

**BLOOMSBURG SPECIAL TOWN COUNCIL MEETING
COUNCIL CHAMBERS OR TELECONFERENCE (ZOOM)
TUESDAY, SEPTEMBER 30, 2025, 10:00 a.m.**

PUBLIC CAN JOIN:

DIAL: +1 646 558 8656 US & INCLUDE THE MEETING ID: 456-920-3798 & PRESS #.

JOIN ONLINE AT: <https://us02web.zoom.us/j/4569203798>.

Call to order.

Pledge of Allegiance.

Council remarks.

Citizens to be heard.

Approval of the Council minutes from the September 8, 2025, meeting.

Approval of the Special Council minutes from the September 12, 2025, meeting.

1. **ADMINISTRATIVE FINANCE COMMITTEE- Justin Hummel.**
 - a. Approval of hiring a Public Works Operator/Laborer at the contract rate of pay and benefits, with a six-month probationary period.

Note: Council will need to determine whether to proceed with the hiring of one or two positions.
 - b. Approval of accepting the successful completion of Jodi Reichart's six-month probationary period.
 - c. Approval to advertise for a full-time Parking Enforcement Officer position with benefits at a rate of \$15.00 per hour. Note: the part-time parking enforcement advertisement will also remain.
 - d. Approval of the 2026 minimum municipal obligation for both police and non-police pension plans. The document will be provided when received from Korn Ferry.
 - e. Approval of removing Brown & Brown as the broker of record for: State Workers' Insurance Fund (SWIF).
 - f. Approval of removing Brown & Brown as the broker of record for Susquehanna Municipal Insurance Trust (SMIT) and Guardian, and replacing the broker with Kilmer Insurance Group just for Guardian.
 - g. Approval of removing Brown & Brown as the broker of record for Geisinger, United Concordia, Vision Benefits Of America (VBA), and Flores replacing the broker with DS & T.

2. **PUBLIC WORKS & ENVIRONMENTAL COMMITTEE- James Garman.**
 - a. Approval of awarding the roof project at Public Works and Recycling.
 - b. Approval of change order #2 with Robert C. Young in the amount of \$14,960 for stone placement related to the pickleball project.
3. **COMMUNITY & ECONOMIC DEVELOPMENT/PUBLIC SAFETY COMMITTEE- Justin Hummel**
 - a. Approval of releasing the remaining fire escrow in the amount of \$16,736.04 for 113 Hemlock Lane.
 - b. Approval of the event permits submitted by DBI for the Fall Foliage & Santa Train Rides.
4. **TECHNOLOGY COMMITTEE- Justin Hummel.**
 - a. Recommendation to approve new switches at Town Hall, Parking and Police department from RTI's quote in the amount of \$11,718.

Next meeting: October 13, 2025

The Bloomsburg Town Council held a Council meeting on Monday, September 8, 2025, beginning at 7:00 p.m. in Council Chambers, 2nd Floor, Town Hall and via teleconference. The public joined by dialing: +1 646 558 8685 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Mayor Justin Hummel called the meeting to order at 7:00 p.m., present were Council members James Garman, Bonnie Crawford, Jaclyn Kressler, Jessica Jordan and John Grabusky. Town Manager/ Secretary/ Treasurer Lisa Dooley, Town Solicitor Matthew Turowski, Chief of Police Mike Fosse, Director of Public Works Brady Brink, Director of Finance Jack Breech, Director of Code Enforcement Mike Reffeor, Fire Chief Scott McBride and Airport Manager Dan Broadt. Also attending were MJ Mahon, Andrew Barton, Jamie Shrawder, William Stewart, Rich Kisner and Brian Crane. Attending via Zoom were Dawn Moore and Mark Gardner.

Council remarks.

Special recognition to Neil Zeisloft for his 30 years of dedicated service with the Town of Bloomsburg as he retires this week from the Public Works Department.

- An executive session was held on 8/25/2025 from 8:34 p.m. regarding a police, public works and finance personnel matter that ended at 9:32 p.m.

- The Town would like to inform the public that the trial regarding the Noise Ordinance with the Bloomsburg Fair Association is scheduled for November 18, 2025 and November 19, 2025. Any citizen wishing to attend should save these dates.

- Congratulations to Jack Breech and Randi Fetterman on earning their Notary certifications.

- Congratulations to Brady Brink on successfully earning his Core and Right-of-Way & Weeds credentials.

DESIGNATING THE MONTH OF SEPTEMBER 2025 AS "IDIOPATHIC PULMONARY FIBROSIS RESEARCH AND AWARENESS MONTH"

Mayor Hummel read a proclamation designating September 2025 as Idiopathic Pulmonary Fibrosis Research Month."

APPROVAL OF THE COUNCIL MINUTES FROM THE AUGUST 25, 2025, MEETING.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved the minutes from the August 25, 2025 meeting.

APPROVAL OF THE KEYSTONE MUNICIPAL INSURANCE TRUST MEMBER PARTICIPATION AGREEMENT. APPROVAL OF THE SUPPLEMENTAL INFORMATION ADDENDUM.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved the Keystone Municipal Insurance Trust Member participation agreement.

RECOMMENDATION TO APPROVE THE AUGUST LIST OF BILLS.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved payment of the following monthly bills: General Fund \$619,887.77, Recycling Fund \$28,933.63, Street Lighting Fund \$2,418.29, Fire Fund \$6,166.94, Pool Fund \$26,604.80, Daycare Fund \$7,260.00, Liquid Fuels Fund \$3,941.18, and the August Payroll Authorization \$267,429.49.

RECOMMENDATION TO APPROVE PARTICIPATING IN THE ANNUAL DOWNTOWN WINDOW PAINTING EVENT WITH THE EXCHANGE WITH TWO WINDOWS.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved to participate in the annual Downtown window painting event with two windows at Town Hall to be painted. Bonnie Crawford and Jaclyn Kressler have pledged to pay the entrance fee.

RECOMMENDATION OF ACCEPTING THE PROBATIONARY PERIOD OF BRIAN HESS IN THE PUBLIC WORKS DEPARTMENT.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved accepting the probationary period of Brian Hess in the Public Works Department.

RECOMMENDATION OF SETTING THE 2026 POOL SEASON DATES: JUNE 5, 2026 TO AUGUST 15, 2026.

On a motion by B. Crawford, seconded by J. Grabusky, and voted on unanimously, Council approved the setting of the 2026 pool season dates of June 5, 2026 to August 15, 2026.

RECOMMENDATION OF APPROVING THE COMMUNITY BASED EMPLOYER AGREEMENT.

On a motion by B. Crawford, seconded by J. Garman, and voted on unanimously, Council approved the Community Based Employer agreement with Commonwealth University.

RECOMMENDATION TO APPROVE THE BUCKNELL UNIVERSITY SENIOR DESIGN PROJECT- WEBSITE.

On a motion by J. Kressler, seconded by B. Crawford, and voted on unanimously, Council approved the Bucknell University Senior Design project that will involve the improvement of the Town website.

RECOMMENDATION OF APPROVING THE SOCIAL MEDIA POLICY.

On a motion by J. Kressler, seconded by J. Jordan, and voted on 0 to 6, Council voted not to approve the social media policy. J. Grabusky mentioned he has adjustments he would like seen included into the policy.

APPROVAL OF A PUBLIC WORKS OPERATOR/ LABORER TO START SEPTEMBER 22, 2025 IN THE PUBLIC WORKS DEPARTMENT WITH A 6 MONTH PROBATIONARY PERIOD AND SALARY/ BENEFITS PER CONTRACT.

On a motion by B. Crawford, seconded by J. Jordan, and voted on unanimously, Council approved to hire Eric Wieand as an operator/laborer to start September 22, 2025 in the Public Works Department with a 6-month probationary period and salary/benefits per the contract.

APPROVAL OF HIRING TRIPLE F FLYING OUT OF BENTON TO SPRAY FOR MOSQUITOS.

On a motion by B. Crawford, seconded by J. Garman, and voted on 0 to 6, Council did not approve the hiring of Triple F Flying from Benton to spray for mosquitos.

APPROVAL OF TASK ORDER 6 WITH DELTA REGARDING THE HANGAR PROJECT.

On a motion by J. Kressler, seconded by J. Grabusky, and voted on 5 to 1 (Kressler voting no), Council approved task order 6 with Delta regarding the hangar project.

APPROVAL OF PURCHASING AVIATION FUEL FROM AVFUEL AND SEPARATING THE \$12,600 AGREEMENT WITH PHILLIPS 66.

On a motion by J. Kressler, seconded by B. Crawford, and voted on unanimously, Council approved purchasing aviation fuel from AvFuel and separating the \$12,600 agreement with Phillips 66.

APPROVAL OF CHANGE ORDER TWO WITH C.W. GRIMM CONSTRUCTION INC. DECREASING THE CONTRACT BY \$9,941.80. NOTE: PROJECT IS COMPLETED AND FINAL PAYMENT HAS BEEN PREPARED.

On a motion by J. Kressler, seconded by J. Jordan, and voted on unanimously, Council approved change order 2 with C.W. Grimm Construction, Inc. decreasing the contract by \$9,941.80.

APPROVAL OF THE GRAND OPENING FOR THE PICKLEBALL COURTS TO BE OCTOBER 3, 2025 AT 5 P.M.

On a motion by J. Kressler, seconded by B. Crawford, and voted on unanimously, Council approved the grand opening for the pickleball courts to be held October 3, 2025 at 5 p.m.

APPROVAL OF VEOLIA PAVING MARKET STREET FROM 5TH STREET TO MAIN STREET IN 2025 AND SPRING OF 2026 FOR REMAINING WORK.

On a motion by J. Kressler, seconded by B. Crawford, and voted on unanimously, Council approved Veolia paving Market Street from 5th Street to Main Street in 2025 and spring of 2026 for remaining work.

APPROVAL OF SELLING THE 2007 FORD RANGER ON MUNICIBID THAT IS CURRENTLY BEING USED IN THE PUBLIC WORKS DEPARTMENT FOR THE MECHANIC.

On a motion by J. Kressler, seconded by B. Crawford, and voted on unanimously, Council approved selling the 2007 Ford Ranger on Municibid that is currently being used in the Public Works Department.

APPROVAL OF PURCHASING A 1999 FORD EXPEDITION FROM THE BLOOMSBURG FIRE DEPARTMENT (75,041 MILES) IN THE AMOUNT OF \$5,000.

On a motion by B. Crawford, seconded by J. Hummel, and voted on unanimously, Council approved purchasing a Expedition from the Bloomsburg Fire Department (75,041 miles) in the amount of \$5,000.

APPROVAL OF SELLING THE 1989 FORD VAN ON MUNICIBID THAT WAS DONATED FROM RECYCLING TO THE FIRE DEPARTMENT.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved selling the 1989 Ford van on Municibid. This vehicle was donated to the Fire Department from Recycling.

APPROVAL OF ENTERING INTO A PROFESSIONAL AND ADMINISTRATIVE SERVICE AGREEMENT WITH SEDA-COG FOR THE 2025 COMMUNITY DEVELOPMENT BLOCK GRANT.

On a motion by J. Kressler, seconded by J. Grabusky, and voted on unanimously, Council approved entering into a professional and administrative service agreement with SEDA-COG for the 2025 Community Development Block Grant.

RECOMMENDATION TO APPROVE AN ENGINEERING QUOTE TO RELOCATE FT. MCCLURE AT THE INTERSECTION OF ROUTE 11.

A motion to discuss was made by J. Grabusky, seconded by B. Crawford. Two quotes were submitted, one from LIVIC Civil in the amount of \$46,000 and one from Barry Issett in the amount of \$42,000.

On a motion by B. Crawford, seconded by J. Kressler, and voted on 5 to 1 (Garman voting no), Council approved the engineering quote from LIVIC Civil in the amount of \$46,000.

REVIEW, DISCUSSION AND APPROVAL OF THE SOLAR BIDS.

A motion to discuss was made by B. Crawford, seconded by J. Kressler. L. Dooley explained the base bid results with the Public Works building at \$588,144 and the Recycling Center at \$663,982. The carports will be separate. If funds are remaining after the roof project, Council can entertain awarding the carports. On a motion by J. Hummel, seconded by J. Jordan, and vote on unanimously, Council approved the solar bids has submitted.

APPROVAL OF THE DEVELOPER’S AGREEMENT AND CONFIRMATORY DEED REGARDING THE BLOOM HEIGHT PROJECT. AT THIS TIME, ALL CONDITIONAL ITEMS HAVE BEEN APPROVED.

On a motion by J. Kressler, seconded by J. Garman, and voted on 5 to 1 (Grabusky voting no), Council approved the developer’s agreement and confirmatory deed regarding the Bloom Height project.

APPROVAL OF THE ARC PROJECT DOCUMENTS IN RELATION TO THE BLOOMSBURG YMCA PROJECT.

On a motion by J. Garman, seconded by J. Kressler, and voted on unanimously, Council approved the ARC project documents in relation to the Bloomsburg YMCA.

On a motion by J. Jordan, seconded by J. Kressler, and voted on unanimously, Council adjourned into an executive session at 8:20 p.m. that lasted until 8:46 p.m. regarding Columbia Aircraft.

Lisa Dooley
Town Manager/Secretary/Treasurer

The Bloomsburg Town Council held a Council meeting on Friday, September 12, 2025 beginning at 2:00 p.m. via teleconference. The public joined by dialing: +1 646 558 8685 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Mayor Justin Hummel called the meeting to order at 2:00 p.m., present were Council members James Garman, Bonnie Crawford, Jaclyn Kressler and Nick McGaw (2:02 pm), Town Manager/ Secretary/ Treasurer Lisa Dooley. Also attending were MJ Mahon and Andrew Barton.

Council remarks.

An executive session was held on 9/8/2025 from 8:17 p.m.- 8:46 p.m. regarding a Real Estate matter regarding Columbia Aircrafts.

RECOGNITION OF MARY RICHART AND BRENDAN HARMON'S DONATION OF \$120 FOR THE BLOOMSBURG TOWN PARK.

Council gave recognition and thanks for a donation in the amount of \$120 from Mary Richart and Brendan Harmon for the Bloomburg Town Park.

APPROVAL OF TWO TRA ELECTRIC INVOICES THAT WILL BE COVERED BY INSURANCE CLAIMS.

On a motion by J. Kressler, seconded by N. McGaw, and voted on unanimously, Council approved the following two invoices from Tra Electric. An invoice in the amount of \$19,140 to replace a light pole at 442 East Street and an invoice in the amount of \$8,293 for traffic signal pole and foundation replacement at Iron and Main Street.

APPROVAL OF AWARDING BID FOR THE MARKET STREET PROJECT. BIDS TO BE PROVIDED BY LIVIC CIVIL.

Council reviewed the one bid that was received for the Market Street paving project and took no action. The project will be readvertised/rebid at a later date for a 2026 project.

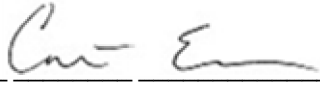
On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council adjourned the meeting at 2:17 p.m.

Municipality: Town of Bloomsburg
Plan: Police Pension Plan

Municipality's Minimum Municipal Obligation for 2026

1. Estimated 2025 W-2 Wages of Active Members	\$	1,427,561
2. Normal Cost Rate (from 2025 valuation)		16.5590%
3. Administrative Expense Rate (from 2025 valuation)		2.6532%
4. Normal Cost for 2026: (1) x (2)	\$	236,390
5. Estimated Administrative Expense for 2026: (1) x (3)	\$	37,876
6. Amortization Requirement for 2026 (from 2025 valuation)	\$	462,199
7. Plan's 2026 Financial Requirements: (4) + (5) + (6)	\$	736,465
8. Estimated 2026 Member Contributions	\$	75,193
9. Funding Adjustment for 2026 (from 2025 valuation)	\$	-
10. Minimum Municipal Obligation for 2026: (7) - (8) - (9)	\$	661,272
11. 2026 Estimated State Aid (a restricted revenue receipt)	\$	213,302
12. Municipality's Estimated Minimum Contribution Requirement for 2026: (10) - (11)	\$	447,970

Note: Municipality's actual contribution requirement for 2026 will be equal to line 10 less the actual amount of 2026 State Aid deposited in the pension fund.

Prepared by: 
Curt Evans, FSA, EA, MAAA – Approved Actuary
Korn Ferry Associate

Date: September 25, 2025

* * * * *

Reviewed by: _____
- Chief Administrative Officer

Submitted to: _____
(Municipality's governing body)

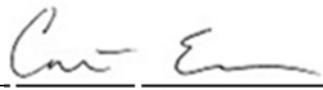
Date: _____

Municipality: Town of Bloomsburg
Plan: Employees Pension Plan

Municipality's Minimum Municipal Obligation for 2026

1. Estimated 2025 W-2 Wages of Active Members	\$	1,612,085
2. Normal Cost Rate (from 2025 valuation)		8.9935%
3. Administrative Expense Rate (from 2025 valuation)		1.8698%
4. Normal Cost for 2026: (1) x (2)	\$	144,983
5. Estimated Administrative Expense for 2026: (1) x (3)	\$	30,143
6. Amortization Requirement for 2026 (from 2025 valuation)	\$	183,635
7. Plan's 2026 Financial Requirements: (4) + (5) + (6)	\$	358,761
8. Estimated 2026 Member Contributions	\$	-
9. Funding Adjustment for 2026 (from 2025 valuation)	\$	-
10. Minimum Municipal Obligation for 2026: (7) - (8) - (9)	\$	358,761
11. 2026 Estimated State Aid (a restricted revenue receipt)	\$	186,639
12. Municipality's Estimated Minimum Contribution Requirement for 2026: (10) - (11)	\$	172,122

Note: Municipality's actual contribution requirement for 2026 will be equal to line 10 less the actual amount of 2026 State Aid deposited in the pension fund.

Prepared by: 
Curt Evans, FSA, EA, MAAA – Approved Actuary
Korn Ferry Associate

Date: September 25, 2025

Reviewed by: _____
- Chief Administrative Officer

Submitted to: _____
(Municipality's governing body)

Date: _____

09/18/2025

Guardian Life Insurance Company
10 Hudson Yards
New York, NY 10001

Re: 00 076883

FROM: Town of Bloomsburg
301 East 2nd Street
Bloomsburg, PA 17815

To Whom It May Concern:

We are requesting that Guardian Life Insurance Company make Jonathan P. Papp of Keystone Insurance & Benefits Group, LLC, (Tax ID: 27-0367008 / Agency Code: 9L654) the retail Broker of Record for Town of Bloomsburg (00 076883) effective immediately.

In addition, we are requesting that Guardian Life Insurance Company make Keystone Insurance & Benefits Group, LLC, (Channel Partner: 00264) the General Agent/Agency Broker of Record effective immediately.

This appointment rescinds and supersedes all previous Broker appointments and shall remain in force until cancelled in writing. All lines of coverage associated with these policies will now be assigned to Keystone Insurance & Benefits Group, LLC.

Please release all information relative to the administration of our group's benefit plan to Keystone Insurance & Benefits Group, LLC and Town of Bloomsburg, including renewal information, policies, summaries, and all correspondence.

If you have any questions relative to this Broker Change, please contact Town of Bloomsburg, Lisa Dooley at 570-784-7123 or ldooley@bloomsburgpr.org for further information.

Thank you for your time and assistance.

Sincerely,

Group Representative: Lisa Dooley
Town Manager

Broker of record request form

Group information

Group name: **Town of Bloomsburg**

Group number: **10100147**

Group authorized representative's name: **Lisa Dooley**

Representative's email: **ldooley@bloomsburgpa.org**

Broker of record information

The general agent, agency and selling agent listed below must have a valid appointment with Geisinger Health Plan (GHP) in order to be processed as broker of record. If no current appointment exists, appointment paperwork must be submitted in a timely manner.

Agent name: **Nate Weems**

Agent email: **nweems@dstinsurance.com**

Agency name (if applicable): **DS&T (Deibler, Straub, & Troutman)**

Agency email:

General agency (if applicable):

Broker of record effective date:

Group hereby authorizes agent/agency to solicit proposals the date the BOR is signed below. Effective date and received date of the BOR will determine when commission (if applicable) is paid to the producer.

Required signatures

- ☐ I hereby authorize the agent above to electronically sign and submit my employer application for health care coverage to GHP.

Employer name (print):

Date:

Employer signature:

- ☐ I acknowledge that any contract for provision of group healthcare coverage must be entered into between GHP and the group. The broker/agent cannot bind coverage for GHP. I understand that all payments should be sent directly to GHP.

Broker name (print):

Date:

Broker signature:

Geisinger Health Plan may refer collectively to health care coverage sponsors Geisinger Health Plan, Geisinger Quality Options, Inc., and Geisinger Indemnity Insurance Company, unless otherwise noted. Geisinger Health Plan is part of Geisinger, an integrated health care delivery and coverage organization.

[Insert Group Letterhead in Header]

Date:

United Concordia
Attn: Producer Administration
1800 Center Street
Suite 2B 220
Camp Hill, PA 17011

Re: Producer of Record Change

To Whom It May Concern:

Please acknowledge the following Producer of Record Change for our group. It is understood that producers receive commission from United Concordia in consideration of services they will provide. This Producer of Record Letter will remain in effect until United Concordia is notified via a revised Producer of Record Letter, or the group dental benefits contract is terminated.

Effective Date of Producer Change:

(Must be 1st of a Month)

Group Name:

Town of Bloomsburg

Group Number(s):

(If known)

A24041000

General Agent Name:

Agency Name and Producer ID #:

(If applicable)

DS&T (Deibler, Straub, & Troutman)

Individual Name and Producer ID #:

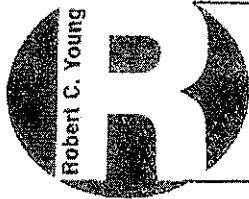
(or Subproducer servicing group)

Sincerely,

(Signature of Authorized Representative of Group)

(Printed Name of Authorized Representative of Group)

(Title of Authorized Representative of Group)



ROBERT C. YOUNG INC.

2nd & FAIR STREETS • PO BOX K • MIFFLINVILLE, PA 18631
(570) 759-8917 or (570) 759-3088 • FAX (570) 759-8698

RESIDENTIAL & COMMERCIAL
Asphalt Paving • Excavating • Concrete Curbs & Sidewalks
Water – Sanitary & Drainage Lines
Bridge Construction • Concrete Structures
Asphalt Sealing • Crane Rental

September 16, 2025

Town of Bloomsburg
Bloomsburg Pickleball Courts
Attn: Brady

We are pleased to furnish you with the following quotation for work to be completed at your facility:

SCOPE OF WORK:


- Furnish and install 2b stone around all sides of Pickleball Courts flush with existing paving
- Grade rock construction entrance for 3" of 2a subbase
- Widen as needed
- Slope retention bank 3-1 as needed
- Furnish and install 2a subbase
- Transition 2a subbase leading into handicap area from 17'w into 26' wide
- Excavate and grade 26' x 22' handicap area for 6" of 2a subbase
- Furnish and install 6" of 2a subbase, compacted in place

CONTRACT PRICE: \$14,960.00

We greatly appreciate the opportunity to quote on your project!

NOTES:

Payment is due within 30 days of invoice date
Upon acceptance of proposal, please sign and email a copy to our office
We greatly appreciate the opportunity to quote on your project



Kelly S. Young, Vice President
September 16, 2025



119 East 7th Street, Bloomsburg, PA 17815-1999
Phone 570-317-2846 • Fax 570-317-2408 • www.bloommpd.com
Michael Fosse, *Chief of Police*

Event Permit Application -All Day Event-

Date of Event: Sat., 10/18/25 Set Up/Tear Down Time: 8 a.m.-7 p.m. Time of Event: 10 a.m.-6 p.m.
Name of Event: DBI Fall-Foliage Train Rides
Location of Event: Railroad Street between 5th and 8-1/2 Streets
(See Page 2 for approved event locations)
Optional Rain Date: n.a.

****See page 2 for Event Permit Requirements (Please read before filling out application)****

(Application, Insurance Certificate and Fee must be submitted together)

Fee: \$75 flat rate fee per day

Check appropriate box below to indicate which items are needed for this event in addition to the flat rate fee above:

☒ \$25 - Barricades ☐ \$25 - Trash Cans ☐ \$25 - Parking Restrictions ☐ \$25 - Fire Police

*Barricades are required for all street closures. *Fire Police are required for all events that will cause an official detour.

Please check with Police Department to determine if Fire Police are required.

☐ Check this box if alcohol will be available at your event

Explain: _____

(Please Print Clearly)

Organization: Downtown Bloomsburg Inc

Organizer:

Name: Oren B. Helbok

Phone: 570-394-6805

Email: exchange@exchangearts.org

Contact Person at Event:

Name: Cindy Schultz

Phone: 570-389-9120

Email: cindygschultz@gmail.com

I understand the proposed event must comply with all Pennsylvania Commonwealth Laws, Town Ordinances and attached requirements.

Signature _____

17 September 2025

Date

-Bloomsburg Police Use Only-

Items Included in Application:

☐ Insurance

☐ Fee

Payment:

Date Paid: _____ Amount: _____ ☐ Cash ☐ Credit ☐ Check # _____ Clerk: _____

Chief of Police: _____ Date: _____



119 East 7th Street, Bloomsburg, PA 17815-1999
Phone 570-317-2846 • Fax 570-317-2408 • www.bloommpd.com
Michael Fosse, *Chief of Police*

Event Permit Application

-All Day Event-

Date of Event: Sat., 11/29/25 Set Up/Tear Down Time: 8 a.m.-8 p.m. Time of Event: 10 a.m.-7 p.m.
Name of Event: DBI Santa Train Rides
Location of Event: Railroad Street between 5th and 8-1/2 Streets
(See Page 2 for approved event locations)
Optional Rain Date: n.a.

****See page 2 for Event Permit Requirements (Please read before filling out application)****

(Application, Insurance Certificate and Fee must be submitted together)

Fee: \$75 flat rate fee per day

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☐ Check this box if alcohol will be available at your event

Explain: _____

(Please Print Clearly)

Organization: Downtown Bloomsburg Inc

Organizer:

Name: Oren B. Helbok

Phone: 570-394-6805

Email: exchange@exchangearts.org

Contact Person at Event:

Name: Cindy Schultz

Phone: 570-389-9120

Email: cindygschultz@gmail.com

I understand the proposed event must comply with all Pennsylvania Commonwealth Laws, Town Ordinances and attached requirements.

Signature _____

17 September 2025

Date _____

-Bloomsburg Police Use Only-

Items Included in Application:

☐ Insurance

☐ Fee

Payment:

Date Paid: _____ Amount: _____ ☐ Cash ☐ Credit ☐ Check # _____ Clerk: _____

Chief of Police: _____ Date: _____



119 East 7th Street, Bloomsburg, PA 17815-1999
Phone 570-317-2846 • Fax 570-317-2408 • www.bloommpd.com
Michael Fosse, Chief of Police

Event Permit Application -All Day Event-

Date of Event: Sun., 11/30/25 Set Up/Tear Down Time: 10 a.m.-6 p.m. Time of Event: Noon-5 p.m.
Name of Event: DBI Santa Train Rides
Location of Event: Railroad Street between 5th and 8-1/2 Streets
(See Page 2 for approved event locations)
Optional Rain Date: n.a.

****See page 2 for Event Permit Requirements (Please read before filling out application)****

(Application, Insurance Certificate and Fee must be submitted together)

Fee: \$75 flat rate fee per day

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Please check with Police Department to determine if Fire Police are required.

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Explain: _____

(Please Print Clearly)

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Organizer:

Name: Oren B. Helbok

Phone: 570-394-6805

Email: exchange@exchangearts.org

Contact Person at Event:

Name: Cindy Schultz

Phone: 570-389-9120

Email: cindygschultz@gmail.com

I understand the proposed event must comply with all Pennsylvania Commonwealth Laws, Town Ordinances and attached requirements.

Signature _____

17 September 2025

Date

-Bloomsburg Police Use Only-

Items Included in Application:

☐ Insurance

☐ Fee

Payment:

Date Paid: _____ Amount: _____ ☐ Cash ☐ Credit ☐ Check # _____ Clerk: _____

Chief of Police: _____ Date: _____

Town of Bloomsburg Switch Replacement

Quote #138901 v2

Prepared For:

Town Of Bloomsburg

Lisa Dooley
301 E 2nd Street

Bloomsburg, Pennsylvania 17815

P: 570-784-7123 x123 or 111
E: ldooley@bloomsburgpa.org

Contract:

Prepared by:

North Sioux City

Austin Peters
105 Gateway Drive
North Sioux City, South Dakota 57049

P: 866.804.4388
E: apeters@1rti.com

Date Issued:

09.16.2025

Expires:

10.16.2025

Hardware	Price	Qty	Ext. Price
Town of Bloomsburg - Switch Replacement	\$3,906.00	3	\$11,718.00
FORTISWITCH-148F-FPOE IS A PERFORMANCE/PRICE COMPETITIVE L2 MANAGEMENT SWITCH WITH 48X GE PORT 4X SFP PORT 1X RJ45 CONSOLE. PORT 1- 48 ARE POE PORTS WITH AUTOMATIC MAX 740W POE OUTPUT LIMIT 48 PORT 802.3AF OR 24 PORT 802.3AT		3	
FortiSwitch-148F-POE is a performance/price competitive L2+ management switch with 48x GE port + 4x SFP+ port + 1x RJ45 console. Port 1- 24 are POE ports with automatic Max 370W POE output limit (24 port 802.3af or 12 port 802.3at)		3	
RTI Professional Services		3	
<ul style="list-style-type: none"> • Configure FortiSwitches • Install Fortiswitches • Troubleshooting 			
Please note: Services Pricing subject to change if amendments to quote are required.			
Subtotal:			\$11,718.00

Quote Summary	Amount
Hardware	\$11,718.00
Total:	\$11,718.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.