

**BLOOMSBURG TOWN COUNCIL MEETING  
COUNCIL CHAMBERS OR TELECONFERENCE (ZOOM)  
MONDAY, MARCH 24, 2025, 7:00 P.M.**

PUBLIC CAN JOIN:

DIAL: +1 646 558 8656 US & INCLUDE THE MEETING ID: 456-920-3798 & PRESS #.

JOIN ONLINE AT: <https://us02web.zoom.us/j/4569203798>.

**Call to order.**

**Pledge of Allegiance.**

**Council remarks.**

-An executive session was held on 3/10/2025 from 9:10 p.m.- 9:17 p.m. regarding a finance personnel matter.

-Agricultural Awareness Day is on Saturday, April 5, 2025, at the Industrial Building of the Bloomsburg Fairgrounds from 10 a.m. to 1 p.m. This exciting and free event is designed to engage both children and adults in the fascinating world of agriculture.

**Citizens to be heard.**

Approval of the Council minutes from the February 24, 2025 meeting.

Approval of the Special Council minutes from the March 13, 2025 meeting.

The Women's Center, Inc.- April- Sexual assault awareness month.

Enactment of an ordinance of the Town of Bloomsburg amending Chapter 15, of the Municipal Code of the Town of Bloomsburg, PA, Section 15-303 updating the prohibition and regulation of parking.

1. **DEPARTMENT REPORTS.**
  - a. Police officer report.
  - b. Public Works reports.
  - c. Airport report- will be provided at the meeting.
2. **ADMINISTRATIVE FINANCE COMMITTEE- Justin Hummel.**
  - a. Approval of accepting \$1,200 from a Bloomsburg business owner that wishes to be kept anonymous for the July 4, 2025 event.
  - b. Approval of securing airport insurance with the Kilmer Group for a premium in the amount of \$5,628.

- c. Approval of hiring pool employees at the following rates: lifeguard I- \$11/hr., lifeguard II- \$12, head guard when the pool coordinator is absent \$4/hr. increase in pay.
  - d. Approval of submitting payment in the amount of \$99 to Columbia Montour Visitors Bureau for basic membership.
3. **PUBLIC WORKS & ENVIRONMENTAL COMMITTEE- James Garman.**
- a. Approval to place caution tape around the pavilions at the Town Park and close the reservation platform for pavilions for April 26<sup>th</sup> and April 27<sup>th</sup>.
  - b. Approval of closing the bathrooms at the Town Park on April 26<sup>th</sup> and April 27<sup>th</sup>.
  - c. Approval of purchasing a Caterpillar utility compactor from Cleveland Brothers in the amount of \$47,040 from the Street Excavation Funds.
  - d. Approval of requesting bids for the boat launch project pending the approval of DCNR.
  - e. Update on the solar project.
    - i. Approval of one of the action items below for the bidding and construction phase of the solar project.
      - 1. Approval of hourly services with Barry Isett & Associates.
      - 2. Approval of a change order with Rettew. Note: The document was not provided on 3/21/2025 prior to the agenda being sent.
    - ii. Approval of the PPL interconnection fee for the Recycling Center in the amount of \$21,200. Note: the 25% downpayment is due for work to be scheduled.

**Executive Session- Public works personnel matter.**

The Bloomsburg Town Council held a Council meeting on Monday, March 10, 2025 beginning at 7:00 p.m. in Council Chambers, 2<sup>nd</sup> Floor, Town Hall and via teleconference. The public joined by dialing: +1 646 558 8685 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Mayor Justin Hummel called the meeting to order at 7:00 p.m., present were Council members James Garman, Bonnie Crawford, Jaclyn Kressler, Nick McGaw, Jessica Jordan and Maria Valentin. Town Manager/ Secretary/ Treasurer Lisa Dooley, Town Solicitor Matthew Turowski, Chief of Police Scott Price, Public Works Director John Fritz, Director of Code Enforcement Mike Reffeor, Fire Chief Scott McBride, Director of Finance Jack Breech, and Director of Governmental Services Charles Fritz. Also attending were Andrew Barton, MJ Mahon, Mark Gardner, Timothy Everett and wife, Dan Knorr, Rob Thomas, Mary Wagner and her daughter, David Hill, Dennis, Rob Staib, Thomas Shaffer and family, Robert Meffert, Stacy Wagner and three public citizens.

**APPROVAL OF THE SPECIAL COUNCIL MINUTES FROM THE FEBRUARY 17, 2025 MEETING.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved the February 17, 2025 meeting minutes.

**APPROVAL OF THE COUNCIL MINUTES FROM THE FEBRUARY 24, 2025, MEETING.**

On a motion by J. Garman, seconded by J. Jordan, and voted on unanimously, Council approved the February 24, 2025 meeting minutes with no corrections or additions.

LIVIC Civil presented a traffic study for the connection of Ft. McClure Blvd. to Route 11. This new roadway construction is estimated to be one million dollars. It would allow for two turning lanes out of the Bloomsburg Fair and two turning lanes into the Bloomsburg Fair during the high peak attended events. The Council was in support of the project, but it was highly stressed that grant funds are needed to complete this project. If funding is aligned prior to the PennDOT resurfacing project we could ask PennDOT assistance with widening the PennDOT road during the project after 2030.

**A MOTION TO HIRE A POOL COORDINATOR AT THE HOURLY RATE OF \$18 FOR THE 2025 POOL SEASON.**

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved to hire Brandee Faust-Long at a rate of \$18 per hour as the Pool Coordinator for the 2025 season.

**A MOTION TO HIRE JANELLE SURKIN AS A POOL CONSULTANT AT THE HOURLY RATE OF \$20 FOR THE 2025 POOL SEASON.**

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved to hire as a pool consultant at an hourly rate of \$20 per hour for the 2025 pool season.

**A MOTION TO HIRE RON PRATT AS A POOL CONSULTANT AT THE HOURLY RATE OF \$20 FOR THE 2025 POOL SEASON.**

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved to hire Ron Pratt as a pool consultant at an hourly rate of \$20 for the 2025 pool season.

**A MOTION TO HIRE AN HOURLY PUBLIC WORKS EMPLOYEE AT THE UNION CONTRACT RATE OF \$48,344.58 ANNUALLY FOR 2025 WITH A 6-MONTH PROBATIONARY PERIOD.**

On a motion by N. McGaw, seconded by J. Garman, and voted on unanimously, Council approved to hire Brian Hess as a Public Works employee at the union contract rate of \$43,344.58 annually, with a 6-month probationary period.

**A MOTION TO HIRE AN HOURLY PUBLIC WORKS EMPLOYEE AT THE UNION CONTRACT RATE OF \$48,344.58 ANNUALLY FOR 2025 WITH A 6-MONTH PROBATIONARY PERIOD.**

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved to hire Brady Brink as a Public Works employee at the union contract rate of \$43,344.58 annually, with a 6-month probationary period.

**RECOMMENDATION TO CHANGE THE PART-TIME FLEXIBLE AIRPORT COORDINATOR POSITION TO A PART-TIME-FLEXIBLE AIRPORT MANAGER.**

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved to change the part-time flexible Airport Coordinator position to a part-time flexible Airport Manager.

**A MOTION TO HIRE A PART-TIME-FLEXIBLE AIRPORT MANAGER AT A RATE OF \$15 PER HOUR.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved to hire Dan Broadt as the part-time flexible airport manager at a rate of \$15 per hour.

**A MOTION TO HIRE WILLIAM STEWART AS A SEASONAL COMPOST SITE ATTENDANT AT \$15 AN HOUR.**

On a motion by J. Garman, seconded by J. Kressler, and voted on unanimously, Council approved to hire William Stewart as a seasonal compost site attendant at \$15 per hour.

**A MOTION TO HIRE JEFFREY PARCELL AS A SEASONAL GRASS MOWER AT \$15 AN HOUR.**

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved to hire Jeffery Parcell as a seasonal grass mower at the rate of \$15 per hour.

**RECOMMENDATION TO APPROVE ADVERTISING THE DIRECTOR OF PUBLIC WORKS POSITION. NOTE: CURRENT JOB DESCRIPTION WAS SENT VIA E-MAIL ON 3/7/2025. ALSO, A SALARY RANGE HAS YET TO BE PROVIDED.**

On a motion by J. Kressler, seconded by J. Jordan, and vote on 5 to 2 (Hummel and McGaw voting no), Council approved to advertise the Director of Public Works position with a salary range of \$65,000-\$75,000 annually. Council also wanted to see three changes to the job description with adding a CDL requirement, adding to seek funding and also changing the degree as a preferred category.

**RECOMMENDATION NOT TO ADVERTISE FOR A CODE ENFORCEMENT OFFICER POSITION PER THE 2025 BUDGET.**

On a motion by B. Crawford, seconded by N. McGaw, and voted unanimously, Council approved not to advertise for a code enforcement officer position per the 2025 budget.

**RECOMMENDATION TO ADVERTISE FOR A CODE ENFORCEMENT INTERNSHIP PAID POSITION AT \$15 AN HOUR.**

On a motion by N. McGaw, seconded by J. Kressler, and voted unanimously, Council approved to advertise for a Code Enforcement Internship paid position at a rate of \$15 per hour.

**RECOMMENDATION TO APPROVE THE FEBRUARY LIST OF BILLS.**

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved payment of the following monthly bills: General Fund \$175,391.14, Recycling Fund \$25,427.73, Street Lighting Fund \$4,191.27, Fire Fund \$12,057.44, Liquid Fuels Fund \$8,898.87, Airport Fund \$82,145.66, Pool Fund \$239.10 and the February Payroll Authorization \$250,275.04.

**RECOMMENDATION TO ACCEPT THE GRANT IN THE AMOUNT OF \$100,000 OF MULTI-MODAL FUNDS FOR THE MARKET STREET PATHWAY PROJECT.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on 6 to 1 (Garman voting no), Council approved to accept the Multi-Modal funds grant in the amount of \$100,000 for the Market Street paving and pathway project.

**RECOMMENDATION TO ACCEPT THE FOLLOWING DONATIONS FOR THE JULY 4<sup>TH</sup> FESTIVAL (LISTED BY LAST NAME IN ALPHABETICAL ORDER).**

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council accepted the following donations for the 4<sup>th</sup> of July festival: Anonymous donor- \$100, Toni Bell & Family- \$300, Bonnie Crawford & Family- \$300, Justin Hummel & Family- \$100 and Maria Valentin & Family- \$100.

**APPROVAL OF LISTING A CHAINSAW FROM THE PUBLIC WORKS DEPARTMENT ON MUNICIBID.**

On a motion by B. Crawford, seconded by J. Garman, and voted on unanimously, Council approved to list a chainsaw from the Public Works department on Municibid.

**APPROVAL OF PURCHASING A CUSTOM WEIR FROM THE PADDOCK POOL EQUIPMENT COMPANY IN THE AMOUNT OF \$999 FOR THE NORRIS E. ROCK MEMORIAL POOL.**

On a motion by J. Kressler, seconded by B. Crawford, and voted unanimously, Council approved the purchase of a custom weir from the Paddock Pool Equipment Company in the amount of \$999 for the Norris E. Rock Memorial pool.

**APPROVAL OF PURCHASING A GATE FROM SUBURBAN FENCE IN THE AMOUNT OF \$1,160 FOR THE NORRIS E. ROCK MEMORIAL POOL.**

On a motion by J. Jordan, seconded by B. Crawford, and voted unanimously, Council approved to purchase a gate from Suburban Fence in the amount of \$1,160 for the Norris E. Rock Memorial Pool.

**DISCUSSION AND DIRECTION ON NON-PROFIT / PROFIT ORGANIZATIONS STORING ITEMS AT THE AIRPORT TERMINAL BUILDING. PICTURES WERE SENT TO COUNCIL ON 3/7/2025.**

On a motion by B. Crawford, seconded by N. McGaw, and voted unanimously, Council approved to have Dan Broadt work with the groups and clean up the area.

**RECOMMENDATION TO APPROVE THE LETTERS REGARDING TIERS FOR THE PICKLEBALL PROJECT. NOTE: DONATIONS RECEIVED WILL BE SENT TO THE BLOOMSBURG TOWN PARK IMPROVEMENT ASSOCIATION.**

On a motion by N. McGaw, seconded by B. Crawford, and voted unanimously, Council approved the letters regarding the tiers for the pickleball project. Donations received will be sent to the Bloomsburg Town Park Association.

**RECOMMENDATION TO APPROVE APPLYING TO THE COLUMBIA COUNTY HOTEL TAX FUND REGARDING THE PICKLEBALL PROJECT.**

On a motion by N. McGaw, seconded by B. Crawford, and voted unanimously, Council approved applying for Columbia County Hotel tax funds for the pickleball project.

**RECOMMENDATION TO APPROVE PLACING A PORTABLE BATHROOM AT THE PICKLEBALL LOCATION ONCE THE PICKLEBALL COURTS ARE READY FOR USE. NOTE: THE BLOOMSBURG TOWN PARK IMPROVEMENT ASSOCIATION WILL BE CONTRIBUTING HALF OF THE MONTHLY COST OF \$85.**

On a motion by N. McGaw, seconded by B. Crawford, and voted unanimously, Council approved placing a portable bathroom at the pickleball court location once the courts are ready for use. Note: the Bloomsburg Town Park Improvement Association will be contributing half the monthly cost of \$85.

**RECOMMENDATION TO APPROVE A RESIGNATION LETTER FROM MICHAEL SPAGNUOLO WITH REGRET WITH A DATE OF 3/14/2025 BEING IS LAST WORKING DAY AT PUBLIC WORKS.**

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved the resignation of Michael Spagnuolo from the Public Works department with a date of 3/14/2025 being the last working day.

**RECOMMENDATION TO APPROVE C. FRITZ ATTENDING THE PROFESSIONAL RECYCLERS OF PENNSYLVANIA (PROP) RECYCLING CONFERENCE FOR AN AMOUNT NOT TO EXCEED \$1,225.**

On a motion by B. Crawford, seconded by J. Jordan, and voted on unanimously, Council approved Charles Fritz to attend the Professional Recyclers of Pennsylvania (PROP) Recycling conference for an amount not to exceed \$1,225.

**APPROVAL FOR A CAR SHOW TO BE HELD AT A CARNIVAL ON 9<sup>TH</sup> STREET NEXT TO THE FIRE STATION ON MAY 2<sup>ND</sup> AND 3<sup>RD</sup>. NOTE: THIS NEEDS COUNCIL'S APPROVAL AS IT IS AN EXCEPTION TO THE EVENT PERMIT.**

On a motion by B. Crawford, seconded by M. Valentin, and voted unanimously, Council approved a car show to be held at the carnival on 9<sup>th</sup> Street next to the fire station on May 2<sup>nd</sup> and 3<sup>rd</sup>.

**APPROVAL FOR A FOOD CUPBOARD 5K TO BE HELD ON FT. MCCLURE BLVD. ON JUNE 11, 2025. NOTE: THIS NEEDS COUNCIL'S APPROVAL AS IT IS AN EXCEPTION TO THE EVENT PERMIT. ALSO, FIRE POLICE APPROVAL IS PENDING ON THIS REQUEST.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved the Food Cupboard 5K to be held on Ft. McClure Blvd on June 11, 2025.

**APPROVAL OF PARTICIPATING WITH THE RADON DIVISION OF THE DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR FREE RADON TEST KITS.**

On a motion by B. Crawford, seconded by J. Jordan, and voted unanimously, Council approved participating with the Radon Division of the DEP for free radon test kits.

**APPROVAL OF ADVERTISING AN ORDINANCE OF THE TOWN OF BLOOMSBURG AMENDING CHAPTER 15, PROHIBITION AND REGULATION OF PARKING.**

On a motion by B. Crawford, seconded by J. Kressler, and voted unanimously, Council approved to advertise an ordinance of the Town of Bloomsburg amending Chapter 15, prohibition and regulation of parking.

**RECOMMENDATION FROM THE PLANNING COMMISSION TO APPROVE THE DEMOLITION OF THE OLD SCIENCE BUILDING AND WALLER BUILDING ON THE COMMONWEALTH UNIVERSITY CAMPUS. PLANS ALSO REFLECT A NEW UTILITY BUILDING AND PARKING LOT AT THE WALLER BUILDING SITE AFTER DEMOLITION.**

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council granted approval to Commonwealth University Bloomsburg for the demolition of the Old Science building and Waller administration building and the construction of a utility building and parking lot with the following waiver and condition:

1. Waiver for SALDO Section 22-404(B)(1)(a) and Section 22-404(D)(1)(a) to present the plans on sheet sizes 24" x 36".
2. Conditional approval of the application with one condition that a lighting plan be submitted by the applicant.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council adjourned into an executive session at 9:18 pm. and did not reconvene regarding a finance personnel matter.

Lisa Dooley  
Town Manager/Secretary/Treasurer

The Bloomsburg Town Council held a Special Council meeting on Thursday, March 13, 2025 beginning at 7:00 p.m. via Zoom. The public joined by dialing: +1 646 558 8685 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Mayor Justin Hummel called the meeting to order at 7:00 p.m., present were Council members James Garman, Bonnie Crawford, Jaclyn Kressler, Nick McGaw, and Maria Valentin. Town Manager/ Secretary/ Treasurer Lisa Dooley was in attendance. Members from the public consisted of Brian Smith. Absent was Jessica Jordan.

**RECOMMENDATION TO HIRE JODI REICHART AS AN ADMINISTRATIVE FINANCE RECEPTIONIST.**

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved to hire Jodi Reichart as an Administrative Finance Receptionist at the rate of \$18.50 per hour and a six-month probationary period.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council adjourned the meeting at 7:01 p.m.

Lisa Dooley  
Town Manager/Secretary/Treasurer

**TOWN OF BLOOMSBURG  
COLUMBIA COUNTY, PENNSYLVANIA**

**ORDINANCE NO.: 2025-\_\_\_\_\_**

**AN ORDINANCE OF THE TOWN OF BLOOMSBURG,  
COLUMBIA COUNTY, PENNSYLVANIA; AMENDING  
CHAPTER 15, OF THE MUNICIPAL CODE OF THE TOWN  
OF BLOOMSBURG, PA, SECTION 15-303 UPDATING THE  
PROHIBITION AND REGULATION OF PARKING**

**WHEREAS**, the Pennsylvania Boroughs and Incorporated Towns Code, Title 8 of the Pennsylvania Consolidated Statutes (the "Town Code"), provides to the Town Council of the Town of Bloomsburg (the "Town Council") the ability to make regulations as may be necessary for the health, safety, and general welfare of the Town and its residents;

**WHEREAS**, the Town Code authorizes Town Council to regulate among other things, parking (Section 1202(31)), the streets (Section 1202(12)), the towing of vehicles (Section 1202(34)), and the licensing of parking (Section 2903);

**WHEREAS**, additionally, the Town Council has granted broad powers under the Town Code to act for the benefit of the public welfare;

**WHEREAS**, Town Council has further noted that regulations of parking and street usage and usage of the public ways are matters that require frequent revision to address changes in parking patterns, street usage, development and other natural recurring circumstances for which the passage of an Ordinance is unduly cumbersome, and, therefore, it has been determined that the terms hereof shall be subject to amendment by Ordinance; and

**WHEREAS**, the Town finds that it is in the best interest of residents to amend its existing Ordinance Code section pertaining to parking on the Town streets.

**IT IS HEREBY ENACTED AND ORDAINED** by the Town Council of the Town of Bloomsburg, Columbia County, Pennsylvania, as follows:

**Section 1.** Appendix B to Chapter 15, "Motor Vehicles and Traffic," Part 3, "Parking Regulations," Section 15-303, "Parking Prohibited at All Times in Certain Locations," of the Municipal Code of the Town of Bloomsburg, PA shall be and hereby is amended to delete the following:

<b>Through Highway</b>	<b>Regulated Side</b>	<b>Starting Point and Ending Point</b>
Ft. McClure Blvd.	N/W Corner	Market Street (Here to corner)
Ft. McClure Blvd.	Both	By the dry hydrant located south of



the A-Frame building on Ft.  
McClure Boulevard and Colonial St.  
(Fire Lane)

**Section 2.** Appendix B to Chapter 15, "Motor Vehicles and Traffic," Part 3, "Parking Regulations," Section 15-303, "Parking Prohibited at All Times in Certain Locations," of the Municipal Code of the Town of Bloomsburg, PA shall be and hereby is amended to insert the following:

<b>Through Highway</b>	<b>Regulated Side</b>	<b>Starting Point and Ending Point</b>
Ft. McClure Blvd.	West and South	Route 11 intersection to Route 487 (Ferry Road) intersection, excepting that portion on the south side of Ft. McClure Blvd. beginning 1,025 feet west of the center of intersection of Catherine Street and Ft. McClure Blvd. and continuing in a westerly direction 120 feet from the aforementioned intersection center
Ft. McClure Blvd.	East	Route 11 intersection to 1,625 feet north of the intersection of Reading Street and Ft. McClure Blvd.
Ft. McClure Blvd.	East and North	1,525 feet north of the intersection of Reading Street and Ft. McClure Blvd. to Route 487 (Ferry Road) Intersection, excepting that portion on the north side of Ft. McClure Blvd. beginning 1,010 feet west of the center of the intersection of Catherine Street and Ft. McClure Blvd and continuing in a westerly direction for 360 feet from the aforementioned intersection center

**Section 3.** Except as otherwise amended herein, all other portions of Appendix B to Chapter 15, "Motor Vehicles and Traffic," Part 3, "Parking Regulations," Section 15-303, "Parking Prohibited at All Times in Certain Locations," of the Municipal Code of the Town of Bloomsburg, PA shall remain in full force and effect.

**Section 4.** The provisions of this ordinance are severable. If any part of this ordinance is declared to be unconstitutional, illegal or invalid, the validity of the remaining provisions shall be unaffected thereby. It is the intention of the Town Council of the Town of

Bloomsburg that this ordinance would have been adopted had such unconstitutional, illegal, or invalid part not been included.

**Section 5.** This Ordinance shall become effective ten (10) days after its approval by council.

**DULY ENACTED AND ORDAINED** this \_\_\_\_ day of \_\_\_\_\_, 2025, by the Town Council of Town of Bloomsburg, Columbia County, Pennsylvania, in lawful session duly assembled.

**ATTEST:**

**TOWN OF BLOOMSBURG**

By: \_\_\_\_\_  
Lisa M. Dooley, Secretary

By: \_\_\_\_\_  
Justin Hummel, Mayor

# Bloomsburg Police Department - Parking

## February 2025 Council Report

	2024	2025
Parking Tickets Issued	1,202	970
Parking Traffic Citations Issued	121	142
Parking Warrants Contacted	54	33
Parking Warrants Fulfilled	76	89
<b>Parking Revenue</b>		
Parking Tickets	\$28,306.68	\$22,549.12
Residential Permits	\$120.00	\$210.00
Zone Permits	\$475.00	\$925.00
Meter Rental	\$60.00	\$0.00
Boot Removal Fee	\$600.00	\$1,950.00
<b>TOTAL</b>	<b>\$29,561.68</b>	<b>\$25,634.12</b>

## Meter & App Revenue - February 2025

Collection Area	2024	2025	2025	2025	2025
1850 Downtown			App Gross	App Net Total	Meters
1851 E. 2nd Street			\$13,040.52	\$9,775.43	\$7,940.53
Total Meters			\$10,632.34	\$9,140.77	\$279.12
Total App Payments	\$6,748.86				
<b>Total</b>	<b>\$14,895.50</b>				
<b>Total Meter and App</b>	<b>\$21,644.36</b>				
			\$23,672.86	\$4,756.66	\$8,219.65
				<b>Total Meter &amp; App</b>	<b>\$27,135.85</b>

Chief Scott Price:



**TOWN OF BLOOMSBURG  
PUBLIC WORKS DEPARTMENT  
MONTHLY REPORT  
FEBRUARY 2025**

	FEBRUARY			YEAR TO DATE		
	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
	REGULAR	OT	CEMENT	REGULAR	OT	CEMENT
BEREAVEMENT TIME	\$ 126.21			\$ 201.43	\$ -	\$ -
HOLIDAY TIME	\$ -			\$ -	\$ -	\$ -
PERSONAL TIME	\$ 3,234.66			\$ 10,259.10	\$ -	\$ -
SICK TIME	\$ 768.09			\$ 768.09	\$ -	\$ -
VACATION TIME	\$ -			\$ 1,426.99	\$ -	\$ -
WEEKEND CALL	\$ -			\$ 1,553.39	\$ -	\$ -
COMP TME	\$ 110.59			\$ 110.59	\$ -	\$ -
AIRPORT	\$ 1,657.58			\$ 5,191.17	\$ -	\$ -
DAYCARE	\$ -			\$ -	\$ -	\$ -
PARK (MOWING, ETC)	\$ -			\$ -	\$ -	\$ -
POLICE STATION	\$ -			\$ -	\$ -	\$ -
POOL	\$ -			\$ -	\$ -	\$ -
RECYCLING	\$ -			\$ -	\$ -	\$ -
TOWN HALL	\$ 176.70			\$ 176.70	\$ -	\$ -
TOWN SHED	\$ 3,445.61			\$ 8,094.15	\$ -	\$ -
	\$ -					
BANNERS	\$ -			\$ -	\$ -	\$ -
BARRICADES	\$ -			\$ -	\$ -	\$ -
CHRISTMAS DECORATIONS	\$ -			\$ -	\$ -	\$ -
CINDERTIP-MOVE FILL	\$ -			\$ -	\$ -	\$ -
CLEAN RUNS- FLOOD PROJECT	\$ -			\$ 194.17	\$ -	\$ -
COMPOST	\$ 1,342.06			\$ 2,701.28	\$ -	\$ -
CUT SHOULDER ON RIVER ROAD	\$ -			\$ -	\$ -	\$ -
FAIR/ FAIR SIGNS	\$ -			\$ -	\$ -	\$ -
FIRES	\$ -			\$ -	\$ -	\$ -
FLOODS	\$ 276.46			\$ 276.46	\$ -	\$ -
FLOWERS - MAIN STREET	\$ -			\$ -	\$ -	\$ -
FOUNTAIN	\$ -			\$ 970.87	\$ -	\$ -
GARBAGE/ GARBAGE CANS	\$ -			\$ -	\$ -	\$ -

LEAF PICKUP	\$ -			\$ -	\$ -	\$ -
LINE PAINTING	\$ 581.78			\$ 5,434.57	\$ -	\$ -
MOW (OTHER THAN PARK)	\$ -			\$ -	\$ -	\$ -
ONE CALLS	\$ -			\$ -	\$ -	\$ -
PARADES	\$ -			\$ -	\$ -	\$ -
PARKING LOTS (HOPPES)	\$ -			\$ -	\$ -	\$ -
PARKING METERS	\$ 405.08			\$ 405.08	\$ -	\$ -
PARTY (RAID)	\$ 3,071.77			\$ 3,906.16	\$ -	\$ -
PATCH/ POTHOLE/ SEAL	\$ 4,119.34			\$ 4,119.34	\$ -	\$ -
PAVING	\$ 599.81			\$ 599.81	\$ -	\$ -
PLANT TREES	\$ 276.46			\$ 2,970.70	\$ -	\$ -
RENAISSANCE	\$ 7,185.25			\$ 14,115.32	\$ -	\$ -
SEWER/ SEWER LATERAL	\$ 1,009.70			\$ 4,249.98	\$ -	\$ -
SIDEWALKS	\$ -			\$ -	\$ -	\$ -
SIGNS	\$ 3,139.69			\$ 3,139.69	\$ -	\$ -
STORM CLEAN UP	\$ 3,703.29			\$ 7,473.62	\$ -	\$ -
STORM SEWER/ STORM WATER	\$ -			\$ -	\$ -	\$ -
STREET LIGHT	\$ -			\$ -	\$ -	\$ -
SUPERVISON	\$ -			\$ -	\$ -	\$ -
SWEEPING	\$ -			\$ -	\$ -	\$ -
TRAFFIC LIGHTS/ LINES	\$ -			\$ -	\$ -	\$ -
TREE/ BRUSH/ LIMBS- CUT, CLEAN, TRIM & PICKUP	\$ -			\$ -	\$ -	\$ -
VEHICLES	\$ -			\$ -	\$ -	\$ -
WEED SPRAYING	\$ -			\$ -	\$ -	\$ -
WINTER MAINTENANCE	\$ -			\$ -	\$ -	\$ -
<b>TOTAL AMOUNT</b>	<b>\$ 35,230.15</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 78,338.65</b>	<b>\$ -</b>	<b>\$ -</b>

## Premium Summary

Coverage	Expiring		Renewal	
	Carrier	Premium	Carrier	Premium
General Liability	ACE Property & Casualty	\$4,993	RT Specialty	\$4,711
Pollution	Crum & Forster Specialty	\$1,083	NAESIP	\$917
<b>Total Estimated Premium</b>		<b>\$6,076</b>		<b>\$5,628</b>

# **The Kilmer Group**

*Helping you reach your goals*

W KEYSTONE

# General Liability

**INTEREST:** The Insured's legal liability to which this policy applies, arising out of the Insured's Airport operations at the following airport location(s):

F.A.A. ID	State	Name
N13	PA	Bloomsburg Municipal Airport

**SUM INSURED:** \$1,000,000 each occurrence/offense in respect of Bodily Injury, Personal and Advertising Injury and Property Damage combined, subject to the following limitations:

Products-Completed Operations Annual Aggregate Limit. ....	\$1,000,000
Personal Injury and Advertising Injury Annual Aggregate Limit. ....	\$1,000,000
Malpractice Annual Aggregate Limit. ....	\$1,000,000
Extended Coverage – War, HI-jacking and Other Perils Annual Aggregate Limit. ....	Not Insured
Fire Damage Limit Any One Fire. ....	\$100,000
Medical Expense Limit Any One Person. ....	Not Insured
Hangarkeepers not "in flight" Limit Any One Occurrence. ....	\$500,000
Hangarkeepers not "in flight" Limit Any One Aircraft. ....	\$250,000
Non-Owned Aircraft Liability Limit Any One Occurrence. ....	\$1,000,000

**DEDUCTIBLE:** Nil Each Occurrence or offense, but not to exceed annual aggregate  
Nil

**CONDITIONS:** The Airport Owners and Operators General Liability Policy contains, inter alia, the following exclusion clauses:

War, HI-Jacking and Other Perils Exclusion Clause  
Noise, Pollution and other Perils Exclusion Clause

The policy is also subject to the following: \*

30 days notice of cancellation, non-renewal or reduction in coverage by Insurer, but  
10 days notice for non-payment of premium. This provision does not override the Automatic

Termination review or cancellation provisions of endorsements AAP 237.

The policy may be cancelled or nonrenewed subject to the terms of the following endorsement

AAP PA (11/99) Pennsylvania Changes - Cancellation and Nonrenewal

Schedule of Policy Forms applicable to airports and locations **Pennsylvania**  
in:

Form Reference and Edition	Title
9001-PA (11/00)	Pennsylvania Notice
AAP 200 (05-22)	Airport Owners and Operators General Liability Policy - Jacket
AAP 201 (11/99)	Airport Owners and Operators General Liability Policy - Declarations

*This proposal is based upon the exposures made known to the Agency by you and contains only a general description of the coverage(s) and does not constitute a policy/contract. For complete policy information, including exclusions, limitations, and conditions, please refer to your policy. In the event of differences, the policy will prevail.*



# Pollution

Coverage Type	Coverage Basis	Retro Date
Commercial General Liability	Claims Made	11/22/2013

Item 1.	<b>NAMED INSURED &amp; ADDRESS:</b> <b>BLOOMSBURG MUNICIPAL AIRPORT</b> 301 E 2nd St., c/o Town of Bloomsburg Bloomsburg, PA 17815		<b>PRODUCER NAME &amp; ADDRESS:</b> <b>UCPM, LLC</b> 3345 S Val Vista Dr, Suite 300 Gilbert, Arizona 85297-0000	
	<b>FORM OF BUSINESS:</b> Governmental Entity/Public Property		<b>PRODUCER CODE:</b> 9495	
Item 2.	<b>PROPOSED POLICY PERIOD:</b> 04/30/2024 to 04/30/2025 12:01 a.m. Standard Time at the Named Insured's address stated above.			
Item 3.	<b>LIMITS OF INSURANCE:</b>			
	Each Confirmed Release Limit:		\$1,000,000	
	Policy Aggregate Limit :		\$2,000,000	
	Defense Expense Aggregate Limit:		\$1,000,000	
Item 4.	<b>DEDUCTIBLE/SELF-INSURED RETENTION:</b>		See Tank Schedule	
Item 5.	<b>RETROACTIVE DATES:</b>		See Tank Schedule	
Item 6.	<b>PREMIUM:</b>			
	Policy Premium:		\$763	
	Additional Insured Premium:		\$0	
	TRIPRA Premium:		\$100	
	Total Policy Premium:		\$863	
	Minimum Earned Premium:		25%	
	Minimum Policy Premium:		100%	
Item 7.	<b>AUDIT PERIOD:</b> Not Subject to Audit		<b>Basis:</b> Units: 0 USTs, 1 ASTs	
			<b>Rate:</b> Flat	

All rates are based on the revenue basis shown above and no deductions of any kind are allowed. All premiums applicable to additional coverage(s) as required during the policy period will be invoiced separately and will not apply toward the minimum earned or estimated policy premium. The broker is responsible for filing all affidavits and paying all fees, if applicable. The insured shall be responsible for applying any and all applicable taxes and surcharges.

## Terms, Conditions, Endorsements, Exclusions, and/or Limitations include but are not limited to:

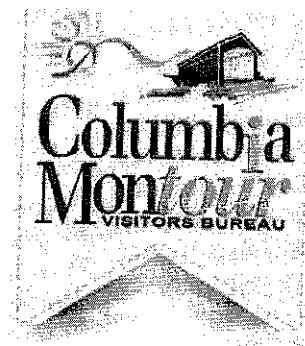
Premium is not Subject to Audit.  
 Minimum Earned Premium 25%  
 Certified Acts of Terrorism (TRIA 2006) is included/excluded  
 Asbestos Exclusion  
 Directors and Officers Liability Exclusion  
 Foreign Liability Exclusion  
 Fungi or Bacteria Exclusion  
 Lead Exclusion  
 Liquor Law Liability Exclusion  
 Mold Exclusion  
 Nuclear Energy Exclusion  
 Professional Liability Exclusion  
 Silica or Silica Related Dust Exclusion



This proposal is based upon the exposures made known to the Agency by you and contains only a general description of the coverage(s) and does not constitute a policy/contract. For complete policy information, including exclusions, limitations, and conditions, please refer to your policy.  
 In the event of differences, the policy will prevail.



Columbia-Montour Visitors Bureau  
 121 Papermill Road  
 Bloomsburg, PA 17815  
 Tel (570) 784-8279  
 E-Mail iTour@cmvb.com



INVOICE 556 PO NUMBER 4/1/2025

BILL TO

MESSAGE

Town Of Bloomsburg  
 Lisa Dooley  
 301 East Second Street  
 Bloomsburg, PA 17815

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1	Basic Membership Annual	99.00	99.00
1	If using a Credit Card, please add convenience fee Annual	2.97	2.97

SUBTOTAL	101.97
SALES TAX	0.00
SHIPPING & HANDLING	0.00
<b>TOTAL</b>	<b>101.97</b>

PAYMENT/CREDIT/WRITE OFF/DISCOUNTS APPLIED	(0.00)
<b>TOTAL DUE BY 5/1/2025</b>	<b>101.97</b>

Thank you for your business!

CURRENT	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	TOTAL OPEN INVOICE
101.97	0.00	0.00	0.00	101.97

Submit payment online here

If paying by cash or check a 3% discount applies.



## CONSTRUCTION EQUIPMENT QUOTATION/OFFER TO SELL AND SECURITY AGREEMENT

TO: TOWN OF BLOOMSBURG  
301 E 2ND ST  
BLOOMSBURG, PA 17815-1963  
ATTENTION: John Fritz

DATE: MARCH 18, 2025

REF #	MANUFACTURER AND DESCRIPTION OF PRODUCTS OR WORK	PRICE
-------	--	-------

**Caterpillar CB2.7 GC UTILITY COMPACTOR**

547-4537 CB2.7 GC 03A UTILITY COMPACTOR  
DOUBLE DRUM VIBRATORY COMPACTOR WITH 1200 MM  
DRUM WIDTH (47.2")  
364-2279 SUPPORT, SLIDING FOR SEAT  
453-9461 TRAVEL CONTROL, CUP HOLDER  
542-6995 SEAT BELT, 3"  
559-1655 HYDRAULICS, STD  
561-3543 **CONTROL, TRACTION**  
564-8160 ENGINE, CAT C1.7T  
565-3708 SWITCH, BATTERY DISCONNECT  
568-5154 LIGHTS, WORKING, LED  
569-8093 GUARDS, BUMPER  
573-5962 SEAT, WITH SAFETY SWITCH  
574-6030 INSTRUCTIONS, ANSI  
574-6039 OIL, HYD, STANDARD  
574-6076 FREEZE PROTECTION  
574-6088 ROPS, FOLDABLE, LOCKABLE  
577-1414 PRODUCT LINK, CELLULAR PL243  
603-5887 DRUM SCRAPER, FOLDING

EXT WARRANTY 12 MONTH/UNLIMITED HOUR (6 MONTH TRAVEL TIME & MILES INCLUDED)  
EXT WARRANTY 7 YEAR /1,500 HOUR EXTENDED PREMIER WARRANTY

TRADES: NULL WACKER CORPORATION RD880V S/N: 673602678

-3,500.00**Caterpillar List Price:**

• Caterpillar CB2.7 Roller	\$72,411.00
Less Pa. State Contract Discount	
• (20% for CB2.7)	\$14,482.20
Less Additional CBE Discount	
• (CB2.7 Roller)	\$7,388.80
Less Trade of Roller	
• (WACKER CORPORATION RD880V)	\$3,500.00
Net Selling Price to Town of Bloomsburg	<u>\$47,040.00</u>

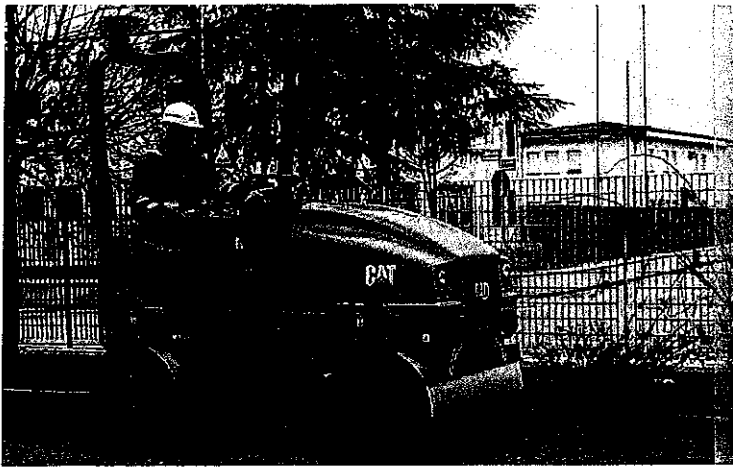
AVAILABLE UNDER COSTAR STATE CONTRACT 4400028102 PARENT CONTRACT 4400027914

THE FOREGOING QUOTATION IS EFFECTIVE FOR 30 DAYS.

**STANDARD TERMS:** • SUBJECT TO CREDIT APPROVAL: NET 10 DAYS. UCC-1 FINANCING STATEMENT WILL BE FILED AND A \$400.00 DOCUMENTATION FEE WILL BE CHARGED IF NOT PAID IN FULL ON OR BEFORE 15 DAYS FROM DELIVERY DATE UNLESS OTHERWISE NOTED ON THE SALES CONTRACT • SHIPPING DATE TO BE DETERMINED AT THE TIME OF ORDER • SALES TAX IS ADDITIONAL IF APPLICABLE

**SALESPERSON:** JOSHUA A BROWN • (717) 216-6292 • JABROWN@CLEVELANDBROTHERS.COM • QN: S000182777

**ATTENTION:** THE TERMS AND CONDITIONS ON THE FACE AND REVERSE SIDE OF THIS QUOTATION/OFFER TO SELL -- INCLUDING DISCLAIMERS OF WARRANTIES (INCLUDING MERCHANTABILITY), DISCLAIMERS OF TORT LIABILITY (INCLUDING NEGLIGENCE AND STRICT LIABILITY), LIMITATION OF REMEDIES AND EXCLUSIONS OF AND ANY ATTACHMENTS INCORPORATED HEREIN CONSTITUTE THE TERMS, CONDITIONS AND COVENANTS OF THIS QUOTATION/OFFER TO SELL.



# Cat<sup>®</sup> CB2.5 GC, CB2.7 GC, CC2.7 GC *Utility Compactors*

*The Cat<sup>®</sup> GC 2-3 ton utility compactors are well suited for a variety of applications from asphalt work to base compaction and even landscaping. They are designed with industry leading features and performance to get the job done.*

## **Simple to Operate**

- Rocker switches and Cat<sup>®</sup> gauge cluster with water tank gauge to help make operation easy
- Variable water spray system to extend time between water fills
- Optional sliding operator seat and dual propel levers for reducing operator fatigue and better job surface visibility

## **Proven Productivity**

- Large 720 mm (28 in) drum diameters for smooth mat finish
- 14 mm (0.55 in) thick drum shells for longer durability
- Dual vibratory frequencies and ballast options to maximize compactive effort
- C1.7T engine with 18.4 kW (24.7 hp) (gross)

## **Technology Ready**

- ProductLink<sup>™</sup> for remote monitoring of machine location and status
- Optional Compaction Measurement Value (CMV) displayed to the operator for improved compaction performance and consistency

## **Superior Safety**

- High visibility 75 mm (3 in) orange seatbelt to make job site safety visible
- Seat with operator presense sensor to prevent unintended operation while out of the seat
- Slip resistant steps and platform for improved operator safety
- Optional rotating amber beacon

## **Easy to Service**

- Cat controls with ET capability for easy troubleshooting
- Reduced maintenance tasks for quick servicing
- 500 hour oil change interval to reduce maintenance time and costs
- External fuel fill for easy access
- LED lighting for durable and reliable performance
- Uptime kits and customer value agreements available to ensure maximum uptime



# Cat® CB2.5 GC, CB2.7 GC, CC2.7 GC Utility Compactors

## Technical Specifications

### Engine - Powertrain

Engine Model	Cat® C1.7T		
Emissions¹	Brazil MAR-1, equivalent to U.S. EPA Tier 4 Final and EU Stage V		
Number of Cylinders	3		
Rated Speed	2200 rpm		
Engine Power ISO 14396:2002	18.4 kW	24.7 hp	
Net Power ISO 9249:2007	18.2 kW	24.4 hp	
Exhaust gas aftertreatment type	Muffler		

<sup>1</sup> Does not require ultra low sulfur diesel fuel to be compliant.

### Machine Performance

#### Maximum Machine Speed

CB2.5 GC, CB2.7 GC	9.4 km/hr	5.8 mph	+
CC2.7 GC	8.6 km/hr	5.3 mph	

#### Theoretical Gradeability (no vibs)<sup>2</sup>

CB2.5 GC	44%
CB2.7 GC	41%
CC2.7 GC	50%

Actual gradeability may vary based on site conditions and machine configuration. Refer to the Operation and Maintenance Manual for more information.

### Vibratory System Specifications

Frequency			
High	62 Hz	3720 vpm	~240
Low	50 Hz	3000 vpm	~490
Amplitude			
CB2.5 GC	0.51 mm	0.020 in	
CB2.7 GC	0.52 mm	0.020 in	
CC2.7 GC	0.52 mm	0.020 in	
Maximum Centrifugal Force			
CB2.5 GC	26.2 kN	5885.3 lbf	
CB2.7 GC	31.0 kN	6968.8 lbf	
CC2.7 GC	31.0 kN	6968.8 lbf	

### Machine Weights<sup>2</sup>

#### Standard Machine Operating Weight with ROPS

CB2.5 GC	2521 kg	5546 lb	
CB2.7 GC	2698 kg	5955 lb	+ 500
CC2.7 GC	2599 kg	5718 lb	

#### Maximum Machine Weight<sup>3</sup>

CB2.5 GC	3021 kg	6646 lb	
CB2.7 GC	3198 kg	7036 lb	
CC2.7 GC	2779 kg	6114 lb	

#### Operating Weight (Front)

CB2.5 GC	1185 kg	2607 lb	
CB2.7 GC	1301 kg	2861 lb	+
CC2.7 GC	1310 kg	2882 lb	

#### Operating Weight (Rear)

CB2.5 GC	1336 kg	2939 lb	
CB2.7 GC	1399 kg	3075 lb	
CC2.7 GC	1289 kg	2836 lb	

#### Weight per Tire – Operating Weight

CC2.7 GC	322 kg	709 lb	
----------	--------	--------	--

#### Static Linear Load – Operating Weight (Front)

CB2.5 GC	11.85 kg/cm	66.2 lb/in	
CB2.7 GC	13.01 kg/cm	70.7 lb/in	
CC2.7 GC	13.10 kg/cm	61.0 lb/in	

#### Static Linear Load – Operating Weight (Rear)

CB2.5 GC	13.36 kg/cm	74.7 lb/in	
CB2.7 GC	13.99 kg/cm	80.7 lb/in	

<sup>2</sup> Operating Weights include coolant, lubricants, full fuel tank, 50% water, and 80 kg (176 lb) operator.

<sup>3</sup> Maximum Machine Weight includes all options, heaviest ballast configuration, full fluids, and 80 kg (176 lb) operator.

# Cat® CB2.5 GC, CB2.7 GC, CC2.7 GC Utility Compactors

## Technical Specifications

### Electrical

System Voltage	12 v
Battery Capacity	750 CCA
Alternator	85 Amp

### Miscellaneous

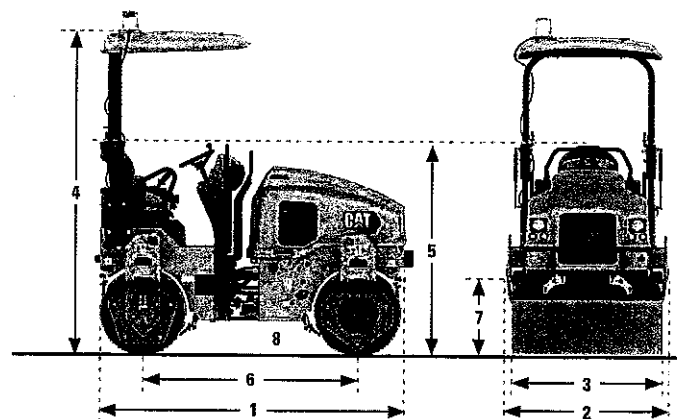
Articulation Angle	32°
Oscillation Angle	6°
Number of Tires (CC2.7 GC)	4

### Dimensions

1 Overall Length*	2596 mm	102.2 in
2 Overall Width		
CB2.5 GC	1112 mm	43.8 in
CB2.7 GC	1312 mm	51.7 in
CC2.7 GC	1312 mm	51.7 in
3 Drum Width		
CB2.5 GC	1000 mm	39.4 in
CB2.7 GC	1200 mm	47.2 in
CC2.7 GC	1200 mm	47.2 in
Drum Shell Thickness	14 mm	0.6 in
Drum Diameter	720 mm	28.3 in
Drum Offset	50 mm	2.0 in
4 Overall Height		
with ROPS**	2595 mm	102.2 in
with ROPS and Canopy**	2709 mm	106.7 in
5 Transport Height with foldable ROPS	1799 mm	70.8 in
6 Wheelbase	1800 mm	70.9 in
7 Curb Clearance	453 mm	17.8 in
8 Ground Clearance	285 mm	11.2 in
Inside Turning Radius		
CB2.5 GC	2640 mm	103.9 in
CB2.7 GC	2540 mm	100.0 in
CC2.7 GC	2540 mm	100.0 in
Outside Turning Radius		
CB2.5 GC	3640 mm	143.3 in
CB2.7 GC	3740 mm	147.2 in
CC2.7 GC	3740 mm	147.2 in

### Service Refill Capacities

Fuel Tank (total capacity)	55 L	14.37 gal
Water Spray Tank (total capacity)		
CB2.5 GC/CB2.7 GC	200 L	52.80 gal
CC2.7 GC	160 L	42.24 gal
Emulsion Tank (total capacity) (CC2.7 GC)	26 L	6.86 gal
Cooling System	7.9 L	2.09 gal
Engine Oil with Filter	6.0 L	1.58 gal
Hydraulic Tank (service refill)	21 L	5.54 gal



\*Bumper option adds 95 mm (3.7 in)

\*\*Beacon option adds 175 mm (6.8 in)



8 West Broad Street, Suite 1100, Hazleton, PA 18201  
570.455.2999 610.481.9098  
barryissett.com

January 31, 2025  
Project #1013725.000

Ms. Lisa M. Dooley  
Town Manager/ Secretary/ Treasurer  
The Town of Bloomsburg  
301 E. 2<sup>nd</sup> Street  
Bloomsburg, PA 17815

Via DocuSign: [kbednarek@lctabus.com](mailto:kbednarek@lctabus.com)

Dear Lisa:

**RE: BLOOMSBURG PUBLIC WORKS & RECYCLING BUILDING SOLAR**  
Bloomsburg, PA  
Proposal for Administrative, Procurement, and Construction Services

In accordance with your request, Barry Isett & Associates, Inc. (Isett) is pleased to provide this proposal for professional engineering services for the above-referenced project. This proposal is based on your email dated January 24, 2025 and our virtual meeting on January 30, 2025.

### **PROPOSAL BASIS**

Isett has based this proposal on the following items:

1. The proposed project entails the replacement of the existing roof and the installation of photovoltaic solar panels on the existing Public Works & Recycling Building as well as solar parking canopies.
2. Our services will be provided on an as-needed basis as requested by the Owner. The scope of services noted below is the anticipated work.

### **SCOPE OF SERVICES**

- **Final Design Review:** Review final bid documents prepared by the design engineer for proper panel spacing and orientation, ensure design is not exceeding panel capacity and roof and maintenance access clearances are met.
- **Procurement Service:** Prepare documents into a bid package and release for bid through the PennBid process; Attend pre-bid meeting at the project site; work with design engineer to Respond to Contractor's Requests for Information and prepare Addendum, if necessary, to clarify the scope of work for the project; Review and descope the bids received and make a recommendation to the Owner regarding project award; Prepare notice of award and contract for selected bidders; attend Town Council meeting to present bid recommendations; work with the Owner to prepare contracts.
- Review shop drawings and submittals for equipment/systems on the project.

- **Progress Structural Review:** Performs one progress inspection during the installation process to ensure that the installation work is being carried out according to the approved design and standards. This includes verifying the correct installation of the following structural elements is to design, such as:
  - Panel mounting:
    - Panels securely fastened to rails
    - Correct spacing and orientation
  - Racking system:
    - Securely installed and level
    - Proper spacing as per manufacturer specifications
  - Roof attachments:
    - Proper flashing and sealing of roof penetrations
    - Attachments secured properly
  - Roof condition:
    - No visible damage from installation
    - Structural integrity maintained
  - Setbacks:
    - Required clearances from roof edges and maintenance access areas are met.
- **Final Inspection:** After the installation is complete, conduct a final visual inspection. This final inspection will emphasize major electrical components prior to energizing the system, such as:
  - Main electrical panel:
    - Proper breaker size and installation
    - Clear labeling of solar components
    - Panel capacity is not exceeded
  - Wiring and conduit:
    - Correct wire gauge and type used
    - Proper conduit installation and support
    - No exposed wiring
  - Grounding:
    - All metal components properly grounded
    - Grounding electrode system in place
  - Disconnects:
    - AC and DC disconnects installed and accessible
    - Clearly labeled and functional
  - Safety labels:
    - All required warning and information labels in place
    - Emergency shutdown procedures clearly displayed

### **SCHEDULE**

Our work will be performed from final bid documents through the completion of construction. It is anticipated that our work will begin in March 2025 and be completed by the end of 2025.

### **COMPENSATION**

We will invoice the services noted above on a time and material basis based on our standard hourly rate schedule at the time of service. Our current rate schedule for 2025 is attached to this proposal,

### **QUALIFICATIONS/EXCLUSIONS**

1. The cost of reimbursable expenses that are in addition to the basic services will be itemized separately. Reimbursable expenses include mileage, long distance telephone calls, postage

and handling, next day mail, preparation of materials for electronic transfer, hand delivery of materials, reproductions, photographs, and construction prints.

2. Insurance coverage or limits (including professional liability insurance) requested in excess of that normally carried would be a reimbursable expense and itemized separately.
3. When project work is suspended for more than six months, fees will be renegotiated. The fee listed above is based upon our portion of the work being completed by the end of 2025. Should the project be extended through no fault of Isett, we reserve the right to renegotiate the remaining services.
4. Digital information will be generated in the process of developing plans and specifications for this project. This digital information will be generated only for use in preparing said plans and has not been developed for use by others not part of this agreement. Supplying digital information (CAD discs of plans and DTM's) for use by others carries a liability for which Isett was not compensated for under this agreement. It is understood that any requests for digital information for use by others will require that Isett be paid a fair compensation, commensurate with the liability associated with the intended use of the requestor, prior to release of the requested information. Any release of digital information to anyone not a part of this agreement, without prior, fair compensation, by any party to this agreement, or others, will constitute a transfer of full liability for use of said digital information to the party transferring said information.
5. The attached standard contract terms and conditions shall be made a part of this agreement.

If, after you have reviewed this proposal, you are satisfied with the terms, please sign and return it to us, as it will serve as our agreement for this work. If work authorization is not approved, there is no obligation for Isett to complete the work. This proposal is valid for 60 days.

We appreciate the opportunity to serve you and look forward to the successful completion of this work.

Sincerely yours,



John B. Lewis, PE  
Vice President

Attachments

ACCEPTED BY:

DATE: \_\_\_\_\_

\_\_\_\_\_  
(Sign name)

\_\_\_\_\_  
(Print name and title)



	I	II	III	IV
Project Management	\$150	\$180	\$200	\$220
DESIGN				
Professional Engineer	\$150	\$180	\$200	\$220
Staff Engineer/Designer	\$130	\$150	\$180	\$190
CAD Drafter	\$90	\$110		
GIS Specialist/Analyst	\$90	\$120	\$130	\$150
Registered Landscape Architect	\$130	\$150	\$180	\$210
Landscape Design	\$90	\$110	\$130	\$140
FIELD				
Professional Forensic Engineer	\$150	\$180	\$200	\$220
Forensic Staff Engineer/Designer	\$130	\$150	\$180	\$190
Forensic Specialist	\$90	\$110	\$130	\$150
Professional Geotech/Engineer	\$150	\$180	\$200	\$220
Geotechnical Staff	\$130	\$150	\$180	\$190
Geotechnical Technician	\$80	\$90	\$110	\$130
Professional Geologist/Scientist	\$150	\$180	\$200	\$220
Staff Geologist/Scientist	\$130	\$150	\$180	\$190
Professional Surveyor	\$150	\$180	\$200	\$220
Survey Specialist	\$90	\$110	\$130	\$150
Survey Technician	\$80	\$90	\$110	\$130
Construction Inspector	\$90	\$110	\$150	\$170
CMT Field Technician/Special (ICC) Inspections	\$80		\$120	
Master Code Professional	\$220			
Survey Crew	\$200			
Emergency Response (One-Person)	\$340*			
Grants Specialist	\$130			
Assistant/Clerk	\$80		\$90	

\*BILLED IN 4-HOUR INCREMENTS, WHERE NOTED

NOTE: The cost of reimbursable expenses that are in addition to the basic services will be itemized separately. Reimbursable expenses include mileage; priority/express mail and packages; preparation of materials for electronic transfer; hand delivery of materials; reproductions; prints; and any additional insurance coverage or limits (including professional liability insurance) requested in **excess** of that normally carried.

Costs relating to any outside services contracted directly by Isett will be passed on to the client and may have up to a 15% service charge.

When related to a project, the following rates will be charged for reimbursable expenses:

Listed prices are for black and white prints only (additional charge for color prints).

Photocopies	\$0.18 per sheet
Large Format Copies	\$0.35 per square foot
Large Format Plotting (tiff, cal, plt, pdf, jpeg)	\$0.40 per square foot
Large Format Scans	\$0.45 per square foot
Large Format Plotting (dwg's)	\$0.60 per square foot

Above rates are subject to change if conditions warrant. Reimbursables subject to Sales Tax.

Effective 1/1/2025

**Fee Schedule**

## STANDARD CONTRACT TERMS AND CONDITIONS

### 1. DUTIES AND RESPONSIBILITIES

1.1 Engineer agrees to provide those professional services as agreed to in the scope of services.

### 2. RESTRICTIONS ON USE OF DOCUMENTS

2.1 It is understood that the drawing(s) rendered under this agreement will be prepared in accordance with the agreed scope and will pertain only to the subject project. Use of the drawings, information or data contained therein for other purposes is at user's sole risk and responsibility.

2.2 Client agrees that all documentation including drawings and other work Engineer furnished to Client or Client's agents which Engineer does not receive compensation for under the terms of this agreement shall remain Engineer's property and shall be returned upon demand and shall not be used for any purpose whatsoever.

2.3 Plans, CADD disks, and specifications, as instruments of service, are and shall remain the property of Engineer, whether the project for which they are intended is executed or not. The plans, CADD disks and specifications shall not be used by Client on other projects, for additions to this project, or for completion of this project by others, except by agreement in writing with the appropriate compensation to Engineer, provided Engineer is not in default under this agreement.

### 3. STANDARD OF CARE

3.1 Services performed by Engineer under the agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession practicing under similar circumstances in the same or similar locality.

### 4. OBSERVATION SERVICES

4.1 If required under the scope of services Engineer will provide personnel to observe and report on specific aspects or phases of construction in accordance with the agreed scope of services. Engineer's services do not include supervision or direction of the actual work of Contractor, Contractor's employees, agents, or subcontractors. Client agrees to notify Contractor accordingly. Client shall also inform Contractor that neither the presence of Engineer's field representative nor the observation by Engineer shall excuse Contractor for defects or omissions in Contractor's work.

4.2 It is understood that Engineer shall not be held responsible for any errors or omissions on the part of Contractor, including but not limited to Contractor's failure to adhere to the plans and specifications, regardless of whether or not Engineer is performing observation services. This provision shall be included in the contract between Client and Contractor.

4.3 It is understood that Contractor shall be solely and completely responsible for working conditions on the job site, including safety of all persons and property during the performance of the work, and that these requirements shall apply continuously and not be limited to normal working hours. Any monitoring of Contractor's performance conducted by Engineer excludes review of the adequacy of Contractor's safety measures in, on or near the construction site.

4.4 Engineer shall not be held responsible for Contractor's failure to observe or comply with the Occupational Health and Safety Act of 1970, and regulations or standards promulgated thereunder, or any state, county, or municipal law or regulation of similar import or intent.

4.5 It is understood that if Engineer's scope of services does not include observation services, then Client assumes all responsibility for interpretation of the Contract Documents and for construction observation, and Client waives any claims against Engineer that may in any way be connected thereto. Client agrees to the fullest extent permitted by law to indemnify and hold harmless Engineer, its officers, directors, employees and subconsultants against all damages, liabilities, or costs, including reasonable attorneys' fees and defense costs, arising out of or in any way connected with the performance of such services by other persons or entities and from any and all claims arising from modifications, clarifications, interpretations, adjustment or changes made to the Contract Documents to reflect changed field or other conditions.

### 5. TERMINATION, SUSPENSION

5.1 This agreement may be terminated by either party upon written notice. In the event of termination, Engineer shall be paid for services performed to the termination date plus reasonable termination expenses.

5.2 In the event of termination or suspension for more than three (3) months, prior to completion of all services contemplated by the agreement, Engineer may complete such analysis and records as are necessary to complete the files and may also complete a report on the services performed on the date of notice of termination or suspension. The expenses of termination or suspension shall include all costs of Engineer in reporting, completed data, completing such analysis, records, and reports.

5.3 Client shall make no request of Engineer that, in Engineer's reasonable opinion, would be contrary to Engineer's professional responsibilities to protect the public. Client shall take all actions and render all reports required of Client in a timely manner. Should Client fail to do so, Client agrees Engineer has the right to exercise its professional judgment in reporting to public officials. Client agrees to take no action against or attempt to hold Engineer liable in any way for carrying out what Engineer reasonably believes to be its public responsibility. Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless Engineer, its officers, directors, employees and subconsultants against all damages, liabilities or costs arising out of or in any way connected with Engineer's notifying or failing to notify appropriate public officials.

### 6. INVOICES, PAYMENTS

6.1 Engineer will submit invoices to Client monthly and a final invoice upon completion of services. Payment is due upon presentation of invoice and is past due thirty (30) days from invoice date. Client agrees to pay a service charge of one and one-half (1-1/2) percent per month (18% per annum) or fraction thereof on past due payments under this agreement. If an invoice remains unpaid for more than sixty (60) days Engineer reserves the right to pursue all appropriate remedies including stopping work and retaining all drawings without recourse.

6.2 Payment to Engineer is a material consideration of this agreement. Therefore, Engineer has a right to suspend services for non-payment. Engineer shall not be liable, nor in any way be responsible for damages, delays or increased costs that may occur as a result of Engineer's suspension of services. Client shall hold harmless, indemnify, and defend Engineer for claims that arise due to any suspension.

6.3 It is further agreed that in the event a lien or suit is filed to enforce payment under this agreement Engineer shall be reimbursed by Client for all court costs and reasonable attorney's fees in addition to accrued service charges.

### 7. DISPUTES

7.1 In the event that Client institutes suit or arbitration against Engineer for any alleged error, omission, negligence, or failure to perform, and if such suit or arbitration is dropped or dismissed, or if judgment is rendered for Engineer, Client agrees to reimburse Engineer or pay any and all costs and any and all other expense of defense, immediately following dropping or dismissal of the case or immediately upon judgment being rendered on behalf of Engineer.

### 8. WARRANTY OF AUTHORITY TO SIGN

8.1 The person signing this contract warrants they have authority to sign as, or on behalf of, Client for whom or for whose benefit that Engineer's services are rendered, and also that, if Client is a corporation, that the person signing this contract shall be personally liable, if necessary, for all monies owed under this agreement. If such person does not have such authority, he agrees that he is personally liable for all breaches of this contract and that in any action against him for breach of such warranty a reasonable attorney fee shall be included in any judgment rendered.

8.2 If a proposal is submitted to Client and Client fails to return a signed copy of the proposal but knowingly allows Engineer to proceed with services, then Client shall be deemed to have accepted the terms of the proposal and these Standard Terms and Conditions.

### 9. CHOICE OF LAW

9.1 This contract shall be construed in accordance with the laws of the Commonwealth of PA.

### 10. SEVERABILITY

10.1 In the event that any provisions herein shall be deemed invalid or unenforceable, the other provisions hereof shall remain in the full force and effect, and binding upon the parties hereto.

### 11. REMEDY

11.1 If the services performed by Engineer are faulty, Client's exclusive remedy shall be for Engineer to re-perform such services to the extent necessary to correct the fault therein without charge to Client or damages limited to those amounts set forth in Warranty, Liability, and Indemnification.

11.2 All claims, disputes, and other matters in question between Engineer and Client, not in excess of \$200,000, arising out of or relating to the contract documents or the breach thereof, shall be resolved as follows:

11.3 A written demand for non-binding mediation, which shall specify in detail the facts of the dispute, and within ten (10) days from the date of delivery of the demand, shall be submitted to "Judicate Headquartered in Philadelphia." The mediator's fee shall be shared equally by the parties. If the dispute has not been resolved by mediation, the matter shall then be submitted to arbitration in accordance with paragraph 11.5.

11.4 No mediation, arbitration, arising out of or relating to this agreement, shall include, by consolidation, joinder or in any other manner, any additional person not a party to this agreement except by written consent containing a specific reference to this agreement, and signed by Engineer, Client, and any other person sought to be joined. Any consent to mediation, arbitration involving an additional person or persons shall not constitute consent to mediation, arbitration of any dispute not described herein. This agreement to mediate, arbitrate (and any agreement to mediate, arbitrate) with an additional person or persons duly consented to by the parties to this agreement shall be specifically enforceable under the prevailing mediation, arbitration law.

11.5 Any dispute between the parties that is to be resolved by arbitration shall be settled and decided by arbitration conducted by the American Arbitration Association in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, as then in effect. Any such arbitration shall be held and conducted in Trexietown, PA. In no event shall the demand for arbitration be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. The award rendered by the arbitrators shall be final and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

### 12. VALIDITY

12.1 It is understood that this agreement is valid for a period of sixty (60) days after which time, if it is not rejected by Client, Engineer reserves the right to revise or withdraw this agreement.

### 13. CHANGES IN THE WORK

13.1 The stated total fee constitutes Engineer's estimate of the effort required to complete the project as understood by Engineer. Facts developed after initial planning may dictate a change in direction, additional effort, or suspension of effort, which may alter the scope. If such change, additional effort, or suspension of effort results in an increase or decrease in the cost of or time required for performance of the services, whether or not changed by any order, the fee and schedule shall be equitably adjusted.

13.2 Client acknowledges that no amount of site investigation or design can anticipate every potential cost issue and that changes occur on every project. Accordingly, Client shall include a reasonable contingency in its construction budget for unforeseen conditions, imperfect documents, requirements of authorities having jurisdiction, and Client's own changes. Client further agrees to make no claim by way of direct or third-party action against Engineer or its subconsultants for any increased costs within the contingency because of such changes or because of any Contractor claims relating to such changes.

13.3 Engineer shall not be responsible for the cost or expense of constructing or adding a component or item mistakenly left out of the Construction Documents to the extent such component or item would have been required and included in the original Construction Documents and therefore would have been part of Contractor's bid or proposal. In no event will Engineer be responsible for any cost or expense that provides betterment or upgrades or enhances the Project.

### 14. WARRANTY, LIABILITY, AND INDEMNIFICATION

14.1 Engineer's liability for damages due to error, omission or professional negligence shall be limited to an amount not to exceed \$50,000 or Engineer's fee, whichever is less. If Client prefers not to limit Engineer's professional liability to this sum, Engineer will waive this limitation upon Client's request if Client agrees to pay an additional consideration for this waiver, prior to commencement of services.

14.2 For any Project related claim, demand, or suit action asserted by any party other than Client related to Engineer's alleged act or error, omission, negligence, carelessness, or breach of duty, contractual or otherwise, Client agrees at Client's sole cost and expense to indemnify, defend and hold harmless Engineer, its subsidiaries, affiliates, officers, employees, and consultants or such other who may have assisted Engineer in rendering its services in connection with the project from and against, all claims, liabilities, costs, and expenses, including but not limited to reasonable attorney's fees and other costs and expenses suffered, sustained or required to be paid by Engineer. In the event Client is required to defend Engineer per this section, Engineer shall have the right to choose its own counsel.

14.3 Client agrees to be entirely liable for providing any/all contractors working on this project with the latest revisions of all plans.

14.4 Notwithstanding any other provision of this Agreement, and to the fullest extent permitted by law, neither Client nor Engineer, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages arising out of or connected in any way to the Project or to this Agreement. This mutual waiver of consequential damages shall include, but is not limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict or implied warranty. Both Client and Engineer shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in this project.



DESIGN

FIELD

PUBLIC



**Project Management & Construction Services**



**Civil Land Development**



**Structural Engineering**



**Mechanical / Electrical / Plumbing Engineering & Fire Protection**



**Forensic Building Investigation**



**Environmental Consulting**



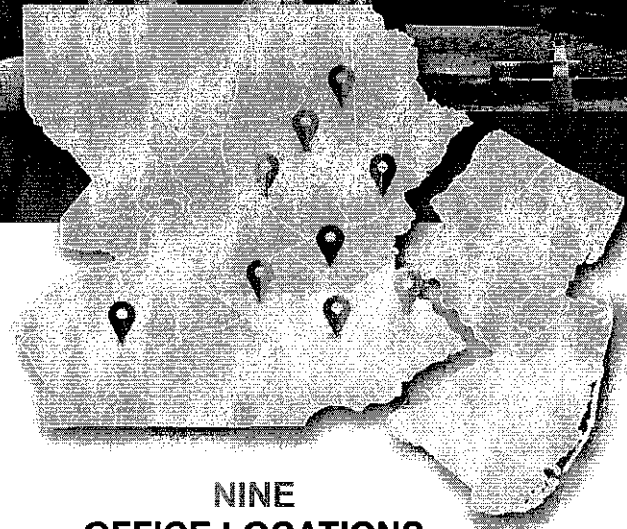
**Geotechnical Engineering**



**Construction Materials Testing**



**Survey**

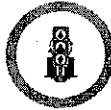


## NINE OFFICE LOCATIONS

- HEADQUARTERS — ● Allentown | 610.398.0904  
● Wyomissing | 484.346.7640
- SOUTHEAST — ● Phoenixville | 610.935.2175  
● Furlong | 267.454.2260
- CENTRAL — ● Mechanicsburg | 717.795.8575  
● Hazleton | 570.455.2999
- NORTHEAST — ● Wilkes-Barre | 570.285.8200  
● Olyphant | 570.497.8360  
● Stroudsburg | 272.200.2050



**Code Inspection & Plan Review**



**Municipal Engineering Services**

General Municipal | Transportation | MS4 |  
Water & Wastewater



**Landscape Architecture**



**Grantsmanship**

TWO NORTH NINTH STREET  
ALLENTOWN PA 18101-1179

QUOTE NUMBER  
81047012-3

QUOTE DATE  
03/19/25

TOTAL AMOUNT  
5,300.00

TOWN OF BLOOMSBURG  
901 PATTERSON DR  
BLOOMSBURG, PA 17815

MAKE CHECKS PAYABLE TO: PPL Electric Utilities Corp OR please see attached  
ACH Enrollment Form to pay electronically through your Banking Institution.

--- 3 1600053000060005300002 8104701200

AMOUNT PAID

TO INSURE PROPER CREDIT, PLEASE RETURN THIS PORTION WITH PAYMENT IN ENCLOSED ENVELOPE  
TO: PPL PO Box 419054 St. Louis, MO 63141

TOWN OF BLOOMSBURG  
901 PATTERSON DR  
BLOOMSBURG, PA 17815

REFER ALL INQUIRIES TO:  
Customer Care Center 800-342-5775

PLEASE REFER TO THIS NUMBER WHEN  
CALLING OR WRITING: 81047012-3

ITEM	DESCRIPTION	AMOUNT
1	<p>MAKE READY - ENGINEERING</p> <p>This is the 25% deposit for solar installation at TOWN OF BLOOMSBURG- 901 PATTERSON DR BLOOMSBURG PA 17815 - WO 58757130</p>	5,300.00
<p>13065575-10 901 PATTERSON DR BLOOMSBURG PA 17815</p> <p>Payment Due: Upon Receipt</p>		

81047012-3  
QUOTE NUMBER

03/19/25  
QUOTE DATE

5,300.00  
TOTAL AMOUNT

PPL Electric Utilities Corp  
TWO NORTH NINTH STREET, ALLENTOWN, PA 18101-1179  
09545000000005



## Distribution Interconnection Impact Review - Effective 03/19/2025

PPL Electric Utilities Corporation ("PPL Electric" or "the Company") has completed a Distribution Interconnection Impact Review ("IIR") of the proposed generation ("Generator") shown below in Table 1. The intent of this IIR is to estimate the scope of work, engineering and project management, cost, testing, and construction schedule of distribution system reinforcements required to interconnect the Generator to PPL Electric's distribution grid at the location specified by the Interconnection Customer. Distribution transformer cost and lead times are included in this IIR, if required. This IIR is valid for 45 calendar days from receipt and may be updated by PPL Electric, as required, to reflect changes in application queue position, which may result in changes to the estimated cost and/or lead time.

**Table 1: Interconnection Customer Details**

<b>Interconnection Customer</b>	TOWN OF BLOOMSBURG
<b>Application Site Address</b>	1 Patterson Dr, Bloomsburg, PA 17815, Bloomsbu
<b>PPL Electric Work Order</b>	58757130
<b>Customer's Account Number</b>	4186429296
<b>Generation Type</b>	Solar
<b>Existing Generation (kW)</b>	No
<b>Proposed Generation (kW)</b>	300
<b>Requested Service Voltage</b>	277/480V
<b>Existing Energy Storage (kW)</b>	No
<b>Proposed Energy Storage (kW)</b>	No
<b>Approved for Net Metering*</b>	Yes

\*For applications 500kW and greater that are applying for Net Metering ("NM"), the applicant is required to submit all relevant regulatory documents in a timely manner and sign and submit the Notification of Customer Intent ("NoCI") for PPL Electric submission of the NM Recommendation to the PA PUC. Please contact [businessaccounts@pplweb.com](mailto:businessaccounts@pplweb.com) to submit any outstanding documents or for any questions, concerns, or to check the status of this application's NM approval.

**Table 2: PPL System Details**

<b>Point of Common Coupling Grid Number</b>	36239N30683
<b>PPL 12 kV Circuit</b>	WEST BLOOMSBURG 54-03
<b>Distance to Three Phase (mi)</b>	0.00
<b>Distance to Substation (mi)</b>	1.62
<b>Number of Queued Applications Ahead</b>	1
<b>Total Generation of Queued Applications (kW)</b>	6,000
<b>Estimated Reinforcement Cost of Queued Applications**</b>	\$0
<b>IIR Letter Revision</b>	Rev. 0 (03/19/2025)

\*\*Estimated queued reinforcement costs may be passed down to this application in the event a queued project does not move forward. An IIR letter with updated costs and lead times will be provided at that time.

**Table 3: Estimated Interconnection Costs**

<b>Total Interconnection Customer Cost Estimate</b>	\$21,200
<b>Estimated Time to Complete Construction from Receipt of NoCI</b>	18 - 26 weeks
<b>25% Upfront Invoice Amount due 45 days from Receipt of IIR</b>	\$5,300

### Results of PPL Electric's Engineering Impact Analysis

As a requirement for interconnection, PPL Electric performs an engineering impact analysis of each Interconnection Customer's Generator applying to interconnect to the Distribution system on a first come, first served basis. As a result of this analysis, the Interconnection Customer will be responsible for:

1. The cost of constructing new or upgrades to the Company's facilities, which are required to safely interconnect the Generator to the distribution grid while also maintaining grid reliability. See Table 4 below.
2. The installation of additional, site specific, Interconnection Customer equipment. See Table 5 below.

PPL Electric has completed an engineering impact analysis of the Generator as part of our Distribution Planning, Interconnection, and Protection requirements. Table 4 below provides the interconnection evaluation criteria reviewed during this engineering analysis and if new, or upgrades to, PPL Electric's facilities, referred to as "reinforcements," are required.

**Table 4: Evaluation Criteria for Interconnection to PPL Electric's Electric Distribution System**

Interconnection Evaluation Criteria	
<b>Point of Common Coupling (PCC) Recloser:</b> <ul style="list-style-type: none"> <li>Required for generators greater than or equal to 500kW and/or total transformation capability greater than 2.5MVA to protect PPL Electric facilities, as well as other customers supplied from the same circuit, from faults within the customer's equipment.</li> </ul>	Not Required
<b>Voltage Reinforcement:</b> <ul style="list-style-type: none"> <li>Voltage support is required when the generator under review causes an unacceptable voltage or flicker condition.</li> </ul>	Not Required
<b>Line Devices Reinforcements:</b> <ul style="list-style-type: none"> <li>Reinforcements are required if the generator under review causes device overloads, islanding risk, or protection coordination issues.</li> </ul>	Not Required
<b>Line Extension Reinforcements:</b> <ul style="list-style-type: none"> <li>Reinforcements are required if the generator under review causes conductor overloads or if existing service is not available at the proposed generator's location.</li> </ul>	Not Required
<b>Substation Reinforcements:</b> <ul style="list-style-type: none"> <li>Substation protection reinforcements may be required if the generator under review causes back feeding to the transmission system or other substation issues.</li> </ul>	Not Required
<b>Service Transformer Installation/Upgrade:</b> <ul style="list-style-type: none"> <li>Required if the customer's existing service transformer will be overloaded due to aggregate generation on the transformer.</li> </ul>	Required

PPL Electric's engineering impact analysis also evaluates the need for additional required equipment to be procured, installed, owned, and maintained by the Interconnection Customer, while allowing PPL Electric access, if required. In addition, this analysis identifies required settings, including but not limited to relaying, recloser, and/or SCADA settings. Table 5 below provides the interconnection evaluation criteria reviewed during the engineering analysis and any additional, site specific, Interconnection Customer equipment. **Please Note: The**

costs associated with these requirements are only for the review and acceptance of the Interconnection Customer's drawings by PPL Electric Engineering.

**Table 5: Summary of Requirements to Interconnection Customer's Point of Interconnection**

Interconnection Evaluation Criteria: Review for Required Additional Interconnection Customer Equipment at the	
<b>Intertie Relaying Requirements:</b>	
<ul style="list-style-type: none"> <li>Intertie Protective Relaying (IPR) is required for inverter-based generation greater than or equal to 5MW or if analysis determines a risk at or above 500kW</li> <li>Intertie Protective Relaying (IPR) is required for non-inverter-based generation when analysis indicates islanding concerns or the generator under review is greater than or equal to 2.5MW</li> </ul>	Not Required

### Summary of Costs & Reinforcements

Table 6 reflects the summary of PPL Electric Reinforcements and Interconnection Customer Requirements outlined in tables 2 and 3 above. The "Total Interconnection Customer Cost Estimate" and "Estimated Time to Complete Construction from Receipt of NoCI" displayed are high-level estimates (approx. +/-50%) and are subject to cost of materials, labor, and final design. Costs will be adjusted after engineering and design is completed.

**Table 6. Summary of Reinforcements to PPL Electric's System, from Table 4, and Order of Magnitude Costs**

Description	Order of Magnitude
Transformer and Service Work	\$21,200
<b>Total Interconnection Customer Cost Estimate***</b>	<b>\$21,200</b>
<b>Estimated time to Complete Construction from Receipt of NoCI</b>	<b>18 - 26 weeks</b>

\*\*\*Estimated costs for service work are based on the estimated cost of the transformer and 250 ft. of secondary conductor work. Should the Interconnection Customer confirm intention to proceed with the project, by return of the Notification of Customer Intent, service requirements and actual costs will be determined by PPL Engineering on-site.

### Engineering Comments





### **Next Steps**

This Interconnection Impact Review details the PPL Electric reinforcements, if applicable, above in Table 4 and/or 5. In order for this application to proceed, **PPL Electric must receive a signed Notification of Customer Intent (NoCI)**. The Interconnection Customer has **45 calendar days from the receipt of this IIR** to return the required notice (Attachment II). The Interconnection Customer has **45 calendar days from the receipt of this IIR** to make a non-refundable payment of the accompanying upfront invoice. The upfront invoice will equal 25% of the estimated system upgrade costs in the amount of \$5,300. Receipt of this notice and any applicable payments noted in Table 3 will finalize the applicant's position in the interconnection queue.

Once the signed notice to move forward and payment are received:

- Detailed engineering of the listed reinforcements will begin.
- Upon completion of detailed engineering, the remaining project balance must be paid in full prior to the start of construction. The Interconnection Customer must pay this remaining project balance invoice within 45 days of receipt. If PPL Electric does not receive payment within 45 days, the Interconnection Customer's application will be cancelled and removed from the interconnection queue.
- After construction, there will be a "true-up." If the customer underpaid, they would owe the remaining balance. If the customer overpaid, they would receive a refund for the difference.

PPL Electric may arrange a call to discuss more fully the technical considerations and milestones associated with this project, if needed. The specification of system reinforcements is subject to change due to changes to standards or regulations. If you have any questions or concerns regarding these matters, your PPL Electric contact is Brenda Snyder, Interconnection Specialist, at phone # 0 and email: .

Finally, the Generator may not be placed in service until all queued reinforcements are completed, all reinforcements associated with this application are completed, an inspection is successfully completed and submitted, and PPL Electric provides final written approval via a signed Certificate of Completion (COC).

This response may be forwarded to your consultant or contractors as needed. For important additional Terms and Conditions, refer to Attachment I.

Interconnection Impact Review issued by:

**PPL Electric Utilities**

*Distribution Interconnections & Tariff Rules  
Distribution Planning*

Date: 03/19/2025





## **Attachment I: Terms and Conditions**

### **DER Management Device:**

Effective January 1, 2023, new DERs interconnecting with the Company's distribution system must have smart inverters installed that meet: (1) UL 1741 Supplement B and (2) the Company's testing for the communications requirements under the 2018 revisions to IEEE 1547-2018 in accordance with the DER Management Plan as approved by the Pennsylvania Public Utility Commission (PUC). Additionally, a Company-owned DER Management device will be installed on the Interconnection Customer's meter and inverter, and a volt/VAR curve and ride-through settings will be remotely applied to all inverters. For more information, please visit [www.pplelectric.com/REMSI](http://www.pplelectric.com/REMSI).

### **Metering Equipment Installation at the Point of Common Coupling:**

PPL Electric will design and supply the required metering equipment at no cost. However, the installation of the meter base and the secondary wiring connections are the responsibility of the Interconnection Customer. All metering installations must meet applicable PPL Electric requirements. The equipment should be housed in a suitable metering cabinet or similar enclosure and must be accessible to the Company's metering personnel.

### **Net Metering:**

All applications are reviewed for potential Net Metering compliance. However, for Interconnection Customer applications with a nameplate equal to or greater than 500 kW, PA PUC approval is required to secure Net Metering status. If Net Metering status is requested, PPL Electric will prepare the recommendation to the PA PUC. Note: Traditionally, this recommendation is prepared in parallel with the Interconnection Impact Review (IIR). As such, PUC approval may not be secured prior to the IIR being issued.

### **Generation Operation Requirements for Two Line Supply:**

The Generator may only be operated on a single primary feeder. The only scenario where the Interconnection Customer may be allowed to operate the generator on two primary feeders would be in a momentary paralleling situation. Momentary paralleling may be allowed under the direct supervision of the PPL Electric System Operations for switching for maintenance or emergency purposes or when returning manually back to the normal source from the alternate source. This will permit load transfers from one source to the other without dropping any load.

### **Intertie Relaying Equipment: *Refer to Table 3 to determine if required.***

A customer-owned-and-installed Intertie Protective Relaying (IPR) scheme is required at a facility when non-inverter-based generation causes a risk of islanding at or above 500kW or where the total generation is greater than or equal to 2.5MW. IPR is required for inverter-based generation when the total facility generation is greater than or equal to 5MW. If required, please refer to the PPL Electric website for the IPR requirements as noted below. PPL Electric's preferred relay for IPR is the SEL-751 relay package. As a failure of the single microprocessor-based relay will disable the protection, PPL Electric requires that a backup relay be installed, or the generation is disabled if the single relay is out of service. Suitable choices for backup are the SEL 351-1 or SEL-751 packages. Note: the SEL-751-A relay is not allowed.



Relay and Control Documents, Parallel Operation of Generation on Distribution 12kV and Below:  
<https://www.pplelectric.com/site/More/About-Us/Electric-Rates-and-Rules/Point-of-contact-requirements>

Point of Common Coupling (PCC) Requirements for Distribution Voltage Customer-Owned Facilities 12kV Supply:  
<https://www.pplelectric.com/site/More/About-Us/Electric-Rates-and-Rules/Point-of-contact-requirements>

#### **Isolation Breaker Requirement:**

A customer-owned isolation breaker is required to separate the generator from PPL Electric's distribution system.

#### **Transformer Requirement:**

For 12kV primary customers, transformer windings shall be WYE to WYE with a solidly grounded high side transformer winding. Refer to the latest version of Relay and Control Requirements for Parallel Operation of Generation:

<https://www.pplelectric.com/utility/about-us/electric-rates-and-rules/customer-owned-generation/distributed-generation-documents>

#### **Inverter Settings:**

The Interconnection Customer must install inverters that are compliant with the most recent IEEE 1547 standard and certified to UL 1741 Supplement B.

#### **Inverter Operation:**

The Interconnection Customer will be required to comply with the requirements as denoted in this IIR document to ensure that the integration of the proposed installation will provide safe and reliable operation on the Company's distribution grid.

#### **Abnormal Configuration:**

The normal source for this generation is the WEST BLOOMSBURG 54-03 circuit. If PPL Electric needs to operate the system in an abnormal configuration causing this generator to be served by a different circuit, the generator may be required to curtail or shut down generation while abnormally configured. PPL Electric also reserves the right to change the normal source to the generation as required by system conditions.

#### **Harmonic Guidelines:**

The Interconnection Customer should be aware of PPL Electric's harmonic distortion guidelines. PPL Electric allows up to a 3% total harmonic voltage distortion level. In addition, no single harmonic shall exceed 1.7% of the system fundamental voltage. If the Company discovers that objectionable harmonics in excess of the stated limits are being injected into the system from the Interconnection Customer's equipment, TOWN OF BLOOMSBURG will be responsible for taking corrective measures to mitigate harmonic currents.

**Flicker Guidelines:**

If the customers on the WEST BLOOMSBURG 54-03 12 kV circuit begin to experience unacceptable voltage fluctuations due to the Generator, TOWN OF BLOOMSBURG will be required to take all necessary corrective actions to mitigate the problem.

**Battery Energy Storage Systems:**

The primary use cases for battery energy storage systems are to provide backup power during utility outages and/or to offset energy consumption. Batteries are not qualified as a Net Metering resource and may not be operated in any mode that enables the export of power to the distribution grid at any time. PPL Electric reserves the right to require the customer to install monitoring equipment at the battery terminal to ensure compliance with the Alternative Energy Portfolio Standards (AEPS) Act requirement. Batteries may export to the distribution grid if operating within a PJM market.



**Attachment II: Notification of Customer Intent (NoCI)**

TOWN OF BLOOMSBURG - WO 58757130 - Grid 36239N30683 (901 Patterson Dr, Bloomsburg, PA 17815, Bloomsburg)

This form confirms TOWN OF BLOOMSBURGs ("Applicant" or "Customer") intentions regarding their distributed energy resource ("DER") interconnection application under Work Order 58757130 and acceptance of the Interconnection Impact Review ("IIR") dated 3/19/2025. This form must be completed, signed, and returned to Brenda Snyder, Interconnection Specialist, at DERCoordinator@pplweb.com within 45 calendar days of the receipt of this IIR. The upfront payment as outlined in the accompanying invoice must be rendered within 45 days of receipt of this IIR, as defined in Table 3. Failure to return a signed form and payment in the timeframe provided may result in a change in application queue position or the cancellation of this application. Cancellation of the application would require the submission of a new application should the Interconnection Customer intend to proceed. A change in queue position or a new application may lead to a change in cost and lead time estimates.

**Interconnection Customer Acknowledgements:**

The undersigned has reviewed the IIR and confirms that the information provided in the application is stated accurately and completely, including that the generation type is solar with a nameplate output of 300kW. Applicant has reviewed the results of the IIR and understands that there is an estimated \$21,200 of system reinforcements with an estimated lead time of 18 - 26 weeks for engineering, design, and construction. Engineering will commence upon PPL Electric's receipt of this signed Customer Intent Form. Applicant understands that final costs and lead times are subject to change based on final engineering, changes to queue position, and will be invoiced with payment due within 45 days of receipt. Failure to timely pay an invoice will result in the Interconnection Customer's application being cancelled and queue position relinquished.

**Interconnection Customer Intent (select one):**

☐ The undersigned intends to move forward with this application, having read and understood any costs and timelines as delineated in the IIR and the associated Terms and Conditions (Attachment I). Applicant authorizes PPL Electric to begin the detailed engineering, design, and project management for the full and permanent interconnection of the generating facility at the location stated above. Applicant acknowledges they will be required to remit a non-refundable deposit in the amount of 25% of the estimated system upgrade costs. Upon completion of detailed engineering, design, and project management, the remaining project balance must be paid in full prior to the start of construction. After construction, there will be a "true-up." If the Applicant underpaid, they would owe the remaining balance. If the Applicant overpaid, they would receive a refund for the difference. Applicant further acknowledges that if this interconnection request is cancelled the Applicant must reimburse PPL Electric for all accrued costs associated with the detailed engineering, design, and project management as well as any long lead-time material procured. Applicant acknowledges that payment, in full, will be required within 45 days of receiving an invoice from PPL Electric. Applicant will cooperate with PPL Electric to meet all stated requirements for the electric interconnection of the planned generator installation. Applicant agrees to submit, upon request and in a timely manner, all the technical specifications for this generator for PPL Electric's review and acceptance. The final in-service date will be dependent on both the completion of the Applicant's interconnection requirements and PPL Electric's system reinforcements. Should the Applicant change its application, Applicant acknowledges that the Company may require submission of a new application with applicable fee, which may impact the Applicant's reinforcement costs and/or place in the interconnection queue.



☐ The undersigned requests the cancellation of this interconnection application. Applicant acknowledges that this decision removes the application from the interconnection queue and that Applicant will be required to submit a new application with applicable fee to proceed in the future.

Signed,

Signature: \_\_\_\_\_

Company: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_