

**BLOOMSBURG TOWN COUNCIL MEETING  
COUNCIL CHAMBERS OR TELECONFERENCE (ZOOM)**

**Monday, December 16, 2024, 7:00 P.M.**

PUBLIC CAN JOIN:

DIAL: +1 646 558 8656 US & INCLUDE THE MEETING ID: 456-920-3798 & PRESS #.

JOIN ONLINE AT: <https://us02web.zoom.us/j/4569203798>.

**Call to order.**

**Pledge of Allegiance.**

**Updates from Council.**

- Recognition of Tim Wagner.
- 16<sup>th</sup> Annual Big Event- April 5, 2025
- Distribution of Recycling Calendars.

**Citizens to be heard.**

Jason Golomb- police department item.

Joseph Martin- pollution in the creek.

**LIVIC Civil-** Update on the boat launch.

-Approval is needed to place the boat launch project out to bid.

-Update on the pickleball project.

-Approval is needed to place the pickleball project out to bid.

Approval of Resolution 12.16.2024.01 to adopt updated Civil Service Regulations, with the understanding that this resolution pertains solely to revising the wording of hiring regulations and does not involve the approval or advertisement of any positions.

Approval of the Fee Resolution 12.16.2024.02.

Enactment of an ordinance of the Town of Bloomsburg authorizing the execution of a cable franchise agreement between the Town and Comcast Cable Communications Management, LLC.

Approval of the Council minutes from the November 11, 2024 meeting.

Approval of the Special Council minutes from the November 21, 2024 meeting.

Approval of the Special Council minutes from the December 3, 2024 meeting.

**1. DEPARTMENT REPORTS.**

- Police department reports.
- Police officer reports.
- Public Works report- October & November.

- D. Town of Bloomsburg fuel mileage report.
- E. Code enforcement permit report.
- F. Code enforcement citation report.
- G. Recycling report.
- H. Airport report.
- I. Fire report.
- J. Ambulance reports- October & November.

2. **ADMINISTRATIVE FINANCE COMMITTEE- Justin Hummel.**

- A. Recommendation to approve the November list of bills.
- B. Recommendation to approve the budget amendment for the Public Works department.
- C. Approval of the 2025 annual budget.
- D. Approval of the 2025 tax levy ordinance.
- E. Approval of the 2025 salary listing.
- F. Recommendation to approve accepting John Fritz's retirement with the last day of work estimated at October 1, 2025.
- G. Approval of John Fritz's retirement package.
- H. Discussion of 2025 department head structure.
- I. Approval of creating a Director of Community Service position.
- J. Approval to advertise internally the Director of Community Service position at a salary range of \$75,000- \$85,000.
- K. Approval of the Federal Fiscal Year 2023 CAPER.
- L. Approval of selling a quantity of 4 Remington Model 870P 12-gauge shotguns to Bloomsburg Police Officers at \$300 each. Note: this is a request made from Chief Price on 12/11/2024.
- M. Approval of utilizing the Municibid proceeds of \$11,900 from the sale of the 2011 John Deere Gator Model 825 Gas UTV on 11/19/2024, to fund Axon Transcription service at a rate of \$22.50 per taser monthly and lasting for 30 months for a total of \$10,929.30. Note: this item was not budgeted for 2025. Note: this is a request made from Chief Price on 12/3/2024.

- N. Update on the American Rescue Funds.
  - O. Recommendation to move to Guardian from Standard for short- and long-term disability.
  - P. Recommendation to approve approaching the police union for approval of increasing the existing \$600/ \$1,100 health care deductible with Geisinger to \$1,250/ \$2,500 and the Town setting up an HRA to cover the excess deductible.
  - Q. Approval on securing the non-police health care coverage with Geisinger.
  - R. Recommendation to approve McKee (\$1,000 deductible for property) for the 2025 package policy in the amount of \$140,554.
  - S. Recommendation of approving the 2025 Council/ Committee meeting dates.
  - T. Recommendation to deny Nicholas Thorpe returning to duty at the Bloomsburg Police Department.
  - U. Recommendation to approve \$25 an hour for future testimony needed from past Town employees related to the Fair racetrack litigation.
3. **TECHNOLOGY COMMITTEE- Justin Hummel.**
- A. Recommendation to approve the quote with RTI for the DUO application for \$36.00 each month for 12 users.

**Next meeting: January 6, 2025**

**Resolution 12.16.2024.01**

**TOWN OF BLOOMSBURG  
COLUMBIA COUNTY, PENNSYLVANIA**

**RULES AND REGULATIONS**

**FOR THE**

**CIVIL SERVICE COMMISSION OF**

**TOWN OF BLOOMSBURG, PENNSYLVANIA**

**SECTION 1. DEFINITION OF TERMS**

**1.1 Definitions**

Unless otherwise expressly stated, the following words and phrases, wherever used in these Rules and Regulations, shall be construed to have the meaning indicated herein:

- a. **Administrative Leave** - The temporary separation, with pay, of a police officer from the Police Department
- b. **Appointing Authority** – The Town Council of the Town of Bloomsburg, Columbia County, Pennsylvania.
- c. **Applicant** - Any individual who applies in writing to the Commission in response to a legally advertised notice of vacancy and/or examination for any position in the Police Department.
- d. **Certification** – The submission to the Appointing Authority pursuant to their request of three names taken from the eligible list developed by the Civil Service Commission.

- e. **Chairperson** – The Chairperson of the Civil Service Commission of the Town of Bloomsburg, Pennsylvania.
- f. **Commission** – The Civil Service Commission of the Town of Bloomsburg, Pennsylvania.
- g. **Eligible** – A person whose name is recorded on a current eligible list or furlough list.
- h. **Eligibility List** – The list of names of persons who have passed all examinations for a particular position in the Police Department.
- i. **Examination** – The series of tests given to candidates to determine their qualifications for a position in the Police Department.
- j. **Final Score** – The combined total of the written and oral examination of those Applicants who received a minimum score as set forth in these Regulations in both the written and oral examinations, plus the addition of 10 points under Section 4.4, if applicable.
- k. **Furlough List** – The list containing the names of persons temporarily laid off from positions in the Police Department because of a reduction in the number of officers.
- l. **Oral Examination Score** – The score achieved by each Applicant on the oral examination as administered, graded, and calculated as set forth in Section 4.3, Police Officer, 6.3(a) Corporal, 7.3 Sergeant.
- m. **Community & Economic Development & Public Safety Committee** – Committee composed of members of the Town Council and appointed by

the Mayor to review examination results, interview candidates and make a recommendation to Town Council.

- n. **Police Officer** – For purposes of these Rules and Regulations, an entry level, sworn full-time position in a Police Department.
- o. **Probationer** – An officer in the Police Department who has been appointed from an Eligibility List, but who has not yet completed the probationary period.
- p. **Reduction in Rank** – A change to a lower position or rank where employees fulfilled all of the requirements of these Rules and Regulations for both the prior and current position or rank.
- q. **Removal** – The permanent separation of a police officer from the Police Department.
- r. **Suspension** – The temporary separation without pay of a police officer from the Police Department.
- s. **Secretary** – The Secretary of the Civil Service Commission of the Town of Bloomsburg, Pennsylvania.
- t. **Town Council** – The Town council of the Town of Bloomsburg, Pennsylvania.
- u. **Total Score** – For initial appointments, Total Score shall be the combined total of the written and oral examination with the calculation to be made as set for the in section 4.3.

**For promotion to Sergeant**, the Total Score shall be the combined total of the written examination, oral examination, and the calculation shall be made as set for the in section 7.3.

**For promotion to Corporal**, the Total Score shall be the total of the oral examination and shall be calculated as set for the in section 6.4.

- v. **Written Examination Score** - The score achieved by each Applicant on the written examination as administered, graded, and calculated as set forth in Section 4.2 police Officer, 7.3 Sergeant.

**1.2 Interchangeability of Language** – Words used in the singular may be read to include the plural or the plural may be read as the singular. Similarly, the masculine form may be read to include the feminine and neuter; the feminine may be read to include the masculine and neuter; and the neuter may be read to include the masculine and feminine.

## **SECTION 2. THE COMMISSION**

### **2.1 Civil Service Commission**

The Commission shall consist of three Commissioners who shall be qualified electors of the Town of Bloomsburg and shall be appointed by the Town Council initially to serve for the terms of one, two and three years, and as terms thereafter expire shall be appointed for terms of three years.

Any vacancy occurring in the Commission for any reason whatsoever shall be filled by the Town Council for the unexpired term.

Each member of the Commission, before entering upon the discharge of the duties of their office, shall take an Oath or affirmation to support the Constitution of the United States and

of the Commonwealth of Pennsylvania and to perform their official duties with fidelity. No civil service commissioner shall receive compensation.

## **2.2 Offices Incompatible with Civil Service Commissioner**

No commissioner shall at the same time hold an elective or appointed office under the United States government, the Commonwealth of Pennsylvania or any political subdivision of the Commonwealth, except that one member of the Commission may be a member of the teaching profession.

## **2.3 Organization of Commission Quorum**

The Commission first appointed shall organize within ten days of its appointment and shall elect one of its members as its Chairperson, one as Vice-Chairperson, and one as the Secretary. The Commission shall thereafter meet and organize on the first Monday of February of each even-numbered year. Two members of the Commission shall constitute a quorum and no action of the Commission shall be valid unless it shall have the concurrence of at least two members.

## **2.4 Duties of Chairperson**

The Chairperson, or in their absence, the Vice-Chairperson, shall preside at all meetings and hearings of the Commission, decide all points of order or procedure and perform any duties required by law or these Rules and Regulations.

## **2.5 Duties of Secretary**

The Secretary shall carry on at the direction of the Commission all official correspondence of the Commission, send out all notices required by law and these Rules and

Regulations, keep a record of each examination or other official action of the Commission, and perform all other duties required by law or these Rules and Regulations.

## **2.6 Meetings**

Except for the biennial organization meeting, all meetings shall be held either at the call of the Chairperson or at the call of two members of the Commission. The Commission shall have the discretion to determine whether a meeting shall be open to the public when not specifically regulated by law or these Rules and Regulations. The Secretary of the Commission shall give each Commissioner 48 hours notice, in writing, of each and every meeting of the Commission. An email constitutes a notice in writing.

## **2.7 Clerks and Supplies**

The governing body shall furnish the Commission with such supplies and clerical assistance as may be necessary for the Commission to fulfill its duties. In addition, the Commission may retain counsel, and any other consultants or experts, including physicians and psychologists, as are necessary. The elected and appointed officials of the Town of Bloomsburg shall assist the Commission with all reasonable and appropriate efforts, including compensation for any counsel or experts retained by the Commission.

## **2.8 Amendment of Rules and Regulations**

The Commission may amend, revise, void, or replace these Rules and Regulations for any reason by action of a majority of the Commission at any properly convened meeting of the Commission. Before any changes to these Rules and Regulations become effective, those changes must be approved by the Town Council of the Town of Bloomsburg. These Rules and

Regulations, and any amendments thereto, shall be made available to the public for distribution or inspection.

## **2.9 Minutes and Records**

The Commission shall keep minutes of its proceedings and records of examinations and other official action for a period of at least ten (10) years. All recommendations of applications for appointment to any position within the Police Department received by the Commission shall be kept and preserved for a period of ten (10) years.

Any and all records related to any disciplinary action filed with the Commission may, in the discretion of the Commission and with the concurrence of the Council, be open to public inspection subject to reasonable regulation. The Secretary shall keep minutes of the Commission's proceedings showing the vote of each member upon each question. If a member is absent or fails to vote, the Secretary shall indicate that fact in the minutes.

## **2.10 Investigations**

The Commission shall have the power to make investigations concerning all matters relating to the administration and enforcement of these Rules and Regulations. The Chairman of the Commission is authorized to administer Oaths and affirmations in connection with such investigations.

## **2.11 Subpoenas**

Under the signature of the Chairperson or their designee, the Commission shall have the power to issue subpoenas requiring the attendance of witnesses and/or the production of records

and papers pertaining to any investigation or inquiry. The fees of such witnesses for attendance and travel shall be the same as for appropriations for the incidental expenses of the Commission.

All officers in public service and employees of the Town of Bloomsburg shall attend and testify when required to do so by the Commission.

If any person shall refuse or neglect to obey any subpoena issued by the Commission, upon conviction of such refusal or neglect in a summary proceeding, that person shall be sentenced to pay a fine not to exceed one hundred dollars (\$100.00), and in default of the payment of such fine and cost shall be imprisoned not to exceed thirty (30) days.

If any person shall refuse or neglect to obey any subpoena, the Commission may apply to the Court of Common Pleas of Columbia County to enforce compliance with its subpoena, requiring the attendance of such persons before the Commission or the Court to testify and to produce any records as appears necessary, and in default thereof to be held in contempt of Court.

## **2.12 Annual Report**

The Commission shall make an annual report to the Town Council containing a brief summary of its work during the year and a full accounting for any expenditures of public monies. The annual report shall be available for public inspection.

# **SECTION 3. APPLICATIONS AND QUALIFICATIONS OF NEW APPLICANTS**

## **3.1 General Qualifications – All Applicants**

Every Applicant for any position in the Police Department shall possess a diploma from an accredited high school or a graduate equivalency diploma. In addition, every Applicant must be a United States citizen, must be physically and mentally fit to perform the full duties of a

police officer, and must possess a valid motor vehicle operator's license issued by the Commonwealth of Pennsylvania at the time of appointment to the position.

Also, Applicants subject to any of the following shall be disqualified.

- (a) Criminal conviction of Misdemeanor 2 or higher. Accelerated Rehabilitative Disposition Program ("ARD") for driving under the influence shall not be considered a criminal conviction for purposes of this subsection.
- (b) Criminal behavior admitted by the Applicant that would be graded as a Misdemeanor 2 or higher, regardless of whether the behavior resulted in arrest or conviction, and excluding DUI.
- (c) Any violation of the Uniform Firearms Act, Brady Law, or any other federal or state law prohibiting possession of a firearm which is admitted by the Applicant, regardless of whether the violation resulted in arrest or conviction.
- (d) Sale, delivery, manufacturing, or possession of a controlled substance graded as a Misdemeanor 2 or higher which is admitted by the Applicant, regardless of whether such act resulted in arrest or conviction.
- (e) Use of the following drugs admitted by the Applicant:
  - (i) Use of Schedule I drugs, excluding marijuana, and non-prescribed Schedule II drugs as listed in the C.S.D.D.C.A. (Act 64) within a period of five years prior to filing an application. (Example,

cocaine, heroin, LSD, methamphetamine, MDMA (ecstasy),  
oxycontin, gamma hydroxybutyric acid (GHB)).

- (ii) Illicit use of anabolic agents for use other than medical necessity as prescribed by a licensed physician.
- (iii) Use of marijuana twenty-five times or more over an Applicant's lifetime, or any marijuana use within one year prior to filing an application.
- (f) Dishonorable or other than honorable discharge from the military.
- (g) Intentional falsification or omission of information on the Formal Application for Employment and/or The Polygraph Screening Booklet.
- (h) Any domestic violence resulting in a judicial determination of guilt of domestic violence against spouse, significant other, or child. Stipulation with no admission shall not be considered judicial determination of guilt.
- (i) Shoplifting/stealing items exceeding more than \$150.00 (first offense) in value within one year of filing application.
- (j) Discussing or attempting to discuss the administration or result of the oral or written examination with the examination administrators or members of the Civil Service Commission.
- (k) Cheating or attempting to cheat on the oral or written examination.
- (l) Influencing or attempting to influence any examination administrator or any member of the Civil Service Commission.

- (m) Failure to appear for any portion of the testing process, if the failure to appear is not excused by the Commission by reason of an excused event.

### **3.2 Age and Residency Requirements**

All Applicants must have reached their twenty-first (21<sup>st</sup>) birthday before their first day working. Within six (6) months of completing their probationary period, Applicants must reside in Columbia County, Pennsylvania or a neighboring county of Columbia County as shown on the map attached as Attachment A..

### **3.3 Eligibility for Examination**

In order to be eligible for participation in any examination for any position with the Police Department, an Applicant must submit a completed application form to the Commission before the deadline stated by the Commission for that specific examination. The Commission may require the Applicant to possess Act 120 certification prior to the written exam. The Applicant must make an oath or affirmation that the application is completed truthfully, and the Applicant is subject to the penalties of 18 Pa. Cons. Stat. §4904 relating to unsworn falsification to authorities. At the time of the submission of the Application, the Applicant may be assessed a fee anywhere from \$25- \$100. Any Application submitted without the testing fee listed in the advertisement shall be deemed incomplete and that Applicant shall not be allowed to take the written test.

### **3.4 Availability**

Application forms shall be available to all interested persons at the office of the Town of Bloomsburg Police Department between the hours of 8:00 A.M. and 4:00 P.M. Monday through Friday, and from such other offices that the Commission, from time to time, may choose to

designate. Applications may be obtained in person or under the employment tab on the Town of Bloomsburg website. The Civil Service Commission is not responsible for delays or loss of mail.

### **3.5 Discrimination**

The Town of Bloomsburg is an equal opportunity employer. It is the policy of the Town of Bloomsburg and the Commission to grant equal employment opportunities to qualified persons without regard to race, religion, color, national origin, sex, age, veteran's status, marital status, gender identity, or non-job related physical or mental handicap or disability. The Town of Bloomsburg and the Commission will provide equal opportunities in employment and promotion.

### **3.6 Rejection of Applicant**

The Commission may refuse to examine, or, if examined, may refuse to certify as eligible, any Applicant who is found to lack any of the minimum qualifications for examination prescribed in these Rules and Regulations for the particular position for which the Applicant has applied. In addition, the Commission may refuse to examine, or if examined, may refuse to certify any Applicant: (1) who is physically or mentally unfit to perform the full duties of the position to which they seek employment; (2) who is a substance abuser; (3) who is convicted of any crime involving moral turpitude, or of infamous or notoriously disgraceful conduct that would impact the reputation or credibility of the department in a negative way; (4) who has been dismissed from public service for delinquency or misconduct in the office; (5) who is affiliated with any group whose policies or activities are subversive to the form of government set forth in the constitutions and law of the United States and the Commonwealth of Pennsylvania; (6) who

neglected or violated any official duty while employed as a police officer by another municipality; (7) whose inefficiency, neglect, intemperance, disobedience of orders, or conduct in a prior position would be considered unbecoming a police officer; (8) who is disqualified under Section 3.1 of the Rules and Regulations; or (9) who is precluded from employment in a law enforcement capacity by the Confidence in Law Enforcement Act (CLEA).

### **3.7 Recording and Processing Applications**

Applications for positions in the Police Department shall be received at Town Hall or the Bloomsburg Police Department, Town of Bloomsburg only after an examination has been properly advertised and before the deadline for receiving applications, which must be set forth in the public advertisement. Applications will be received by the municipal officer designated in the public advertisement or their designee. That person shall record the receipt of all applications and provide each Applicant with notice of the time and place for the first portion of the testing procedure, the written examination. Any application containing material errors or omissions shall be rejected, and the Applicant shall be notified in writing of said rejection. The Commission assumes no responsibility for missed filing deadlines due to delays in the mail or delays in the notification of rejected applications.

### **3.8 Hearing for Disqualified Applicants**

Any Applicant or other person who believes that they are aggrieved by the actions of the Commission, in refusing to examine or refusing to certify the individual as eligible after examination may request a hearing before the Commission. Within ten days after such request, the Commission shall designate a time and place for the hearing which shall be conducted

pursuant to the procedures set forth in the Local Agency Law, 2 Pa. Cons. Stat. §101, et seq.

The Applicant or aggrieved party must make their request for a hearing in writing, to the Chief of Police and the Commission, within ten calendar days of the date when the Applicant or aggrieved party knew or should have known of the Commission's action which is being challenged.

### **3.9     Public Notice**

The Commission shall conspicuously post at Town Hall and the Bloomsburg Police Department. The post will include the time and place of every examination, together with the information as to the type of position to be filled, the requirements for that position, where applications may be obtained for the examination, and the deadline for filing those applications. In addition, at least two weeks prior to each examination, publication of the notice shall occur in at least one newspaper of general circulation or a newspaper circulating generally in the Town of Bloomsburg.

## **SECTION 4. EXAMINATION AND GRADING PROCEDURE**

### **A.     For Initial Appointment**

#### **4.1     Appointment of Examination Administrators**

The Commission shall appoint a written examination administrator, an oral examination administrator, a physical agility examiner, a medical fitness examiner, a psychological examiner, polygraph examiner, and a background check investigator to conduct the appropriate examinations and investigations required by these Rules and Regulations.

#### **4.2     Written Examination**

The written examination shall be graded on a 100-point scale with each question being of equal weight, and an Applicant must score seventy percent (70%) or higher in order to continue the application process. Applicants scoring less than seventy percent (70%) shall be rejected. Within thirty (30) days after the administration of the written examination, all Applicants shall be given notice of their test result only, with the highest fifteen (15) scorers scheduled for one or more oral examination appointment(s). Notice to the passing Applicants who have scored in the top fifteen may be given by e-mail, telephone, or certified mail to the address provided by the Applicant on the application. Notice to Applicants who did not score in the top fifteen and/or who failed Applicant may be given by e-mail, telephone, or regular mail to the address provided by the Applicant on the application. An Applicant shall have no right to receive a copy of the graded written test and shall not discuss or attempt to discuss the administration or results of the written test with the test administrator. Such a discussion or attempted discussion shall result in the automatic disqualification of the Applicant.

#### **4.3 Oral Examination**

The highest fifteen (15) scorers who have passed the written examination shall be given an oral examination which will be graded on a one hundred (100) point scale and will consist of five (5) questions worth twenty (20) points each. An Applicant must score seventy percent (70%) or higher in order to continue the application process. Applicants scoring less than seventy percent (70%) shall be rejected. The oral examination shall involve questioning by three (3) oral examination administrators (carried out by one "rank" above the position being sought) asking the Applicant how they would handle situations relevant to police work. The scores of the three (3) oral examination administrators for each question shall be averaged to arrive at the

Applicant's score for each question. The score for each question shall be added together to arrive at the Applicant's oral examination score.

The written examination shall represent fifty (50%) of the Applicant's Total Score and the oral examination shall represent fifty (50%) of the Total Score. The calculations for the combined total of the written examination and oral examination shall be made by multiplying the written examination score by fifty (50%) percent, multiplying the oral examination score by fifty (50%) percent, and adding those products to reach the Applicant's Total Score.

An Applicant shall not discuss or attempt to discuss the results or administration of the oral examination with the oral examination administrators, either before or after the oral examination. Such discussion or attempted discussion shall result in the automatic disqualification of the Applicant.

#### **4.4 Veteran's Preference Points**

Pursuant to the Veteran's Preference Act, any Applicant for the position of patrol officer who qualifies as a "soldier" under this Act, and who (1) is one of the highest 15 scorers on the written examination; and (2) receives a minimum of 70% on the written examination, and 70% on the oral examination shall receive an additional ten (10) points on top of their Total Score. An Applicant for the position of Sergeant or Corporal shall not be entitled to Veteran's Preference Points in accordance with the Veteran's Preference Act.

##### **4.4.1 Final Score**

The Applicant's Total Score, which may include the additional ten (10) points the Applicant may receive under Section 4.4, shall represent the Applicant's Final Score. Within

thirty (30) days of the Applicant's oral examination, the Applicant may be informed by e-mail, telephone or regular mail of their score in their oral examination and their Final Score.

#### **4.5 Physical Agility Examination**

The highest ten (10) Final Scorers shall be eligible to take the Physical Agility Examination. All Applicants for the position of police officer must pass the standardized physical agility test adopted by the Civil Service Commission for their age and sex. Applicants who cannot pass one or more of the following requirements shall be deemed to have failed the Physical Agility Examination and shall be rejected. The test may include the following.

- (a) Body Drag.
- (b) 300 Meter Run
- (c) Audio Recording of Miranda rights following 300 Meter Run
- (d) 30-Second trigger pull.

#### **4.6 Polygraph Examination**

Each of the highest three (3) Final Scores who have passed the Physical Agility Examination shall submit to a Polygraph Examination. The Applicants shall fill out a Polygraph Screening Booklet, as amended, at the Town of Bloomsburg Police Department. The results of each Applicant's examination shall be submitted to the Commission.

The examiner shall ask questions based on the information contained in the Polygraph Screening Booklet. Before administering the test, the examiner shall ask each Applicant whether there is any more information related to the Polygraph Screening Booklet which the Applicant would like to provide. There shall also be a post-test review, during which the examiner shall

again ask the participant, if deception is indicated, whether there is any information which the Applicant is withholding.

If the examiner deems any of the Applicant's responses to be deceptive, the examiner must tell the Applicant immediately and give the Applicant an opportunity to explain, deny, or admit the deception.

#### **4.7 Background Investigation**

The Commission shall request a background check investigator (who may be the Chief of Police or their designee) to conduct a background investigation on each of the highest three (3) final scorers who have passed the Physical Agility Examination and the Polygraph Examination. The background investigation shall include interviews with the Applicant's family, acquaintances, current and former employers, current and former neighbors, references, and current and former teachers, school officials and any other person(s) the investigator deems necessary. In addition, the Applicant's credit history and criminal history shall be investigated. The Applicant may be interviewed directly when the information collected during the background investigation requires clarification or explanation.

After the background investigation is completed, the investigator shall make a written recommendation to the Commission on whether the Applicant has passed the background check and is appropriate for consideration for appointment as a police officer. Appropriateness of the Applicant shall be based on the criteria set forth in Section 3.6 of these Rules and Regulations. This recommendation shall be in writing, and if the Applicant has failed the background investigation, a detailed written explanation of the reasons for disqualification must be included. The Commission shall make the final determination on whether the information collected during

the background investigation warrants rejection of the candidate. If the Commission rejects an Applicant as a result of information collected in the background investigation, the next highest final scorer who has passed the Physical Agility Examination and Polygraph Examination shall be included among those subject to the background investigation.

Within thirty (30) days after the Commission considers the recommendation of the background check investigator or their designee, the Applicant will be informed whether they Applicant have passed the background investigation.

## **SECTION 5. CERTIFICATION OF THE LIST OF NEW ELIGIBLES AND APPOINTMENT OF NEW APPLICANTS**

### **5.1 Creation of Eligibility List**

At the completion of the background check, the Commission shall rank the passing Applicants on a list with the Applicant receiving the highest Final Score at the top of the list. The Commission shall certify from this list the names of three (3) persons for each vacancy who have received the highest average in the last examination held within a period of one year preceding the date of the request for such list of eligibles. Where more than one (1) vacancy is to be filled from an Eligibility List, an Applicant who is not selected to fill a vacancy shall remain on the Eligibility List for purposes of consideration for the additional vacancy positions and the Applicant receiving the next highest Final Score shall be added to the certified list of eligibles such that there are always three (3) persons for each vacancy. This shall constitute the Eligibility List. In the case of tied scores, the oral exam panelists will administer a final review. At its sole discretion, the Commission may void an Eligibility List at any time for any reason, by a majority

vote. The Commission shall post in its office the Eligibility List containing the names and grades of those persons named on the Eligibility List. The Eligibility List shall automatically expire one (1) year after being certified by the Civil Service Commission unless prior to expiration of the one-year period, the Civil Service Commission extends the validity of the Eligibility List for up to an additional 12 months by a majority vote of the Commission at a duly authorized Commission meeting.

## **5.2 Appointment**

(a) The Appointing Authority of the Town of Bloomsburg may fill any vacancy in an existing position in the Police Department which occurs as a result of expansion of the police force, retirement, resignation, disability or death by the reappointment or reinstatement of a former employee of the police department who had been furloughed. Except for physical and psychological examinations, no further testing shall be required for a furloughed employee.

(b) If no furlough list exists or if positions remain to be filled after all of the officers on the furlough list were offered reemployment, every position, except that of Chief of Police, shall be filled only in the following manner:

(1) The Appointing Authority of the Town of Bloomsburg shall notify the Commission of any vacancy, or anticipated vacancy. The Commission will certify a list containing the top three (3) names from the Eligibility List, and may at their discretion certify a list comprised of exclusively Act 120 certified candidates to meet immediate staffing needs.

(2) If three (3) names are not available, then the Commission shall certify the name(s) remaining on the Eligibility List;

(3) The Town Council of the Town of Bloomsburg shall make an appointment from one of the three names certified considering Act 120 status. However, for initial appointment to the position of police officer, when one of the three Applicants on the certified list is a veteran, that Applicant shall be selected.

(4) An offer of employment shall be made to the selected Applicant contingent on the Applicant satisfactorily passing the Medical Examination and Psychological Examination.

(c) The Town Council may object to one or more of the persons certified for the reasons set forth in Section 3.6 of these Rules and Regulations. If the Applicant to whom the Town Council objects fails to timely exercise their rights of appeal under Section 3.8 or if the Commission declines to uphold their appeal, the Commission shall strike the name of that Applicant from the eligibility list and certify the next highest name for inclusion on the list of three Applicants for each name stricken off.

(d) In exigent circumstances, the Commission holds the right on collecting applications and making recommendation to full Council for direct appointment outside of established testing procedures.

### **5.3 Medical and Psychological Examinations**

After the Appointing Authority selects an Applicant from the certified list of three for appointment to the vacant position, that Applicant shall submit to a medical and psychological examination conducted by persons appointed by the Commission, in accordance with the Municipal Police Officers' Education and Training Commission (MPOETC) Physical Examination standards. If the Applicant successfully passes these examinations, they shall be

appointed to the vacant position in the police department for which they had applied. Failure to pass either examination shall result in the Applicant being rejected from consideration. The rejected Applicant may appeal this decision under Section 3.8. The Commission shall then certify another Applicant to be included with the two previously certified Applicants for consideration by the Appointing Authority pursuant to Section 5.2.

#### **5.4 Probationary Period**

Every successful Applicant for the position of patrol officer with the Police Department shall serve a one (1) year probationary period. For newly hired police officers, the one (1) year probationary period shall not commence until after the officer has completed training under Act 120. During the probationary period, a probationary officer may be dismissed or suspended for any reason set forth in Section 11.1. If at the conclusion of the probationary period an officer is deemed unsatisfactory to a level that termination is required. The officer shall be placed on “restricted duty” or on “paid time off” until the termination would occur within a two-week period or however long management would need to officially take care of the matter at hand. The Chief of Police by majority vote on Civil Service and Council has the right to properly document and terminate an officer prior to the one year probationary period.

### **SECTION 6. APPLICATION FOR THE POSITION OF CORPORAL**

#### **6.1 Qualifications**

(a) In addition to meeting the qualification(s) in Section 3.1, all Applicants for the position of Corporal must not have received a formal reprimand for one year after any reckoning period prior to the deadline for submitting applications, and must not have been suspended without pay at any time for six (6) or more days within two (2) years of the deadline for submitting applications. Any formal written reprimand or suspension to which the Applicant has timely appealed pursuant to a grievance procedure or these Rules and Regulations shall be disregarded unless the appeal is resolved prior to the creation of the Eligibility List.

(b) All Applicants for the position of Corporal shall have at least (2) two years of continuous full-time prior service within the Police Department of the Town of Bloomsburg.

## **6.2 Rejection of Applicant**

The Commission may refuse to examine, or, if examined, may refuse to certify as eligible, any Applicant who is found to lack any of the minimum qualifications for examination prescribed in these Rules and Regulations for the particular position for which the Applicant has applied. In addition, the Commission may refuse to examine, or if examined, may refuse to certify any Applicant: (1) who is physically or mentally unfit to perform the full duties of the position to which they seek employment; (2) who is a substance abuser; (3) who is convicted of any crime involving moral turpitude, or of infamous or notoriously disgraceful conduct that would impact the reputation or credibility of the department in a negative way; (4) who has been dismissed from public service for delinquency or misconduct in the office; (5) who is affiliated with any group whose policies or activities are subversive to the form of government set forth in the constitutions and law of the United States and the Commonwealth of Pennsylvania; (6) who neglected or violated any official duty while employed as a police officer by another

municipality; (7) whose inefficiency, neglect, intemperance, disobedience of orders, or conduct in a prior position would be considered unbecoming a police officer; (8) who is disqualified under Section 3.1 of the Rules and Regulations; or (9) who is precluded from employment in a law enforcement capacity by the Confidence in Law Enforcement Act (CLEA)6.3

**Examinations Not Required:**

Applicants for the position of Corporal shall not be required to submit to a Written Examination (4.2), Physical Agility Examination (4.5), Background Investigation (4.7), Polygraph Examination (4.6) or Medical and Psychological Examination (5.3), provided the Applicant successfully completed substantially similar examinations upon their initial appointment to a police officer position and documentation thereof is submitted to the Civil Service Commission upon its request.

(a) **Oral Examination**

Notwithstanding anything herein to the contrary, an Applicant for Corporal must score seventy (70%) percent or higher on the oral examination. Any Applicant who scores less than seventy (70%) percent on the oral examination shall be rejected.

**6.4 Calculation of Total Score for Position of Corporal**

The oral examination shall represent eighty (80%) percent of the Applicant's Total Score, and the officer's current calendar year evaluation preceding the examination shall represent twenty (20%) of the Total Score. If there is no evaluation for the Applicant, the oral exam will equal 100% of the Total Score.

**6.5 Certification of Eligibility List and Appointment**

At the completion of the background check, the Commission shall rank the passing Applicants on a list with the Applicant receiving the highest Final Score at the top of the list. The Commission shall certify from this list the names of three (3) persons for each vacancy who have received the highest average in the last examination held within a period of one (1) year preceding the date of the request for such list of eligibles. Where more than one (1) vacancy is to be filled from an Eligibility List, an Applicant who is not selected to fill a vacancy shall remain on the Eligibility List for purposes of consideration for the additional vacancy positions and the Applicant receiving the next highest Final Score shall be added to the certified list of eligibles such that there are always three (3) persons for each vacancy. This shall constitute the Eligibility List. For promotional positions, fulfilling the performance requirement set forth in Section 6.1 is also required. In the case of tied scores, the tie will be broken by giving preference to the Applicant with the most seniority. The Commission may, at its sole discretion, void an Eligibility List at any time for any reason, by a majority vote. The Commission shall post in its office the Eligibility List containing the names and grades of those persons named on the Eligibility List. The eligibility list shall automatically expire one (1) year after being certified by the Civil Service Commission.

### **Appointment**

(a) The Appointing Authority of the Town of Bloomsburg may fill any vacancy for the position of Corporal in the Police Department which occurs as a result of expansion of the police force, retirement, resignation, disability, or death by the reappointment or reinstatement of a former employee with the rank of Corporal of the police department who had

been furloughed. Except for physical and psychological examinations, no further testing shall be required for a furloughed employee.

(b) If no furlough list exists or if positions remain to be filled after all of the officers on the furlough list were offered reemployment, the position shall be filled only in the following manner:

(1) The Appointing Authority of the Town of Bloomsburg shall notify the Commission of the vacancy which is to be filled and shall request the certification of the top three (3) names from the Eligibility List.

(2) If three (3) names are not available, then the Commission shall certify the name(s) remaining on the Eligibility List; and

(3) The Town Council of the Town of Bloomsburg shall make an appointment from one of the three names certified.

(c) The Town Council may object to one or more of the Applicants certified for the reasons set forth in Section 6.2 of these Rules and Regulations. If the Applicant to whom the Town Council objects fails to timely exercise their rights of appeal under Section 11.4 or if the Commission declines to uphold their appeal, the Commission shall strike the name of that Applicant from the Eligibility List and certify the next highest name for inclusion on the list of three Applicants for each name stricken off.

## **6.6 Probationary Period**

A newly promoted officer shall have a probationary period of six (6) months. During or following a newly promoted officer's probationary period, the newly promoted officer may be

returned to their prior rank only for cause for the reasons set forth in Section 11.1. However, at the conclusion of the probationary period, if the conduct of the officer has not been satisfactory to the Town Council of the Town of Bloomsburg, the officer shall be notified in writing that they will not receive a permanent appointment, within a reasonable amount of time following the conclusion of the officer's probationary period. At that time, the officer shall return to their previous rank. Any officer who is not informed in writing that their performance has been unsatisfactory, shall receive a permanent appointment to their position. Any officer who is notified in writing that they will not receive a permanent appointment has no right of appeal under these Rules and Regulations.

## **SECTION 7. APPLICANTS FOR THE POSITION OF SERGEANT**

### **7.1 Qualification**

(a) In addition to meeting the qualification in Section 3.1 above, all Applicants for position of Sergeant must not have received a formal written reprimand for one (1) year after any reckoning period prior to the deadline for submitting applications, and must not have been suspended without pay at any time for two (2) years prior to the deadline for submitting applications. Any formal written reprimand or suspension to which the Applicant has timely appealed pursuant to a grievance procedure or these Rules and Regulations shall be disregarded unless the appeal is resolved prior to the creation of the Eligibility List.

(b) All Applicants for the position of Sergeant shall have at least five (5) years of continuous full-time prior service within the Police Department of the Town of Bloomsburg.

## **7.2 Rejection of Applicant**

The Commission may refuse to examine, or, if examined, may refuse to certify as eligible, any Applicant who is found to lack any of the minimum qualifications for examination prescribed in these Rules and Regulations for the particular position for which the Applicant has applied. In addition, the Commission may refuse to examine, or if examined, may refuse to certify any Applicant: (1) who is physically or mentally unfit to perform the full duties of the position to which they seek employment; (2) who is a substance abuser; (3) who is convicted of any crime involving moral turpitude, or of infamous or notoriously disgraceful conduct that would impact the reputation or credibility of the department in a negative way; (4) who has been dismissed from public service for delinquency or misconduct in the office; (5) who is affiliated with any group whose policies or activities are subversive to the form of government set forth in the constitutions and law of the United States and the Commonwealth of Pennsylvania; (6) who neglected or violated any official duty while employed as a police officer by another municipality; (7) whose inefficiency, neglect, intemperance, disobedience of orders, or conduct in a prior position would be considered unbecoming a police officer; (8) who is disqualified under Section 3.1 of the Rules and Regulations; or (9) who is precluded from employment in a law enforcement capacity by the Confidence in Law Enforcement Act (CLEA)

## **7.3 Written Examination and Oral Examination**

Notwithstanding anything herein to the contrary, an Applicant for Sergeant must score Seventy (70%) percent or higher on the written examination to proceed to the oral examination. An Applicant must score seventy (70%) percent or higher on the oral examination to proceed

with the application process. Any Applicant who scores less than seventy (70%) percent on either the written or oral examination shall be rejected.

#### **7.4 Calculation of Total Score for Position of Sergeant**

The written examination shall represent fifty (50%) percent of the Applicant's Total

Score, the oral examination shall represent fifty (50%) percent of the Total Score, the calculations for the combined total of the written examination and oral examination shall be made by multiplying the written examination score by fifty (50%) percent and by multiplying the oral examination score by fifty (50%) percent and then adding those products for a Total Score.

#### **7.5 Certification of Eligibility List and Appointment**

The Commission shall rank the passing Applicants on a list with the Applicant receiving the highest Final Score at the top of the list. The Commission shall certify from this list the names of three (3) Applicants for each vacancy who have received the highest average in the last examination held within a period of one (1) year preceding the date of the request for such list of eligibles. Where more than one (1) vacancy is to be filled from an Eligibility List, an Applicant who is not selected to fill a vacancy shall remain on the Eligibility List for purposes of consideration for the additional vacancy positions and the Applicant receiving the next highest Final Score shall be added to the certified list of eligibles such that there are always three (3) persons for each vacancy. This shall constitute the Eligibility List. For promotional positions, fulfilling the performance requirement set forth in Section 7.1 is also required. In the case of tied scores, the tie will be broken by giving preference to the Applicant with the most seniority. The

Commission may, at its sole discretion, void an Eligibility List at any time for any reason, by a majority vote. The Commission shall post in its office the Eligibility List containing the names and grades of those persons named on the Eligibility List. The Eligibility List shall automatically expire one (1) year after being certified by the Civil Service Commission. The Eligibility List may be renewed for an addition one (1) year period, or for the period allowed per State Section 1184, Part 4, by a majority vote of the Commission.

### **Appointment**

(a) The Appointing Authority of the Town of Bloomsburg may fill any vacancy in an existing position of Sergeant in the Police Department which occurs as a result of expansion of the police force, retirement, resignation, disability, or death by the reappointment or reinstatement of a former employee with the rank of Sergeant of the police department who had been furloughed. Except for physical and psychological examinations, no further testing shall be required for a furloughed employee.

(b) If no furlough list exists or if positions remain to be filled after all of the officers on the furlough list were offered reemployment, the position shall be filled only in the following manner:

(1) The Appointing Authority of the Town of Bloomsburg shall notify the Commission of any vacancy which is to be filled and shall request the certification of the top three (3) names from the Eligibility List.

(2) If three (3) names are not available, then the Commission shall certify the name(s) remaining on the Eligibility List;

(3) The Town Council of the Town of Bloomsburg shall make an appointment from one of the three names certified.

(c) The Town Council may object to one or more of the persons certified for the reasons set forth in Section 7.2 of these Rules and Regulations. If the Applicant to whom the Town Council objects fails to timely exercise their rights of appeal under Section 11.4 or if the Commission declines to uphold their appeal, the Commission shall strike the name of that Applicant from the eligibility list and certify the next highest name for inclusion on the list of three Applicants for each name stricken off.

#### **7.6 Probationary Period**

A promoted officer shall be subject to a six (6) month probationary period. During their probationary period, an officer may be returned to their prior rank only for cause for the reasons set forth in Section 11.1 At the conclusion of the probationary period, if the conduct of the officer has not been satisfactory to the Town Council of the Town of Bloomsburg, the officer shall be notified in writing that the officer will not receive a permanent appointment, within a reasonable amount of time following the conclusion of the officer's probationary period. At that time, a promoted officer shall return to their previous rank. Any officer who is not informed in writing that their performance has been unsatisfactory, shall receive a permanent appointment to their position. Any probationer who is notified in writing that they will not receive a permanent appointment has no right of appeal under these Rules and Regulations.

## **SECTION 8. APPOINTMENT OF LIEUTENANT**

The position of Lieutenant is defined as a non-union, non-exempt position—eligible for overtime. This position is an appointed position where the appointment is made by the Town Council and Mayor. This position requires at least ten (10) years of continuous service with the Town of Bloomsburg as a uniformed officer and five (5) years as a Sergeant with an exemplary service record. The Town may administer a written promotional examination, an oral promotional examination, or a combination of both oral and written exams to determine the appointment.

### **8.1 Qualification – Applicants for Lieutenant**

(a) In addition to meeting the qualification in Section 3.1 above, all

Applicants

for position of Lieutenant must not have not received a formal written reprimand for one (1) year after any reckoning period prior to the deadline for submitting applications, and must not have been suspended without pay at any time for two (2) years prior to the deadline for submitting applications. Any formal written reprimand or suspension to which the Applicant has timely appealed pursuant to a grievance procedure or these Rules and Regulations shall be disregarded unless the appeal is resolved prior to the creation of the Eligibility List.

## **SECTION 9. APPOINTMENT OF CHIEF OF POLICE**

In the case of a vacancy in the office of Chief of Police, the Appointing Authority has full discretion in selecting the individual to fill the position of Chief of Police. If the Appointing Authority requests the Commission to subject that person to a noncompetitive examination, and

if that person successfully passes the noncompetitive examination, then the Commission shall notify the Appointing Authority of the results of the examination and that person may only be removed from the position of Chief of Police for the same reasons set forth in Section 11.1.

## **SECTION 10. PROVISIONAL APPOINTMENTS**

Whenever there are urgent reasons for the filling of a vacancy in any position in the Police Department and there are no names on the Eligibility List for such appointment, the Town Council of the Town of Bloomsburg may nominate a person to the Commission for noncompetitive examination. If a nominee is certified by the Commission as qualified after such noncompetitive examination, they may be appointed provisionally to fill the vacancy. It shall thereupon become the duty of the Commission, within three weeks, to begin the Civil Service Hiring Process of competitive examination and to certify a list of those eligible. Then, a regular appointment shall be made from the name or names submitted by the Commission, provided that nothing within this Section shall prevent the appointment, without examination, of persons temporarily as police officers in cases of riot or other emergencies.

## **SECTION 11. SUSPENSIONS, REMOVALS AND REDUCTIONS IN RANK**

### **11.1 Grounds for Disciplinary Action**

(a) No person appointed to a position in the Police Department pursuant to these Rules and Regulations may be suspended without pay or removed, and no person promoted in rank pursuant to these Rules and Regulations may be reduced in rank except for the following reasons:

(1) Physical or mental disability affecting the officer's ability to continue in service, in which case the officer shall receive an honorable discharge from service;

- (2) Neglect or violation of any official duty;
- (3) Violation of any law of this Commonwealth which constitutes a misdemeanor or felony;
- (4) Inefficiency, neglect, intemperance, disobedience of orders or conduct unbecoming an officer;
- (5) Intoxication while on duty; or
- (6) Engaging or participating in conducting of any political or election campaign other than the officer's exercise of their own right of suffrage.

(b) No officer shall be removed for religious, racial, or political reasons. A statement of any charges made against any officer so employed shall be furnished to the officer within five (5) days after those charges have been adopted by the Town Council of the Town of Bloomsburg.

## **11.2 Furloughs**

(a) If the Town of Bloomsburg deems it necessary to reduce the number of full-time police officers for economy or other legitimate reasons then the Town of Bloomsburg shall apply the following procedure: (1) if there are any employees eligible for retirement under the terms of any retirement or pension law, then such reductions in numbers shall be made by retirement of such employees starting with the oldest employee and following in order of age respectively; (2) if the number of full-time police officers eligible for retirement is insufficient to effect the necessary reductions in numbers, or if there are no persons eligible for retirement, or if no retirement or pension funds exists, then the reduction shall be effected by furloughing the person or persons including probationers, last appointed to the respective force.

(b) Such removal shall be accomplished by furloughing in numerical order commencing with the person last appointed until such reduction shall have been accomplished. In the event that the Appointing Authority decides to increase the Police Department, the furloughed officers shall be reinstated in order of their seniority in the department, if the furloughed officer accepts reinstatement, in writing, within thirty (30) days of receiving notice of the opening, by sending the acceptance to the Chief of Police. These reductions in force provisions are not applicable to the Chief of Police.

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### **11.3 Notice of Suspension, Removal or Reduction in Rank**

Whenever a police officer is suspended, removed, or reduced in rank, the specific charges warranting such actions shall be stated in writing by the Town council of the Town of Bloomsburg (the “written statement”). The written statement shall clearly indicate the provide sufficient detail to enable the officer to understand the charges against the officer and to allow the officer an opportunity to respond to those charges. The written statement shall specify the subsection of Section 11.1 which provides the basis for the disciplinary action as well as the explanation of the factual circumstances upon which the Appointing Authority relied in finding a violation of Section 11.1.

Within five (5) days after the Chief of Police or their designee has imposed disciplinary action in the form of a suspension, the written statement shall be delivered to the officer either by personal service, certified, or registered mail. In addition, the written statement shall notify the

officer of their appeal rights under Section 11.4 of these Rules and Regulations. A copy of the written statement shall also be served upon the members of the Civil Service Commission.

#### **11.4 Hearings on Suspension, Removals and Reductions in Rank**

(a) An officer who has been suspended, removed, or reduced in rank may appeal the decision of the Appointing Authority by written notice to the Secretary of the Commission at Town Hall, 301 East Second Street, Bloomsburg, PA 17815-1870 by requesting a hearing. A hearing request must be received by the Commission within ten (10) days after the officer received written notice of the discipline. The officer may make written answers to any charges filed against the individual no later than the date fixed for the hearing. An officer's failure to provide written answers to any of the charges shall not be deemed an admission by the officer.

(b) The Commission shall schedule a hearing within ten (10) days from the officer's written request for a hearing unless continued by the Commission for cause at the request of the Commission, the Town Council of the Town of Bloomsburg, or the officer. At any such hearing, the officer against whom the charges have been made may be present and may be represented by counsel. The officer or the officer's counsel may call witnesses and present testimony and documentation on their behalf. The Town of Bloomsburg may also be represented by counsel, and may call witnesses and present evidence as is necessary to support the charges. A stenographic record of all testimony shall be taken at each hearing and shall be preserved by the Commission. In the event the charges are dismissed, the record shall be sealed and will not be available for public inspection.

(c) In conducting the hearing, the Commission's standard of review shall be to determine whether sufficient evidence has been presented to support the statutory reason for the disciplinary action. If the Commission finds that sufficient evidence has been introduced to support the charge, the Commission shall not modify the penalty imposed by the Town Council of the Town of Bloomsburg unless it finds that the penalty imposed was arbitrary, discriminatory, or an abuse of the Council's discretion. In considering the appropriateness of the discipline, the Commission shall not substitute its judgment for that of the Town Council of the Town of Bloomsburg. The Commission may request posthearing briefs and shall issue a written decision containing specific findings of fact and conclusions of law within sixty (60) days of receipt of the hearing transcript.

#### **11.5 Hearing Procedure**

(a) All testimony shall be given under oath administered by the Chairperson, or in their absence, the Vice-Chairperson. The Commission shall have power to issue subpoenas as set forth in Section 2.11. The hearing shall be open to the public unless, prior to the commencement of the hearing, a written or oral request to close the hearing is made by either the charged officer or the Town of Bloomsburg.

(b) If the Commission sustains the charges, the officer who was suspended, Removed, or reduced in rank may file an appeal with the Court of Common Pleas within thirty (30) days from the date of entry of the final order by the Commission. The Commission shall not order a suspension for a period longer than one (1) year. In the event that the Commission fails to uphold the charges, the officer shall be reinstated with full pay for the period of the

suspension, removal or demotion, and the charges will not be officially recorded against their record.

## **SECTION 12. RESOLUTION FOR ADOPTION**

The foregoing Rules and Regulations, which are in accordance with powers granted by the Civil Service section of the Incorporated Towns Code, enacted by the General Assembly of the Commonwealth of Pennsylvania and in accordance with the authority granted by the Municipal Governing Body of the Town of Bloomsburg, Pennsylvania are hereby adopted by the Civil Service Commission of the Town of Bloomsburg, Pennsylvania on November 20, 2024.

**TOWN OF BLOOMSBURG  
COLUMBIA COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 12.16.2024.02  
SETTING VARIOUS FEES**

**BE IT RESOLVED BY THE TOWN COUNCIL** of the Town of Bloomsburg that the following fee schedule is adopted:

**CODES:**

**PURSUANT TO THE TOWN OF BLOOMSBURG-** Permit fees shall be doubled for failure to obtain the necessary permitting prior to initiation of construction, use or any action for which a permit is required under the Town of Bloomsburg Code of Ordinances and or the Municipal Planning Code. These fees are not in lieu of other enforcement penalties set forth in the Town of Bloomsburg Code of Ordinances and or the Municipal Planning Code. Payment of such doubled fees shall not relieve any person from fully complying with the requirements of Town of Bloomsburg Code of Ordinances and or the Municipal Planning Code or from any other penalties set forth therein.

- The Town has the following fees for projects:
  - A. Residential and Non- Residential Zoning Permit/ Review Fee.
    - A \$4.50 fee is required to be assessed on each permit issued, in accordance with Pennsylvania Act 36 of 2017.
  - B. Residential and Commercial/ Non-Residential Building Permit/ Review Fee.
    - UCC Permit Fees are to be paid at the time of UCC Permit pickup. If a permit application is canceled prior to the UCC Permit approval, any outstanding UCC Permit Plan Review fees or outstanding UCC fees are required to pay for any balance due for the application.
    - If a project is canceled or the project is ceased for any reason after receiving a UCC Permit and/or construction is commenced, proper closeout and safety site planning is required, all fees paid shall remain associated with the permit with a pro-rated refund of UCC fees. Fees kept will include any time/ labor spent on said project up until the point it was canceled.
    - Residential UCC permits are for one and two-family dwellings, as defined by the 2018 IRC definition of a residential building, and any subsequent revisions. A single building containing three or more dwelling units shall require a Non-Residential UCC Permit.
    - The definitions cited under 34 Pa. Code § 401.1. shall apply to the interpretation of this permit fee schedule (e.g., "building", "residential building", "commercial construction", "structure", "facility", "addition", "alteration", "repair", etc.)
    - Gross square footage shall include basements, each floor level, garages, decks, porches, patios, parking lots, ramps, etc. Measurements shall be from exterior face of wall to exterior face of wall.
  - C. Zoning Hearing Board, Conditional Use Application, Code Appeal Application, Floodplain Appeal Application, Other Permits, Residential/ Non- residential- investigations, Inspections and other service requested by the Municipality, BCO Fee, Floodplain Review and Inspections regardless of residential/ non-residential, Zoning- Certificate of Occupancy, compliance letter, etc.
    - Floodplain Permit/ Review Fee.
      - Construction work in a floodplain may require additional permitting/ plan review requirements and fees.
  - D. Sub-division and Land Development Fee.

## A. Zoning Permit/ Review Fee

### RESIDENTIAL (NEW CONSTRUCTION AND ADDITIONS)

Single Family and Two-Family Dwellings.....\$50.00

Plus \$0.30 per square foot of gross floor space

(includes basements, decks, patios, porches, ramps, garages, etc.)

Multifamily Residential Dwelling.....\$100.00

Plus \$0.30 per square foot of gross floor space

(includes basements, decks, patios, porches, garages, etc.)

Accessory Structure (up to 200 sq. ft.) .....\$50.00

Plus \$0.25 per square foot of building space over 200 square feet

(includes decks, patios, fences, swimming pools, sheds, greenhouses, etc.)

Re-inspection fee.....\$35.00

Revision to approved permit.....\$50.00

All other categories.....\$50.00

### NON-RESIDENTIAL

Commercial (new construction & additions) .....\$100.00

Plus \$0.35 per square foot of gross building space (Includes wireless communication sites)

New Signs.....\$75.00

New Off Premise Signs (Includes Billboards) .....\$250.00

(Per face)

All Sign Copy Changes..... \$50.00

Accessory Structure to Non-residential Use (up to 200 sq. ft.) .....\$100.00 Plus \$0.25 per square foot over 200 sq. ft.

Re-inspection fee .....\$50.00

Revision to approved permit .....\$50.00

All other categories.....\$50.00

## B. Residential Building Permit

### RESIDENTIAL PA UCC PERMIT FEE SCHEDULE (One- and Two-Family Dwellings & Townhouses up to 3 stories)

- A Town Administration Fee of (20%) shall be added to the total permit and plan review fees.
- Work performed without approved permits will be assessed at double of the normal permit fee rate.

#### New Construction

Per dwelling unit up to 2,500 gross square feet	\$595.00
Per 100 gross square feet or fraction thereof above 2,500 square feet	\$10.00

- Plan Review Fees Additional.
- Mechanical, Electrical, and Plumbing Permit Fees Additional.

#### Additions (including Sunrooms, Covered Porches/Decks/Patios, Attached Garages/Carports)

Addition Up to 200 gross square feet	\$250.00
Per 100 gross square feet or fraction thereof above 200 square feet	\$50.00

- Plan Review Fees Additional.
- Mechanical, Electrical and Plumbing Permit Fees Additional.

#### Alterations, Renovations and Repairs to Existing Residential Buildings

0.015 x cost of construction (materials and labor)	\$150.00 minimum
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- Plan Review Fees Additional.
- Mechanical, Electrical, and Plumbing Permit Fees Included.

#### Solar PV Systems

0.015 x cost of construction (materials and labor)	\$450.00 minimum
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- Plan Review Fees Additional.

#### Decks

Up to 200 gross square feet	\$200.00
Per 100 gross square feet or fraction thereof above 200 square feet	\$50.00

- Covered decks, enclosed porches and three season rooms shall be priced as an "Addition".

#### Accessory Buildings and Detached Garages

Up to 1,500 gross square feet	\$250.00
Per 100 gross square feet or fraction thereof above 1,500 square feet	\$25.00

- Mechanical, Electrical, and Plumbing Permit Fees Additional.

#### Demolition Permit

Detached Garage / Accessory Structures (1,000 square feet or greater)	\$100.00
Single-Family, Two-Family, or Townhouses	\$150.00 per dwelling

#### Manufactured Homes (HUD Certified)

Manufactured home up to 2,500 gross square feet	\$595.00
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- Utility Connections, Decks, Porches, Garages, or Other Attachments Additional.

#### Swimming Pools/Spas

Spa or Hot Tub	\$200.00
Above-ground Pool	\$250.00

In-ground Pool	\$450.00
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- *Electrical Permit & Barrier/Guard Permit Fees Included. Mechanical Permit Fees Additional. (if applicable)*

<b>Miscellaneous Construction (Retaining Walls, Fences, Etc.)</b>	
0.02 x total cost of construction (materials & labor)	\$125.00 minimum

#### **RESIDENTIAL ELECTRICAL PERMIT FEE SCHEDULE (supplemental)**

<b>Rough Wiring</b>	
Up to 100 devices	\$75.00
Each additional 20 devices	\$25.00

<b>Final Wiring</b>	
Up to 100 devices	\$75.00
Each additional 20 devices	\$25.00

<b>Services, Panelboards, Feeders</b>	
Up to 400 amps	\$150.00 per device

<b>Generators</b>	\$250.00 per unit
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#### **RESIDENTIAL PLUMBING AND MECHANICAL PERMIT FEE SCHEDULE (supplemental)**

<b>Rough and Final Plumbing</b>	
Per Bathroom	\$150.00
Individual Fixtures (Outside of Bathrooms)	\$25.00

<b>Residential Fire Protection System</b>	\$200.00 per system
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<b>Heating and Air Conditioning</b>	
Indoor or Outdoor	\$75.00
Combination indoor appliance and outdoor appliance	\$125.00
Water Heater	\$75.00

#### **RESIDENTIAL PA UCC PLAN REVIEW FEE SCHEDULE (supplemental)**

<b>New Construction, Additions, Alterations, Renovations, Repairs, and Miscellaneous Construction</b>	
\$10.00 per 100 gross square feet or fraction thereof	\$150.00 minimum
• <i><u>Includes Building, Mechanical, Electrical, Plumbing, and Energy</u></i>	

<b>Re-Inspections, Site Visits, Meetings, Conference Calls, Floodplain Reviews, etc.</b>	
Each Re-inspection (minimum of 1 hour)	\$100.00/hour

## B. Commercial/ Non-Residential Building Permit

### Commercial/ NON-RESIDENTIAL PA UCC PERMIT FEE SCHEDULE

(All Structures other than One- and Two-Family Dwellings and Townhouses less than 3 stories)

- A Town Administration Fee of (20%) shall be added to the total permit and plan review fees.
- Work performed without approved permits will be assessed at double of the normal permit fee rate.

New Construction, Additions, Alterations, Repairs & Accessory Structures (projects involving any building)	
0.015 x cost of construction for first \$1,000,000 (and 0.01 x cost of construction for remaining value)	\$400.00 minimum
<ul style="list-style-type: none"><li>• Plan Review Fees <i>Additional</i>.</li><li>• <i>Includes</i> Building, Accessibility, Mechanical, Electrical, Plumbing, Energy, Fire Suppression.</li></ul>	

Demolition Permit	
Buildings/ accessory structures up to 5,000 gross square feet	\$250.00
Per 100 gross square feet or fraction thereof above 5,000 square feet	\$25.00

Miscellaneous Construction Projects (projects not involving any building)	
Signs, Fences, Retaining Walls, Parking lots, Cell Towers, Generators, Racking, Conveyors, Industrial Equipment Only, Mechanical Equipment/RTU Replacement Only, Solar PV Systems, Roof Replacements, Ramps, Pools, etc.	
0.015 x cost of construction for the first \$100,000 (and 0.01 x cost of construction for remaining value)	\$250.00 minimum
<ul style="list-style-type: none"><li>• Plan Review Fees <i>Additional</i>.</li><li>• <i>Includes</i> Building, Accessibility, Mechanical, Electrical, Plumbing, Energy, Fire Suppression.</li></ul>	

### Commercial/ NON-RESIDENTIAL PA UCC PLAN REVIEW FEE SCHEDULE (supplemental)

New Construction, Additions, Renovations, Alterations, Repairs, Standalone Miscellaneous Construction Projects	
0.005 x cost of construction for first \$1,000,000 (and 0.0025 x cost of construction for remaining value)	\$350.00 minimum
<ul style="list-style-type: none"><li>• <i>Includes</i> Building, Accessibility, Mechanical, Electrical, Plumbing, Energy, Fire Suppression</li></ul>	
Re-Inspections, Site Visits, Meetings, Conference Calls, Floodplain Reviews, etc.	
Each Re-inspection (minimum of 1 hour)	\$115.00/hour

C. Zoning Hearing Board, Conditional Use Application, Code Appeal Application, Floodplain Appeal Application, Other Permits, Residential/ Non- residential- investigations, Inspections and other service requested by the Municipality, BCO Fee, Floodplain Review and Inspections regardless of residential/ non-residential, Zoning- Certificate of Occupancy, compliance letter, etc.

1. Applications to Zoning Hearing Board (Variance, Special Exception, Appeal, Conditional Use Application, Amendments- to text of ordinance, zoning map, submitted as curative amendment)/Code Appeal Application/ Floodplain Appeal Application

Residential and Non-residential. ....\$800.00

NOTE: If costs incurred by the Town of Bloomsburg exceed the above referenced fee, additional fees shall be billed to the applicant and must be paid prior to the issuance of a Zoning Permit.

2. Other Permits/ Tenancy

Change of Use (with no new construction) .....\$100.00

Home Occupations .....\$100.00

Temporary Structures/Use.....\$100.00

3. For both residential/ non-residential- Investigations, Inspections and Other Services Requested by the Municipality, Building Code Official (BCO) Fee, Floodplain Review and Inspections regardless of residential/ non-residential, any other service request.

.....\$100.00 per hour.

4. Zoning- Certificate of Occupancy, compliance letter, etc.....\$40.00 for the letter plus hourly bill for time.

#### **D. Sub-division and Land Development Fee.**

##### **PURSUANT TO SUBDIVISION AND LAND DEVELOPMENT –**

<u>General Administration</u>	
Minor Subdivision	\$300.00 Basic Fee + \$10.00 per lot (5 or fewer lots or dwelling units)
Major Subdivision	\$500.00 Basic Fee + \$10.00 per lot (6 or more lots or dwelling units)
Land Development	\$500.00 Basic Fee + \$10.00 per lot or unit

##### **PURSUANT TO SUBDIVISION AND LAND DEVELOPMENT –**

<u>Engineering</u>	<u>Per Hour</u>
Principal Engineer	\$137.50
Municipal Authority Engineer	Subject to the Municipal Authority
<u>Legal</u>	
Solicitor	\$175.00

**PURSUANT TO REGULATED RENTAL UNIT LICENSING:** for student housing dwelling units with two or more unrelated occupants, the fee is \$40.00 per occupant.

**PURSUANT TO REGULATED RENTAL UNIT OCCUPANCY ORDINANCE REQUIRING PAYMENT OF A RE-INSPECTION FEE :** The licensing fee includes the initial inspection and one (1) follow up inspection. Any further return to re-inspect the violation corrections not completed within the stated time period, the following charge will apply. Additional required Regulated Rental Unit/ NSR inspections shall be \$40.00/dwelling unit per inspection.

**PURSUANT TO MISSED OR REQUIRED CODE ENFORCEMENT APPOINTMENTS –** the fee is \$40.00 per dwelling unit per missed visit for regulated rental unit inspections/ NSR. All other missed appointments the fee is \$40.00 an occurrence.

**PURSUANT TO THE INSPECTION AND LICENSING OF NON-STUDENT APARTMENT HOUSES AND RENTAL HOMES –** the following fees will apply:

the Regular License Application fee is \$150.00 plus \$40.00 per dwelling unit; AND

the License Transfer fee and Registration of New Owner fee is \$50.00; AND

the Reinstatement of License after Suspension or Revocation fee is \$50.00; AND

The licensing fee includes the initial inspection and one (1) follow up inspection. Any further return to re-inspect the violation corrections not completed within the stated time period, the missed appointment fee will be applied

**PURSUANT TO SOLICITATION PERMITS:** the fee is \$100.00 (plus \$50.00 refundable deposit).

**PURSUANT TO ONLINE PAYMENTS**, the convenience fee will be 2.45% assessed on all transactions.

**PURSUANT TO FOOD TRUCK/VENDOR FEES:** the annual fee is \$350.00, one food truck/vendor daily fee is \$25.00, one food truck/vendor weekly fee is \$50, one food truck/vendor monthly fee is \$100 and up to 3 food trucks/vendors per day is \$60.00.

**PURSUANT TO PAPER ALLEY FEES:** the non-refundable fee is \$300 when submitting the checklist materials for the petition to vacate a paper alley. An escrow account will also be set up in the amount of \$2,500 to cover all legal and advertising costs of the paper alley. If the costs exceed that initial escrow amount, the costs will be invoiced to the applicant.

**POLICE:**

**PURSUANT TO DUMPSTER PERMITS – ORDINANCE NO. 862:** when a dumpster is placed on any public street or right-of way, prior to placement, the permit fee will be \$50.00 per week. If placed before permission is granted, the fee will be \$100.00.

**PURSUANT TO OUTDOOR SOCIAL GATHERINGS – ORDINANCE NO. 928:** the fee to accompany a permit application is \$35.00; the cash bond to cover the projected costs for police response to the premises where the regulated social gathering is to be held is \$500.00; and the cash bond to cover the cost of cleaning up the premises if the cleanup is not completed by 10:00am on the day following the regulated social gathering is \$500.00.

**PURSUANT TO ROAD CLOSINGS,** the fee will be \$25.00 per day and \$35.00 per week.

**PURSUANT TO PARADES,** the fee will be \$25 for Town streets and \$50 for State Routes.

**PURSUANT TO RENTAL OF PARKING SPACE,** the fee will be \$15.00 per day.

**PURSUANT TO ONLINE PAYMENTS,** the convenience fee will be \$5.00.

**PURSUANT TO OFFENSE/INCIDENT REPORTS,** the fee will be \$25.00.

**PURSUANT TO ACCIDENT REPORTS,** the fee will be \$15.00.

**PURSUANT TO CRIMINAL HISTORY REPORTS,** the fee will be \$15.00.

**PURSUANT TO REMOVAL AND IMPOUNDMENT OF ILLEGALLY PARKED VEHICLES – ORDINANCE NO. 785:** the charge for the storage of vehicles at the Town's impoundment facility will be \$10.00 per day.

**PURSUANT TO THE RELEASE OF AN ILLEGALLY-PARKED IMMOBILIZED VEHICLE (PARKING BOOT) – ORDINANCE NO. 785:** the processing fee shall be \$150.00.

**PURSUANT TO THE ISSUANCE OF RESIDENT PERMIT PARKING DECALS – ORDINANCE NO. 920:** the annual nonrefundable fee for the owner or such owner's lawfully authorized designee of each residential dwelling unit shall be \$10.00 each at a maximum of two (2).

**PURSUANT TO THE ISSUANCE OF GUEST PERMIT PARKING DECALS – ORDINANCE NO. 920:** the annual nonrefundable fee for the owner or such owner's lawfully authorized designee of each residential dwelling unit shall be \$20.00 at a maximum of one (1).

**PURSUANT TO THE ISSUANCE OF TEMPORARY RESIDENTIAL PARKING PERMITS,** the fee will be \$2.00 per permit.

**PURSUANT TO PURCHASE OF PERMIT PLACARDS FOR UNMETERED PARKING ZONES – ORDINANCE NO. 940:** the six month fee for permit placards for unmetered parking zones shall be as follows: ZONE B: Lightstreet Road/ North Street (\$150.00 per permit); ZONE C: Triangle Lot (\$210 per permit); ZONE D: East Lot (\$210); ZONE E: Pine Avenue Lot (\$210 per permit); ZONE F: Employee Lot (\$150 per permit); ZONE G: Library Lot (\$210 per permit); ZONE H: North Market Street (excluding Market Square) (\$175 per permit); ZONE I: West

Lot (\$175); ZONE J: Hoppes Lot (\$150).

**PURSUANT TO HANDICAPPED PARKING SPACES:** the application fee will be \$50.00.

**PURSUANT TO PAID PARKING:** the fee on Main Street from West Street to East Street, including Market Square, shall be twenty-five (25) cents for thirty (30) minutes. The fee on E. Second Street from Penn Street to Oak Street, shall be seventy-five (75) cents for (30) minutes. All other paid parking fees are according to the legend on the meter or as indicated on the mobile application.

**PURSUANT TO THE PROCEDURE FOR HEARINGS RELATED TO APPLICATIONS FOR THE TRANSFER OF LIQUOR LICENSES AND ECONOMIC DEVELOPMENT LICENSES – ORDINANCE NO. 845:** the fee for such applications is \$600.00

**PURSUANT TO BYOB ESTABLISHMENTS – ORDINANCE NO. 855:** an annual application fee shall be \$25.00.

**PURSUANT TO ANTIQUE DEALERS AND SECOND-HAND GOODS DEALER LICENSE – ORDINANCE NO. 888:** an annual application fee shall be \$25.00.

**PURSUANT TO ACCIDENT DIAGRAM/RECONSTRUCTION REPORTS:** the fee will be \$15.00 plus actual cost of diagram.

**PURSUANT TO PHOTOS (12 EXPOSURES):** the fee will be \$25.00.

**PURSUANT TO ELECTRONIC MEDIA:** the fee will be \$80.00.

**PURSUANT TO BONFIRE PERMITS:** the fee will be \$25.00.

**PURSUANT TO REQUESTS FOR REGULATORY SIGNS FOR PRIVATE USES:** the fee will be \$50.00.

**PURSUANT TO EVENT PERMITS-** the fee will be \$75 per day, an additional \$25 added for each service: barricades, trash cans, parking restrictions and fire police. The fee will be \$500 per day for Town Park events (5 or more vendors) and trash cans are included in this fee. If the fee is paid under event permits, the food truck vendor fee under **PURSUANT TO FOOD TRUCK/VENDOR FEES** will be waived for all designated event areas.

**PURSUANT TO RUN/WALK EVENTS:** the fee will be \$25.00.

**PURSUANT TO FIREWORK PERMITS:** the fee will be \$50.00.

## **RECYCLING:**

**PURSUANT TO RECYCLING FEE – ORDINANCE NO. 823:** annual fee per unit shall be \$66.00. This unit rate is effective May 1<sup>st</sup> through July 14<sup>th</sup>. Payment made after July 14<sup>th</sup> shall be payable at \$78.00 per unit. Accounts sent into collection will be assessed an additional penalty fee and will be payable at \$90.00 per unit.

**PURSUANT TO PAPER SHREDDING** – the following fees will apply:

Under 500 lbs. \$60.00

501-1000 lbs. \$85.00

1001-1500 lbs. \$160.00

1501-2000 lbs. \$175.00

Over 2000 lbs. Base fee of \$175.00 + \$60.00 for next 500 lbs. + \$85.00 for 2500-3000 lbs. + \$160.00 for 3001-3500 lbs. + \$175.00 for 3501-4000 lbs.

**PURSUANT TO COMMERCIAL RECYCLING COLLECTION:** The following commercial recycling collection service fees apply to businesses that request collection services with the Town of Bloomsburg Recycling Department subject to approval of the Recycling Coordinator. Fees will be \$82.50 per month (weekly collection) or \$41.25 per month (every other week collection).

**PURSUANT TO COMPOST FEES-** Non-residents & businesses that desire to drop off or pick up compostable waste shall be charged \$10.00. An annual fee set by the Recycling Coordinator shall be charged to businesses and frequent users of the compost site.

**PUBLIC WORKS:**

**PURSUANT TO STREET EXCAVATIONS – ORDINANCE NO. 771:** in the streets and alleys the Permit Fee including inspection is \$200.00 per cut in addition to \$40.00 per square yard degradation fee.

**THAT the** number of square yards used in the computation of fees will be based on the nearest whole square yard figure. Minimum fee to be equal to the rate for 1 square yard; **AND**

For projects with restoration cost in excess of \$10,000;

**THAT:** bonding shall be provided for the full amount of the approved cost estimate, per the Ordinance

**THAT:** applicant shall establish and escrow with the Town on the amount of 5% of the approved cost estimate inspections.

**PURSUANT TO TWO DUMPSTER LOCATIONS AVAILABLE IN THE PINE LOT PARKING LOT:** the fee shall be \$35 monthly for one dumpster location.

## **AIRPORT:**

**PURSUANT TO RENTAL OF AIRPORT TERMINAL BUILDING CONFERENCE ROOM:** the fee for half a day (less than 4 hours) shall be \$50.00 and \$100.00 for a full day (more than 4 hours).

**PURSUANT TO EVENTS AT THE MUNICIPAL AIRPORT:** the fee to hold an event on the grounds of the Municipal Airport is \$350.

**PURSUANT TO TIE DOWN FEES FOR TRANSIENT TWIN PISTON/ LARGE SINGLE PISTON AT THE MUNICIPAL AIRPORT:** the fee is \$15 per day and the overnight fee is \$20 per night. Twins may purchase a minimum of 30 gallons of fuel for a \$15 per day waiver. There will be no landing fees for general aviation.

**PURSUANT TO TIE DOWN FEES FOR TRANSIENT TURBO ENGINES AT THE MUNICIPAL AIRPORT:** The fee is \$30 per day and the overnight fee is \$60 per night. There will be no landing fees for general aviation.

**PURSUANT TO TIE DOWN FEES FOR HELICOPTERS AT THE MUNICIPAL AIRPORT:** The fee is \$15 per day and the overnight fee is \$20 per night. Helicopters may purchase a minimum of 30 gallons of fuel for a \$15 per day waiver. There will be no landing fees for general aviation.

**PURSUANT TO HANGAR FEES:** the monthly fee to have an airplane stored in a hangar is \$175.00.

**PURSUANT TO EAST RIVER HANGAR FEE:** the monthly fee is \$400.00 for **ONE** twin engine plane.

**PURSUANT TO EAST RIVER HANGAR FEE:** the monthly fee is \$350.00 for **TWO** single engine planes occupying the hangar at the same time. Note: \$175.00 per single engine plane. Does not have to be same owner.

**PURSUANT TO EAST RIVER HANGAR FEE:** the monthly fee is \$370.00 for **ONE** single engine in the East River Hangar.

**PURSUANT TO TIE DOWN FEES FOR NON-TRANSIENTS AT THE MUNICIPAL AIRPORT:** the monthly fee is \$70.00

**PURSUANT TO A HELICOPTER APPLICATOR USING N13 FACILITY:** the fee will be \$600.00 per year.

**PURSUANT TO A SMALL STORAGE FEE IN THE SOUTH WEST CORNER OF THE T- HANGAR:** the monthly fee is \$70.00.

**PURSUANT TO AVIATION FUEL:** the fee will be set at \$0.60 per gallon increase from purchase price. Once the new tank is installed the fee will be set at \$.75- \$5.00 per gallon over the cost from purchase price.

**PURSUANT TO A SMALL STORAGE FEE IN THE SOUTHEAST CORNER OF THE HOCK HANGAR:** the monthly fee is \$165.00.

**ADMINISTRATION:**

**PURSUANT TO RETURNED CHECKS,** the fee will be \$35.00 per check.

**PURSUANT TO MILEAGE,** per the current IRS rate.

**PURSUANT TO RENTAL OF COUNCIL CHAMBERS:** the fee to rent Council Chambers shall be \$50 per day.

**PURSUANT TO PLOT FEES FOR THE BLOOMSBURG COMMUNITY GARDEN:** the fee to utilize a garden plot each year will be \$15.00 for a small plot (10'x12'), \$20.00 for a medium plot (12'x20'), \$25.00 for a large plot (20'x24'), and \$40.00 for an extra-large plot (20'x48').

**PURSUANT TO OUTSTANDING RECEIVABLES/ INVOICES:** the fee will be invoiced per service amount/ damage amount. After 30 days of sent fee, and the fee remains in the outstanding phase, the account will be sent into collection and assessed an additional penalty fee set by the third party.

**PURSUANT TO PAVILION RESERVATIONS AT THE TOWN PARK:** the fee for not cleaning up garbage after a pavilion reservation shall be \$200.

**SWIMMING POOL:**

**PURSUANT TO POOL PASS RATES:** the fee for an individual pass will be \$95, 2 people will be \$185, 3 people will be \$270, 4 people will be \$350, 5 people will be \$425, 6 people will be \$495, 7 people will be \$560 and 8 people will be \$620, 9 people would be \$675, and 10 people would be \$725.

**PURSUANT TO ADMISSION PASS RATES:** the admission fee will be \$6.00 and after 5 p.m. will be \$3.00.

**PURSUANT TO WEEK GROUP CARE:** the below rates will be set after 1 p.m.

\$500	1-2 Adults	5-8 Children
\$750	3-4 Adults	9-14 Children
\$1,000	5-8 Adults	15-22 Children
\$2,000	8-10 Adults	23-90 Children

**PURSUANT TO DAILY GROUP:** the below rates will be set after 1 p.m.

\$35	1-2 Adults	5-8 Children
\$70	3-4 Adults	9-14 Children
\$120	5-8 Adults	15-22 Children
\$300	8-10 Adults	23-90 Children

**PURSUANT TO POOL PARTIES:** the rate for 2 hours will be \$275.

**PURSUANT TO RE-PRINTING OF A PASS:** the rate for each additional pass that needs to be re-printed will be \$5.00.

**PURSUANT TO LANYARD RATES:** the fee for a lanyard will be set at \$2.00.

**PURSUANT TO DIAPER RATES:** the fee for a diaper will be \$2.00.

**PURSUANT TO CONCESSION STAND RATE:** The fee will be \$300 per month and pro-rated based on the number of days in operation.

**PURSUANT TO POOL USAGE RATE:** The fee of \$15 per hour for Bay/ YMCA Water Safety class.

**TAX COLLECTION:**

**PURSUANT TO TAX COLLECTOR PROVIDING INFORMATION RELATING TO TAX CERTIFICATIONS AND DUPLICATE BILLINGS – ORDINANCE NO. 832:** the fee will be \$10.00 per bill.

THE BLOOMSBURG TOWN COUNCIL hereby enacts this resolution this 16th day of December 2024.

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JUSTIN C. HUMMEL, MAYOR

ATTEST:

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LISA DOOLEY, TOWN MANAGER/SECRETARY

-SEAL-



ORDINANCE NO. \_\_\_\_\_

**ORDINANCE OF THE TOWN OF BLOOMSBURG AUTHORIZING  
EXECUTION OF A CABLE FRANCHISE AGREEMENT BETWEEN THE  
TOWN AND  
COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC**

**WHEREAS**, pursuant to the Cable Communications Policy Act of 1984, the Cable Television Consumer Protection and Competition Act of 1992, and the Telecommunications Act of 1996, the regulations of the Federal Communications Commission and Pennsylvania law, the Town of Bloomsburg (hereinafter the "Town") is authorized to grant franchises to construct, operate and maintain a cable system utilizing public rights-of-way and properties within the Town's jurisdiction; and

**WHEREAS**, pursuant to Title VI of the Communications Act, the regulations of the Federal Communications Commission (hereinafter the "FCC") and Pennsylvania law, the Town is authorized to grant and renew franchises to construct, operate and maintain a Cable System utilizing Public Rights-of-Way and properties within the Town's jurisdiction; and

**WHEREAS**, Comcast Cable Communications Management, LLC (hereinafter the "Grantee") has requested that the Town grant the Grantee a franchise to maintain, construct, operate, and maintain its Cable System over, under and along the aforesaid rights-of-ways for use by the Town's residents; and

**WHEREAS**, the aforesaid Public Rights-of-Way used by the Grantee are public properties acquired and maintained by the Town on behalf of the citizens of the Town, and the right to use said rights-of-way is a valuable property right; and

**WHEREAS**, the Town desires to protect and manage the aforesaid rights-of-way, establish standards of Subscriber service, maintain a technologically advanced Cable System, receive Franchise Fees for the Grantee's use of the Town's public rights-of-ways as provided by federal law, obtain the use of an educational and governmental channel, establish certain reporting requirements, obtain certain complimentary services, provide legal protections for the Town, and meet the current and future cable-related needs of its residents; and

**WHEREAS**, the Town has determined that this Agreement and the process for consideration of this Agreement complies with all applicable federal, state and local laws and regulations; and

**WHEREAS**, the Town has determined that the public interest would be served by granting the Grantee a franchise according to the terms and conditions contained herein;

**NOW THEREFORE, BE IT ORDAINED** that the Town Council does hereby approve the cable franchise agreement negotiated with the Grantee, including all of the terms and conditions contained therein, and does hereby authorize the execution of such agreement.

**ENACTED AND ORDAINED** this \_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

TOWN OF BLOOMSBURG

\_\_\_\_\_  
President - Town Council

<b>Bloomsburg Police Department</b>		
<b>November 2024 Council Report</b>		
	<b>2023</b>	<b>2024</b>
CALLS STATION LOG BOOK	484	642
CALLS 911 CENTER	624	750
COLLISIONS INVESTIGATED	14	45
REPORTABLE COLLISIONS	N/A	9
NON- REPORTABLE COLLISIONS	N/A	8
PARKING TRAFFIC CITATIONS	244	158
TRACS NON-TRAFFIC CITATIONS	7	21
TRACS TRAFFIC CITATIONS	21	41
CRIMINAL ARRESTS	9	13
OFFENSE REPORTS	280	312
WARNINGS	N/A	21
PARKING TICKETS	784	853
WARRANTS CONTACTED	77	68
WARRANTS FULFILLED	64	66
<b>OTHER DEPARTMENTAL REVENUE</b>		
PARKING TICKETS	\$25,133.23	\$20,690.47
RESIDENTIAL PERMITS	\$352.00	\$215.00
ZONE PERMITS	\$118.00	\$168.00
METER RENTAL	\$190.00	\$30.00
ACCIDENTS/ INCIDENTS/ REC CKS	\$495.00	\$115.00
DUMPSTER FEE	\$200.00	\$0.00
STREET CLOSING	\$85.00	\$100.00
BOOT REMOVAL	\$375.00	\$750.00
NON-SUFFICIENT FUNDS	\$0.00	\$0.00
SECOND HAND GOODS	\$0.00	\$0.00
BYOB LICENSE	\$0.00	\$0.00
EVENT PERMIT	\$0.00	\$0.00
OTHER DEPARTMENTAL REVENUE (Electronic Media)	\$0.00	\$80.00
<b>TOTAL</b>	<b>\$26,948.23</b>	<b>\$22,148.47</b>

Chief Scott C. Price \_\_\_\_\_

1A-2

**Bloomsburg Police Department  
Meter & App Revenue - November 2024**

	2023	2024	2024	2024	2024
Collection Area		Meter	App Gross	App Expenses	Grand Totals
1850 Downtown		\$0.00	\$12,020.98		\$9,194.51
1851 E. 2nd Street		\$0.00	\$8,551.45		\$7,359.81
Total Meters	\$7,729.08	\$0.00			
Total App Payments	\$12,539.50				
<b>Total</b>	<b>\$20,268.58</b>		<b>\$20,572.43</b>	<b>\$4,018.11</b>	<b>\$16,554.32</b>
Total App Transactions					7,474
Chief Scott C. Price					

Bloomsburg Police Department							
November 2024 - Officer's Report							
Title	Name	Criminal Arrests	Traffic Citations	Non-Traffic Citations	Warnings	Parking Citations	Parking Tickets
Chief	Price	0	0	0	0	0	0
Sgts.	Carl	0	1	0	0	9	30
	Fosse	1	0	0	0	0	0
	Bowman	0	3	0	1	0	1
Police Officers:							
	Cromley	0	0	2	0	0	0
	Hill	3	0	0	0	0	1
	Beck	1	0	0	2	0	1
	Auchter	0	4	3	0	0	0
	Szkodny	1	0	0	0	0	0
	Pfeiffer	0	1	0	0	0	2
	Edgar	0	2	0	0	0	1
	Dombrosky	1	9	6	5	2	6
	Reinford	3	2	4	0	3	33
	Stiver	0	6	2	4	1	0
	Fitzwater	0	9	0	6	5	6
	Lingousky	2	1	3	2	4	28
	Shampanore	1	3	1	1	3	19
PT	Deitterick	0	0	0	0	0	0
Parking Enforcement Officers:							
	Buck	0	0	0	0	64	248
	Verchimak	0	0	0	0	55	477
	Anthony	0		0	0	12	0
TOTALS:		13	41	21	21	158	853

Chief Scott C. Price \_\_\_\_\_

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**TOWN OF BLOOMSBURG  
PUBLIC WORKS DEPARTMENT  
MONTHLY REPORT  
OCTOBER 2024**

	SEPTEMBER			YEAR TO DATE		
	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
	REGULAR	OT	CEMENT	REGULAR	OT	CEMENT
BEREAVEMENT TIME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HOLIDAY TIME	\$ -	\$ -	\$ -	\$ 2,362.64	\$ -	\$ -
PERSONAL TIME	\$ 213.40	\$ -	\$ -	\$ 2,614.67	\$ -	\$ -
SICK TIME	\$ 1,342.55	\$ -	\$ -	\$ 25,818.67	\$ -	\$ -
VACATION TIME	\$ 4,197.01	\$ -	\$ -	\$ 18,645.36	\$ -	\$ -
WEEKEND CALL		\$ -	\$ -	\$ -	\$ -	\$ -
COMP TIME		\$ -	\$ -	\$ 194.17	\$ -	\$ -
AIRPORT	\$ 218.45	\$ -	\$ -	\$ 5,491.32	\$ -	\$ -
DAYCARE		\$ -	\$ -	\$ 412.62	\$ -	\$ -
PARK (MOWING, ETC)	\$ 4,485.88	\$ -	\$ -	\$ 52,962.74	\$ -	\$ -
POLICE STATION		\$ -	\$ -	\$ 1,164.96	\$ -	\$ -
POOL	\$ 4,792.77	\$ -	\$ -	\$ 24,592.34	\$ -	\$ -
RECYCLING		\$ -	\$ -	\$ 1,791.67	\$ -	\$ -
TOWN HALL	\$ 106.70	\$ -	\$ -	\$ 737.45	\$ -	\$ -
TOWN SHED	\$ 1,617.60	\$ -	\$ -	\$ 18,134.51	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
BANNERS	\$ 407.58	\$ -	\$ -	\$ 1,465.68	\$ -	\$ -
BARRICADES		\$ -	\$ -	\$ -	\$ -	\$ -
CHRISTMAS DECORATIONS		\$ -	\$ -	\$ 1,127.57	\$ -	\$ -
CINDERTIP-MOVE FILL		\$ -	\$ -	\$ -	\$ -	\$ -
CLEAN RUNS- FLOOD PROJECT		\$ -	\$ -	\$ 2,061.21	\$ -	\$ -
COMPOST	\$ 364.08		\$ -	\$ 16,694.71	\$ -	\$ -
CUT SHOULDER ON RIVER ROAD		\$ -	\$ -	\$ -	\$ -	\$ -
FAIR/ FAIR SIGNS	\$ 744.75	\$ -	\$ -	\$ 744.75	\$ -	\$ -
FIRES		\$ -	\$ -	\$ -	\$ -	\$ -
FLOODS		\$ -	\$ -	\$ 563.79	\$ -	\$ -
FLOWERS - MAIN STREET	\$ 291.26	\$ -	\$ -	\$ 3,950.78	\$ -	\$ -
FOUNTAIN		\$ -	\$ -	\$ 1,067.49	\$ -	\$ -
GARBAGE/ GARBAGE CANS	\$ 1,221.23	\$ -	\$ -	\$ 10,367.69	\$ -	\$ -
LEAF PICKUP	\$ 6,310.64	\$ -	\$ -	\$ 6,698.99	\$ -	\$ -
LINE PAINTING		\$ -	\$ -	\$ 8,877.47	\$ -	\$ -
MOW (OTHER THAN PARK)	\$ 388.35	\$ -	\$ -	\$ 17,926.71	\$ -	\$ -
ONE CALLS	\$ 80.03	\$ -	\$ -	\$ 640.21	\$ -	\$ -
PARADES		\$ -	\$ -	\$ 145.63	\$ -	\$ -
PARKING LOTS (HOPPES)	\$ 528.94	\$ -	\$ -	\$ 10,090.59	\$ -	\$ -
PARKING METERS	\$ 97.09	\$ -	\$ -	\$ 1,688.94	\$ -	\$ -

PARTY (RAID)		\$ -	\$ -	\$ -	\$ -	\$ -
PATCH/ POTHOLE/ SEAL	\$ 4,251.66	\$ -	\$ -	\$ 21,540.45	\$ -	\$ -
PAVING		\$ -	\$ -	\$ 4,453.58	\$ -	\$ -
PLANT TREES	\$ 426.81	\$ -	\$ -	\$ 426.81	\$ -	\$ -
RENAISSANCE		\$ -	\$ -	\$ 426.81	\$ -	\$ -
SEWER/ SEWER LATERAL		\$ -	\$ -	\$ -	\$ -	\$ -
SIDEWALKS		\$ -	\$ -	\$ 546.27	\$ -	\$ -
SIGNS		\$ -	\$ -	\$ 2,930.17	\$ -	\$ -
STORM CLEAN UP		\$ -	\$ -	\$ 14,675.16	\$ 1,853.39	\$ -
STORM SEWER/ STORM WATER		\$ -	\$ -	\$ 7,222.30	\$ 77.39	\$ -
STREET LIGHT	\$ 407.58	\$ -	\$ -	\$ 6,793.01	\$ -	\$ -
SUPERVISON	\$ 6,792.39	\$ -	\$ -	\$ 65,491.46	\$ -	\$ -
SWEEPING	\$ 3,300.95	\$ -	\$ -	\$ 20,493.98	\$ -	\$ -
TRAFFIC LIGHTS/ LINES		\$ -	\$ -	\$ 1,177.50	\$ -	\$ -
TREE/ BRUSH/ LIMBS- CUT, CLEAN, TRIM & PICKUP	\$ 2,783.68	\$ -	\$ -	\$ 25,301.36	\$ -	\$ -
VEHICLES	\$ 4,503.44	\$ -	\$ -	\$ 35,881.03	\$ -	\$ -
WEED SPRAYING		\$ -	\$ -	\$ 2,718.43	\$ -	\$ -
WINTER MAINTENANCE		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL AMOUNT</b>	<b>\$ 49,874.82</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 449,113.66</b>	<b>\$ 1,930.78</b>	<b>\$ -</b>

**TOWN OF BLOOMSBURG  
PUBLIC WORKS DEPARTMENT  
MONTHLY REPORT  
NOVEMBER 2024**

	SEPTEMBER			YEAR TO DATE		
	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
	REGULAR	OT	CEMENT	REGULAR	OT	CEMENT
BEREAVEMENT TIME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HOLIDAY TIME	\$ -	\$ -	\$ -	\$ 2,362.64	\$ -	\$ -
PERSONAL TIME	\$ 667.47	\$ -	\$ -	\$ 3,068.74	\$ -	\$ -
SICK TIME	\$ 2,008.19	\$ -	\$ -	\$ 26,484.30	\$ -	\$ -
VACATION TIME	\$ 7,795.32	\$ -	\$ -	\$ 22,243.67	\$ -	\$ -
WEEKEND CALL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
COMP TIME	\$ -	\$ -	\$ -	\$ 194.17	\$ -	\$ -
AIRPORT	\$ 211.00	\$ -	\$ -	\$ 5,483.87	\$ -	\$ -
DAYCARE	\$ -	\$ -	\$ -	\$ 412.62	\$ -	\$ -
PARK (MOWING, ETC)	\$ 1,115.80	\$ -	\$ -	\$ 49,592.66	\$ -	\$ -
POLICE STATION	\$ -	\$ -	\$ -	\$ 1,164.96	\$ -	\$ -
POOL	\$ -	\$ -	\$ -	\$ 19,799.57	\$ -	\$ -
RECYCLING	\$ -	\$ -	\$ -	\$ 1,791.67	\$ -	\$ -
TOWN HALL	\$ 26.68	\$ -	\$ -	\$ 657.42	\$ -	\$ -
TOWN SHED	\$ 468.14	\$ -	\$ -	\$ 16,985.05	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BANNERS	\$ 1,028.56	\$ -	\$ -	\$ 2,086.66	\$ -	\$ -
BARRICADES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CHRISTMAS DECORATIONS	\$ 2,289.76	\$ -	\$ -	\$ 3,417.33	\$ -	\$ -
CINDERTIP-MOVE FILL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CLEAN RUNS- FLOOD PROJECT	\$ -	\$ -	\$ -	\$ 2,061.21	\$ -	\$ -
COMPOST	\$ -		\$ -	\$ 16,330.63	\$ -	\$ -
CUT SHOULDER ON RIVER ROAD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FAIR/ FAIR SIGNS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FIRES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FLOODS	\$ -	\$ -	\$ -	\$ 563.79	\$ -	\$ -
FLOWERS - MAIN STREET	\$ -	\$ -	\$ -	\$ 3,659.52	\$ -	\$ -
FOUNTAIN	\$ -	\$ -	\$ -	\$ 1,067.49	\$ -	\$ -
GARBAGE/ GARBAGE CANS	\$ 774.06	\$ -	\$ -	\$ 9,920.51	\$ -	\$ -
LEAF PICKUP	\$ 11,619.94	\$ -	\$ -	\$ 12,008.29	\$ -	\$ -
LINE PAINTING	\$ -	\$ -	\$ -	\$ 8,877.47	\$ -	\$ -
MOW (OTHER THAN PARK)	\$ -	\$ -	\$ -	\$ 17,538.36	\$ -	\$ -
ONE CALLS	\$ 346.78	\$ -	\$ -	\$ 906.96	\$ -	\$ -
PARADES	\$ -	\$ -	\$ -	\$ 145.63	\$ -	\$ -
PARKING LOTS (HOPPES)	\$ -	\$ -	\$ -	\$ 9,561.65	\$ -	\$ -
PARKING METERS	\$ -	\$ -	\$ -	\$ 1,591.85	\$ -	\$ -

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PARTY (RAID)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PATCH/ POTHOLE/ SEAL	\$ 97.09	\$ -	\$ -	\$ 17,385.88	\$ -	\$ -
PAVING	\$ -	\$ -	\$ -	\$ 4,453.58	\$ -	\$ -
PLANT TREES	\$ 1,981.67	\$ -	\$ -	\$ 1,981.67	\$ -	\$ -
RENAISSANCE	\$ -	\$ -	\$ -	\$ 426.81	\$ -	\$ -
SEWER/ SEWER LATERAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SIDEWALKS	\$ -	\$ -	\$ -	\$ 546.27	\$ -	\$ -
SIGNS	\$ 453.49	\$ -	\$ -	\$ 3,383.65	\$ -	\$ -
STORM CLEAN UP	\$ -	\$ -	\$ -	\$ 14,675.16	\$ 1,853.39	\$ -
STORM SEWER/ STORM WATER	\$ -	\$ -	\$ -	\$ 7,222.30	\$ 77.39	\$ -
STREET LIGHT	\$ 80.03	\$ -	\$ -	\$ 6,465.46	\$ -	\$ -
SUPERVISON	\$ 2,753.67	\$ -	\$ -	\$ 61,452.74	\$ -	\$ -
SWEEPING	\$ 3,491.37	\$ -	\$ -	\$ 20,684.40	\$ -	\$ -
TRAFFIC LIGHTS/ LINES	\$ -	\$ -	\$ -	\$ 1,177.50	\$ -	\$ -
TREE/ BRUSH/ LIMBS- CUT, CLEAN, TRIM & PICKUP	\$ -	\$ -	\$ -	\$ 22,517.68	\$ -	\$ -
VEHICLES	\$ 3,979.79	\$ -	\$ -	\$ 35,357.38	\$ -	\$ -
WEED SPRAYING	\$ -	\$ -	\$ -	\$ 2,718.43	\$ -	\$ -
WINTER MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL AMOUNT</b>	<b>\$ 41,188.79</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 440,427.63</b>	<b>\$ 1,930.78</b>	<b>\$ -</b>

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November 2024

GRAND TOTAL

<u>DEPARTMENT</u>	<u>GASOLINE (2)</u>	<u>DIESEL (1)</u>
Codes	30.30	0.00
Fire Dept.	26.40	95.67
Police	775.10	0.00
DPW	284.80	616.50
Recycling	68.60	367.30
Airport	0.00	0.00
Ambulance	15.60	0.00
<b><u>TOTAL (Gallons)</u></b>	<b><u>1200.80</u></b>	<b><u>1079.47</u></b>

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TOWN OF BLOOMSBURG FUEL LOG - November 2024							
VEHICLE NO.	LICENSE PLATE	DESCRIPTION	PREVIOUS MONTH ENDING MILEAGE	CURRENT MONTH ENDING MILEAGE	MILES TRAVELED	TOTAL GALLONS DISPENSE D	DEPT.
102	MG2235M	19 CHEVY TRAX	12859	13079	220	11.7	CODES
103	MG-1963H	22 CHEVY TRAX	4390	4740	350	18.6	CODES
104	EV59365	06 SPARTAN RESCUE 37	13768	13768	0	0	FIRE
105	MG6200M	2022 FORD EXPLORER	22151	23232	1081	82.3	POLICE
106	EV69526	13 FORD FIRE POLICE	8791	8791	0	0	FIRE
107	EV71383	18 SPARTAN/TOYNE	5225	5285	60	24.6	FIRE
108	EV59369	01 EMERGENCY TRK 23	2399	2399	0	0	FIRE
109	EV64465	99 FORD EXPLORER	74382	74419	37	9.3	FIRE
110	EV66383	92 INTL 33	36510	36510	0	0	FIRE
111	32978MG	89 FORD UNIT 39	23293	23293	0	0	FIRE
112	EV69314	15 KME KOVATCH	3776	3792	16	16.1	FIRE
113	(PA) H122	RESCUE BOAT	N/A	N/A	N/A	0	FIRE
114	S. EQUIP -1	S.EQUIP - 1	N/A	N/A	N/A	0	FIRE
115	MG6201M	2022 FORD EXPLORER	27054	27988	934	92.1	POLICE
116	MG5589A	17 FORD EXPLORER	79308	79759	451	50.4	POLICE
117	LJW5486	14 FORD TAURUS	90984	90984	0	0	POLICE
118	MG5556G	13 FORD EXPLORER	88675	89703	1028	69.9	POLICE
119	MG4457B	17 FORD EXPLORER	68449	69272	823	77.9	POLICE
120	MG6202M	2022 FORD EXPLORER	33750	34980	1230	88.7	POLICE
121	HCN5853	08 FORD INTERCEPTOR	102393	102577	184	16.5	CODES
122	MG8419J	17 FORD EXPLORER	59145	59723	578	52.1	POLICE
123	EQUIPMENT	DUI Equipment	N/A	N/A	N/A	5	POLICE
124	MG67108L	K9 VEHICLE	46701	46907	206	16	POLICE
125	MGM0565M	19 DODGE CHARGER	24237	24579	342	26.3	POLICE
126	MG6203M	2022 FORD EXPLORER	23398	24400	1002	86.2	POLICE
127	MG6204M	2022 FORD EXPLORER	25697	26834	1137	45.3	POLICE
128	MG1547L	DUI 2018 FORD	46538	47218	680	66.4	POLICE
129	MG0193C	06 GMC BUCKET TRUCK	46373	46484	111	49.8	PW
130	MG8286L	13 FORD HEAVY DUMP	37725	38219	494	128.7	PW
131	MG8464D	2008 FORD DUMP	N/A	N/A	N/A	0	PW
132	MG5687B	05 FORD F250	94697	94852	155	23.5	PW
133	MG1571J	16 FORD F550	59268	53045	-6223	28.6	PW
134	MG1144J	95 FORD DUMP TRUCK	67952	67952	0	0	PW
135	MG4971J	16 FORD 350 CHASIS	49308	49727	419	49.2	PW
136	MG5036G	12 FORD T-TAG DUMP	662	662	0	0	PW
137	(PA)	MOWER/EQUIPMENT	1195	1195	N/A	99.3	PW
138	EQUIPMENT	FUEL TANK ON F250	1	1	N/A	0	PW
139	CAT-Model 242D	Skid Steer	12128	12128	N/A	0	PW
140	MG1751M	19 CHEVY TRAX	45768	46254	486	20	PW
141	MG-0923M	STREET SWEEPER	20116	20849	733	384.6	PW
142	MG-8146L	2019 F750 DUMP TRUCK	11086	11086	0	0	PW
143	MG-1152M	07 FORD RANGER	88601	88749	148	5.9	PW
144	3245	2019 CAT BACKHOE	2984	3005	21	30.4	PW
145	EV-73928	Ford F150	1638	1769	131	17.1	FIRE
146	BIG LOADER1147	97 CATERPILLAR LOADER	5735	5735	0	0	PW
147	EQUIP-6032	MCCORMICK TRACTOR	5758	5758	0	0	PW
148	EQUIP-1468	BEAST 3680 GRINDER	1996	1996	0	0	RC
149	MG9040F	12 FORD ECONO 250	22219	22219	0	0	RC
150	79120MG	99 OLD DOMINION	4090	4167	77	87.1	RC
151	MG0446F	11 INTL 4X2	26391	26543	152	49.6	RC
152	(PA)	TROM SCREENER	1	1	N/A	0	RC
153	MG46870	07 INTL CURBSIDE	10179	10857	678	39.2	RC
154	84577MG	18 INTL 4300 4X2	21121	21488	367	103.1	RC
155	7890	ISUZU WHITE 16' VAN	18809	19045	236	40.9	RC
156	MG9701L	2000 ODB Trailer	2538	2538	0	0	RC
157	MG0440F	11 INTL Flat Bed	19553	20171	618	88.3	RC
158	MG2743N	2022 F250	5035	5387	352	27.7	RC
159	MG-2744N	2022 FORD F550	8035	8035	0	0	PW
160	ATV-0701	2017 John Deere Gator	2374	4108	1734	49.6	POLICE
161	EV32884	Ambulance	12985	16903	3918	15.6	AMBULANCE
162	EV35102	Ambulance	188311	188311	0	0	AMBULANCE
163	EV31854	Ambulance	5375	5375	N/A	0	AMBULANCE
164	EQUIP-7265	John Deere Backhoe	N/A	N/A	N/A	0	RC
165	EQUIPMENT	Backhoe Midel 310SG	N/A	N/A	N/A	0	RC
166	ZWE0615	ENGINE 23	2317	2317	0	0	Fire
167	MG-5402P	Dump Truck 9235	3099	3347	248	27.9	PW
168	MG-3853P	Dump Truck 1676	1388	1671	283	53.4	PW

# Permit Report

Permit No.	Permit Date	Permit Type	Project Description	Permit Fee	Project Cost	Parcel #	Parcel Address	Owner Name	Owner Address
2024202	45603	HARB	Repair living room windows with vinyl double hung with grids Shannon Retreat Company LLC	\$	3,500.00	05ED03 13700000	111 E FIFTH ST	BARTON ROBERT E & ANNE L JR	119 EAST FIFTH STREET PO BOX 803
2024045	45608	Building	Replacement of doors, windows, plumbing, exit lights, paint shop, generator install	\$	58,980.00	05ED06 01500000	137 MILLVILLE RD	SHANNON STEVEN R	C/O 510 W MAIN ST
2024182	45616	Development	Renovations to gas station for new tenant: walls, cable, flooring, roof, parking lot, sidewalks Magic 5 Winery. Change of use to wine tasting. Remove interior partition walls, add counter, add sign	\$	89,980.00	05W07 09500000	502 W MAIN ST	CENTRAL PA PETROLEUM LLC	20 E FIFTH ST APT 1 PO BOX 894
2024194	45616	Building	Body Glam Empire LLC at 157 W Main St Suite 1: Zoning use Nail salon and signs	\$	10,000.00	05ED04 00500000	2426 E MAIN ST	HUMMEL C CLEVELAND & KATHY A	749 EAST FOURTH STREET
2024201	45617	Zoning	new fencing	\$	-	05W05 04800000	157 W MAIN ST	131-157 BLOOM LLC	93 PUNAKO LANE
2024206	45616	Zoning	100 amp service entrance wire replacement into existing panel - PPL # 13853874	\$	11,720.00	05E14 00100000	749 E FOURTH ST	JAHN AMANDA ANN	
2024211	45616	Building		\$	950.00	05ED03 29000000	326 E FOURTH ST	ERS KEITH A	

1E

10/01/2019 - 11/30/2024

Case #	Assigned To	Owner Name	Main Status	Description	Parcel Address	Case Date
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**Group: Citation Issued**

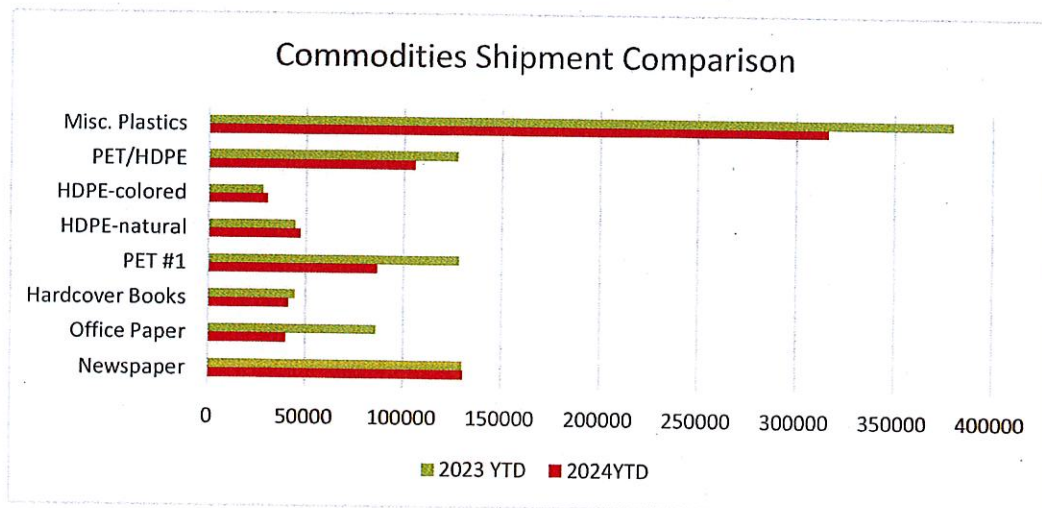
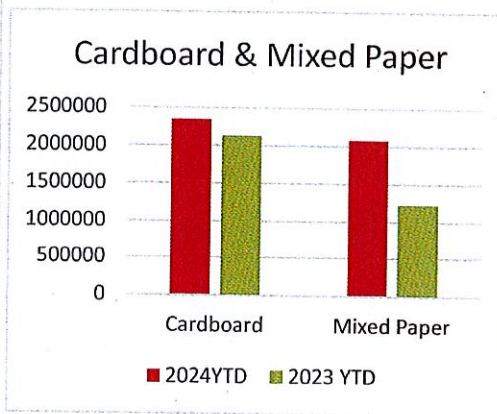
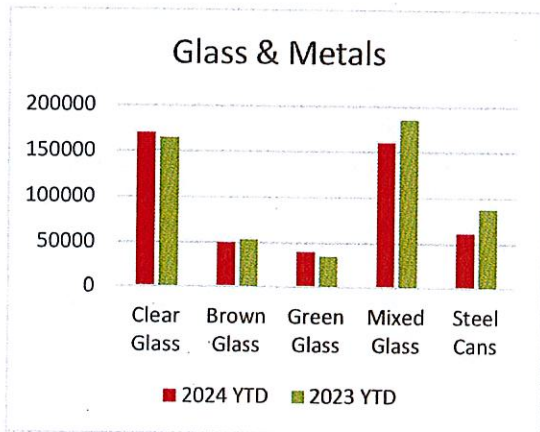
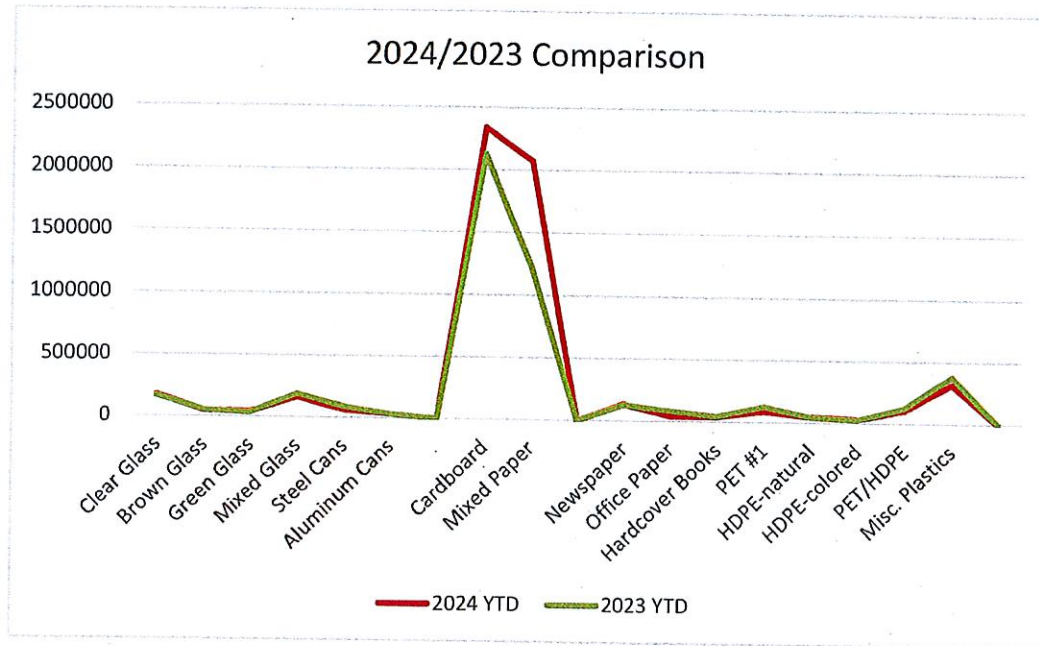
240500	Kyle Bauman	MALIA SHANE P & JESSICA R	Citation Issued	Unlicensed Rental	266268 W FOURTH ST	11/15/2024
240211	Kyle Bauman	GOSCIMINSKI RONALD W & JERI G C/O PAM MORENO	Citation Issued	Condemnation	598 W MAIN ST	5/29/2024
240193	Kyle Bauman	ZOOK JOSEPH M	Citation Issued	Tall Grass and Weeds (Pending Adjudication)	223 E SEVENTH ST	5/15/2024
240107	Kyle Bauman	BOONE STEPHEN D DARIAN S JOHNSON	Citation Issued	Exterior Conditions (Pending Adjudication)	119 WEST ST	4/10/2024
230264	Kyle Bauman	ANDES BRIAN B & JODELL M	Citation Issued	Unlicensed Rental (Pending Adjudication)	639 W PINE AVE	8/30/2023
230238	Gregory Ash	MALIA SHANE P	Citation Issued	Water damage, Condemned	208 W FIRST ST	7/25/2023
230062	Kyle Bauman	LEININGER L ROBERT	Citation Issued	Condemnation - (Pending Adjudication)	222224 W EIGHTH ST	3/16/2023
230054	Michael Reffeor	MITCHELL AUDRA I JUSTIN J HARTMAN	Citation Issued	Deck, weeds, rubbish	106 WEST ST	3/2/2023
230029	Michael Reffeor	EHRENZELLE R MORGAN	Citation Issued	Abandoned structure - exterior issues	316 WALLER AVE	2/7/2023
220415	Michael Reffeor	REIFENDIFER RICHARD & KAREN G C/O GEORGETTA WYNINGS	Citation Issued	Garbage and pets	217 SUMMIT AVE	12/13/2022

Case #	Assigned To	Owner Name	Main Status	Description	Parcel Address	Case Date
220227	Michael Reffeor	REIFENDIFER RICHARD & KAREN G C/O GEORGETTA WYNINGS	Citation Issued	Condemned - Unfit for occupancy	217 SUMMIT AVE	7/19/2022
220089	Kyle Bauman	MALIA SHANE P	Citation Issued	Interior conditions (Units 2, 3, 4, 5 & 6 condemned)	208 W FIRST ST	4/11/2022
210226	Kyle Bauman	ALL ACCESS MONTOUR LLC	Citation Issued	Structure unfit for human occupancy/ Grass and weeds	405 MILLVILLE RD	7/13/2021
210223	Kyle Bauman	IVY LEA PROPERTIES LLC	Citation Issued	Roof Damage & Weeds (Condemned)	516518 OLD BERWICK RD	7/12/2021
210215	Michael Reffeor	PENMAN JANINE	Citation Issued	Siding, weeds, rubbish	161 E FIFTH ST	7/1/2021
210131	Kyle Bauman	TD CAPITAL MANAGEMENT LLC	Citation Issued	Unlicensed Rental (Pending Adjudication)	407 W NINTH ST	5/7/2021
200466	Michael Reffeor	DEMELFI VINCENT J	Citation Issued	Condemned by Officer Bauman on other case. (Plan of action completion 6-1-21 deadline) Dilapidated structure (2 citations issued)	239241 W FIRST ST	11/5/2020
190049	Kyle Bauman	FEATHERMAN BRADLEY & CHRISTINE	Citation Issued	Exterior Conditions - Several Citations Issued.	571 W THIRD ST	10/22/2019

**BLOOMSBURG RECYCLING CENTER  
MONTHLY SUMMARIES  
NOVEMBER 2024**

<b>I. <u>COLLECTIONS:</u></b>				<b><u>Tons</u></b>
A. Bloomsburg Curbside				12.12
B. Commercial Collections				176.88
C. Center Drop-Off's				65.92
D. Cluster Collections				0.17
MONTHLY TOTAL				<u>255.09</u>
<b>II. <u>SHIPMENTS:</u></b>				
	2024 YTD	2023 YTD	NOV	
Clear Glass	169360	164675	0	
Brown Glass	49450	53345	0	
Green Glass	39105	35235	0	
Mixed Glass	159985	185560	28450	
Steel Cans	61270	87985	0	
Aluminum Cans	32595	33990	0	
	<u>2024YTD</u>	<u>2023 YTD</u>		
Cardboard	2339490	2129380	259315	
Mixed Paper	2076120	1233005	43325	
	<u>2024YTD</u>	<u>2023 YTD</u>		
Newspaper	130680	130190	43140	
Office Paper	40025	86000	0	
Hardcover Books	41225	44500	0	
PET #1	86420	128095	0	
HDPE-natural	47125	44375	19850	
HDPE-colored	30425	28115	13310	
PET/HDPE	105725	127410	0	
Misc. Plastics	316245	379765	42820	
TOTAL POUNDS	5725245	4891585	450210	
TOTAL TONNAGE	<u>2862.62</u>	<u>2445.79</u>	<u>225.11</u>	

# BLOOMSBURG RECYCLING CENTER MONTHLY SUMMARIES NOVEMBER 2024



## 14

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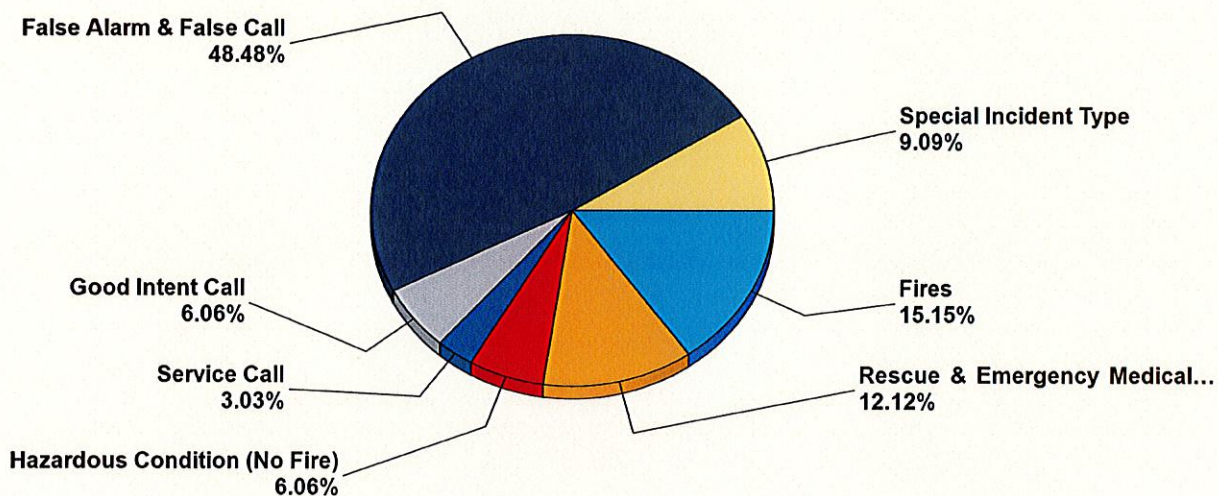
# Bloomsburg Volunteer Firefighters Relief Association

Bloomsburg, PA

This report was generated on 12/1/2024 10:13:03 PM

## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 11/01/2024 | End Date: 11/30/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	15.15%
Rescue & Emergency Medical Service	4	12.12%
Hazardous Condition (No Fire)	2	6.06%
Service Call	1	3.03%
Good Intent Call	2	6.06%
False Alarm & False Call	16	48.48%
Special Incident Type	3	9.09%
<b>TOTAL</b>	<b>33</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	6.06%
131 - Passenger vehicle fire	1	3.03%
141 - Forest, woods or wildland fire	2	6.06%
311 - Medical assist, assist EMS crew	2	6.06%
324 - Motor vehicle accident with no injuries.	1	3.03%
331 - Lock-in (if lock out , use 511 )	1	3.03%
463 - Vehicle accident, general cleanup	2	6.06%
553 - Public service	1	3.03%
611 - Dispatched & cancelled en route	2	6.06%
710 - Malicious, mischievous false call, other	4	12.12%
733 - Smoke detector activation due to malfunction	1	3.03%
735 - Alarm system sounded due to malfunction	2	6.06%
743 - Smoke detector activation, no fire - unintentional	7	21.21%
744 - Detector activation, no fire - unintentional	1	3.03%
745 - Alarm system activation, no fire - unintentional	1	3.03%
900 - Special type of incident, other	3	9.09%
<b>TOTAL INCIDENTS:</b>	<b>33</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

17-3

# Bloomsburg Volunteer Firefighters Relief Association

Bloomsburg, PA

This report was generated on 12/1/2024 10:14:22 PM

Total Incidents per Personnel for Date Range

Personnel: All Personnel | Sort By: Personnel | Start Date: 11/01/2024 | End Date: 11/30/2024

PERSONNEL	COUNT	PERCENTAGE
Adams , Dave	3	9.09 %
Barton , Todd	6	18.18 %
Bergenstock, Caden	1	3.03 %
Beyer , Mike	15	45.45 %
Blass, Brad	5	15.15 %
Cox, Tanner	17	51.52 %
Frantz, Nolan	1	3.03 %
Greenjack , Steve	2	6.06 %
Haggerty, Michael	19	57.58 %
Hall, Chris	2	6.06 %
Harner , Gary	19	57.58 %
Hess, Robert	5	15.15 %
Hillman , Ken	5	15.15 %
Jolly, Patrick	1	3.03 %
Kile , Elizabeth	2	6.06 %
Knelly , Charles	3	9.09 %
Learn , Jack	1	3.03 %
Mahon , John	9	27.27 %
McBride , Scott	17	51.52 %
Miller, Tristan	16	48.48 %
Orzolek, Cliff	1	3.03 %
Reynolds , Jason	4	12.12 %
Reynolds, Lukas	12	36.36 %
Rubendall, Mike	1	3.03 %
Snyder , Tom	5	15.15 %
Szkodny, Cooper	13	39.39 %
Sum of Individual Responses	185	
Total Incidents for Date Range	33	

Includes incidents where personnel responded to on or off an apparatus. Only REVIEWED incidents included.

# Emergency Medical Services Monthly Report

For the Month of

**October  
2024**



A community partnership of Bloomsburg Volunteer Ambulance Association, Inc.  
and Greater Columbia Medical Transport Service, LLP

The purpose of this report is to provide statistics on the EMS Activities of the  
Bloomsburg Volunteer Ambulance Association and  
Greater Columbia Medical Transport Service, LLP  
for the municipal government of the Town of Bloomsburg

*This report only reflects what was documented by our EMS providers  
and verified by patient care reports submitted to the state.*

Prepared By

Lee V. Rosato, NR-P, CC-P

Executive Director of GCMTS, LLP  
lrosato.gcmts@gmail.com

## Monthly Analytics

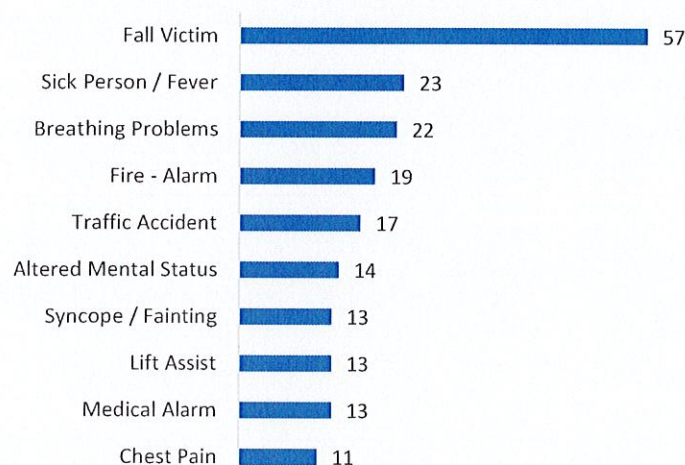
The overall number of EMS calls dispatched by the East Central Emergency Network 911 Center for this reporting period.

	<u><i>n</i></u>	<u><i>Bloomsburg</i></u>	
<b>Bloomsburg Vol Amb Association (BLS)</b>	336	125	37.2%
<b>Greater Columbia Med Transport (ALS)</b>	<u>241</u>	<u>78</u>	<u>32.4%</u>
	577	203	35.2%

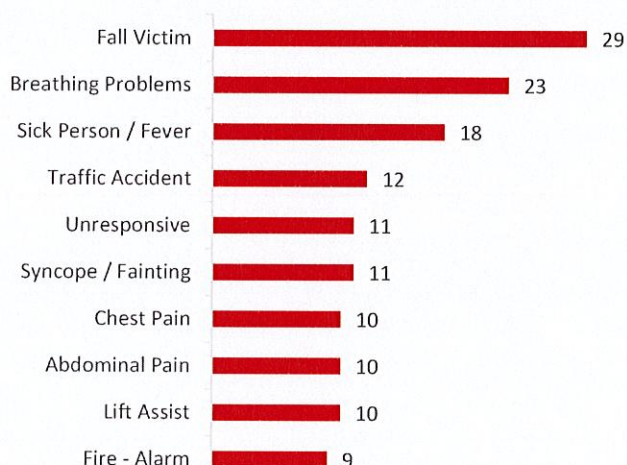
The number one monthly complaint reported to the East Central Emergency Network 911 Center by the public who requesting our agencies to respond emergent throughout Columbia and the surrounding counties to provide emergency medical care during this reporting month.

	<u><i>n</i></u>
<b>Bloomsburg Vol Amb Association (BLS)</b>	<i>Fall Victim</i> 57
<b>Greater Columbia Med Transport (ALS)</b>	<i>Fall Victim</i> 29

**BVAA - Top 10 Complaints**



**GCMTS - Top 10 Complaints**



The number of EMS calls dispatched within our primary response area and mutual aid responses dispatched by the East Central Emergency Network 911 Center for this reporting period.

	<u><i>Primary</i></u>	<u><i>Mutual Aid</i></u>	
<b>Bloomsburg Vol Amb Association (BLS)</b>	288	48	17%
<b>Greater Columbia Med Transport (ALS)</b>	<u>198</u>	<u>43</u>	<u>22%</u>
	486	91	

The overall hours spent handling EMS calls dispatched by the East Central Emergency Network 911 Center for this reporting period.

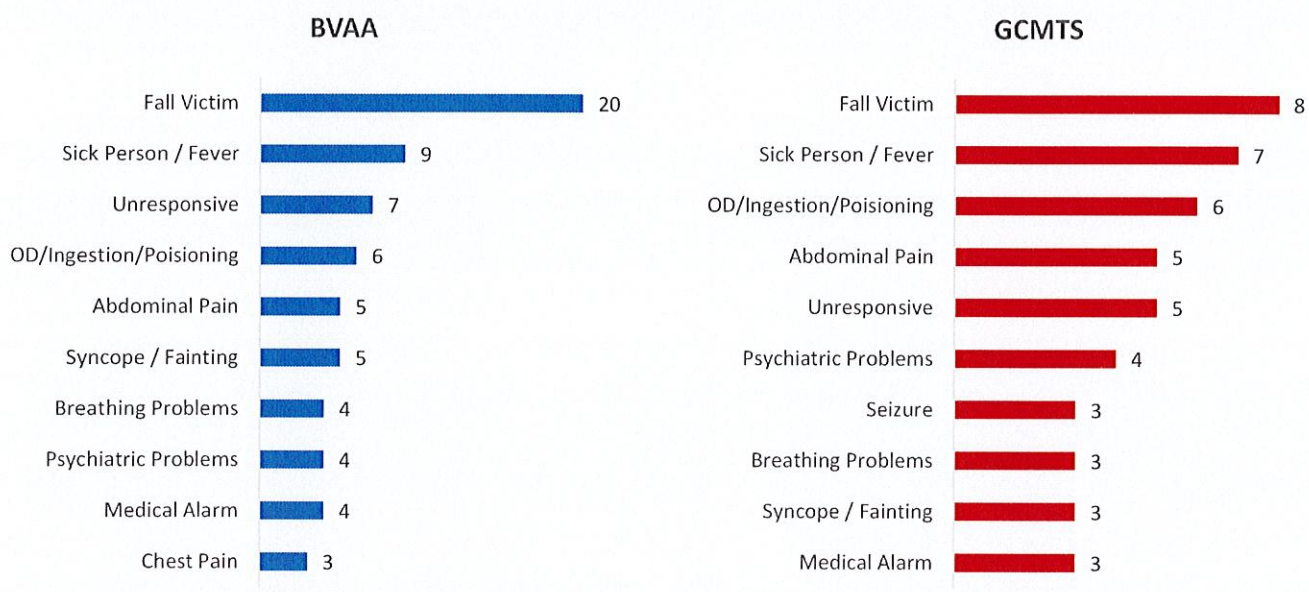
	<u><i>n</i></u>	<u><i>Bloomsburg</i></u>	<u><i>Other MCD</i></u>
<b>Bloomsburg Vol Amb Association (BLS)</b>	284.6	82.8	201.8
<b>Greater Columbia Med Transport (ALS)</b>	<u>232.1</u>	<u>60.4</u>	<u>171.7</u>
	516.6	143.1	373.5

# Analytics for the Town of Bloomsburg

The number one monthly medical emergency complaint reported in the Town of Bloomsburg.

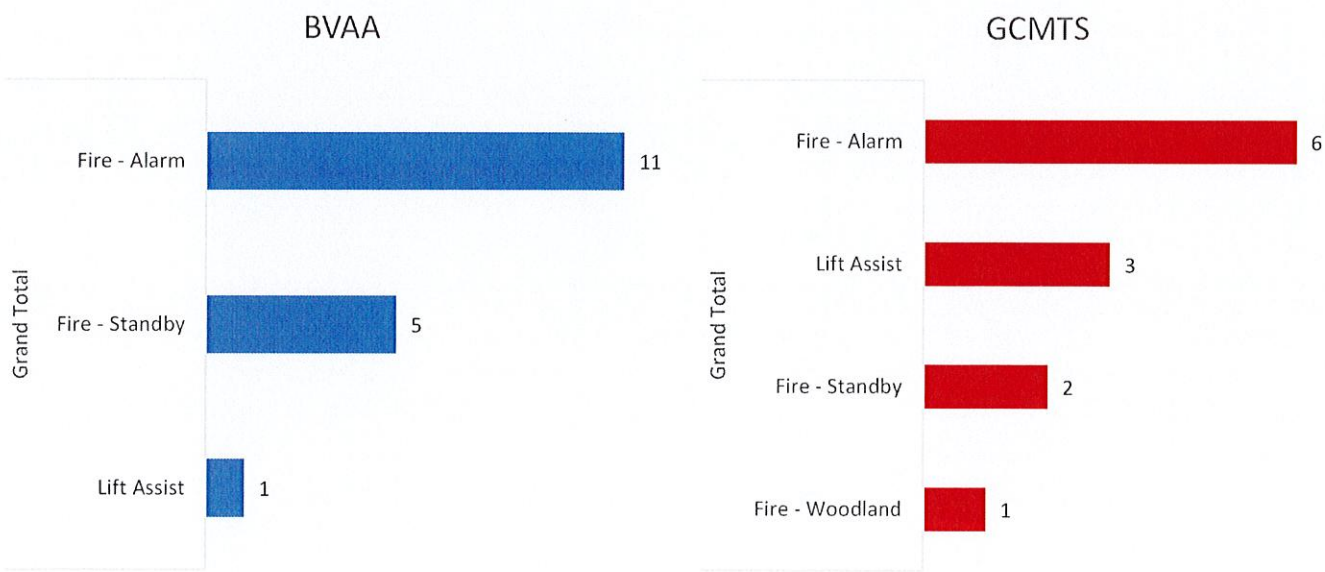
<b>Bloomsburg Vol Amb Association (BLS)</b>	<i>Fall Victim</i>	<u><b>n</b></u> 20
<b>Greater Columbia Med Transport (ALS)</b>	<i>Fall Victim</i>	8

Top 10 Complaints in the Town of Bloomsburg

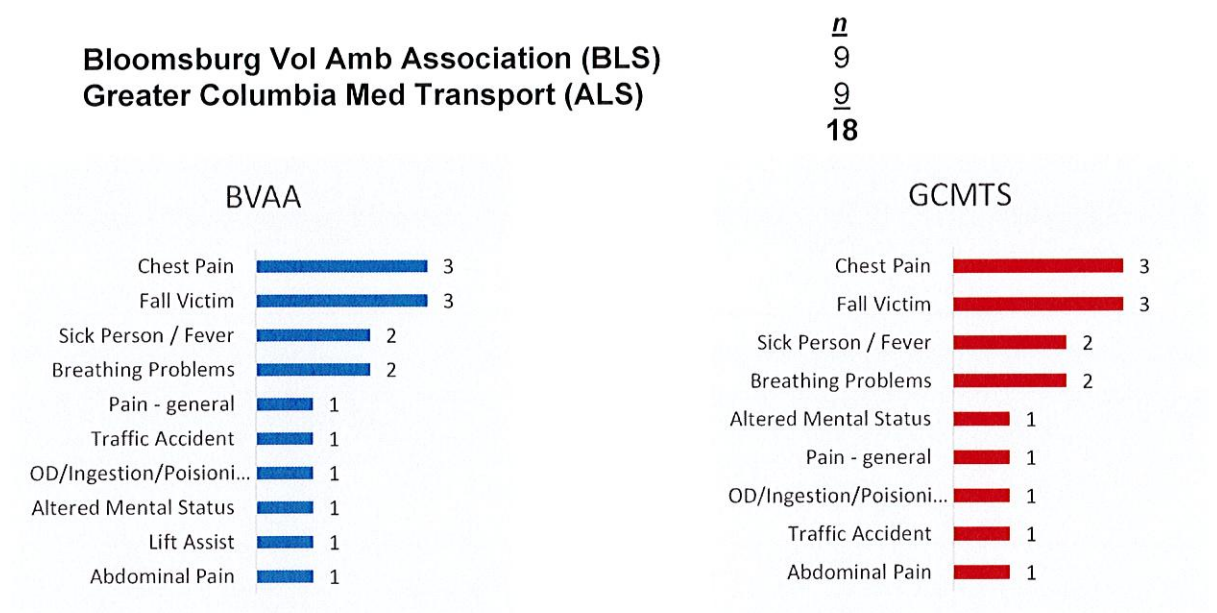


The number of community service calls dispatched in the Town of Bloomsburg.

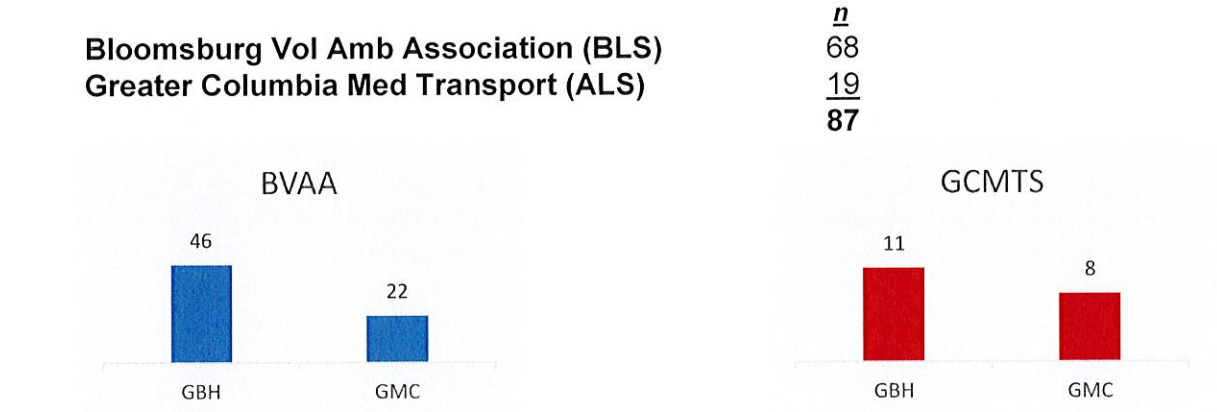
<b>Bloomsburg Vol Amb Association (BLS)</b>	<u><b>Bloomsburg</b></u> 17
<b>Greater Columbia Med Transport (ALS)</b>	<u>12</u> 29



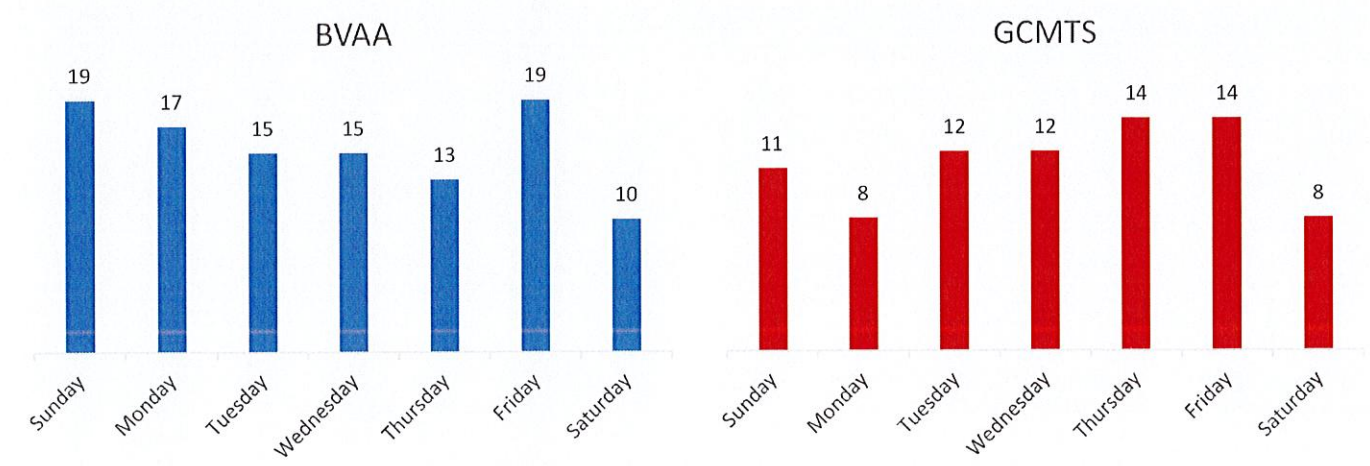
The number of EMS calls missed in the Town of Bloomsburg due to commitment on prior incidents dispatched by the East Central Emergency Network 911 Center for this reporting period.



The number of patients transported from the Town of Bloomsburg requiring further care and management.



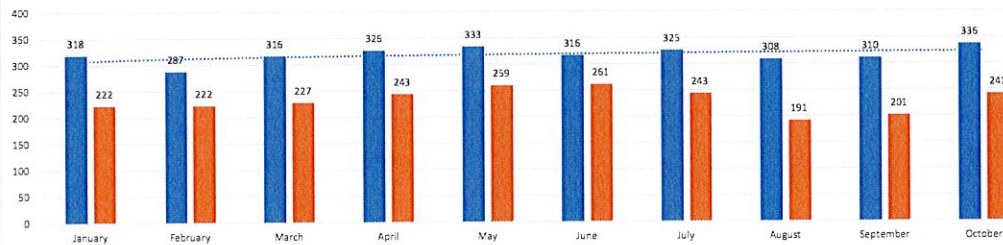
The busiest weekdays for EMS calls in the Town of Bloomsburg.



15-5

	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC		TOTALS	
	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS
Overall	318	222	287	222	316	227	326	243	333	259	316	261	325	243	308	191	310	201	336	241					3,175	2,310
EMS Calls	279	193	261	204	278	197	301	224	291	226	280	236	295	218	277	169	282	179	288	198					2,832	2,044
Primary Area	39	29	26	18	38	30	25	19	42	35	36	25	30	25	31	22	28	22	48	43					343	268
Secondary Area (MA)																										
Destination																										
GBH	100	37	86	40	114	31	129	37	115	51	139	41	136	31	112	33	116	37	116	41					1,163	379
GMC	80	47	73	47	77	44	80	53	89	63	72	57	66	51	87	42	91	50	72	47					787	501
GWV																									0	0
GSACH																									0	0
LVH-N																									0	0
LZ																									0	0
UPMC																										
Other	1	1	0	1	1	0	3	4	0	1	1	1	2	2	1	0	0	1	2	2					11	13
Total	181	85	159	88	192	75	212	94	204	115	212	99	204	84	200	75	207	88	190	90					1,961	893
Hours on the Job	269.1	221.9	250.7	193.5	241.4	200.7	293.8	226.1	293.7	238.0	272.8	212.2	287.2	300.3	225.5	177.9	485.4	217.5	284.6	232.1					2,904.2	2,220.2
Busiest Weekday	TUE	SUN	THU	SUN	SAT	SUN	SAT	SUN	FRI	SUN	MON	SUN	MON	SUN	FRI	SUN	FRI	SUN	THU	SUN						
Town of Bloomsburg																										
EMS Calls	105	74	120	98	135	140	126	96	120	95	111	96	127	93	115	73	125	78	125	78					1,209	921
Medical	80	57	90	77	101	79	99	73	93	74	87	73	94	67	91	53	95	58	99	57						
Community Service	19	11	16	9	20	12	15	11	15	9	11	10	13	6	11	8	14	4	17	12						
Missed	6	6	14	12	14	13	12	12	12	12	13	13	20	20	13	12	16	16	9	9						
Destination																										
GBH	38	13	44	19	48	16	57	19	41	16	37	19	54	18	43	16	53	17	46	11						
GMC	16	10	19	17	23	11	17	14	33	26	30	17	18	7	21	9	17	8	22	8						
Coroner																										
Other	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0						
Total	54	23	63	37	71	27	74	34	74	42	67	36	72	25	64	25	70	25	68	19					677	293
Hours on the Job	67.5	47.6	73.0	61.2	84.1	66.2	80.3	65.5	88.4	73.2	76.1	66.6	76.2	75.0	76.4	46.8	249.5	73.9	82.8	60.4					954	636
Busiest Weekday	SUN	SUN	SUN	SUN	SAT	SUN	SAT	SUN	FRI	SUN	WED	SUN	THU	SUN	FRI	SUN	FRI	SUN	THU	SUN						

OVERALL EMS CALLS of BVAA & GCMTS



# Emergency Medical Services Monthly Report

For the Month of

**November  
2024**



A community partnership of Bloomsburg Volunteer Ambulance Association, Inc.  
and Greater Columbia Medical Transport Service, LLP

The purpose of this report is to provide statistics on the EMS Activities of the  
Bloomsburg Volunteer Ambulance Association and  
Greater Columbia Medical Transport Service, LLP  
for the municipal government of the Town of Bloomsburg

*This report only reflects what was documented by our EMS providers  
and verified by patient care reports submitted to the state.*

Prepared By

Lee V. Rosato, NR-P, CC-P

*Executive Director of GCMTS, LLP*

*lrosato.gcmts@gmail.com*

# Monthly Analytics

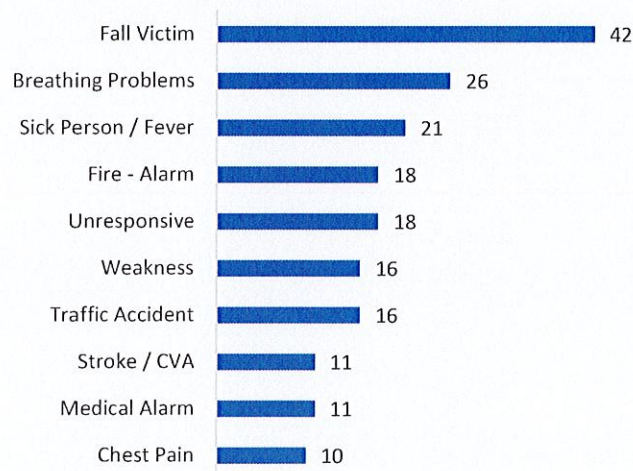
The overall number of EMS calls dispatched by the East Central Emergency Network 911 Center for this reporting period.

	<u><i>n</i></u>	<u><i>Bloomsburg</i></u>	
<b>Bloomsburg Vol Amb Association (BLS)</b>	315	111	35.2%
<b>Greater Columbia Med Transport (ALS)</b>	<u>214</u>	<u>72</u>	<u>33.6%</u>
	529	183	34.6%

The number one monthly complaint reported to the East Central Emergency Network 911 Center by the public who requesting our agencies to respond emergent throughout Columbia and the surrounding counties to provide emergency medical care during this reporting month.

	<u><i>n</i></u>
<b>Bloomsburg Vol Amb Association (BLS)</b>	<i>Fall Victim</i> 42
<b>Greater Columbia Med Transport (ALS)</b>	<i>Breathing Problems</i> 25

BVAA - Top 10 Complaints



GCMTS - Top 10 Complaints



The number of EMS calls dispatched within our primary response area and mutual aid responses dispatched by the East Central Emergency Network 911 Center for this reporting period.

	<u><i>Primary</i></u>	<u><i>Mutual Aid</i></u>	
<b>Bloomsburg Vol Amb Association (BLS)</b>	283	32	11%
<b>Greater Columbia Med Transport (ALS)</b>	<u>192</u>	<u>22</u>	<u>11%</u>
	475	54	

The overall hours spent handling EMS calls dispatched by the East Central Emergency Network 911 Center for this reporting period.

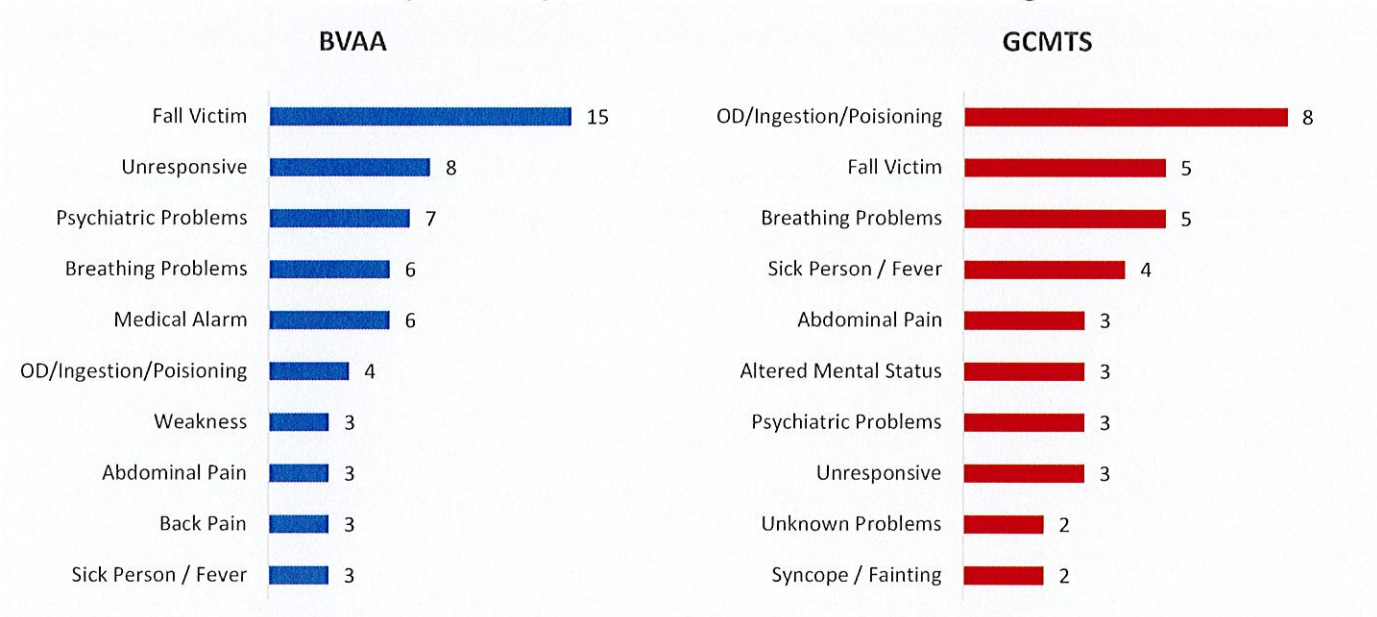
	<u><i>n</i></u>	<u><i>Bloomsburg</i></u>	<u><i>Other MCD</i></u>
<b>Bloomsburg Vol Amb Association (BLS)</b>	318.4	74.3	244.2
<b>Greater Columbia Med Transport (ALS)</b>	<u>236.1</u>	<u>52.6</u>	<u>183.5</u>
	554.5	126.9	427.6

## Analytics for the Town of Bloomsburg

The number one monthly medical emergency complaint reported in the Town of Bloomsburg.

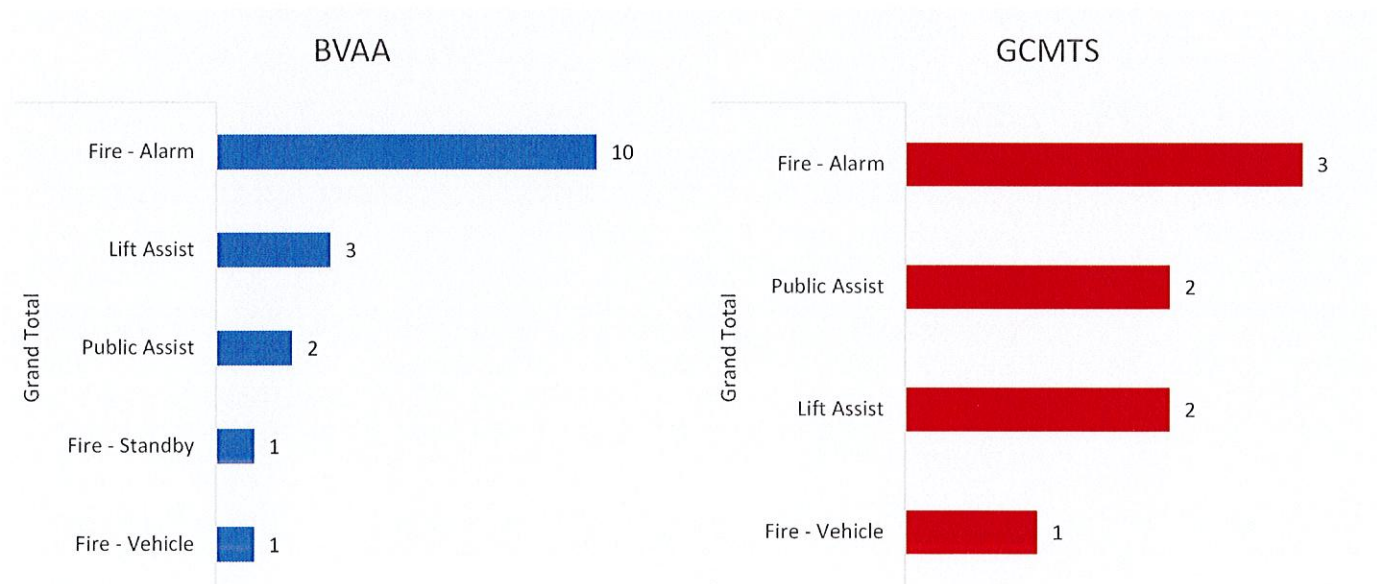
<b>Bloomsburg Vol Amb Association (BLS)</b>	<i>Fall Victim</i>	<u><i>n</i></u> 15
<b>Greater Columbia Med Transport (ALS)</b>	<i>OD/Ingestion/Poisoning</i>	8

### Top 10 Complaints in the Town of Bloomsburg



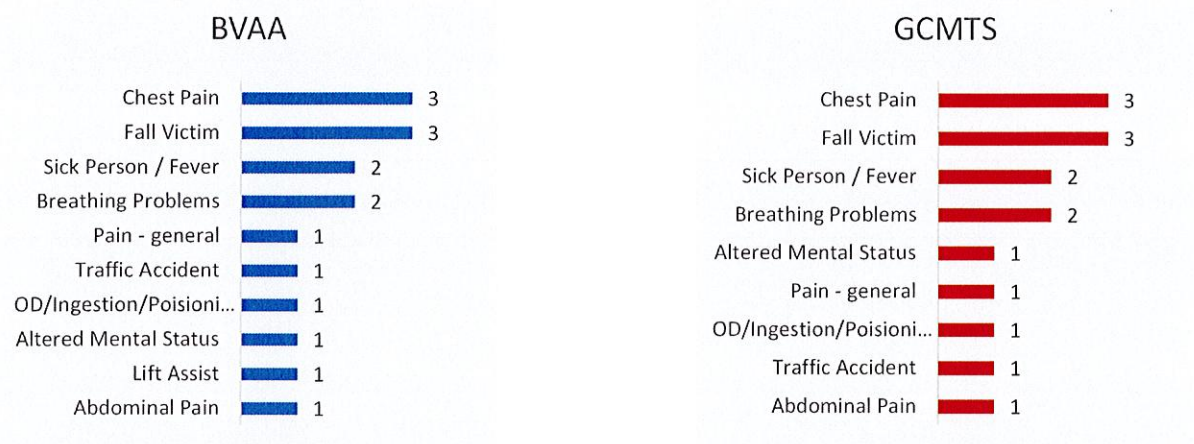
The number of community service calls dispatched in the Town of Bloomsburg.

<b>Bloomsburg Vol Amb Association (BLS)</b>	<u><i>Bloomsburg</i></u> 17
<b>Greater Columbia Med Transport (ALS)</b>	<u>8</u> 25



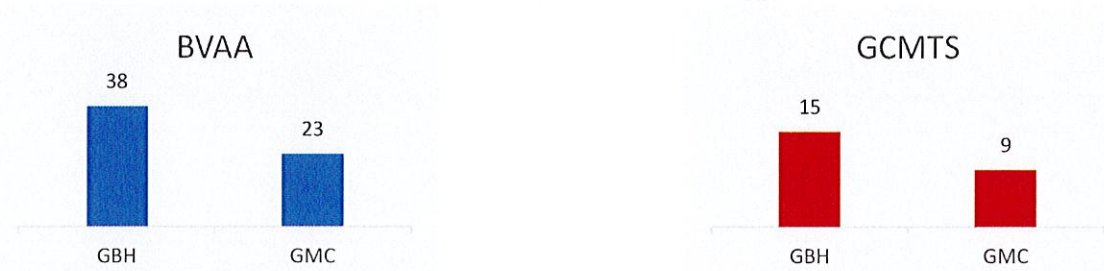
The number of EMS calls missed in the Town of Bloomsburg due to commitment on prior incidents dispatched by the East Central Emergency Network 911 Center for this reporting period.

<b>Bloomsburg Vol Amb Association (BLS)</b>	<u>n</u>
<b>Greater Columbia Med Transport (ALS)</b>	10
	<u>10</u>
	<b>20</b>

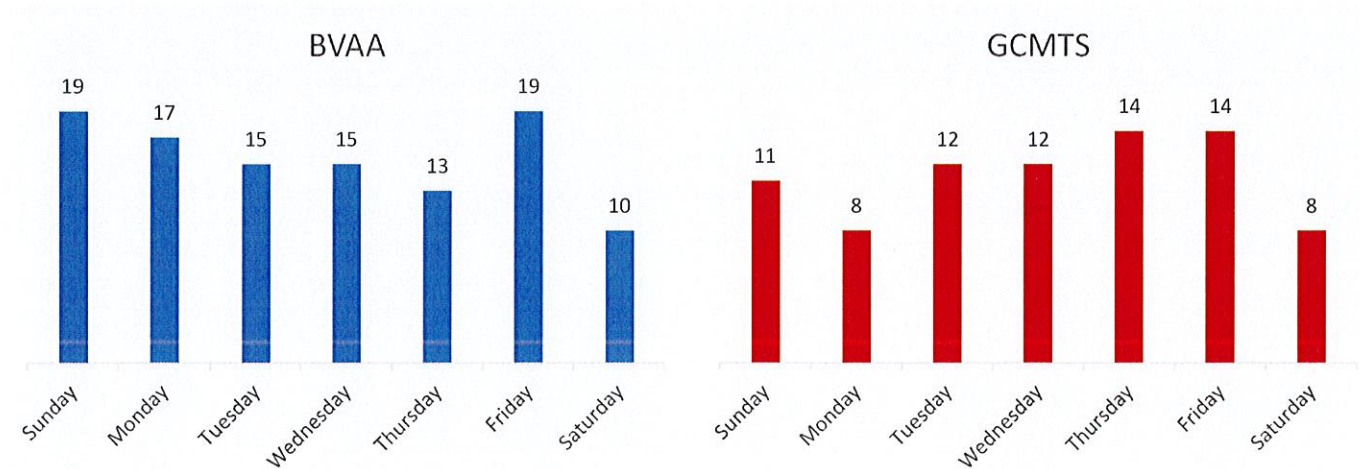


The number of patients transported from the Town of Bloomsburg requiring further care and management.

<b>Bloomsburg Vol Amb Association (BLS)</b>	<u>n</u>
<b>Greater Columbia Med Transport (ALS)</b>	61
	<u>24</u>
	<b>85</b>

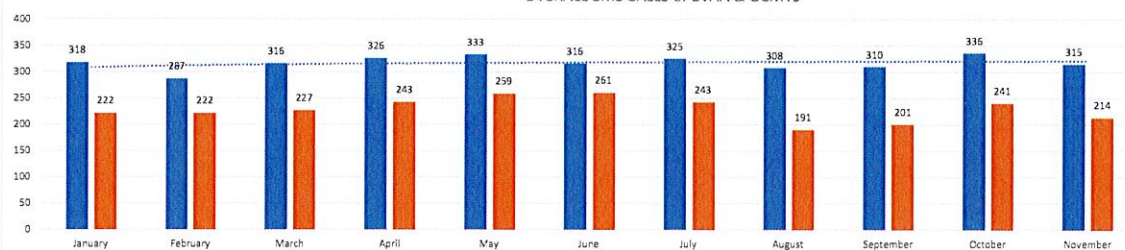


The busiest weekdays for EMS calls in the Town of Bloomsburg.



	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC		TOTALS		
Overall	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	
EMS Calls	318	222	287	222	316	227	326	243	333	259	316	261	325	243	308	191	310	201	336	241	315	214			3,490	2,524	
Primary Area	279	193	261	204	278	197	301	224	291	226	280	236	295	218	277	169	282	179	288	198	283	192			3,115	2,236	
Secondary Area (MA)	39	29	26	18	38	30	25	19	42	35	36	25	30	25	31	22	28	22	48	43	32	22			375	290	
Destination																											
GBH	100	37	86	40	114	31	129	37	115	51	139	41	136	31	112	33	116	37	116	41	111	40			1,274	419	
GMC	80	47	73	47	77	44	80	53	89	63	72	57	66	51	87	42	91	50	72	47	87	48			874	549	
GWV																										0	0
GSACH																										0	0
LVH-N																										0	0
LZ																										0	0
UPMC																										0	0
Other	1	1	0	1	1	0	3	4	0	1	1	1	2	2	1	0	0	1	2	2	0	0			11	13	
Total	181	85	159	88	192	75	212	94	204	115	212	99	204	84	200	75	207	88	190	90	198	88			2,159	981	
Hours on the Job	269.1	221.9	250.7	193.5	241.4	200.7	293.8	226.1	293.7	238.0	272.8	212.2	287.2	300.3	225.5	177.9	485.4	217.5	284.6	232.1	318.4	236.1			3,222.6	2,456.3	
Busiest Weekday	TUE	SUN	THR	SUN	SAT	SUN	SAT	SUN	FRI	SUN	MON	SUN	MON	SUN	FRI	SUN	FRI	SUN	THU	SUN	TUE	SUN					
Town of Bloomsburg																											
EMS Calls	105	74	120	98	135	140	126	96	120	95	111	96	127	93	115	73	125	78	125	78	111	72			1,320	993	
Medical	80	57	90	77	101	79	99	73	93	74	87	73	94	67	91	53	95	58	99	57	84	54					
Community Service	19	11	16	9	20	12	15	11	15	9	11	10	13	6	11	8	14	4	17	12	17	8					
Missed	6	6	14	12	14	13	12	12	12	12	13	13	20	20	13	12	16	16	9	9	10	10					
Destination																											
GBH	38	13	44	19	48	16	57	19	41	16	37	19	54	18	43	16	53	17	46	11	38	15					
GMC	16	10	19	17	23	11	17	14	33	26	30	17	18	7	21	9	17	8	22	8	23	9					
Coroner																											
Other	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0					
Total	54	23	63	37	71	27	74	34	74	42	67	36	72	25	64	25	70	25	68	19	61	24			738	317	
Hours on the Job	67.5	47.6	73.0	61.2	84.1	66.2	80.3	65.5	88.4	73.2	76.1	66.6	76.2	75.0	76.4	46.8	249.5	73.9	82.8	60.4	74.3	52.6			1,029	689	
Busiest Weekday	SUN	SUN	SUN	SUN	SAT	SUN	SAT	SUN	FRI	SUN	WED	SUN	THR	SUN	FRI	SUN	FRI	SUN	THU	SUN	FRI	SUN					

OVERALL EMS CALLS of BVAA &amp; GCMTS



**BILLS TO BE ACKNOWLEDGED**  
**December 9, 2024**

Fund			
01	GENERAL FUND:		
400/486		Administration	\$ 55,279.37
409		Town Buildings	\$ 1,240.91
410		Police Protection	\$ 49,822.34
413		Code Enforcement & Zoning	\$ 23,672.01
415		Emergency Management	\$ 24.95
430/431/433/435/436/437		Public Works	\$ 121,789.74
440		Airport	\$ 21,264.86
454		Town Park	\$ 2,621.61
455		Shade Trees	\$ 924.00
459		Community Garden	\$ 31.00
		<b>Total</b>	<b>\$ 276,670.79</b>
02	STREET LIGHTING FUND		\$ 3,274.28
03	FIRE FUND		\$ 22,077.78
04	RECYCLING FUND		\$ 114,911.28
32	POOL FUND		\$ 6,851.63
35	LIQUID FUELS FUND		\$ 8,778.09
37	AIRPORT FUND		\$ 198,538.60
41	CDBG ENTITLEMENT		\$ 9,864.22
42	SWIFT		\$ 43,586.50
	NOVEMBER PAYROLL		\$ 255,296.92
	<b>TOTAL BILLS TO BE APPROVED</b>		<b>\$ 939,850.09</b>

**Public Works Department  
Budget Amendment  
2024**

General ledger		Actual Budget		
Account No.	Description	Budget	adjust to	Difference
01.430.00.5240	Materials & Supplies	\$ 10,000.00	\$ 5,998.80	\$ 4,001.20
01.430.00.5260	Minor Equipment Expense	\$ 3,500.00	\$ 683.98	\$ 2,816.02
01.430.00.5320	Communications Expense	\$ 4,000.00	\$ 4,813.58	\$ (813.58)
01.430.00.5460	Training	\$ 1,000.00	\$ 1,356.39	\$ (356.39)
01.430.00.5313	Engineering services	\$ 38,000.00	\$ 34,378.16	\$ 3,621.84
01.437.00.5374	Equipment maintenance	\$ 25,000.00	\$ 33,169.09	\$ (8,169.09)
01.438.00.5247	Road Materials & supplies	\$ 1,000.00	\$ 2,100.00	\$ (1,100.00)
Total		\$ 82,500.00	\$ 82,500.00	\$ -

2B

**TOWN OF BLOOMSBURG  
2025 DRAFT OPERATING BUDGET**

# General Fund 01

<b>2025 Budget</b>		
<b>Fund: General Fund (01)</b>		
<b>Account</b>	<b>Account Name</b>	<b>2025 Budget</b>
<b>ADMINISTRATION</b>		
<b>Revenue</b>		
01.301.00.4190	Real Estate Tax-Discount	\$ (38,325.00)
01.301.00.4191	Real Estate Tax- Penalty	\$ 11,065.00
01.301.00.4301	Real Estate Taxes- Current Year	\$ 2,226,590.00
01.301.00.4304	Real Estate Taxes- Delinquent	\$ 93,130.00
01.301.00.4306	Real Estate Taxes- Interim Levy	\$ 10,000.00
01.310.00.4102	Real Estate Transfer Tax	\$ 150,000.00
01.310.00.4103	Earned Income Tax- Current Year	\$ 895,000.00
01.310.00.4106	Amusement Tax	\$ 240,000.00
01.310.00.4107	Mechanical Device Tax	\$ 25,000.00
01.310.00.4108	Gross Receipts Tax	\$ 480,000.00
01.310.00.4109	Local Services Tax	\$ 290,000.00
01.321.00.4280	Cable Television Franchise	\$ 55,000.00
01.341.00.4200	Interest on Temporary Investment	\$ 60,000.00
01.351.00.4515	American Rescue Plan	\$ 2,000,000.00
01.354.00.4959	ARLE: Route 11 & Park Street	\$ 31,332.00
01.354.00.4960	ARLE: Ped. Countdown State	\$ 139,180.00
01.354.00.4961	ARLE: 5th & Market Streets	\$ 39,324.00
New Account	PA EJ Forest Grant Program	\$ 12,000.00
01.355.00.4555	Public Utility Realty Tax	\$ 4,500.00
01.355.00.4558	State Pension Aid Grant	\$ 182,455.00
01.359.00.4590	Payment in Lieu of Taxes	\$ 54,500.00
01.372.00.4952	PNC- 1%	\$ 5,000.00
01.380.00.4802	Other Revenue	\$ 3,000.00
01.380.00.4813	Cell Tower Revenue	\$ 12,000.00
01.387.00.4955	Rev.- Admin. Health Cont.	\$ 7,047.00
01.392.00.4023	Transfer from Columbia Child Dev. Program	\$ 15,000.00
01.392.00.4035	Transfer from Liquid Fuels	\$ 60,000.00
01.392.00.4004	Transfer from Recycling Fund	\$ 26,000.00
01.301.00.4808	Other Beginning Balance - GF	\$ 120,604.00
<b>ADMINISTRATION TOTAL REVENUE</b>		<b>\$ 7,209,402.00</b>

Account	Account Name	2025 Budget
<b>ADMINISTRATION</b>		
<b>Expense</b>		
01.400.00.5110	Wages- Elected Officials	\$ 30,000.00
01.400.00.5120	Wages- Salaried Employees	\$ 177,017.00
01.400.00.5140	Wages- Full Time Employees	\$ 40,106.00
01.400.00.5142	Wages - Part Time Employees	\$ 31,958.00
01.400.00.5143	Workers Compensation	\$ 743.00
01.400.00.5155	Paychex Fee's	\$ 18,000.00
01.400.00.5156	Health Insurance	\$ 74,170.00
01.400.00.5157	Medical	\$ 1,796.00
01.400.00.5158	Life and Disability Insurance	\$ 752.00
01.400.00.5161	Social Security	\$ 21,876.00
01.400.00.5182	Longevity	\$ 1,020.00
01.400.00.5189	Vacation	\$ 3,438.00
01.400.00.5210	Office Supplies	\$ 3,000.00
01.400.00.5311	Auditing Services	\$ 35,000.00
01.400.00.5314	Legal Services	\$ 25,000.00
01.400.00.5318	Codes Analysis - General Code	\$ 7,500.00
01.400.00.5320	Communications Expense	\$ 23,000.00
01.400.00.5325	Postage	\$ 2,000.00
01.400.00.5340	Advertising and Printing	\$ 4,000.00
01.400.00.5370	Maintenance and Repair	\$ 2,500.00
01.400.00.5420	Dues and Subscriptions	\$ 3,000.00
01.400.00.5460	Training	\$ 1,000.00
01.400.00.5461	Training- Council	\$ 500.00
01.400.00.5470	General Expense	\$ 5,000.00
01.433.00.5972	ARLE: 5th & Market Streets	\$ 39,324.00
01.433.00.5973	ARLE: Route 11 & Park Street	\$ 31,332.00
01.433.00.5974	ARLE: Pedestrian Countdown	\$ 139,180.00
New account	PA EJ Forest Grant Program	\$ 12,000.00
New account	MS4- County funds	\$ 65,000.00
01.433.00.5975	American Rescue Plan	\$ 2,000,000.00
01.483.00.5830	Contribution to Employee Retirement	\$ 366,063.00
01.486.00.5352	Insurance	\$ 107,426.00
<b>ADMINISTRATION TOTAL EXPENSE</b>		<b>\$ 3,272,701.00</b>
<b>ADMINISTRATION EXCESS OVER UNDER</b>		<b>\$ 3,936,701.00</b>

Account	Account Name	2025 Budget
<b>STREET EXCAVATION</b>		
01.341.00.4211	Interest on Street Permit	\$ 30,000.00
01.363.00.4631	Street Excavation Permits	\$ 25,000.00
New account	Other beginning balance	\$ 74,000.00
<b>STREET EXCAVATION TOTAL REVENUE</b>		<b>\$ 129,000.00</b>
<b>Expense</b>		
01.435.00.5246	Street Excavation	\$ 129,000.00
<b>STREET EXCAVATION TOTAL EXPENSE</b>		<b>\$ 129,000.00</b>
<b>STREET EXCAVATION EXCESS OVER UNDER</b>		<b>\$ -</b>
<b>TOWN BUILDING</b>		
<b>Expense</b>		
01.409.00.4636	Townhall- Cleaning	\$ 6,250.00
01.409.00.5361	Town Hall Utilities	\$ 10,750.00
01.409.00.5380	Town Hall Maintenance	\$ 9,000.00
<b>TOWN BUILDING TOTAL EXPENSE</b>		<b>\$ 26,000.00</b>
<b>TOWN BUILDING EXCESS OVER UNDER</b>		<b>\$ (26,000.00)</b>
<b>TAX COLLECTION</b>		
<b>Expense</b>		
01.403.00.5110	Wages-Tax Collection	\$ 15,000.00
01.403.00.5114	Commission	\$ 2,750.00
01.403.00.5161	Social Security	\$ 1,148.00
01.403.00.5240	Materials and Supplies	\$ 2,500.00
<b>TAX COLLECTION TOTAL EXPENSE</b>		<b>\$ 21,398.00</b>
<b>TAX COLLECTION EXCESS OVER UNDER</b>		<b>\$ (21,398.00)</b>

<b>Account</b>	<b>Account Name</b>	<b>2025 Budget</b>
<b>POLICE</b>		
<b>Revenue</b>		
01.321.00.4219	Other Licenses & Permits	\$ 250.00
01.331.00.4310	Police Fines	\$ 4,000.00
01.331.00.4311	State Police Fines	\$ 3,000.00
01.331.00.4312	District Justice Remittances	\$ 45,000.00
01.331.00.4314	DUI Center Revenue	\$ 30,000.00
01.331.00.4687	Parking Tickets/ Fines	\$ 258,585.00
01.331.00.4688	Residential Permits	\$ 16,000.00
01.331.00.4689	Parking Zone Permits	\$ 90,000.00
01.331.00.4692	Accident/Incident Reports/ RTK	\$ 2,500.00
01.354.00.4540	Cops in Shops/ DUI Enforcement	\$ 10,000.00
01.354.00.4545	Seat Belt Enforcement Grant	\$ 5,000.00
01.354.00.4557	Alcoholic Beverage Licenses	\$ 225.00
01.354.00.4564	Aggressive Driving Enforcement	\$ 5,000.00
01.354.00.4565	Drug Recognition Expert (DRE)	\$ 1,000.00
01.354.00.4970	RUDD Grant	\$ 20,000.00
01.355.00.4556	State Pension Aid- Police	\$ 188,747.00
01.362.00.4620	Drug Task Force Reimbursement	\$ 1,000.00
01.362.00.4698	School Crossing Guards	\$ 3,240.00
01.363.00.4687	1851 Meter Park- E. 2nd Street	\$ 18,736.00
01.363.00.4688	1851 Mobile Parking- E. 2nd Street	\$ 75,000.00
01.363.00.4690	Meter Rental	\$ 5,000.00
01.363.00.4692	Dumpster Fee	\$ 3,000.00
01.363.00.4693	Street Closings/Events	\$ 4,500.00
01.363.00.4694	Boot Removal	\$ 4,000.00
01.363.00.4700	1850 Mobile Parking- Downtown	\$ 32,275.00
01.363.00.4702	1850 Meter Parking- Downtown	\$ 97,800.00
01.387.00.4954	Rev.- P.D. Health Cont.	\$ 35,509.00
<b>POLICE TOTAL REVENUE</b>		<b>\$ 959,367.00</b>

Account	Account Name	2025 Budget
<b>POLICE</b>		
<b>Expense</b>		
01.410.00.5120	Wages- Salaried Employees	\$ 113,568.00
01.410.00.5122	Wages- Uniformed Police Officers	\$ 1,257,315.00
01.410.00.5140	Wages- Full Time Employees	\$ 220,788.00
01.410.00.5142	Wages - Part Time Employees	\$ 22,080.00
01.410.00.5143	Workers Compensation	\$ 73,382.00
01.410.00.5156	Health Insurance	\$ 508,916.00
01.410.00.5157	Medical	\$ 12,414.00
01.410.00.5158	Life & Disability Insurance	\$ 8,217.00
01.410.00.5161	Social Security	\$ 47,387.00
01.410.00.5177	Unused Sick Leave	\$ 17,535.00
01.410.00.5182	Longevity	\$ 18,000.00
01.410.00.5183	Overtime	\$ 100,000.00
01.410.00.5184	Shift Differential	\$ 30,000.00
01.410.00.5188	Court	\$ 50,000.00
01.410.00.5190	Fair/Parade Security	\$ 20,000.00
01.410.00.5231	Gas, Oil and Grease	\$ 30,000.00
01.410.00.5232	Insurance	\$ 6,930.00
01.410.00.5238	Uniforms	\$ 18,000.00
01.410.00.5240	Materials and Supplies	\$ 23,000.00
01.410.00.5314	Legal Services	\$ 10,000.00
01.410.00.5320	Communications Expense	\$ 45,000.00
01.410.00.5325	Postage	\$ 3,000.00
01.410.00.5340	Advertising and Printing	\$ 1,500.00
01.410.00.5361	Utilities	\$ 9,500.00
01.410.00.5371	Maintenance - Police Vehicles	\$ 15,000.00
01.410.00.5374	Equipment Maintenance	\$ 25,000.00
01.410.00.5376	Tissues- Dish Soap- Brushes	\$ 50.00
01.410.00.5377	Maintenance- Parking Meters	\$ 1,000.00
01.410.00.5384	Building Maintenance	\$ 6,000.00
01.410.00.5385	Cleaning - Police Building	\$ 9,000.00
01.410.00.5386	Cleaning - Parking	\$ 1,000.00
01.410.00.5460	Training	\$ 19,000.00
01.410.00.5470	General Expense	\$ 13,000.00
01.410.00.5500	Cops in Shops/ DUI Enforcement	\$ 10,000.00
01.410.00.5503	Drug Task Force Program	\$ 1,000.00
01.410.00.5504	DUI Processing Center Program	\$ 30,000.00
01.410.00.5505	Seat Belt Enforcement Program	\$ 5,000.00
01.410.00.5520	Aggressive Driving Enforcement	\$ 5,000.00
01.410.00.5521	Drug Recognition Expert	\$ 1,000.00
01.410.00.5524	K9 Program	\$ 10,535.00
01.410.00.5526	RUDD Grant	\$ 20,000.00
01.483.00.5831	Contribution to Police Fund	\$ 499,269.00
<b>POLICE TOTAL EXPENSE</b>		<b>\$ 3,317,386.00</b>
<b>POLICE DEPT. EXCESS OVER UNDER</b>		<b>\$ (2,358,019.00)</b>

Account	Account Name	2025 Budget
<b>AIRPORT</b>		
<b>Revenue</b>		
01.342.00.4202	Rent-Airport	\$ 45,007.00
01.342.00.4203	Lease- Airport Hangar	\$ 26,250.00
01.342.00.4204	Aviation Fuel Sales	\$ 159,000.00
01.342.00.4805	Conference Room Rental	\$ 3,000.00
01.387.00.4958	Rev.- Airport Health Cont.	\$ 1,345.00
<b>AIRPORT TOTAL REVENUE</b>		<b>\$ 234,602.00</b>
<b>Expense</b>		<b>2025 Budget</b>
01.440.00.5140	Wages- Full Time Employee	\$ 51,035.00
01.440.00.5143	Workers Comp.	\$ 2,693.00
01.440.00.5156	Health Insurance	\$ 14,857.00
01.440.00.5157	Medical	\$ 898.00
01.440.00.5158	Life & Disability Insurance	\$ 295.00
01.440.00.5161	Social Security	\$ 4,112.00
01.440.00.5182	Longevity	\$ 1,220.00
01.440.00.5189	Vacation	\$ 991.00
01.440.00.5231	Gas, Oil & Grease	\$ 100.00
01.440.00.5240	Materials and Supplies	\$ 1,500.00
01.440.00.5314	Legal Services	\$ 3,000.00
01.440.00.5320	Communications Expense	\$ 2,000.00
01.440.00.5325	Postage	\$ 50.00
01.440.00.5352	Insurance	\$ 6,930.00
01.440.00.5360	Utilities	\$ 5,000.00
01.440.00.5370	Maintenance and Repairs	\$ 5,000.00
01.440.00.5371	Aviation Fuel	\$ 139,500.00
01.440.00.5460	Training	\$ 1,000.00
01.440.00.5470	General Expense	\$ 1,000.00
01.492.00.5027	Transfer to Airport Fund	\$ 20,630.00
<b>AIRPORT TOTAL EXPENSE</b>		<b>\$ 261,811.00</b>
<b>AIRPORT DEPT. EXCESS OVER UNDER</b>		<b>\$ (27,209.00)</b>
<b>FIRE</b>		
<b>Revenue:</b>		
01.355.00.4559	State Fire Relief Grant	\$ 60,000.00
<b>FIRE TOTAL REVENUE</b>		<b>\$ 60,000.00</b>
<b>Expense</b>		
01.411.00.5540	Contribution to Fire Relief	\$ 60,000.00
<b>FIRE TOTAL EXPENSE</b>		<b>\$ 60,000.00</b>
<b>TOTAL F.D. EXCESS OVER UNDER</b>		<b>\$ -</b>

Account	Account Name	2025 Budget
<b>CODE</b>		
<b>Revenue</b>		
01.361.00.4610	Admin Serv/ Building In House	\$ 2,000.00
01.361.00.4611	Zoning Permits	\$ 10,000.00
01.361.00.4612	Subdivision and Development	\$ 1,500.00
01.361.00.4614	Zoning Hearing/ Var./ Spec. Ex	\$ 2,400.00
01.361.00.4631	Street Vendors/ Food Truck 50%	\$ 1,500.00
01.361.00.4677	Floodplain Development Permits	\$ 1,000.00
01.362.00.4312	District Justice Remittances	\$ 8,000.00
01.362.00.4622	State Building Fee	\$ 600.00
01.362.00.4623	Insp. Serv.-Barry Isett	\$ 265,000.00
01.362.00.4624	Student Fee (RRU)	\$ 87,900.00
01.362.00.4626	Non-Student Fee (NSR)	\$ 35,000.00
01.362.00.4627	Third Party Insp.- 20%	\$ 53,000.00
01.362.00.4628	Demolition Building Permit	\$ 500.00
01.362.00.4630	Engineering Services	\$ 10,000.00
01.387.00.4956	Rev.- Codes Health Cont.	\$ 4,799.00
<b>CODE TOTAL REVENUE</b>		<b>\$ 483,199.00</b>
<b>Expense</b>		<b>2025 Budget</b>
01.413.00.5112	Wages- Zoning Hearing Board	\$ 900.00
01.413.00.5120	Wages- Salaried Employees	\$ 116,375.00
01.413.00.5140	Wages - Full Time Employees	\$ 73,423.00
01.413.00.5143	Workers Compensation	\$ 1,112.00
01.413.00.5156	Health Insurance	\$ 70,012.00
01.413.00.5157	Medical	\$ 2,550.00
01.413.00.5158	Life and Disability Insurance	\$ 855.00
01.413.00.5161	Social Security	\$ 14,985.00
01.413.00.5178	Certifications	\$ 4,600.00
01.413.00.5182	Longevity	\$ 2,620.00
01.413.00.5189	Vacation	\$ 1,311.00
01.413.00.5231	Gas, Oil and Grease	\$ 1,200.00
01.413.00.5232	Insurance	\$ 1,100.00
01.413.00.5240	Materials and Supplies	\$ 4,000.00
01.413.00.5310	Consultant/ Eng. Services. Barry Isett	\$ 265,000.00
01.413.00.5313	Engineering Services- Keystone	\$ 13,000.00
01.413.00.5314	Legal Services	\$ 100,000.00
01.413.00.5318	Stenographer Services	\$ 2,000.00
01.413.00.5319	Legal Services - Dev	\$ 20,000.00
01.413.00.5320	Communication Expense	\$ 12,000.00
01.413.00.5325	Postage	\$ 1,000.00
01.413.00.5340	Advertising and Printing	\$ 4,500.00
01.413.00.5370	Maintenance & Repair	\$ 2,500.00
01.413.00.5373	Vehicle Maintenance	\$ 1,000.00
01.413.00.5420	Dues & Subscriptions	\$ 6,200.00
01.413.00.5451	Contracted Floodplain	\$ 6,000.00
01.413.00.5460	Training	\$ 4,000.00
01.413.00.5470	General Expense	\$ 2,500.00
01.413.00.5472	Condemned House Resolution	\$ 15,000.00
<b>CODE TOTAL EXPENSE</b>		<b>\$ 749,743.00</b>
<b>CODE EXCESS OVER UNDER</b>		<b>\$ (266,544.00)</b>

Account	Account Name	2025 Budget
<b>EMERGENCY MANAGEMENT</b>		
<b>Expense</b>		
01.415.00.5120	Wages- Appointed Officials	\$ 4,000.00
01.415.00.5161	Social Security	\$ 306.00
01.415.00.5320	Communications Expense	\$ 1,500.00
01.415.00.5360	Utilities	\$ 550.00
01.415.00.5370	Maintenance and Repair	\$ 1,200.00
<b>EMERGENCY MGMT. TOTAL EXPENSE</b>		<b>\$ 7,556.00</b>
<b>EMERGENCY MGMT. EXCESS OVER UNDER</b>		<b>\$ (7,556.00)</b>
<b>HUMAN RELATIONS COMMISSION</b>		
01.423.00.5314	Legal Services	\$ 500.00
01.423.00.5325	Postage	\$ 25.00
01.423.00.5340	Advertising and Printing	\$ 1,500.00
01.423.00.5460	Training	\$ 1,000.00
<b>HUMAN RELATIONS COMM TOTAL EXPENSE</b>		<b>\$ 3,025.00</b>
<b>HUMAN RELATIONS COMM EXCESS OVER UNDER</b>		<b>\$ (3,025.00)</b>
<b>PUBLIC WORKS</b>		<b>2025 Budget</b>
<b>Revenue</b>		
01.387.00.4957	Rev.- PW Health Cont.	\$ 21,170.00
01.387.00.4960	Ambulance Fuel	\$ 1,500.00
01.387.00.4962	Scrap- PW	\$ 500.00
<b>Total Revenue</b>		<b>\$ 23,170.00</b>
<b>Expense</b>		
01.430.00.5120	Wages- Salaried Employees	\$ 98,325.00
01.430.00.5140	Wages- Full Time Employees	\$ 497,722.00
01.430.00.5141	Wages- Seasonal Employees	\$ 9,000.00
01.430.00.5143	Workers Compensation	\$ 31,542.00
01.430.00.5156	Health Insurance	\$ 305,801.00
01.430.00.5157	Medical	\$ 8,932.00
01.430.00.5158	Life and Disability Insurance	\$ 2,680.00
01.430.00.5161	Social Security	\$ 48,163.00
01.430.00.5177	Unused Sick Leave	\$ 2,548.00
01.430.00.5182	Longevity	\$ 6,890.00
01.430.00.5183	Overtime	\$ 15,000.00
01.430.00.5189	Vacation	\$ 2,942.00
01.430.00.5232	Insurance	\$ 11,550.00
01.430.00.5240	Materials and Supplies	\$ 10,000.00
01.430.00.5260	Minor Equipment Expense	\$ 3,500.00
01.430.00.5313	Engineering Services	\$ 38,000.00
01.430.00.5314	Legal Services	\$ 3,500.00
01.430.00.5319	Cleaning	\$ 1,500.00
01.430.00.5320	Communications Expense	\$ 4,000.00
01.430.00.5325	Postage	\$ 125.00
01.430.00.5340	Advertising and Printing	\$ 2,000.00
01.430.00.5360	Utilities	\$ 9,500.00
01.430.00.5460	Training	\$ 5,000.00
01.430.00.5470	General Expense	\$ 3,000.00
01.430.00.5700	Equipment Purchase	\$ -
01.431.00.5317	Trash Removal	\$ 3,200.00
01.433.00.5245	Street Sign Materials	\$ 3,000.00
01.433.00.5364	Traffic Signal Electrical Cost	\$ 1,600.00
01.436.00.5610	Storm Sewer	\$ 4,000.00
01.437.00.5231	Gas, Oil and Grease	\$ 32,000.00
01.437.00.5374	Equipment Maintenance	\$ 35,000.00
01.438.00.5247	Road Materials and Supplies	\$ 1,000.00
<b>PUBLIC WORKS TOTAL EXPENSE</b>		<b>\$ 1,201,020.00</b>
<b>PUBLIC WORKS EXCESS OVER UNDER</b>		<b>\$ (1,177,850.00)</b>

Account	Account Name	2025 Budget
<b>TOWN PARK</b>		
<b>Revenue</b>		
01.380.00.4818	Fireworks Contribution	\$ 4,500.00
01.380.00.4812	Other Revenue	\$ 1,700.00
<b>PARK TOTAL REVENUE</b>		<b>\$ 6,200.00</b>
<b>Expense</b>		
01.454.00.5240	Materials and Supplies	\$ 6,000.00
01.454.00.5360	Utilities	\$ 13,500.00
01.454.00.5370	Maintenance and Repair	\$ 10,000.00
01.454.00.5380	Equipment	\$ 1,000.00
01.454.00.5384	Cleaning Restrooms	\$ 6,000.00
01.454.00.5385	Tree Removal	\$ 5,000.00
01.454.00.5390	Flowers	\$ 2,000.00
01.465.00.5544	Contribution to Firework Display	\$ 8,200.00
<b>TOWN PARK TOTAL EXPENSE</b>		<b>\$ 51,700.00</b>
<b>TOWN PARK EXCESS OVER UNDER</b>		<b>\$ (45,500.00)</b>
<b>SHADE TREE</b>		
<b>Expense</b>		
01.455.00.5261	Replacement Costs	\$ 2,300.00
01.455.00.5314	Legal Services	\$ 500.00
01.455.00.5325	Postage	\$ 200.00
01.455.00.5340	Advertising and Printing	\$ 100.00
01.455.00.5460	Training	\$ 500.00
<b>SHADE TREE TOTAL EXPENSE</b>		<b>\$ 3,600.00</b>
<b>SHADE TREE EXCESS OVER UNDER</b>		<b>\$ 3,600.00</b>
<b>COMMUNITY GARDEN</b>		
<b>Revenue</b>		
01.367.00.4814	Community Garden Fees	\$ 350.00
<b>COMMUNITY GARDEN TOTAL REVENUE</b>		<b>\$ 350.00</b>
<b>Expense</b>		
01.459.00.5240	Materials and Supplies	\$ -
01.459.00.5360	Utilities	\$ 350.00
<b>COMMUNITY GARDEN TOTAL EXPENSE</b>		<b>\$ 350.00</b>
<b>COMMUNITY GARDEN OVER UNDER</b>		
<b>GENERAL FUND TOTAL REVENUE</b>		<b>\$ 9,105,290.00</b>
<b>GENERAL FUND TOTAL EXPENSES</b>		<b>\$ 9,105,290.00</b>
<b>EXCESS OVER/UNDER</b>		<b>\$ -</b>

# Street Lighting Fund 02

<b>2025 Budget</b>		
<b>Fund: Street Lighting (2)</b>		
<b>Account</b>	<b>Account Name</b>	<b>2025 Budget</b>
<b>REVENUE:</b>		
02.341.00.4200	Interest	\$ 9,600.00
02.389.00.0000	Other beginning balance	\$ 35,400.00
<b>Total Revenue:</b>		<b>\$ 45,000.00</b>
<b>EXPENSES:</b>		
02.434.00.5365	Street Lighting Utilities	\$ 40,000.00
02.434.00.5366	Street Lighting Maintenance	\$ 5,000.00
<b>Total Expenses:</b>		<b>\$ 45,000.00</b>
<b>OVER/UNDER EXCESS OF FUNDS:</b>		

# Fire Fund 03

<b>2025 Budget</b>		
<b>Fund: Fire (03)</b>		
<b>Account</b>	<b>Account Name</b>	<b>2025 Budget</b>
<b>REVENUE:</b>		
03.301.00.4301	Real Estate Taxes- Current Year	\$ 192,000.00
03.301.00.4304	Real Estate Taxes- Delinquent	\$ 12,250.00
03.301.00.4306	Real Estate Taxes- Interim Levy	\$ 615.00
03.319.00.4190	Real Estate Tax- Discount	\$ (2,000.00)
03.319.00.4191	Real Estate Tax Penalty	\$ 6,000.00
03.341.00.4200	Interest	\$ 36,000.00
03.358.00.4580	Contribution - University	\$ 30,000.00
<b>Total Revenue:</b>		<b>\$ 274,865.00</b>
<b>EXPENSES:</b>		
03.411.00.5120	Salaries- Appointed Officials	\$ 2,500.00
03.411.00.5143	Workers Compensation	\$ 21,251.00
03.411.00.5231	Gas, Oil & Grease	\$ 4,000.00
03.411.00.5232	Insurance	\$ 17,000.00
03.411.00.5325	Postage	\$ 25.00
03.411.00.5363	Hydrant Service	\$ 59,900.00
03.411.00.5372	Maintenance- Fire Trucks	\$ 25,000.00
03.411.00.5374	Equipment Maintenance	\$ 9,800.00
03.411.00.5460	Training	\$ 1,400.00
03.411.00.5461	Fire Prevention	\$ 500.00
03.411.00.5470	General Expense	\$ 8,500.00
03.492.00.5006	Transfer to Debt Service	\$ 101,144.00
03.491.00.0000	Falls to Fund Balance	\$ 23,845.00
<b>Total Expenses</b>		<b>\$ 274,865.00</b>
<b>OVER/UNDER EXCESS OF FUNDS:</b>		<b>\$ -</b>

# Recycling Fund 04

<b>2025 Budget</b>		
<b>Fund: Recycling (04)</b>		
<b>Account</b>	<b>Account Name</b>	<b>2025 Budget</b>
<b>REVENUE:</b>		
04.389.00.0000	Other Beginning Balance	\$ 172,927.00
04.341.00.4213	Interest	\$ 20,000.00
04.354.00.4546	Act 101 Recycling Grant	\$ 10,525.00
04.354.00.4547	Recycling Performance Grant	\$ 44,000.00
04.364.00.4640	Scott Township Coordinator Fee	\$ 6,650.00
04.364.00.4648	Recycling Fees/Curbside	\$ 165,000.00
04.364.00.4649	Business Recycling Revenue	\$ 17,935.00
04.364.00.4662	Surrounding Municipalities	\$ 10,200.00
04.364.00.4650	Newspaper Sales	\$ 12,800.00
04.364.00.4651	Cardboard/ Kraft Sales	\$ 160,000.00
04.364.00.4652	Clear Glass Sales	\$ 2,500.00
04.364.00.4653	Colored Glass Sales	\$ 1,500.00
04.364.00.4655	Steel Sales	\$ 10,000.00
04.364.00.4656	Plastic Sales	\$ 62,000.00
04.364.00.4657	Aluminum Sales	\$ 44,000.00
04.364.00.4658	Office Paper Sales	\$ 3,500.00
04.364.00.4659	Mixed Paper	\$ 55,000.00
04.364.00.4660	Danville Collections	\$ 48,525.00
04.364.00.4661	Recycling Fees - Sales Transfer	\$ 800.00
04.364.00.4663	Recycling Fees - Delinquent	\$ 12,000.00
04.364.00.4664	Hardcover Book Sales	\$ 1,500.00
04.364.00.4801	Scott Township Compost Fees	\$ 35,645.00
04.364.00.4803	Shredding Fees	\$ 2,200.00
04.364.00.4804	Compost Vouchers	\$ 2,500.00
04.364.00.4807	Bloomsburg Univ. Collection Fee	\$ 32,055.00
04.364.00.4808	Scrap Steels	\$ 1,100.00
04.380.00.4813	Cell Tower Revenue	\$ 12,955.00
04.387.00.4958	Rev.- Health Care Cont.	\$ 17,760.00
<b>Total Revenue:</b>		<b>\$ 965,577.00</b>
		Page 17

Account	Account Name	2025 Budget
<b>EXPENSES:</b>		
04.400.00.5120	Wages - Salaried Employees	\$ 77,147.00
04.400.00.5143	Workers Compensation	\$ 6,735.00
04.400.00.5156	Health Insurance	\$ 44,460.00
04.400.00.5157	Medical	\$ 900.00
04.400.00.5158	Life and Disability Insurance	\$ 240.00
04.400.00.5161	Social Security	\$ 6,240.00
04.400.00.5177	Unused Sick Leave	\$ 1,635.00
04.400.00.5182	Longevity	\$ 1,220.00
04.400.00.5311	Auditing Services	\$ 5,465.00
04.400.00.5314	Legal Services	\$ 2,000.00
04.400.00.5325	Postage	\$ 6,500.00
04.400.00.5340	Advertising and Printing	\$ 12,800.00
04.400.00.5420	Dues and Subscriptions	\$ 350.00
04.400.00.5460	Training	\$ 1,500.00
04.400.00.5470	General Expense	\$ 200.00
04.426.00.5140	Wages- Full Time Employees	\$ 263,930.00
04.426.00.5141	Wages - Seasonal Employees	\$ 5,700.00
04.426.00.5142	Wages, Part Time Employees	\$ 15,600.00
04.426.00.5143	Workers Compensation	\$ 24,370.00
04.426.00.5156	Health Insurance	\$ 156,220.00
04.426.00.5157	Medical	\$ 4,490.00
04.426.00.5158	Life and Disability Insurance	\$ 1,680.00
04.426.00.5161	Social Security	\$ 22,980.00
04.426.00.5163	OPEB Expense	\$ 15,000.00
04.426.00.5177	Unused Sick Leave	\$ 1,165.00
04.426.00.5182	Longevity	\$ 4,680.00
04.426.00.5183	Overtime	\$ 8,400.00
04.426.00.5189	Vacation	\$ 1,080.00
04.426.00.5232	Auto Insurance	\$ 7,090.00
04.426.00.5231	Gas, Oil and Grease	\$ 27,000.00
04.426.00.5240	Materials and Supplies	\$ 9,000.00
04.426.00.5242	Safety Supplies	\$ 400.00
04.426.00.5211	Billing Costs	\$ 2,000.00
04.426.00.5317	Trash Removal	\$ 5,500.00
04.426.00.5318	Compost Site Removal	\$ 2,000.00
04.426.00.5320	Communication Expense	\$ 3,800.00
04.426.00.5330	Vehicle Operation/ Maintenance	\$ 6,770.00
04.426.00.5335	Weighing and Shipping	\$ 18,000.00
04.426.00.5360	Utilities	\$ 16,000.00
04.426.00.5374	Equipment Maintenance	\$ 28,000.00
04.426.00.5379	Baler Expense	\$ 15,000.00
04.426.00.5384	Building and Grounds Maint.	\$ 4,000.00
04.426.00.5470	General Expense	\$ 650.00
04.426.00.5800	Depreciation Expense	\$ 88,985.00
04.486.00.5352	Insurance	\$ 9,695.00
New Account	Electronic Recycling Fee	\$ 3,000.00
04.492.00.5001	Transfer to General Fund	\$ 26,000.00
<b>Total Expenses</b>		<b>\$ 965,577.00</b>
<b>OVER/UNDER EXCESS OF FUNDS:</b>		<b>\$ -</b>

# Library Fund 05

2025 Budget		
Fund: Library (05)		
Account	Account Name	2025 Budget
<b>REVENUE:</b>		
05.301.00.4301	Real Estate Taxes- Current Year	\$ 24,000.00
05.301.00.4304	Real Estate Taxes- Delinquent	\$ 1,500.00
05.301.00.4306	Real Estate Taxes- Interim Levy	\$ 75.00
05.319.00.4190	Real Estate Tax- Discount	\$ (250.00)
05.319.00.4191	Real Estate Tax- Penalty	\$ 750.00
05.341.00.4060	Interest	\$ 500.00
<b>Total Revenue:</b>		<b>\$ 26,575.00</b>
<b>EXPENSES:</b>		
05.456.00.5541	Contribution to Community Library	\$ 26,575.00
<b>Total Expenses:</b>		<b>\$ 26,575.00</b>
<b>OVER/UNDER EXCESS OF FUNDS:</b>		<b>\$ -</b>

# Columbia Child Development

## 23

<b>2025 Budget</b>		
<b>Fund: Columbia Child Development (23)</b>		
<b>Account</b>	<b>Account Name</b>	<b>2025 Budget</b>
<b>REVENUE:</b>		
23.389.00.0000	Other Beginning Balance	\$ 2,515.00
23.341.00.4011	Interest on Savings Account	\$ 3,600.00
23.342.00.4206	Day Care Payments	\$ 20,000.00
<b>Total Revenue:</b>		<b>\$ 26,115.00</b>
<b>EXPENSES:</b>		
23.409.00.5383	Maintenance and Repair	\$ 11,115.00
23.492.00.5001	Transfer to General Fund	\$ 15,000.00
<b>Total Expenses:</b>		<b>\$ 26,115.00</b>
<b>OVER/UNDER EXCESS OF FUNDS:</b>		<b>\$ -</b>
		Page 22

# Debt Service Fund

## 24

<b>2025 Budget</b>		
<b>Fund: Debt Service (24)</b>		
<b>Account</b>	<b>Account Name</b>	<b>2025 Budget</b>
<b>REVENUE:</b>		
24.301.00.4301	Real Estate Taxes- Current Year	\$ 173,800.00
24.301.00.4304	Real Estate Taxes- Delinquent	\$ 5,500.00
24.301.00.4306	Real Estate Taxes- Interim Levy	\$ 600.00
24.319.00.4190	Real Estate Tax- Discount	\$ (3,200.00)
24.319.00.4191	Real Estate Tax- Penalty	\$ 950.00
24.341.00.4200	Interest on Temporary Investment	\$ 2,400.00
24.392.00.4047	Transfers in from Fire Fund	\$ 101,148.00
24.392.00.4048	Transfer in from CDBG	\$ 189,774.00
24.389.00.0000	Other Beginning Balance	\$ 25,204.00
<b>Total Revenue:</b>		<b>\$ 496,176.00</b>
<b>EXPENSES:</b>		
24.471.00.5972	Principal	\$ 356,695.00
24.472.00.5972	Interest	\$ 139,481.00
<b>Total Expenses:</b>		<b>\$ 496,176.00</b>
<b>OVER/UNDER EXCESS OF FUNDS:</b>		<b>\$ -</b>

# Commercial Loan Repayment

## 31

2025 Budget		
Fund: Commercial Loan Repayment		
Account	Account Name	2025 Budget
<b>REVENUE:</b>		
31.341.00.4215	Interest	\$ 6,000.00
31.389.00.0000	Other Beginning Balance	\$ 38,000.00
<b>Total Revenue:</b>		<b>\$ 44,000.00</b>
<b>EXPENSES:</b>		
31.433.00.5979	Floodwall Maintenance	\$ 44,000.00
<b>Total Expenses:</b>		<b>\$ 44,000.00</b>
<b>OVER/UNDER EXCESS OF FUNDS:</b>		<b>\$ -</b>

# Town Pool

## 32

<b>2025 Budget</b>		
<b>Fund: Town Pool (32)</b>		
<b>Account</b>	<b>Account Name</b>	<b>2025 Budget</b>
<b>REVENUE:</b>		
32.341.00.4060	Interest	\$ 10,000.00
32.367.00.4667	Bloomsburg Bay Team	\$ 1,100.00
32.367.00.4668	Day Camps	\$ 500.00
32.367.00.4669	Pool Parties	\$ 3,000.00
32.367.00.4670	Admission and Season Tickets	\$ 104,000.00
32.367.00.4672	Concession Stand	\$ 700.00
32.367.00.4674	Miscellaneous Income	\$ 44,000.00
32.367.00.4678	Sponsor Pop-up days	\$ 1,000.00
32.389.00.0000	Other beginning balance	\$ 10,670.00
<b>Total Revenue:</b>		<b>\$ 174,970.00</b>
<b>EXPENSES:</b>		
32.452.00.5141	Wages - Seasonal Employees	\$ 65,000.00
32.452.00.5143	Workers Compensation	\$ 3,250.00
32.452.00.5161	Social Security	\$ 4,970.00
32.452.00.5221	Chemicals	\$ 20,000.00
32.452.00.5238	Uniforms	\$ 1,500.00
32.452.00.5240	Materials and Supplies	\$ 8,000.00
32.452.00.5317	Trash Removal	\$ 200.00
32.452.00.5320	Communications Expense	\$ 500.00
32.452.00.5325	Postage	\$ 50.00
32.452.00.5330	Cleaning	\$ 4,500.00
32.452.00.5340	Advertising and Printing	\$ 1,500.00
32.452.00.5366	Electrical Service	\$ 7,000.00
32.452.00.5368	Water	\$ 5,000.00
32.452.00.5370	Maintenance and Repair	\$ 7,000.00
32.452.00.5460	Training	\$ 1,000.00
32.452.00.5470	General Expense	\$ 1,500.00
32.471.00.5970	Principal	\$ 20,000.00
32.472.00.5970	Interest	\$ 24,000.00
<b>Total Expenses:</b>		<b>\$ 174,970.00</b>
<b>OVER/UNDER EXCESS OF FUNDS:</b>		<b>\$ -</b>

# Liquid Fuels Fund

## 35

<b>2025 Budget</b>		
<b>Fund: Liquid Fuels (35)</b>		
<b>Account</b>	<b>Account Name</b>	<b>2025 Budget</b>
<b>REVENUE:</b>		
35.389.00.0000	Other beginning balance	\$ 168,000.00
35.341.00.4060	Interest	\$ 24,000.00
35.355.00.4556	State Liquid Fuels Grant	\$ 328,312.00
35.355.00.4557	State Road Turn Back Payments	\$ 1,440.00
<b>Total Revenue:</b>		<b>\$ 521,752.00</b>
<b>EXPENSES:</b>		
35.432.00.5244	Snow Removal Materials	\$ 20,000.00
35.433.00.5245	Street Sign Materials	\$ 4,000.00
35.433.00.5364	Traffic Signal Electrical Cost	\$ 7,000.00
35.438.00.5247	Road Material and Supplies	\$ 30,000.00
35.439.00.5450	Contracted Resurfacing Service	\$ 400,752.00
35.492.00.5001	Transfer to General Fund	\$ 60,000.00
<b>Total Expenses:</b>		<b>\$ 521,752.00</b>
<b>OVER/UNDER EXCESS OF FUNDS:</b>		<b>\$ -</b>

# Airport Fund

## 37

<b>2025 Budget</b>		
<b>Fund: Airport (37)</b>		
<b>Account</b>	<b>Account Name</b>	<b>2025 Budget</b>
<b>REVENUE:</b>		
37.354.00.4553	State Airport Grant	\$ 256,914.00
37.392.00.4001	Transfer from GF- Local Share	\$ 20,630.00
<b>Total Revenue:</b>		<b>\$ 277,544.00</b>
<b>EXPENSES:</b>		
	Hangar project	\$ 277,544.00
<b>Total Expenses</b>		<b>\$ 277,544.00</b>
<b>OVER/UNDER EXCESS OF FUNDS:</b>		<b>\$ -</b>

# CDBG Annual Entitlement Fund

## 41

2025 Budget		
Fund: CDBG Annual Entitlement (41)		
Account	Account Name	2025 Budget
<b>REVENUE:</b>		
New account	2025 CDBG	\$ 265,000.00
<b>Total Revenue:</b>		<b>\$ 265,000.00</b>
<b>EXPENSES:</b>		
New account	2025 CDBG	\$ 265,000.00
<b>Total Expenses</b>		<b>\$ 265,000.00</b>
<b>OVER/UNDER EXCESS OF FUNDS:</b>		<b>\$ -</b>

# HOME FUND

## 45

<b>2025 Budget</b>		
<b>Fund: HOME (45)</b>		
<b>Account</b>	<b>Account Name</b>	<b>2025 Budget</b>
<b>REVENUE:</b>		
45.354.00.4511	Federal Funding	\$ 200,000.00
<b>Total Revenue:</b>		<b>\$ 200,000.00</b>
<b>EXPENSES:</b>		
45.454.00.5610	Construction Services	\$ 180,000.00
45.400.00.5306	General Administration	\$ 20,000.00
<b>Total Expenses</b>		<b>\$ 200,000.00</b>
<b>OVER/UNDER EXCESS OF FUNDS:</b>		<b>\$ -</b>

<b>2025 Budget</b>	
<b>Overall View</b>	
<b>(01) General Fund</b>	<b>\$ 9,105,290.00</b>
<b>(02) Street Lighting Fund</b>	<b>\$ 45,000.00</b>
<b>(03) Fire Fund</b>	<b>\$ 274,865.00</b>
<b>(04) Recycling Fund</b>	<b>\$ 965,577.00</b>
<b>(05) Library Fund</b>	<b>\$ 26,575.00</b>
<b>(23) Columbia Child Development Fund</b>	<b>\$ 26,115.00</b>
<b>(24) Debt Service Fund</b>	<b>\$ 496,176.00</b>
<b>(31) Commercial Revolving Loan</b>	<b>\$ 44,000.00</b>
<b>(32) Town Pool Fund</b>	<b>\$ 174,970.00</b>
<b>(35) Liquid Fuels Fund</b>	<b>\$ 521,752.00</b>
<b>(37) Airport Fund</b>	<b>\$ 277,544.00</b>
<b>(41) CDBG Annual Entitlement Fund &amp; CDBG-CV Funding</b>	<b>\$ 265,000.00</b>
<b>(45) HOME Fund</b>	<b>\$ 200,000.00</b>
<b>TOTAL TOWN BUDGET</b>	<b>\$ 12,422,864.00</b>

**TOWN OF BLOOMSBURG  
COLUMBIA COUNTY, PENNSYLVANIA**

ORDINANCE NO. \_\_\_\_\_  
TAX LEVY ORDINANCE  
FOR 2025

An Ordinance of the Town of Bloomsburg, Columbia County, Pennsylvania fixing the tax rate for the year 2025.

BE IT ORDAINED AND ENACTED, and it is hereby ordained and enacted by the Town Council of the Town of Bloomsburg, Columbia County, Pennsylvania as follows:

1. Levy set- The following tax is hereby levied for general Town purposes, debt purposes, fire protection, and Bloomsburg Public Library for the year 2025 and thereafter:
  - a.) A real estate tax on each parcel of real property in the Town of Bloomsburg which has been valued and assessed by the County and which is subject to taxation under the "The Fourth through Eighth Class County Assessment Law,"
  - b.) The rate of this tax is hereby fixed at 17.455 mills on each dollar of assessed valuation for general Town purposes, 1.532 mills on each dollar of assessed valuation for debt purposes, 1.6 mills on each dollar of assessed valuation for fire protection, and .20 mills on each dollar of assessed valuation for the Bloomsburg Public Library.
2. Discounts- Pursuant to Section 10 of the "Local Tax Collection Law", a taxpayer subject to the payment of a tax levied by this ordinance shall be entitled to a discount of two percent (2%) from the amount of such tax upon making payment of the whole amount of such tax within two (2) months after the date of the tax notice.
3. Penalties- A taxpayer subject to the payment of a tax levied by this ordinance, who shall fail to make payment of such tax for four (4) months after the date of this tax notice, shall be charged a penalty of ten percent (10%) (which penalty shall be added to the tax by the Tax Collector and shall be collected by the Tax Collector).
4. Repeal- Any ordinance, or part thereof, conflicting with this Ordinance be and the same is hereby repealed, insofar as it affects this ordinance.

5. Effective Date- This ordinance and the real estate tax shall take effect January 1, 2025.

Adopted and approved this 16th day of  
December, 2024.

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JUSTIN C. HUMMEL  
MAYOR

ATTEST:

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LISA M. DOOLEY  
TOWN MANAGER/ SECRETARY

I hereby certify that the foregoing is a true and correct copy of Ordinance No. \_\_\_\_\_ enacted  
by the Town of Bloomsburg Town Council on the 16th day of December, 2024.

---

LISA DOOLEY  
TOWN MANAGER/ SECRETARY

December 16, 2024

John Fritz  
Director of Public Works  
Town of Bloomsburg  
821 Catherine Street,  
Bloomsburg, PA 17815

Dear Mr. Fritz,

On behalf of the Bloomsburg Town Council, I am writing to formalize the retirement package offered to you in recognition of your dedicated service to the Town of Bloomsburg since July 14, 1986. We wish to ensure a smooth transition as you plan for your well-earned retirement. Below are the terms and stipulations of your retirement package:

### **1. Vacation Benefits**

- You are entitled to all benefits provided under the employee handbook, including:
  - The ability to carry over one week of vacation.
  - A payout of your full accrued vacation balance upon retirement.

### **2. Sick Leave Accrual and Payout**

- You will have the ability to extend your accrued sick leave and receive a payout for the remaining balance upon your retirement whether that is taking a large lump sum or extending your service period with the pro-rated sick time as outlined in the employee handbook.

### **3. Salary Increase**

- You will receive a 3% salary increase for the year 2025, which will be added to your approved 2024 salary.

### **4. Health Care Plan**

- **Spousal health care**
- The Town of Bloomsburg will cover the cost of the spousal health care plan for non-bargaining workers for your spouse, Mrs. Connie Fritz, until she reaches the age of 65. This date is detailed in Exhibit A attached to this letter.
  - The one-month contribution of health care is still required.
- This benefit will remain in effect for Mrs. Fritz regardless of whether John Fritz is alive or has passed up to the date detailed in Exhibit A.
- **Individual health care**
- The Town of Bloomsburg will cover the cost of your health care plan for non-bargaining workers for you upon your age of 65 per the employee handbook.

- Once turning 65, you will be removed from the health care plan and placed on the \$300 a month stipend. Due to non-bargaining one month contribution, that annual benefit amounts to \$3,300 and is non-transferable upon your passing. This amount is taxable and you will be issued a 1099 per the employee handbook.

## **5. Retirement Date**

- Your retirement date is set for October 1, 2025. You may continue to work until this date, or retire sooner adhering to the terms and conditions of your current role.

The Bloomsburg Town Council deeply appreciates your nearly four decades of service.

Please review this letter and the attached Exhibit A.

We wish you the very best as you prepare for this exciting new chapter of your life.

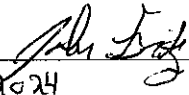
Sincerely,

Bloomsburg Town Council

Attachment: Exhibit A (Spousal Health Care Plan Details)

Acknowledgment and Acceptance:

I, John Fritz, acknowledge and accept the terms outlined in this letter regarding my retirement package from the Town of Bloomsburg.

Signature: 

Date: 12-12-2024

2m-1



Axon Enterprise, Inc.  
17800 N 85th St.  
Scottsdale, Arizona 85255  
United States  
VAT: 86-0741227  
Domestic: (800) 978-2737  
International: +1.800.978.2737

Q-603135-45638.760MB

Issued: 12/12/2024

Quote Expiration: 12/20/2024

Estimated Contract Start Date: 01/15/2025

Account Number: 114592

Payment Terms: N30

Delivery Method:

#### SHIP TO

Bloomsburg Police Department - PA  
119 E 7th St  
Bloomsburg,  
PA  
17815-2729  
USA

#### BILL TO

Bloomsburg Police Department - PA  
301 East 2nd Street  
Bloomsburg  
PA  
17815  
USA  
Email:

#### SALES REPRESENTATIVE

Moushe Babroudi  
Phone: (480) 597-1750  
Email: mbabroudi@axon.com  
Fax:

#### PRIMARY CONTACT

Michael Fosse  
Phone: (570) 784-4155  
Email: mfosse@bloomsburgpa.org  
Fax:

#### Quote Summary

Program Length	30 Months
TOTAL COST	\$10,929.30
ESTIMATED TOTAL W/ TAX	\$10,929.30

#### Discount Summary

Average Savings Per Year	\$309.12
TOTAL SAVINGS	\$772.80

2m-2

**Payment Summary**

Date	Subtotal	Tax	Total
Dec 2024	\$2,500.00	\$0.00	\$2,500.00
Jul 2025	\$4,214.65	\$0.00	\$4,214.65
Jul 2026	\$4,214.65	\$0.00	\$4,214.65
Total	\$10,929.30	\$0.00	\$10,929.30

2M-3

Quote Unbundled Price: \$11,702.10  
 Quote List Price: \$11,702.10  
 Quote Subtotal: \$10,929.30

## Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
<b>A la Carte Software</b>									
100673	AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	1	30		\$25.76	\$0.00	\$0.00	\$0.00	\$0.00
85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	17	30		\$21.43	\$21.43	\$10,929.30	\$0.00	\$10,929.30
<b>Total</b>							<b>\$10,929.30</b>	<b>\$0.00</b>	<b>\$10,929.30</b>

## Delivery Schedule

### Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
A la Carte	100673	AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	1	01/15/2025	07/14/2027
A la Carte	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	17	01/15/2025	07/14/2027

2m-4

## Shipping Locations

Location Number	Street	City	State	Zip	Country
1	119 E 7th St	Bloomsburg	PA	17815-2729	USA

## Payment Details

## Dec 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Add On	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	17	\$2,500.00	\$0.00	\$2,500.00
<b>Total</b>				<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$2,500.00</b>

## Jan 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	100673	AXON EVIDENCE - ECOM LICENSE - CONVERSION BASIC TO PRO	1	\$0.00	\$0.00	\$0.00
<b>Total</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

## Jul 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	17	\$4,214.65	\$0.00	\$4,214.65
<b>Total</b>				<b>\$4,214.65</b>	<b>\$0.00</b>	<b>\$4,214.65</b>

## Jul 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	85760	AXON AUTO-TRANSCRIBE - UNLIMITED SERVICE	17	\$4,214.65	\$0.00	\$4,214.65
<b>Total</b>				<b>\$4,214.65</b>	<b>\$0.00</b>	<b>\$4,214.65</b>

2m-5

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

## Standard Terms and Conditions

### Axon Enterprise Inc. Sales Terms and Conditions

#### Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

#### ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at [www.axon.com/legal/sales-terms-and-conditions](http://www.axon.com/legal/sales-terms-and-conditions)), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

#### Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

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Signature

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Date Signed

12/12/2024



**2025 TENTATIVE COUNCIL & COMMITTEE MEETING DATES**

**\*Town Council 7:00 p.m.:** January 6th, January 27, February 10, February 24, March 10, March 24, April 14, April 28, May 12, June 9, June 23, July 14, July 28, August 11, August 25, September 8, October 13, October 27, November 17, December 15th.

**\*Administrative/Finance Committee at 10:00 a.m.:** Jan. 8, Feb. 5, March 5, April 9, May 7, June 4, July 9, Aug. 6, Sept. 3, Oct. 8, Nov. 12, Dec. 3.

**\*Community & Economic Development / Public Safety Committee at 10:00 a.m.:** Jan 28, Feb. 25, Mar. 25, April 29, May 27, June 24, July 29, Aug. 26, Sept 30, Oct. 28, Nov. 18, Dec. 16.

**\*Public Works & Environment Committee at 10:00 a.m.:** Jan. 7, Feb. 4, March 4, April 8, May 6, June 3, July 8, Aug. 5, Sept. 2, Oct. 7, Nov. 11, Dec. 2.

**\*Historic Architectural Review Board at 5:30 p.m.:** Jan. 7, Feb. 4, March 4, April 1, May 6, June 3, July 8, Aug. 5, Sept. 2, Oct. 7, Nov. 4, Dec. 2.

**\*Planning Commission at 6:00 p.m.:** Jan. 16, Feb. 20, March 20, April 17, May 15, June 19, July 17, Aug. 21, Sept. 18, Oct. 16, Nov. 20, Dec. 18.

**\*Shade Tree Commission 3:00 p.m.:** Jan. 16, Feb. 20, March 20, April 17, May 15, June 19, July 17, Aug. 21, Sept. 18, Oct. 16, Nov. 20, Dec. 18.

**\*Zoning Hearing Board 6:00 p.m.:** Jan. 9, Feb. 13, March 13, April 10, May 8, June 12, July 10, Aug. 14, Sept. 11, Oct. 9, Nov. 13, Dec. 11.

**\*Human Relations Commission 6:00 p.m. via Zoom only:** February 6, May 1, August 7, November 6.

**\*Technology Committee at 10:00 a.m.:** Jan. 22, Feb. 19, Mar. 19, April 16, May 21, June 18, July 16, Aug. 20, Sept. 17, Oct. 15, Nov. 19, Dec. 17.

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DUO - MFA - monthly for VPN access

Quote #DS123213 v1

Prepared For:  
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Prepared by:  
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Date Issued:  
**11.08.2024**  
  
Expires:  
**12.08.2024**

Contract:

Hardware		Price	Qty	Ext. Price
DUO MFA monthly DUO MFA monthly		\$3.00	12	\$36.00
Subtotal:				\$36.00
Quote Summary				Amount
Hardware				\$36.00
Total:				\$36.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.