

**PUBLIC WORKS & ENVIRONMENT COMMITTEE MEETING**

**Tuesday, December 3, 2024, 10:00 a.m.**

Town Hall or via Zoom

DIAL: +1 646 558 8656 US & INCLUDE THE MEETING ID: 456-920-3798 & PRESS #.

JOIN ONLINE AT: <https://us02web.zoom.us/j/4569203798>.

**Committee responsibilities:** Buildings/Grounds/Maintenance, Town Park, Recreation, Parking Lots, Infrastructure, Streets & Street Lighting, Storm/Sanitary Sewer, Recycling Operations, Safety Program, Compost Site and Bloomsburg Municipal Airport.

**Committee Members:** James Garman (Chair), Nick McGaw and Jessica Jordan.

**Citizens to be heard.**

- 1.) Approval of the meeting minutes from the November 5, 2024 meeting.
- 2.) Discussion and possible action on sending a demand letter regarding the Airport concrete steps.
  - Motion: To authorize Buchanan to send a demand letter concerning the airport concrete steps. The estimate is \$1,500- \$2,500.
  - Discussion Point:
    - a. If the Council decides not to proceed with a demand letter, what alternative steps or actions should be taken to address the issue? Options could include seeking a contractor evaluation for resolution.
- 3.) Recycling Center update: The electronic gate installation is scheduled to be completed on 12/4/2024. The plan is for the gate to remain open during the day for easy access but to be positioned across the exit during non-business hours to enhance security.

**Next meeting: January 7, 2025.**

**Public Works & Environmental Committee Minutes**  
**Tuesday, November 5, 2024, 10:00 a.m.**

The meeting was called to order at 10:00 a.m. Committee members James Garman and Jess Jordan were in attendance along with Maria Valentin and Mayor Justin Hummel. Town Manager/Secretary/Treasurer Lisa Dooley, Director of Code Enforcement Michael Reffeor, Airport Coordinator BJ Teichman and Administrative Assistant Christine Meeker. Also in attendance were MJ Mahon, Susan McGarry (10:03 a.m.) and Andrew Barton (10:04 a.m.).

J. Hummel mentioned that the drive lane in the Pine Avenue parking lot needs signage alerting drivers to pedestrian traffic in the area of Rose Marie's restaurant. The Committee was in agreement of the sign placement. This item will be given to the Public Works department and the Police for review.

Susan McGarry was present to discuss the railing issue at the airport terminal building. She explained that the railing was supposed to be a side mount railing instead of surface mount but the cost was too high, therefore a change order was approved to go with a surface mount. Ms. McGarry also brought up the issue of outstanding invoices. L. Dooley explained that these invoices were paid at the end of 2019 and she will provide the follow-up paperwork.

On a motion by J. Jordan, seconded by J. Garman, and voted on unanimously, the Committee approved the minutes from the October 1, 2024 meeting.

Andrew Barton presented an update on the following projects: 2025 paving project, SNARL road project grant, BART Trail close out, ARLE project, Town Hall ADA will consist of sidewalk replacement and removal of E. 2<sup>nd</sup> Street steps. MS4 project, Main Street Matters grant.

The paving of Lockard Avenue was scraped due to the condition of the current roadway. The complete reconstruction of the alley would cost upwards of \$100,000.

On a motion by J. Jordan, seconded by J. Garman, and voted on unanimously, the Committee recommends Council approve the MS4 services for \$18,000.

On a motion by J. Jordan, seconded by J. Garman, and voted on unanimously, the Committee recommends Council approve payment to Robert C. Young, Inc. of \$74,231 for concrete work performed at the Bloomsburg Recycling Center.

The Committee recommends Charles Fritz submit an LSA grant application in the amount of \$531,695.87. This will be the third time submitting for the compost grinder.

The Committee consensus is to cap the price to have a memorial bench installed at the Town Park at \$850 per bench.

C. Fritz updated the Committee on the CRS memorandum.

The Committee reviewed the monthly recycling report.

A motion to adjourn was made by J. Jordan, seconded by J. Garman and voted on unanimously. The meeting adjourned at 11:42 a.m.

Notes taken by Christine Meeker and reviewed by Lisa Dooley.