

The Bloomsburg Town Council held a Council meeting on Monday, August 26, 2024 beginning at 7:00 p.m. in Council Chambers, 2<sup>nd</sup> Floor, Town Hall and via teleconference. The public joined by dialing: +1 646 558 8656 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Mayor Justin Hummel called the meeting to order at 7:00 p.m., present were Council members, Bonnie Crawford, James Garman, Jessica Jordan, Jaclyn Kressler and Nick McGaw Town Manager / Secretary/ Treasurer Lisa Dooley, Chief of Police Scott Price, Public Works Director John Fritz, Director of Finance Jack Breech, Code Officer Kyle Bauman, Fire Chief Scott McBride and Airport Coordinator BJ Teichman. Also present were MJ Mahon, Corey Johnson, Dave Shaffer, Tom Shaffer, PJ Melocheck, Andrew Barton, Brian Trombly, Kat Holdren, Dennis, David Hill, Jared Fenstemacher (7:06 p.m.), Clo's Phone, Tiffany Price and three people from the public.

PJ Melocheck was present to discuss a proposed project by Steve Shannon Tire to build another warehouse on the east side of Millville Road. The concern is that the new zoning ordinance no longer allows by right, the development of warehouses in the district. Mr. Melocheck questioned whether Council could grant an exception for the new warehouse. L. Dooley mentioned that the consideration of the change could be included in what Matthew Turowski is preparing. However, Council cannot vote to have any special waiver because any zoning application submitted would follow what is on the books at the time of submission.

**APPROVAL OF THE COUNCIL MINUTES FROM THE AUGUST 2, 2024 SPECIAL COUNCIL MEETING.**

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved (6-0) the minutes from the August 2, 2024 special meeting.

**APPROVAL OF THE COUNCIL MINUTES FROM THE AUGUST 12, 2024 COUNCIL MEETING.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved (6-0) the minutes from the August 12, 2024 Council meeting.

**RESOLUTION 08.26.2024.01 DISPOSITION OF EMPLOYEE MASTER FILES.**

On a motion by J. Garman, seconded by J. Kressler, and voted on unanimously, Council approved Resolution 08.26.2024.01 for the disposition of employee master files.

**PROCLAMATION FOR PULMONARY FIBROSIS MONTH- SEPTEMBER.**

Mayor Hummel read a proclamation proclaiming September to be Pulmonary Fibrosis month.

**APPROVAL TO ACCEPT THE RESIGNATION OF TONI BELL EFFECTIVE AUGUST 13, 2024.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved, with regret, the resignation of Toni Bell from Council effective August 13, 2024.

**APPROVAL TO REMOVE TONI BELL FROM THE JOURNEY BANK ACCOUNTS AS A CHECK SIGNOR.**

On a motion by J. Garman, seconded by J. Kressler, and voted on unanimously, Council approved to remove Toni Bell from the Journey Bank accounts as a check signor.

**A MOTION TO MOVE FOR A NEW CHECK SIGNOR AT JOURNEY BANK. CURRENT CHECK SIGNORS: JUSTIN HUMMEL, BONNIE CRAWFORD, JACK BREECH AND LISA DOOLEY.**

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously, Council approved Jaclyn Kressler as a signor on the Journey Bank accounts.

**APPROVAL OF AN INTERNSHIP FOR A FALL 2024 AND SPRING 2025 SEMESTER AT THE BLOOMSBURG MUNICIPAL AIRPORT.**

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved an internship at the Bloomsburg Municipal Airport for the fall 2024 and the spring 2025 semesters.

**APPROVAL OF AN ESTIMATE WITH GENERAL CODE IN THE AMOUNT OF \$9,835 FOR SIX NEW PIECES OF LEGISLATION.**

On a motion by J. Kressler, seconded by N. McGaw, and voted on unanimously, Council approved tabling this item and sending it to the Committee for further review and discussion.

**REVIEW OF THE ROOF QUOTE FOR THE BLOOMSBURG MUNICIPAL AIRPORT.**

J. Fritz announced that there was another small leak in the roof and that he authorized that amount since it was under \$2,000.

**UPDATE ON THE BLOOMSBURG MUNICIPAL AIRPORT ROOF. SPECIFICALLY, THESE QUOTES ARE FOR THE ROOF THAT PERTAINS TO THE LEASED AREA THAT COLUMBIA AIRCRAFT OCCUPIES FROM THE TOWN.** Rettew Associates has not submitted a quote yet. Therefore, LIVIC Civil will be holding off until that quote is presented.

**DISCUSSION AND APPROVAL OF SETTING A NEW PRICE FOR AVIATION FUEL GIVEN THE NEW FUEL TANK ANTICIPATED DELIVERY OF SEPTEMBER 9, 2024.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved a range price of \$0.75- \$5.00 per gallon more than what the Town purchases the fuel.

**APPROVAL OF THE FFY 2019 HUD ENTITLEMENT PROGRAM INVOICE IN THE AMOUNT OF \$1,220 PAYABLE TO SEDA-COG.**

On a motion by J. Kressler, seconded by B. Crawford, and voted on unanimously, Council approved the FFY 2019 HUD Entitlement program invoice in the amount of \$1,220 payable to SEDA-COG.

**APPROVAL OF THE FFY 2021 HUD ENTITLEMENT PROGRAM INVOICE IN THE AMOUNT OF \$7,233 PAYABLE TO SEDA-COG.**

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved the FFY 2021 HUD Entitlement program invoice in the amount of \$7,233 payable to SEDA-COG.

**APPROVAL OF THE FFY 2023 HUD ENTITLEMENT PROGRAM INVOICE IN THE AMOUNT OF \$20,562 PAYABLE TO SEDA-COG.**

On a motion by J. Jordan, seconded by N. McGaw, and voted on unanimously, Council approved the FFY 2023 HUD Entitlement program invoice in the amount of \$20,562 payable to SEDA-COG

**APPROVAL OF THE FFY 2020 HUD ENTITLEMENT PROGRAM IN THE AMOUNT OF \$4,133 PAYABLE TO SEDA-COG.**

On a motion by J. Jordan, seconded by B. Crawford, and voted on unanimously, Council approved the FFY 2023 HUD Entitlement program invoice in the amount of \$4,133 payable to SEDA-COG

**DISCUSSION AND DIRECTION NEEDED FOR AN AIRPORT CONFERENCE THAT BJ TEICHMAN WISHES TO ATTEND- NATIONAL ASSOCIATION OF STATE AVIATION OFFICIALS (NASAO). BJ TEICHMAN IS NOT LOOKING FOR TOWN FUNDS FOR MILEAGE OR LODGING. HOWEVER, SHE IS ASKING IF THIS CAN BE**

**CONSIDERED AS A WORK-RELATED PROFESSIONAL COMMITMENT SO SHE DOES NOT HAVE TO USE VACATION TIME.**

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved to allow BJ Teichman to attend an NASAO airport conference in Pittsburgh and for it to be a work-related professional commitment.

**RECOMMENDATION FROM THE PLANNING COMMISSION TO APPROVE THE CHAMBERLAIN SUBDIVISION AT 403- 407 E. FOURTH STREET. CONTINGENT UPON RECEIVING THE FOLLOWING.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved the Chamberlain subdivision at 403- 407 E. 4<sup>th</sup> Street contingent upon the following.

1. Columbia County recommendation letter.
2. Existing utility lines serving the two (2) dwellings shall be shown and labeled on the Plan. If facilities cross the proposed property line, then utility easements will be required.

**RECOMMENDATION FROM THE PLANNING COMMISSION TO APPROVE THE NGUYEN LOT- INC. LOT CONSOLIDATION AT 492 W. MAIN STREET. CONTINGENT UPON RECEIVING THE FOLLOWING.**

On a motion by J. Garman, seconded by N. McGaw, and voted on unanimously, Council approved the Nguyen lot incorporation/subdivision at 492 W. Main Street. Contingent upon the following.

1. Columbia County recommendation letter.

**RECOMMENDATION FROM THE PLANNING COMMISSION TO GRANT CONDITIONAL APPROVAL ON THE STEVE SHANNON LAND DEVELOPMENT PLAN.**

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approved to grant conditional approval on the Steve Shannon land development plan contingent upon the following:

1. Section 8-203. D. (1)- The Professional Engineer Certification of Construction within Floodplain statement provided on sheet C001 shall be signed and dated.
2. To satisfy fire access route- extend the fire access route by 100 feet from where it is shown now with a width of 20 feet. The end will be as close to the building as possible. The access route on the north side of the building will be depicted with delineator posts every 50 feet. There will be grasspave2 implemented where the 2B stone access ends.
3. The survey certificate and professional engineer certificate statement provided on sheet C0001 shall be signed by Owner and notarized.
4. Financial security shall be provided for all proposed site improvements. A Development Agreement will also need to be executed between the Applicant and the Town.
5. The existing Recreational Trail Easement Agreement with the County regarding the existing trail that traverses the site shall be referenced on the Plan and in the new Deed for the property. A copy of a draft Deed shall be provided
6. The outflow invert elevation for the basin 1 outlet pipe shall be changed to 487.65 within the table provided on sheet C801. Also, the orifice elevation shall be changed to 494.75 and the 1" orifice elevation shall be changed to 493.86 at the basin 3 outlet structure detailed on C801.
7. Stormwater management & maintenance agreement shall be executed and approved between owner and Town.

**APPROVAL TO ADVERTISE AN ORDINANCE OF THE TOWN OF BLOOMSBURG, AMENDING CHAPTER 15, SECTION 15-303 UPDATING THE PROHIBITION AND REGULATION OF PARKING (FT. MCCLURE BLVD.).**

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved to advertise an ordinance of the Town of Bloomsburg, amending Chapter 15, Section 15-303 updating the prohibition and regulation of parking (Ft. McClure Blvd).

**APPROVAL OF A QUOTE FROM LIVIC CIVIL TO ADJUST THE PAVILION RESERVATION PLATFORM IN THE AMOUNT OF \$3,000.**

On a motion by B. Crawford, seconded by J. Jordan, and voted on unanimously, Council approved a quote from LIVIC Civil to adjust the pavilion reservation platform in the amount of \$3,000.

**APPROVAL OF A QUOTE FROM COHEN LAW GROUP FOR \$23,120. THE QUOTE INCLUDES \$14,220 FOR NEGOTIATING THE FRANCHISE RENEWAL WITH SERVICE ELECTRIC AND CONDUCTING A FRANCHISE FEE AUDIT (LAST AUDIT WAS 2014). IN ADDITION, \$8,900 WOULD BE FOR NEGOTIATING A FRANCHISE AGREEMENT WITH COMCAST.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved a quote from Cohen Law Group for \$23,120. The quote includes \$14,220 for negotiating the franchise renewal with Service Electric and conducting a franchise fee audit (the last audit was 2014). In addition, \$8,900 would be for negotiating a franchise agreement with Comcast.

**APPROVAL OF ENTERING INTO A MEMORANDUM OF UNDERSTANDING WITH AYSO.**

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved entering into a memorandum of understanding with AYSO.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council adjourned into an executive session at 8:32 p.m. and did not reconvene. This was in regards to pool personnel. The executive session ended at 9:10 p.m.

Lisa Dooley  
Town Manager/Secretary/Treasurer