BLOOMSBURG TOWN COUNCIL MEETING COUNCIL CHAMBERS OR TELECONFERENCE (ZOOM) MONDAY AUGUST 11, 2025, 7:00 P.M.

PUBLIC CAN JOIN:

DIAL: +1 646 558 8656 US & INCLUDE THE MEETING ID: 456-920-3798 & PRESS #.

JOIN ONLINE AT: https://us02web.zoom.us/j/4569203798.

Call to order.

Pledge of Allegiance.

Council remarks.

- Public Works Address is 845 Catherine Street.
- An executive session was held on 7/28/2025 from 7:39 p.m.- 8:31 p.m. regarding Police, Public Works and real estate matters.

Citizens to be heard.

Council Vacancy.

Mayor Hummel will open the floor for introductions of those wishing to serve out the vacancy term from former Council member, Toni Bell/ Maria Valentin up through 12/31/2025. Town Council will allow up to 3 minutes to introduce yourself and state why you are interested in serving the Town of Bloomsburg citizens. Council may have follow-up questions for you to respond to.

1.	Kris Barrett	July 23, 2025 at 12:21 p.m.
2.	John Grabusky	August 2, 2025 at 6:57 a.m.
3.	Zane Houser	August 3, 2025 at 11:16 a.m.
4.	Bridget Taylor	August 5, 2025 at 4:59 p.m.
5.	Jared Fenstermacher	August 6, 2025 at 7:11 p.m.
6.	Jared Harris	August 7, 2025 at 2:49 p.m.
7.	David Hill	August 7, 2025 at 10:06 p.m.
8.	Melissa Tucci	August 8, 2025 at 12:00 p.m.

Anyone other candidates wishing to serve?

If no others, the nomination process will start. A motion will be made to open up nominations. Per state legislation: Town Council has 30 days on their own to fill the seat and if they can't reach a majority vote on a candidate the following 15 days the vacancy board chair (Rick Bogar) then votes. Rick Bogar has confirmed to be at the meeting Monday evening in the event of a tie.

We will first take nominations to fill the vacancy and will then be voted on the order as they are nominated by the Council per state legislation.

Do I have a motion to fill the vacancy?
Inominate
I nominate
Are there any other nominations? Here ends the nomination period.
Per state legislation: A motion will now be taken to vote on the vacancy seat in the order as
they are nominated. Once a majority vote is reached, no additional voting will take place and
the candidate with the majority of votes first will be appointed.
Nomination candidate
Affidavit of Residency. Solicitor Turowski- Notarize.
Oath of Office. Mayor Hummel.
Newly appointed member- take a seat, participate and vote on agenda items.
Resolution 08.11.2025.01- Appointing a language access coordinator.
Approval of the language access plan (LAP) for the Housing and Urban Development
(HUD) Funded Programs.
Approval of the CDBG/ HOME Program Procurement Policy.
Approval of the Council minutes from the July 28, 2025 meeting.
Amendment of Chapter 15, Part 10 entitled "Immobilization of illegally parked vehicles".

Amendment of Chapter 15, Part 3 entitled "Motor Vehicles and Traffic".

Amendment of Chapter 15, Part 2 establishing a "school zone, including traffic regulations for school zones, signage and penalties".

Amendment of Chapter 13, Part 1 entitled "Transient Retail Business".

1. **DEPARTMENT REPORTS.**

- a. Code enforcement permit report.
- b. Code enforcement citation report.
- c. Recycling report.
- d. Fire report.
- e. Ambulance report.

2. ADMINISTRATIVE FINANCE COMMITTEE- Justin Hummel.

- a. Approval of a change order with Robert C. Young for the pickleball project in the amount of \$31,429. This amount includes \$28,929 for the construction of a paved socialization area and \$2,500 for the addition of perimeter fencing weights. Note: L. Dooley sent an e-mail on 8/8/2025 at 12:12 p.m. with additional information.
- b. Approval of a security camera at the pickleball court.
- c. Approval of purchasing a 12 paddle rack (30"): \$395 for court 8 for pickleball. Website: https://shorturl.at/Uvr5M.
- d. Approval of purchasing a 24 paddle rack (57"): \$485 for courts 1-7 pickleball. Website: https://shorturl.at/ivhgr.
- e. Approval of naming the pickleball court.
- f. Approval of hiring Skystage (drone show) for the July 3, 2026 holiday event at the Town Park with music mix provided for the show in the amount of \$10,000.
- g. Approval of selecting the first three businesses to email info@bloomsburgpa.org, in additional to payment received in the amount of \$1,000 each, to have their logo included as part of the 2026 drone show sponsorship.
- h. Approval of selecting entertainment for the 2026 firework show.

- a. Approval of hiring Ostrich Hat at a rate of \$2,000 for a three hour show for July 3, 2026. Note: the band will also play the music mix from the drone vendor.
- b. Approval of hiring Into the Spin. Note: Rate will be provided at the meeting.
- i. Approval of hiring a Public Works Operator Laborer at the union contract rate and a six-month probationary period.
- j. Recommendation from the Human Relations Commission to have the following four signs created and placed:
 - i. BART: Everyone is Welcome- Every Body, Every Identity, Every Ability.
 - ii. Pavilion Area: Welcome to the Town of Bloomsburg. This is a safe, accessible, and affirming space for all identities and abilities.
 - iii. Dog Park: Where all paws and all people are welcome.
 - iv. Playground: Welcome All- You belong here.
- k. Recommendation to approve the July list of bills.
- I. Recommendation to approve a referral policy.
- m. Recommendation to approve having the PA Chiefs of Police Association perform the oral interview exercise at the rate of \$2,000.
- n. Recommendation to provide refunds on the 2025 season pool pass:
 - i. Release checks for all pass holders.
 - ii. Form process at the pool to generate the check.
- o. Approval of parking cars in the West End during Fair Week.
- p. Recommendation to approve the following 2026 budget meeting dates at 10 a.m.
 - -October 23rd- 02, 03, 31
 - -October 30th- 04, 05, 23, 32, 37
 - -November 6th- 24, 41, 45, 35, 01
 - -November 20th- 01
- q. Approval of setting a percentage rate placeholder for the 2026 budget for non-union employees.
- 3. PUBLIC WORKS & ENVIRONMENTAL COMMITTEE- James Garman.
 - a. Update on the Town's MS4 project.

- b. Acknowledgement of the Fly-In on September 20, 2025 at the airport.
- c. Recommendation to sell the property at 290 E. 9th Street pending legal review and possible zoning process.
- d. Recommendation to approve the quote from Northeast Tree Service for removing the tree in the Town Park in the amount of \$2,800.
- e. Approval of exploring options of what Timber to Table can make out of the tree for 3d.
- f. Recommendation to approve an invoice from Mark Conner Electric regarding pool repairs in the amount of \$12,055.90.

4. COMMUNITY & ECONOMIC DEVELOPMENT & PUBLIC SAFETY COMMITTEE- Bonnie Crawford.

- a. Approval of a sentence addition to exempt participants of Town sanctioned events, such as First Friday, from being required to have a permit.
- b. Approval of waiving the Columbia County road closure permit for rededicating the Monument at Main and Market Streets for a 2026 event.
- c. Approval of allowing the Career Link Truck parking at the Town Fountain area in the parking spot(s).

Executive session- Public Works & Administrative personnel.

Next meeting: August 25, 2025.

From:

Kris Barrett <attuned200271@gmail.com>

Sent:

Wednesday, July 23, 2025 12:21 PM

To:

Lisa Dooley

Subject:

Town Council - Letter of Interest

Attachments:

TownCouncil_Barrett_LOI20250723.docx

Hi Lisa,

I got word today that Maria stepped down from council. Unfortunately, I'll be on vacation for the next council meeting. I wanted to get you my letter of interest in the opening before I leave tomorrow. Let me know if you need anything else.

Kris

570-317-5283

Subject: Letter of Interest for Town Council Position

Dear Town Council Members,

I am writing to express my strong interest in serving as a member of the Bloomsburg Town Council. As a dedicated member of this community, I am deeply committed to contributing to its growth, addressing its challenges, and ensuring it remains a vibrant and inclusive place for all residents.

With many years of experience in IT, as a manager of technical resources in healthcare, and my community involvement, I have developed skills in leadership, problem-solving, organization and communication. I believe these skills align well with the responsibilities of a council member.

My priorities as a council member would include fostering economic development, food security and enhancing public safety. I am particularly passionate about improving the lives of the citizens and reducing food insecurity because I have utilized the services in the past and now am able to give back.

I am confident that my dedication, experience, and vision for our town will allow me to make meaningful contributions to the council and the community. I would be honored to bring my skills and perspective to this role.

Thank you for considering my letter of interest. Please feel free to contact me at the cell phone number listed below.

Sincerely, Kris Barrett

Address: 95 E 12th Street Bloomsburg PA 17815

E-Mail: attuned200271@gmail.com

Cell Phone: (570) 317-5283

From:

John Grabusky < johngrabusky@comcast.net>

Sent:

Saturday, August 2, 2025 6:57 AM

To:

Town of Bloomsburg

Subject:

Open Council Seat

John J. Grabusky 508 Clover Court Bloomsburg, PA 17815 (610) 212-8335 Johngrabusky@comcast.net

August 2, 2025

Bloomsburg Town Council Town Hall 301 E 2nd Street Bloomsburg, PA 17815

Dear Members of the Town Council,

I am writing to express my interest in filling the current vacancy on the Bloomsburg Town Council. As a longtime Pennsylvania resident and active participant in local civic life, I would bring a thoughtful, moderate voice focused on pragmatic leadership, community balance, and responsible growth.

I was raised in Schuylkill County, spent years building my career in Philadelphia, and have called Bloomsburg home for the past six years. I currently serve on the Bloomsburg Human Rights Commission, where I work with others to ensure our town's values—fairness, inclusion, and dignity—are upheld in everyday governance. I am a registered Independent and an openly gay cisgender man, grounded in both small-town values and a broader view shaped by professional experience and public service.

In my current role within a major healthcare system, I lead efforts that span public health, strategic communication, and community investment. My focus is always on aligning long-term vision with day-to-day operational realities—a skill set I believe matches well with the Council's responsibilities. I understand that effective local government is built on listening, collaboration, and accountability.

Bloomsburg is a strong and resilient community. We have a rich history to honor, but also an obligation to prepare for what comes next. Issues like walkability, downtown revitalization, business development, and access to affordable services deserve careful attention. I believe our best path forward is one that invites new ideas while staying rooted in what makes Bloomsburg special.

Though I am not affiliated with a political party, I share common ground with residents across the spectrum and respect the role of all civic leaders—including party organizations—in shaping our town's future. I'm committed to working across perspectives to find practical solutions that serve the whole community.

Thank you for your time and consideration. I would be honored to contribute to Bloomsburg's future as a member of the Town Council and welcome any opportunity to further discuss how I can be of service.

Sincerely,

John J. Grabusky

From:

z H <z_houser@hotmail.com>

Sent:

Sunday, August 3, 2025 11:16 AM

To:

Town of Bloomsburg

Subject:

Letter of interest

Attachments:

Letter of interest.docx

ALERT The content of this email looks suspicious and it may be a phishing attempt. Be careful with this email unless you know it is safe. Powered by TitanHQ™.

Hello,

Attached is my letter of interest for the vacant seat

Thank you.

Zane Houser
Letter of Interest
144 East 5th street FL2
Bloomsburg,PA,17815
(570)-778-7008
Z_Houser@hotmail.com

Dear Town Council,

I am writing to express my interest in the vacant seat on the Bloomsburg Town Council. I have proudly called Bloomsburg home for over seven years and deeply value the sense of community and character that defines our town.

I earned my bachelor's degree in Philosophy with a minor in Legal Studies from Bloomsburg University. After graduation, I worked at Journey Bank, where I managed problem accounts and played a key role in supporting a successful corporate merger during the third quarter of that year.

In addition, I have worked with the Susquehanna United Way, where I provided free tax preparation services for elderly and low-income individuals, ensuring they received the support they needed without the burden of additional costs.

Currently, I am employed at Diversified Billing Technologies in Bloomsburg, where I work with municipalities and townships across the country to manage and verify utility billing processes. This role has given me valuable insight into how different communities operate and the importance of accurate, transparent public services.

I would be honored to serve on the Town Council and contribute to the continued success and improvement of Bloomsburg. If you have any questions or require additional information, please don't hesitate to contact me.

Thank you for your time and consideration.

Sincerely,

Zane Houser

From:

Bridget Taylor <61blt700@gmail.com>

Sent:

Tuesday, August 5, 2025 4:59 PM

To:

Town of Bloomsburg

Subject:

Town Council Vacancy

"Hi Bloomsburg Town Council Members,

I'm writing to express my interest in being considered for the nomination to fill the unexpired term. While I am currently employed by the Columbia County Treasurer's Office, over the years, I've developed strong analytical skills. My attention to detail and communication skills have proven valuable in my daily tasks. I have been a resident of Bloomsburg for most of my life and I'd love to discuss how I can contribute to your team and help serve my community.

Best regards, Bridget Taylor

From:

Jared Fenstermacher < jared.fenstermacher@gmail.com>

Sent:

Wednesday, August 6, 2025 7:11 PM

To:

Town of Bloomsburg

Subject:

Council vacancy

Members of town council.

I'm interested in the vacant seat for the remaining year on town council. I'm a 2007 graduate of Bloomsburg University with a bachelor's in accounting. I worked at a CPA firm in Reading for 2 years before moving back Bloomsburg to live here permanently, working at Autoneum as a production scheduler for 5 years. After leaving the factory, I was injured 9 years ago today while cycling across the country for a charity on 8/11/16. As I am no longer employed, I attend as many town meetings as possible and feel that my financial background will be of use to the town in cost saving initiatives. Thanks for your consideration and I look forward to the opportunity to serve the community I will always call home. I will be in physical attendance with a speech prepared at the 8/11 meeting.

Sincerely,

From:

Jared Harris < jrharrisdev@gmail.com>

Sent:

Thursday, August 7, 2025 2:49 PM

To:

Town of Bloomsburg

Cc:

Lisa Dooley

Subject:

Bloomsburg Town Council- Letter of Interest

Attachments:

 $Blooms burg_Town_Council_Letter_of_Interest_Harris.pdf$

ALERT The content of this email looks suspicious and it may be a phishing attempt. Be careful with this email unless you know it is safe. Powered by TitanHQ $^{\text{M}}$.

Good Afternoon Lisa,

Please add my name to the interested individuals for the vacant town council seat. I have attached my letter as a PDF, please let me know if you need anything else.

Thanks, Jared Jared Harris 249A Center Street Bloomsburg, PA 17815 jrharrisdev@gmail.com 570-637-9229

Thursday, August 7, 2025

Town Council Town of Bloomsburg 301 E. 2nd Street Bloomsburg, PA 17815

Dear Mayor Hummel, Members of Bloomsburg Town Council, and Lisa,

While we may not share the same political affiliation, I strongly believe that political party should not play a role in selecting the best person to fill the open Town Council seat. What matters most at the local level is experience, commitment, and the ability to make sound, fiscally responsible decisions for the benefit of the taxpayers of Bloomsburg.

I am writing to formally express my interest in the open position on the Bloomsburg Town Council. As a resident and active participant in town affairs, I care deeply about our community and am confident I can contribute meaningfully—especially as we approach what is likely to be one of the most challenging budget cycles in recent years.

I currently serve as an alternate member of the Zoning Hearing Board and have previously served on both the Codes Appeal Board and the Bloomsburg Municipal Authority. These roles have given me a solid understanding of our town's planning, development, infrastructure, and needs.

In addition, I bring extensive experience in business budgeting, financial planning, and have attended the Town Council meetings but more importantly the Town's budget meetings for several years. I understand the challenges ahead and will bring a balanced, informed perspective to the table.

My goal is simple: to serve the residents of Bloomsburg with integrity, to represent their best interests, and to help ensure that every decision made is grounded in fiscal responsibility and practical governance.

If you would like to further discuss how my background and experience can serve Town Council, and the people of Bloomsburg please reach out.

Sincerely,

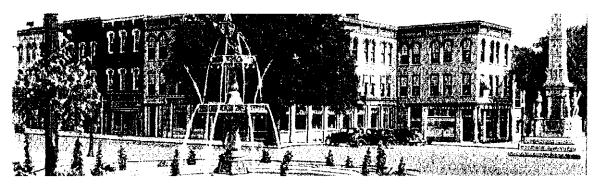
Jared Harris

7. Haus

From: David Hill <dahill1228@gmail.com>
Sent: Thursday, August 7, 2025 10:06 PM

To: Lisa Dooley
Subject: Letter of Intent

Attachments: LetterofInterest_DavidHill.pdf



Bloomsburg Town Council Letter of Interest

David A. Hill 200 Franklin Ave PO Box 604 Bloomsburg, PA 17815

Town Council Members,

This letter is to express my interest in filling the recently vacated town council seat.

I have been a member of the Bloomsburg community for 46 years. This area is where my wife was raised, where we raised our children, and where my daughter is now raising her child. During my career, I worked with the student government at Bloomsburg University for 26 years, and am currently the chair of the Town Planning Commission. I hope to have the opportunity to serve on the town council for the remainder of this year.

Sincerely,

David A. Hill

From:

mtucci08@yahoo.com

Sent:

Friday, August 8, 2025 12:00 PM

To:

Lisa Dooley

Subject:

Re: Council Vacancy Notice

Melissa Tucci

46 Columbia Ave

Bloomsburg, PA 17815

mtucci08@yahoo.com

[Today's Date]

Bloomsburg Town Council

Town Hall

301 E 2nd St

Bloomsburg, PA 17815

Dear Members of the Bloomsburg Town Council,

I am writing to formally express my interest in serving on the Bloomsburg Town Council. As a resident of Bloomsburg who is deeply committed to the well-being and progress of our community, I would be honored to contribute my time, energy, and experience to help shape the future of our town.

Although I was unable to meet the requirements during the last council opening due to scheduling conflicts, I'm pleased to share that my availability has since changed. I now have the flexibility and commitment to fully participate in council meetings and responsibilities.

I bring with me a strong sense of civic duty, a collaborative mindset, and a sincere desire to represent the voices of our diverse community. I'm eager to listen, learn, and contribute meaningfully to the Council's ongoing work.

Thank you for considering my application. I would welcome the opportunity to discuss my interest further and provide any additional information you may require.

Warm regards,

Melissa Tucci

On Thursday, July 31, 2025, 15:49. Lisa Dooley dooley@bloomsburgpa.org wrote:

Hello,

I wanted to reach out to those who have previously expressed an interest in serving on Council back in the Fall of 2024. We currently have a vacancy on Council and are looking to fill this position.

If you are still interested in serving or would like more information about this opportunity, please don't hesitate to reach out. We welcome your continued interest and involvement in helping shape our community's future. Thank you for your time and consideration.

Town of Bloomsburg - Council Vacancy Notice

Council accepted the resignation of Maria Valentin on Monday, July 28, 2025, creating a vacancy on Town Council through December 31, 2025.

Bloomsburg residents interested in being considered for nomination to fill the unexpired term are invited to submit a letter of interest by 1:00 p.m. on Friday, August 8, 2025 to: info@bloomsburgpa.org.

Letters should include a brief overview of the applicant's background and interest in serving.

All candidates will be asked to provide a short public overview during the regularly scheduled Council meeting on:

Monday, August 11, 2025 at 7 p.m.

Location: Council Chambers, 301 E. 2nd Street, Bloomsburg, PA 17815

The appointed Council member will serve through December 31, 2025, receiving a monthly stipend of \$333.33. There are at least six public Council meetings remaining in 2025, along with additional committee, budget, and special meetings. Meeting schedules can be found on the Town's website.

— Lisa Dooley, Secretary

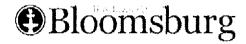
Council Vacancy.

Mayor Hummel will open the floor for introductions of those wishing to serve out the vacancy term from former Council member, Toni Bell up through 12/31/2025. Town Council will allow up to 3 minutes to introduce yourself and state why you are interested in serving the Town of Bloomsburg citizens. Council may have follow-up questions for you to respond to. Please note, Will Ralston withdrew 9/6/2024 at 4:49 p.m. Heather Smith withdrew 9/6/2024 at 5:56 p.m.

1.	Brad Blass	August 13, 2024 at 11:35 a.m.
2.	Brian Trombly	August 18, 2024 at 9:04 p.m.
3.	Jared Fenstermacher	August 26, 2024 at 4:26 p.m.
4.	Melissa Tucci	August 27, 2024 at 11:06 a.m.
5.	William Stewart	August 27, 2024 at 12:36 p.m.
6.	Maria Valentin	August 27, 2024 at 6:19 p.m.
7.	Jack Devine	September 2, 2024 at 11:53 a.m.
8.	Miranda Moser	September 2, 2024 at 1:57 p.m.
9.	Mark Gardner	September 6, 2024 at 10:42 a.m.

Lisa M. Dooley

Town Manager/ Secretary/ Treasurer



E-mail: ldooley@bloomsburgpa.org

Mobile: (570) 993-4045 Office: (570) 784-7123 Ext. 123 Fax: (570) 317-2003

Website: www.bloomsburgpa.org Address: 301 E. 2nd Street, Bloomsburg, PA 17815

AFFIDAVIT OF RESIDENCY

BEING DULY SWORN ACCORDING TO LAW, DO HEREBY DEPOSE AND STATE THAT I AM A REGISTERED ELECTOR OF THE Town of Bloomsburg, COUNTY OF Columbia, AND THAT I CURRENTLY RESIDE AND I HAVE RESIDED CONTINUOUSLY IN THE Town, FOR AT LEAST ONE YEAR IMMEDIATELY PRIOR TO MY ELECTION IN ACCORDANCE WITH SECTIONS 801 AND 901 OF THE BOROUGH CODE, ACT 43-2012. I MAKE THIS STATEMENT UNDER PENALTY OF PERJURY AND AS MORE FULLY SET FORTH IN 18 PA. C.S. SECTION 4904.
(Signature)
Sworn to and subscribed before me This day of 202
State of Pennsylvania
County of Columbia
This record was acknowledged before me on (date)
by(name(s) of individual(s)).
Signature of notarial officer
Stamp
Title of office
My commission expires:

Oath of Office

a municipality is required to take, subscribe, or file shall be in the form prescribed as follows:	
I,	, do solemnly swear (or affirm) that I
will support, obey and defend the Constitution of the	e United States and the Constitution of this
Commonwealth and that I will discharge the duties	of my office with fidelity.
Signature of Official:	
Town of Bloomsburg, County of Columbia	
Sworn and subscribed to before me this day of	
	Mayor
SEAL	Attest:

THE TOWN OF BLOOMSBURG

APPOINTING A LANGUAGE ACCESS COORDINATOR

WHEREAS, Town of Bloomsburg, Pennsylvania, is a recipient of federal funds from numerous sources, including Community Development Block Grant (CDBG), and

WHEREAS, Town of Bloomsburg is statutorily required to comply with Section 601 of Title VI of the Civil Rights Act of 1964 and Executive Order 13166.

WHEREAS, Town of Bloomsburg must designate a Language Access Coordinator who will serve as the Town of Bloomsburg's designated representative for any and all complaints regarding language access for persons with Limited English Proficiency in accordance with Section 601 of Title VI of the Civil Rights Act of 1964 and Executive Order 13166.

NOW, THEREFORE, BE IT RESOLVED by the Bloomsburg Town Council as follows:

The Town Manager is hereby designated as the Town of Bloomsburg's Language Access Coordinator.

TOWALOS DLOOMSDLIDS

I HEREBY CERTIFY that the above is a true and correct copy of a Resolution adopted at a regular meeting of the Bloomsburg Town Council of the Town of Bloomsburg, held on August 11, 2025.

ATTEST	TOWN OF BEOOMSBORG
	Justin Hummel, Mayor
(65.41)	

(SEAL)

ATTECT

LANGUAGE ACCESS PLAN (LAP) FOR

TOWN OF BLOOMSBURG

HOUSING AND URBAN DEVELOPMENT (HUD) FUNDED PROGRAMS

Section I. Introduction and Purpose

In compliance with Section 601 of Title VI of the Civil Rights Act of 1964 and Executive Order 13166, the Town of Bloomsburg has developed the following Language Access Plan (LAP) for individuals with limited English proficiency (LEP). A LEP individual is herein defined as any prospective, potential, or actual recipient of benefits or services from the Town of Bloomsburg who has a limited ability to read, speak, write or understand the English language at a level that permits them to interact effectively with the Town of Bloomsburg's Housing and Urban Development (HUD) funded programs or services.

Section II. History

Title VI of the Civil Rights Act of 1964 is the federal law which protects individuals from discrimination on the basis of their race, color, or national origin in programs that receive federal financial assistance. In certain situations, failure to ensure persons who have limited English proficiency can effectively participate in, or benefit from, federally assisted programs that may violate Title VI's prohibition against national origin discrimination. Persons who, as a result of national origin, do not speak English as their primary language and who have limited ability to speak, read, write, or understand English, may be entitled to language assistance to receive a particular service or benefit.

Executive Order 13166 mandates improved access to federally assisted programs and activities for individuals who, as a result of national origin, are limited in their English proficiency. The order also requires a Language Access Plan for the program or activity if a qualifying population is identified based on a Four-Factor Analysis.

Section III. Town of Bloomsburg Four-Factor Analysis

The Town of Bloomsburg conducted a Four-Factor Analysis for Limited English Proficiency individuals to determine which language assistance measures will be required to guarantee access to the Town of Bloomsburg's HUD funded programs by LEP individuals.

The following Four-Factor Analysis was used by the Town of Bloomsburg to prepare this plan and will serve as the guide for determining which language assistance measures the Town of Bloomsburg will undertake to guarantee access to HUD funded programs and services by LEP individuals.

1. Number or proportion of LEP individuals served or encountered in the eligible service population. The term "served or encountered" is used herein to include those persons who would be served or encountered by the Town of Bloomsburg if the persons received adequate education and outreach, and the Town of Bloomsburg provided sufficient language services. The threshold for meeting Factor 1 is the lesser of 1,000 people or 5% of the population.

The Town of Bloomsburg does not meet the Factor 1 threshold. Refer to Appendix A of this plan for a list of below are the municipalities, language, total number, and percentage of LEP individuals for the Town of Bloomsburg.

2. **Frequency with which LEP individuals encounter the federally funded program.** This includes offering direct assistance to residents related to housing and other services.

The Town of Bloomsburg does provide direct assistance of this nature to residents.

3. Nature and importance of the program, activity, or service provided by the program or activity. This may include providing direct assistance to a program or activity service area, such as relocation, public services, and infrastructure projects, and therefore the nature of the activity or service is of significant importance to the proposed program or activity area residents.

The Town of Bloomsburg does provide programs or activities for service area beneficiaries in such a way that the nature of the activity or service is of significant importance to the proposed program or activity area residents.

4. Resources available and costs. Currently, internet sites can be utilized to translate some written materials. Additionally, local volunteers may be identified to provide oral translation services at public meetings and during conversations with LEP individuals during the implementation of the proposed program or activity. Furthermore, many of the common forms used in the implementation of a HUD funded program or activity are available in multiple languages on Federal Department websites. Additionally, translation activities are an eligible administrative or delivery expense. The use of translation or interpretation services for LEP individuals will be utilized in a cost-effective manner as needed. Therefore, limited LEP measures are reasonable given the resources available to the Town of Bloomsburg.

Section IV. Language Assistance Measures

The methodology chosen for language assistance will vary depending on the type of interaction the Town of Bloomsburg staff is having with the LEP individual, such as via phone, in person, or written communication. The Town of Bloomsburg recognizes the importance of providing such services in a timely manner and in an appropriate place. Failure to do so may effectively delay or deny LEP residents' access to HUD funded programs, services, or information. The Town of Bloomsburg will assess the need for large assistance based on the situation, unless otherwise provided for herein. Assistance measures may include, but are not limited to, posting the LAP or components thereof, and information regarding interpretation services where and when appropriate, providing "I Speak" cards or documentation to staff, volunteers, contractors, subcontractors, and/or subrecipients who may come in contact with LEP individuals, as well as offering translation services on all public notices.

Section V. Oral Language Assistance and Translation

All public hearing notices published or posted by the Town of Bloomsburg, as well as direct assistance outreach materials, will include information in English on accessing free oral translation services for any

LEP individual. Should an LEP individual or population be identified as needing oral language assistance and translation, such services shall be provided based on the type of need and the availability of in-person translators in a timely manner. If in-person translators cannot be identified in the specific language, telephone translation services will be offered.

Section VI. Staff Training

The Town of Bloomsburg staff, volunteers, contractors, subcontractors, and/or subrecipients who may encounter LEP individuals will be trained as appropriate in the policies and procedures related to the Town of Bloomsburg Language Access Plan. Training may include, but is not limited to, language assistance services offered, the use of "I Speak" cards, LEP complaints received, and the corrective actions taken.

Section VII. Complaint Procedure

Any LEP person has the right to file a complaint against the Town of Bloomsburg or its contractors, subrecipients or subgrantees in relation to its adherence to this LAP for HUD funded programs and services. Volunteers, contractors, subcontractors, and/or subrecipient of the Town of Bloomsburg providing services or programs must comply with the Town of Bloomsburg's LAP.

The person designated to provide technical assistance and respond to inquiries and complaints from the public, otherwise known as the Language Access Coordinator, shall be affirmed by resolution of the Bloomsburg Town Council. Such resolution is attached to this Plan as Appendix B.

Complaints regarding noncompliance with the LAP plan may be reported verbally or in writing to the Language Access Coordinator. The Language Access Coordinator will acknowledge receipt of the complaint by notifying the Complainant and will investigate the complaint. If the investigation results in a finding of compliance, the Language Access Coordinator will inform the complainant in writing, including the basis for determination. If the investigation results in a finding of noncompliance, the Language Access Coordinator will inform the complainant in writing of the steps that will be taken to correct the noncompliance. This summary of the findings will be provided to the complainant within 30 days of the date the complaint was filed.

Persons may also file a complaint with HUD's local office of Fair Housing and Equal Opportunity (FHEO). Details on the complaint process may be found at:

http://www.justice.gov/crt/about/cor/Pubs/TitleVIEng.pdf

Section VIII. Monitoring and Updating the LAP

The Town of Bloomsburg will review this LAP every year during the CDBG Entitlement application process to assess whether an update is warranted. The LAP will remain in effect unless modified or updated. Review of the following areas may indicate a need to update the LAP:

- Updated Census or American Community Survey data;
- Increase in the number of LEP individuals requesting interpretation, translation, or other language assistance;

- Current needs and programs to determine the services and documents that should be provided to LEP individuals;
- Feedback from LEP communities and stakeholders.

Any modifications or updates to the LAP will be communicated to all relevant personnel and stakeholders as indicated herein.

Adopted the 11th day of August, 2025 by the Bloomsburg Town Council.

ATTEST	TOWN OF BLOOMSBURG	
Lisa Dooley, Town Manager	Justin Hummel, Mayor	

APPENDIX A

GRANTEE LEP* POPULATION

Municipality	Language Spoken	Total LEP Population	% of Total Population
Town of Bloomsburg	NA	132	0.7%

SOURCE: U.S. Census Bureau, 2016-2020 American Community Survey 5-Year Estimates

^{*}LEP Population is the number of individuals identified in the American Community Survey as speaking English "less than very well."



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TOWN OF BLOOMSBURG CDBG/HOME PROGRAM PROCUREMENT POLICY

Town of Bloomsburg, in administration of the federal Community Development Block Grant (CDBG) Program and/or the HOME Investment Partnership Program, shall strictly adhere to the following procurement policies:

- A. All procurements shall be in accordance with the Pennsylvania Municipal Code, 2 CFR Part 200 Procurement Requirements, and any amendments or exceptions to Code or Regulation for which compliance shall be monitored both by SEDA-Council of Governments, as the consultant, and the Municipal solicitor, who shall have the final word on areas of concern.
- B. All procurement transactions for the acquisition of property or services required under a federal award must be conducted in a manner providing full and open competition:
 - Individual procurement transactions without soliciting competitive quotations shall be allowable if the dollar amount does not exceed the federal micro-purchase threshold and Pennsylvania Municipal Code telephonic bid threshold. All procurement transactions shall be conducted in accordance with 2 CFR 200.320(a)(1). In the event an exception is granted by the Office of Management and Budget (OMB) under 2 CFR 200.102 and/or any relevant Commonwealth action, Town of Bloomsburg shall document any change based on the exception.
 - 2. Small purchase procedures include individual procurement transactions for the purchase of property, and construction services dollar amount of which is higher than the federal micropurchase threshold or Pennsylvania Municipal Code telephonic bid threshold, but lower than the federal simplified acquisition threshold and Pennsylvania Municipal Code sealed bid threshold. All procurement transactions shall be conducted in accordance with 2 CFR 200.320(a)(2). Price quotations must be obtained from an adequate number of qualified sources. In the event an exception is granted by the Office of Management and Budget (OMB) under 2 CFR 200.102 and/or any relevant Commonwealth action, Town of Bloomsburg shall document any change based on the exception.
 - 3. When the value of the individual procurement transaction of property or construction services exceeds the simplified acquisition threshold or Pennsylvania Municipal Code sealed

bid threshold, sealed bid procurement shall apply in accordance with 2 CFR 200.320(b)(1). In the event an exception is granted by the Office of Management and Budget (OMB) under 2 CFR 200.102 and/or any relevant Commonwealth action, Town of Bloomsburg shall document any change based on the exception.

- 4. When the value of the procurement of professional services exceeds the simplified acquisition threshold, request for proposals shall apply in accordance with 2 CFR 200.320(b)(2). In the event an exception is granted by the Office of Management and Budget (OMB) under 2 CFR 200.102 and/or any relevant Commonwealth action, Town of Bloomsburg shall document any change based on the exception.
- 5. For Housing Rehabilitation activities, if Town of Bloomsburg selects the contractor(s), HUD requirements for recipients of federal financial assistance, 2 CFR Part 200, are applicable even though the grantee is not a party to the actual signed contract for rehabilitation services. If the owner selects the contractor(s), the requirements do not apply.
- 6. In limited instances when noncompetitive procurement through a sole source is deemed appropriate by the Town of Bloomsburg and the Pennsylvania Department of Community and Economic Development, the provisions of 2 CFR 200.320(c) shall be met. This requirement shall not apply to individual procurement transactions with an dollar amount below the micro-purchase threshold.
- C. For any grant in aid programs, which include a specific grant award, grant agreement, or special conditions, Town of Bloomsburg shall comply with the procurement requirements of that agreement as governed by the terms of that agreement at the time of its execution, and as interpreted on behalf of Town of Bloomsburg by the solicitor.
- D. Intergovernmental Cooperation, 2 CFR 200.318(e)
 - 1. "Procurement arrangements using strategic sourcing. When appropriate for the procurement or use of common or shared goods and services, recipients and subrecipients are encouraged to enter into State and local intergovernmental agreements or inter-entity agreements for procurement transactions. These or similar procurement arrangements using strategic sourcing may foster greater economy and efficiency. "Documented procurement actions of this type (using strategic sourcing, shared services, and other similar procurement arrangements) will meet the competition requirements of this part, per 2 CFR 200.318 (e)."
 - 2. The Commonwealth Procurement Code provides the statutory authority for its member entities to engage in cooperative purchasing with the Commonwealth through COSTARS.

- 3. The Town of Bloomsburg recognizes the Pennsylvania Department of General Services COSTARS program as a state/local intergovernmental procurement agreement which meets the provisions of 2 CFR 200.318(e).
- 4. Property and services to be purchased by the Town of Bloomsburg through COSTARS has been previously bid through a Commonwealth-wide competitive solicitation. The goals of the COSTARS program are:
 - i. To encourage, expand, and facilitate the opportunities for members to achieve procurement savings and the best value through an interactive partnership with the Commonwealth.
 - ii. To provide increased opportunities for suppliers of any size to participate in and compete for members' business.
 - iii. To provide contracts with competitive pricing.
- 5. Chapters 21 and 22 of the Commonwealth Procurement Code mandates that Commonwealth agencies, including the Department of General Services, taken affirmative actions to encourage women- and minority-owned businesses to participate in public contracts.
- E. Contracting with Minority and Women Business Enterprises, 2 CFR 200.321:
 - 1. Affirmative steps will be implemented to assure that Minority Business, Women Business Enterprises, and Labor Surplus Area firms are used when possible.
 - i. Placing qualified Minority Businesses and Women Business Enterprises on solicitation lists:
 - ii. Assure that Minority and Women Business Enterprises are solicited whenever they are potential sources;
 - iii. Divide total requirements, when feasible, into smaller tasks or quantities to permit maximum participation;
 - iv. Establish delivery schedules to encourage participation by minority and women business enterprises;
 - v. Use services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of commerce; and
 - vi. Require the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs I V (per the County's/Municipality's MBE/WBE Action Plan).
- F. Domestic preferences for procurements

- 1. As appropriate and to the extent consistent with law, the Town of Bloomsburg shall, to the greatest extent practicable under the Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.
 - i. "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
 - ii. Manufactured products means items and construction materials composed in whole or in part of nonferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

G. Procurement Conflicts of Interest

The Town of Bloomsburg must maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts, in accordance with 2 CFR 200.318(c)(1). No employee, officer, agent, or board member with a real or apparent conflict of interest may participate in the selection, award, or administration of a contract supported by the Federal award. A conflict of interest includes when the employee, officer, agent, or board member, any member of their immediate family, their partner, or an organization that employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from an entity considered for a contract. An employee, officer, agent, and board member of the Town of Bloomsburg may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors. However, the Town of Bloomsburg may set standards for situations where the financial interest is not substantial or a gift is an unsolicited item of nominal value. However, disciplinary actions will be applied for violations of such standards otherwise.

H. Whistleblower Protections

An employee of the Town of Bloomsburg must not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing to a person or body described in paragraph (a)(2) of 41 U.S.C. 4712 information that the employee reasonably believes is evidence of gross mismanagement of a Federal contract or grant, a gross waste of Federal funds, an abuse of authority relating to a Federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant. The Town of Bloomsburg shall notify their employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712

through actions such as, but not limited to, review of this policy, providing this policy in the GRANTEE's employee handbook, and/or printing this policy at the Town of Bloomsburg's principal place of business. See statutory requirements for whistleblower protections at 10 U.S.C. 4701, 41 U.S.C. 4712, 41 U.S.C. 4304, and 10 U.S.C. 4310.

Adopted by the Bloomsburg Town Council, during its regular public meeting on August 11, 2025.

ATTEST	TOWN OF BLOOMSBURG	
Lisa Dooley, Town Manager	Justin Hummel, Mayor	



APPENDIX A

Purchase of Property and Construction Services: Procurement Method	1/1/2025 Federal Threshold	1/1/2025 County/Municipal Threshold
Micro-Purchase	≤\$10,000	< \$12,900
Small Purchase Procedure	≤ \$250,000	< \$23,800
Sealed Bidding	> \$250,000	≥ \$23,800

Purchase of Professional Services: Procurement Method	1/1/2025 Federal Threshold	1/1/2025 County/Municipal Threshold
Micro-Purchase	≤ \$10,000	N/A
Small Purchase Procedure	≤ \$250,000	N/A
Proposals	> \$250,000	N/A

The highlighted totals herein represent the procurement threshold for projects funded under the CDBG/HOME Program.

The Bloomsburg Town Council held a Council meeting on Monday, July 28, 2025 beginning at 7:00 p.m. in Council Chambers, 2nd Floor, Town Hall and via teleconference. The public joined by dialing: +1 646 558 8685 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: https://us02web.zoom.us/j/4569203798.

Mayor Justin Hummel called the meeting to order at 7:00 p.m., present were Council members James Garman, Bonnie Crawford (7:02 p.m.), Jaclyn Kressler, Nick McGaw and Jessica Jordan. Town Manager/ Secretary/ Treasurer Lisa Dooley, Chief of Police Mike Fosse, Director of Code Enforcement Michael Reffeor and Director of Public Works Brady Brink. Also attending were MJ Mahon, Mark Gardner, Jared Fenstermacher, Steve and Barbara Coladonato (Zoom), Dawn Moore (Zoom), William Stewart, Cindy Schultz, Dawn Moore (Zoom), Michael Williams (Zoom), Karen Anslem (Zoom), William Stewart, Maricar (7:12 p.m.), and Eric Smith (7:37 p.m.).

APPROVAL OF THE COUNCIL MINUTES FROM THE JULY 14, 2025 MEETING.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved the minutes from the July 14, 2025 meeting with no corrections or additions.

RESOLUTION 07.28.2025.01- MULTIMODAL- FT. MCCLURE.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved Resolution 07.28.2025.01 for the Multimodal project to realign Ft. McClure Blvd at the intersection with Rte. 11 in the amount of \$1,046,994.30.

APPROVAL OF ACCEPTING COUNCIL MEMBER MARIA VALENTIN'S RESIGNATION WITH A TERM ENDING 12/31/2025.

On a motion by N. McGaw, seconded by J. Kressler, and voted unanimously, Council approved to accept the resignation of Council member Maria Valentin.

DISCUSSION AND APPROVAL OF A NEW COUNCIL MEMBER/ APPOINTMENT PROCESS.

On a motion by B. Crawford, seconded by N. McGaw, and voted unanimously, Council approved to advertise for letters of interest to fill the vacant council position, with a deadline to submit letters by 1 p.m. on Friday, August 11, 2025 and nomination and appointment on Monday, August 11, 2025.

APPROVAL OF ACCEPTING MARIA VALENTIN'S RESIGNATION FROM THE HUMAN RELATIONS COMMISSION WITH A TERM ENDING 12/31/2027.

On a motion by J. Garman, seconded by J. Kressler, and voted unanimously, Council approved to accept the resignation of Maria Valentin from the Human Relations Commission.

APPROVAL OF ACCEPTING NANCY DOMBROSKY'S RESIGNATION FROM THE SHADE TREE COMMISSION WITH A TERM ENDING 12/31/2027.

On a motion by B. Crawford, seconded by J. Kressler, and voted unanimously, Council approved to accept the resignation of Nancy Dombrosky from the Shade Tree Commission.

APPROVAL TO HIRE AN HOURLY CODE ENFORCEMENT OFFICER AT AN ANNUAL RATE OF \$45,000, SUBJECT TO SIX-MONTH PROBATIONARY PERIOD, WITH AN EFFECTIVE START DATE OF JULY 29, 2025.

On a motion by N. McGaw, seconded by B. Crawford, and voted unanimously, Council to hire lan Abernethy as a code enforcement officer at the annual rate of \$45,000, subject to a sixmonth probationary period, with an effective start date of July 29, 2025.

APPROVAL TO HIRE TREVOR BARRETT (START DATE OF 7/24/2025) AND DOMINIC STARR (START DATE OF 8/4/2025) AS SEASONAL GRASS MOWERS AT AN HOURLY RATE OF \$15 IN THE PUBLIC WORKS DEPARTMENT.

On a motion by N. McGaw, seconded by J. Kressler, and voted unanimously, Council approved to hire Trevor Barrett (start date of July 24, 2025) and Dominic Starr (start date of August 4, 2025) as seasonal grass mowers at an hourly rate of \$15.

APPROVAL OF HIRING A SEASONAL GRASS MOWER UNTIL MID-SEPTEMBER 2025 AT THE RATE OF \$15 AN HOUR.

On a motion by B. Crawford, seconded by J. Kressler, and voted unanimously, Council approved the hiring of a seasonal grass mower until mid-September 2025 at the hourly rate of \$15.

APPROVAL OF ACCEPTING A \$100 DONATION FROM NICHOLE HARMAN FOR THE TOWN PARK.

On a motion by N. McGaw, with gratitude, seconded by B. Crawford, and voted unanimously, Council approved acceptance of a \$100 donation from Nichole Harman for the Town Park.

APPROVAL OF UNAPPOINTING GREG ASH AS A HARB VOTING MEMBER WITH A TERM EXPIRING 12/31/2027. THE APPOINTMENT WILL REMAIN AS THE CODE ENFORCEMENT OFFICER AND NOT NAME SPECIFIC.

On a motion by B. Crawford, seconded by J. Garman, and voted unanimously, Council approved to unappoint Greg Ash as a voting member of the HARB with term expiring 12/31/2027. The appointment/position will remain as the code enforcement officer and not name specific.

APPROVAL OF PROVIDING NOTICE TO THE SUSQUEHANNA MUNICIPAL TRUST (SMT) FOR CONDITIONAL WITHDRAWAL NOTICE PENDING A 2026 RATE REVIEW OF BOTH SMT AND KEYSTONE MUNICIPAL INSURANCE TRUST (KMIT). NOTE: KMIT'S BOARD IS REVIEWING THE TOWN AS A MEMBER AT THEIR AUGUST 14TH MEETING. E-MAIL WAS SENT ON 7/23/2025 AT 4:06 P.M. FOR ADDITIONAL INFORMATION.

On a motion by N. McGaw, seconded by B. Crawford, and voted unanimously, Council approved providing a notice of conditional withdrawal to Susquehanna Municipal Trust (SMT) pending review of Keystone Municipal Insurance Trust (KMIT). This item pertains to workers' compensation insurance.

APPROVAL OF REAFFIRMING THE INVESTMENT OBJECTIVES FOR BOTH THE TOWN EMPLOYEE PENSION AND POLICE PENSION FUND.

On a motion by B. Crawford, seconded by J. Kressler, and voted unanimously, Council approved to reaffirm the investment objectives for both the Town employee pension and the police pension funds.

APPROVAL OF PAYMENT TO SEVEN MOUNTAINS MEDIA IN THE AMOUNT OF \$900 FOR WEBSITE HOSTING AND MAINTENANCE IN 2025. NOTE: THE 2024 RATE WAS \$600.

On a motion by B. Crawford, seconded by J. Kressler, and voted on 5 to 1 (Hummel, Crawford, McGaw Garman and Kressler voting no and Jordan voting yes) Council voted not to approve payment to Seven Mountains Media in the amount of \$900 for website hosting and maintenance in 2025.

APPROVAL OF KYLE HOFFMAN'S LAST DAY WITH THE PUBLIC WORKS DEPARTMENT ON JULY 22, 2025.

On a motion by J. Kressler, seconded by B. Crawford, and voted unanimously, Council approved Kyle Hoffman's last day of work for the Public Works department as July 22, 2025.

UPDATE ON THE POOL REPAIRS. NOTE: A QUOTE WILL BE PRESENTED AT THE MEETING FOR UNDERGROUND CONDUIT REPLACEMENT.

Public Works Director Brady Brink provided Council an update on the electrical repairs at the pool. An invoice is still pending.

APPROVAL OF SUBMITTING THE MATCHING FUND LETTER FOR THE MULTIMODAL APPLICATION REGARDING FT. MCCLURE BLVD.

On a motion by N. McGaw, seconded by J. Kressler, and voted unanimously, Council approved submitting a matching fund letter for the multimodal application regarding Ft. McClure Blvd.

APPROVAL OF RANDI FETTERMAN TO GAIN NOTARY CERTIFICATION.

On a motion by J. Kressler, seconded by N. McGaw, and voted unanimously, Council approved Randi Fetterman obtaining a notary certification.

On a motion by N. McGaw, seconded by J. Kressler, and voted unanimously, Council approved adjourning into an executive session at 7:39 p.m. to discuss a police, public works and real estate matter.

Council reconvened at 8:31 p.m.

On a motion by N. McGaw, seconded by J. Kressler, and voted unanimously, Council approved a quote in the amount of \$15,000 for police equipment.

On a motion by N. McGaw, seconded by J. Kressler, and voted unanimously, Council adjourned the meeting at 8:31 p.m.

Lisa Dooley Town Manager/Secretary/Treasurer

ORDINANCE	NO.
ORDINANCE	110.

AN ORDINANCE REPEALING AND REPLACING CHAPTER 15, PART 10 OF THE CODE OF ORDINANCES OF THE TOWN OF BLOOMSBURG ENTITLED "IMMOBILIZATION OF ILLEGALLY PARKED VEHICLES"

WHEREAS, the Town of Bloomsburg (the "Town") has enacted Chapter 15, Part 10 of the Code of Ordinances of the Town of Bloomsburg (the "Code") which provides for the immobilization of illegally parked vehicles by the Town of Bloomsburg; and

WHEREAS, the Town desires to repeal and replace Chapter 15, Part 10 of the Code as set forth herein.

AND NOW be it ORDAINED and ENACTED by the Bloomsburg Town Council, as follows:

PART 10. IMMOBILIZATION OF ILLEGALLY PARKED VEHICLES ON PUBLIC AND PRIVATE PROPERTY

§ 15-1001. Definitions.

For the purpose of this Part, the following definitions, in addition to those set forth in §15-101, shall apply:

- A. "Unresolved and delinquent violations" means any outstanding violations of the parking, standing or stopping regulations of the Code of the Town of Bloomsburg or The Pennsylvania Motor Vehicle Code for which citations have been filed with a District Magistrate and a summons has been issued to which either no response has been made or for which a warrant has been issued and including adjudicated citations where the fine and costs imposed are unpaid.
- B. "Boot, booting or booted" means the act of immobilizing a motor vehicle in such a manner as to prevent its operation with a device or by means which shall cause no damage to such vehicle unless it is moved while such device is in place or such means are employed.
- C. "Public Property" means any highway, public right-of-way, street, alley, road as well as all other property in the Town owned, operated and/or under the control of the Town or any other governmental entity.
- D. "Private Property" means any real property owned by any person, organization, limited liability company, trust or other business entity located within the Town which is not encompassed within the definition of public property as defined above. For clarity, the term private property includes all other real property except, public property.

§ 15-1002. Applicability and Scope.

This Part shall be applicable to any vehicle:

A. Which is parked on public property in violation of any parking regulation in this

Chapter and which is determined to be either registered to an owner who has three (3) or more unresolved and delinquent violations of the Town or which is the subject of an outstanding warrant from any other law enforcement agency; and

B. Which is parked or unattended on private property without the consent of the owner or other person in control and/or possession of the property, except in the case of emergency or disablement of the vehicle, in which case the operator of the motor vehicle shall arrange for the removal of the vehicle as soon as possible.

§ 15-1003. Boot Installation.

- A. <u>Public Property</u>. The Town shall have the sole and exclusive authority to boot any vehicle parked illegally under the circumstances described in §15-1002 A on public property by application or attachment of a parking boot.
- B. <u>Private Property.</u> The provisions of this Ordinance shall apply to any person and/or entity, other than the Town, who boots motor vehicles on private property within the municipal boundaries of the Town.

§ 15-1004. Notice of Conditions for Release by the Town.

Upon attachment of a boot to a vehicle on public property by a Town police officer as authorized by this Ordinance, the police officer shall affix to the vehicle a notice directing the owner and/ or operator of the vehicle to contact the Town police department for information on obtaining the release of the vehicle. In addition, within twelve (12) hours after the application of the booting device, notice of the fact that such vehicle has been booted shall be sent by the Town Chief of Police or a person designed by the Chief of Police for such purpose to the owner of record of such vehicle. Such notice shall designate the place where the vehicle is booted, the reason for its booting and the procedure for obtaining its release.

§ 15-1005. Release of Vehicle by the Town.

An illegally parked vehicle which has been booted by the Town as a result of unresolved and delinquent violations shall be released upon payment in full of any fines and costs relating to such overdue and delinquent violations, plus a processing fee in an amount to be established, from time to time, by resolution of Town Council. An illegally parked vehicle which is booted in response to an outstanding warrant from another law enforcement agency shall not be released until such time as the warrant shall be cancelled.

§ 15-1006. Liability for Fine or Penalty.

The payment of any applicable fines or costs for delinquent violations as a condition precedent for release of a booted vehicle pursuant to § 15-1005 shall not operate to relieve the owner or operator of such vehicle from liability for any fine or penalty for the violation of any parking regulation pursuant to which said vehicle was booted.

§ 15-1007. Notice of Booting of Vehicle Located on Private Property

A vehicle found to be illegally parked on private property may be booted no earlier than ten minutes after it is discovered. The time that the vehicle was found to be illegally parked shall be placed by a conspicuous notice posted on the vehicle by the person booting the vehicle as well as notice sufficient to warn any individual that the vehicle has been booted, that any attempt to move the vehicle might result in damage to the vehicle and shall also outline the procedure for obtaining removal of the boot. If an illegally parked vehicle is discovered parked blocking the entrance or exit to or from private property, in a marked and signed fire lane, in a marked and signed handicapped space, or wholly or partially on a lawn, the vehicle may be towed immediately, but cannot be booted.

§ 15-1008. Towing of Vehicles from Private Property.

Prior to towing a vehicle located on private property which has been booted pursuant to this Ordinance, the boot shall remain in place for forty-eight (48) hours unless the owner has complied with § 15-1009. If such compliance has not occurred within forty-eight (48) hours, the vehicle may be towed or impounded. If the booting occurs when a vehicle is parked in any zone regulated by towing provisions, then such vehicle is subject to immediate towing and impounding. Towing and storage fees, shall be in an amount not to exceed the fees established, from time to time, by resolution of Town Council. Vehicles unclaimed within sixty days of towing and storage shall be deemed abandoned and subject to disposal as such in the manner authorized by law.

§ 15-1009. Booting Fees.

- A. <u>Public Property</u>. The owner of a vehicle which has been booted by the Town shall be subject to a fee in an amount to be established, from time to time, by resolution of Town Council.
- B. <u>Private Property</u>. The owner of a vehicle which has been booted on private property shall be subject to a fee not to exceed the amount to be established, from time to time, by resolution of Town Council.

§ 15-1010. Implementation and Enforcement.

- A. <u>Public Property</u>. This provisions of this Part which are applicable to public property shall be enforced solely by the Town of Bloomsburg Police Department.
- B. <u>Private Property.</u> The booting of vehicles of private property may only be conducted by persons other than persons acting on behalf of the Town in accordance with this Ordinance and in compliance with the provisions of any other applicable laws.
- C. No vehicle shall be booted from a private parking lot unless the lot is posted at the time the vehicle is booted to notify the public of any parking restrictions and the operator of the vehicle violates those restrictions. Posting shall be in conformance with 67 Pa. Code §212.115, as amended from time to time. The telephone number of the booting service must be conspicuously posted on all signs.

§ 15-1011. Financial Interest of Private Property Owner and Booting Company Prohibited.

A person and/or business entity engaged in the business of booting is prohibited, either directly or indirectly, from giving or furnishing a rebate or payment of money or any other valuable consideration to a private property owner from whose premises the person and/or business entity has, is about to, or will boot motor vehicles. Private property owners are prohibited from accepting or giving, either directly or indirectly, any rebate, payment of money, or any other valuable consideration from or to a any person and/or business entity engaged in the business of booting in connection with the booting of a motor vehicle from private property except for signs and notices as required in §15-1010. Property owners are prohibited from having a direct or indirect monetary interest in a booting company that, for compensation, boots motor vehicles on their private property.

§ 15-1012. Penalty

Any person violating any provision of this Ordinance as the same pertains to booting of vehicle and/or activities regulated under this Ordinance with respect to the booting of vehicles on private property shall be fined one thousand dollars (\$1,000.00) for each and every violation. Each failure to comply with the requirements of this Ordinance, and each and every day during which such violation continues, shall constitute a separate offense.

§ 15-1013. Miscellaneous.

- A. <u>Police powers</u>. The Town, by granting any permit or taking any other action pursuant to this chapter, does not waive, reduce, lessen, or impair the lawful police powers vested in the Town under applicable federal, state and local laws and regulations.
- B. <u>Previous Ordinances</u>. Any Ordinance, or part of any Ordinance, conflicting with this Ordinance is hereby repealed insofar as the same effects this Ordinance.
- C. <u>Severability</u>. If any section, subsection, sentence, clause, phrase or word of this Ordinance is for any reason held illegal or invalid by any court of competent jurisdiction, such provision shall be deemed a separate, distinct and independent provision, and such holding shall not render the remainder of this Chapter invalid.
- D. <u>Effective Date</u>. This Ordinance shall become effective immediately upon enactment by the Council of the Town of Bloomsburg and signature by the Mayor.

Enacted the	day of	, 2025.
		TOWN OF BLOOMSBURG:
		BY:
ATTEST:		
LISA DOOLEY	R/SECRETARY	

AN ORDINANCE AMENDING CHAPTER 15 OF THE CODE OF ORDINANCES OF THE TOWN OF BLOOMSBURG, ENTITLED "MOTOR VEHICLES AND TRAFFIC"

WHEREAS, the Town of Bloomsburg (the "Town") enacted Chapter 15 of the Code of Ordinances of the Town of Bloomsburg (the "Code") which regulates Motor Vehicles and Traffic; and

WHEREAS, the Town desires to amend Part 3, of Chapter 15 of the Code entitled "Parking Regulations" as set forth herein; and

AND NOW be it ORDAINED and ENACTED by the Bloomsburg Town Council, as follows:

1. § 15-401 of Chapter 15, Part 4 of the Code shall be amended to read as follows:

§ 15-401 Paid Parking Meter Areas Established.

[Ord. 641, 10/9/1978; as amended by Ord. 608, 2/11/1985, § 3; by Ord. 692, 6/8/1987, § 5; by Ord. 716, 10/9/1989, § 15; by Ord. 727, 11/5/1990, § 10; Ord. 864, 6/23/2003, § 7; by Ord. 878, 8/9/2004; by Ord. 882, 2/28/2005, §§ 3,4; and by Ord. 940, 6/27/2011, §§ 1-4] [Ord. No. 997, 8/26/2019, as amended by Ord. No. 1000, 9/16/2019; and by Ord. No. 1018, 12/14/2020]

Paid Parking meter areas are hereby established upon and along certain of the highways in the Town of Bloomsburg, as follows:

Street Between

Second Street

East Street and Jefferson Street, north and south sides

- 2. All other provisions of § 15-401 of the Code shall remain unchanged, in full force and effect.
- 3. This Ordinance shall be cumulative of all provisions of ordinances and the Code of Ordinances of the Town of Bloomsburg, as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.
- 4. It is hereby declared to be the intention of The Bloomsburg Town Council that the sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared invalid, such invalidity shall not affect any remaining sections, paragraphs, sentences, clauses and phrases of this Ordinance.
- 5. The effective date of this Ordinance shall be five (5) days after the date of adoption by the Bloomsburg Town Council.

	ENACTED into law by the Blooms day of	
Attest:	TOWN OF BLOOMSBURG	
Lisa M. Dooley, Secretary	Justin C. Hummel, Mayor	

ORDINANCE NO.	
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AN ORDINANCE AMENDING CHAPTER 15, PART 2 OF THE CODE OF ORDINANCES OF THE TOWN OF BLOOMSBURG TO ADD §15-221 ESTABLISHING A SCHOOL ZONE, INCLUDING TRAFFIC REGULATIONS FOR SCHOOL ZONES, SIGNAGE AND PENALTIES

WHEREAS, pursuant to 75 Pa. C.S. §6109(a)(10) and (e) of the Pennsylvania Motor Vehicle Code, the Town of Bloomsburg (the "Town") has caused an engineering and traffic investigation to be made to determine the maximum speed limit in a proposed school zone; and

WHEREAS, the traffic and engineering investigations were completed on June 30, 2025 and contain a determination that a school zone is warranted and/or recommended on the streets set forth below; and

WHEREAS, the traffic and engineering investigations contain a determination that the maximum reasonable safe speed limit of the streets set forth below shall be fifteen (15) miles per hour; and

WHEREAS, the Bloomsburg Town Council, pursuant to the authority granted to it under section 75 Pa. C.S. §6109(a)(10) and (e) and 75 Pa. C.S. §3365(b) of the Pennsylvania Vehicle Code and based upon the aforesaid traffic and engineering investigation desires to establish a school zone and the special speed limitations as set forth in this Ordinance; and

WHEREAS, the Bloomsburg Town Council desires to amend Chapter 15, Part 2 of the Code of Bloomsburg to add §15-221 in order to establish traffic regulations, signage and penalties.

AND NOW be it ORDAINED and ENACTED by the Bloomsburg Town Council, as follows:

The Code shall be amended to add the following to Chapter 15, Part 2:

§ 15-221. School Zones, Traffic Regulations for School Zones and Signage.

1. The following streets are hereby designated as school zone areas:

Highway	Direction of Travel	Location
Market Street	North	Beginning one hundred fifty feet (150') south of the intersection of Sixth Street and Market Street and continuing in a northbound direction to one hundred twenty-five feet

(125') north of the intersection of Fifth Street and Market Street.

Market Street

South

Beginning one hundred twenty-five feet (125') north of the intersection of Fifth Street and Market Street and continuing in a southbound direction to one hundred fifty feet (150") south of the intersection of Sixth Street and Market Street.

Fifth Street

East

Beginning at the intersection of Murray Avenue and Fifth Street and continuing in an eastbound direction through the intersection of Fifth Street and Market Street to the west of the end of the median island located between Market Street and Whiteman Avenue.

Fifth Street

West

Beginning to the west of the end of the median island located between Market Street and Whiteman Avenue and continuing in a westbound direction through the intersection of Fifth Street and Market Street to the intersection of Murray Avenue and Fifth Street.

Sixth Street

East

Beginning on Sixth Street two hundred feet (200') west of the intersection of Sixth Street and Market Street and continuing through the intersection of Sixth Street and Market Street in an eastbound direction to a point one hundred feet (100") east of the intersection of Sixth Street and Market Street.

Beginning on Sixth Street at a point one hundred feet (100") east of the intersection of Sixth Street and Market Street and continuing through the intersection of Sixth Street and Market Street in a westbound direction to a point two hundred feet (200') west of the intersection of Sixth Street and Market Street.

- 2. The special speed limitation shall be fifteen (15) miles per hour upon those highways or portions thereof provided for in §15-221. 1., above.
- 3. The special speed limitations established in § 15-221. 1., above, shall be between 8:00 am and 9:00 am and 3:00 pm and 4:00 pm, Monday through Friday, eastern standard time.
- 4. The erection and maintenance of all necessary signage in the school zone established in §15-221. I is hereby authorized. Said signage shall be placed as to properly notify all traffic of the imposed regulations in accordance with the traffic and engineering investigations and shall be done in accordance with 67 Pa. Code § 212.501 et. seq.
- 5. Any person violating any provision of this Section commits a summary offense, and shall, upon conviction, be sentenced to pay:
 - A. A fine of thirty-five (\$35.00) dollars. Notwithstanding the foregoing, in the event that the person exceeds the maximum speed limit by more than eleven (11) miles per hour, such person shall pay a fine of not more than five hundred (\$500.00) dollars.
 - B. Any person exceeding the maximum speed limit established under this Section by more than five (5) miles per hour shall pay an additional fine to two dollars (\$2.00) per mile for each mile in excess of five miles per hour in excess of the maximum speed limit.
- 6. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

- 7. The provisions of this Ordinance are severable. In the event that any provision, section, sentence, clause or part of this Ordinance shall be held to be unconstitutional, illegal, or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any remaining provisions, section, sentence, clause or part of this Ordinance. It is the intention of the Bloomsburg Town Council that such remainder of the Ordinance shall be and shall remain in full force and effect.
- 8. This Ordinance Amendment will be effective five (5) days after enactment.

ORDAINED AND ENACTED into law by the Bloomsburg Town Council in lawful						
session assembled this day of	, 2025.					
Attest:	TOWN OF BLOOMSBURG					
Lisa M. Dooley, Secretary	Justin C. Hummel, Mayor					

ORDINANCE I	NO.
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AN ORDINANCE AMENDING CHAPTER 13, PART 1 OF THE CODE OF ORDINANCES OF THE TOWN OF BLOOMSBURG ENTITLED "TRANSIENT RETAIL BUSINESS"

WHEREAS, the Town of Bloomsburg (the "Town") has enacted Chapter 13, Part 1 of the Code of Ordinances of the Town of Bloomsburg (the "Code") which enacted requirements for persons involved with transient retail businesses; and

WHEREAS, the Town desires to amend Chapter 13, Part 1 of the Code as set forth herein.

AND NOW be it ORDAINED and ENACTED by the Bloomsburg Town Council, as follows:

1. The definition of "peddling" contained in §13-101 A. shall be amended as set forth below, with the remaining provisions of §13-101 A. (1)-(7) to remain unchanged:

§13-101. Definitions.

- A. The word "peddling" shall mean engaging in soliciting or taking of orders, either by sample or otherwise, for any goods, wares or merchandise upon any of the streets or sidewalks or from house to house with in the Town of Bloomsburg. Provided, an application is still required, but no fee will be charged for the following:
- 2. Section 13-103 shall be amended to read as set forth below, with the remaining portions of §13-103 to remain unchanged:

§13-103. Application for License.

Every person desiring to engage in peddling or engaging in peddling in the Town of Bloomsburg shall first make application to the Code Administration Office. Such person shall obtain a valid license number for Gross Receipts Tax and a review from the Bloomsburg Police Department before a transient retail sales license may be granted. Upon such application, such person shall give:

3. Section 13-104 shall be deleted and the following inserted in its place:

§13-104. Fees.

No license(s) shall be issued under this Part until a fee in an amount to be determined, from time to time, by resolution of Town Council has been paid to the Code Administration Office as issuing agent, together with a deposit of \$50 guaranteeing compliance with the provisions of this Part and proper conduct in peddling. Each

such license shall be good for a period of 30 days from the date of issue and shall be renewable upon application to the issuing agent. The deposit of \$50 shall be returned upon expiration of any license or the last renewal thereof; provided, the license shall have conformed strictly to the provisions of this Part and shall not have acted objectionable or offensively in such peddling.

4. Section 13-105 shall be deleted and the following inserted in its place:

§13-105. Issuance of and Contents of License; Condition of Issuance.

Upon making application thereof and paying the property fee, as herein provided, a license shall be issued to every peddler. Such license shall contain the information required to be given upon the application therefore. Every such license shall at all times when engaging in peddling in the Town carry such license upon his/her person and shall exhibit such license upon request to all police officer, Town officials and citizens. No licensee shall engage in peddling any product not mentioned upon such license. A copy of the license shall be forwarded to the Chamber of Commerce for their records upon approval.

5. Section 13-106 shall be deleted and the following inserted in its place:

§13-106. Days and Hours Set for Transient Retailing.

No licensee hereunder shall engage in peddling by foot or from door to door at any time on a Sunday or upon any other day of the week before 9:00 am or after sunset, prevailing time.

6. This Ordinance Amendment will be effective on the fifth (5) day following enactment.

ORDAINED AND ENACTED into law by the Bloomsburg Town Council in lawful						
session assembled this day of	, 2025.					
Attest:	TOWN OF BLOOMSBURG					
Lisa M. Dooley, Secretary	Justin C. Hummel, Mayor					

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Permit Report

07/01/2025 - 07/31/2025

Permit #	Permit Date	Permit Type	Project Description	Project Cost	Parcel #	Parcel Address	Owner Name	Owner Address
2025052	7/24/2025	Electrical	Solar Project	750,000	05E02 17500000	845 CATHERINE ST	TOWN OF BLOOMSBURG	WEST MAIN STREET
2025053	7/24/2025	Electrical	Solar Project	655,181	05E20 02300100	901 PATTERSON DR	BLOOMSBURG RECYCLING CENTER	901 PATTERSON DRIVE
2025086	7/24/2025	Building	Change single 6 bedroom structure into 4 single 1 bedroom units. Add 2 bathrooms and 3 kitchens	200,000	05E03 02300000	253 IRON ST	COLUMBIA COUNTY HOUSING CORP	700 SAWMII RD SUITE 1(
2025105	7/7/2025	Floodplain Development	Repave existing tenant parking	9,500	05E01 10400000	1300 CATHERINE ST	BEBENEK FRANK J & DENISE D JR	5 ELM STREET
2025106	7/8/2025	Building	Maintenance of antenna equipment on existing cell tower	15,000	05E04 05400000	101 E MAIN ST	ST PAULS EPISCOPAL PARSONAGE	P O BOX 764
2025113	7/15/2025	Electrical	Service Replacement	26,431	05E04 01900000	116118 E MAIN ST	HESS ERIC W	720 EAST THIRD STREET
2025114	7/1/2025	Zoning	Garage 26x30 and driveway to it	25,000	05E14 00315000	205 OAK LN	REMALY CHARLES & SANDRA	205 OAK LANE
2025115	7/1/2025	HARB	Removes and replace standing seam roof with new and different metal	48,284	05W06 02500000	250260 W MAIN ST	C & T HOUSING LLC	254 W MAIN STREET
2025116	7/9/2025	Building	Removes and replace standing seam roof with new and different metal	48,284	05W06 02500000	250260 W MAIN ST	C & T HOUSING LLC	254 W MAIN STREET
2025119	7/24/2025	Floodplain Development	Install temporary telecommunication equipment with fenced compound and fiber conduit trench from pole to site	114,000	05W09 00500000	900 W MAIN ST	COLUMBIA COUNTY H & A MECH ASSOCIATION	P O BOX 479

rerum #	remm Date	гении Туре	rroject Description	riojeci Cost	Parcer #	raicei Address	Owner Name	Owner Address
2025121	7/16/2025	Building	Suite 39: Remodel bathroom to make handicap compliant	15,000	05W02 16400000	1000 MARKET ST	NAM FUTURES LLC	1167 RIDGE ROAD
2025122	7/15/2025	Zoning	Red Realty Group LTD: new business and sign	0	05E12 00200000	525 E FIFTH ST	MILCO INDUSTRIES INCORPORATED	550 E FIFTH STREET
2025125	7/30/2025	Zoning	10 x12 Shed	1,200	05E07 03100000	401 MILLVILLE RD	C&O DEVELOPMENT LLC	826 BONNIEVIL RD
2025126	7/21/2025	Floodplain Development	Fence Alterations	186	05W07 12400000	243 BARTON ST	POLK PAUL L & MARIE E	243 BARTON STREET
2025129	7/24/2025	Building	Service First Credit Union: repair damage from car that drove into lobby knocking out window and water fountains	3,000	05E03 30700000	327345 COLUMBIA BLVD	GLOBAL SPACE DEVELOPMENT	PO BOX 127
2025133	7/28/2025	Building	New roof on existing building	18,000	05W03 20100000	711 MARKET ST	JAY HO LLC	34 KARA LANE
2025135	7/30/2025	Floodplain Development	Demolition of one residential home in floodzone	11,500	05E02 09800000	290 E NINTH ST	TOWN OF BLOOMSBURG	301 E SECON STREET

Showing 1 to 17 of 17 entries

08/08/2025

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Case Report

07/01/2025 - 07/31/2025

Case #	Assigned To	Owner Name	Main Status	Description	Parcel Address	Case Date
	Status: Open					
250227	Ian Abernethy	MOYER VALERIE A	Open	Grass & Weeds/ Prohibited furniture	551 E THIRD ST	7/23/2025
250228	Ian Abernethy	GUARINO FABIO S SABRINA HEIER	Open	Grass & Weeds	710 E SECOND ST	7/23/2025
250234	Ian Abernethy	KOSLOSKY JOHN ERIK	Open	Trimmings in the road	240 W TWELFTH ST	7/24/2025

Showing 1 to 3 of 3 entries

08/08/2025

42 MICOLLINDAR &

Case Report

07/01/2025 - 07/31/2025

Case #	Assigned To	Owner Name	Main Status	Description	Parcel Address	Case Date			
☐ Main Status: NOV Issued									
250203	Kyle Bauman	ERNST THOMAS R JR	NOV Issued	Prohibited Vehicle	42 MILLVILLE RD	7/2/2025			
250204	Kyle Bauman	LATSHA DENISE M	NOV Issued	Prohibited Vehicle	548550 OLD BERWICK RD	7/2/2025			
250207	Kyle Bauman	BOWER RICHARD JAMES	NOV Issued	Tall Grass	217 E EIGHTH ST	7/7/2025			
250210	Kyle Bauman	BROWN CHRISTINE MARIE	NOV Issued	Unsafe Sidewalk	368 E FIFTH ST	7/10/2025			
250215	Kyle Bauman	CRBBLLC	NOV Issued	Potential Unlicensed Rental	219 W PINE AVE	7/17/2025			
250216	Kyle Bauman	TELESKY THOMAS & JERRI	NOV Issued	Potential Unlicensed Rental	150 W FIRST ST	7/17/2025			
250217	Kyle Bauman	HARP VINCENT L MALLORY KLINGERMAN	NOV Issued	Potential Unlicensed Rental	123 WILLIAM ST	7/17/2025			
250218	Kyle Bauman	KESSLER MICHELE & DAVID SR	NOV Issued	Potential Unlicensed Rental	120 W FIRST ST	7/17/2025			

Case #	Assigned To	Owner Name	Main Status	Description	Parcel Address	Case Date
250221	Kyle Bauman	VOUGHT JOEL	NOV Issued	Potential Unlicensed Rental	430 EAST ST	7/17/2025
250222	Kyle Bauman	MARTINEZ BROOKE S	NOV Issued	Potential Unlicensed Rental	407 W FIRST ST	7/17/2025
⊡ Main	Status: Open					
250205	Kyle Bauman	QUATRY LLC	Open	Rental License Required	539541 W MAIN ST	7/2/2025
250206	Kyle Bauman	PRMN INVESTMENTS LTD	Open	Rental License Required	601 COUNTRY CLUB DR	7/2/2025
250208	Kyle Bauman	HO TUNG PHUONG BUI	Open	Grass/Weeds	519 W THIRD ST	7/7/2025
250225	Kyle Bauman	ERB KEITH A	Open	Constructions concerns	328 E FOURTH ST	7/18/2025
250226	Kyle Bauman	SPRING CARL L & KRISTINA	Open	Weed Killer	404 MILLVILLE RD	7/21/2025
250236	Kyle Bauman	LONG BRANDEN	Open	Municipal Waste	418420 E THIRD ST	7/29/2025

Showing 1 to 17 of 17 entries

08/08/2025

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Case Report

07/01/2025 - 07/31/2025

Case #	Assigned To	Owner Name	Main Status	Description	Parcel Address	Case Date
⊟ Main S	Status: Open					
250202	Michael Reffeor	RTH LTD	Open	Cats and feces	334336 W FOURTH ST	7/1/2025
250214	Michael Reffeor	GLOBAL SPACE DEVELOPMENT	Open	Vehicle into building	327345 COLUMBIA BLVD	7/16/2025
250238	Michael Reffeor	DCI HOLDINGS LLC	Open	Dogs barking	75 E NINTH ST	7/24/2025

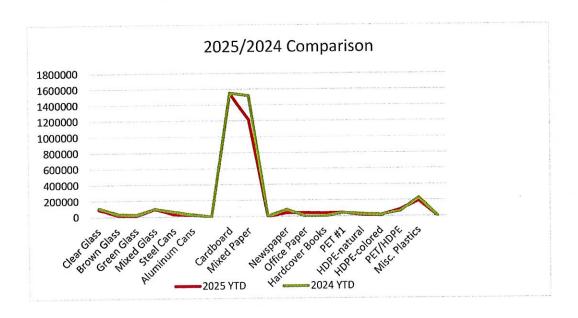
Showing 1 to 3 of 3 entries

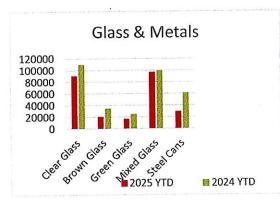
08/08/2025

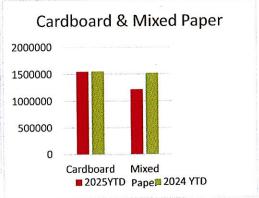
BLOOMSBURG RECYCLING CENTER MONTHLY SUMMARIES JULY 2025

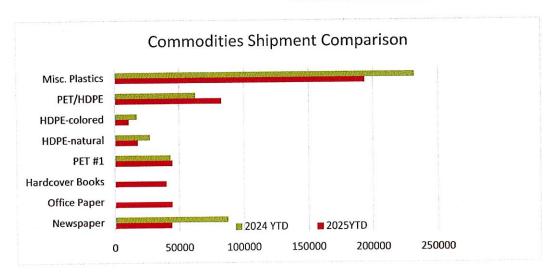
I.	COLLECTIONS:		Tons	
	A. Bloomsburg Curbside		12.50	
	B. Commercial Collections		220.00	
	C. Center Drop-Off's		64.11	
	D. Cluster Collections		0.27	
	MONTHLY TOTAL	_	296.88	
II.	SHIPMENTS:	2025 YTD	2024 YTD	JULY
	_			
	Clear Glass	90715	110135	29920
	Brown Glass	20770	34925	7040
	Green Glass	17055	25215	6345
	Mixed Glass	97210	99685	0
	Steel Cans	29570	61270	0
	Aluminum Cans	23080	21840	12130
	_	2025YTD	2024 YTD	
	Cardboard	1548575	1553955	257870
	Mixed Paper	1218945	1519545	125260
	_	2025YTD	2024 YTD	
	Newspaper	43990	87540	0
	Office Paper	44280	0	0
	Hardcover Books	39815	0	0
	PET #1	44455	43010	0
	HDPE-natural	17795	27275	0
	HDPE-colored	10605	17115	0
	PET/HDPE	82535	62415	0
	Misc. Plastics	193430	231605	0
	TOTAL POUNDS	3522825	3895530	596240
	TOTAL TONNAGE	1761.41	1947.77	298.12

BLOOMSBURG RECYCLING CENTER MONTHLY SUMMARIES JULY 2025









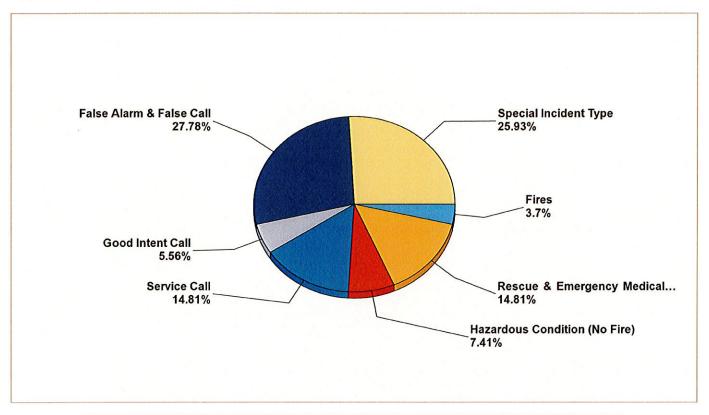
Bloomsburg Volunteer Firefighters Relief Association

Bloomsburg, PA

This report was generated on 8/7/2025 11:00:46 PM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2025 | End Date: 07/31/2025



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	3.7%
Rescue & Emergency Medical Service	8	14.81%
Hazardous Condition (No Fire)	4	7.41%
Service Call	8	14.81%
Good Intent Call	3	5.56%
False Alarm & False Call	15	27.78%
Special Incident Type	14	25.93%
TOTAL	54	100%

Detailed Breakdown by Incider	nt Type	
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.85%
142 - Brush or brush-and-grass mixture fire	1	1.85%
300 - Rescue, EMS incident, other	1	1.85%
311 - Medical assist, assist EMS crew	1	1.85%
322 - Motor vehicle accident with injuries	3	5.56%
324 - Motor vehicle accident with no injuries.	1	1.85%
353 - Removal of victim(s) from stalled elevator	2	3.7%
400 - Hazardous condition, other	2	3.7%
411 - Gasoline or other flammable liquid spill	1	1.85%
463 - Vehicle accident, general cleanup	1	1.85%
500 - Service Call, other	1	1.85%
511 - Lock-out	1	1.85%
551 - Assist police or other governmental agency	4	7.41%
553 - Public service	2	3.7%
611 - Dispatched & cancelled en route	1	1.85%
651 - Smoke scare, odor of smoke	2	3.7%
730 - System malfunction, other	1	1.85%
733 - Smoke detector activation due to malfunction	1	1.85%
736 - CO detector activation due to malfunction	1	1.85%
743 - Smoke detector activation, no fire - unintentional	5	9.26%
744 - Detector activation, no fire - unintentional	1	1.85%
745 - Alarm system activation, no fire - unintentional	5	9.26%
746 - Carbon monoxide detector activation, no CO	1	1.85%
900 - Special type of incident, other	14	25.93%
TOTAL INCIDENTS:	54	100%



Bloomsburg Volunteer Firefighters Relief Association

Bloomsburg, PA

This report was generated on 8/7/2025 11:01:44 PM

Total Incidents per Personnel for Date Range

Personnel: All Personnel | Sort By: Personnel | Start Date: 07/01/2025 | End Date: 07/31/2025

PERSONNEL	COUNT	PERCENTAGE
Adams , Dave	7	12.96 %
Barnes , Mark	3	5.56 %
Barnes, Brayden	6	11.11 %
Barton , Todd	10	18.52 %
Beyer, Mike	16	29.63 %
Blass, Brad	10	18.52 %
Bower, James	1	1.85 %
Cox, Tanner	21	38.89 %
Dove, Richard	4	7.41 %
Greenjack , Steve	2	3.70 %
Haggerty, Michael	31	57.41 %
Hall, Chris	4	7.41 %
Harner , Gary	29	53.70 %
Harriot, Brianna	4	7.41 %
Hess, Robert	18	33.33 %
Hillman , Ken	19	35.19 %
Houseknecht, Skye	2	3.70 %
Jolly, Patrick	10	18.52 %
Kile , Dan	4	7.41 %
Kile , Elizabeth	3	5.56 %
Knelly , Charles	1	1.85 %
Learn , Jack	7	12.96 %
McBride , Scott	24	44.44 %
McBride, Colby	1	1.85 %
McGinley, Bill	4	7.41 %
Miller, Tristan	31	57.41 %
Ohl , Gary	1	1.85 %
Orzolek, Cliff	5	9.26 %
Pedersen, Kevin	2	3.70 %
Reynolds , Jason	23	42.59 %
Reynolds, Lukas	14	25.93 %
Richendrfer, Sean	1	1.85 %
Rubendall, Mike	1	1.85 %
Schaeffer , Richard	2	3.70 %
Snyder , Tom	5	9.26 %
Starr, Zoey	2	3.70 %
Sykes, Lindsay	2	3.70 %
Szkodny, Cooper	18	33.33 %

PERSONNEL	COUNT	PERCENTAGE			
Trelease, Charles	2	3.70 %			
Vought, Tom	1	1.85 %			
Sum of Individual Responses	351				
Total Incidents for Date Range	54				

Emergency Medical Services Monthly Report

For the Month of

July 2025



A community partnership of Bloomsburg Volunteer Ambulance Association, Inc. and Greater Columbia Medical Transport Service, LLP

The purpose of this report is to provide statistics on the EMS Activities of the Bloomsburg Volunteer Ambulance Association and Greater Columbia Medical Transport Service, LLP for the municipal government of the Town of Bloomsburg

This report only reflects what was documented by our EMS providers and verified by patient care reports submitted to the state.

Prepared By

Lee V. Rosato, NR-P, CC-P Executive Director of GCMTS, LLP Irosato.gcmts@gmail.com

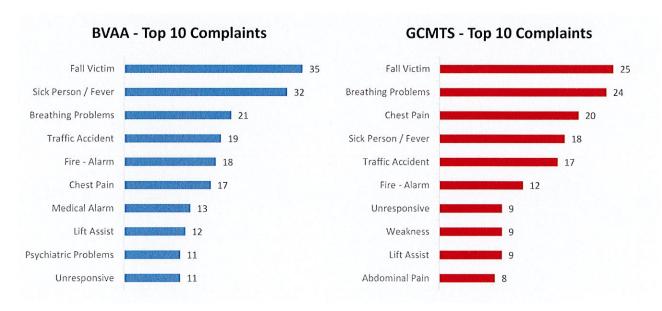
Monthly Analytics

The <u>overall number of EMS calls</u> dispatched by the East Central Emergency Network 911 Center for this reporting period.

	<u>n</u>	<u>Bloomsburg</u>			
Bloomsburg Vol Amb Association (BLS)	305	116	38.0%		
Greater Columbia Med Transport (ALS)	<u>246</u>	<u>93</u>	<u>37.8%</u>		
	551	200	27 0%		

The <u>number one monthly complaint</u> reported to the East Central Emergency Network 911 Center by the public who requesting our agencies to respond emergent throughout Columbia and the surrounding counties to provide emergency medical care during this reporting month.

		<u> </u>
Bloomsburg Vol Amb Association (BLS)	Fall Victim	35
Greater Columbia Med Transport (ALS)	Fall Victim	25



The number of EMS calls dispatched within our <u>primary response area</u> and <u>mutual aid responses</u> dispatched by the East Central Emergency Network 911 Center for this reporting period.

	<u>Primary</u>	<u>Mut</u>	<u>ual Aid</u>
Bloomsburg Vol Amb Association (BLS)	280	25	9%
Greater Columbia Med Transport (ALS)	<u>229</u>	<u>17</u>	7%
	509	42	

The <u>overall hours spent</u> handling EMS calls dispatched by the East Central Emergency Network 911 Center for this reporting period.

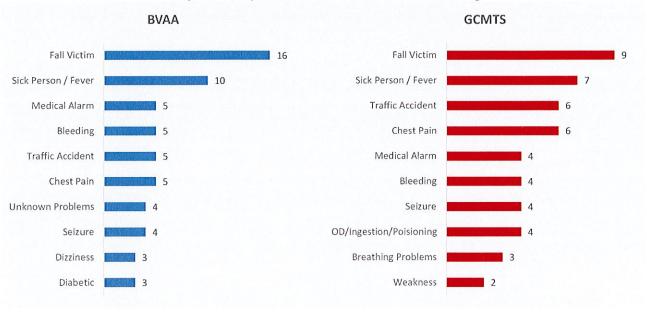
	<u>n</u>	<u>Bloomsburg</u>	Other MCD
Bloomsburg Vol Amb Association (BLS)	272.5	79.4	193.2
Greater Columbia Med Transport (ALS)	231.2	<u>67.3</u>	<u>163.9</u>
	503.7	146.7	357.0

Analytics for the Town of Bloomsburg

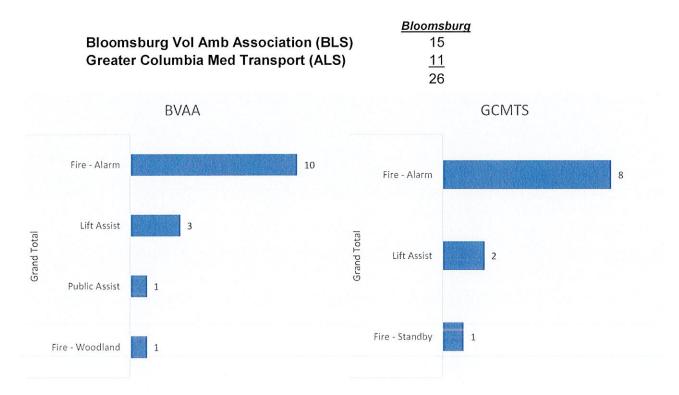
The <u>number one monthly</u> medical emergency complaint reported in the Town of Bloomsburg.

Bloomsburg Vol Amb Association (BLS) Fall Victim 16
Greater Columbia Med Transport (ALS) Fall Victim 9

Top 10 Complaints in the Town of Bloomsburg



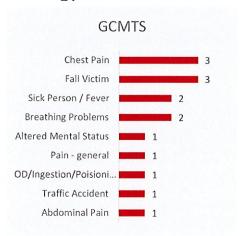
The <u>number of community service calls</u> dispatched in the Town of Bloomsburg.



The number of EMS calls <u>missed</u> in the Town of Bloomsburg due to commitment on prior incidents dispatched by the East Central Emergency Network 911 Center for this reporting period.

Bloomsburg Vol Amb Association (BLS) Greater Columbia Med Transport (ALS) <u>n</u> 12 <u>12</u> **24**





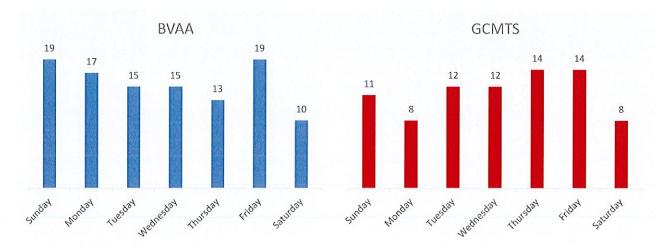
The number of <u>patients transported</u> from the Town of Bloomsburg requiring further care and management.

Bloomsburg Vol Amb Association (BLS) Greater Columbia Med Transport (ALS) <u>n</u> 64 <u>28</u> **92**

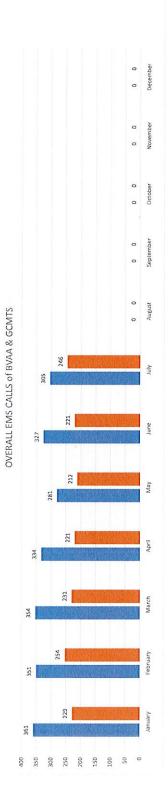




The <u>busiest weekdays</u> for EMS calls in the Town of Bloomsburg.



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	317		A) 44																		
Overall EMS Calls	Primary Area		econdary Area (M^	econdary Area (MA) Destination	econdary Area (MA) Destination GBH	econdary Area (MA) Destination GBH GMC	Destination CBH GBH GMC Other	econdary Area (MA) Destination GBH GMC Other Total	Condary Area (MA) Destination GBH GMC Other Total	Secondary Area (MA) Destination GBH GMC Other Total Hours on the Job Busiest Weekday	Scondary Area (MA Destination CBH CBH CMC CMC CMC And Hours on the Jo Busiest Weekda	rondary Area (MA) Destination GBH GBH GMC Other Total Hours on the Job Busiest Weekday Ewisest Weekday	roondary Area (MA) Destination GBH GBH GMC Other Total Hours on the Job Busiest Weekday EMS Calls	Destination Destination GBH GBH GMK Othe Tota Hours on the Jo Busiest Weekda Gwn of Bloomsbur EMS Call Medic: Community Servic	condary Area (MA) Destination GBH GBH GMC Other Total Hours on the Job Busiest Weekday EMS Calls Medical Community Service	Destination CBH GBH GBH GMC Other Total Hours on the Job Busiest Weekday EMS Calls Medical Community Service Missed	Destination Destination GBH GBH GMC Other Total Hours on the Job Busiest Weekday EMS Calls Medical Community Service Missed GBH COMMUNITY SERVICE GBH GBH GBH GBH GBH GBH GBH GB	Destination GBH GBH GBH GMC Other Total Hours on the Job Busiest Weekday EMS Calls Medical Community Service Missed GBH GBH GBH COMMENT CO	Destination GBH GBH GRMC Other Total Hours on the Job Busiest Weekday Busiest Weekday Comnor of Bloomsburg EMS Calls Medical Community Service Missed GBH GBH GBH GBH GMC Cononer Other	Destination GBH GBH GBH GMC Other Other Total Hours on the Job Busiest Weekday Medical Community Service Missed GBH GBH GBH GBH GBH GGH GAM GAM COORDER COORDER COORDER GAM GAM GAM GAM GAM GAM Total	Comments Service Community Service Missed Destination Community Service Missed Destination Comment Comm



CHANGE ORDER NO.: [1]

Owner Engine Contra Project Contra	er: ictor:	Town Of Bloomsburg LIVIC Civil Robert C. Young, Inc Town of Bloomsburg Pickleball C Town of Bloomsburg Pickleball C		ect No.: 1004-51			
Date Is	ssued:	Effec	tive Date of Change Order	:			
The Cor	ntract is mod	dified as follows upon execution of	of this Change Order:				
Descrip [*]	tion:						
Add	lition of a 3	80SY paved "socialization area".	Addition of weighted fen	ce bases.			
Attachn	nents:						
NA							
			Change in Co	ontract Times			
		ge in Contract Price	- -				
Origina	l Contract Pri	ice:	Original Contract Times: Substantial Completion:	August 15,2025 (Base			
			Substantial Completion:	Completion milestone)			
\$ _2	79,824.20		Ready for final payment:	September 24, 2025			
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. [N/A]:			[Increase] [Decrease] from previously approved Change Orders No.1 to No. [Number of previous Change Order]:				
			Substantial Completion:	NA			
\$ _0.	00		Ready for final payment:	NA			
Contrac	ct Price prior	to this Change Order:	Contract Times prior to this	-			
\$ 27	79,824.20		Substantial Completion: August 15,2025 Ready for final payment: September 24, 2025				
	se] this Chan	ge Order:	[Increase] [Decrease] this (
linerea	sej mis chan	ge order.	Substantial Completion:	NA			
\$ 31	,429.00		Ready for final payment:	NA			
Contrac	ct Price incor	porating this Change Order:	Contract Times with all app	-			
¢ 211	252.20		Substantial Completion:	August 15,2025			
\$ _311	1,253.20		Ready for final payment:	September 24, 2025			
Ву:	Recommo	ended by Engineer (if required)	Authoriza	ed by Owner			
		Contract of the second					
Title:		ction Coordinator					
Date:	8/8/202	5					
	Authorized	d by Owner	Approved by Funding	Agency (if applicable)			
Ву:							
Tiele:	•						

EJCDC® C-941, Change Order.

Date: _____



Invoice #1143

Customer

The Town of Bloomsburg ATTN: Lisa Dooley, Town Manager 301 E. 2nd Street Bloomsburg, PA 17815 Date: 08/07/2025 Valid Until: 08/21/2025

Description	Quantity	Total
100ct Drone Light Show - 07/03/2026	1	\$10,000

Terms & Conditions

- Above Invoice represents standard drone show services and is not inclusive of addons or modifications that may occur
- 50% deposit due now / Remaining 50% due June 26, 2026
- View Booking and Payment Options here: <u>https://www.skystage.com/finalize-booking?bookingID=136249990869</u>

Due Now:	\$5,000		
Total:	\$10,000		
Subtotal:	\$10,000		

SkyStage, Inc. www.skystage.com

Reach us at (845) 524-9379 450 Lexington Ave, New York NY 10017

Lisa Dooley

From: Jeff Bonomo <8ddbdab9-ad67-44b9-92ec-afce2c10b745@crm.wix.com>

Sent: Friday, August 8, 2025 3:00 PM

To: Lisa Dooley

Subject: Ostrich Hat sent you a new message

Hello, thank you for your interest in Ostrich Hat. We would love to perform at your independence day celebration 7/3/26. The shirt Idea is awesome! We have several logos we can send to use. The cost of our full 3 hr show for that day would be \$2000. Please let me know if you would like to move forward and I can get a performance agreement sent out ASAP. Any questions please don't hesitate to ask!

Jeff Bonomo

Bonomo Media and Entertainment Inc.

www.ostrichhat.com

570-578-1824

BILLS TO BE ACKNOWLEDGED August 11, 2025

	Fund				
01		GENERAL FUND:			
	400/486		Administration	\$	25,691.16
	409		Town Buildings	\$	3,135.70
	410		Police Protection	\$	127,874.37
	413		Code Enforcement & Zoning	\$	30,628.87
	415		Emergency Management	\$	306.98
430/	431/433/43	5/436/437	Public Works	\$	131,743.64
	440		Airport	\$	39,083.59
	454		Town Park	\$	12,511.42
			Human Relations	\$	-
	455		Tax Collection	\$	-
	455		Shade Tree	\$	-
	459		Community Garden	\$	41.04
			Total	\$	371,016.77
	02	STREET LIGHTING FUND		\$	2,972.86
				Ψ	2,572.00
	03	FIRE FUND		\$	5,988.22
					•
	04	RECYCLING FUND		\$	55,640.88
	05	LIBRARY		\$	14,678. 51
				•	1 ,,5 . 5.5 1
	23	DAYCARE		\$	-
	31	COMMERCIAL LOAN REPAYMENT		\$	11,000.00
				•	,
	32	POOL FUND		\$	16,909.54
	35 .	LIQUID FUELS FUND		\$	5,619.22
	•				
	37	AIRPORT FUND		\$	19,192.04
	41	CDBG ENTITLEMENT		\$	28,840.00
	42	CDBG-DR/ FMA		\$	-
	45	HOME		\$	26,039.78
		JULY PAYROLL		\$	272,294.85
		TOTAL BILLS TO BE APPROVED		\$	830,192.67
		TOTAL DILLO TO DE MIROVED		Ф	030,132.07

Town of Bloomsburg

Employee Referral Bonus Program Policy

Effective Date: [Insert Date]

Approved By: Town Council on [Insert Date]

I. Purpose

The Town of Bloomsburg recognizes that its employees are one of its most valuable resources. To support recruitment efforts and encourage the referral of high-quality candidates, the Town has established a **Referral Bonus Program**. This program is designed to reward current employees for helping bring talented individuals into roles that serve the Bloomsburg community.

II. Program Overview

Eligible employees who refer candidates that are successfully hired and retained will receive a monetary bonus. The amount of the bonus depends on the position filled, with higher incentives offered for positions that are more specialized or difficult to fill.

III. Referral Bonus Structure

Public Safety & Technical Roles

Director/ Supervisor Roles- Salary

- Bonus Amount: \$750
- Payout Schedule:
 - \$375 after the new hire completes 90 days of employment
 - o \$375 after the new hire completes 6 months of employment

Skilled Trades & Administrative Professionals

Hourly full time workers that require a license/certification (excluding lifeguards)

- Bonus Amount: \$500
- Payout Schedule:
 - \$250 after 90 days

\$250 after 6 months

General Staff & Departmental Support

Hourly full time workers and annual part time workers that are entry-level positions (exclude seasonal)

Bonus Amount: \$250

Payout Schedule:

- \$125 after 90 days
- o \$125 after 6 months

IV. Eligibility Criteria

To receive a referral bonus:

- The referring individual must be a current Town of Bloomsburg employee at the time of both payouts.
- The referred candidate must not have applied for a position with the Town within the past 12 months.
- Referrals must be submitted through the official Town referral form or system at the time of application.
- The referred individual must be hired into a full-time or annual part-time role and complete the required employment duration.
- Elected officials, department heads involved in the hiring process, and HR staff are not eligible for referral bonuses.
- The referral cannot be a direct relation under the same household.

V. Additional Notes

- There is no limit to the number of referrals an employee may submit, but bonuses will
 only be awarded for successful hires.
- In the event that multiple employees refer the same candidate, the referral received first (as recorded by HR) will be eligible for the bonus.

- The Town reserves the right to adjust or suspend the program at any time.
- The employment application question must match the employee's name on the referral sheet. One referral per application.



A PROPOSAL

TO

PROVIDE CONSULTING SERVICES FOR

Town of Bloomsburg

Oral Assessment - Structured Interview Exercise - FLST/Sergeant

BY:

Pennsylvania Chiefs of Police Association 3905 North Front Street Harrisburg, PA 17110 Tel.717-236-1059 Fax 717-236-0226 www.pachiefs.org Monday, August 4, 2025

Received:	Authorized Receiver:	Title:
Exhibit A Attached:	Email:	
Delivery Date:	Phone #:	

The Pennsylvania Chiefs of Police Association is a professional organization that includes chiefs of police and other executives from police, public safety, and private law enforcement agencies throughout Pennsylvania. The Association is dedicated to promoting the professional and personal development of its members by offering innovative services, training, peer counseling, and fostering camaraderie. It is a non-profit 501(c)(3) organization.

The Association supports municipalities in various areas related to their police departments, including but not limited to: Contracting/Regional Police Services Studies, Management Studies, Executive Searches, Entry-Level and Promotional Testing, Conflict Resolution, and Technical Assistance in specialized areas. The Association has been providing these services since 1995.

For inquiries regarding consulting services, please contact **Gerald R. Simpson at gsimpson@pachiefs.org or 717-236-1059 ext. 107 OR 302-985-3813.** Examiners are selected from a network of professional colleagues across the Commonwealth.

References are available upon request.

ESTIMATED CONTRACT COST:

- Panel an oral assessment team of three senior law enforcement executives.
 Included
- Conduct a structured interview exercise of police officer candidates seeking promotion to the rank of sergeant (First Line Supervisor) not to exceed more than eight (8) in one day. \$2,000.00
- Evaluate the candidates using the established performance dimensions. Included
- Provide the CLIENT with a written summary of the results within two weeks. Included
- Reasonable and customary travel expenses and per diem rates are not included in the estimate. Invoiced at the post delivery of services.



Consulting Agreement

This Agreement is hereby entered into by **Town of Bloomsburg 301 East 2nd Street Bloomsburg, PA 17815** (hereinafter referred to as the "**CLIENT**"), and the Pennsylvania Chiefs of Police Association, with offices at 3905 North Front Street, Harrisburg Pennsylvania, 17110 (hereinafter referred to as "**CONSULTANT**"). The Parties to this Agreement, by their authorized undersigned representatives, intending to be legally bound, hereby agree to the following:

Whereas, the **CLIENT** is desirous of obtaining from the **CONSULTANT** those consulting services set forth in the "Description of Consulting Services" that is attached hereto, marked as Exhibit "A," and incorporated by reference herein as though set forth in its entirety; and

Whereas, the **CONSULTANT** is willing to provide the **CLIENT** with the consulting services set forth in the attached Description of Consulting Services (Exhibit "A") for the consideration set forth herein and pursuant to the terms and conditions agreed to by the Parties.

AND NOW, THEREFORE, the Parties covenant and agree as follows:

- A. The **CLIENT** agrees, through its undersigned authorized officials, employees, or agents, to provide the **CONSULTANT** with the material, data, and/or information determined by the **CONSULTANT** to be necessary for the successful completion of the specified work.
- B. The **CONSULTANT** shall be paid \$2,000.00 for the work set forth in the attached Description of Consulting Services in Exhibit A, plus mileage at the current IRS-approved rate, plus lodging and any other miscellaneous expenses incurred at actual cost. An invoice for payment anticipated within (30) days will be submitted when the formal report/results of the specified consulting services are provided to the **CLIENT**. If needed, the **CLIENT** agrees to provide one individual to assist the **CONSULTANT'S** representatives on the day(s) of onsite delivery.
- C. Should any person or entity contest the validity and/or results of the examinations described more fully in Exhibit A, the individual(s) who administered the examinations on behalf of the **Consultant** will be made available to the **Client** for discussion of the challenge and defense of the same by telephone for up to two (2) hours of consultation free of charge. Payment shall be made for telephone consultation or in-person meetings in excess of two (2) hours with the **Client** and/or

for provision of testimony on behalf of the **CLIENT** in defense of the services provided hereunder in any Civil Service hearing, grievance arbitration, and/or any other administrative proceeding. The hourly rate for such consultation and/or testimony will be **\$125.00 per hour** per individual, plus all actual expenses incurred, as set forth above.

D. The **CLIENT** agrees that it does hereby release, remise, acquit, hold harmless, and forever discharge CONSULTANT and CONSULTANT'S directors, officers, employees, agents, and attorneys of and from any and all claims, actions, causes of action, demands, whether in law or equity or for damages whether compensatory, punitive, exemplary, or otherwise, and any and all other claims for legal recourse, including recovery of attorney's fees and costs of litigation, that may arise from the services to be performed by CONSULTANT under this Agreement. The CLIENT further agrees to indemnify and hold CONSULTANT harmless from and against any and all claims, injuries, damages, suits and causes of action of any nature whatsoever that may be commenced by any and all third parties, including, but not limited to, CLIENT'S officers, employees, and agents, against CONSULTANT which may arise out of CONSULTANT'S provision of the services specified under this agreement, including but not limited to, claims of defamation, interference with contractual relations, unfair labor practices, unlawful hiring and/or employment practices, and any alleged breaches of federal or state law. The parties expressly agree that this provision shall not apply to any willful misconduct of the CONSULTANT and is not intended to preclude either party from pursuing an action against the other to enforce the terms of the instant Agreement.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their respective undersigned authorized officials or employees on this 31st day of July 2025.

ATTEST:	CLIENT NAME:
Since of the same	B y:
By:	Бу
•	Ву:
	Printed name and title

By: Scott L. Bohn Executive Director, PCPA Pennsylvania Chiefs of Police Association

ATTEST:

	Pass Cost	No. Passes Sold	-	025 Total ool Passes	Refund Amount		Refund Total
1	\$ 95.00	62	\$	5,890.00	\$ 8.11	\$	502.82
2	\$ 185.00	22	\$	4,070.00	\$ 15.79	\$	347.38
3	\$ 270.00	22	\$	5,940.00	\$ 23.05	\$	507.10
4	\$ 350.00	15	\$	5,250.00	\$ 29.88	\$	448.20
5	\$ 425.00	6	\$	2,550.00	\$ 36.28	\$	217.68
6	\$ 495.00	11	\$	5,445.00	\$ 42.26	\$	464.86
7	\$ 560.00	1	\$	560.00	\$ 47.80	\$	47.80
8	\$ 620.00	3	\$	1,860.00	\$ 52.93	\$	158.79
9	\$ 675.00	2	\$	1,350.00	\$ 57.62	\$	115.24
10	\$ 725.00	12	\$	8,700.00	\$ 61.89	\$	742.68
			\$ 4	41,615.00		\$ 3	3,552.55

Fair Week Grass Parking Lot Plan

This document outlines the parking layout plan for a temporary grass parking lot used during fair week. The lot is 280 feet long and 150 feet wide, with an entrance on the top side (150 ft) and an exit on the bottom side. The layout maximizes capacity and ensures efficient one-way traffic flow from top to bottom.

Parking Lot Specifications

- Dimensions: 280 ft (length) × 150 ft (width)
- Entrance: Top (150 ft side)
- Exit: Bottom (150 ft side)
- Traffic Flow: One-way, top to bottom
- Surface: Grass (temporary use)
- · No handicap-accessible spots required

Space & Lane Planning

- Parking spot dimensions: 9 ft wide × 18 ft long
- Drive aisle width (one-way): 14 ft
- Double-loaded row depth: 50 ft (18 ft + 14 ft + 18 ft)

Layout Breakdown

Lengthwise (280 ft):

- • 5 double-loaded rows (5 × 50 ft = 250 ft)
- • 30 ft buffer zone for entrance staging or turnaround

Widthwise (150 ft):

• • 16 parking spaces per row $(150 \div 9 = 16 \text{ full spots})$

Estimated Vehicle Capacity

- 5 double-loaded rows × 32 spots per row = 160 vehicles
- Optional single row near entrance/exit: +16-17 spots
- Estimated total: ~176-177 vehicles

Marking & Flow Guidelines

- Use flagging tape, cones, or painted stakes to mark rows and drive lanes
- Install directional signage for one-way traffic
- Allow 14-ft clearance path for emergency vehicle access if needed

- Proposal –

NORTHEAST TREE SERVICE

Catawissa, PA 17820 2 04-2263				
Clearing, Tree Removal, St	tump Removal			
PHONE JOB NAME)			
JOB LOCATION				
	JOB PHONE			
tree				
way	2,800,0			
omplete in accordance with	above specifications, for the sum of:			
	dollars (\$)			
Authorized Signature Note: This proposal may be wit if not accepted within ter	thdrawn by us n (10) days			
Signature				
Signature	·			
	Clearing, Tree Removal, Signature Signature Signature Signature Signature Signature			

INVOICE

Mark Conner Electric LLC

1130 Fidge Dd di program (A 1780) Konsteer matanepen en katorijoons.
 Konsteer tiit tiikstävii.



ELCOMSSURG PUBLIC WOPKS, 258PW000

Bill to 25,882w069 Town of Bloomsburg 301 East 2nd St Biodinsburg, PA 17315

Invoice details

ittypice na.: **250801-**2.

Terms, Net 30

thivoice date: 08/01/2025 One date: 08/31/2025 Job Description, Underground Service

Replacement

4	Product or service	Description	Qty	Rate	Amount
. t.		Underground Service Replacement, 2 Inch Communication Conduit, & Reconfiguration of Pump Rotation and Control			
9	Parts and Material	Pack and Material	!	\$6,240.90	\$6,240.90
3.	Mark Conner	Marx Comer	26	\$86.00	\$2,380,00
-1	Wayne Coombe	Wayne Occurius	#	\$90.00	\$160.00
ъ.	Jensen Foreman	Forenset Hrs. Jamen Theorya	172	\$ 80.60	\$960.00
ñ	Jonathan Stone	Jonast an Stone	13	\$10.60	5916,60
	Logan Conner	Logun Conner	17	\$65.00	\$1,105.00
×	Bucket Truck F450	Bunkat Inick Cisage	3	3100.00	\$360,06

Total

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\$12,055.90