

PUBLIC WORKS & ENVIRONMENT COMMITTEE MEETING

Tuesday, September 2, 2025, 10:00 a.m.

Town Hall or via Zoom

DIAL: +1 646 558 8656 US & INCLUDE THE MEETING ID: 456-920-3798 & PRESS #.

JOIN ONLINE AT: <https://us02web.zoom.us/j/4569203798>.

Committee responsibilities: Buildings/Grounds/Maintenance, Town Park, Recreation, Parking Lots, Infrastructure, Streets & Street Lighting, Storm/Sanitary Sewer, Recycling Operations, Safety Program, Compost Site and Bloomsburg Municipal Airport.

Committee Members: James Garman (Chair), Nick McGaw, Jessica Jordan and John Grabusky.

Citizens to be heard.

- 1.) Approval of the meeting minutes from the August 5, 2025 meeting.
- 2.) Update on the Ft. McClure relocation project that would push the exit onto Rt. 11 eastern (away from the on-ramp). Review of the quote from LIVIC Civil.
- 3.) Discussion of the Timber to Table options.
- 4.) Discussion of the dog park and BART bathroom citizen concern.
- 5.) Approval of selling the 2007 Ford Ranger on Municibid (estimate mileage is 97,000).
- 6.) Update on the Market Street paving project.
- 7.) Update on the boat launch project.
- 8.) Update on the pickleball project.

Next meeting: October 7, 2025

Public Works & Environmental Committee Minutes
Tuesday, August 5, 2025, 10:00 a.m.

The meeting was called to order at 10:00 a.m. Committee members James Garman, Nick McGaw and Jessica Jordan were in attendance. Town Manager/Secretary/Treasurer Lisa Dooley, Director of Public Works Brady Brink, Director of Governmental Services Charles Fritz, Public Works Director Michael Reffeor, and Administrative Assistant Christine Meeker. Also in attendance was MJ Mahon.

On a motion by J. Jordan, seconded by J. Garman, and voted on unanimously, the Committee approved the July 8, 2025 meeting minutes.

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously, the Committee recommends Council approve selling by auction, the property at 290 E. 9th Street.

B. Brink updated the Committee on an issue with the fountain at the square. The problem has been identified as a water filter that is not working properly which has reduced the amount of water to the stork on the top of the fountain. The approximate cost of repair is \$300. Brady Brink has this on order.

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously, the Committee recommends Council approve the quote from Northeast Tree Service for removing the tree in the Town Park in the amount of \$2,800.

The Committee discussed options for the use of the butternut hickory tree once it's removed. Tables, benches or a plaque for Council Chambers are some of the ideas.

M. Reffeor updated the Committee on a change to the address of the Public Works facility. Apparently, the address was never updated when the new building was constructed. The actual address is 845 Catherine Street.

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously to recommend Council approve the invoice in the amount of \$12,055.90 from Mark Conner Electric regarding pool repairs.

L. Dooley updated the Committee on the confirmation of West Nile virus found in trapped mosquitoes in Town. Traps have been set at Streater Fields and the pool area. J. Jordan reported the mosquitos are bad around the area of the pollinator fields.

Staff provided updates on various projects that are currently ongoing. The boat launch is nearing completion, the pickleball courts are on schedule to be completed in September. The tennis and basketball court project will be placed out for bid in the fall of 2025 for construction to occur in the Spring of 2026. Staff is currently waiting on the bid documents for the solar project from Barry Isett and Associates.

The Committee reviewed the recycling and compost reports.

Being no further business, the meeting adjourned at 10:43 a.m.

Notes taken by Christine Meeker and reviewed by Lisa Dooley.



Right-of-Way Acquisition

Town of Bloomsburg, Columbia County, PA

PROJECT SUMMARY

As requested by the Bloomsburg Fair Association, LIVIC Civil has completed traffic planning/modeling and completed the traffic study for a new intersection of Ft. McClure Boulevard and SR 11. The final conceptual plan includes moving the intersection approximately 350 feet east to remove conflicts with the SR 42 ramp, build capacity and storage during fair events, and reduce conflicting traffic movements. The intersection will be designed to include permanent signalization for anticipated growth in the region and satisfying signal warrants. It is understood temporary signals will be implemented during special events.

In preparation of the new intersection, the Town of Bloomsburg is pursuing Appalachian Regional Commission (ARC) funding and desires to proceed with the Right-of-Way Acquisition. The Town will serve as the Local Project Sponsor (LPS) in pursuit of these funds.

Local Project Sponsors and others who receive state and Federal-Aid funds for projects must follow a specific process in right-of-way acquisition to ensure they do not jeopardize funding for their project. The purpose of the laws, regulations, policies, and procedures for the acquisition of right-of-ways was promulgated in accordance with the following objectives:

- To ensure that owners of real property to be acquired are treated fairly and consistently, to encourage and expedite amicable acquisition by agreements with such owners, to minimize litigation and relieve congestion in the courts, and to promote public confidence in state and federally assisted land acquisition programs.
- To ensure that persons displaced as a direct result of a project are treated fairly, consistently and equitably with minimal disruption to the persons displaced so that such persons will not suffer disproportionate damages as a result of projects designed for the benefit of the public as a whole.
- To ensure that Local Project Sponsors and PennDOT implement the regulations in a manner that is efficient and cost effective.

This applies even when state or federal dollars are not used specifically for property acquisition or relocation activities but are used elsewhere in the project for things such as planning, environmental assessments, design, and/or construction. All state and federal regulations must be followed to not jeopardize funding.

Prior to preparation of the right-of-way plan, a Phase I Preliminary Design must be completed to analyze the size and locations of lands needed for grading, conceptual stormwater detention (to satisfy NPDES requirements), and other design factors.

All PennDOT oversight right-of-way acquisitions must adhere to the National Environmental Policy Act (NEPA) and receive clearance before receiving 'Authorization to Acquire'.



General Scope of Work

Task 1 – Topographical/Boundary Survey

- ✓ Livic Civil will complete field survey of the project area. This includes all site features, evidence of utilities, pavement markings, locations of sidewalks, etc. All features needed for future design of the roadway will be included.
- ✓ LIVIC Civil will review adjacent property owners of record, complete deed research and complete boundary surveys as required. It is assumed this will include the following parcels: 05W09 00400, 05W09 00401, 05W09 00300 and parts of 05W09 00500.
- ✓ Extensive right-of-way research will be required to establish the existing right-of-way on the SR 11 Corridor. LIVIC Civil will research old right-of-way plans, verify previously completed right-of-way extensions and establish the locations existing right-of-way in the project area.

Task 2 – Preliminary Design – Phase I

- ✓ Preliminary design will be completed to accurately show the roadway limits within the field surveyed boundaries.
- ✓ Preliminary grading will be completed to identify the limits of work anticipated.
- ✓ Preliminary stormwater detention basins will be sized and graded to ensure they can be located within the required right-of-way.

Task 3 – Environmental

- ✓ LIVIC Civil will complete wetland identification analysis.
- ✓ LIVIC Civil will complete the Environmental Scoping Application including narratives, mapping, estimates, PHMC coordination, PNDI, and coordinate meetings with PennDOT
- ✓ LIVIC Civil will attend the Environmental Scoping Meeting. LIVIC Civil will maintain the minutes and update the EA as required.
- ✓ It is assumed the NEPA will be approved with Categorical Exclusion, Level 1B.
 - a. Note: IF PHMC, Environmental Phase I, hazardous material investigation, etc. are required, additional subconsultants will be sought and additional fees will be negotiated.

Task 4 – Right-of-Way Plans

- ✓ LIVIC Civil will prepare the Preliminary Right-of-Way Plan in accordance with PennDOT Publication 14M, Design Manual Part 3.
 - ✓ LIVIC Civil will prepare the Final Right-of-Way Plan submission to PennDOT. This will include bearings, distances, deed references, other known utility easements, swings and ties, etc.
 - ✓ LIVIC Civil will assist the Town with the PennDOT process including coordinating appraisals (by Town), notifications and documentation of official forms and recordings to PennDOT and signatures and recording of final Right-of-Way Plans.
-



Assumptions/Exclusions

- No infiltration testing will be completed.
- No stormwater conveyance design and calculations will be completed (swales, inlets, pipes, etc.).
- No Line/Grade/Typical plans will be created or submitted to PennDOT under this phase.
- No other design submission will be made to PennDOT, Safety, Constructability, Permitting, etc., under this proposal.

Fees

Task 1 – Topographical/Boundary Survey.....	\$8,500
Task 2 – Preliminary Design – Phase I	\$5,500
Task 3 – Environmental.....	\$14,500
Task 4 – Right-of-Way Plans	\$17,500
Total	\$46,000