

The Bloomsburg Town Council held a Council meeting on Monday, August 25, 2025 beginning at 7:00 p.m. in Council Chambers, 2nd Floor, Town Hall and via teleconference. The public joined by dialing: +1 646 558 8656 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Council vice-president Jaclyn Kressler called the meeting to order at 7:00 p.m., present were Council members James Garman, Bonnie Crawford, Nicholas McGaw, Jessica Jordan and John Grabusky. Town Manager/ Secretary/ Treasurer Lisa Dooley, Chief of Police Mike Fosse, Director of Code Enforcement Mike Reffeor, Director of Public Works Brady Brink (Zoom), Director of Finance Jack Breech, Director of Governmental Services Charles Fritz and Administrative Assistant Christine Meeker (Zoom). Also attending were MJ Mahon (Zoom), Mark Gardner, David Hill (Zoom), Karen Anselm (Zoom), William Stewart, and Jamie Harding, representatives from RTI, Thaddeus Smyda, Dominick Tureaud and David Barngrover and two citizens via zoom. Absent was Justin Hummel.

Council remarks.

An executive session was held on 8/11/2025 from 9:58 p.m.- 11:00 p.m. regarding a Public Works and Finance personnel matter.

THERE WERE NO CITIZENS TO BE HEARD.

APPROVAL OF THE COUNCIL MINUTES FROM THE AUGUST 11, 2025 MEETING.

On a motion by J. Garman, seconded by N. McGaw, and voted on unanimously, Council approved the minutes for the August 11, 2025 meeting.

AMENDMENT OF CHAPTER 15, PART 2 ESTABLISHING A “SCHOOL ZONE, INCLUDING TRAFFIC REGULATIONS FOR SCHOOL ZONES, SIGNAGE AND PENALTIES”.

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously, Council approved the amendment to Chapter 15, Part 2, establishing a “School Zone, including traffic regulations for school zones, signage and penalties”.

APPROVAL OF NEIL ZEISLOFT’S RETIREMENT IN THE PUBLIC WORKS DEPARTMENT EFFECTIVE SEPTEMBER 11, 2025.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved the retirement of Neil Zeisloft from the Public Works Department effective September 11, 2025. Council expressed thanks to Neil for his many years of service to the Town.

APPROVAL OF SCOTT BUCK’S RETIREMENT IN THE PARKING ENFORCEMENT DEPARTMENT EFFECTIVE AUGUST 15, 2025.

On a motion by J. Garman, seconded by N. McGaw, and voted on unanimously, Council approved, with regret, the retirement of Scott Buck from the Parking Enforcement Department effective August 15, 2025.

APPROVAL OF ACCEPTING THE COMPLETION OF ELIZABETH SHAMPANORE’S ONE YEAR PROBATIONARY PERIOD IN THE POLICE DEPARTMENT EFFECTIVE 8/13/2025.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved the completion of Elizabeth Shampanore’s one-year probationary period in the police department effective August 13, 2025.

APPROVAL OF ACCEPTING THE RESIGNATION OF IAN ABERNETHY IN THE CODE ENFORCEMENT DEPARTMENT EFFECTIVE 8/12/2025.

On a motion by B. Crawford, seconded by J. Grabusky, and voted on unanimously, Council accepted the resignation of Ian Abernethy from the Code Enforcement Department effective August 12, 2025.

APPROVAL OF HIRING A PUBLIC WORKS CANDIDATE PER CONTRACT AND A SIX-MONTH PROBATIONARY PERIOD. APPROVAL OF ACCEPTING THE CLASS B CDL.

On a motion by J. Jordan, seconded by J. Garman, and voted on unanimously, Council approved the hiring of Phillip Snyder to the Public Works Department per the contract and a six-month probationary period and with the approval of the Class B CDL.

APPROVAL OF ADJUSTING THE CROSSING GUARD HOURLY RATE OF \$12.50 AN HOUR TO \$30 A DAY FOR TWO SHIFTS AND \$15 FOR HALF SHIFTS.

On a motion by B. Crawford, seconded by J. Jordan and voted unanimously, Council approved adjusting the crossing guard hourly rate of \$12.50 an hour to \$30 a day and \$15 for half shifts.

RANDOM SELECTION OF NON-PROFITS TO BE ASSIGNED DATES FOR PARKING IN THE WEST END.

On a motion N. McGaw, seconded by J. Garman, and voted on unanimously, Council approved the selection of the following non-profits to the assigned days for parking cars on the west end property during fair week.

Friday-9/19 BHS Baseball Boosters	Saturday 9/20 Friends and Ferals	Sunday 9/21 BBQ and Brew
Monday 9/22 Beyond Cajun	Tuesday 9/23 BHS Marching Band	Wednesday 9/24 Bloomsburg Library
Thursday 9/25 Agape	Friday 9/26 Boy Scout Troop 44	Saturday 9/27 Bloomsburg Rotary

APPROVAL OF CHANGING THE JOB DESCRIPTION FOR THE PUBLIC WORKS OPERATOR/ LABORER TO ONLY REQUIRE A CLASS B CDL.

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously, Council approved changing the job description for the Public Works operator/laborer to only require a Class B CDL

APPROVAL OF REIMBURSING BRADY BRINK THE \$3,800 FOR CLASS A CDL REQUIREMENT.

On a motion by J. Jordan, seconded by J. Garman, and voted on unanimously, Council approved reimbursing Brady Brink (\$2,338.48) for Class A CDL requirement. L. Dooley announced that only a partial of \$3,800 was withheld.

APPROVAL OF REIMBURSING BRIAN HESS THE DIFFERENCE OF THE CLASS A AND CLASS B CDL PRICE.

On a motion by N. McGaw, seconded by J. Garman, and voted on 0-6, Council denied reimbursing Brian Hess the difference between the cost of the Class A and Class B CDL price because they are both \$3,800 at PA Driver’s Academy in Milton, PA. Noting that it was on the candidate to pay for the Class B regardless.

APPROVAL OF SUBMITTING A REFERRAL BONUS TO BRIAN HESS IN THE AMOUNT OF \$500 FOR THE HIRE OF PHIL UNGER. NOTE: PHIL UNGER’S INTERVIEW WAS 8/6/2025, COUNCIL APPROVED THE REFERRAL PROGRAM ON 8/11/2025 AND APPROVED THE HIRE OF PHIL UNGER ON 8/11/2025.

On a motion by B. Crawford, seconded by J. Grabusky, and voted on 3 to 3, Council denied the referral bonus to Brian Hess in the amount of \$500 for the hire of Phil Unger.

NOTE FOR RECORD: MAYOR HUMMEL HAS ASSIGNED JOHN GRABUSKY TO THE PUBLIC WORKS & ENVIRONMENTAL COMMITTEE.

APPROVAL OF THE INVOICE FROM LIVIC CIVIL IN THE AMOUNT OF \$1,212 FOR TRAFFIC SIGNAL TECHNOLOGY.

On a motion N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved the invoice from LIVIC Civil in the amount of \$1,212 for traffic signal technology.

APPROVAL OF THE PROPOSAL WITH BARRY ISETT & ASSOCIATES INC. FOR THE PUBLIC WORKS AND RECYCLING BUILDING ROOF REPLACEMENT.

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approved the proposal with Barry Isett & Associates Inc. for the Public Works and Recycling building roof replacement.

APPROVAL OF ADVERTISING A “LAUNCH PARTY” FOR THE BOAT LAUNCH PROJECT ON SATURDAY, SEPTEMBER 6TH FROM 2- 4 P.M.

On a motion by N. McGaw, seconded by B. Crawford, and voted on 0 to 6, Council did not approve holding a launch party for the new boat launch project on September 6th. Council may revisit this issue in the Spring of 2026.

APPROVAL OF ASHLEY LOPEZ FROM PEZ DESIGNS TO ASSIST THE TOWN WITH THE BUSINESS LOGOS TO BE PLACED ON THE PICKLEBALL COURTS AT \$500 EACH.

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously, Council approved Ashley Lopez from PEZ Designs to assist the Town with painting the business logos to be placed on the pickleball courts in the amount of \$500 each.

APPROVAL OF PAYMENT TO MARK CONNER ELECTRIC LLC IN THE AMOUNT OF \$2,812.

On a motion by B. Crawford, seconded by J. Jordan, and voted on unanimously, Council approved payment to Mark Conner Electric LLC in the amount of \$2,812.

APPROVAL OF RELEASING FINAL PAYMENT TO KUHARCHIK REGARDING THE RETIMING, RT. 11 AND PARK AND 5TH AND MARKET STREET PROJECT.

APPROVAL OF WITHHOLDING \$8,712.25 DUE TO ADDITIONAL WORK THAT LIVIC CIVIL TOOK ON THE PROJECT DUE TO PROJECT DELAYS/ CONTROLLERS NOT WORKING ON THE RETIMING PROJECT.

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously, Council approved releasing the final payment to Kuharchik for the retiming, Rt. 11 and Park Street, 5th Street and Market Street projects in the amount of \$265,110.85. This amount reflects a withholding of \$8,712.25 due to additional work that LIVIC Civil took on the project due to project delays and controllers not working.

UPDATE ON THE FT. MCCLURE RELOCATION PROJECT.

L. Dooley reported that a meeting is scheduled for Thursday, August 28th with the Fair Board to discuss this project. The hope is to have legal and engineer work together on prepping the paperwork prior to the grant announcement period. If the local access road ARC grant is non-successful there is a different ARC grant round that opens up in Spring of 2026 to apply.

APPROVAL OF A QUOTE FROM THE MAGIC TOUCH CLEANING SERVICES FOR STRIP AND WAX.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved Magic Touch Cleaning services to strip and wax the floor at the Police Station and Town Hall for \$4,500.

APPROVAL OF THE AGREEMENT WITH PROFIRST TRAINING AND CONSULTING, LLC FOR PROFESSIONAL PUBLIC SAFETY PRE-EMPLOYMENT BACKGROUND INVESTIGATIVE SERVICES.

On a motion by J. Garman, seconded by N. McGaw, and voted on unanimously, Council approved an agreement with ProFirst Training and Consulting, LLC for professional public safety pre-employment background investigative service.

APPROVAL OF THE PACE SCHEDULER PROPOSAL FOR SCHEDULING ASSISTANCE FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$1,600 ANNUALLY.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved the Pace Scheduler proposal for scheduling assistance for the Police department in the amount of \$1,600 annually.

APPROVAL OF A MONTHLY REOCCURRING QUOTE FROM RTI IN THE AMOUNT OF \$120 FOR 6TB OF WASABI IMMUTABLE BACKUP THAT IS THEIR IMMUTABLE BACKUP SOLUTION.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved a monthly reoccurring quote from RTI in the amount of \$120 for 6TB of Wasabi Immutable backup that is their immutable backup solution.

A motion to adjourn into an executive session was made by N. McGaw, seconded by J. Garman, and voted on unanimously, the meeting adjourned at 8:26 p.m. Council discussed a parking, public works and finance personnel matter until 9:32 p.m.

Lisa Dooley
Town Manager/Secretary/Treasurer

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