
2025	\$1,586,703.00	\$1,050,000.00	\$536,703.00	0.014635	\$7,854.65

Town of Bloomsburg:

YEAR	OLD ASSESSMENT	NEW ASSESSMENT	DIFFERENCE	MILL RATE	OVERPAYMENT
2024	\$1,586,703.00	\$1,120,000.00	\$466,703.00	0.020787	\$9,701.36
2025	\$1,586,703.00	\$1,050,000.00	\$536,703.00	0.020787	\$11,156.45

Bloomsburg Area School District:

YEAR	OLD ASSESSMENT	NEW ASSESSMENT	DIFFERENCE	MILL RATE	OVERPAYMENT
2024	\$1,586,703.00	\$1,120,000.00	\$466,703.00	0.05178	\$24,165.88
2025	\$1,586,703.00	\$1,050,000.00	\$536,703.00	0.05328	\$28,595.54

5. No interest shall be due on any refunds, set offs, overpayments and/or credits due to the taxpayer and any and all such refunds, set offs, overpayments and/or credits shall be issued at the rebate value only and shall be paid to Hoegen & Associates, P.C., as Counsel for Petitioner, 152 South Franklin Street, PO Box 346, Wilkes-Barre, PA 18703-0346.

6. This Stipulation shall not be utilized as precedent for other assessment appeal cases.

7. This Stipulation contains the entire agreement between the parties and there are no other terms, obligations, representations, statements or conditions, verbal or written, concerning this assessment. Petitioner and Respondents have executed and delivered this Stipulation having had the benefit of such advice of their respective counsel.

2F-6

COUNSEL FOR PETITIONER:


FRANCIS J. HOEGEN, ESQUIRE

COLUMBIA COUNTY:


ALICIA C. MARINOS, ESQUIRE

BLOOMSBURG AREA
SCHOOL DISTRICT:


KAY MERCEIN MANN, ESQUIRE

TOWN OF BLOOMSBURG:


MATTHEW TUROWSKI, ESQUIRE

Salute-Town of Bloomsburg

COUNSEL FOR PETITIONER:

FRANCIS J. HOEGEN, ESQUIRE

COLUMBIA COUNTY:


ALICIA C. MARINOS, ESQUIRE

BLOOMSBURG AREA
SCHOOL DISTRICT:

KAY MERCEIN MANN, ESQUIRE

TOWN OF BLOOMSBURG:

MATTHEW TUROWSKI, ESQUIRE

Town of Bloomsburg – Social Media Policy

Adopted: [Insert Date] **Reviewed:** [Insert Date]

1. Purpose

The Town of Bloomsburg maintains official social media accounts to:

- Provide timely, accurate, and accessible information to residents, businesses, and visitors.
- Highlight Town services, programs, and community events.
- Encourage civic engagement and awareness of municipal operations.

These accounts are **official communication channels**, not open public forums for debate. They are intended for **information sharing**, not for hosting political discussion or personal commentary.

2. Scope

This policy applies to:

- The Town's official Facebook and Instagram accounts.
- Any future official social media accounts approved by the Town Manager or designee.
- All Town employees, contractors, and volunteers authorized to manage or contribute to official accounts.

3. Governance & Oversight

- The **Town Manager** is the final authority on social media content, account creation, and policy interpretation.
- A **designated Social Media Coordinator** will oversee day-to-day management, ensure compliance, and maintain records.
- A **backup administrator** will be assigned to ensure continuity during absences.

4. Account Security

- All accounts must use **strong passwords** and **multi-factor authentication**.
- Access credentials must be stored securely and updated immediately when staff roles change.
- An **access log** will be maintained and reviewed quarterly.

5. Content Management

5.1 Authorized Administrators

- Only staff formally designated by the Town Manager may post, edit, or remove content.

5.2 Official Use

- All content must be professional, factual, and directly related to Town operations, services, projects, or community events.
- Content must comply with applicable laws, including copyright, privacy, and **ADA accessibility requirements** (e.g., alt text for images, captions for videos).

5.3 Tone & Style

- Communications must be clear, respectful, and free from personal opinions.
- Posts must remain neutral in political matters and avoid endorsing or opposing candidates, ballot measures, or political parties.

5.4 Approval Process

- Routine posts may be approved by the Social Media Coordinator.
- Sensitive or emergency posts require Town Manager approval before publishing, when feasible.

5.5 Emergency Messaging

- During emergencies, accounts may be used for alerts, closures, safety updates, and links to credible sources (e.g., FEMA, PEMA).
- Emergency posts should be verified by the Town Manager or designated Public Information Officer before publishing.

6. Monitoring & Moderation

- Accounts will be monitored during business hours for accuracy, security, and compliance.
- The Town will not engage in debates or extended comment threads.
- All removed content will be documented and archived.

7. Records Retention & Right-to-Know Compliance

- All posts, comments, direct messages, and deleted content are **public records** under Pennsylvania's Right-to-Know Law.
- Records must be retained in accordance with the Town's records retention schedule and applicable state requirements.
- The Town will use an **automated archiving system** to capture and store all social media activity.

8. Training & Accountability

- All authorized administrators must complete annual training on:
 - Legal compliance (Right-to-Know Law, Sunshine Act implications, copyright, ADA).
 - Security best practices.
 - Tone, style, and content standards.
- Violations of this policy may result in loss of posting privileges or disciplinary action.

9. Disclaimer

- Comments expressed by the public do not reflect the views or policies of the Town of Bloomsburg.
- The Town is not responsible for content posted by followers or third parties.
- By posting on the Town's social media, users acknowledge that their comments may be subject to public disclosure under Pennsylvania's Right-to-Know Law.

10. Review & Updates

This policy will be reviewed **annually** by the Town Manager or designee and updated as needed to ensure compliance with:

- Applicable laws and regulations.
- Best practices in municipal communications.
- The Town's strategic communication goals.

October 10, 2025

To: Lisa Dooley, Brady Brink and whom it may concern

From: Tim George, Director of Buildings and Grounds, Danville Area School District

Re: Pickleball courts

All concerned,

I want to start off by saying thank you to Lisa and Brady for arranging a tour of your new pickleball courts. While I am not a concerned part of the town of Bloomsburg, I do have experience with court construction. The latest being the rebuilding of the DASD tennis courts at the high school.

After reading the news coverage in the Press Enterprise, several things caught my eye. So I offered to take a look and see what I could see.

First off, some questions need answers and should have paperwork to back it up.

1. Was compaction testing done on the sub base, base layer of asphalt and finish layer of asphalt? This is crucial to proper court construction. Please check with your engineer or construction company.
2. Was virgin asphalt used? This would be on a declaration form from the plant. Again, this is crucial to a proper build.
3. Was a flood test done, areas marked for patching and were the areas patched?
4. How long after paving was the sealer/paint was applied? It is recommended to have 30 days between laying the asphalt and sealing/painting.

All of the above should have documentation.

Now for my observations.

Pictures attached and numbered.

1. Shows the top layer of paint separated from first coat, blistered and broke.
2. Shows a white line painted very poorly. The extra layer will cause the area to heat up and expand differently than the surrounding areas of white paint.
3. Shows debris or dried clumps of paint under the finish coat. This will cause uneven wear.
4. Shows that the asphalt was not virgin as metal appears to be under the paint, and has already pushed the paint out and is rusting.
5. Picture shows the same as number 4.
6. Shows the same as picture 3.
7. Shows the edge of the paint and sealer lifting slightly. This could cause water infiltration.

Another observation was the fact the surfaces were not coated evenly. There is a section of the tan that clearly shows a wide swath of the top coat of paint was missed. There are others as well.

There are also several areas that have already developed what is called alligator skin. The paint is cracking in patches. These areas will expand quickly. They are faint, and do not photograph well but are there none the less.

I also see areas of water over running the court due to the mud streaks, but that is not my area of expertise and will leave any supposition to the experts.

One final observation was you can see quite a few of the paving joints due to them being slightly concave. There is also a washboard near court 5 that was caused by the roller on the asphalt.

In conclusion, the court is playable. With that being said, corrective action should be planned to save on long term problems.

If you have any questions, please reach out and call me.

Sincerely,

A handwritten signature in blue ink, consisting of a large, stylized 'G' followed by a long, horizontal, slightly wavy line extending to the right.

Tim George

Director of Buildings and Grounds

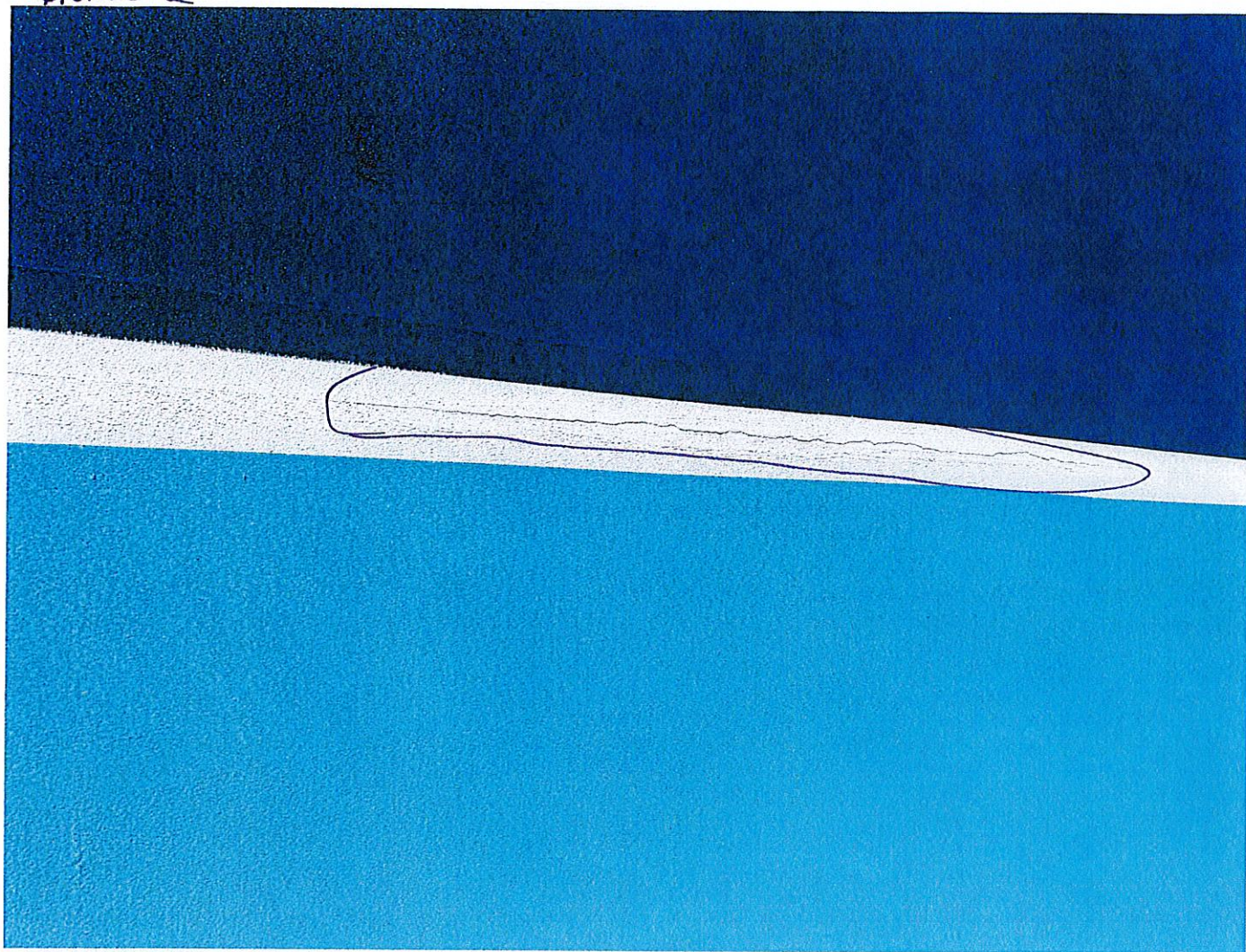
Danville Area School District.



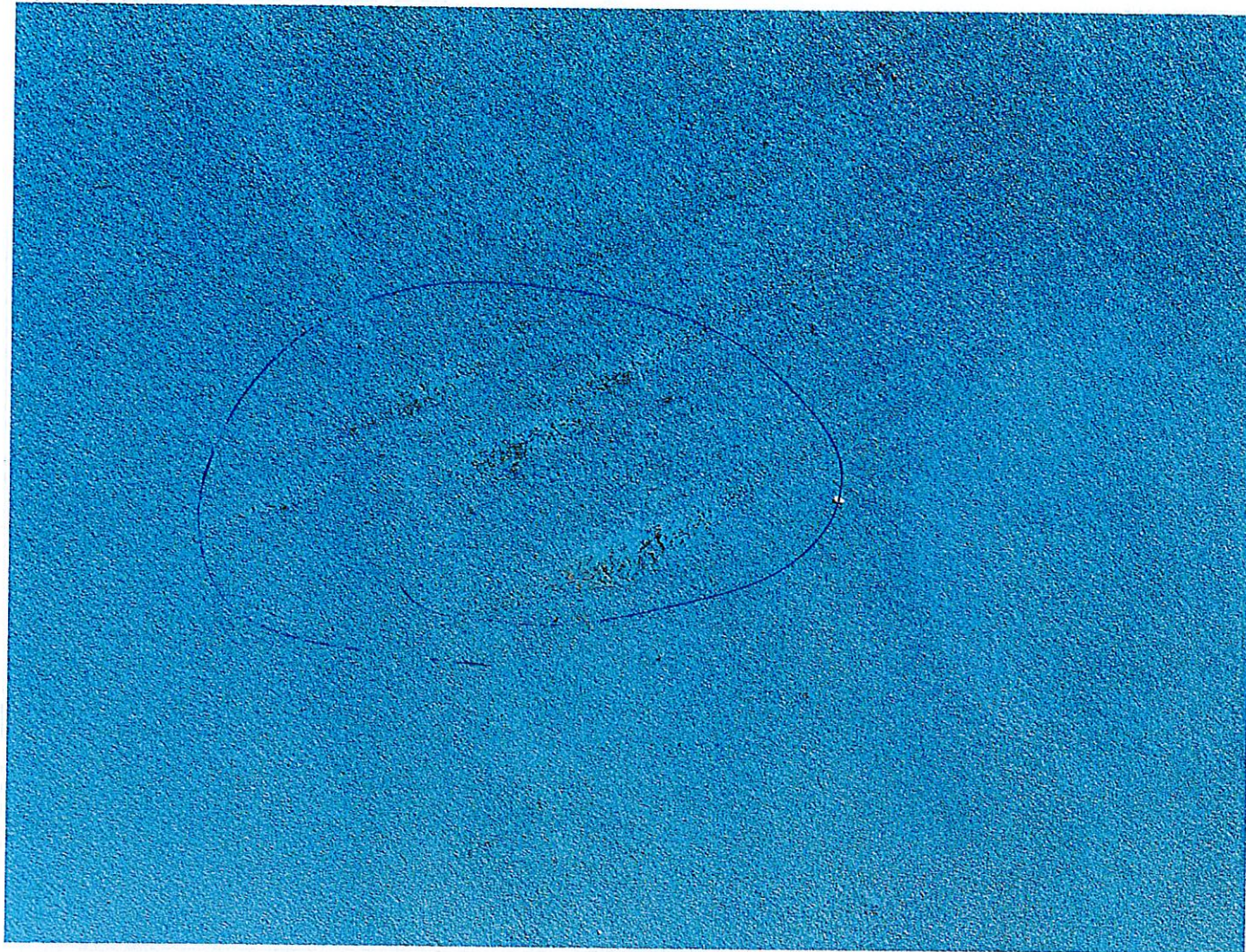
TOP LAYER of Blue PAINT DID NOT ADHERE properly TO first coat.
BLISTERS & Popped FROM WATER INFILTRATION

Picture 2

B-4



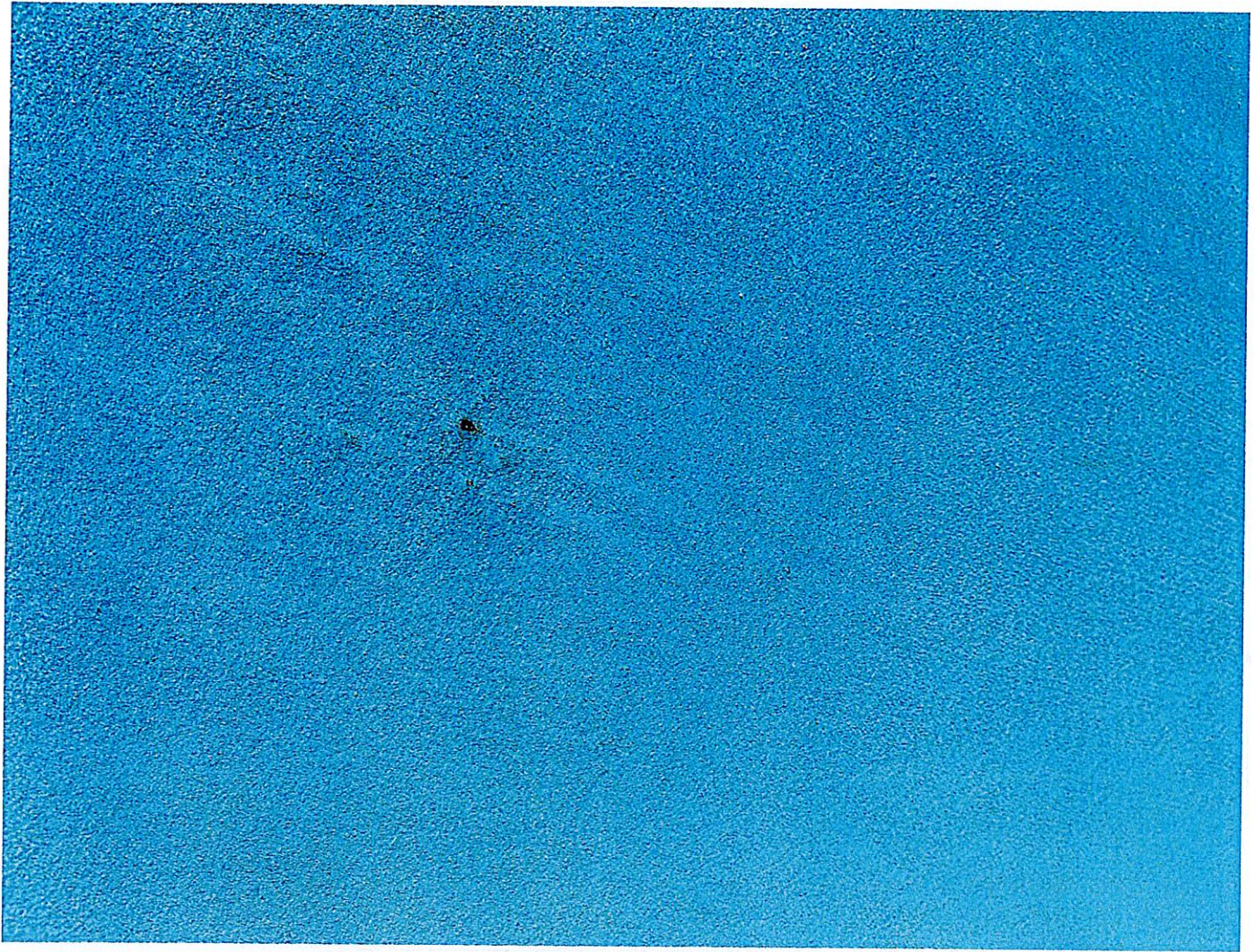
UNEVEN LINE PAINT WILL CAUSE ISSUES W/EXPANDING



DEBRIS on dried clumps of PAINT UNDER FINISH COAT

PICTURE 4

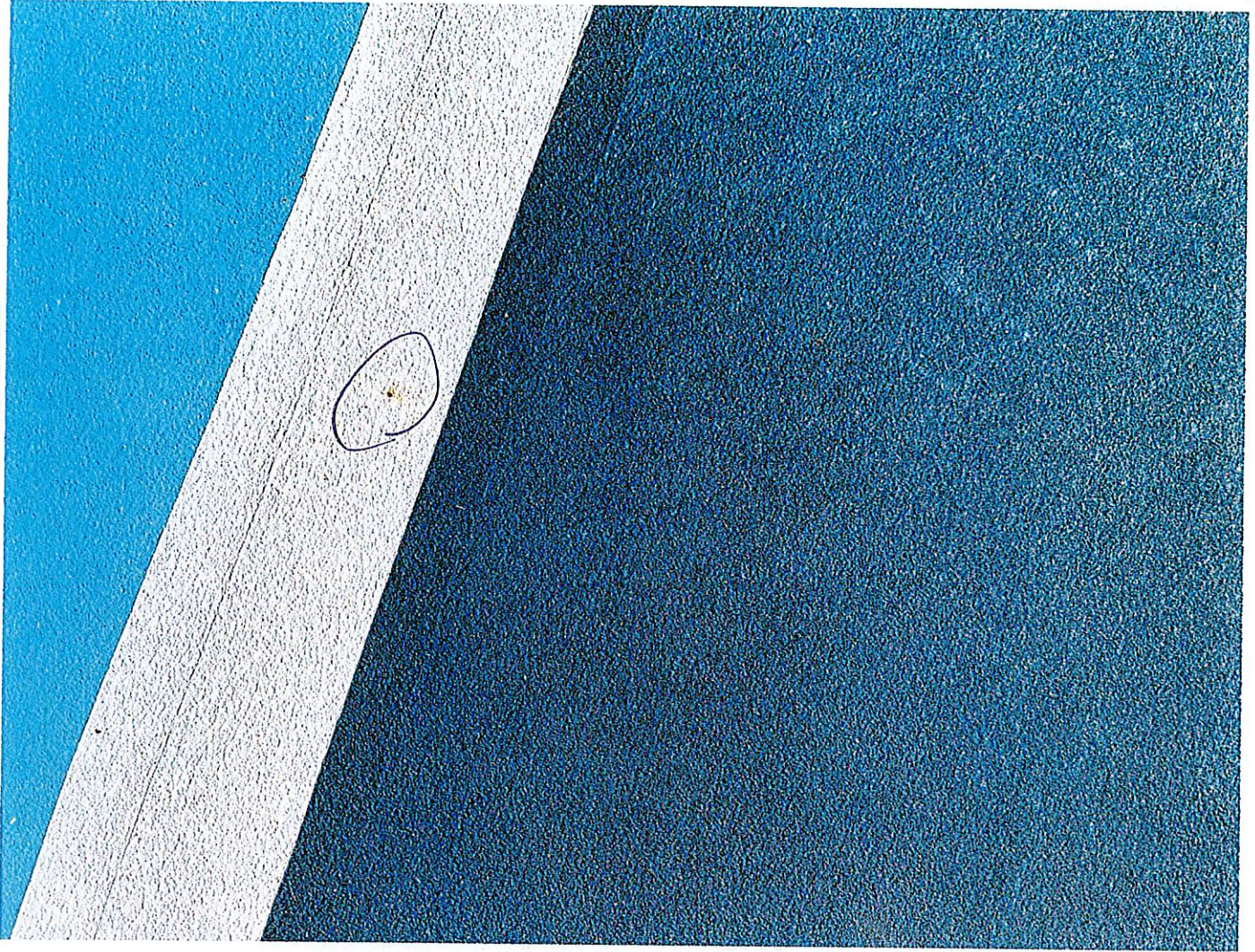
B-6



~~ASPHALT~~ IN ASPHALT ALREADY BREAKING THROUGH THE SURFACE AND RUSTING

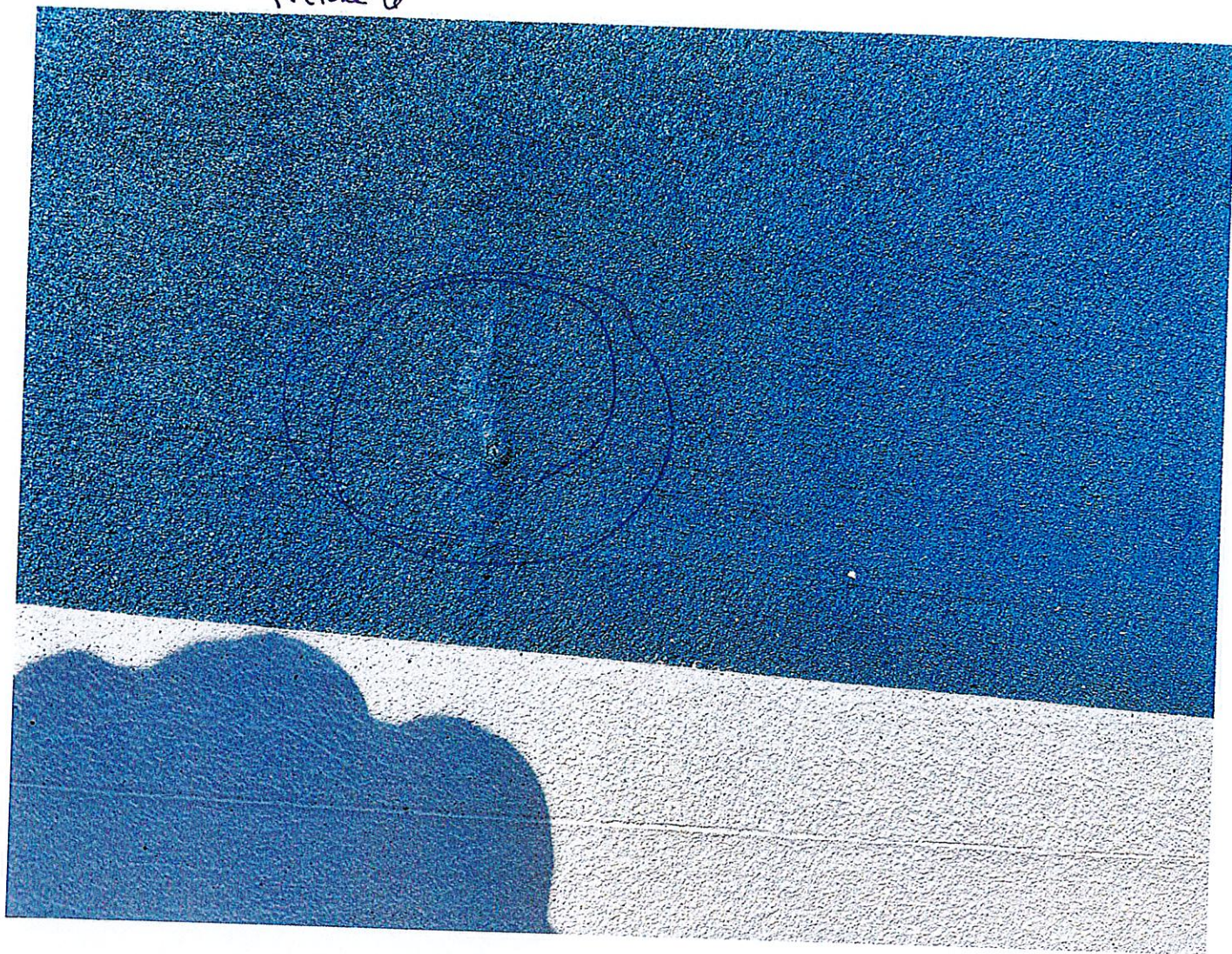
picture 5

B-7



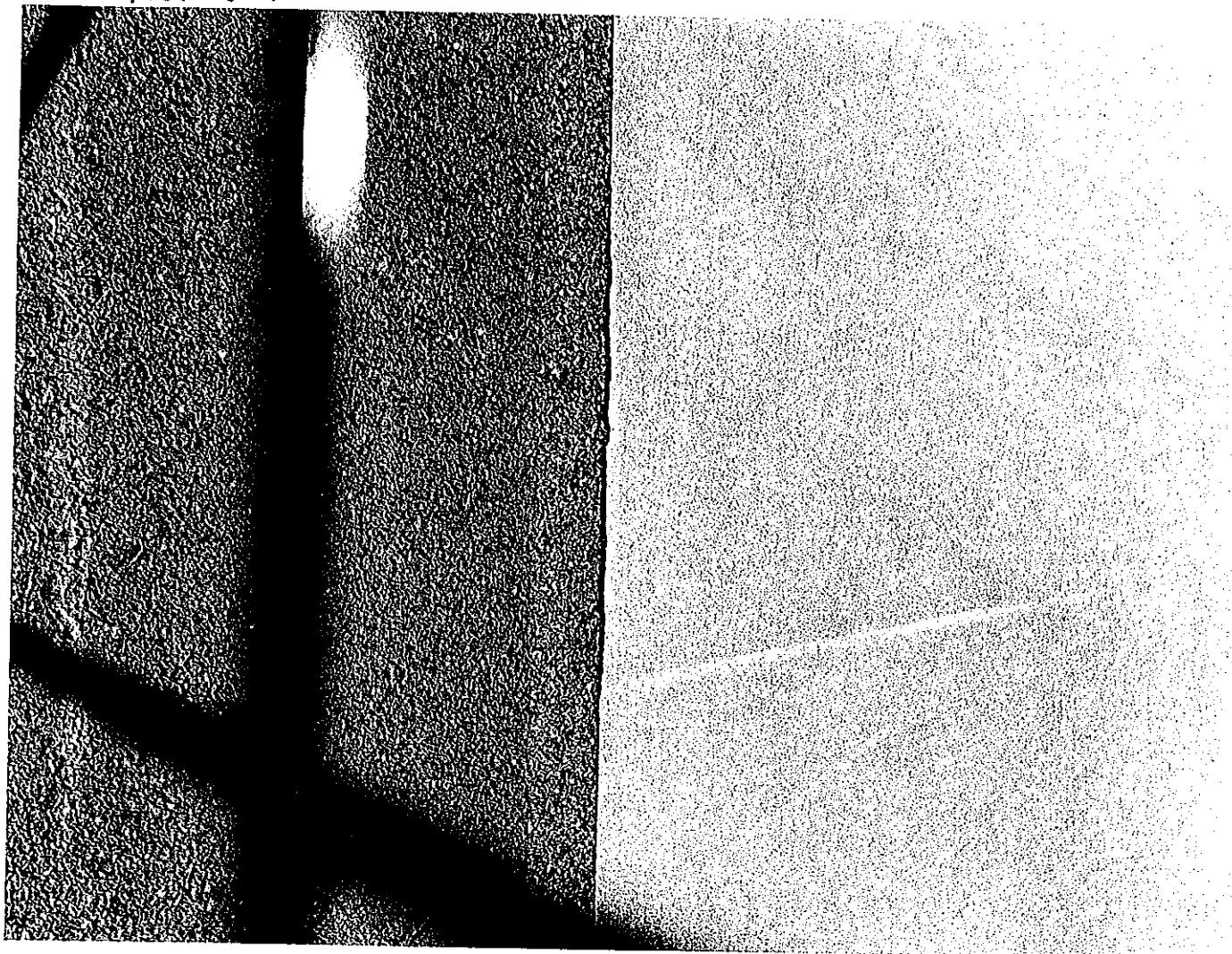
Picture 6

B-8



Picture 7

B-9



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NOTICE OF ACCEPTABILITY OF WORK

Owner: The Town of Bloomsburg Owner's Project No.:
Engineer: LIVIC Civil, LLC Engineer's Project No.: 1004-51
Contractor: Robert C. Young, Inc. Contractor's Project No.:
Project: Pickleball Courts
Contract Name: Agreement Between Owner and Contractor for Construction Contract
Notice Date: 10/10/25 Effective Date of the Construction Contract: July 23, 2025

The Engineer hereby gives notice to the Owner and Contractor that Engineer recommends final payment to Contractor, and that the Work furnished and performed by Contractor under the Construction Contract is acceptable, expressly subject to the provisions of the Construction Contract's Contract Documents ("Contract Documents") and of the Agreement between Owner and Engineer for Professional Services dated **July 23, 2025** ("Owner-Engineer Agreement"). This Notice of Acceptability of Work (Notice) is made expressly subject to the following terms and conditions to which all who receive and rely on said Notice agree:

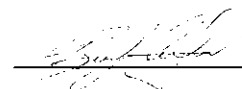
1. This Notice has been prepared with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.
2. This Notice reflects and is an expression of the Engineer's professional opinion.
3. This Notice has been prepared to the best of Engineer's knowledge, information, and belief as of the Notice Date.
4. This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's Work) under the Owner-Engineer Agreement, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Owner-Engineer Agreement.
5. This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract, an acceptance of Work that is not in accordance with the Contract Documents, including but not limited to defective Work discovered after final inspection, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Contract Documents, or to otherwise comply with the Contract Documents or the terms of any special guarantees specified therein.
6. This Notice does not relieve Contractor of any surviving obligations under the Construction Contract, and is subject to Owner's reservations of rights with respect to completion and final payment.

Engineer

By (signature):

Name (printed):

Title:



Brady Crawford

Construction Coordinator LIVIC Civil

3 C-2

CHANGE ORDER NO.: 3

Owner:	Town Of Bloomsburg	Owner's Project No.:	
Engineer:	LIVIC Civil	Engineer's Project No.:	1004-51
Contractor:	Robert C. Young, Inc	Contractor's Project No.:	
Project:	Town of Bloomsburg Pickleball Courts		
Contract Name:	Town of Bloomsburg Pickleball Courts		
Date Issued:		Effective Date of Change Order:	10/02/25

The Contract is modified as follows upon execution of this Change Order:

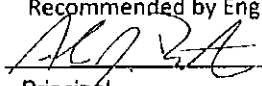
Description:

Time extension for final completion; complete grading of ADA parking area, remove surface irregularities identified at site meeting, restore surface as required.

Attachments:

NA

Change in Contract Price	Change in Contract Times
Original Contract Price:	Original Contract Times:
\$ 279,824.20	Substantial Completion: August 15, 2025 (Base Completion milestone)
	Ready for final payment: September 24, 2025
Increase from previously approved Change Orders No. 1 to No. 3:	Increase previously approved Change Orders No. 1 to No. 3:
\$ 46,389.00	Substantial Completion: NA
	Ready for final payment: NA
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ 326,213.20	Substantial Completion: August 15, 2025
	Ready for final payment: September 24, 2025
Increase this Change Order:	Increase this Change Order:
\$ 0.00	Substantial Completion: NA
	Ready for final payment: October 14, 2025
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ 326,213.20	Substantial Completion: August 15, 2025
	Ready for final payment: October 14, 2025

Recommended by Engineer (if required)		Authorized by Owner	
By:			
Title:	Principal		
Date:	10/02/2025		
Approved by Contractor		Approved by Funding Agency (if applicable)	
By:	Ryan M. Young <small>Digitally signed by Ryan M. Young DN: cn=Robert C. Young, o=Robert C. Young, ou=Ryan M. Young, email=2025.10.03.08.28.41-04.00</small>		
Title:	Project Manager		
Date:	10/3/2025		

Town of Bloomsburg Department of Public Works

Date: October 8, 2025

To: Town Council Members

Cc: Town Engineer, Contractor, City Administrator, Town Clerk for Record

From: Brady Brink, Director of Public Works

Subject: **Formal Request for Independent Inspection – Pickleball Court Surface and Drainage Issues**

Background

Following rainfall on October 8, 2025, I inspected the new pickleball courts at approximately 10:20 a.m., about two and a half hours after precipitation had ceased. During this inspection, I documented a significant number of standing water areas ("birdbaths") and multiple locations where the acrylic surface coating was actively bubbling. These conditions were recorded through photographs and video for the project file.

Given that the courts were only recently completed and certified as meeting specifications, these findings indicate potential deficiencies that warrant immediate, objective evaluation.

Request

To ensure transparency, accountability, and protection of taxpayer investment, I am formally requesting that the Town engage an independent third-party pavement or sports surface inspection professional—someone with no prior involvement in the design, engineering, or construction of this project—to perform a comprehensive review of the following:

1. Surface and subgrade drainage performance, including grading and ponding analysis.
2. Asphalt and base composition, compaction, and moisture levels through core sampling.
3. Integrity and adhesion of the acrylic surface system, including testing for trapped moisture or delamination.
4. Conformance with design specifications and industry standards for outdoor sport surfaces.

The inspection should include a written report with supporting photographs, test results, and recommendations for corrective actions. This report will serve as the factual basis for determining responsibility and the appropriate path forward for remediation.

Next Steps

I request that this inspection be initiated as soon as possible and that the independent inspector be mutually agreed upon by the Town and Public Works Department to maintain impartiality. I also recommend placing the courts out of service until the investigation is complete to prevent further damage.

Please confirm receipt of this request and provide an anticipated timeline for scheduling the inspection.

Respectfully,

3D-2

Brady Brink
Director of Public Works
Town of Bloomsburg
Phone: 570-764-8348
Email: bbrink@bloomsburgpa.org

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1. ORIGINAL CONTRACT PRICE.....	\$	\$ 279,824.20
2. Net change by Change Orders.....	\$	\$ 31,429.00
3. Current Contract Price (Line 1 ± 2).....	\$	\$ 311,253.20
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate).....	\$	\$ 179,685.75
5. RETAINAGE:		
a. X 10% Work Completed.....	\$	\$ 17,968.58
b. X _____ Stored Material.....	\$	
c. Total Retainage (Line 5a + Line 5b).....	\$	\$ 17,968.58
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c).....	\$	\$ 161,717.18
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	
8. AMOUNT DUE THIS APPLICATION.....	\$	\$ 161,717.18
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above).....	\$	\$ 149,536.03

Contractor's Certification	
The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	
Ryan M. Young	Digitally signed by Ryan M. Young DN: C=US, E=ryoung@ryinc.com, O="Robert C. Young Inc.", CN=Ryan M. Young
By: Ryan Young	Date: 2025.08.27 18:06:53-04'00'
	8/27/2025

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Digitally signed by Ryan M. Young
DN: C=US, E=ryoung@rcyinc.com,
O="Robert C. Young Inc.", CN=Ryan
M. Young
Date: 2025.08.27 18:06:53-04'00'

Ryan M. Young

By: Ryan Young

8/27/2025

Payment of:

\$161.717.18

(Line 8 or other - attach explanation of the other amount)

is recommended by:

(Engineer)

(Date)

Payment of:

\$161,717.18

(Line 8 or other - attach explanation of the other amount)

is approved by:

(Owner)

{Date}

Approved by:

Funding Agency (if applicable)

{Date}

25-131: Bloomsburg Pickleball Courts										
Job		8/1/2025 to 8/31/2025								
Date Range		1								
Period		BLOOMSBURG: Town of Bloomsburg								
Owner		DRAFT								
Bill Status		Pay Period 1								
Bill Description										
Invoice Number										
Note										
Work Completed		\$179685.75								
Less Retainage		\$0.00								
Bill Total		\$179685.75								
Bill Export Date		8/27/2025, 5:53:47 PM								
Pay Item	Owner Code	Description	Invoice Quantity (Owner Approved)	Unit	Unit Price	Invoice Amount	Budgeted Quantity	Invoice Quantity To Date	Invoice Amount To Date	% Complete
1	6-1	Mobilization	0.500	LS	\$ 23,700.00	\$ 11,850.00	1.000	0.500	\$ 11,850.00	50.00
2	6-2	Erosion and Sediment Control	1.000	LS	\$ 2,500.00	\$ 2,500.00	1.000	1.000	\$ 2,500.00	100.00
3	6-3	Superpave WMA Wearing Course, PG 64-22, <.3 Million ESAL's, 9.5 mm Mix, 1.5" Depth	2,080.000	SY	\$ 17.85	\$ 37,128.00	2,080.000	2,080.000	\$ 37,128.00	100.00
4	6-4	Superpave WMA Base Course, PG 64-22, <.3 Million ESAL's, 25 mm Mix, 4" Depth	2,080.000	SY	\$ 25.70	\$ 53,456.00	2,080.000	2,080.000	\$ 53,456.00	100.00
5	6-5	Subbase 2A	2,080.000	SY	\$ 13.50	\$ 28,080.00	2,080.000	2,080.000	\$ 28,080.00	100.00
6	6-6	No. 57 Stone	0.000	SY	\$ 11.60	\$ -	702.000	0.000	\$ -	0.00
7	6-7	Acrylic Coating	0.000	SY	\$ 29.00	\$ -	2,023.000	0.000	\$ -	0.00
8	6-8	Pickleball Sets	6.000	EA	\$ 3,850.00	\$ 23,100.00	8.000	6.000	\$ 23,100.00	75.00
9	8-1	Perimeter Fencing	0.000	LF	\$ 49.80	\$ -	750.000	0.000	\$ -	0.00
EXTRA		CO #1	0.750	LS	\$ 31,429.00	\$ 23,571.75	1.000	0.750	\$ 23,571.75	75.00
						\$ 179,685.75			\$ 179,685.75	



F

Laptop for Brady Brink

Quote #DS139106 v1

Prepared For:
Town Of Bloomsburg

Lisa Dooley
301 E 2nd Street

Prepared by:
Riverside Technologies, Inc.

Dave Schaar
724 N 109th Court
Omaha, ne 68154

Date Issued:
09.21.2025

Expires:
10.21.2025

Bloomsburg, Pennsylvania 17815

P: 570-784-7123 x123 or 111
E: ldooley@bloomsburgpa.org

P: 866.804.4388
E: dschaar@riversidetechnologies.com

Contact:

Hardware		Price	Qty	Ext. Price
GeTac S410G5 installed	GeTac S410G5 installed	\$2,499.00	1	\$2,499.00
GET-ST272ADAFDXX	S410G5 - Intel Core i5-1340P Processor, 14" + Windows Hello Webcam, Microsoft Windows 11 Pro x64 with 16GB RAM + TAA, 256GB PCIe SSD (main storage, user swappable), Sunlight Readable (LCD + Touchscreen + Stylus), US KBD + US Power Cord, Membrane Backlit KB		1	
RTI-SVC-MSP	Professional Installation Services		1	
			Subtotal:	\$2,499.00

Product Summary		Amount
Hardware		\$2,499.00
		Total: \$2,499.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.