

**BLOOMSBURG TOWN COUNCIL MEETING
COUNCIL CHAMBERS OR TELECONFERENCE (ZOOM)
MONDAY, FEBRUARY 24, 2025, 7:00 P.M.**

PUBLIC CAN JOIN:

DIAL: +1 646 558 8656 US & INCLUDE THE MEETING ID: 456-920-3798 & PRESS #.

JOIN ONLINE AT: <https://us02web.zoom.us/j/4569203798>.

Call to order.

Pledge of Allegiance.

Council remarks.

Citizens to be heard.

Approval of the Council minutes from the February 10, 2025 meeting. Note: BJ Teichman's sheet will be included in the final upload.

Approval of the Special Council minutes from the February 17, 2025 meeting will be on the March 17, 2025 meeting.

1. **ADMINISTRATIVE FINANCE COMMITTEE- Justin Hummel.**
 - a. Discussion/ a motion on any of the following positions.
 - i. Part Time Flexible Airport Coordinator.
 - ii. Director of Public Works.
 - iii. Code Enforcement Officer.
 - b. Update on the public committee meetings.
 - i. B. Crawford will be serving on the Community & Economic Development/ Public Safety Committee instead of the Technology Committee.
 - ii. J. Jordan will be serving on the Technology Committee instead of the Community & Economic Development/ Public Safety Committee.
 - c. Approval of paying the additional rate above \$250 (insurance coverage) an hour for the EEOC charge 530-2025-02342 to retain services with Buchanan Ingersoll & Rooney. Note: if not, the insurance carrier will assign the Town to be fully covered by a different legal firm that has yet to be determined. L. Dooley sent an informational e-mail on 2/12/2025.
2. **PUBLIC WORKS & ENVIRONMENTAL COMMITTEE – James Garman**
 - a. Approval to purchase a 52-inch John Deere Rotary Broom in the amount of \$3,666.21 instead of the prior approved amount of \$4,528.86 from John Deere at the 1/27/2025 Council meeting. Note: savings: \$862.65. J. Fritz would like a motion to be entertained to approve the full purchase out of the street excavation funds.

- b. Approval of a quote from Erdman's Tree Nursery & Co. in the amount of \$1,140.00.
 - c. Approval to end the internship with Thomas Shaffer & Ava Sitko with the Town taking the primary lead. Note: Council approved this on August 26, 2024. BJ Teichman has set these two internships up with a private pilot.
- 3. **TECHNOLOGY COMMITTEE- Justin Hummel.**
 - a. Approval to have NorthEastern swap the camera server at the police station to the Old Pelco Server in the amount of \$750.00. This quote also upgrades the system to Windows 10. Note: NorthEastern confirmed that work would be completed no later than 2/28/2025. RTI confirmed verbally at the 2/19/2025 public Technology Committee that the full refund of the camera server would be returned. L. Dooley sent informational e-mail on 2/21/2025.
 - b. Approval of the camera server upgrade with NorthEastern Automated Technologies, Inc. in the amount of \$19,717.04 at the police station. Does Council wish to use American Rescue Fund interest for the full purchase?
 - c. Approval of a VEAMM subscription through RTI on a monthly basis of \$32.
- 4. **COMMUNITY & ECONOMIC DEVELOPMENT/ PUBLIC SAFETY COMMITTEE- Justin Hummel.**
 - a. Final approval of the Steve Shannon Tire Re-Tread plan.
 - b. Final approval of the BRH Homes in PA Central LLC- Oak Lane Subdivision pending the engineer release.

Next meeting: March 10, 2025

Executive Session- two ongoing legal matters.

The Bloomsburg Town Council held a Council meeting on Monday, February 10, 2025 beginning at 7:00 p.m. in Council Chambers, 2nd Floor, Town Hall and via teleconference. The public joined by dialing: +1 646 558 8685 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Council met in executive session from 6:03 p.m. until 6:52 p.m. regarding the Community Service Coordinator role.

Mayor Justin Hummel called the meeting to order at 7:00 p.m., present were Council members James Garman, Bonnie Crawford, Jaclyn Kressler, Nick McGaw, Jessica Jordan and Maria Valentin. Town Manager/ Secretary/ Treasurer Lisa Dooley, Town Solicitor Matt Turowski, Chief of Police Scott Price, Public Works Director John Fritz, Director of Code Enforcement Mike Reffeor, Fire Chief Scott McBride, Director of Finance Jack Breech, Director of Governmental Services Charles Fritz, Airport Coordinator BJ Teichman. Also attending were Andrew Barton, MJ Mahon, Mark Gardner, Rob Staib & wife (Zoom), Greg Davis, Thomas Shaffer & parents, Diane & Tom Bowen, Brian & Jane Bercher, WNEP, Diane Sones, Karen Tinstman, Mike Tinstman, Mike Komar, Jill Komar, Eric Newman, Laurie Newman, Brian Tombly, and 8 other people. Attending via Zoom were Administrative Assistant Christine Meeker, David Hill, Steve and Barb Coladonato, and Dennis.

Mark Gardner addressed Council regarding the lack of support shown to the Airport Coordinator and the development of the Community Service Coordinator position without any clear direction as what this position will entail.

Andrew Barton from LIVIC Civil gave a presentation for an online Shade Tree permit application and tree inventory program. This application will speed up the process and enable the Town to add or remove trees to the inventory with just a few clicks.

Mr. Barton also gave an update on the tennis and basketball courts project. On a motion by N. McGaw, seconded by J. Kressler and voted on unanimously, Council approved a quote from LIVIC Civil in the amount not to exceed \$77,000 for the tennis/basketball court project.

APPROVAL OF THE COUNCIL MINUTES FROM THE JANUARY 27, 2025 MEETING.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved the January 27, 2025 meeting minutes with no corrections or additions.

RECOMMENDATION TO APPROVE THE JANUARY LIST OF BILLS.

On a motion by B. Crawford, seconded by J. Jordan, and voted on unanimously, Council approved payment of the following monthly bills: General Fund \$536,396.82, Recycling Fund \$45,604.91, Street Lighting Fund \$4,764.27, Fire Fund \$17,774.54, Liquid Fuels Fund \$9,162.03, Home \$66,096.00, Commercial Loan Repayment \$11,000.00, CDBG Entitlement \$40,402.68 and the January Payroll Authorization \$277,191.27.

APPROVAL OF PAYMENT TO BMI IN THE AMOUNT OF \$446. NOTE: COUNCIL APPROVED \$435 ON 1/27/2025.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved payment to BMI in the amount of \$446.

RECOMMENDATION TO HIRE THE CATAWISSA MILITARY BAND FOR THE JULY 4, 2025 CELEBRATION. A MOTION IS NEEDED ON WHAT PRICING WILL BE SELECTED. NOTE- E-MAIL FROM JESSICA MARTZ IS INCLUDED.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved to hire Catawissa Military Band for July 4th celebration for the \$300 rate per Jessica Martz e-mail.

RECOMMENDATION TO APPROVE AN INVOICE FROM SEDA-COG IN THE AMOUNT OF \$4,000 FOR THE 2023 HUD COMMUNITY BLOCK GRANT PROGRAM.

On a motion by B. Crawford, seconded by M. Valentin, and voted on unanimously, Council approved an invoice from SEDA-COG in the amount of \$4,000 for the 2023 HUD Community Block Grant program.

RECOMMENDATION TO APPOINT GREG ASH AS THE ZONING OFFICER FOR HISTORICAL ARCHITECTURAL REVIEW BOARD MATTERS ONLY.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved Greg Ash as the Zoning Officer for all Historical Architectural review board matters only.

APPROVAL TO END THE 6-MONTH PROBATIONARY PERIOD FOR JACK BREECH EFFECTIVE 1/16/2025.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved to end the 6-month probationary period for Jack Breech effective 1/16/2025.

APPROVAL OF THE RESIGNATION OF RACHEL HAGER FROM THE POSITION OF ADMINISTRATIVE/ FINANCE RECEPTIONIST EFFECTIVE AS OF FEBRUARY 21, 2025.

On a motion by B. Crawford with regret, seconded by N. McGaw, and voted on unanimously, Council approved the resignation of Rachel Hager from the position of Administrative/Finance receptionist effective as of February 21, 2025.

APPROVAL TO ADVERTISE FOR A FULL-TIME ADMINISTRATIVE/ FINANCE RECEPTIONIST POSITION AT THE RATE OF \$17.50 PER HOUR- \$19.50 PER HOUR.

On a motion by J. Garman, seconded by N. McGaw, and voted on unanimously, Council approved to advertise for a full-time Administrative/Finance Receptionist position at the rate of \$17.50 to \$19.50 per hour.

APPROVAL TO APPOINT ELIZABETH WITTING TO THE CODES APPEAL BOARD WITH A TERM EXPIRING 12/31/2027.

On a motion by J. Jordan, seconded by J. Kressler, and voted on unanimously, Council approved to appoint Elizabeth Witting to the codes appeal board with a term expiring 12/31/2027.

APPROVAL OF PAYMENT TO SUSQUEHANNA MUNICIPAL TRUST FROM THE 2024 AUDIT IN THE AMOUNT OF \$3,158.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved payment to Susquehanna Municipal Trust from the 2024 audit in the amount of \$3,158.

RECOMMENDATION TO APPROVE A QUOTE FROM BEAVER VALLEY ENVIRONMENTAL, LLC IN THE AMOUNT OF \$450 FOR 6 PORTABLE RESTROOMS FOR THE JULY 4, 2025 EVENT.

On a motion by B. Crawford, seconded by J. Jordan, and voted on unanimously, Council approved a quote from Beaver Valley Environmental, LLC in the amount of \$450 for 6 portable restrooms for the July 4th event.

RECOMMENDATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH BARRY ISETT & ASSOCIATES INC.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved a professional services agreement with Barry Isett & Associates, Inc.

RECOMMENDATION TO APPROVE A QUOTE FROM ZIMMERMAN WILDLIFE SOLUTIONS, LLC IN THE AMOUNT OF \$8,734 FOR WORK AT THE COLUMBIA CHILD DEVELOPMENT CENTER. NOTE: THIS WOULD

BE PAID FROM THE TOWN'S ACCOUNT SPECIFIED FOR COLUMBIA CHILD DEVELOPMENT MAINTENANCE ACCOUNT.

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously, Council approved a quote from Zimmerman Wildlife Solutions, LLC in the amount of \$8,734 for work at the Columbia Child Development Center.

RECOMMENDATION TO APPROVE ACCEPTING THE RESIGNATION OF BJ TEICHMAN FROM THE POSITION OF AIRPORT COORDINATOR EFFECTIVE FEBRUARY 21, 2025.

On a motion by N. McGaw with regret, seconded by J. Kressler, and voted on unanimously, Council approved to accept the resignation of BJ Teichman from the position of airport coordinator effective February 21, 2025.

APPROVAL TO ADVERTISE A REPLACEMENT FOR THE VACANCY OF THE AIRPORT COORDINATOR. APPROVAL TO HIRE A PART-TIME HOURLY EMPLOYEE AT THE BLOOMSBURG MUNICIPAL AIRPORT AT A RATE TO BE INDICATED AS PART OF THE MOTION. THE MOTION SHOULD ALSO INCLUDE ANY SPECIFIC HOUR RANGE THIS ROLE SHOULD BE SUBJECT TO.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved to advertise for a part-time hourly employee at the Bloomsburg Municipal Airport at a rate of \$15.00 per hour for a maximum of 20 hours per week.

APPROVAL OF COLUMBIA MONTOUR CHAMBER OF COMMERCE TO HOST A DRONE SEMINAR FACILITATED BY JOHN SIBOLE FROM 9 A.M.- 2 P.M. ON SATURDAY, APRIL 26, 2025 AT THE BLOOMSBURG MUNICIPAL AIRPORT. THE AUDIENCE WILL BE APPROXIMATELY 40-50 MEMBERS FROM LOCAL SCHOOLS.

On a motion by N. McGaw, seconded by M. Valentin, and voted on unanimously, Council approved the Columbia Montour Chamber of Commerce to host a drone seminar facilitated by John Sibole on Saturday, April 26, 2025 at the Bloomsburg Municipal Airport. This event will take place from 9 a.m. to 2 p.m. with an audience of approximately 40-50 local school students.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council adjourned into an executive session at 8:04 p.m. regarding the Community Service Coordinator role. Council reconvened at 9:04 p.m.

APPROVAL OF A CLEANING CONTRACT WITH THE MAGIC TOUCH CLEANING SERVICES.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved the cleaning agreement with The Magic Touch Cleaning Services.

Lisa Dooley
Town Manager/Secretary/Treasurer



JOHN DEERE

Customer:

Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.

A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.

Vendor: Deere & Company

- ☐ 2000 John Deere Run
Cary, NC 27513

- ☐ Signature on all LOIs and POs with a
signature line

- ☐ Contract name or number; or JD Quote ID

- ☐ Sold to street address

- ☐ Ship to street address (no PO box)

- ☐ Bill to contact name and phone number

- ☐ Bill to address

- ☐ Bill to email address (required to send the invoice and/or to obtain the tax
exemption certificate)

- ☐ Membership number if required by the contract

For any questions, please contact:

Jury Samuel

LandPro Equipment LLC

141 Byers Lane

Watsontown, PA 17777

Tel: 570-538-3557

Fax: 570-538-5493

Email: sjury@landproequip.com

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.



ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
LandPro Equipment LLC
141 Byers Lane
Watson, PA 17777
570-538-3557
leads@landproequip.com

Quote Summary

Prepared For:
TOWN OF BLOOMSBURG
821 CATHERINE ST
BLOOMSBURG, PA 17815
Business: 570-784-2300

Delivering Dealer:
LandPro Equipment LLC
Jury Samuel
141 Byers Lane
Watson, PA 17777
Phone: 570-538-3557
sjury@landproequip.com

Quote ID: 32355433
Created On: 18 February 2025
Last Modified On: 18 February 2025
Expiration Date: 20 March 2025

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 52-in. (132-cm) Quick-Hitch Rotary Broom	\$ 4,491.00	\$ 3,666.21 X	1 =	\$ 3,666.21
Contract: PA Ag and Grounds Power Equip 4400028317 (PG 61 CG 22)				
Price Effective Date: January 22, 2025				
Equipment Total				\$ 3,666.21

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 3,666.21
Trade In	
SubTotal	\$ 3,666.21
Total	\$ 3,666.21
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 3,666.21

Salesperson : X _____

Accepted By : X _____

Confidential



JOHN DEERE



Selling Equipment

Quote Id: 32355433

Customer Name: TOWN OF BLOOMSBURG

ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:

LandPro Equipment LLC
141 Byers Lane
Watsonstown, PA 17777
570-538-3557
leads@landproequip.com

JOHN DEERE 52-in. (132-cm) Quick-Hitch Rotary Broom

Hours:

Suggested List *

Stock Number:

\$ 4,491.00

Contract: PA Ag and Grounds Power Equip 4400028317
(PG 61 CG 22)

Selling Price *
\$ 3,666.21

Price Effective Date: January 22, 2025

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
3881M	52-in. (132-cm) Quick-Hitch Rotary Broom	1	\$ 4,000.00	19.00	\$ 760.00	\$ 3,240.00	\$ 3,240.00
Standard Options - Per Unit							
001A	US/Canada	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
6818	Less Angling	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
6843	Broom drive shaft	1	\$ 341.00	19.00	\$ 64.79	\$ 276.21	\$ 276.21
6910	Less 2000-rpm front PTO	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
6967	Less front hitch	1	\$ 0.00	19.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 341.00		\$ 64.79	\$ 276.21	\$ 276.21
Fees							
	Delivery	1	150.00			150.00	150.00
Equipment Fees Total			\$ 150.00			\$ 150.00	\$ 150.00
Total Selling Price			\$ 4,491.00		\$ 824.79	\$ 3,666.21	\$ 3,666.21

ERDMAN'S TREE NURSERY & CO.
7040 NURSERY LANE
BERWICK, PA 18603

Estimate

DATE	ESTIMATE #
2/17/2025	25-0217

NAME / ADDRESS
TOWN of BLOOMSBURG 301 East 2nd Street Bloomsburg, PA 17815

PROJECT

DESCRIPTION	QTY	COST	TOTAL
Arborvitae 'Nigra' - 6-9' B&B	30	38.00	1,140.00
Thank you for the opportunity to provide you with our quote.		TOTAL	\$1,140.00

SIGNATURE _____



Swap to Old Pelco Server

CUSTOMER

Bloomsburg Police Department

Lisa Dooley
119 East 7th Street , Bloomsburg, PA
17815

Northeastern Automated Technologies, Inc

6290 Old Berwick Road
Bloomsburg, PA 17815

Server Room

Items

Qty



Labor Programming & Windows Upgrades

\$750.00 x1 \$750.00

Server Room Total : \$750.00

Financial Summary

Total Labor	\$750.00
Subtotal	\$750.00

Proposal Total \$750.00

Payment Schedule

PAYMENT SCHEDULE

Payment 1 **50% of Proposal Total • \$375.00** Due Upon Proposal Acceptance

Payment 2 **Outstanding Proposal Balance • \$375.00** Due Upon Job Completion

Project Terms

Quotation includes installation of the listed components, calibration and system programming. Price guaranteed for 30 days from date of quotation.

Terms: 50% down, 50% upon completion. Credit card charges over \$500.00 will incur a 4% fee. NorthEastern Automated Technologies, Inc. (NEAT, Inc.)

is a professional electronic/integration firm. Neat, Inc. is registered and insured in the state of Pennsylvania. Neat, Inc. strives to provide accurate estimations of both time and materials. Equipment models and the scope of work may change based on product availability and scope of work alterations. This quotation may be accepted via email or facsimile.



2/17/2025 - Server Upgrade

CUSTOMER

Bloomsburg Police Department

Lisa Dooley
119 East 7th Street , Bloomsburg, PA
17815


Northeastern Automated Technologies, Inc

6290 Old Berwick Road
Bloomsburg, PA 17815

Server Upgrade

Items

Qty

 Hanwha Techwin
(Vision)
Wave Recording Server (Windows Server OS) 48TB

x1



Hanwha Techwin
(Vision)
WAVE-PRO-01 Hanwha Techwin WAVE Professional License

x22

Server Upgrade Total : \$19,117.04

Financial Summary

You received \$4,119.11 in discounts on this proposal.

Parts	\$19,117.04
Total Parts	\$19,117.04

You received an additional discounts on parts.

Total Labor	\$600.00
Subtotal	\$19,717.04
Sales Tax	\$1,183.02
Parts: 6% Labor: 6%	

Proposal Total	\$20,900.06
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Payment Schedule

PAYMENT SCHEDULE

Payment 1	50% of Proposal Total • \$10,450.03	Due Upon Proposal Acceptance
Payment 2	Outstanding Proposal Balance • \$10,450.03	Due Upon Job Completion

Project Terms

Quotation includes installation of the listed components, calibration and system programming. Price guaranteed for 30 days from date of quotation.

Terms: 50% down, 50% upon completion. Credit card charges over \$500.00 will incur a 4% fee. NorthEastern Automated Technologies, Inc. (NEAT, Inc.)

is a professional electronic/integration firm. Neat, Inc. is registered and insured in the state of Pennsylvania. Neat, Inc. strives to provide accurate estimations of both time and materials. Equipment models and the scope of work may change based on product availability and scope of work alterations. This quotation may be accepted via email or facsimile.