

The Bloomsburg Town Council held their reorganization meeting on Tuesday, January 6, 2025 beginning at 7:00 p.m. in Council Chambers, 2nd Floor, Town Hall and via teleconference. The public joined by dialing: +1 646 558 8656 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Mayor Justin Hummel called the meeting to order at 7:00 p.m., present were Council Members Bonnie Crawford, James Garman, Jaclyn Kressler, Nick McGaw, Jessica Jordan and Maria Valentin. Town Manager / Secretary/ Treasurer Lisa Dooley, Chief of Police Scott Price, Public Works Director John Fritz, Director of Code Enforcement Mike Reffeor, Director of Governmental Services/ Recycling Coordinator Charles Fritz, Fire Chief Scott McBride, Airport Coordinator BJ Teichman (Zoom), Director of Finance Jack Breech and Administrative Assistant Christine Meeker (Zoom). Also present were Karla Alexander, PJ Melocheck, MJ Mahon, Dawn Moore, Lizz M. (Zoom), Logan (Zoom), Claire Osborne, and Terry Van Dyke.

NOMINATION AND ELECTION OF VICE PRESIDENT OF COUNCIL.

A motion was made by N. McGaw to nominate Jaclyn Kressler as Vice President, seconded by B. Crawford, and voted on unanimously to confirm.

NOMINATION AND ELECTION OF PRESIDENT PRO TEM OF COUNCIL.

A motion was made by J. Kressler, to nominate Nicholas McGaw, as President Pro Tem, seconded by J. Jordan, and voted on unanimously to confirm.

NOMINATION FOR THE VACANCY BOARD.

A motion was made by B. Crawford to nominate Richard Bogar to the Vacancy Board, seconded by J. Garman, and voted unanimously to confirm.

APPOINTMENT OF TOWN MANAGER/SECRETARY/TREASURER.

A motion was made by N. McGaw, to appoint Lisa Dooley to the position of Town Manager/Secretary/Treasurer, seconded by J. Kressler, and voted unanimously to confirm.

OATH OF OFFICE ADMINISTERED BY THE MAYOR- TOWN MANAGER/SECRETARY/TREASURER.

Mayor Hummel administered the oath of office to Lisa Dooley as the Town Manager/Secretary/Treasurer.

MAYOR'S ORGANIZATION OF COMMITTEES AND COUNCIL APPOINTMENTS OF BOARDS, COMMISSIONS & OTHER APPOINTMENTS:

CODE APPEAL BOARD.

On a motion by J. Kressler, seconded by M. Valentin, and voted on unanimously, Council approved the Mayor's organization of Committees and appointments of Boards, Commissions and other appointments.

ADMINISTRATIVE FINANCE COMMITTEE.

Justin Hummel, Chair
Bonnie Crawford
Jaclyn Kressler
Maria Valentin

PUBLIC WORKS & ENVIRONMENTAL COMMITTEE.

James Garman, Chair

Nicholas McGaw
Jessica Jordan

COMMUNITY & ECONOMIC DEVELOPMENT/SAFETY COMMITTEE.

Justin Hummel, Chair
James Garman
Jessica Jordan

TECHNOLOGY COMMITTEE.

Justin Hummel, Chair
Bonnie Crawford
Nicholas McGaw
Jaclyn Kressler

CODE APPEAL BOARD.

Doug Reiter	Term Exp.	12/31/27
VACANCY	Term Exp.	12/31/27
2 Alternate VACANCY	Term Exp.	12/31/25 (Two positions open)

CIVIL SERVICE COMMISSION.

Todd Davis	Term Exp.	12/31/27
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MUNICIPAL AUTHORITY.

Mary Ward	Term Exp.	12/31/29
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SHADE TREE COMMISSION.

Janine Penman	Term Exp.	12/31/27
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HISTORIC ARCHITECTURAL REVIEW BOARD.

Kimberly Morris	Term Exp.	12/31/28
John Devine	Term Exp.	12/31/28
Greg Ash/Code Enforcement	Term Exp.	12/31/27

PLANNING COMMISSION.

Barry Thorne	Term Exp.	12/31/28
Michael Mertz	Term Exp.	12/31/28

PLANNING ENGINEER.

Keystone Consulting Engineers, Inc.	12/31/25
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ZONING HEARING BOARD.

Martin Beran	Term Exp.	12/31/27
Alternate VACANCY	Term Exp.	12/31/25
Alternate VACANCY	Term Exp.	12/31/27

ZONING OFFICERS.

Michael Reffeor	Term Exp. 12/30/2025
Alternate: Barry Isett & Associates, Inc.	Term Exp. 12/31/2025

FLOODPLAIN ADMINISTRATOR.

Barry Isett & Associates.

BUILDING CODE OFFICIAL.

Michael Reffeor

Alternate- Barry Isett & Associates, Inc.

ZONING SOLICITOR Appointed by Zoning Hearing Board- Reference only.

Marinos, McDonald & Knecht LLP

TOWN OF BLOOMSBURG FIRE DEPARTMENT, INC.

Elected Fire Chief – Scott McBride 12/31/25

COLUMBIA CHILD DEVELOPMENT PROGRAM.

Jaclyn Kressler Term Exp. 12/31/25

EMERGENCY MANAGEMENT ASSISTANCE CONTACT.

Michael Reffeor Term Exp. 12/31/25

Charles Fritz (Deputy) Term Exp. 12/31/25

BLOOMSBURG HUMAN RELATIONS COMMISSION.

Maria Valentin Term Exp. 12/31/27

COLUMBIA COUNTY TAX COLLECTION COMMITTEE.

Justin Hummel Term Exp. 12/31/25

DOWNTOWN BLOOMSBURG, INC. BOARD.

Justin Hummel (Mayoral Appointment) Term Exp. 12/31/25

Nicholas McGaw (Alternate) Term Exp. 12/31/25

SEWAGE ENFORCEMENT OFFICER.

Columbia County Sanitary Inspection Office- (James McDeavitt and staff).

GENERAL FUND DEPOSITORY.

Journey Bank- A Muncy Columbia Financial Company.

EXTERNAL AUDITORS.

Boyer & Ritter LLC.

AUTHORIZED CHECK SIGNORS.

Justin Hummel, Jaclyn Kressler, Bonnie Crawford, Jack Breech & Lisa Dooley.

TOWN SOLICITOR- Hill, Turowski, James & Lehman, LLP.

OTHER LEGAL- McNerney, Page, Vanderlin & Hall.

Buchanan Ingersoll & Rooney PC.

Gawthrop Greenwood PC

Bloomsburg Public Library Board- Justin Hummel Term Exp. 12/31/26.

Approved appointing Bonnie Crawford to the Association for Inclusion, Respect & Equity (AIRE) for 2025.

Approved appointing Bonnie Crawford to the Community Impact Fund for 2025.

Approved appointing BJ Teichman to the Local Emergency Planning Committee for 2025.

Approved appointing BJ Teichman to the PA Governors Aviation Board of Directors for 2025.

Approved appointing BJ Teichman to serve on the PA State Aviation Council as Vice President.

Approved appointing Lisa Dooley to the SEDA-COG Metropolitan Planning Organization for 2025.

Approved appointing James Garman to the Town Park Improvement Association.

Approved Chief Scott Price to the National Institute of Justice Special Technical Committee in Law Enforcement Firearms.

Appointment of a Town Engineer. Note: Council secured LIVIC Civil at the November 11, 2024 meeting with not wanting to place services out to bid.

LIVIC Civil.

Appointment of a secondary engineer.

Barry Isett & Associates, Inc.

Approval of appointing Lisa Dooley as the Public Record Right-to-Know Request contact for non-police items.

Approval of appointing Lewis Carl as the Public Record Right-to-Know Request contact for police items.

Pre-approvals for all HARB application passed by the HARB board through 12/31/2025.

In addition to the above-mentioned public meetings, we also have Flood Task Force and Airport Task Force. The Airport Task Force does not have scheduled meetings planned.

ADOPTION OF RESOLUTION NO. 01.06.2025.01 SETTING OF VARIOUS FEES.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved the adoption of Resolution No. 01.06.2025.01 the Setting of Various Fees.

APPROVAL OF THE COUNCIL MINUTES FROM THE DECEMBER 16, 2024 MEETING.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved the minutes from the December 16, 2024 meeting with no corrections or additions.

APPROVAL TO RELEASE THE FINAL FIRE ESCROW PAYMENT TO GLOBAL SPACE AT 10 W. MAIN STREET IN THE AMOUNT OF \$68,068.22.

On a motion by B. Crawford, seconded by J. Garman and voted on unanimously, Council approved the release of the final escrow payment to Global Space at 10 W. Main Street in the amount of \$68,068.22.

ESTABLISHMENT OF AN HRA PROGRAM.

Recognizing that the December 16, 2024 vote took place to switch all employees to the HRA program and change deductibles for 2025 with Geisinger. A vote to verify that the HRA is to stay in place for all employees as of 1/1/2025. An informational setting will be held on Wednesday, January 8, 2025, with Brown & Brown in Council Chambers at 1 p.m.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved verification that the HRA is to stay in place for all employees as of 1/1/2025.

NATIONAL DAY OF MOURNING FOR PRESIDENT JAMES EARL "JIMMY" CARTER, JR.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council recognized January 9, 2025 a National Day of Mourning for President James Earl "Jimmy" Carter, Jr.

APPROVE THE QUOTES FROM RIVERSIDE TECHNOLOGIES, INC. IN THE AMOUNT OF \$42,697 FOR NEW COMPUTERS AND MONITORS. NOTE THAT A QUOTE FOR DOCKING STATIONS WILL BE PROVIDED FOR CONSIDERATION AT THE FOLLOWING MEETING. PAYMENT MAY BE MADE USING FUNDS FROM THE AMERICAN RESCUE PLAN INTEREST.

On a motion by J. Garman, seconded by N. McGaw, and voted on unanimously, Council approved the quotes from Riverside Technologies, Inc. in the amount of \$42,697 for new computers and monitors.

APPROVAL OF THE CHANGE ORDER WITH KUHARCHIK CONSTRUCTION, INC.

On a motion by B. Crawford, seconded by J. Jordan, and voted on unanimously, Council approved the change order with Kuharchik Construction, Inc.

UPDATE ON CODE BLUE FROM THE TOWN SOLICITOR. NOTE: TUROWSKI WILL NOT BE PRESENT, HOWEVER FEEDBACK IS CONTAINED IN THE AGENDA.

APPROVAL/ DENIAL OF CHANGING THE TEMPERATURE FROM 32 DEGREES FAHRENHEIT OR LOWER TO 45 DEGREES FAHRENHEIT OR LOWER.

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council changed the Code Blue temperature threshold from 32 degrees Fahrenheit or lower to 45 degrees Fahrenheit or lower.

RECOMMENDATION TO APPROVE PURCHASING TWO PEDESTRIAN WALK SIGNS TO BE PLACED AT EAST AND 3RD STREET.

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously, Council approved purchasing two pedestrian walk signs to be placed at East and 3rd Street.

APPROVAL TO ADVERTISE AN ORDINANCE AMENDING CHAPTER 15 OF THE CODE OF ORDINANCES OF THE TOWN OF BLOOMSBURG, ENTITLED UNLAWFUL TO PARK AT FIRE HYDRANT.

On a motion by B. Crawford, seconded by J. Jordan, and voted on unanimously, Council approved to advertise an ordinance amending Chapter 15 of the Code of Ordinances of the Town of Bloomsburg, entitled unlawful to park at a fire hydrant.

APPROVAL TO ADVERTISE AN ORDINANCE AMENDING CHAPTER 15 OF THE CODE OF ORDINANCES OF THE TOWN OF BLOOMSBURG, ENTITLED ASSIGNED HANDICAPPED PARKING AREA.

On a motion by B. Crawford, seconded by J. Jordan, and voted on unanimously, Council approved to advertise an ordinance amending Chapter 15 of the Code of Ordinances of the Town of Bloomsburg, entitled assigned handicapped parking area.

RECOMMENDATION FROM THE PLANNING COMMISSION TO CONDITIONALLY APPROVE THE STEVE SHANNON TIRE RETREAD LAND DEVELOPMENT PLAN LOCATED AT 925 MILLVILLE ROAD, WITH THE FOLLOWING CONDITIONS BEING MET:

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council granted conditional approval for the Steve Shannon Tire Retread land development plan located at 925 Millville Road, with the following conditions being met:

1. The 'Engineers Certification of Construction Within a Floodplain' statement provided on LD sheet 1 shall be signed and sealed.
2. The 'Surveyor Certificate', 'Engineers Certification' and 'Certificate of Ownership, statements provided on LD sheet 1 shall be signed, dated and notarized accordingly.
3. Financial security shall be provided for all proposed site improvements. A Developers Agreement must also be signed and notarized.
4. The Erosion and Sediment Pollution Control (ESPC) Plan shall be deemed adequate by the Columbia County Conservation District (CCCD). Furthermore, since the limits of earth disturbance activities will exceed one (1) acre, a National Pollutant Discharge Elimination System (NPDES) Permit for Stormwater Discharges must be obtained from the CCCD and/or the Pennsylvania Department of Environmental Protection (PA DEP). Copies of the final approved ESPC Plan and adequacy letter and the NPDES Permit and supporting data shall be provided once they are obtained.
5. A Stormwater Operations & Maintenance Agreement shall be prepared and executed between the Applicant/Owner and the Town for all existing and proposed drainage and stormwater management facilities on the property.

RECOMMENDATION FROM THE PLANNING COMMISSION TO CONDITIONALLY APPROVE THE BRH HOME IN PA CENTRAL LLC – OAK LANE – SUBDIVISION PLAN WITH THE FOLLOWING CONDITIONS BEING MET:

On a motion by B. Crawford, seconded by J. Jordan, and voted on unanimously, Council granted conditional approval for the BRH Home in PA Central, LLC located on Oak Lane with the following conditions being met.

1. The Columbia County Planning Commission shall review the Plan and provide comments for consideration.
2. The Ownership Statement provided on the Plan shall be signed by the Owner and notarized.
3. Error of closure computations should be provided for both proposed lots.
4. Draft Deeds should be provided for both proposed lots.
5. The 'Town of Bloomsburg Engineer Certificate' statement provided on the Plan can be deleted.

APPROVAL FOR THE UNITED WAY TO SET UP IN FRONT OF TOWN HALL IN 2025 ON THE FOLLOWING DATES TO DISBURSE NARCAN.

On a motion by J. Garman, seconded by J. Jordan, and voted on unanimously, Council approved for the United Way to set up in front of Town Hall on the listed dates in 2025 for the distribution of Narcan.

Tuesday, March 18th from 12-1 PM

Tuesday, May 6th from 12-1 PM

Tuesday, July 8th from 12-1 PM

Tuesday, September 16th from 12-1 PM

Tuesday, November 18th from 12-1 PM

APPROVAL OF PAYMENT TO ARROWHEAD FORENSICS IN THE AMOUNT OF \$1,632.02 FOR FORENSIC SUPPLIES. NOTE: ON 10/14/2024 COUNCIL APPROVED THE PURCHASE FOR UP TO \$1,100.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved payment to Arrowhead Forensics in the amount of \$1,632.02 for forensic supplies.

On a motion by N. McGaw, seconded by J. Garman, and voted on unanimously, Council adjourned into an executive session at 7:47 p.m. Council adjourned the executive session at 9:32 p.m. from discussion a police personnel matter, recycling personnel matter, and a code personnel matter.

On a motion by B. Crawford, seconded by J. Jordan, and voted on unanimously, Council approved the 2025 wage listing noting two errors in the 12/16/2024 version with R. Hager and L. Stiver, Council approved the 2025 wage listing unanimously.

Lisa Dooley
Town Manager/Secretary/Treasurer