

The Bloomsburg Town Council held a Council meeting on Monday, October 14, 2024 beginning at 7:00 p.m. in Council Chambers, 2nd Floor, Town Hall and via teleconference. The public joined by dialing: +1 646 558 8685 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Mayor Justin Hummel called the meeting to order at 7:00 p.m., present were Council members James Garman, Bonnie Crawford, Jaclyn Kressler, Nick McGaw, Jessica Jordan (Zoom) and Maria Valentin. Town Manager/ Secretary/ Treasurer Lisa Dooley, Town Solicitor Matt Turowski, Chief of Police Scott Price, Public Works Director +n, William Stewart, David Hill (Zoom), Dawn Moore (Zoom), Jared Fenstermacher, Joe Gushen, Caleb Sheldon, Tim Wagner, Dave Schaar, Brian Trombly (7:09 p.m.), Kat Holden, Terry Van Dyke, iPhone 11 Pro, Dominick (7:09 p.m.), Ayden Pointer, RTI Reps, and Robert Selvocki.

Ayden Pointer a student at Commonwealth University came before Council with an idea of a Town flag. Mr. Pointer presented a prototype and explained the meaning of the different components of the flag. Red for the school district and the university colors, blue to signify the river, a likeness of the town fountain along with the Town slogan. J. Hummel suggested that he submit a formal proposal to be taken to the Committee.

Joe Gushen was present via Zoom to discuss an issue of a curb cut at his property on Main Street. Mr. Gushen explained that when Miller Avenue was closed and a curb constructed it created a problem for him to access his warehouse area in the basement of his building. Therefore, when Mr. Gushen replaced the sidewalk in front of the building, he installed a small curb cut to enable access with his equipment cart. Town resident Dawn Moore alerted the code office that the curb cut is not ADA compliant plus it creates a false sense of a crosswalk area across Main Street. Mr. Gushen stated that he installed signage alerting the public that it is “not a crosswalk”. Mr. Gushen will submit a plan to the code office for review for PennDOT compliance.

Jared Fenstermacher questioned whether additional pedestrian walkway signs could be placed at the crosswalk at East and Third Street. Currently, there is a painted crosswalk, but vehicular traffic does not recognize it or slow down for pedestrians. Mr. Fenstermacher also mentioned the crosswalk at Lightstreet Road and Penn Street. Chief Price will contact PennDOT to see what would be permissible to be placed in these areas.

Wayne Stump from the Bloomsburg YMCA was present to request the Town to apply for a LSA grant on behalf of the YMCA. If awarded, the goal is to expand the YMCA child care program to triple the number of children the program can accommodate.

APPROVAL TO HAVE THE KILMER GROUP BE THE PROPERTY AND CASUALTY LINES BROKER OF RECORD.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved to have the Kilmer Group be the property and casualty broker of record.

APPROVAL OF THE COUNCIL MINUTES FROM THE SEPTEMBER 9, 2024 COUNCIL MEETING.

On a motion by J. Garman, seconded by J. Kressler, and voted on unanimously, Council approved the minutes from the September 9, 2024 Council meeting with one correction. B. Crawford requested that the comment made by Sylvia Costa questioning the residency of the candidate be removed from the record.

RECOMMENDATION TO APPROVE THE SEPTEMBER LIST OF BILLS.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved payment of the following monthly bills: General Fund \$269,097.35, Recycling Fund \$28,757.32, Street Lighting Fund \$2,442.24, Fire Fund \$71,974.01, Pool Fund \$7,044.55, Liquid Fuels Fund \$6,295.02, Commercial Loan Repayment \$11,000.00, Airport Fund \$3,784.10 and the September Payroll Authorization \$278,253.23.

APPROVAL OF RELEASING A PARTIAL FIRE ESCROW AMOUNT FOR THE BRENDA MADARA PROPERTY LOCATED AT 113 HEMLOCK LANE IN THE AMOUNT OF \$43,918.59.

On a motion by J. Garman, seconded by J. Kressler, and voted on unanimously, Council approved releasing a partial fire escrow amount for the Brenda Madara property located at 113 Hemlock Lane in the amount of \$43,918.59.

ALL PUBLIC COMMITTEES ARE ADVERTISED AND ALL OF COUNCIL CAN ATTEND IF THEY SO WISH. THERE WILL BE SHIFT OF SEATING ARRANGEMENT DUE TO PAST PRACTICE AND COUNCIL CAN SIT AT THE COUNCIL TABLE AT ALL COMMITTEE MEETINGS. HOWEVER, COUNCIL WILL NOT HAVE A VOTE ON THE COMMITTEE IF THEY ARE NOT APPOINTED TO THE COMMITTEE BY THE MAYOR. THE MAYOR ORGANIZES AND SETS THE COMMITTEES EACH YEAR.

This item is listed for clarification purposes. Council members attending Committee meetings in which they are not appointed members may sit wherever they feel comfortable.

APPROVAL OF MARIA VALENTIN TO BE APPOINTED TO THE ADMINISTRATIVE FINANCE COMMITTEE AND ALSO THE COMMUNITY & ECONOMIC DEVELOPMENT / PUBLIC SAFETY COMMITTEE. NOTE: J. HUMMEL WILL REMAIN ON THE COMMUNITY & ECONOMIC DEVELOPMENT/ PUBLIC SAFETY COMMITTEE AS CHAIR.

On a motion by J. Garman, seconded by J. Kressler, and voted on unanimously, Council approved the appointment of Maria Valentin to the Administrative Finance Committee and the Community & Economic Development/Public Safety Committee.

APPROVAL OF THE 2025 MINIMUM MUNICIPAL OBLIGATION FOR BOTH POLICE AND NON-POLICE PENSION PLANS.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved the 2025 minimum municipal obligation for both the police and non-police pension plans.

APPROVAL OF PAYMENT OF \$56,305.31 THAT WAS BUDGETED FOR PENSION TO JOURNEY BANK.

On a motion by J. Garman, seconded by B. Crawford, and voted on 6 to 1 (McGaw voting no), Council approved payment of \$56,305.31 that was budgeted for pension to Journey Bank.

RECOMMENDATION TO APPROVE SELLING A 2011 JOHN DEERE MODEL 825 GAS UTV IN THE POLICE DEPARTMENT ON MUNICIBID.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved selling a 2011 John Deere model 825 gas UTV in the police department on Municibid.

RECOMMENDATION TO PLACE OUT FOR REQUEST FOR PROPOSALS FOR CLEANING SERVICES FOR THE TOWN.

On a motion by J. Garman, seconded by J. Kressler, and voted on unanimously, Council approved placing out a request for proposals for cleaning services for the town.

RECOMMENDATION OF ISSUING FOUR INDIVIDUAL POOL PASSES TO THE FRIENDS OF THE POOL FOR THE BINGO EVENT.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved issuing four individual pool passes to the Friends of the Pool for the bingo event.

RECOMMENDATION OF ISSUING ONE POOL INDIVIDUAL PASS TO THE BLOOMSBURG LIBRARY.

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously, Council approved issuing one individual pool pass to the Bloomsburg Public Library.

RECOMMENDATION OF PURCHASING FORENSIC SERVICE SUPPLIES IN THE POLICE DEPARTMENT IN THE AMOUNT NOT TO EXCEED \$1,100.

On a motion by J. Garman, seconded by N. McGaw, and voted on unanimously, Council approved the purchasing of forensic service supplies in the police department in the amount not to exceed \$1,100.

RECOMMENDATION OF HOLDING THE FIREWORK EVENT ON JULY 4, 2025 WITH THE RAIN DATE OF JULY 5, 2025.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved to hold the annual fireworks display on July 4, 2025 with a rain date of July 5, 2025.

UPDATE ON EXTENDING THE AUTOMATED RED LIGHT ENFORCEMENT PROGRAM PROJECTS.

L. Dooley updated the Council on the extending the automated red light enforcement program at Market Street and 5th Street – October 14, 2025 and SR. 11 (Columbia Blvd.) & Park Street – October 31, 2025.

RECOMMENDATION TO APPROVE REQUESTING THE COLUMBIA-MONTOUR AREA VOCATIONAL TECHNICAL SCHOOL TO ASSIST WITH BLOOMSBURG MUNICIPAL AIRPORT UPGRADES.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved requesting the Columbia-Montour Area Vocational Technical school to assist with Bloomsburg Municipal Airport upgrades.

RECOMMENDATION TO APPROVE PAYMENT TO M & J EXCAVATION, INC. IN THE AMOUNT OF \$202,415.80.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved payment to M & J Excavation, Inc. in the amount of \$202,415.80.

APPROVAL OF THE FINAL INVOICE FROM SOKOL, INC. IN THE AMOUNT OF \$10,310 FOR THE 405 MILLVILLE ROAD DEMOLITION.

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously, Council approved the final invoice from Sokol, Inc. in the amount of \$10,310 for the demolition of the structure located at 405 Millville Road.

RECOMMENDATION TO EXTEND THE PA FISH AND BOAT LAUNCH GRANT TO 12/31/2025 THAT WAS SET TO EXPIRE 12/31/2024.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved to extend the PA Fish and Boat Commission launch grant to 12/31/2025. The grant was set the expire 12/31/2024.

APPROVAL OF PAYMENT TO TRA ELECTRIC INC IN THE AMOUNT OF \$12,358.46. NOTE: INSURANCE IS REVIEWING.

On a motion by B. Crawford, seconded by J. Jordan, and voted on unanimously, Council approved payment to Tra Electric, Inc. in the amount of \$12,358.46. Note: Insurance is reviewing for possible reimbursement.

APPROVAL OF ENTERING INTO THE ANNUAL MEMORANDUM OF UNDERSTANDING WITH THE EXPLORER POST.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved entering into the annual memorandum of understanding with the Explorer post at the Bloomsburg Municipal Airport.

RECOMMENDATION TO APPROVE HAVING NORTHEASTERN AUTOMATED TECHNOLOGIES, INC. PERFORM AN ANNUAL ALARM TESTING INSPECTION ON ALL TOWN-OWNED FACILITIES FOR \$412 FOR EACH SITE LOCATION. NOTE: NO SPECIFIC QUOTE WAS PROVIDED OTHER THAN THE EXAMPLE FROM THE COLUMBIA CHILD DEVELOPMENT CENTER.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved to have Northeastern Automated Technologies, Inc. perform an annual alarm testing inspection of all town-owned facilities for \$412 per each location.

NOTE: THIS ITEM IS FOR INFORMATIONAL PURPOSES, COUNCIL APPROVED THE FOLLOWING ALLOCATIONS FROM THE AMERICAN RESCUE FUNDS ON NOVEMBER 13, 2023.

- 1. UP TO \$30,000 FOR POLICE DEPARTMENT SOFTWARE UPGRADES WITH AMERICAN RESCUE FUNDS.**
- 2. UP TO \$60,000 FOR UPGRADES FOR THE TOWN WITH AMERICAN RESCUE FUNDS.**
- 3. UP TO \$50,000 FOR AN OVERALL CAMERA SYSTEM WITH AMERICAN RESCUE FUNDS.**

4. ALL COMPUTER AND MONITOR QUOTES ARE ON HOLD UNTIL THE SECOND MEETING IN OCTOBER DUE TO THE PENDING TECHNOLOGY GRANT.

APPROVAL OF QUOTE #DS120431 V2 WITH RIVERSIDE TECHNOLOGIES, INC. FOR \$17,453 FOR A NEW TOWN HALL SERVER.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved quote #DS120431 V2 with Riverside Technologies, Inc. for \$17,453 for a new Town Hall server.

APPROVAL OF QUOTE #DS120430 V2 WITH RIVERSIDE TECHNOLOGIES, INC. FOR \$29,500 FOR A NEW POLICE SERVER.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved quote #DS120430 V2 with Riverside Technologies, Inc. for \$29,500 for a new Police server.

APPROVAL OF QUOTE #DS121657 V1 FOR \$6,579.19 WITH RIVERSIDE TECHNOLOGIES, INC. TO UPGRADE THE POLICE CAMERA SERVER.

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously, Council approved quote #DS121657 V1 for \$6,579.19 with Riverside Technologies, Inc. to upgrade the police camera server.

APPROVAL OF QUOTE #DS121780 V1 WITH RIVERSIDE TECHNOLOGIES, INC. FOR \$198.50 MONTHLY RECURRING FOR DECREASE E-MAIL PHISHING FOR ALL E-MAIL DOMAIN USERS (47) AND ENCRYPTION E-MAIL SERVICE FOR POLICE (17), POLICE LEAA (1), POLICE INTERN (1), PARKING (5), FINANCE (2)/ ADMINISTRATION (1).

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved quote #DS121780 v1 with Riverside Technologies, Inc. for \$198.50 monthly recurring for decreased e-mail phishing for all e-mail domain users (47) and encryption e-mail service for police (17), police LEAA (1), police intern (1), parking (5), finance (2)/ administration (1).

APPROVAL OF AN AGREEMENT WITH RIVERSIDE TECHNOLOGIES, INC. FOR A FIREWALL PROFESSIONAL SERVICE AGREEMENT FOR \$516 PER MONTH FOR A THREE-YEAR PERIOD. NOTE: GIVEN THE SEVERITY OF THE VULNERABILITY, THE COMMITTEE DIRECTED L. DOOLEY TO SIGN OFF.

On a motion by N. McGaw, seconded by J. Garman, and voted on unanimously, Council approved an agreement with Riverside Technologies, Inc. for a firewall professional service agreement for \$516 per month for a three-year period.

PARKING UPDATE- ELISE HUGHES-INFORMATIONAL ITEM.

1. There have been 5,934 unique parkers (i.e., distinct users who have used the Passport app to park) since launch and 234 average daily sessions in Bloomsburg. The average parking transaction amount is \$2.47, and the average stay length is 140 minutes.

	Parking Revenue	Session Count
July	\$8,136.02	4,491
August	\$12,549.98	6,226
September	\$20,791.72	8,205
October	\$5,315.00	2,134
TOTAL	\$46,813.68	21,068

PASSPORT

Month	Meter	App 1850	App 1851	Total
July	\$13,379.24	\$7,844.84	\$291.18	\$21,515.26
August	\$10,868.89	\$9,371.98	\$2,700.81	\$22,941.68
September	\$9,924.37	\$10,223.19	\$9,687.79	\$29,835.35

APPROVAL TO DESIGNATE THE HOPPES LOT TO BE RESERVED FOR A FREE PARKING PROGRAM FOR PART-TIME EMPLOYEES WORKING DOWNTOWN. NOTE: PARKING PROVIDED AN EXAMPLE OF THE J-PT PERMIT THAT WOULD BE ISSUED.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved the following changes to the Hoppes Lot:

1. Approval to have the period of October 18th- December 31, 2024 unsold permits convert into J-PT permits on a trial basis. Designating 4- Zone J Permit spaces for existing Zone J permit holders only.
2. Approval to convert the full Hoppes lot from January 1, 2025- June 30, 2025 to J-PT permits on a trial basis. The permanent decision will be made May 2025 for a period of evaluation before zone permit sales for July- December 2025.

Approval to remove 25 meters on West Main Street from Jefferson to West Street and relocate them at the below locations.

APPROVAL TO RELOCATE 7 METERS TO CENTER STREET FROM PINE AVENUE TO MAIN STREET.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved to relocate 7 meters to Center Street from Pine Avenue to Main Street.

APPROVAL TO RELOCATE 3 METERS TO IRON STREET FROM PINE AVENUE TO MAIN STREET.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved to relocate 3 meters to Iron Street from Pine Avenue to Main Street.

APPROVAL TO RELOCATE 11 METERS TO N. MARKET STREET FROM SQUARE TO RIDGE AVENUE ON BOTH SIDES. NOTE THIS WOULD ALLOW 4 SPARE METERS THROUGHOUT TOWN FOR MAINTENANCE.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved to relocate 11 meters to N. Market Street from the Square to Ridge Avenue on both sides. Note this will allow 4 spare meters to be used for maintenance purposes throughout Town.

APPROVAL TO CONVERT PARKING IN ZONE I FROM ZONE PERMITS TO MOBILE PARKING ONLY ON THE NORTH END ALONG THE ALLEY STARTING JANUARY 1, 2025.

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approved to convert parking in zone I from zone permits to mobile parking only on the north end along the alley starting January 1, 2025.

APPROVAL TO APPLY FOR AN ELEVATION GRANT FOR 587-589 W. MAIN STREET. NOTE: THIS WILL BE PENDING INTAKE GRANT FORMS TO MAKE SURE THE PROPERTY OWNER IS ELIGIBLE.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved applying for an elevation grant for 587-589 W. Main Street. Note: this will be pending intake of forms to make sure the property owner is eligible.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council adjourned to an executive session at 9:05 p.m. Council reconvened the meeting at 9:36 p.m. In executive session, Council discussed the property at 52 Washington Avenue.

APPROVAL OF PAYMENT TO G & M CRAWFORD, INC. IN THE AMOUNT OF \$8,900 FOR 52 WASHINGTON AVENUE.

On a motion by N. McGaw, seconded by B. Crawford, and voted on 0-7, Council denied approving payment.

The meeting adjourned at 9:37 p.m.

Lisa Dooley
Town Manager/Secretary/Treasurer