

**PUBLIC WORKS & ENVIRONMENT COMMITTEE MEETING**

**Tuesday, March 4, 2025, 10:00 a.m.**

Town Hall or via Zoom

DIAL: +1 646 558 8656 US & INCLUDE THE MEETING ID: 456-920-3798 & PRESS #.

JOIN ONLINE AT: <https://us02web.zoom.us/j/4569203798>.

**Committee responsibilities:** Buildings/Grounds/Maintenance, Town Park, Recreation, Parking Lots, Infrastructure, Streets & Street Lighting, Storm/Sanitary Sewer, Recycling Operations, Safety Program, Compost Site and Bloomsburg Municipal Airport.

**Committee Members:** James Garman (Chair), Nick McGaw and Jessica Jordan.

**Citizens to be heard.**

- 1.) Approval of the meeting minutes from the February 4, 2025 meeting.
- 2.) Pickleball.
  - a. Approval of the donation tiers.
  - b. Update on the DAPP donation letter.
  - c. Approval to apply to Columbia County hotel tax fund.
  - d. Approval of placing a portable bathroom at the pickleball once the courts are ready for use. J. Garman will update the Committee on the Town Park Improvement Association contribution.
- 3.) Acceptance of a resignation letter from Michael Spagnuolo with 3/14/2025 requested as his last day at Public Works.
- 4.) Approval to advertise for the vacancy at Public Works. Update on the current vacant position.
- 5.) Discussion of the 2025 mowing season.
- 6.) Update on the Market Street bike lane/ repaving project.
  - a. Approval of the grant acceptance will be at Admin. Finance Committee on 3/5/2025.
- 7.) Approval of a resolution to grant access to the Berkheimer Recycling portal.
- 8.) Update on the annual PROP Recycling conference.

Old business: airport concrete steps. E-mail was sent 3/1/2025 with an update.

**Next meeting: April 8, 2025**

**Public Works & Environmental Committee Minutes**  
**Tuesday, February 4, 2025, 10:00 a.m.**

The meeting was called to order at 10:00 a.m. Committee members James Garman, Nick McGaw, and Jess Jordan were in attendance along with Maria Valentin. Town Manager/Secretary/Treasurer Lisa Dooley, Director of Public Works John Fritz, Director of Code Enforcement Michael Reffeor, Airport Coordinator BJ Teichman, and Administrative Assistant Christine Meeker. Also in attendance were MJ Mahon and Casey Bartkus.

Casey Bartkus from Rettew Associates gave an update on the solar project. Currently, the plans are with PPL for interconnectivity engineering. Once PPL finalizes their requirements a bid package can be put together and the project can be placed out to bid.

J. Garman read a letter from Arthur Dauria a resident from 715 E. 4<sup>th</sup> Street. Mr. Dauria requests the Town evaluate the condition of Anthony Avenue between E. 3<sup>rd</sup> and E. 4<sup>th</sup> Street and Locust and Chestnut Street. Residents only have access to their homes from this section of the alley and it is in poor condition. J. Fritz stated he will take a look at this alley.

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously, the Committee approved the minutes from the January 7, 2025 meeting.

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously, the Committee recommends Council approve a quote from Zimmerman Wildlife Solutions, LLC in the amount of \$8,734 for work at the Columbia Child Development Center.

The Committee reviewed the monthly reports for the Recycling Center and the Airport. Some progress has been made on the fuel farm project, however a service date has not yet been set for self-serve fuel.

Due to inclement weather (ice storm) predicted for this Thursday, February 6<sup>th</sup> the cardboard recycling pick-up for area 1, 2 and 3 will be moved to February 20<sup>th</sup>. L. Dooley will post the update on social media.

The Committee discussed the pickleball court project, L. Dooley reported on a meeting with AYSO in regards to parking concerns and portable bathroom facilities. Extra parking will be allowed on the grass field at the east end of the complex. The Town will discuss the rental of an additional port-a-potty at the next meeting.

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously, the Committee recommends Council approve accepting the resignation of BJ Teichman from the position of airport coordinator as of February 21, 2025. This resignation is accepted with regret and the Committee thanked BJ for her excellent work at the airport.

L. Dooley updated the Committee on the RAISE grant application.

M. Reffeor is still waiting for a second quote for the repair of the airport steps.

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously, the Committee adjourned the meeting at 11:25 a.m.

Notes were taken by Christine Meeker and reviewed by Lisa Dooley.

# ***Pickleball Player Potential Sponsor***

***The Danville-Bloomsburg  
Pickleball Court Complex at Streater Fields***



***What's happening:*** We are excited to let you know about our plans to build 8-10 free, high quality, safe, open play, outdoor pickleball courts **this summer!** The courts will include a socialization area where players can meet and greet. The location will be at Streater Fields, 1285 W Fort McClure Blvd, Bloomsburg. This is an ideal location – easily accessed, yet far from any residential area. Engineering plans have been completed, and we will soon be ready to begin Phase 1 construction – 8 to 10 courts. Our design can support as many as 24 courts in the future.

***Why this is so exciting:*** Pickleball is the fastest growing sport in America. The health and wellness benefits are tremendous along with the social and mental aspects. The sport can be played by all ages and abilities. It has been shown to improve cardiovascular fitness, enhance balance and flexibility, increase social interaction, and improve mental health. Importantly, it fosters new relationships between the young and the young at heart. Finally, there are no free outdoor dedicated pickleball courts within 40+ miles.

***How you can help:*** The total cost for this first phase will be about \$300,000. With your help we can reach our goal and begin playing this summer. Included with this letter you will find 6 different tier opportunities for you to support the health and welfare of the community. We hope you will consider donating at a tier level.

***Please mail your tax deductible donation to:***

Bloomsburg Town Park Improvement Association

PO Box 432

Bloomsburg, PA 17815

**include “pickleball” in memo line**

***For more information:*** Please contact the **Bloomsburg Town Park Improvement Association (or who?)** at **xxx-xxx-xxxx**

# **The Danville-Bloomensburg Pickleball Complex at Streater Fields**

## **Sponsor Tiers**

### ***Tier 1 - \$50,000***

***Your name printed on two courts and plaque***



### ***Tier 2 - \$25,000***

***Your name printed on one court and plaque***



### ***Tier 3 - \$10,000***

***Your name on table or pergola and plaque***



### ***Tier 4 - \$5,000***

***Your name on group plaque***

### ***Tier 5 - \$2,500***

***Your name on group plaque***

### ***Tier 6 - \$1,000***

***Your on group plaque***



***(note all tiers will be displayed on the outdoor group plaque)***

# ***Prospective Business/Corporate Sponsors***

## ***The Danville-Bloomsburg Pickleball Court Complex at Streater Fields***



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***How you can help:*** The total cost for this first phase will be about \$300,000. With your help we can reach our goal and begin playing this summer. Included with this letter you will find 6 different tier opportunities for your company to gain exposure while supporting the health and welfare of the community. We hope you will consider getting involved.

### ***Please mail your tax deductible donation to:***

Bloomsburg Town Park Improvement Association

PO Box 432

Bloomsburg, PA 17815

**include “pickleball” in memo line**

***For more information:*** Please contact the **Bloomsburg Town Park Improvement Association (or who?)** at **xxx-xxx-xxxx**

# **The Danville-Bloombsburg Pickleball Complex at Streater Fields**

## **Business/Corporate Sponsor Tiers**

***Tier 1 - \$50,000***

***Business/Corporate name printed on two courts and plaque***



***Tier 2 - \$25,000***

***Business/Corporate name printed on one court and plaque***



***Tier 3 - \$10,000***

***Business/Corporate name on table or pergola and plaque***



***Tier 4 - \$5,000***

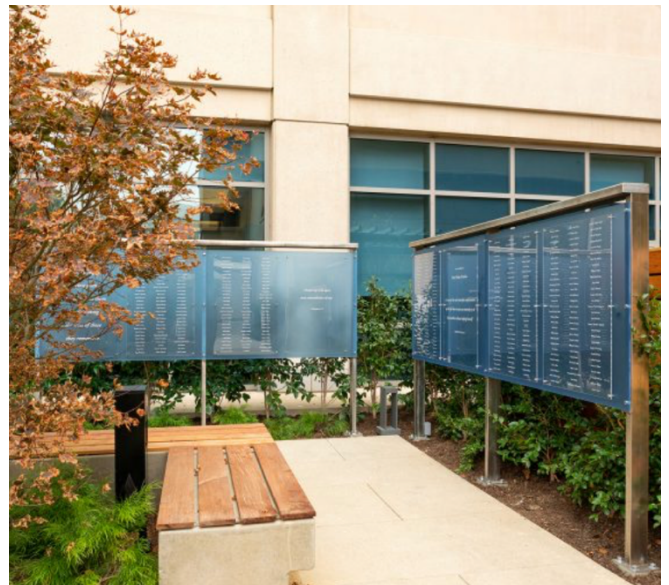
***Business/Corporate name on group plaque***

***Tier 5 - \$2,500***

***Business/Corporate name on group plaque***

***Tier 6 - \$1,000***

***Business/Corporate name on group plaque***



***(note all tiers will be displayed on the outdoor group plaque)***

2-25-2025

To whom it may concern,

I hereby tender my formal resignation from The Town of  
Bloomshurg Public Works Department effective as of 2-14-2025

Respectfully, Mike Spagnuolo

A handwritten signature in black ink, appearing to read "Mike Spagnuolo", written over the typed name.



RESOLUTION

A RESOLUTION OF THE GOVERNING BOARD OF \_\_\_\_\_,  
\_\_\_\_\_ COUNTY, PENNSYLVANIA, AUTHORIZING, EMPOWERING AND  
DIRECTING THE PROPER OFFICERS OF THE GOVERNING BOARD TO APPOINT A  
LIAISON BETWEEN IT AND BERKHEIMER, THE DULY APPOINTED COLLECTOR OF  
LOCAL TAXES FOR THE DISTRICT, FOR THE EXPRESS PURPOSE OF SHARING  
CONFIDENTIAL TAX INFORMATION WITH THE DISTRICT FOR OFFICIAL PURPOSES.

WHEREAS, Act No. 511 of the 1965 General Assembly of the Commonwealth of Pennsylvania (53 P.S. §6901 et seq.), enacted December 31, 1965, and effective January 1, 1966, authorizes certain political subdivisions, including \_\_\_\_\_, \_\_\_\_\_ COUNTY, to provide for the creation of such bureaus or the appointment and compensation of such officers, clerks, collectors and other assistants and employees as may be deemed necessary for the assessment and collection of taxes imposed under the authority of that Act; and

WHEREAS, \_\_\_\_\_, \_\_\_\_\_ COUNTY, has entered into contractual agreement with **BERKHEIMER** of Bangor, Pennsylvania, whereby and whereunder \_\_\_\_\_ appointed Berkheimer to collect **certain local taxes**; and

WHEREAS, said Act 511 specifically mandates that any information gained by the appointed tax officer, his agents or by any other official or agent of the taxing district, as a result of any declarations, returns, investigations, hearings or verifications required or authorized by the taxing municipality's ordinance or resolution, be kept confidential, except for official purposes; and

WHEREAS, any person who divulges any information which is confidential under the provisions of any ordinance or resolution, upon conviction may be subject to fines and/or imprisonment, upon conviction, and dismissal from office or discharge from employment; and

WHEREAS, Berkheimer requires passage of a resolution by the governing body of \_\_\_\_\_, \_\_\_\_\_ COUNTY specifying that said confidential information is needed for official purposes and absolving Berkheimer from any liability in connection with the release of said confidential information;

NOW, THEREFORE, BE IT RESOLVED that:

1. \_\_\_\_\_, \_\_\_\_\_ COUNTY hereby appoints \_\_\_\_\_ as its authorized representative to make requests upon and receive any and all tax information and records from **Berkheimer**, relative to the collection of taxes for \_\_\_\_\_, as desired and deemed necessary by \_\_\_\_\_, to be used for official purposes only; and
2. Berkheimer is hereby directed to provide and/or transmit any and all tax information and records, or any portion thereof, relating to the collection of taxes for the \_\_\_\_\_, upon request, to \_\_\_\_\_ as the authorized contact representative for it.
3. \_\_\_\_\_, \_\_\_\_\_ COUNTY hereby saves harmless, indemnifies and/or absolves Berkheimer from and against any and all liability in connection with the release of said confidential information.

RESOLVED, ENACTED AND ADOPTED at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

BY: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTEST:  
  
\_\_\_\_\_



**REQUEST FOR AUTHORIZATION  
TOWN COUNCIL & EMPLOYEES  
TO ATTEND  
CONFERENCE/WORKSHOP/SEMINAR/TRAINING**

Name of Person to Attend: \_Charles Fritz

Name of Conference: PROP's 2025 Annual Conference

Date(s) of Conference (How many days will you be attending?): \_July 22<sup>nd</sup> – July 25<sup>th</sup>

Location of Conference: \_Pittsburgh

What is the subject matter of the Conference? **(Attach a Copy of Brochure if Available)**

\_\_\_\_\_  
\_\_\_\_\_

Why should you attend this Conference? \_To earn CEU credits and make industry contacts

\_\_\_\_\_

Have you attended a Conference on the same subject in the last three years? ☐ Yes ☐ No

**Approximate cost of Conference:** \$ 1225.00 (including registration, lodging, meals, transportation, etc.)

**AUTHORIZATION SIGNATURES:**

**FOR ALL REQUESTS:**

**Employees** must have all requests  
approved by their Department Leader: \_\_\_\_\_ Approved/Denied: \_\_\_\_\_  
Department Leader \_\_\_\_\_ Date \_\_\_\_\_

**Department Leaders** must have their request  
approved by the Town Administrator: \_\_\_\_\_ Approved/ Denied: \_\_\_\_\_  
Town Administrator \_\_\_\_\_ Date \_\_\_\_\_

**Town Administrator** must have request  
approved by Mayor: \_\_\_\_\_ Approved/Denied: \_\_\_\_\_  
Mayor \_\_\_\_\_ Date \_\_\_\_\_

**Council** does **NOT** need approval for conferences \$100 or less.

**ADDITIONAL AUTHORIZATION REQUIRED:**

**Conference Between \$101-\$500:**

**Employees & Council** need approval from Mayor: \_\_\_\_\_ Approved/Denied: \_\_\_\_\_  
Mayor \_\_\_\_\_ Date \_\_\_\_\_

**Conference Over \$500:**

All requests need to be reviewed by  
Admin/Finance Committee: \_\_\_\_\_ Approved/Denied: \_\_\_\_\_  
Admin/Finance Committee Chair \_\_\_\_\_ Date \_\_\_\_\_

and then referred to full Council for action

Council Action: \_\_\_\_\_  
\_\_\_\_\_ Date \_\_\_\_\_

## 2025 Conference Schedule

(February, 24th 2025)

[Conference Schedule](#) / [Attendee Information](#) / [Exhibitor Information](#)

[Sponsorships Available](#) / [Booklet Advertising](#) / [Sponsorship Perks](#)

[DoubleTree Pittsburgh-Cranberry Facility Layout](#)

Check back often as we will update the schedule with descriptions and speakers/presenters as they are confirmed!

\* All classes and sessions are open to all registered individuals and exhibitors. You do not need to be in the PROP Certification program in order to attend any of the classes or sessions. If you are currently a PROP Certified/Senior Certified Recycling Professional you have the option to sign in and sign out of each of the classes or sessions in order to receive re-certification credits towards your re-certification. All classes and sessions on Wednesday and Thursday are included with your registration cost and do not cost extra, only the Pre-Conference classes have an extra charge.

Tuesday July 22, 2025	
Pre-Conference Certification & Organics Classes / Tours	
9:00 AM - 4:00 PM Meet in Pre-Function Area	<b>Certification Class: Multi-stop Reuse Tour/Class – (0.60 CEUs / 6 Hours Re-Certification Credits)</b>  Stops: Construction Junction / Pittsburgh Center for Reuse / Micheal Brothers  <i>Description / More information Coming Soon:</i>  Member Price - \$275 / Non-Member Price \$415
9:00 AM - 4:00 PM Birch Aspen Breakout Room	<b>Certification Class: Environmental Justice – (0.60 CEUs / 6 Hours Re-Certification Credits)</b>  <i>Description / More information Coming Soon:</i>  Member Price - \$275 / Non-Member Price \$415
9:00 AM – 4:00 PM Meet in Pre-Function Area	<b>Organics Track for Certified Compost Professional (CCP) Certification (Required for CCP)</b>  <b>Tour &amp; Onsite theory</b> (Travel to composting facility, demonstration on basic processes, windrow building, turning and screening, temperature monitoring). Facility tour (Hermitage Wastewater Plant then onto Beaver County Compost Facility for hands on and classroom portion)  <i>Instructors / Presenters Coming Soon:</i>  Member Price - \$275 / Non-Member Price \$415
5:00 PM – 7:00 PM Birch Aspen Breakout Room	<b>Certification Exam</b> Tuition: \$60.00
6:00 PM - 7:30 PM Willow Room	<b>PROP Board of Directors Meeting (Dinner Included)</b>
6:00 PM - 8:00 PM Exhibit Hall & Function Area	Pre- <b>Early Exhibitor Setup</b>

<b>Wednesday, July 23, 2025</b>	
7:00 AM – 5:15 PM Pre-Function Area	<b>Registration Open</b>
8:00 AM – 10:00 AM Exhibit Hall & Pre-Function Area	<b>Exhibitor Setup</b>
8:30 AM – 10:00 AM Hickory Hemlock Breakout Room	<b>1. Organics Track - 1.5 hours - Siting the Compost Facility / Design &amp; Layout (Required for CCP)</b> (Where to start to establish a program, what permitting is required, siting parameters, engineering components. Minimizing environmental impact. How to blend engineering, economics, and politics to find the optimal site for your compost facility. Be a good neighbor, setbacks and flood plains. Regulations / DEP Permits / Funding. DEP Technical Assistance/ record keeping)  <i>Instructors / Presenters Coming Soon:</i>
8:45 am – 9:45 am Birch Aspen Breakout Room	<b>Certification Class: Recycling Multi-Family Units / Apartments – (0.10 CEUs / 1.0 Hours Re-Certification Credits)</b>  <i>Description Coming Soon:</i>  <i>Presenters / Instructors Coming Soon:</i>
10:00 AM – 11:30 AM Exhibit Hall	<b>Opening Breakfast and Meet the Exhibitors</b>
11:45 AM – 12:45 PM Exhibit Hall	<b>Welcome &amp; Keynote</b>
	<b>Repurposing Session - PA Bureau of Mining</b>  <i>Description / Presenters / Speakers Coming Soon:</i>
1:00 PM – 2:30 PM Exhibit Hall	<b>Certification Class 460 – Anti-Litter &amp; Recycling Enforcement - (0.15 CEUs / 1.5 Hours Re-certification Credits)</b>  <i>Description Coming Soon:</i>  <i>Speakers / Presenters Coming Soon:</i>
1:00 PM – 2:30 PM Hickory Hemlock Breakout Room	<b>2. Afternoon Organics Track - 1.5 hours - Compost Business and Economics (Required for CCP)</b> (An examination of the costs associated with the composting processing beginning with the arrival of the feedstocks through the departure of the finished products. Product sales, end users/ certified product and SAP # with ability to sell material to the Commonwealth of PA for PennDot reclamation projects.)  <i>Speakers / Presenters Coming Soon:</i>
2:30 PM – 3:15 PM Exhibit Hall	<b>Break with the Exhibitors</b>
3:30 PM – 5:00 PM Exhibit Hall	<b>Recycling Coordinators Corner / Town Hall</b>  <i>Just ask our panel of experts in this town hall style open discussion session. We will have a lineup of recycling coordinators from across the Commonwealth who are ready to listen to your challenges and share their expertise!</i>  <i>Speakers / Panel Coming Soon:</i>
5:45 PM – 7:45 PM Off Site - Knob Hill Community Park	<b>PROP Annual Picnic</b>

**Thursday, July 24, 2025**

7:00 AM – 5:00 PM Pre-Function Area	<b>Registration Open</b>
7:30 AM – 8:30 AM Exhibit Hall	<b>Healthy Start Breakfast with the Exhibitors</b>
8:40 AM – 9:40 AM Exhibit Hall	<b>Plenary 1: The use of AI in Recycling</b>  <i>Description Coming Soon:</i>  <i>Speaker / Presenter:</i> Rebecca Hu Thrans - Founder, CEO   Glacier
9:45 AM – 10:45 AM Exhibit Hall	<b>Glass Recycling Session</b>  <i>Description Coming Soon:</i>  <i>Speakers / Presenters Coming Soon:</i>
9:45 AM – 10:45 AM Birch Aspen Breakout Room	<b>Certification Class– HHW Collections – Multi County Event Based Programs, working with different vendors (0.10 CEUs / 1 Hour Re-Certification Credits)</b>  <i>Description Coming Soon:</i>  <i>Speakers / Presenters Coming Soon:</i>
9:30 AM – 11:00 AM Hickory Hemlock Breakout Room	<b>3. Organics Track - 1.5 hours - Odor Generation &amp; Control, Surface Water Control (Required for CCP)</b>  This session will help you understand Odor Generation and Control, as well as Surface Water Control and have a chance to ask questions about any aspect of Composting/Organics Management to the panel of professionals and DEP representatives.  <i>Presenters Coming Soon:</i>
11:00 AM – 12:00 PM Hickory Hemlock Breakout Room	<b>Contract Development Session</b>  <i>Description Coming Soon:</i>  <i>Speakers / Presenters Coming Soon:</i>

11:00 AM – 12:00 PM Birch Aspen Breakout Room	<b>Battery Session</b>  <i>Description Coming Soon:</i>  <i>Speakers / Presenters Coming Soon:</i>
11:00 AM – 11:45 PM Exhibit Hall	<b>Exhibit Hall Open</b>
12:00 PM - 1:00 PM Exhibit Hall	<b>Lunch &amp; Annual Members Meeting</b>
1:00 PM – 1:30 PM Exhibit Hall	<b>Exhibitor Tear-down for those Exhibitors not staying for the evening Banquet and through Friday</b>
1:45 PM - 2:45 PM Exhibit Hall	<b>Plenary 2: Legislative Update</b>  <i>Legislative Updates from the PROP Legislative Committee Chair.</i> <i>Presenter: Veronica Harris - Montgomery County Planning Commission (Chair of the PROP Legislative Committee)</i>
3:00 PM - 4:00 PM Exhibit Hall	<b>Waste management for events/venues, diverting recyclables and food waste. (Zero Waste Events) could encompass the process from planning through logistics, material sorting and reporting out.</b>  <i>Speakers / Presenters Coming Soon:</i>
3:00 PM - 4:00 PM Hickory Hemlock Breakout Room	<b>Circular Economy - Practical Understanding / How it Works</b>  <i>Description Coming Soon:</i>  <i>Speakers / Presenters Coming Soon:</i>
3:00 PM - 4:00 PM Birch Aspen Breakout Room	<b>Facility Managers Session</b>  <i>Description Coming Soon:</i>  <i>Speakers / Presenters Coming Soon:</i>
4:00 PM - 5:00 PM Exhibit Hall	<b>Exhibit Hall Open</b>
4:15 PM - 5:15 PM Hickory Hemlock Breakout Room	<b>Certification Class – Recycling Education - Continuously Changing your Strategy - PSA's/Billboards/TV/Social Media (0.10 CEUs / 1 Hour Re-Certification Credits)</b>  <i>Description Coming Soon:</i>  <i>Speakers / Presenters Coming Soon:</i>
4:15 PM - 5:15 PM Hickory Hemlock Breakout Room	<b>4. Organics Track – Certified Compost Professional (CCP) Test – Breakout room (30 Question Test) (Pass required to be Certified)</b>
5:15 PM - 6:00 PM Exhibit Hall	<b>Thursday Evening Reception</b>
6:00 PM - 8:00 PM Exhibit Hall	<b>Annual Banquet and Awards Ceremony</b>
8:00 PM Exhibit Hall	<b>Basket Auction Ticket Drawings</b>
<b>Friday, July 26, 2025</b>	
7:00 AM – 10:00 AM	<b>Registration Open</b>
7:45 AM – 9:15 AM Exhibit Hall	<b>Breakfast</b>
9:15 am - 10:15 AM Exhibit Hall	<b>Plenary 3: Pennsylvania Recycling Markets Center Update Session - Happenings and Case Studies</b>  <i>Bob Bylone, MEng, President, CEO, Recycling Markets Center Corporation 501c(3)</i>
10:30 AM – 11:30 AM Exhibit Hall	<b>Plenary 4: PA Department of Environmental Protection Updates</b>  <i>PA Department of Environmental Protection Personnel</i>
<b>Safe Journey Home</b>	