

**BLOOMSBURG TOWN COUNCIL MEETING
COUNCIL CHAMBERS OR TELECONFERENCE (ZOOM)
Monday, August 12, 2024, 7:00 P.M.**

PUBLIC CAN JOIN:

DIAL: +1 646 558 8656 US & INCLUDE THE MEETING ID: 456-920-3798 & PRESS #.

JOIN ONLINE AT: <https://us02web.zoom.us/j/4569203798>.

Call to order.

Pledge of allegiance.

Council remarks.

Citizens to be heard.

David Stabley- New Year burn event.

Pamela Sriharsha- 5th Street traffic, speed, safety, and structural damage.

Emily Corbin- Bloomsburg Area YMCA Community Resource Hub.

Approval of the Council minutes from the July 15, 2024 Council meeting.

Approval of the Council minutes from the July 22, 2024 special Council meeting.

Resolution 08.12.2024.01 Employee Record Disposition List (Total: 16, YTD 143).

Resolution 08.12.2024.02 Designated Food Truck areas.

Resolution 08.12.2024.03- Eliminating Street Vendor Map.

Approval of the Bloomsburg's Fair request. Note: legal is advising not to approve.

1. **DEPARTMENT REPORTS.**

- A. Police department reports- June & July.
- B. Police officer reports- June & July.
- C. Public Works report- June & July.
- D. Town of Bloomsburg fuel mileage report.
- E. Code enforcement permit report.
- F. Code enforcement citation report.
- G. Recycling report.
- H. Airport report.
- I. Fire report.
- J. Ambulance report- May -July.

2. **ADMINISTRATIVE FINANCE COMMITTEE- Justin Hummel.**

- A. Approval of the July list of bills.
- B. Any motion for Brandon Gonzalez's employment.
- C. Approval of paying Kenneth Roberts and Ralph Magill \$25 per hour for being a potential witness for the fair litigation. Note: legal confirmed on 7/30/2024.
- D. Approval of the prior Code of Ethics.
- E. Approval of hiring a part-time employee in the Parking Department at the rate of \$15 per hour.
- F. Recommendation to approve having the fee waived for a lifeguard pool party at the Norris E. Rock Memorial Pool on 8/19/2024.
- G. Recommendation to approve allowing a paid party to book on 8/19/2024 (public swim is closed to the public on this day).
- H. Recommendation to approve an intern in the office of the Mayor for the Fall of 2024 semester.

3. **PUBLIC WORKS & ENVIRONMENTAL COMMITTEE – James Garman**

- A. Update on the pollinator fields.

B. Approval for the 2025 Pool Coordinator to have a pesticide license. Note: John Fritz is requesting this.

C. Approval of placing the enclosed signs on the B.A.R.T.

D. Approval of entering into a Professional Engineering Agreement for the Bloomsburg Recycling Center for \$7,000 with LIVIC Civil.

1st Advertisement – 8/20

2nd Advertisement- 8/23

Bid Opening - 9/05

Construction

Contracts/Insurance/Bonds 9/06-9/16

Notice to Proceed 9/16

Substantial Completion 10/31

E. Recommendation to pave Market Street and align the parking spaces for cars alongside the curb, a bike lane parallel to the parking space, and right by the parked cars in both directions of traffic from the intersections of 7th Street to Ft. McClure Blvd. Note: a quote from the engineer was received for preliminary design for \$11,350 as shown in Letter F. Construction is estimated at \$599,930 (Along Market Street from Ft. McClure Boulevard to Main Street).

F. Approval of a professional engineer agreement with LIVIC Civil in the amount of \$11,350 for the Market Street bike path proposal. Note: This includes 7th Street to Main Street. The agreement would need to be amended if Council approves Letter E.

G. Recommendation to have an independent fee estimate completed for the T-Hangar project at the Bloomsburg Municipal Airport from the MRB Group for \$3,300.

H. Recommendation to approve a quote from BE Equipment, Inc. for \$9,901.

I. Recommendation to have the Recycling Coordinator plan and carry out an electronic collection event in 2025.

J. Recommendation to award the electrical component of the gate closure for the Bloomsburg Recycling Center to Hayden Power Group for \$8,400.

K. Approval of payment to Kuharchik for pay applications 4-6 in the total amount of \$187,123.05.

4. **COMMUNITY & ECONOMIC DEVELOPMENT/PUBLIC SAFETY COMMITTEE-**

Justin Hummel

- A. Approval to award the elevation bid to D.B. Construction for the 334 East 9th Street dwelling in the amount of \$298,000. This approval is pending the final approval of Peters Consultants, Inc. Engineer, and SEDA-COG.
- B. Approval of allowing the 6 feet sidewalk area at Good Old Days located at 501 East Street extended to 10 feet. Requested by Matthew Zoppetti.
- C. Recommendation to approve closing Railroad Street for the Fall Train rides in October and November.
- D. Recommendation to approve the sales order with Passport Labs, Inc. and the Town of Bloomsburg.
- E. Recommendation to place six-coin meters in the Pine Lot. Note: a location needs to be specified in the motion as to where in the Pine Lot.
- F. Recommendation to approve painting a spot in front of Miller Avenue on Main Street since the private owners decided to curb that area. Also, a PennDOT driveway was not filed.
- G. Recommendation to refund the vendor fees for the 2024 planned Homecoming Festival for October 12, 2024, and cancel the event.
- H. Approval to have traffic remain west bound on Ft. McClure Blvd. during Fair and the Covered Bridge Festival.
- I. Recommendation to keep pursuing grant funds that Columbia County Housing is offering the Town homeowner for buyouts. A motion at Committee was to allow structures outside of the current proposed floodwall at the West End area of Town.

Next meeting: August 26, 2024

Executive Session

The Bloomsburg Town Council held their regular meeting on Monday, July 15, 2024 beginning at 7:00 p.m. in Council Chambers, 2nd Floor, Town Hall and via teleconference. The public joined by dialing: +1 646 558 8656 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Mayor Justin Hummel called the meeting to order at 7:00 p.m., present were Council members James Garman, Bonnie Crawford, Jaclyn Kressler, Nick McGaw and Jessica Jordan (Zoom). Town Manager/ Secretary/ Treasurer Lisa Dooley, Town Solicitor Matt Turowski, Chief of Police Scott Price, Public Works Director John Fritz, Director of Governmental Services Charles Fritz, Director of Code Enforcement Mike Reffeor (Zoom), Code Enforcement Officer Greg Ash (Zoom), Airport Coordinator BJ Teichman, Fire Chief Scott McBride, Public Works Employee Kyle Hoffman and Administrative Assistant Christine Meeker (Zoom). Also present were MJ Mahon, Ammon Young, Jamie Shrawder (Zoom), Andrew Barton, Vince DeMelfi, Dawn Moore, David Hill (Zoom), Steve Coladonato (Zoom), Dennis (Zoom), Stacy Wagner (Zoom), James McQuire (Zoom), Jack Breech (Zoom) and three public citizens. Absent was Toni Bell.

APPROVAL OF THE ANNUAL ACTION PLAN.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved the Annual CDBG action plan.

SERVICE RECOGNITION OF KYLE HOFFMAN IN THE PUBLIC WORKS DEPARTMENT.

Mayor Hummel gave special recognition to Public Works employee Kyle Hoffman for his help at the Norris E. Rock Memorial pool. Mr. Hoffman was attending the pool on a weekend with his children when a problem occurred with the chlorine system. Mr. Hoffman rendered assistance by correcting the problem which allowed the pool to remain open for the remainder of the weekend.

NATIONAL NIGHT OUT PROCLAMATION- AUGUST 6TH FROM 5 P.M.- 8 P.M.

Mayor Hummel presented a proclamation proclaiming August 6th, 2024 as National Night Out. This event will be held at the Bloomsburg Fair grounds from 5 p.m. to 8 p.m. with numerous community organizations participating. A special thank you to Tracy Kishbaugh for all her hard work on this event.

APPROVAL OF THE COUNCIL MINUTES FROM THE JUNE 24, 2024 MEETING. NOTE: ALL FOUR SEPARATE READINGS FROM THE PILOTS WILL BE ENCLOSED IN THE MINUTES.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved the minutes from the June 24, 2024 meeting.

RECOMMENDATION TO APPROVE THE JUNE LIST OF BILLS.

On a motion by J. Kressler, seconded by B. Crawford, and voted on unanimously, Council approved payment of the following monthly bills: General Fund \$403,205.08, Recycling Fund \$43,700.72, Street Lighting Fund \$2,507.65, Fire Fund \$5,403.72, Pool Fund \$10,524.14, Liquid Fuels Fund \$55,573.12, Commercial Loan Repayment \$11,000.00 and the June Payroll Authorization \$251,186.07.

APPROVAL TO ACCEPT THE 2024-2026 REDUCING UNDERAGE DRINKING AND DANGEROUS DRINKING GRANT FOR \$31,977. NOTE: SGT. FOSSE APPLIED FOR THIS GRANT ON BEHALF OF THE TOWN.

On a motion by B. Crawford, seconded by J. Garman, and voted on unanimously, Council approved to accept the 2024-2025 Reducing Underage Drinking and Dangerous Drinking grant in the amount of \$31,977.

APPROVAL OF THE FOLLOWING 2025 BUDGET MEETINGS. NOTE: THE COMMITTEE WAS 2-0 FOR RECOMMENDING APPROVAL.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved the following 2025 budget meeting dates. L. Dooley will advertise accordingly.

- August Administrative Meeting- discuss vehicles & staffing.
- October 17th- 10 a.m.- Library Fund, Liquid Fuels Fund, Home Fund, CDBG Fund, FMA/SWIFT, Columbia Child Development Fund.
- October 24th- 10 a.m.- Recycling Fund, Norris E. Rock Memorial Pool, Commercial Revolving Loan, General Fund.
- November 7th- 10 a.m.- Fire Fund, Street Lighting, Debt Services, Airport Fund, General Fund.
- November 21st- 10 a.m.- General Fund.
- The budget is scheduled to be approved at the December 16, 2024 meeting.

APPROVAL TO SUBMIT FOR THE 50% SAFETY GRANT THROUGH THE WORKER COMPENSATION AGENCY.

On a motion by J. Garman, seconded by J. Kressler, and voted on unanimously, Council approved to submit for the 50% Safety Grant through the worker compensation agency.

APPROVAL OF THE GRANT APPLICATION FOR COVID-19 ARPA CAPITAL PROJECTS FUND DIGITAL CONNECTIVITY TECHNOLOGY PROGRAM WITH NO APPLICATION FEE. L. DOOLEY SENT THIS E-MAIL ON JULY 3, 2024 WITH ADDITIONAL DETAILS.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved the grant application for COVID-19 ARPA Capital projects fund digital connectivity technology program with no application fee.

APPROVAL OF THE SUPPORT LETTER FOR THE GRANT APPLICATION TEXT AND DIGITIZATION QUOTE THAT THE HISTORICAL SOCIETY IS APPLYING FOR.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved a support letter for the grant application text and digitization quote that the Historical Society is applying for to digitize the Town minutes.

RECOMMENDATION TO APPROVE A QUOTE FROM NORTHEASTERN AUTOMATED TECHNOLOGIES, INC. FOR \$5,930.66 FOR ADDITIONAL CAMERAS AT THE RECYCLING CENTER.

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously, Council approved the quote from Northeastern Automated Technologies, Inc. for \$5,930.66 for additional cameras at the Recycling Center.

RECOMMENDATION TO APPROVE A PROPOSAL FROM EAGLE TRUCK EQUIPMENT, INC. FOR TWO LONG HOOK LIFT CONTAINERS FOR THE RECYCLING CENTER FOR \$19,027.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved the proposal from Eagle Truck Equipment, Inc. for two long hook lift containers for the Recycling Center in the amount of \$19,027.

APPROVAL TO HAVE TWO COUNTERS PLACED AT THE BLOOMSBURG AREA RECREATION TRAIL IN 2024-2025 THROUGH THE SEDA-COG MPO BICYCLE & PEDESTRIAN COUNTS PROGRAM (BUCKNELL UNIVERSITY). IF APPROVED, DEVICES WILL BE PLACED FOR A YEAR IN SEPTEMBER/ OCTOBER OF 2024 AND RETRIEVED IN SEPTEMBER/ OCTOBER OF 2025. COUNT DATA WILL BE PROVIDED BACK TO THE

TOWN. A RECOMMENDATION CAN BE GIVEN IF THE TOWN COUNCIL HAS TWO SPOTS THEY WISH TO SEE. IF APPROVED, AND THE COUNTERS ARE PLACED, THE TOWN TAKES THE FULL LIABILITY OF THE COUNTERS IF DAMAGED.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved the placement of two counters at the BART through the SEDA-COG MPO bicycle and pedestrian counts program being conducted by Bucknell University. The counters will be in place, one at Market Street and one in the area of the covered bridge, from September/October 2024 to September/October 2025.

APPROVAL TO HAVE A SPECIAL PARKING PERMIT PROGRAM FOR THE BLOOMSBURG PUBLIC LIBRARY. NOTE: THIS CANNOT BE A MOTION TO RECOMMEND APPROVAL SINCE THIS ITEM WAS NOT ON THE PUBLIC AGENDA FOR THE COMMITTEE.

Ammon Young from the Bloomsburg Public Library was present to request a special permit parking program for the Library. The recent parking changes have affected the ability of many seniors and people with limited resources to access the Library. Mr. Young suggested a special permit for use in the parking lot behind the library. Library staff would issue a permit upon request with the date, start time and stop time, and the permit would be initialed by the staff person. Default time period would be one hour, with extended time being granted for a special event or meeting within the Library. If this arrangement is approved, the Library would not seek a funding increase for the upcoming budget year. Ammon went on to say that he wouldn't "come after you for funding for a couple of years".

On a motion by N. McGaw, seconded by J. Kressler, and voted on 6 to 0, (B. Crawford abstaining), Council approved a special parking permit program for the Bloomsburg Public Library.

APPROVAL TO FURTHER INVESTIGATE PURCHASING STARTING BLOCKS FOR THE NORRIS E. ROCK MEMORIAL POOL.

No action was taken on this item.

APPROVAL TO ALLOW PATRONS BRINGING IN THEIR OWN POP-UP TENTS AT THE NORRIS E. ROCK MEMORIAL POOL. NOTE: J. KRESSLER BROUGHT THIS CONCERN TO L. DOOLEY ON 7/4/2024.

On a motion by B. Crawford, seconded by J. Jordan, and voted on unanimously, Council approved to allow patrons to bring pop-up tents to the Norris E. Rock Memorial pool on the condition that tents are to be placed along the fence area next to Ft. McClure Blvd and must be secured.

UPDATE ITEM ONLY. THE MARKET STREET BIKE PATH.

The Market Street bike path will be discussed at the August 6th Public Works Committee meeting at 10 a.m. A flyer will be distributed to the residents on Market Street and will contain information for citizens to contact the town to express concerns. All town residents are invited to attend the public meeting in person or via Zoom. If citizens cannot attend, they are urged to submit their comments before the Committee meeting for Council's review. Staff suggested holding the meeting in the evening at the Fire Hall. Council wished to hold the meeting at the regular scheduled Committee meeting.

A MOTION TO BID ON THE ROOF REPAIR AT THE BLOOMSBURG MUNICIPAL AIRPORT SINCE THE QUOTES EXCEED THE THRESHOLD.

On a motion by N. McGaw, seconded by J. Kressler, and voted on 2-4 (B. Crawford and J. Kressler voting yes), Council denied the motion to request bids for roof repairs at the Bloomsburg Municipal Airport.

A MOTION TO ENTER INTO AN AGREEMENT WITH LIVIC CIVIL FOR ASSISTANCE ON THE BID PACKAGE.

Council would like to see LIVIC Civil prepare an estimate for repairs at Columbia Aircraft. No specific agreement was provided prior to the meeting and depending on the scope of the project the engineer cost will differ.

RECOMMENDATION FROM THE PLANNING COMMISSION TO GRANT A 2ND 90-DAY EXTENSION FOR THE STEVE SHANNON LAND DEVELOPMENT PROJECT.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved granting a 2nd ninety-day extension for the Steve Shannon land development project.

UPDATE: ZONING ORDINANCE.

Matthew Turowski is compiling all the adjustments needed for the zoning amendments. If the Council has additional adjustments they wish to see, please bring the topic up so it can be captured in the final draft for the Council to entertain. The sign ordinance will be reviewed in detail on the legal side.

APPROVAL TO BID THE 334 E. 9TH STREET PROPERTY FOR THE ELEVATION RAISING.

On a motion by N. McGaw, seconded by J. Garman, and voted on unanimously, Council approved requesting bids to elevate the structure at 334 E. 9th Street.

-Advertisement in the Press Enterprise and on Pennbid on July 22 and 26.

-Bid opening on August 8, 2024 at 11 a.m. at Town Hall to open hard copies that are being delivered to Town Hall and Pennbid.

-Provide bid recommendation and bid tabulation for the August 12, 2024 Council meeting at 7 p.m.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council adjourned to an executive session at 8:30 p.m. to discuss a finance personnel item along with the Martz lawsuit and a potential code personnel matter.

A motion to reconvene was made by N. McGaw, seconded by J. Kressler, and voted on unanimously to approve. The meeting reconvened at 8:50 p.m.

APPROVAL TO HIRE A DIRECTOR OF FINANCE WITH A HIRE DATE OF JULY 16, 2024, WITH TWO WEEKS OF VACATION IN 2024. A MOTION FOR SALARY IS NEEDED.

On a motion by B. Crawford, seconded by J. Garman, and voted on unanimously, Council approved to hire Jack Breech as Director of Finance with a hire date of July 16, 2024, at a salary of \$ 65,000 with a one-year salary evaluation and two-weeks of vacation in 2024.

APPROVAL OF THE RESOLUTION OF THE LAUREN MARTZ VS. TOWN OF BLOOMSBURG LAWSUIT IN THE UNITED STATES COURT FOR THE MIDDLE DISTRICT OF PENNSYLVANIA, DOCKET NUMBER 4:22-CV-01490. THIS ITEM HAS BEEN TABLED SINCE 5/13/2024.

On a motion by N. McGaw, seconded by J. Garman, and voted on 5-1 (J. Kressler voting no), Council approved the resolution of the Lauren Martz vs. Town of Bloomsburg lawsuit.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council adjourned the meeting at 8:53 p.m.

Lisa Dooley
Town Manager/Secretary/Treasurer

The Bloomsburg Town Council held a special meeting on Monday, July 22, 2024 beginning at 3:00 p.m. in Council Chambers, 2nd Floor, Town Hall and via teleconference. The public joined by dialing: +1 646 558 8656 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Mayor Justin Hummel called the meeting to order at 7:00 p.m., present were Council members James Garman, Bonnie Crawford (Zoom), Jaclyn Kressler (Zoom). Town Manager / Secretary/ Treasurer Lisa Dooley, Chief of Police Scott Price, Public Works Director John Fritz, Director of Finance Jack Breech and Airport Coordinator BJ Teichman. Also present was MJ Mahon.

RESOLUTION 7.22.2024.01 MULTI-MODAL.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously (4-0), Council approved Resolution 7.22.2024.01 for the Multi-Modal.

RESOLUTION 7.22.2024.02 DISPOSITION OF EMPLOYEE MASTER FILES.

On a motion by J. Garman, seconded by J. Kressler, and voted on unanimously (4-0), Council approved Resolution 7.22.2024.02 for the disposition of employee master files.

APPROVAL OF JACK BREECH, DIRECTOR OF FINANCE TO BE ADDED TO THE TOWN OF BLOOMSBURG BANK ACCOUNTS AT JOURNEY BANK AS A CHECK SIGNOR AND USER STARTING 7/22/2024.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously (4-0), Council approved Jack Breech, Director of Finance to be added to the Town of Bloomsburg bank accounts at Journey Bank as a check signor and user starting 7/22/2024.

APPROVAL OF A ROOF REPAIR QUOTE FROM XW CONSTRUCTION LLC FOR \$9,133 AT THE BLOOMSBURG MUNICIPAL AIRPORT.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously (4-0), Council approved a roof repair quote from XW Construction, LLC. in the amount of \$9,133 at the Bloomsburg Municipal Airport.

APPROVAL OF A DGA FIRST IN DISC GOLF QUOTE FOR \$1,346 FOR 18 NEW DISC GOLF SIGNS. THANK YOU TO KYLE BAUMAN FOR SPEARHEADING THIS PROJECT WITH A CITIZEN VOLUNTEER, JASON WELLIVER. THANKS TO PUBLIC WORKS FOR ADJUSTING THE COURSE LAYOUT.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously (4-0), Council approved a DGA First in Disc Golf quote for \$1,346 for 18 new disc golf signs.

On a motion by J. Garman, seconded by J. Kressler, and voted on unanimously (4-0), Council approved to adjourn the meeting at 3:08 p.m.

Lisa Dooley
Town Manager/Secretary/Treasurer

TOWN OF BLOOMSBURG
COLUMBIA COUNTY, PENNSYLVANIA

RESOLUTION NO: 08.12.2024.01

Resolved by the Town of Bloomsburg Town Council of the Town of Bloomsburg Columbia County, Pennsylvania, that

WHEREAS, by virtue of Resolution No. 08.12.2024.01, adopted August 12, 2024, the Town of Bloomsburg declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008 (as amended July 23, 2009, March 28, 2019), and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED That Town of Bloomsburg Town Council of the Town of Bloomsburg, Columbia County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Human Resource
16 Employee Records

IN WITNESS THEREOF, I affix my hand and attach the seal of the Town of Bloomsburg this 12th day of August 2024.

Town of Bloomsburg
Columbia County

Justin C. Hummel, Mayor

ATTEST:

Lisa Dooley, Town Manager/Secretary

- SEAL -

Town of Bloomsburg Food Truck Vending Permitted Public Areas



Town of Bloomsburg Food Truck Vending Permitted Public Areas



Permitted Areas

**Town of Bloomsburg
Food Truck Vending
Permitted Public Areas**

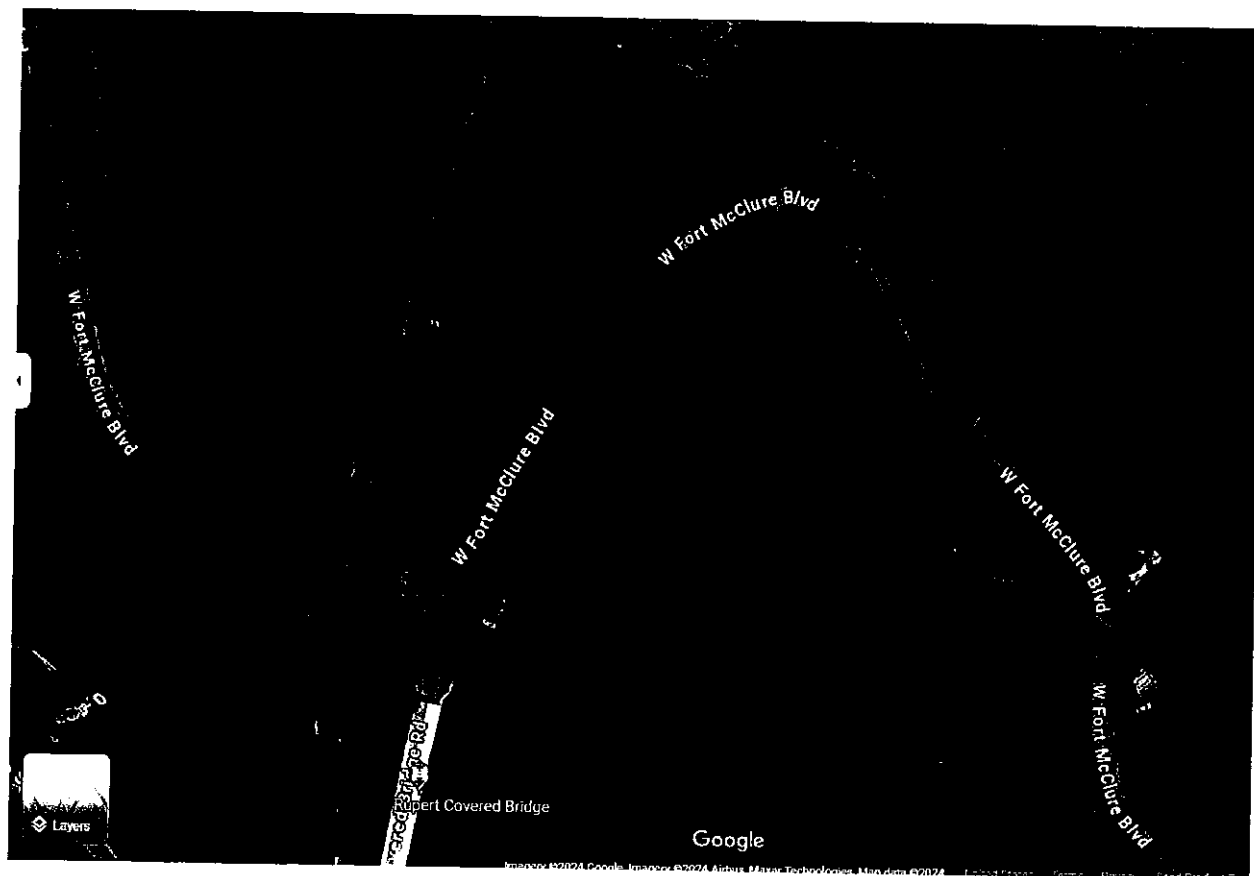


Permitted Areas

**Town of Bloomsburg
Food Truck Vending
Permitted Public Areas**



Permitted Areas



08.12.2024.03

STREET VENDOR MAP

SOUTH SIDE OF MAIN STREET

124 E. MAIN 4	56 E. MAIN 5	50 W. MAIN 6
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1 161 E. MAIN ST.	2 23. E. MAIN ST.	3 11 W. MAIN ST.
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NORTH SIDE MAIN STREET

The Columbia County Agricultural, Horticultural and Mechanical Association

President
Randy R. Karschner
Secretary
Deborah N. Coleman
Treasurer
Leigh Ann Hoffman Hunter
Supt. Agriculture
Brian W. Campbell
Supt. Concessions
Tony R. Frazier
Supt. Horse Racing
John Breckenshire
Supt. Parking-Police
Timothy T. Chamberlain



Supt. Livestock
Jeff B. Giger
Supt. Grandstand
Brian E. Wawrowski
Supt. Ticket Collectors
Jeffrey O. Turner
Supt. Horticulture
Edward T. Sanders, III
Supt. Poultry & School Activities
Jeffrey J. Ralston
Supt. Arts & Crafts
Alan L. Gilton

Fair Starts Third Saturday After Labor Day

August 8, 2024

Re: 07/30/24 Community & Economic Development and Public Safety Committee

Attn: Town of Bloomsburg, Mayor Justin Hummel & Attorney Matt Turowski:


This letter is a request to approve the purchase and operation of a Public Venue Liquor License by the Columbia County Agricultural, Horticultural and Mechanical Association DBA Bloomsburg Fair.

We are currently working with a consultant and the Liquor Control Board (LCB) for the Public Venue Liquor License. The consultant is assisting us in the best practice of selling and regulating consumption of the offered alcohol beverages.

The plan is to have Yuengling Beer products sold inside the Grandstand area during concerts and other events.

If Approved. The Town of Bloomsburg bears no liability for the operation of the Public Venue Liquor License obtained by the Columbia County Agricultural, Horticultural and Mechanical Association DBA Bloomsburg Fair.

We ask that you review & approve

Sincerely,

Randy R. Karschner
President

MEMBER



Bloomsburg Police Department		
June 2024 Council Report		
	2023	2024
CALLS STATION LOG BOOK	593	521
CALLS 911 CENTER	762	613
CRASH REPORTS COMPLETED	N/A	12
COLLISIONS REPORTED	11	29
REPORTABLE COLLISIONS	N/A	7
NON- REPORTABLE COLLISIONS	N/A	5
TRAFFIC CITATIONS	107	188
NON-TRAFFIC CITATIONS	9	12
TRACS CITATIONS	N/A	13
CRIMINAL ARRESTS	20	11
OFFENSE REPORTS	160	126
PARKING TICKETS	521	227
WARRANTS CONTACTED	104	91
WARRANTS FULFILLED	69	53
OTHER DEPARTMENTAL REVENUE		
PARKING TICKETS	\$17,055.52	\$8,352.92
RESIDENTIAL PERMITS	\$340.00	\$125.00
ZONE PERMITS	\$50.00	\$0.00
METER RENTAL	\$275.00	\$525.00
ACCIDENTS/ INCIDENTS/ REC CKS	\$235.00	\$265.00
DUMPSTER FEE	\$100.00	\$0.00
STREET CLOSING	\$430.00	\$210.00
BOOT REMOVAL	\$300.00	\$0.00
NON-SUFFICIENT FUNDS	\$0.00	\$0.00
SECOND HAND GOODS	\$0.00	\$0.00
BYOB LICENSE	\$0.00	\$0.00
EVENT PERMIT	\$125.00	\$0.00
OTHER DEPARTMENTAL REVENUE	\$0.00	\$0.00
TOTAL	\$18,910.52	\$9,477.92

Chief Scott C. Price

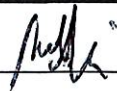
**Note: Passport Conversion**

6/17/24-6/29/24 No Enforcement for meters or tickets issued.

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Bloomsburg Police Department		
JULY 2024 Council Report		
	2023	2024
CALLS STATION LOG BOOK	550	598
CALLS 911 CENTER	725	703
CRASH REPORTS COMPLETED	N/A	12
COLLISIONS REPORTED	17	31
REPORTABLE COLLISIONS	N/A	8
NON- REPORTABLE COLLISIONS	N/A	4
TRAFFIC CITATIONS	44	188
NON-TRAFFIC CITATIONS	4	12
TRACS CITATIONS	N/A	23
CRIMINAL ARRESTS	15	18
OFFENSE REPORTS	104	135
PARKING TICKETS	534	629
WARRANTS CONTACTED	66	109
WARRANTS FULFILLED	70	107
OTHER DEPARTMENTAL REVENUE		
PARKING TICKETS	\$13,562.19	\$11,007.87
RESIDENTIAL PERMITS	\$166.00	\$150.00
ZONE PERMITS	\$35,685.00	\$35,465.00
METER RENTAL	\$120.00	\$1,170.00
ACCIDENTS/ INCIDENTS/ REC CKS	\$290.00	\$360.00
DUMPSTER FEE	\$50.00	\$100.00
STREET CLOSING	\$25.00	\$60.00
BOOT REMOVAL	\$75.00	\$0.00
NON-SUFFICIENT FUNDS	\$0.00	\$0.00
SECOND HAND GOODS	\$0.00	\$0.00
BYOB LICENSE	\$0.00	\$25.00
EVENT PERMIT	\$175.00	\$125.00
OTHER DEPARTMENTAL REVENUE	\$0.00	\$0.00
TOTAL	\$50,148.19	\$48,462.87

Chief Scott C. Price



Bloomsburg Police Department

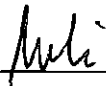
Meter & App Collection - June 2024

6/1/23-6/30/23

6/1/24-6/15/24

	COLLECTION AREA	2023-METER	2024- METER	2024 PANGO	2024 TOTAL
1	MAIN STREET	\$5,751.64	\$5,475.60	\$772.00	\$6,247.60
2	PINE AVE LOT	\$915.56	\$282.42	\$263.75	\$546.17
3	TRIANGLE LOT	\$435.30	\$420.13	\$67.50	\$487.63
4	WEST PINE AVE LOT	\$130.72	\$40.40	\$49.00	\$89.40
5	EAST PINE AVE LOT	\$222.42	\$0.00	\$155.00	\$155.00
6	EAST ST	\$359.08	\$241.67	\$100.25	\$341.92
7	LIBRARY LOT	\$186.26	\$170.67	\$136.75	\$307.42
8	E 2ND STREET/ 17815 PANGO	\$73.55	\$51.82	\$124.50	\$176.32
9	65 E 4th St	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL	\$8,074.53	\$6,682.71	\$1,668.75	\$8,351.46
	PANGO APP ZONES	2023		2024	
1	65MKT1	\$222.50		\$101.25	
1	65MAIN	\$833.75		\$468.25	
1	65MKT2	\$100.25		\$75.00	
1	65IRON	\$131.75		\$23.75	
1	65CENTER	\$244.50		\$103.75	
2	65PINE1	\$138.25		\$112.25	
2	65PINE2	\$298.25		\$151.50	
3	65TRI	\$78.50		\$67.50	
4	65WPINE	\$99.75		\$49.00	
5	65EPINE	\$279.75		\$155.00	
6	65EAST	\$178.75		\$100.25	
7	65LIB	\$151.25		\$136.75	
8	17815	\$456.00		\$124.50	
	65E4TH (No meters)	\$0.00		\$0.00	
	TOTAL PANGO APP ZONES	\$3,213.25		\$1,668.75	
	TOTAL APP AND METERS	\$11,287.78			\$8,351.46

Chief Scott C. Price



1A-4

Bloomsburg Police Department Meter & App Revenue - July 2024

	2023	2024	2024	2024
Collection Area		Meter	App Totals	Grand Totals
Downtown 1850		\$13,247.49	\$7,844.84	\$21,092.33
E 2nd Street 1851		\$131.75	\$291.18	\$422.93
Total Meters	\$6,838.44			
Total App Payments	\$3,164.00			
Monthly Grand Total	\$10,002.44	\$13,379.24	\$8,136.02	\$21,515.26

Chief Scott C. Price

Notes:

2024 Meter Collection based on 7 weeks not 4 due to scheduling issues.

July 2024 is first full month of new rates.

2023- 3 parking lots under construction.

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Bloomsburg Police Department						
June 2024 - Officer's Report						
Title	Name	Criminal Arrests	Traffic Arrests	Non-Traffic Arrests	TraCS Citations	Parking Tickets
Chief	Price	0	0	0		0
Sgts.	Carl	0	13	0		4
	Fosse	1	0	0		0
	Bowman	2	0	1		0
Police Officers:						
	Cromley	0	0	3		0
	Hill	0	0	0		1
	Beck	1	0	0		0
	Auchter	1	1	1		1
	Szkodny	1	0	0		0
	Pfeiffer	1	4	1		0
	Edgar	1	2	0		9
	Dombrosky	2	0	1		5
	Reinford	0	1	0		5
	Stiver	0	0	3		0
	Fitzwater	0	3	0		5
	Lingousky	1	3	2		0
PT	Deitterick	0	0	0		0
Parking Enforcement Officers:						
	Buck	0	42	0		0
	Verchimak	0	119	0		134
	Kishbaugh	0		0		63
TOTALS:		11	188	12	13	227

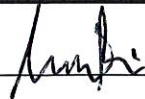
Chief Scott C. Price



1B-2

Bloomsburg Police Department						
JULY 2024 - Officer's Report						
Title	Name	Criminal Arrests	Traffic Arrests	Non-Traffic Arrests	TraCS Citations	Parking Tickets
Chief	Price	0	0	0		0
Sgts.	Carl	0	13	0		14
	Fosse	1	0	0		0
	Bowman	0	0	1		9
Police Officers:						
	Cromley	0	0	3		0
	Hill	0	0	0		4
	Beck	0	0	0		3
	Auchter	3	1	1		3
	Szkodny	2	0	0		0
	Pfeiffer	0	4	1		2
	Edgar	4	2	0		15
	Dombrosky	2	0	1		0
	Reinford	1	1	0		22
	Stiver	0	0	3		3
	Fitzwater	2	3	0		9
	Lingousky	3	3	2		0
PT	Deitterick	0	0	0		1
Parking Enforcement Officers:						
	Buck	0	42	0		108
	Verchimak	0	119	0		231
	Kishbaugh	0	0	0		204
TOTALS:		18	188	12	23	628

Chief Scott C. Price



**TOWN OF BLOOMSBURG
PUBLIC WORKS DEPARTMENT
MONTHLY REPORT
JUNE 2024**

	JUNE			YEAR TO DATE		
	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
	REGULAR	OT	CEMENT	REGULAR	OT	CEMENT
BEREAVEMENT TIME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HOLIDAY TIME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PERSONAL TIME	\$ 36.41	\$ -	\$ -	\$ 2,162.28	\$ -	\$ -
SICK TIME	\$ 4,816.35	\$ -	\$ -	\$ 15,939.07	\$ -	\$ -
VACATION TIME	\$ 3,533.81	\$ -	\$ -	\$ 9,777.87	\$ -	\$ -
WEEKEND CALL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
COMP TIME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
AIRPORT	\$ 606.79	\$ -	\$ -	\$ 2,657.49	\$ -	\$ -
DAYCARE	\$ 218.45	\$ -	\$ -	\$ 218.45	\$ -	\$ -
PARK (MOWING, ETC)	\$ 4,593.40	\$ -	\$ -	\$ 32,149.72	\$ -	\$ -
POLICE STATION	\$ 194.17	\$ -	\$ -	\$ 1,031.59	\$ -	\$ -
POOL	\$ 3,713.65		\$ -	\$ 14,922.52	\$ -	\$ -
RECYCLING	\$ -	\$ -	\$ -	\$ 1,791.67	\$ -	\$ -
TOWN HALL	\$ -	\$ -	\$ -	\$ 293.57	\$ -	\$ -
TOWN SHED	\$ 596.71	\$ -	\$ -	\$ 12,900.04	\$ -	\$ -
	\$ -	\$ -	\$ -			
BANNERS	\$ -	\$ -	\$ -	\$ 669.76	\$ -	\$ -
BARRICADES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CHRISTMAS DECORATIONS	\$ -	\$ -	\$ -	\$ 1,127.57	\$ -	\$ -
CINDERTIP-MOVE FILL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CLEAN RUNS- FLOOD PROJECT	\$ -	\$ -	\$ -	\$ 2,061.21	\$ -	\$ -
COMPOST	\$ 1,087.19	\$ -	\$ -	\$ 13,180.35	\$ -	\$ -
CUT SHOULDER ON RIVER ROAD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FAIR/ FAIR SIGNS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FIRES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FLOODS	\$ -	\$ -	\$ -	\$ 563.79	\$ -	\$ -
FLOWERS - MAIN STREET	\$ 631.06	\$ -	\$ -	\$ 2,339.23	\$ -	\$ -
FOUNTAIN	\$ 26.68	\$ -	\$ -	\$ 987.46	\$ -	\$ -
GARBAGE/ GARBAGE CANS	\$ 1,165.04	\$ -	\$ -	\$ 6,185.31	\$ -	\$ -

LEAF PICKUP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LINE PAINTING	\$ -	\$ -	\$ -	\$ 310.49	\$ -	\$ -
MOW (OTHER THAN PARK)	\$ 2,936.88	\$ -	\$ -	\$ 10,582.46	\$ -	\$ -
ONE CALLS	\$ 72.82	\$ -	\$ -	\$ 373.45	\$ -	\$ -
PARADES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PARKING LOTS (HOPPES)	\$ 4,698.16	\$ -	\$ -	\$ 8,736.42	\$ -	\$ -
PARKING METERS	\$ 679.61	\$ -	\$ -	\$ 679.61	\$ -	\$ -
PARTY (RAID)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PATCH/ POTHOLES/ SEAL	\$ 3,526.03	\$ -	\$ -	\$ 14,782.06	\$ -	\$ -
PAVING	\$ -	\$ -	\$ -	\$ 1,824.49	\$ -	\$ -
PLANT TREES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RENAISSANCE	\$ -	\$ -	\$ -	\$ 426.81	\$ -	\$ -
SEWER/ SEWER LATERAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SIDEWALKS	\$ -	\$ -	\$ -	\$ 546.27	\$ -	\$ -
SIGNS	\$ 223.25	\$ -	\$ -	\$ 2,240.94	\$ -	\$ -
STORM CLEAN UP	\$ -	\$ -	\$ -	\$ 14,675.16	\$ 1,853.39	\$ -
STORM SEWER/ STORM WATER	\$ 194.17		\$ -	\$ 6,955.32	\$ 77.39	\$ -
STREET LIGHT	\$ -	\$ -	\$ -	\$ 6,278.73	\$ -	\$ -
SUPERVISON	\$ 6,402.28	\$ -	\$ -	\$ 44,035.77	\$ -	\$ -
SWEEPING	\$ 1,941.74	\$ -	\$ -	\$ 13,697.91	\$ -	\$ -
TRAFFIC LIGHTS/ LINES	\$ -	\$ -	\$ -	\$ 537.29	\$ -	\$ -
TREE/ BRUSH/ LIMBS- CUT, CLEAN, TRIM & PICKUP	\$ 795.93	\$ -	\$ -	\$ 20,127.49	\$ -	\$ -
VEHICLES	\$ 3,979.79	\$ -	\$ -	\$ 23,208.56	\$ -	\$ -
WEED SPRAYING	\$ 582.52	\$ -	\$ -	\$ 1,941.74	\$ -	\$ -
WINTER MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL AMOUNT	\$ 47,252.86	\$ -	\$ -	\$ 292,919.89	\$ 1,930.78	\$ -

**TOWN OF BLOOMSBURG
PUBLIC WORKS DEPARTMENT
MONTHLY REPORT
JULY 2024**

	JULY			YEAR TO DATE		
	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL
	REGULAR	OT	CEMENT	REGULAR	OT	CEMENT
BEREAVEMENT TIME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
HOLIDAY TIME	\$ 2,362.64	\$ -	\$ -	\$ 2,362.64	\$ -	\$ -
PERSONAL TIME	\$ 93.36	\$ -	\$ -	\$ 2,255.64	\$ -	\$ -
SICK TIME	\$ 5,598.63	\$ -	\$ -	\$ 21,537.70	\$ -	\$ -
VACATION TIME	\$ 2,334.15	\$ -	\$ -	\$ 12,112.02	\$ -	\$ -
WEEKEND CALL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
COMP TIME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
AIRPORT	\$ 1,329.44	\$ -	\$ -	\$ 3,986.93	\$ -	\$ -
DAYCARE	\$ -	\$ -	\$ -	\$ 218.45	\$ -	\$ -
PARK (MOWING, ETC)	\$ 9,243.37		\$ -	\$ 41,393.09	\$ -	\$ -
POLICE STATION	\$ -	\$ -	\$ -	\$ 1,031.59	\$ -	\$ -
POOL	\$ 3,305.60		\$ -	\$ 18,228.12	\$ -	\$ -
RECYCLING	\$ -	\$ -	\$ -	\$ 1,791.67	\$ -	\$ -
TOWN HALL	\$ 26.68	\$ -	\$ -	\$ 320.25	\$ -	\$ -
TOWN SHED	\$ 1,476.39	\$ -	\$ -	\$ 14,376.43	\$ -	\$ -
	\$ -	\$ -	\$ -			
BANNERS	\$ -	\$ -	\$ -	\$ 669.76	\$ -	\$ -
BARRICADES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CHRISTMAS DECORATIONS	\$ -	\$ -	\$ -	\$ 1,127.57	\$ -	\$ -
CINDERTIP-MOVE FILL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CLEAN RUNS- FLOOD PROJECT	\$ -	\$ -	\$ -	\$ 2,061.21	\$ -	\$ -
COMPOST	\$ 990.10	\$ -	\$ -	\$ 14,170.45	\$ -	\$ -
CUT SHOULDER ON RIVER ROAD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FAIR/ FAIR SIGNS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FIRES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FLOODS	\$ -	\$ -	\$ -	\$ 563.79	\$ -	\$ -
FLOWERS - MAIN STREET	\$ 956.21	\$ -	\$ -	\$ 3,295.44	\$ -	\$ -
FOUNTAIN	\$ 80.03	\$ -	\$ -	\$ 1,067.49	\$ -	\$ -
GARBAGE/ GARBAGE CANS	\$ 1,407.76	\$ -	\$ -	\$ 7,593.07	\$ -	\$ -
LEAF PICKUP	\$ 388.35	\$ -	\$ -	\$ 388.35	\$ -	\$ -
LINE PAINTING	\$ 3,126.01		\$ -	\$ 3,436.50	\$ -	\$ -
MOW (OTHER THAN PARK)	\$ 4,538.81	\$ -	\$ -	\$ 15,121.27	\$ -	\$ -

ONE CALLS	\$ 80.03	\$ -	\$ -	\$ 453.48	\$ -	\$ -
PARADES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PARKING LOTS (HOPPES)	\$ 194.17	\$ -	\$ -	\$ 8,930.59	\$ -	\$ -
PARKING METERS	\$ -	\$ -	\$ -	\$ 679.61	\$ -	\$ -
PARTY (RAID)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PATCH/ POTHOLE/ SEAL	\$ 1,710.81	\$ -	\$ -	\$ 16,492.87	\$ -	\$ -
PAVING	\$ 213.40		\$ -	\$ 2,037.89	\$ -	\$ -
PLANT TREES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RENAISSANCE	\$ -	\$ -	\$ -	\$ 426.81	\$ -	\$ -
SEWER/ SEWER LATERAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SIDEWALKS	\$ -	\$ -	\$ -	\$ 546.27	\$ -	\$ -
SIGNS	\$ -	\$ -	\$ -	\$ 2,240.94	\$ -	\$ -
STORM CLEAN UP	\$ -	\$ -	\$ -	\$ 14,675.16	\$ 1,853.39	\$ -
STORM SEWER/ STORM WATER	\$ -	\$ -	\$ -	\$ 6,955.32	\$ 77.39	\$ -
STREET LIGHT	\$ -	\$ -	\$ -	\$ 6,278.73	\$ -	\$ -
SUPERVISON	\$ 7,870.91	\$ -	\$ -	\$ 51,906.68	\$ -	\$ -
SWEEPING	\$ 1,747.56	\$ -	\$ -	\$ 15,445.47	\$ -	\$ -
TRAFFIC LIGHTS/ LINES	\$ 640.21	\$ -	\$ -	\$ 1,177.50	\$ -	\$ -
TREE/ BRUSH/ LIMBS- CUT, CLEAN, TRIM & PICKUP	\$ 312.90	\$ -	\$ -	\$ 20,440.39	\$ -	\$ -
VEHICLES	\$ 3,560.86	\$ -	\$ -	\$ 26,769.42	\$ -	\$ -
WEED SPRAYING	\$ 752.42	\$ -	\$ -	\$ 2,694.16	\$ -	\$ -
WINTER MAINTENANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL AMOUNT	\$ 54,340.80	\$ -	\$ -	\$ 347,260.69	\$ 1,930.78	\$ -

Jun-24

Public Works Tanks		
<u>DEPARTMENT</u>	<u>GASOLINE (2)</u>	<u>DIESEL (1)</u>
Codes	9.50	
Fire Dept.		76.00
Police	316.40	
DPW	268.20	533.60
Recycling	21.30	284.50
Airport		
Ambulance	0.00	
<u>TOTAL (Gallons)</u>	<u>615.40</u>	<u>894.10</u>

Jul-24

Public Works Tanks		
<u>DEPARTMENT</u>	<u>GASOLINE (2)</u>	<u>DIESEL (1)</u>
Codes		
Fire Dept.		112.10
Police	572.00	
DPW	325.10	496.40
Recycling	66.90	256.90
Airport		
Ambulance	80.60	
TOTAL (Gallons)	1044.60	865.40

Permit Report

1 400 SPRUCE ST	CHARITY CATHY LLC	715 OAK ST	05E13 04400000	3020 Construct 8x16 rear deck with roof @ apt B rear of 715 Oak St.	Building	45476
2 26 N ST AUGUSTINE BLVD	MORUCCI MIKE	350362 E THIRD ST	05E03 37400000	0 The Grill Reapier - new restaurant	Building	45485
3 PO BOX 903	BLOOMSBURG HOSPITAL	102103 MAIN & IRON ST	05E04 01700000	226566 Demolition of 2 buildings on same parcel over crawlspace	Zoning	45485
4 549 FAIR STREET	BLOOMSBURG HOSPITAL	535 FAIR ST	05E05 25900000	113333 Demolition of 2 buildings on same parcel over crawlspace	Demolition	45485
5 549 FAIR STREET	BLOOMSBURG HOSPITAL	401 GLENN AVE	05E05 35700000	251000 Seda Cog project to raise house above BFE. See notes.	Demolition	45485
6 324 EAST NINTH STREET	BLOOMSBURG RECYCLING CENTER	334 E NINTH ST	05E02 09400000	10000 Trench existing utility pole to existing ATT cell site and install 4" PVC conduit for 42 feet	Roadplain Development	45498
7 1000 E MAIN DRIVE	BLOOMSBURG RECYCLING CENTER	901 PATTERSON DR	05E03 02300100	700 Install new roof over 8x12 ft section of deck on rear	Roadplain Development	45498
8 312 GLENN AVE	BLOOMSBURG RECYCLING CENTER	112 GLENN AVE	05E05 26700000	163400 Garagese Park	Building	45498
9 160 W SIXTH ST	COMMUNITY STRATEGIES GROUP	118 W SIXTH ST	05E05 04800000	100000 Change Single family dwelling into 2 unit dwelling. Full rehab, electric, plumbing, mechanical, front and back porch, insulation, drywall	Electrical	45497
10 Five Birch Court	COMMUNITY STRATEGIES GROUP	139 REAR W MAIN ST	05E06 01300000	100000 Change Single family dwelling into 2 unit dwelling. Full rehab, electric, plumbing, mechanical, front and back porch, insulation, drywall	Electrical	45497
11 2271 Shenk Rd	LONG BRANDEN	148 E SEVENTH ST	05E03 01800000	7500 Demolish existing house	Zoning	45489
12 285 EAST 7TH STREET	HEMBACH GLENN A	239 IRON ST	05E03 02100000	14200 Replace old existing wooden picket fence with 6" vinyl privacy fence	Demolition	45489
13 480 FOWLERSVILLE RD	DADS HOUSING LLC	153 EVER ST	05E05 06600000	1000 Replacing front and rear porch floor and trim	Building	45490
14 25 MELICK HOLLOW RD	MCCETTIGAN LINDA K PAULA FISHER	147 RAILROAD ST	05E04 05900000	9133 Roof repair over Columbia Aircraft at airport	Building	45499
15 234 BLACK BEAR RD	TEMPLE ROBERT L & ANGELA R JR COTEN R TEMPLE	30131 AIRPORT RD	05E20 02200000	12500 Replace front porch railing, replace fence	Roadplain Development	45504
16 301 E SECOND ST	MUNICIPAL AIRPORT AUTHORITY TOWN OF BLOOMSBURG	346 W FOURTH ST	05E10 03200000	25442 Remove old deck and replace. Cement patio ground level	Building	45504
17 346 WEST FOURTH STREET	HOWELL W LARRY & CLAUDIA	706 COUNTRY CLUB DR				
18 705 COUNTRY CLUB DR	SIMON DAVID G & CYNTHIA A BUHAY					



Town of Bloomsburg

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Case Report

10/01/2019 - 07/30/2024

Case #	Assigned To	Owner Name	Main Status	Description	Parcel Address	Case Date
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Group: Citation Issued

240228	Kyle Bauman	SANCHEZ HENRY	Citation Issued	Prohibited Furniture	232 LEONARD ST	6/21/2024
240211	Kyle Bauman	GOSCIMINSKI RONALD W & JERI G C/O PAM MORENO	Citation Issued	Condemnation	598 W MAIN ST	5/29/2024
240206	Gregory Ash	HACK KYLE N & WESLEY A	Citation Issued	Unsafe Structure	430432 W FIRST ST	5/28/2024
240201	Kyle Bauman	JAM HOUSING LLC	Citation Issued	Tall Grass and Weeds(Pending Adjudication)	808 OLD BERWICK RD	5/22/2024
240193	Kyle Bauman	ZOOK JOSEPH M	Citation Issued	Tall Grass and Weeds (Pending Adjudication)	223 E SEVENTH ST	5/15/2024
240188	Gregory Ash	NOLASCO DOMINGO CARLOS	Citation Issued	Tall Grass	752 POPLAR ST	5/10/2024
240187	Kyle Bauman	SIMMONS TRENT L	Citation Issued	Grass and Weeds (Pending adjudication)	5254 MILLVILLE RD	5/9/2024
240154	Gregory Ash	MAUSTELLER KERRY ILIANA MALOCHKA	Citation Issued	Tall Grass & Weeds	429 W MAIN ST	4/29/2024
240100	Kyle Bauman	MARKS BRIAN R	Citation Issued	Interior Repairs Required	239241 LEONARD ST	4/2/2024
240054	Gregory Ash	HACK KYLE N & WESLEY A	Citation Issued	Dogs/rubbish/Tenant	430432 W FIRST ST	2/9/2024
240036	Kyle Bauman	EHRENZELLER MORGAN S	Citation Issued	Interior Conditions	224 W ANTHONY AVE	1/26/2024
240027	Gregory Ash	SINGLEY MATTHEW	Citation Issued	Plumbing/Smoke Alarms; Condemned	66 LINCOLN AVE	1/19/2024
230264	Kyle Bauman	ANDES BRIAN B & JODELL M	Citation Issued	Unlicensed Rental (Pending Adjudication)	639 W PINE AVE	8/30/2023
230238	Gregory Ash	MALIA SHANE P	Citation Issued	Water damage, Condemned	208 W FIRST ST	7/25/2023

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230118	Gregory Ash	SINGLEY MATTHEW	Citation Issued	Rubbish and debris; Condemned	66 LINCOLN AVE	4/24/2023
230065	Kyle Bauman	TD CAPITAL MANAGEMENT	Citation Issued	Exterior Conditions (Citations Issued)	131 COLUMBIA AVE	3/22/2023
230062	Kyle Bauman	LEININGER L ROBERT	Citation Issued	Condemnation - (Pending Adjudication)	222224 W EIGHTH ST	3/16/2023
230054	Michael Reffeor	MITCHELL AUDRA I JUSTIN J HARTMAN	Citation Issued	Deck, weeds, rubbish	106 WEST ST	3/2/2023
230029	Michael Reffeor	EHRENZELLER MORGAN	Citation Issued	Abandoned structure - exterior issues	316 WALLER AVE	2/7/2023
220415	Michael Reffeor	REIFENDIFER RICHARD & KAREN G C/O GEORGETTA WYNINGS	Citation Issued	Garbage and pets	217 SUMMIT AVE	12/13/2022
220358	Kyle Bauman	MAKUSZEWSKI ADAM C/O TADEUSZ MAKUSZEWSKI	Citation Issued	Unlicensed Rental (Pending adjudication)	255 E EIGHTH ST	9/27/2022
220227	Michael Reffeor	REIFENDIFER RICHARD & KAREN G C/O GEORGETTA WYNINGS	Citation Issued	Condemned - Unfit for occupancy	217 SUMMIT AVE	7/19/2022
220089	Kyle Bauman	MALIA SHANE P	Citation Issued	Interior conditions (Units 2, 3, 4, 5 & 6 condemned)	208 W FIRST ST	4/11/2022
210226	Kyle Bauman	ALL ACCESS MONTOUR LLC	Citation Issued	Structure unfit for human occupancy/ Grass and weeds (9 citations issued)	405 MILLVILLE RD	7/13/2021
210223	Kyle Bauman	IVY LEA PROPERTIES LLC	Citation Issued	Roof Damage & Weeds (Condemned)	516518 OLD BERWICK RD	7/12/2021
210215	Michael Reffeor	PENMAN JANINE	Citation Issued	Siding, weeds, rubbish	161 E FIFTH ST	7/1/2021
200466	Michael Reffeor	DEMELFI VINCENT J	Citation Issued	Condemned by Officer Bauman on other case. (Plan of action completion 6-1-21 deadline) Dilapidated structure (2 citations issued)	239241 W FIRST ST	11/5/2020
190049	Kyle	FEATHERMAN	Citation	Exterior Conditions -	571 W	10/22/2019

	Bauman	BRADLEY & CHRISTINE	Issued	Several Citations Issued.	THIRD ST	

Group Total: 28

Group: NOV Issued

240298	Gregory Ash	34 E Broad Street LLC	NOV Issued	Prohibited furniture	143 REAR W MAIN ST	7/30/2024
240297	Gregory Ash	YANNONE JOSEPH M & SARAH C	NOV Issued	Tall Grass & Weeds	426 W FIRST ST	7/30/2024
240286	Samantha Heffner	LATSHA DENISE M	NOV Issued	High grass/weeds	548550 OLD BERWICK RD	7/26/2024
240276	Gregory Ash	WATERS TIMOTHY T & CHRISTY L	NOV Issued	Encroachment	528 W THIRD ST	7/15/2024
240275	Gregory Ash	JAM HOUSING LLC	NOV Issued	Prohibited Furniture	808 OLD BERWICK RD	7/15/2024
240274	Gregory Ash	KASHNER JOHN A & PAULA J	NOV Issued	Prohibited Furniture	103 LEONARD ST	7/15/2024
240271	Gregory Ash	AG BLOOM 1 LLC	NOV Issued	Protective Treatment	540 W THIRD ST	7/11/2024
240257	Gregory Ash	HEYDENREICH JOHN F	NOV Issued	Roof	538 Millville Rd	7/8/2024
240251	Kyle Bauman	LE THAN VAN	NOV Issued	Dilapidated Structure	145 E FOURTH ST	7/3/2024
240249	Kyle Bauman	GROHOWSKI TODD	NOV Issued	Exterior Storage	330 LEONARD ST	7/2/2024
240247	Kyle Bauman	CREIGHTON SHAUN LAWSON	NOV Issued	Sidewalk Encroachment	644 E THIRD ST	7/2/2024
240245	Kyle Bauman	BEAGLE DON A	NOV Issued	Exterior Conditions	228 W ANTHONY AVE	7/2/2024
240244	Kyle Bauman	BEAGLE SHARON	NOV Issued	Exterior Conditions	226 W ANTHONY AVE	7/2/2024
240233	Kyle Bauman	R A HOLDINGS LLC	NOV Issued	Grass & Weeds	476 W MAIN ST	6/26/2024
240231	Kyle Bauman	BS2 PROPERTIES LLC ROBERT BARTON/ERIC SORG	NOV Issued	Prohibited Upholstered furniture	246248 W FIRST ST	6/24/2024

240229	Gregory Ash	Jeffrey & Charlyne Eichner	NOV Issued	Protective Treatment	474 W 3rd St	6/21/2024
240202	Gregory Ash	KNAPP ELIJAH T	NOV Issued	Bed bugs	7074 MILLVILLE RD	5/22/2024
240191	Michael Reffeor	RTH LTD	NOV Issued	Garbage on porch	128130 W FOURTH ST	5/14/2024
240164	Kyle Bauman	RUSSIN STANLEY J & ADRIENNE DUNN JR	NOV Issued	Tall Grass and Weeds	254 W FOURTH ST	5/2/2024
240163	Kyle Bauman	EIFERT BREANNA THOMAS RUPERT	NOV Issued	unlicensed vehicle	833 LIGHTSTREET RD	5/2/2024
240152	Kyle Bauman	SENBETA ABERRA	NOV Issued	Tree Maintenance Requested	332 FAIR ST	4/24/2024
240149	Kyle Bauman	DEMELFI VINCENT J	NOV Issued	Grass & Weeds & front porch Repairs Needed	338340 CENTER ST	4/23/2024
240145	Michael Reffeor	DILLON TIMOTHY P	NOV Issued	Condemned property - roof and floor caving in	52 WASHINGTON AVE	4/20/2024
240122	Kyle Bauman	ZEISLOFT JESSE C	NOV Issued	Grass & Weeds (Pending Adjudication)	354 E SEVENTH ST	4/17/2024
240120	Kyle Bauman	MABA Holdings LLC	NOV Issued	Exterior Conditions	681 PARK ST	4/17/2024
240118	Kyle Bauman	HARRIS COURTNEY	NOV Issued	Exterior Conditions	810 OLD BERWICK RD	4/17/2024
240110	Kyle Bauman	DIFEBO JAMES A	NOV Issued	Grass & Weeds	643 OLD BWK RD	4/16/2024
240107	Kyle Bauman	BOONE STEPHEN D DARIAN S JOHNSON	NOV Issued	Exterior Conditions	119 WEST ST	4/10/2024
240068	Kyle Bauman	HEYDENREICH JOHN F	NOV Issued	Delapidated Accessory Structure	240 JAMES AVE	2/27/2024
240066	Kyle Bauman	MAY RICHARD E & TRACY E	NOV Issued	Dilapidated Accessory Structure	593 W PINE AVE	2/27/2024
240058	Gregory Ash	SUTHERLAND GREER R	NOV Issued	Dead Tree	256258 LEONARD ST	2/14/2024
240051	Michael Reffeor	IDDINGS TAYLOR R	NOV Issued	No UCC permit for commercial conversion to 4 unit apartments	1001 OLD BERWICK RD	2/7/2024
240050	Michael	VADAKIN	NOV	Dogs and cats	164 W FIRST	2/6/2024

	Reffeor	GARY	Issued		ST	
240031	Kyle Bauman	GREGORY COLBY J	NOV Issued	Unlicensed Rental	441 RAILROAD ST	1/22/2024
240007	Michael Reffeor	SEABRIDGE THERESA M	NOV Issued	Fire near meter base, electrical issues, possiblehoarding	249 RAILROAD ST	1/8/2024
230328	Gregory Ash	MVRN TEN LLC	NOV Issued	Broken Window	53 W MAIN ST	12/6/2023
230298	Gregory Ash	HERRITY PATRICIA V	NOV Issued	Unsanitary	349 E FOURTH ST	10/17/2023
230291	Gregory Ash	MAY WILLIAM E & SARAH G	NOV Issued	Mildew Growth	591593 W MAIN ST	10/12/2023
230286	Michael Reffeor	MOT EPHRAIM REALTY LLC C/O CHAIM SCHEINBAUM	NOV Issued	Tall grass, rubbish, unoccupied building, no water	211 E FIRST ST	10/9/2023
230246	Michael Reffeor	COLUMBIA COUNTY H & A MECH ASSOCIATION	NOV Issued	Dumping in floodplain	900 W MAIN ST	8/2/2023
230226	Michael Reffeor	LENHART RODNEY ALLENJOHN MCINTYRE LENHART	NOV Issued	Stop work: No building permit for deck	472R E EIGHTH ST	7/13/2023
230163	Michael Reffeor	COLUMBIA COUNTY HOUSING CORPORATION	NOV Issued	Unsafe structure	203209 W MAIN ST	5/16/2023
230134	Kyle Bauman	CARL JIMMY L & SARAH M	NOV Issued	Vacant/Condemnation	215 MILLVILLE RD	5/9/2023
230120	Gregory Ash	KBK MANAGEMENT LLC	NOV Issued	WIndows	125 W MAIN ST	5/1/2023
230072	Michael Reffeor	GLOBAL SPACE DEVELOPING INC	NOV Issued	Structure fire at 10 W Main St	6-16 W MAIN ST (owner)	3/29/2023
220170	Michael Reffeor	VENTURI ENTERPRISE INC	NOV Issued	Weeds and porch	250 W FIRST ST	6/24/2022
220134	Michael Reffeor	VOUGHT JOEL	NOV Issued	Exterior and weeds	430 EAST ST	5/23/2022
210410	Kyle Bauman	DEMELFI VINCENT J	NOV Issued	Condemned	239241 W FIRST ST	11/19/2021
210392	Michael Reffeor	MUELLER KENNETH A	NOV Issued	(Action plan in progress) Dilapidated structure	540542 JEFFERSON ST	11/2/2021

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210391	Michael Reffeor	MAUSTELLER RANDALL J	NOV Issued	Condemned - Unfit for human occupancy	222230 BLACKBERRY AVE	10/29/2021
210347	Michael Reffeor	MAUSTELLER RANDALL J	NOV Issued	No rental license	222230 BLACKBERRY AVE	10/7/2021
210078	Michael Reffeor	SPEASE JEROME R	NOV Issued	Condemnation/ closing of vacant structure	453 RIDGE AVE	4/16/2021
200510	Kyle Bauman	Heather LEE	NOV Issued	Condemnation	136 E THIRD ST	12/28/2020
200482	Michael Reffeor	KRANIG RUTH C	NOV Issued	Floodplain violations	516 FORT MCCLURE BLVD	12/11/2020

Group Total: 54

Group: Open

240296	Samantha Heffner	McCLOUGHAN SETH	Open	Mattress and boxspring	201 E NINTH ST	7/30/2024
240294	Samantha Heffner	TOMASHEFSKI MELINDA G	Open	Chipping paint, broken attic window, rotting sofft/fascia	327329 JEFFERSON ST	7/30/2024
240277	Gregory Ash	ROBINHOLT ONNA ELISE	Open	Permanent Structure	648 E THIRD ST	7/16/2024
240256	Gregory Ash	SPRING CARL L	Open	Hedges	404 MILLVILLE RD	7/8/2024
240255	Gregory Ash	SWISHER CHRISTAL J	Open	Camper	412 MILLVILLE RD	7/8/2024
240238	Samantha Heffner	GEORGE and DENISE CAMERON	Open	Unsafe rear steps	594 W MAIN ST	6/28/2024
240222	Gregory Ash	WINN WALLACE L	Open	Pests/Skunks	475 E EIGHTH ST	6/18/2024
240221	Gregory Ash	SWINGLE MICHAEL	Open	Accumulation of Debris	350 E EIGHTH ST	6/18/2024
240216	Gregory Ash	KBK MANAGEMENT LLC	Open	Smoke Alarms	125 W MAIN ST	6/12/2024
240212	Gregory Ash	B & L PROPERTIES LLC	Open	UGI Shutoff	87 KNAPP AVE	5/31/2024
240203	Gregory Ash	MKN PROPERTY MANAGEMENT LLC	Open	Kitchen Fire	567569 W MAIN ST	5/23/2024
240166	Michael	FRANKLIN	Open	Elevator failure		5/3/2024

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	Reffeor	PLACE ASSOCIATES		multiple times and trapping people inside		
240105	Michael Reffeor	KNORR EDWARD M & SUSAN KAY	Open	Front porch and exterior deterioration	36 COLUMBIA AVE	4/9/2024
230234	Michael Reffeor	NARN BLOOMSBURG LLC	Open	Structural support of porch	303 Glenn Ave	12/5/2023
230205	Michael Reffeor	HERCZKU JOAN MARIE	Open	Foul smell in apartment	917 IRON ST	6/21/2023
230152	Kyle Bauman	WESSTROM MARTIN K & MARY	Open	Interior Conditions	724 PARK ST	4/24/2024

Group Total: 16

Group: Stop work order

240055	Michael Reffeor	HEYDENREICH RICHARD F	Stop work order	Permit violation	625 EAST ST	2/12/2024
230255	Michael Reffeor	COLUMBIA COUNTY H & A MECH ASSOCIATION	Stop work order	Stop work: No permit	900 W MAIN ST	8/22/2023

Group Total: 2

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Total Records: 100

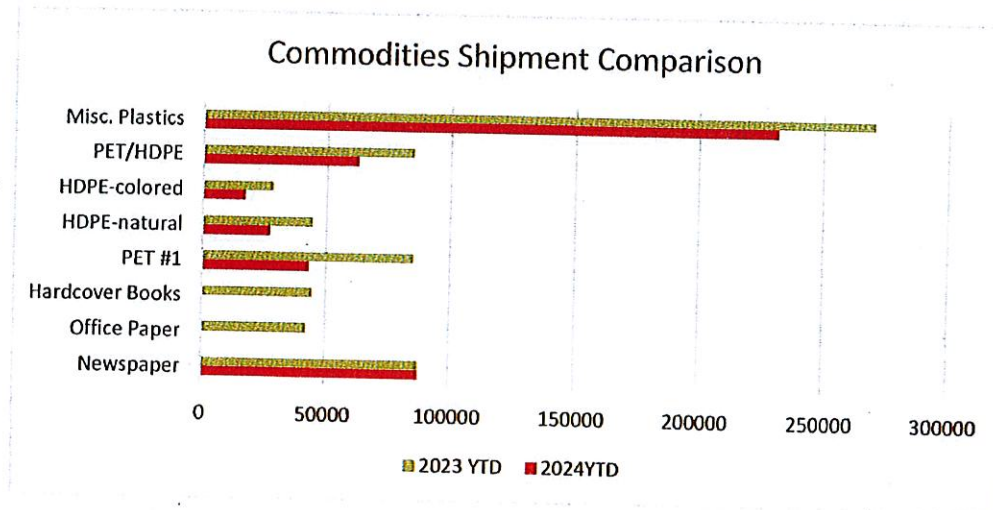
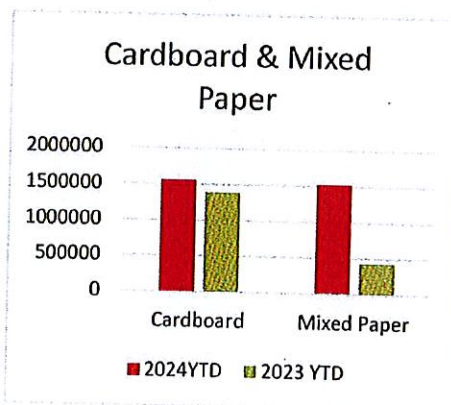
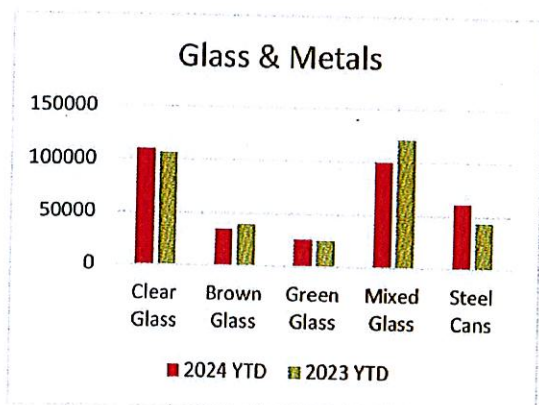
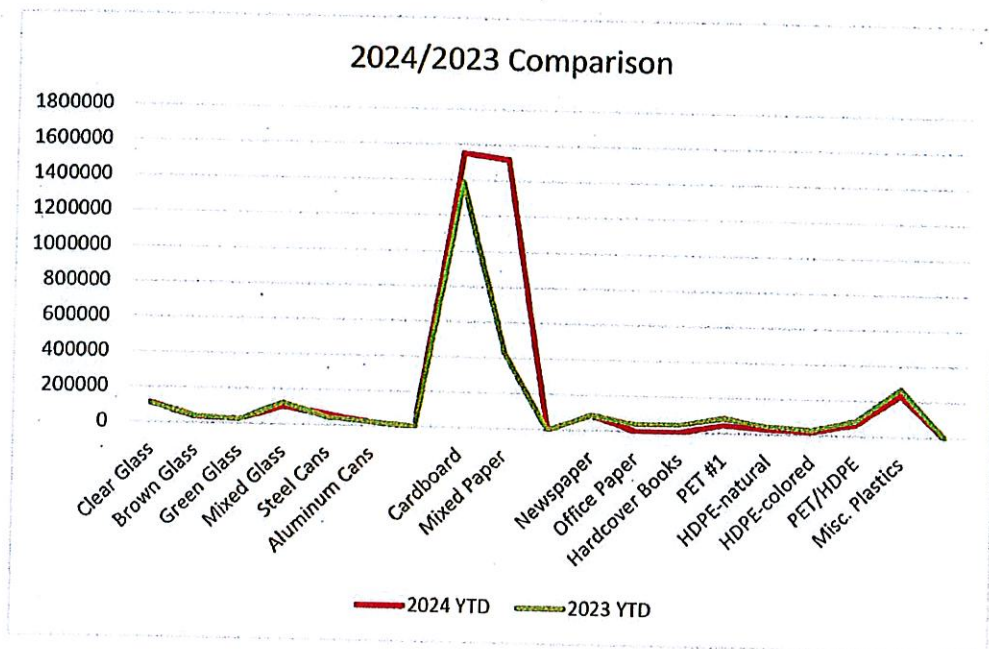
8/9/2024

G-1

**BLOOMSBURG RECYCLING CENTER
MONTHLY SUMMARIES
JULY 2024**

I.	<u>COLLECTIONS:</u>		<u>Tons</u>	
	A. Bloomsburg Curbside		13.97	
	B. Commercial Collections		225.88	
	C. Center Drop-Off's		74.17	
	D. Cluster Collections		0.15	
	MONTHLY TOTAL		<u>314.17</u>	
II.	<u>SHIPMENTS:</u>	2024 YTD	2023 YTD	JULY
	Clear Glass	110135	106500	0
	Brown Glass	34925	39555	0
	Green Glass	25215	23875	0
	Mixed Glass	99685	121395	31580
	Steel Cans	61270	43870	42200
	Aluminum Cans	21840	22315	0
		<u>2024YTD</u>	<u>2023 YTD</u>	
	Cardboard	1553955	1390205	264315
	Mixed Paper	1519545	430735	293130
		<u>2024YTD</u>	<u>2023 YTD</u>	
	Newspaper	87540	87525	0
	Office Paper	0	42115	0
	Hardcover Books	0	44500	0
	PET #1	43010	85165	0
	HDPE-natural	27275	44375	0
	HDPE-colored	17115	28115	0
	PET/HDPE	62415	84900	0
	Misc. Plastics	231605	270480	42135
	TOTAL POUNDS	3895530	2865625	673360
	TOTAL TONNAGE	<u>1947.77</u>	<u>1432.81</u>	<u>336.68</u>

BLOOMSBURG RECYCLING CENTER MONTHLY SUMMARIES JULY 2024



Airport Monthly Summary
July 2024

H

	Inches	Gallons	Clock Gauge	Stick Gauge
Beginning 1 July	42	2,108.80		
18 July - Fuel Delivery - Pre	24.5	1,009.00	X	X
18 July - Fuel Delivery - Post	77	4,310.30	X	X
Ending 31 July	58.5	3,199.30		
Local Fuel Sold	1,368.10			
Transient Fuel Sold	825.70			
Total Gallons Sold	2,193.80	Matches July Invoicing		
		No of Trips		
Courtesy Car	Danville	2		
Courtesy Car	Geisinger	1		
Courtesy Car	That's Amore	1		
Courtesy Car	Diner	2		
Courtesy Car	Big Chill	1		
Courtesy Car	Berwick WW II Festival	1		
Courtesy Car	Hampton			
Gallons Fuel Purchased	207.6	Operations		
July Flight Activity	Logged not related to fuel	62		
Many are night ops	Military & Spraying	60		
	Helicopters Training	30		
	Training	1600		
	Training	400		
	From Fuel Log	160		
	Sub Total	2312		
Anticipated # of operations missed in 1 month		100		
Columbia Aircraft Services		60		
There are likely more for CAS in this category				
	TOTAL	2472		Operations
Conference Rm:				
9-Jul	Ken Miley	Ck 128	50	
11-Jul	Diversified Tech	CK 16204	100	
15-Jul	Ken Miley	Ck 155	50	
22-Jul	Ken Miley	Ck 156	50	
23-Jul	Ken Miley	Ck 156	50	
30-Jul	Ken Miley		50	will Pay 8/5
31-Jul	Ken Miley		50	will Pay 8/5
			400	
Landing Fees	Plane Sense		120	

bit
1 Aug 2024

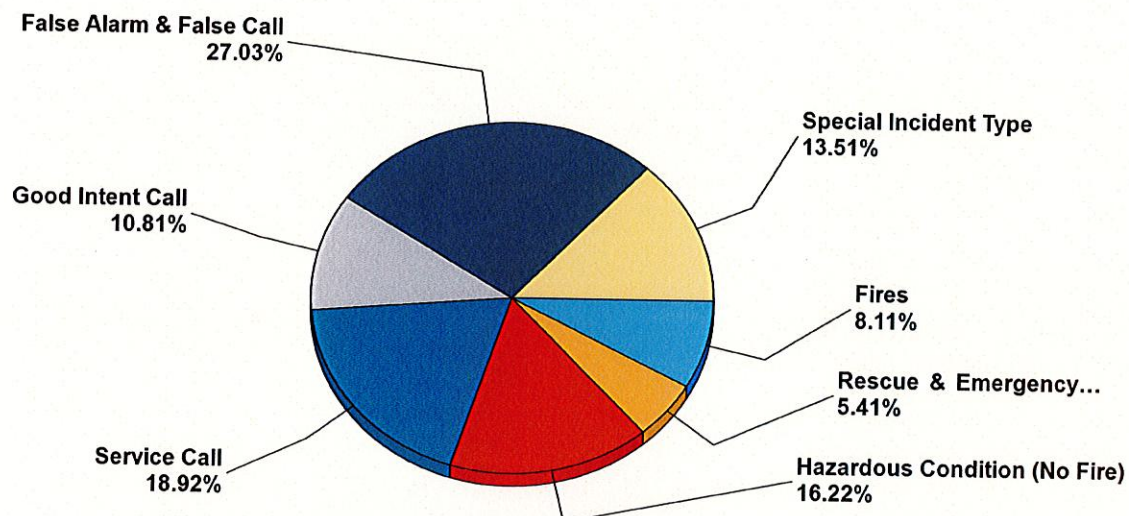
Bloomsburg Volunteer Firefighters Relief Association

Bloomsburg, PA

This report was generated on 8/7/2024 11:01:40 PM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2024 | End Date: 07/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	8.11%
Rescue & Emergency Medical Service	2	5.41%
Hazardous Condition (No Fire)	6	16.22%
Service Call	7	18.92%
Good Intent Call	4	10.81%
False Alarm & False Call	10	27.03%
Special Incident Type	5	13.51%
TOTAL	37	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	2.7%
111 - Building fire	1	2.7%
142 - Brush or brush-and-grass mixture fire	1	2.7%
311 - Medical assist, assist EMS crew	1	2.7%
353 - Removal of victim(s) from stalled elevator	1	2.7%
420 - Toxic condition, other	1	2.7%
440 - Electrical wiring/equipment problem, other	1	2.7%
463 - Vehicle accident, general cleanup	4	10.81%
510 - Person in distress, other	1	2.7%
511 - Lock-out	1	2.7%
551 - Assist police or other governmental agency	4	10.81%
553 - Public service	1	2.7%
611 - Dispatched & cancelled en route	2	5.41%
621 - Wrong location	1	2.7%
622 - No incident found on arrival at dispatch address	1	2.7%
731 - Sprinkler activation due to malfunction	1	2.7%
743 - Smoke detector activation, no fire - unintentional	2	5.41%
745 - Alarm system activation, no fire - unintentional	7	18.92%
900 - Special type of incident, other	5	13.51%
TOTAL INCIDENTS:	37	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Bloomsburg Volunteer Firefighters Relief Association



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Bloomsburg, PA

This report was generated on 8/7/2024 11:02:42 PM

Total Incidents per Personnel for Date Range

Personnel: All Personnel | Sort By: Personnel | Start Date: 07/01/2024 | End Date: 07/31/2024

PERSONNEL	COUNT	PERCENTAGE
<u>Adams , Dave</u>	4	10.81 %
<u>Barton , Todd</u>	10	27.03 %
<u>Bergenstock, Caden</u>	3	8.11 %
<u>Beyer , Mike</u>	4	10.81 %
<u>Blass, Brad</u>	8	21.62 %
<u>Cox, Tanner</u>	10	27.03 %
<u>Dove, Richard</u>	3	8.11 %
<u>Greenjack , Steve</u>	6	16.22 %
<u>Haggerty, Michael</u>	19	51.35 %
<u>Hall, Chris</u>	7	18.92 %
<u>Harner , Gary</u>	21	56.76 %
<u>Hess, Robert</u>	10	27.03 %
<u>Hillman , Ken</u>	10	27.03 %
<u>Jolly, Patrick</u>	2	5.41 %
<u>Kile , Elizabeth</u>	3	8.11 %
<u>Knelly , Charles</u>	5	13.51 %
<u>Learn , Jack</u>	2	5.41 %
<u>Mahon , John</u>	8	21.62 %
<u>McBride , Scott</u>	18	48.65 %
<u>McBride, Colby</u>	1	2.70 %
<u>Reynolds , Jason</u>	14	37.84 %
<u>Reynolds, Lukas</u>	13	35.14 %
<u>Rubendall, Mike</u>	4	10.81 %
<u>Schaeffer , Richard</u>	1	2.70 %
<u>Schafer, Emi</u>	2	5.41 %
<u>Snyder , Tom</u>	1	2.70 %
<u>Sykes, Lindsay</u>	2	5.41 %
<u>Szkodny, Cooper</u>	14	37.84 %
<u>Trelease, Charles</u>	4	10.81 %
<u>Vought , Tom</u>	1	2.70 %
Sum of Individual Responses	210	
Total Incidents for Date Range	37	

Includes incidents where personnel responded to on or off an apparatus. Only REVIEWED incidents included.

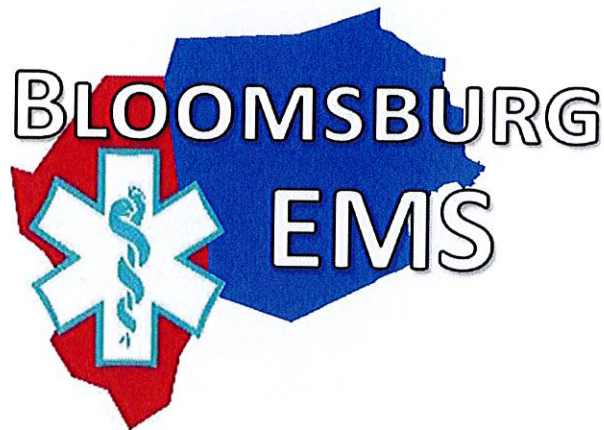


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Emergency Medical Services Monthly Report

For the Month of

May
2024



A community partnership of Bloomsburg Volunteer Ambulance Association, Inc.
and Greater Columbia Medical Transport Service, LLP

The purpose of this report is to provide statistics on the EMS Activities of the
Bloomsburg Volunteer Ambulance Association and
Greater Columbia Medical Transport Service, LLP
for the municipal government of the Town of Bloomsburg

*This report only reflects what was documented by our EMS providers
and verified by patient care reports submitted to the state.*

Prepared By

Lee V. Rosato, NR-P, CC-P

Executive Director of GCMTS, LLP

lrosato.gcmts@gmail.com

Monthly Analytics

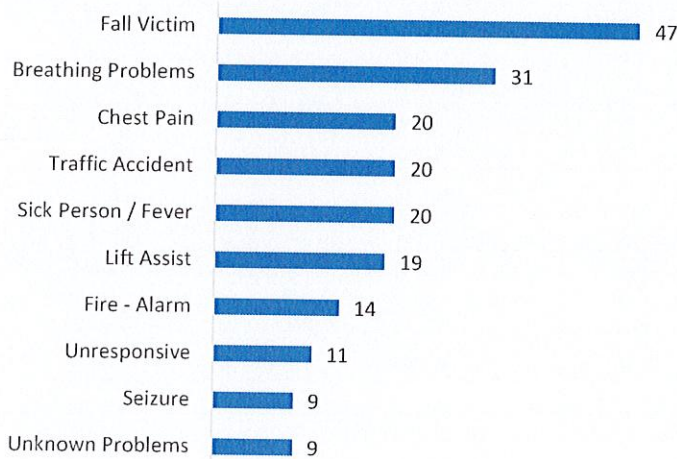
The overall number of EMS calls dispatched by the East Central Emergency Network 911 Center for this reporting period.

	<u>n</u>	<u>Bloomsburg</u>	
Bloomsburg Vol Amb Association (BLS)	334	120	35.9%
Greater Columbia Med Transport (ALS)	<u>259</u>	<u>94</u>	<u>36.3%</u>
	593	214	36.1%

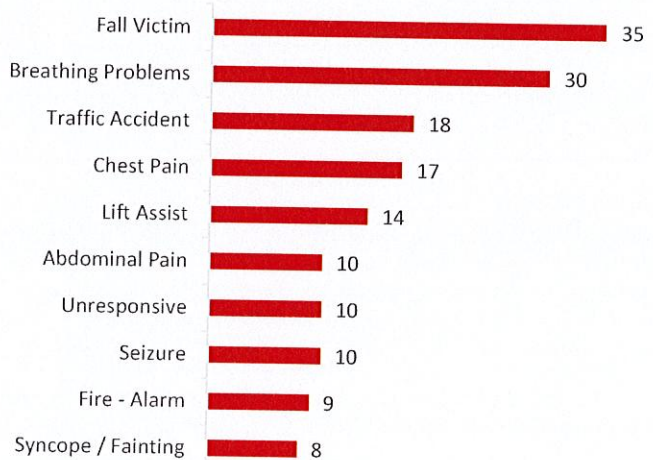
The number one monthly complaint reported to the East Central Emergency Network 911 Center by the public who requesting our agencies to respond emergent throughout Columbia and the surrounding counties to provide emergency medical care during this reporting month.

	<u>n</u>
Bloomsburg Vol Amb Association (BLS)	<i>Fall Victim</i> 47
Greater Columbia Med Transport (ALS)	<i>Fall Victim</i> 35

BVAA - Top 10 Complaints



GCMTS - Top 10 Complaints



The number of EMS calls dispatched within our primary response area and mutual aid responses dispatched by the East Central Emergency Network 911 Center for this reporting period.

	<u>Primary</u>	<u>Mutual Aid</u>	
Bloomsburg Vol Amb Association (BLS)	291	43	15%
Greater Columbia Med Transport (ALS)	<u>224</u>	<u>35</u>	<u>16%</u>
	515	78	

The overall hours spent handling EMS calls dispatched by the East Central Emergency Network 911 Center for this reporting period.

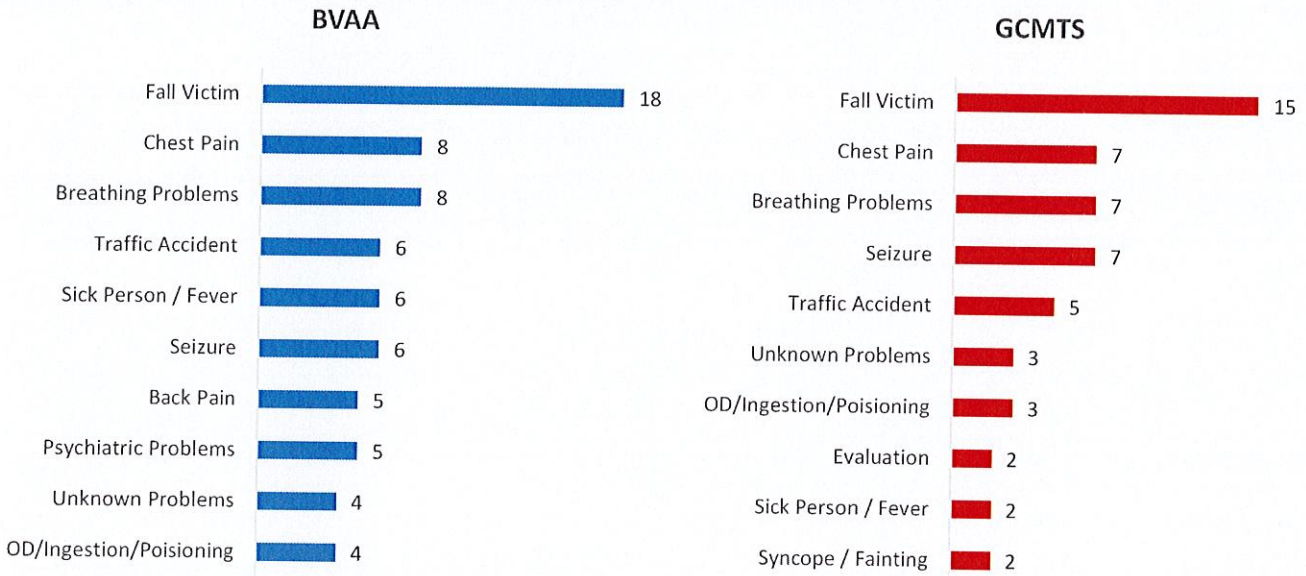
	<u>n</u>	<u>Bloomsburg</u>	<u>Other MCD</u>
Bloomsburg Vol Amb Association (BLS)	372.4	88.4	284.1
Greater Columbia Med Transport (ALS)	<u>232.8</u>	<u>69.2</u>	<u>163.6</u>
	605.2	157.5	447.7

Analytics for the Town of Bloomsburg

The number one monthly medical emergency complaint reported in the Town of Bloomsburg.

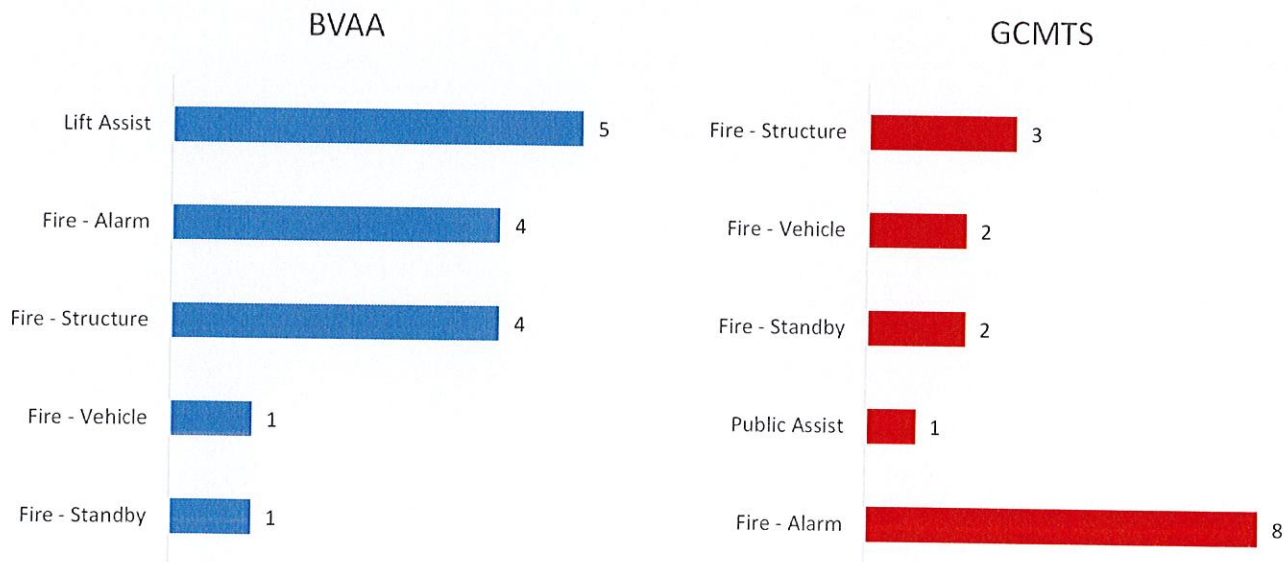
Bloomsburg Vol Amb Association (BLS)	<i>Fall Victim</i>	<u>n</u> 18
Greater Columbia Med Transport (ALS)	<i>Fall Victim</i>	15

Top 10 Complaints in the Town of Bloomsburg



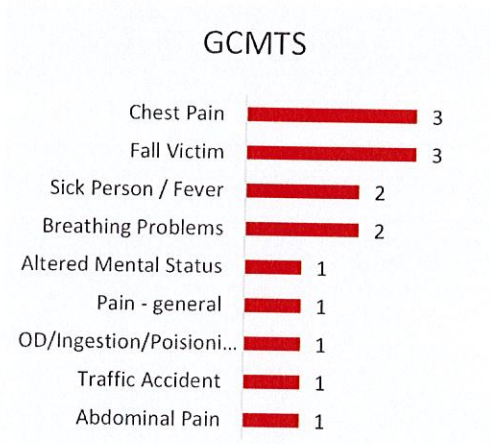
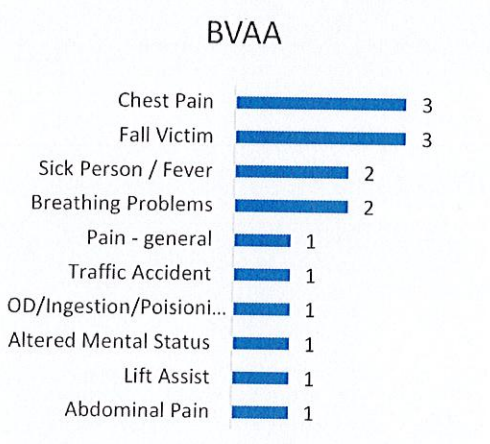
The number of community service calls dispatched in the Town of Bloomsburg.

Bloomsburg Vol Amb Association (BLS)	<u>Bloomsburg</u> 15
Greater Columbia Med Transport (ALS)	<u>8</u> 23



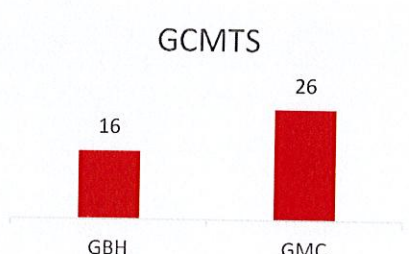
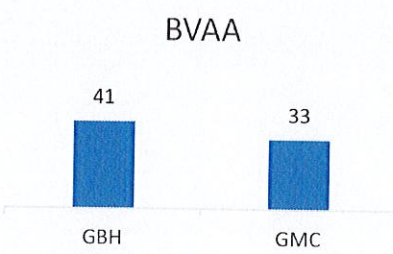
The number of EMS calls missed in the Town of Bloomsburg due to commitment on prior incidents dispatched by the East Central Emergency Network 911 Center for this reporting period.

Bloomsburg Vol Amb Association (BLS)	<u><i>n</i></u>
Greater Columbia Med Transport (ALS)	<u>12</u>
	<u>12</u>
	24

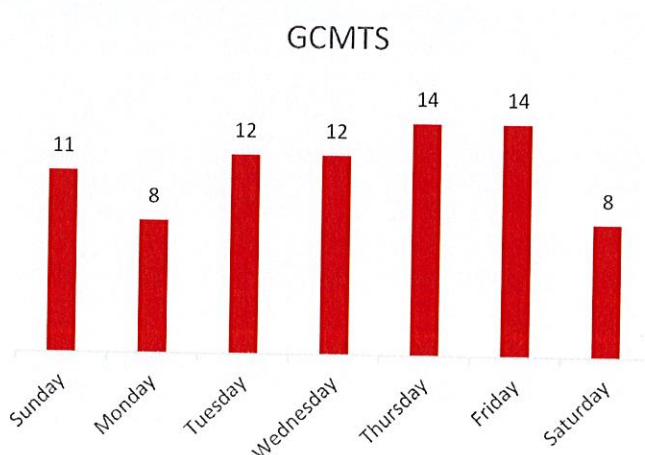
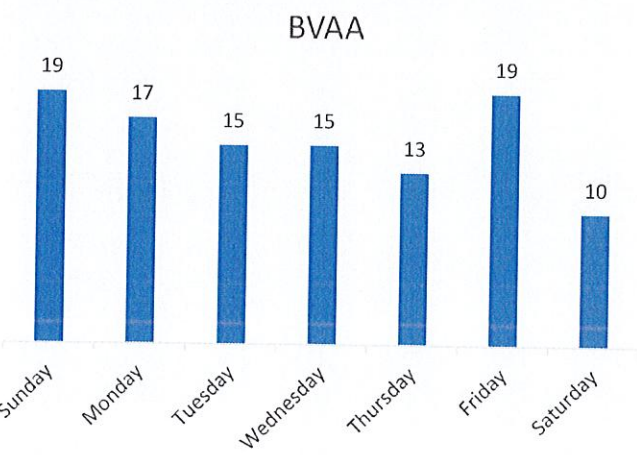


The number of patients transported from the Town of Bloomsburg requiring further care and management.

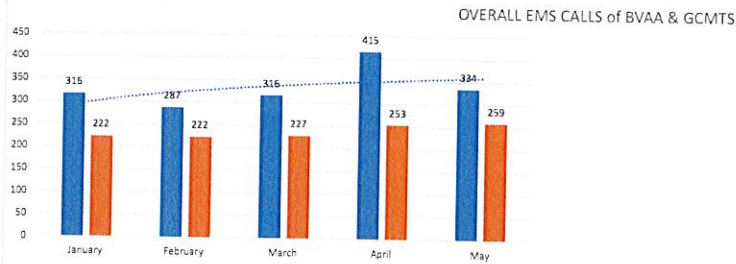
Bloomsburg Vol Amb Association (BLS)	<u><i>n</i></u>
Greater Columbia Med Transport (ALS)	<u>74</u>
	<u>42</u>
	116



The busiest weekdays for EMS calls in the Town of Bloomsburg.



Overall	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC		TOTALS		
	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	
EMS Calls	316	222	287	222	316	227	415	253	334	259															1,668	1,183	
Primary Area	278	193	261	204	278	197	360	214	291	224															1,468	1,032	
Secondary Area (MA)	38	29	26	18	38	30	55	39	43	35															200	151	
Destination																											
GBH	98	37	86	40	114	31	124	55	116	50																538	213
GMC	81	47	73	47	77	44	107	65	88	63																426	266
GSACH																										0	0
LVH-N																										0	0
LZ																										0	0
UPMC																										0	0
Other	1	1	0	1	1	0	5	1	0	1																7	4
Total	180	85	159	88	192	75	236	121	204	114																971	483
Hours on the Job	267.0	221.9	250.7	193.5	241.4	200.7	345.2	228.5	372.4	232.8																1,476.7	1,077.4
Busiest Weekday	TUE	SUN	THR	SUN	SAT	SUN	SUN	SUN	FRI	SUN																1,476.7	1,077.4
Top Monthly Complaint	35	24	41	28	50	34	52	33	47	35																225	154
Town of Bloomsburg																											
EMS Calls	105	74	120	98	135	140	163	100	120	94																643	506
Medical	80	57	90	77	101	79	128	85	93	74																	
Community Service	19	11	16	9	20	12	24	8	15	8																	
Missed	6	6	14	12	14	13	11	7	12	12																	
Destination																											
GBH	38	13	44	19	48	16	54	28	41	16																	
GMC	16	10	19	17	23	11	30	21	33	26																	
Coroner																											
Other	0	0	0	1	0	0	0	0	0	0																	
Total	54	23	63	37	71	27	84	49	74	42																	
Hours on the Job	67.5	71.7	73.0	61.2	84.1	66.2	99.6	68.6	88.4	69.2																346	178
Busiest Weekday	SAT	SUN	SUN	SUN	SAT	SUN	SUN	SUN	FRI	SUN																	
Top Monthly Complaint	17	9	14	15	21	12	16	12	18	15																	



Emergency Medical Services Monthly Report

For the Month of

June
2024



A community partnership of Bloomsburg Volunteer Ambulance Association, Inc.
and Greater Columbia Medical Transport Service, LLP

The purpose of this report is to provide statistics on the EMS Activities of the
Bloomsburg Volunteer Ambulance Association and
Greater Columbia Medical Transport Service, LLP
for the municipal government of the Town of Bloomsburg

*This report only reflects what was documented by our EMS providers
and verified by patient care reports submitted to the state.*

Prepared By

Lee V. Rosato, NR-P, CC-P
Executive Director of GCMTS, LLP
lrosato.gcmts@gmail.com

Monthly Analytics

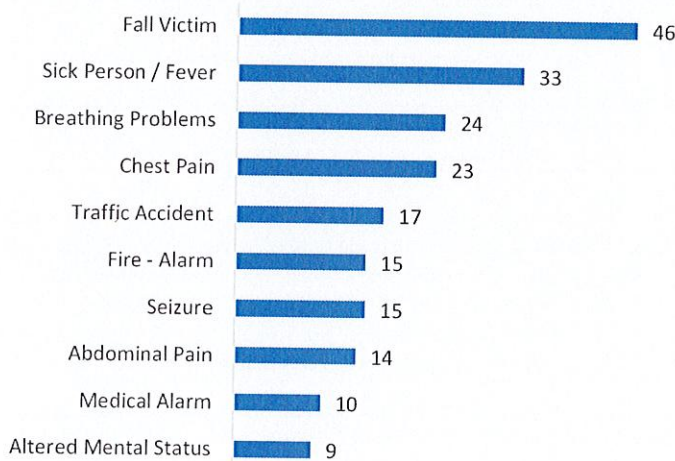
The overall number of EMS calls dispatched by the East Central Emergency Network 911 Center for this reporting period.

	<u><i>n</i></u>	<u><i>Bloomsburg</i></u>	
Bloomsburg Vol Amb Association (BLS)	316	111	35.1%
Greater Columbia Med Transport (ALS)	<u>261</u>	<u>96</u>	<u>36.8%</u>
	577	207	35.9%

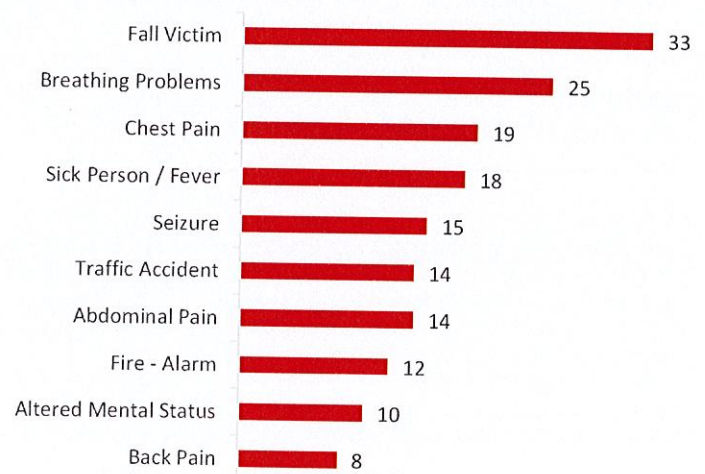
The number one monthly complaint reported to the East Central Emergency Network 911 Center by the public who requesting our agencies to respond emergent throughout Columbia and the surrounding counties to provide emergency medical care during this reporting month.

	<u><i>n</i></u>
Bloomsburg Vol Amb Association (BLS)	46
Greater Columbia Med Transport (ALS)	33

BVAA - Top 10 Complaints



GCMTS - Top 10 Complaints



The number of EMS calls dispatched within our primary response area and mutual aid responses dispatched by the East Central Emergency Network 911 Center for this reporting period.

	<u><i>Primary</i></u>	<u><i>Mutual Aid</i></u>	
Bloomsburg Vol Amb Association (BLS)	280	36	13%
Greater Columbia Med Transport (ALS)	<u>236</u>	<u>25</u>	<u>11%</u>
	516	61	

The overall hours spent handling EMS calls dispatched by the East Central Emergency Network 911 Center for this reporting period.

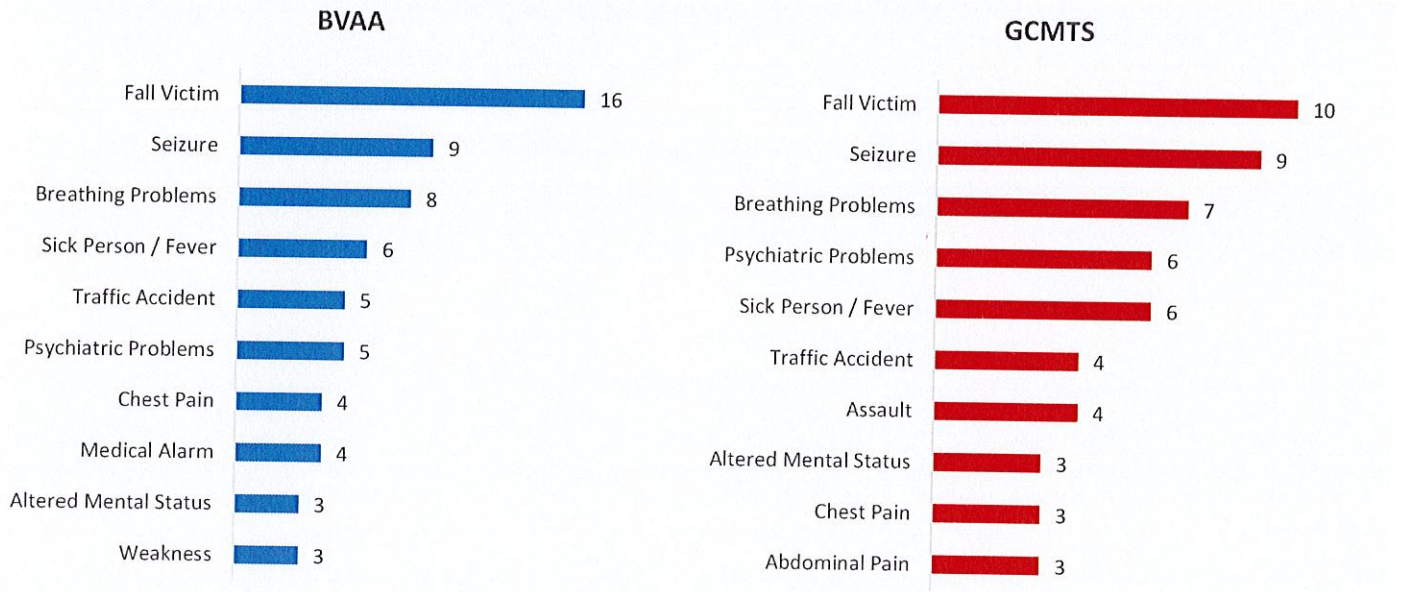
	<u><i>n</i></u>	<u><i>Bloomsburg</i></u>	<u><i>Other MCD</i></u>
Bloomsburg Vol Amb Association (BLS)	272.8	76.1	196.7
Greater Columbia Med Transport (ALS)	<u>212.2</u>	<u>66.6</u>	<u>145.6</u>
	485.0	142.7	342.3

Analytics for the Town of Bloomsburg

The number one monthly medical emergency complaint reported in the Town of Bloomsburg.

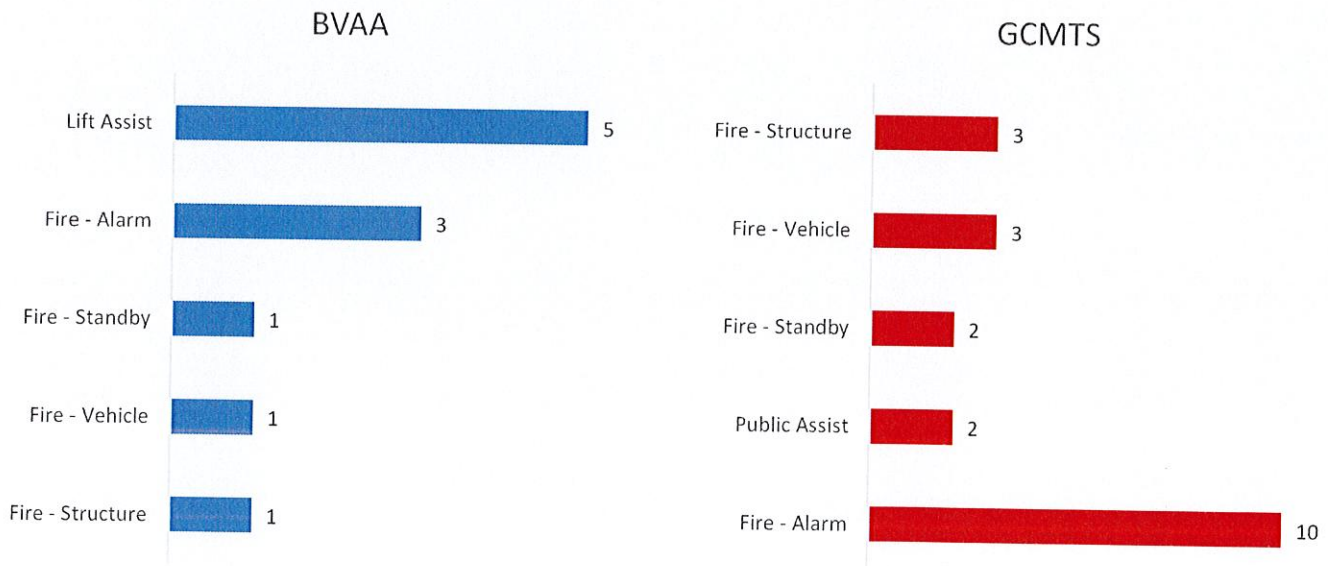
Bloomsburg Vol Amb Association (BLS)	<i>Fall Victim</i>	<u><i>n</i></u> 16
Greater Columbia Med Transport (ALS)	<i>Fall Victim</i>	10

Top 10 Complaints in the Town of Bloomsburg



The number of community service calls dispatched in the Town of Bloomsburg.

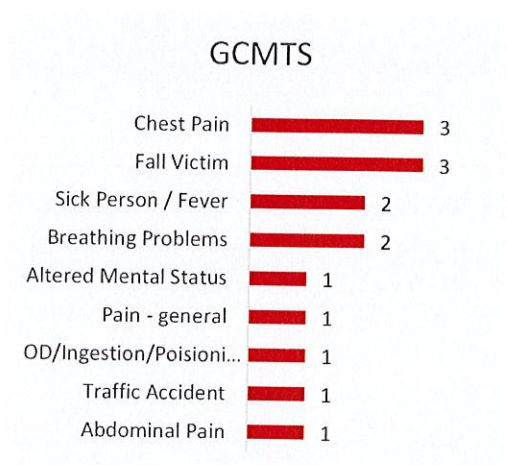
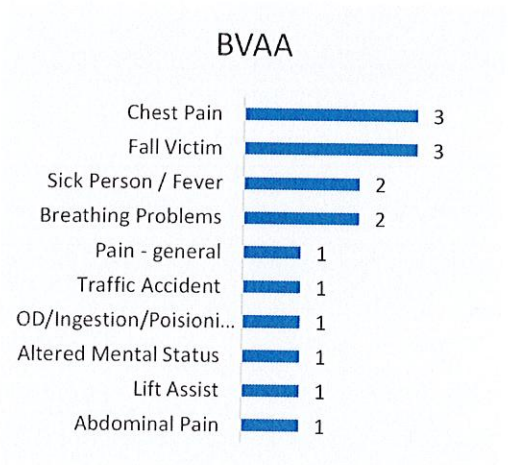
Bloomsburg Vol Amb Association (BLS)	<u><i>Bloomsburg</i></u> 11
Greater Columbia Med Transport (ALS)	<u>10</u> 21



5-9

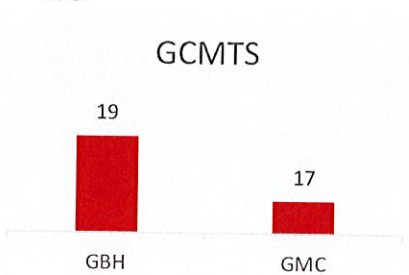
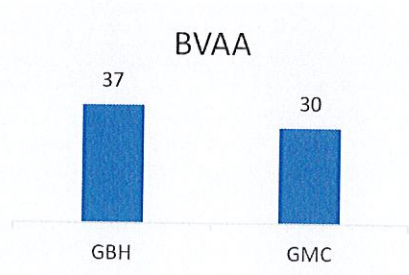
The number of EMS calls missed in the Town of Bloomsburg due to commitment on prior incidents dispatched by the East Central Emergency Network 911 Center for this reporting period.

Bloomsburg Vol Amb Association (BLS)	<u>n</u>
Greater Columbia Med Transport (ALS)	13
	<u>13</u>
	26

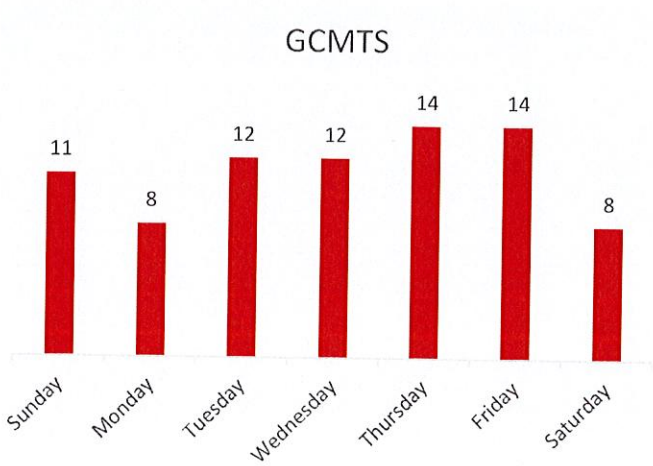
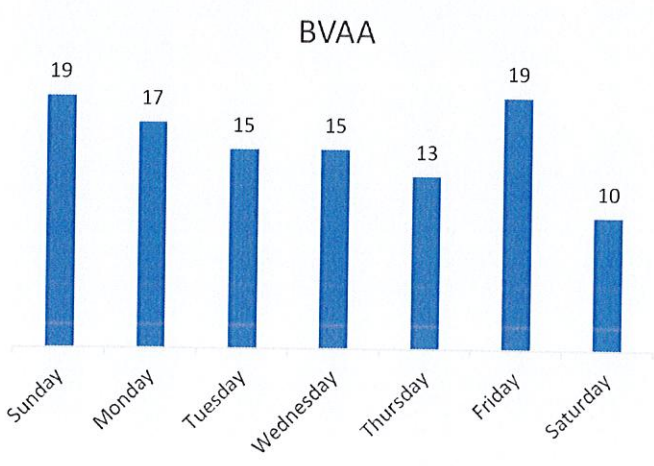


The number of patients transported from the Town of Bloomsburg requiring further care and management.

Bloomsburg Vol Amb Association (BLS)	<u>n</u>
Greater Columbia Med Transport (ALS)	67
	<u>36</u>
	103

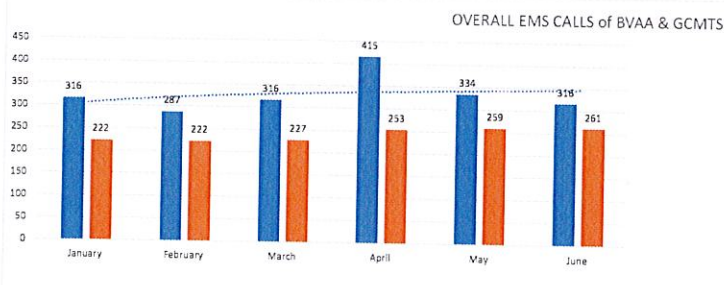


The busiest weekdays for EMS calls in the Town of Bloomsburg.



J-10

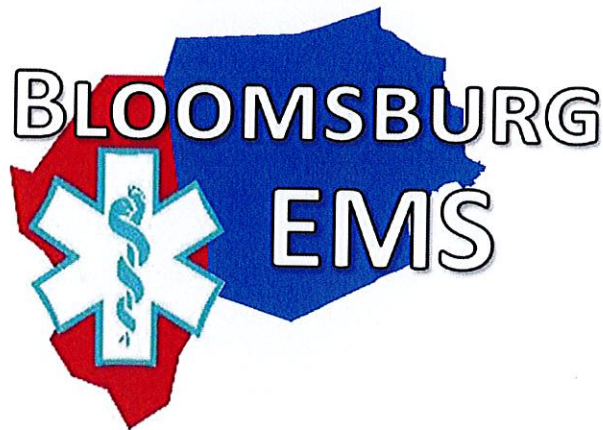
Overall	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC		TOTALS		
	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	
EMS Calls	316	222	287	222	316	227	415	253	334	259	316	261													1,984	1,444	
Primary Area	278	193	261	204	278	197	360	214	291	224	280	236													1,748	1,268	
Secondary Area (MA)	38	29	26	18	38	30	55	39	43	35	36	25													236	176	
Destination																											
GBH	98	37	86	40	114	31	124	55	116	50	139	41													677	254	
GMC	81	47	73	47	77	44	107	65	88	63	72	57													498	323	
GWV																									0	0	
GSACH																									0	0	
LVH-N																									0	0	
LZ																									0	0	
UPMC																									0	0	
Other	1	1	0	1	1	0	5	1	0	1	1	1													8	5	
Total	180	85	159	88	192	75	236	121	204	114	212	99															
Hours on the Job	267.0	221.9	250.7	193.5	241.4	200.7	345.2	228.5	372.4	232.8	272.8	212.2														1,183	582
Busiest Weekday	TUE	SUN	THR	SUN	SAT	SUN	SUN	SUN	FRI	SUN	MON	SUN														1,749.5	1,289.6
Top Monthly Complaint	35	24	41	28	50	34	52	33	47	35	46	33														271	187
Town of Bloomsburg																											
EMS Calls	105	74	120	98	135	140	163	100	120	94	111	96														754	602
Medical	80	57	90	77	101	79	128	85	93	74	87	73															
Community Service	19	11	16	9	20	12	24	8	15	8	11	10															
Missed	6	6	14	12	14	13	11	7	12	12	13	13															
Destination																											
GBH	38	13	44	19	48	16	54	28	41	16	37	19															
GMC	16	10	19	17	23	11	30	21	33	26	30	17															
Coroner																											
Other	0	0	0	1	0	0	0	0	0	0	0	0															
Total	54	23	63	37	71	27	84	49	74	42	67	36															
Hours on the Job	67.5	71.7	73.0	61.2	84.1	66.2	99.6	68.6	88.4	69.2	76.1	66.6														413	214
Busiest Weekday	SAT	SUN	SUN	SUN	SAT	SUN	SUN	SUN	FRI	SUN	WED	SUN														489	404
Top Monthly Complaint	17	9	14	15	21	12	16	12	18	15	16	10															



Emergency Medical Services Monthly Report

For the Month of

**July
2024**



A community partnership of Bloomsburg Volunteer Ambulance Association, Inc.
and Greater Columbia Medical Transport Service, LLP

The purpose of this report is to provide statistics on the EMS Activities of the
Bloomsburg Volunteer Ambulance Association and
Greater Columbia Medical Transport Service, LLP
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*This report only reflects what was documented by our EMS providers
and verified by patient care reports submitted to the state.*

Prepared By

Lee V. Rosato, NR-P, CC-P

Executive Director of GCMTS, LLP
lrosato.gcmts@gmail.com

Monthly Analytics

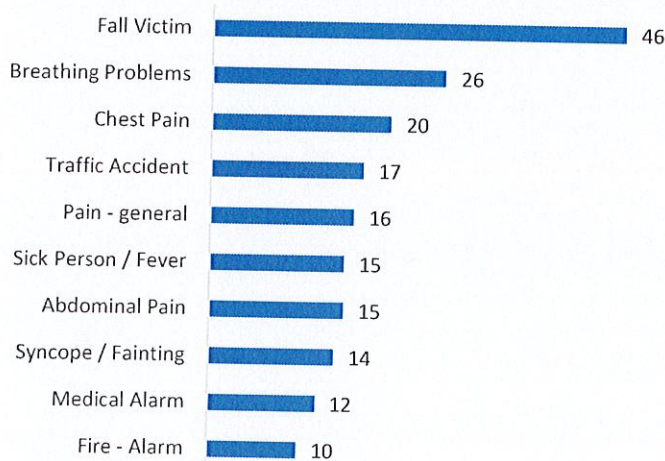
The overall number of EMS calls dispatched by the East Central Emergency Network 911 Center for this reporting period.

	<u>n</u>	<u>Bloomsburg</u>	
Bloomsburg Vol Amb Association (BLS)	324	127	39.2%
Greater Columbia Med Transport (ALS)	<u>243</u>	<u>93</u>	<u>38.3%</u>
	567	220	38.8%

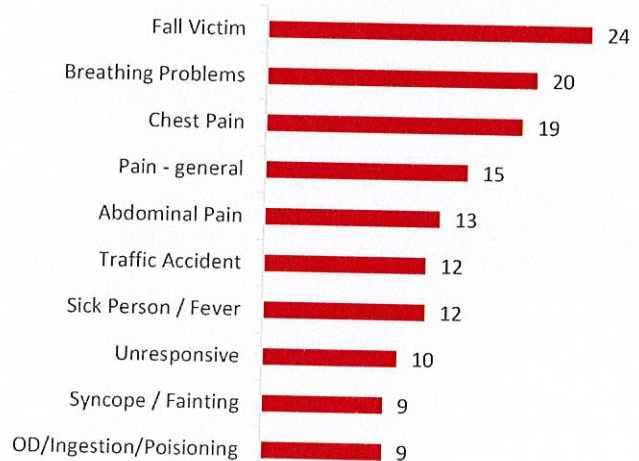
The number one monthly complaint reported to the East Central Emergency Network 911 Center by the public who requesting our agencies to respond emergent throughout Columbia and the surrounding counties to provide emergency medical care during this reporting month.

	<u>n</u>
Bloomsburg Vol Amb Association (BLS)	Fall Victim 46
Greater Columbia Med Transport (ALS)	Fall Victim 24

BVAA - Top 10 Complaints



GCMTS - Top 10 Complaints



The number of EMS calls dispatched within our primary response area and mutual aid responses dispatched by the East Central Emergency Network 911 Center for this reporting period.

	<u>Primary</u>	<u>Mutual Aid</u>	
Bloomsburg Vol Amb Association (BLS)	294	30	10%
Greater Columbia Med Transport (ALS)	<u>218</u>	<u>25</u>	<u>11%</u>
	512	55	

The overall hours spent handling EMS calls dispatched by the East Central Emergency Network 911 Center for this reporting period.

	<u>n</u>	<u>Bloomsburg</u>	<u>Other MCD</u>
Bloomsburg Vol Amb Association (BLS)	286.4	76.2	210.3
Greater Columbia Med Transport (ALS)	<u>300.3</u>	<u>75.0</u>	<u>225.3</u>
	586.7	151.2	435.6

Analytics for the Town of Bloomsburg

The number one monthly medical emergency complaint reported in the Town of Bloomsburg.

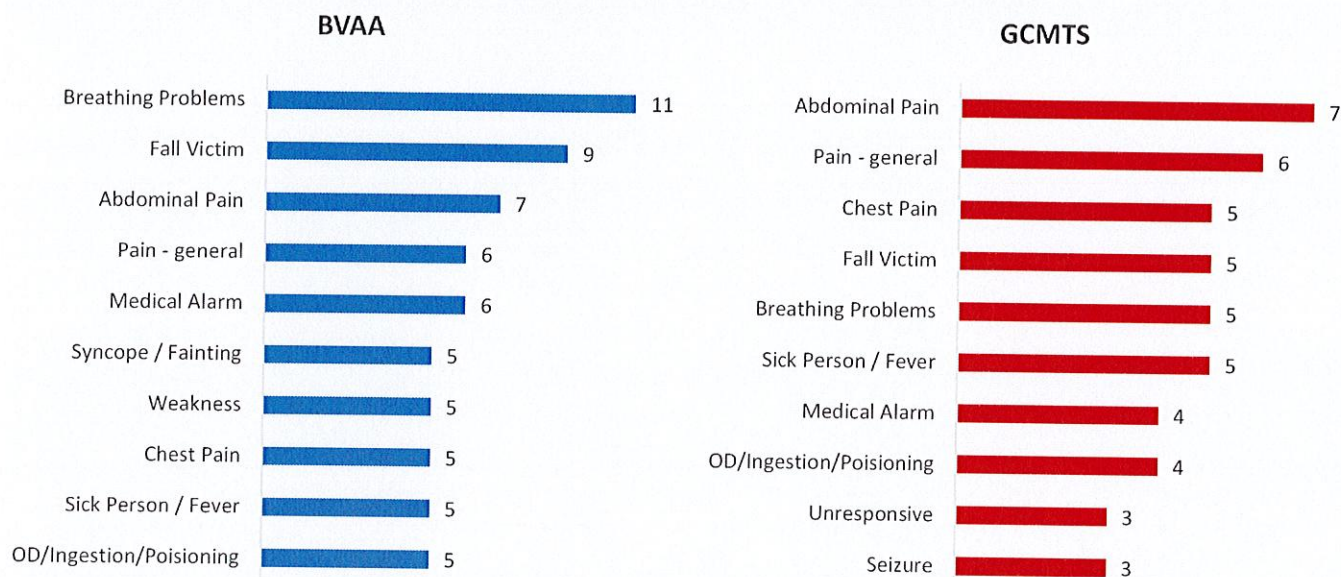
5-13

Bloomsburg Vol Amb Association (BLS)
Greater Columbia Med Transport (ALS)

Breathing Problems
Abdominal Pain

n
11
7

Top 10 Complaints in the Town of Bloomsburg

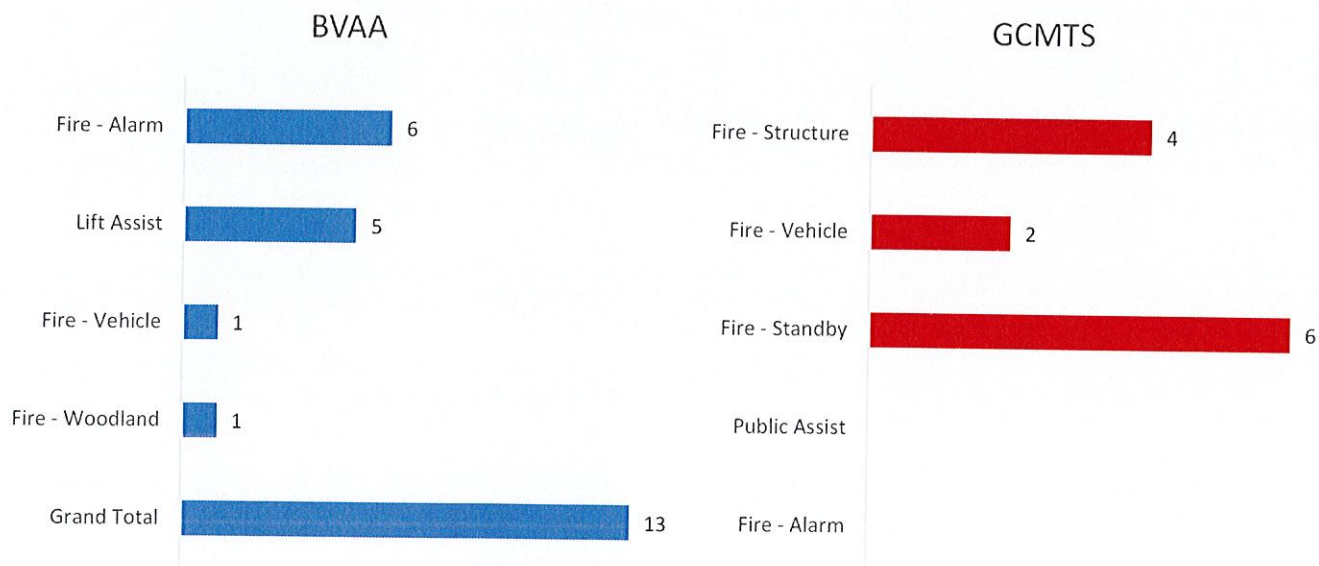


The number of community service calls dispatched in the Town of Bloomsburg.

Bloomsburg Vol Amb Association (BLS)
Greater Columbia Med Transport (ALS)

Bloomsburg

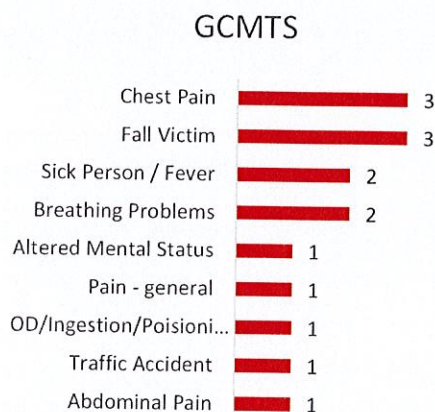
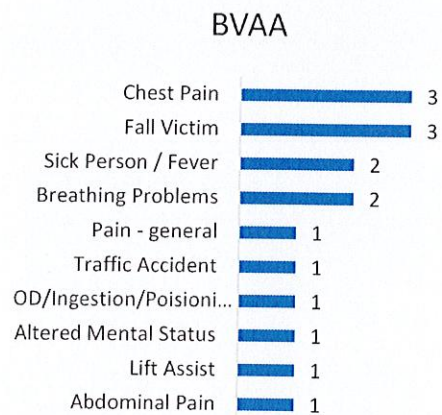
13
6
19



The number of EMS calls missed in the Town of Bloomsburg due to commitment on prior incidents dispatched by the East Central Emergency Network 911 Center for this reporting period. 5-14

Bloomsburg Vol Amb Association (BLS)
Greater Columbia Med Transport (ALS)

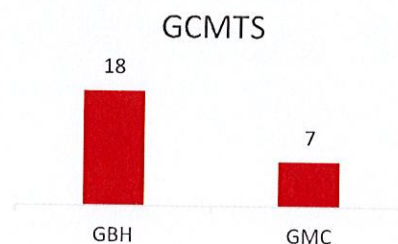
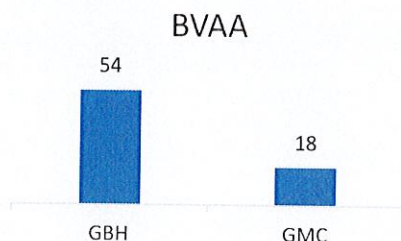
n
 20
20
 40



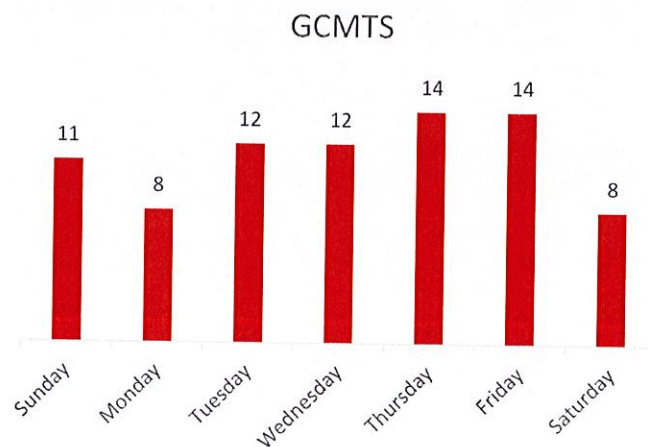
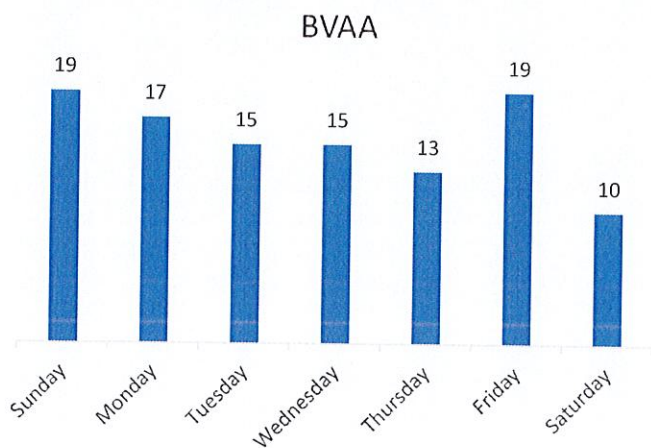
The number of patients transported from the Town of Bloomsburg requiring further care and management.

Bloomsburg Vol Amb Association (BLS)
Greater Columbia Med Transport (ALS)

n
 72
25
 97

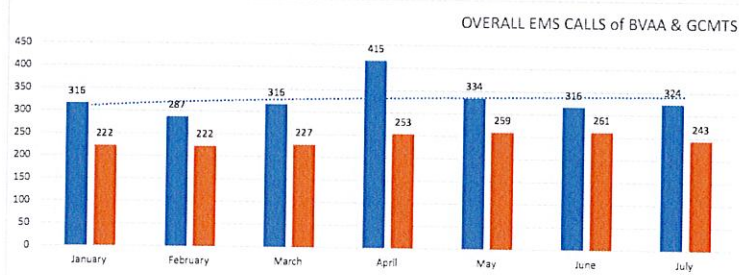


The busiest weekdays for EMS calls in the Town of Bloomsburg.



5-15

	JAN		FEB		MAR		APR		MAY		JUN		JUL		AUG		SEP		OCT		NOV		DEC		TOTALS	
Overall	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS	BVAA	GCMTS
EMS Calls	316	222	287	222	316	227	415	253	334	259	316	261	324	243											2,308	1,687
Primary Area	278	193	261	204	278	197	360	214	291	224	280	236	294	218											2,042	1,486
Secondary Area (MA)	38	29	26	18	38	30	55	39	43	35	36	25	30	25											266	201
Destination																										
GBH	98	37	86	40	114	31	124	55	116	50	139	41	135	31											812	285
GMC	81	47	73	47	77	44	107	65	88	63	72	57	66	51											564	374
GWV																									0	0
GSACH																									0	0
LVH-N																									0	0
LZ																									0	0
UPMC																									0	0
Other	1	1	0	1	1	0	5	1	0	1	1	1	2	2											10	7
Total	180	85	159	88	192	75	236	121	204	114	212	99	203	84											1,386	666
Hours on the Job	267.0	221.9	250.7	193.5	241.4	200.7	345.2	228.5	372.4	232.8	272.8	212.2	286.4	300.3											2,035.9	1,589.9
Busiest Weekday	TUE	SUN	THR	SUN	SAT	SUN	SUN	SUN	FRI	SUN	MON	SUN	MON	SUN												
Top Monthly Complaint	35	24	41	28	50	34	52	33	47	35	46	33	46	24											317	211
Town of Bloomsburg																										
EMS Calls	105	74	120	98	135	140	163	100	120	94	111	96	127	93											881	695
Medical	80	57	90	77	101	79	128	85	93	74	87	73	94	67												
Community Service	19	11	16	9	20	12	24	8	15	8	11	10	13	6												
Missed	6	6	14	12	14	13	11	7	12	12	13	13	20	20												
Destination																										
GBH	38	13	44	19	48	16	54	28	41	16	37	19	54	18												
GMC	16	10	19	17	23	11	30	21	33	26	30	17	18	7												
Coroner																										
Other	0	0	0	1	0	0	0	0	0	0	0	0	0	0												
Total	54	23	63	37	71	27	84	49	74	42	67	36	72	25											485	239
Hours on the Job	67.5	71.7	73.0	61.2	84.1	66.2	99.6	68.6	88.4	69.2	76.1	66.6	76.2	75.0											565	479
Busiest Weekday	SAT	SUN	SUN	SUN	SAT	SUN	SUN	SUN	FRI	SUN	WED	SUN	THR	SUN												
Top Monthly Complaint	17	9	14	15	21	12	16	12	18	15	16	10	11	7												



BILLS TO BE ACKNOWLEDGED

August 12, 2024

Fund			
01	GENERAL FUND:		
400/486	Administration	\$	37,669.61
409	Town Buildings	\$	778.16
410	Police Protection	\$	53,017.96
413	Code Enforcement & Zoning	\$	30,814.92
415	Emergency Management		
430/431/433/435/436/437	Public Works	\$	87,237.52
440	Airport	\$	3,454.13
454	Town Park	\$	6,472.90
455	Shade Tree	\$	-
459	Community Garden	\$	-
	Total	\$	<u>219,445.20</u>
02	STREET LIGHTING FUND	\$	1,931.27
03	FIRE FUND	\$	7,272.96
04	RECYCLING FUND	\$	34,590.92
32	POOL FUND	\$	35,617.78
35	LIQUID FUELS FUND	\$	971.18
45	HOME	\$	53,490.00
01	Payroll	\$	272,784.47
	TOTAL BILLS TO BE APPROVED	\$	<u>626,103.78</u>

Town of Bloomsburg

**Code of Ethics and Conduct For
Elected and Appointed Officials**

"Always do right. This will gratify some people and astonish the rest."
--Mark Twain

Policy Purpose

The Town of Bloomsburg Town Council adopts this Code of Ethics and Conduct to assure that all elected and appointed officials, while exercising their office, conduct themselves in a manner that will instill public confidence and trust in the fair operation and integrity of the Town of Bloomsburg government.

A. ETHICS

The citizens and businesses of Bloomsburg are entitled to have fair, ethical and accountable local government. To this end, the public should have full confidence that their elected and appointed officials:

- Comply with both the letter and spirit of the laws and policies affecting the operations of government;
- Are independent, impartial and fair in their judgment and actions;
- Use their public office for the public good, not for personal gain; and
- Conduct public deliberations and processes openly in an atmosphere of respect and civility.

Therefore, members of the Town Council, Town Manager, and of all Boards, Committees and Commissions shall conduct themselves in accordance with the following ethical standards:

1. **Act in the Public Interest.** Recognizing that stewardship of the public interest must be their primary concern, members will work for the common good of the people of Bloomsburg and not for any private or personal interest, and they will assure fair and equal treatment of all persons, claims and transactions coming before them.
2. **Comply with both the spirit and the letter of the Law and Town Policy.** Members shall comply with the laws of the nation, the State of Pennsylvania and the Town of Bloomsburg in the performance of their public duties.
3. **Conduct of Members.** The professional and personal conduct of members while exercising their office must be above reproach and avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of Council, Boards, Commissions and Committees, the staff or public.
4. **Respect for Process.** Members shall perform their duties in accordance with the processes and rules of order established by the Town Council.
5. **Conduct at Public Meetings.** Members shall prepare themselves for public issues; listen courteously and attentively to all public discussion before the body; and focus on the business at hand.
6. **Decisions Based on Merit.** Members shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations. When making adjudicative decisions (those decisions where the member is called upon to determine and apply facts peculiar to an individual case), members shall maintain an open mind until the conclusion of the hearing on the matter and shall base their decisions on the facts presented at the hearing and the law.

7. **Communication.** For adjudicative matters pending before the body, Members must disregard information received from outside sources and not introduced as evidence during adjudication proceedings.
8. **Conflict of Interest.** In order to assure their independence and impartiality on behalf of the common good and compliance with conflict of interest laws, members shall use their best efforts to refrain from creating an appearance of impropriety in their actions and decisions. Members shall not use their official positions to influence government decisions in which they have (a) a material financial interest, or (b) a conflict of interest with an organization in which they are a member.

A member who has a conflict of interest regarding a particular decision shall disclose that fact. If uncertain if a conflict exists the members should seek advice from the Pennsylvania Ethics Commission. Members shall not participate in a decision in which they have a conflict of interest.

In accordance with the law, members annually shall disclose investments, interests, in real property, sources of debt and income, and gifts; and if they have a conflict of interest regarding a particular decision, shall not, once the conflict is ascertained, participate in the decision and shall not discuss or comment on the matter in any way to any person including other members unless otherwise permitted by law.

9. **Gifts and Favors.** Members shall not take any special advantage of services or opportunities for personal gain, by virtue of their public office that is not available to the public in general. They shall refrain from accepting any gifts, favors or promises of future benefits which might compromise their independence of judgment or action or give the appearance of being compromised.
10. **Confidential Information.** Members must maintain the confidentiality of all written materials and verbal information provided to members which is confidential or privileged. Members shall neither disclose confidential information without proper legal authorization, nor use such information to advance their personal, financial or other private interests.
11. **Use of Public Resources.** Members shall not use public resources which are not available to the public in general (e.g. Town staff time, equipment, supplies or facilities) for private gain or for personal purposes not otherwise authorized by law.
12. **Representation of Private Interests.** In keeping with their role as stewards of the public interest, members of Council shall not appear on behalf of the private interests of third parties before the Council or any Board, Committee, Commission or proceeding of the Town, nor shall members of Boards, Committees and Commissions appear before their own bodies or before the Council on behalf of the private interests of third parties on matters related to the areas of service of their bodies.

13. **Advocacy.** Members shall represent the official policies or positions of the Town Council, Committee or Commission to the best of their ability when designated as delegates for this purpose. When presenting their individual opinions and positions, members shall explicitly state they do not represent their body or the Town of Bloomsburg, nor will they allow the inference that they do. Council members, Committee and Commission members have the right to endorse candidates for all Council seats and Committee appointments.
14. **Policy Role of Members.** Members shall respect and adhere to the council-manager structure of Bloomsburg Town government as outlined in the Town Code and by ordinance. In this structure, the Town Council determines the policies of the Town with the advice, information and analysis provided by Town staff, Boards, Committees and Commissions, and the public. The Mayor serves as President of the Council, provides oversight and direction of the police department and not interfere with the administrative functioning of the Town Manager or the professional duties of Town staff; nor shall any member of Council impair the ability of staff to implement Council policy decisions.
15. **Independence of Boards, Committees and Commissions.** Because of the value of the independent advice of Boards, Committees and Commissions to the public decision-making process, members of Council shall refrain from using their position to unduly influence the deliberations or outcomes of Board, Committee and Commission proceedings.
16. **Positive Work Place Environment.** Members shall support the maintenance of a positive and constructive work place environment for Town employees and for citizens and businesses dealing with the Town. Members shall recognize their special role in dealings with Town employees to in no way create the perception of inappropriate supervising of staff.

B. CONDUCT GUIDELINES

The Conduct Guidelines are designed to describe the manner in which elected and appointed officials should treat one another, Town staff, constituents, and others they come into contact with while representing the Town of Bloomsburg.

1. Elected and Appointed Officials' Conduct with Each Other in Public Meetings

Elected and appointed officials are individuals with a wide variety of backgrounds, personalities, values, opinions, and goals. Despite this diversity, all have chosen to serve in public office in order to preserve and protect the present and the future of the community. In all cases, this common goal should be acknowledged even though individuals may not agree on every issue.

(a) Honor the role of the chair in maintaining order

It is the responsibility of the chair to keep the comments of members on track during public meetings. Members should honor efforts by the chair to focus discussion on current agenda items. If there is disagreement about the agenda or the chair's actions, those objections should be voiced politely and with reason, following procedures outlined in parliamentary procedure.

(b) *Practice civility and decorum in discussions and debate*

Difficult questions, tough challenges to a particular point of view, and criticism of ideas and information are legitimate elements of debate by a free democracy in action. Free debate does not require nor justify, belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

(c) *Avoid personal comments that could offend other members*

If a member is personally offended by the remarks of another member, the offended member should make notes of the actual words used and call for a "point of personal privilege" that challenges the other member to justify or apologize for the language used. The chair will maintain control of this discussion.

(d) *Demonstrate effective problem-solving approaches*

Members have public stage and have the responsibility to show how individuals with disparate points of view can find common ground and seek a compromise that benefits the community as a whole.

2. **Elected and Appointed Officials' Conduct with the Public in Public Meetings**

Making the public feel welcome is an important part of the democratic process. No signs of partiality, prejudice or disrespect should be evident on the part of the individual members toward an individual participating in a public forum. Every effort should be made to be fair and impartial in listening to public testimony.

(a) *Be welcoming to speakers and treat them with care and gentleness.*

While questions of clarification may be asked, the official's primary role during public testimony is to listen.

(b) *Be fair and equitable in allocating public hearing time to individual speakers.*

The chair will determine and announce limits on speakers at the start of the public hearing process.

(c) *Practice active listening*

It is disconcerting to speakers to have members not look at them when they are speaking. It is fine to look down at documents or to make notes but reading for a long period of time or gazing around the room gives the appearance of disinterest. Members shall try to be conscious of facial expressions and avoid those that could be interpreted as "smirking," disbelief, anger or boredom.

(d) *Maintain an open mind*

Members of the public deserve an opportunity to influence the thinking of elected and appointed officials.

(e) *Ask for clarification, but avoid debate and argument with the public*

Only the chair- not individual members - can interrupt a speaker during a presentation. However, a member can ask the chair for a point of order if the speaker is off the topic or

exhibiting behavior or language the member finds disturbing.

3. **Elected and Appointed Officials' Conduct with Town Staff**

Governance of a Town relies on the cooperative efforts of elected officials, who set policy, appointed officials who advise the elected, and Town staff who implement and administer the Council's policies. Therefore, every effort should be made to be cooperative and show mutual respect for the contributions made by each individual for the good of the community.

(a) Treat all staff as professionals

Clear, honest communication that respects the abilities, experience, and dignity of each individual is expected. Poor behavior towards staff is not acceptable.

(b) Do not disrupt Town staff from their jobs

Elected and appointed officials should not disrupt Town staff while they are in meetings, on the phone, or engrossed in performing their job functions in order to have their individual needs met. Do not attend Town staff meetings unless requested by staff- even if the elected or appointed official does not say anything, his or her presence implies support, shows partiality, may intimidate staff, and hampers staff's ability to do their job objectively.

(c) Never publicly criticize an individual employee

Elected and appointed officials should never express concerns about the performance of a Town employee in public, to the employee directly, or to the employee's manager. Comments about staff performance should only be made to the Town Manager through private correspondence or conversation. Appointed officials should make their comments regarding staff to the Town Manager or the Mayor. Personnel matters should be discussed by Council only in executive sessions.

(d) Do not solicit political support from staff

Town staff may, as private citizens with constitutional rights, support political candidates but all such activities must be done away from the workplace.

(e) No Attorney-Client Relationship

Members shall not seek to establish an attorney-client relationship with the Town Attorney, including his or her staff and attorneys contracted to work on behalf of the Town. The Town Attorney represents the Town and not individual members. Members who consult with the Town Attorney cannot enjoy or establish an attorney-client relationship with the attorney.

4. Council Conduct with Boards, Committees and Commissions

The Town has established several Boards, Committees and Commissions as a means of gathering more community input. Citizens who serve on Boards, Committees and Commissions become more involved in government and serve as advisors to the Town Council. They are a valuable resource to the Town's leadership and should be treated with appreciation and respect.

- (a) *if attending a Board, Committee or Commission meeting, be careful to only express personal opinions*

Council members may attend any Board, Committee or Commission meeting, which are always open to any member of the public. However, they should be sensitive to the way their participation - especially if it is on behalf of an individual, business or developer - could be viewed as unfairly affecting the process. Any public comments by a Council member at a Board, Committee or Commission meeting should be clearly made as individual opinion and not a representation of the feelings of the entire Town Council.

- (b) *Limit contact with Board, Committee and Commission members to questions of clarification*

It is inappropriate for a Council member to contact a Board, Committee or Commission member to lobby on behalf of an individual, business, or developer, and vice versa. It is acceptable for Council members to contact Board, Committee or Commission members in order to clarify a position taken by the Board, Committee or Commission.

- (c) *Respect that Boards, Committees and Commissions serve the community, not individual Council members*

The Town Council appoints individuals to serve on Board, Committees and Commissions, and it is the responsibility of Boards, Committees and Commissions to follow policy established by the Council. But Board, Committee and Commission members do not report to individual Council members, nor should Council members feel they have the power or right to threaten Board, Committee and Commission members with removal if they disagree about an issue.

Appointment and re-appointment to Board, Committee or Commission should be based on such criteria as expertise, ability to work with staff and the public, and commitment to fulfilling official duties. A Board, Committee or Commission appointment should not be used as a political "reward."

- (d) *Be respectful of diverse opinions*

A primary role of Boards, Committees and Commissions is to represent many points of view in the community and to provide the Council with advice based on full spectrum of concerns and perspectives. Council members may have a closer working relationship with some individuals serving on Boards, Committees and Commissions, but must be fair and respectful of all citizens serving on Boards, Committees and Commissions.

- (e) *Keep political support away from public forums*

Board, Committee and Commission members may offer political support to a Council member, but

not in a public forum while conducting official duties. Conversely, Council members may support Board, Committee and Commission members who are running for office, but not in an official forum in their capacity as a Council member.

C. **SANCTIONS**

(a) *Acknowledgement of Code of Ethics and Conduct*

Council members, upon taking office, should sign an acknowledgement that they have read and understand this Code of Ethics and Conduct and pledge to comply with its provisions to the best of their ability. Refusal to do so will render the member ineligible for intergovernmental assignments or appointments as a Committee Chairperson.

(b) *Behavior and Conduct*

The Bloomsburg Code of Ethics and Conduct expresses standards of ethical conduct expected for members of the Town Council, Boards, Committees and Commissions.

The chairs of Boards, Committees and Commissions and the Mayor and Council have the responsibility to intervene when actions of a member appear to be in violation of the Code of Ethics and Conduct.

Council Members:

Council members who intentionally and repeatedly do not follow proper conduct may be reprimanded or formally censured by the Council, lose committee assignments or other privileges afforded by the Council.

Individual Council members should point out to the offending Council member perceived infractions of the Code of Ethics and Conduct. If the offenses continue, then the matter should be referred to the Mayor for action. If the Mayor is the individual whose behavior is being questioned, then the matter should be referred to the Vice President of Council. It is the responsibility of the Mayor (or Vice President) to initiate action if a Council member's behavior may warrant sanction. If no action is taken by the Mayor (or Vice President), then alleged violations(s) can be brought up by any member for review by Council.

Board, Committee and Commission Members:

Counseling, verbal reprimands and written warnings may be administered by the Mayor to Board, Committee and Commission members failing to comply with Town policy if directed by a majority of Council to do so.

D. **IMPLEMENTATION**

The Code of Ethics and Conduct is intended to be self-enforcing and is an expression of the standards of conduct for members expected by the Town. It therefore becomes most effective when members are thoroughly familiar with it and embrace its provisions.

For this reason, this document shall be included in the regular orientation of new members on Town Council, Boards, and Commissions. Members entering office shall sign a statement (example below) acknowledging they

have read and understand the Code. In addition, the Code of Ethics and Conduct shall be periodically reviewed by the Town Council, Boards, Committees and Commissions, and updated as necessary.

EXAMPLE:

I affirm that I have read and understand the Town of Bloomsburg Code of Ethics and Conduct for Elected and Appointed Officials and will, to the best of my ability, comply with its guidance.

Signature

Date

BLOOMSBURG AREA RECREATIONAL TRAIL

TRAIL LENGTH:

2.03 miles

TRAIL DIFFICULTY:

Moderate

HOURS OF USE:

Dawn to dusk

TRAIL SPECIFICATIONS:

Trail surface: paved asphalt

Minimum trail elevation: 595 ft (181 m)

Maximum trail elevation: 665 ft (203 m)

Maximum trail slope: 580 ft (176.8 m) at 8.8% slope (51 ft [15.5 m] climbed within 580 ft [176.8 m] traveled)

Typical trail cross-slope: flat (short sections have irregular surfaces)

Typical trail width: 6 ft (1.8 m)


KNOWN HAZARDS:


Falling trees



Slippery conditions on
wooden bridges when wet



Vehicles
(when crossing roadways)

NOTE: Other hazards will exist due to unexpected acts of man or nature

ALLOWABLE USES:


Pedestrians



Strollers



Pets on leash



Bicycles

USES NOT ALLOWED:


Horses



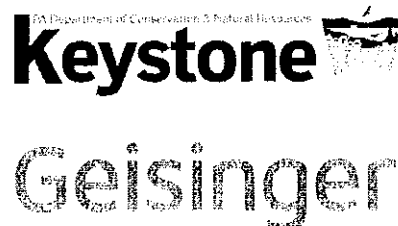
ATV/OHV

C-2

BLOOMSBURG AREA RECREATIONAL TRAIL

1 mile

Keep walking, Bloomsburg!



BLOOMSBURG AREA RECREATIONAL TRAIL

1.5 miles

Your heart is a muscle —
exercise keeps it strong!



PA Department of Conservation & Natural Resources
Keystone

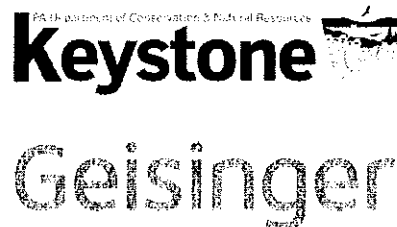
Geisinger

 **Bloomington**

BLOOMSBURG AREA RECREATIONAL TRAIL

2 miles

**You made it!
Do a happy dance!**

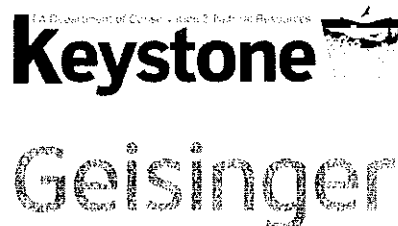


CS
L

BLOOMSBURG AREA RECREATIONAL TRAIL

0.5 mile

Way to walk!
You're relieving stress
and fueling creativity.



C-60

BLOOMSBURG AREA RECREATIONAL TRAIL

1 mile

Keep walking, Bloomsburg!



PA Department of Conservation & Natural Resources
Keystone

Geisinger

 **Bloomsburg**

C-7

BLOOMSBURG AREA RECREATIONAL TRAIL

1.5 miles

**Move for heart health:
30 minutes a day,
5 days a week.**



PA Department of Conservation & Natural Resources
Keystone

Geisinger

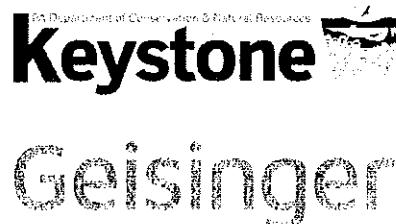
 **Bloomington**

CS
L

BLOOMSBURG AREA RECREATIONAL TRAIL

2 miles

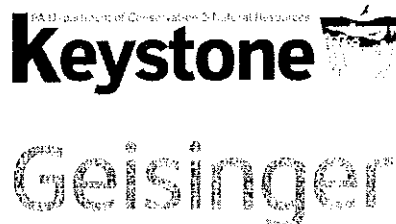
**You made it!
How about another lap?**



BLOOMSBURG AREA RECREATIONAL TRAIL

0.5 mile

Nice work — you're off to
a great start!



TOWN OF BLOOMSBURG- RECYCLING CENTER IMPROVEMENTS 08/02/2024

PROJECT APPROACH

LIVIC Civil has been requested to provide a proposal to scope the site and design improvements at the Recycling Center. These improvements include concrete apron replacements at the trailer parking locations, concrete at the pallet storage area, and concrete aprons at the outdoor temporary storage bin locations.

Funding will be from awarded grant funds secured by the Town of Bloomsburg and supplemented by General Funds, as needed. The estimated cost of the improvements will require a public bid process.

We propose to complete the work on a lump sum basis with the associate fees identified below.

1. Preliminary Design	\$1,500
2. Final Engineering and Construction Plans	\$1,500
3. Technical Specifications Project Manual	\$2,500
4. <u>Construction Administration</u>	<u>\$1,500</u>
Total	\$7,000

SCOPE OF SERVICES

The following Scope of Services outlines the coordination items required for this project:

1. PRELIMINARY DESIGN AND SITE SURVEY

Site Investigation

LIVIC Civil will complete a site investigation by reviewing areas of use and required improvements, discovering potential conflicts with utilities, locating critical access points, and evaluating uses by staff and equipment. Field measurements will be taken and identified on an aerial site plan.

2. FINAL ENGINEERING AND CONSTRUCTION PLANS

LIVIC Civil will prepare the final design based on critical items identified in the Preliminary Design Phase and requests from Recycling Staff and create the final construction plans.

The following construction plans are anticipated to be included in the plan set:

Title Sheet

LIVIC Civil will develop this sheet to include the project name, location, location map, drawing index, utility contacts, zoning and site data, signature blocks, and applicable municipal and county approval blocks.

Existing Conditions/Demo Plan

LIVIC Civil will develop this sheet from the topographic survey data and field measurements. The existing conditions plan will serve as a base map from which the remaining plan drawings can be developed. This plan will also reference all features to be demolished and will show what features will remain.

Site Layout Plan

LIVIC Civil will develop this sheet to depict the proposed site with all dimensions critical to the site layout. The plan will also indicate any drainage considerations that are required. Cross-references to construction details shall be included on this sheet.

Detail Sheet(s)

LIVIC Civil will develop this sheet(s) to include construction details needed to properly construct the project site. Typical details include pavement sections, curb, sidewalks, pavement markings, accessible ramps, accessible stalls, dumpster enclosures, utility trenches, manholes, inlet boxes, etc. The details shall meet the local municipal plan requirements.

3. TECHNICAL SPECIFICATIONS/PROJECT MANUAL/BIDDING

Technical specifications

LIVIC will prepare technical specifications for this work. It is assumed that PennDOT 408 will serve as the basis for technical specifications with appropriate revisions provided where required.

Project Manual

LIVIC will prepare the Project Manual; bid documents, contract and agreement. It is assumed EJCDC documents and licenses will be provided as the template for these documents.

Bidding

LIVIC Civil will coordinate the advertisement per client requirements and attend the pre-bid meeting. An addenda and all files (hard copy and electronic) will be provided as required.

Bid Opening/Award

LIVIC Civil will attend the bid opening and verify all required submission information is included. A formal bid tabulation will be prepared and reviewed with the Town. All notifications and supplement information requests; bonds, insurance, etc. will be issued by LIVIC Civil.

4. CONSTRUCTION ADMINISTRATION

Pre-Construction Meeting

LIVIC Civil will attend the pre-construction meeting. Items to be reviewed include schedule, pay rates, traffic/pedestrian impacts, utility interruptions, inspection requirements, etc.

Request for Information/Work Change Directives/Change Orders/Applications for Payments

LIVIC Civil will respond to all RFIs and issue Work Change Directives as necessary. All requested Payment Applications, Change Orders, Substantial Completion, etc. will be evaluated and prepared as appropriate.

Inspection

Daily Resident Inspection will be provided by Town Public Works. LIVIC Civil will review subgrade and subbase stabilization on the area to be fully reconstructed and will conduct a road assessment for all roads, prior to overlay and following milling.

Grant/Funding Compliance

LIVIC Civil will provide financial tracking assistance for the funding agencies.

ASSUMPTIONS/EXCLUSIONS

The following items are assumptions/exclusions that pertain to this proposal:

- ❖ No Curb ramp design is anticipated.
- ❖ No other permits required: HOP, UCC, Zoning, etc.

AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES

This is an Agreement between Town of Bloomsburg (Owner) and LIVIC Civil, LLC (Engineer).

This Agreement's Effective Date is:

Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as:

Town of Bloomsburg – Recycling Center Improvements (Project).

Engineer's services under this Agreement (Services) are generally identified as:

- Preliminary Design and Site Survey
- Final Engineering and Construction Plans
- Technical Specifications/Project Manual/Bidding
- Construction Administration

Owner and Engineer further agree as follows:

1.01 Services of Engineer

- A. Engineer shall provide or furnish the Services set forth in this Agreement, and any Additional Services authorized by Owner and consented to by Engineer.

2.01 Owner's Responsibilities

- A. Owner shall provide Engineer with existing Project-related information and data in Owner's possession and needed by Engineer for performance of Engineer's Services. Owner will advise the Engineer of Project-related information and data known to Owner but not in Owner's possession. Engineer may use and rely upon Owner-furnished information and data in performing its Services, subject to any express limitations applicable to the furnished items.
 1. Following Engineer's assessment of initially-available Project information and data, and upon Engineer's request, Owner shall obtain, furnish, or otherwise make available (if necessary through retention of specialists or consultants) such additional Project-related information and data as is reasonably required to enable Engineer to complete its Services; or, with consent of Engineer, Owner may authorize the Engineer to obtain or provide all or part of such additional information and data as Additional Services.
- B. Owner shall provide necessary direction and make decisions, including prompt review of Engineer's submittals, and carry out its other responsibilities in a timely manner so as not to delay Engineer's performance. Owner shall give prompt notice to Engineer whenever Owner observes or otherwise becomes aware of (1) any relevant, material defect or nonconformance in Engineer's Services, or (2) any development that affects the scope or time of performance of Engineer's Services.

3.01 Schedule for Rendering Services

- A. Engineer shall complete its Services within as outlined in the schedule included in the scope of services. If no specific time period is indicated, Engineer shall complete its Services within a reasonable period of time.
- B. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's Services is impaired, or Engineer's Services are delayed or suspended, then the time for completion of Engineer's Services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.
- C. If the Project includes construction-related professional services, then Engineer's time for completion of services is conditioned on the time for Owner and its contractors to complete construction not exceeding 4 months. If the actual time to complete construction exceeds the number of months indicated, then Engineer's period of service and its total compensation shall be appropriately adjusted.

4.01 Invoices and Payments

- A. Invoices: Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt.
- B. Payment: As compensation for Engineer providing or furnishing Services and Additional Services, Owner shall pay Engineer as set forth in this Paragraph 4.01, Invoices and Payments. If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.
- C. Failure to Pay: If Owner fails to make any payment due Engineer for Services, Additional Services, and expenses within 30 days after receipt of Engineer's invoice, then (1) the amounts due Engineer will be increased at the rate of 1.5% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; (2) in addition Engineer may, after giving 7 days' written notice to Owner, suspend Services under this Agreement

until Engineer has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges, and in such case Owner waives any and all claims against Engineer for any such suspension; and (3) if any payment due Engineer remains unpaid after 90 days, Engineer may terminate the Agreement for cause pursuant to Paragraph 5.01.A.2. If collection efforts are exercised by Engineer, all costs associated with these efforts will be incurred by Owner.

D. Basis of Payment

1. Lump Sum. Owner shall pay Engineer for Services as follows:

- a. A Lump Sum amount of \$7,000.00
- b. In addition to the Lump Sum amount, reimbursement of the following expenses: Advertisement
- c. The portion of the compensation amount billed monthly for Engineer's Services will be based upon Engineer's estimate of the percentage of the total Services actually completed during the billing period.

E. Additional Services: For Additional Services, Owner and Engineer shall agree upon value and scope of work to be completed. Services completed on a time and expense basis will be billed according to the Engineers Standard Rate Schedule for the year in which the work was performed. Rate schedule may be provided upon request and may be updated each calendar year. Additional expenses and/or permit fees to be invoiced as a pass-through fee to the Owner.

5.01 Termination

A. Termination for Cause

1. Either party may terminate the Agreement for cause upon 30 days' written notice in the event of substantial failure by the other party to perform in accordance with the terms of the Agreement, through no fault of the terminating party.
 - a. Notwithstanding the foregoing, this Agreement will not terminate under Paragraph 5.01.A.1 if the party receiving such notice begins, within 7 days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30-day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein will extend up to, but in no case more than, 60 days after the date of receipt of the notice.
2. In addition to its termination rights in Paragraph 5.01.A.1, Engineer may terminate this Agreement for cause upon 7 days' written notice (a) if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional, (b) if Engineer's services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control, (c) if payment due Engineer remains unpaid for 90 days, as set forth in Paragraph 4.01.C, or (d) as the result of the presence at the Site of undisclosed Constituents of Concern as set forth in Paragraph 6.01.I.
3. Engineer will have no liability to Owner on account of any termination by Engineer for cause.

B. Termination for Convenience: Owner may terminate this Agreement for convenience, effective upon Engineer's receipt of notice from Owner.

C. Payments Upon Termination: In the event of any termination under Paragraph 5.01, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement, and to reimbursement of expenses incurred through the effective date of termination. Upon making such payment, Owner will have the limited right to the use of all deliverable documents, whether completed or under preparation, subject to the provisions of Paragraph 6.01.F, at Owner's sole risk.

1. If Owner has terminated the Agreement for cause and disputes Engineer's entitlement to compensation for services and reimbursement of expenses, then Engineer's entitlement to payment and Owner's rights to the use of the deliverable documents will be resolved in accordance with the dispute resolution provisions of this Agreement or as otherwise agreed in writing.
2. If Owner has terminated the Agreement for convenience, or if Engineer has terminated the Agreement for cause, then Engineer will be entitled, in addition to the payments identified above, to invoice Owner and receive payment of a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with Engineer's subcontractors or subconsultants, and other related close-out costs, using methods and rates for Additional Services as set forth in Paragraph 4.01.F.

6.01 General Considerations

A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer. Subject to the foregoing standard of care, Engineer may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

- B. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor will Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to that Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.
- C. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.
- D. Engineer's opinions of probable construction cost (if any) are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Engineer. If Owner requires greater assurance as to probable construction cost, then Owner agrees to obtain an independent cost estimate.
- E. Engineer shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents, other than those made by Engineer.
- F. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Engineer grants to Owner a limited license to use the deliverable documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all Services and Additional Services relating to preparation of the deliverable documents, and subject to the following limitations:
 - 1. Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer;
 - 2. any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and subconsultants;
 - 3. Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and subconsultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and
 - 4. such limited license to Owner shall not create any rights in third parties.
- G. Owner and Engineer agree to transmit, and accept, Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.
- H. Waiver of Damages; Limitation of Liability: To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's officers, directors, members, partners, agents, employees, subconsultants, and insurers, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Engineer, whichever is greater.
- I. The parties acknowledge that Engineer's Services do not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Services.
- J. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute will be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.
- K. This Agreement shall be governed by the law of the Commonwealth of Pennsylvania. For any binding dispute resolution under the agreement, venue and jurisdiction shall be in Northumberland County Court of Common Pleas or the United States District Court for the Middle District of Pennsylvania.
- L. Engineer's Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.
- M. Changes in Pennsylvania's One-Call law have imposed new responsibilities upon project owners "to utilize sufficient quality levels of subsurface utility engineering or other similar techniques whenever practicable to properly determine the existence and positions of underground facilities when

professional judgment in correlating the information obtained from the field survey, existing records, oral statements, information from PA One Call System. Based upon job conditions, Engineer may recommend levels A or B. Engineer does not provide services at level A or B, but has the ability to coordinate a subconsultant that does provide this level. If Engineer recommends level A or B and if the Owner agrees with this recommendation, Engineer will enter into a subconsultant agreement to have this work performed at an additional cost to the Owner.

7.01 Definitions

- A. Constructor—Any person or entity (not including the Engineer, its employees, agents, representatives, subcontractors, and subconsultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Owner's work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
- B. Constituent of Concern—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), lead based paint (as defined by the HUD/EPA standard), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to laws and regulations regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

8.01 Successors, Assigns, and Beneficiaries

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 8.01.A.2 the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Beneficiaries: Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

9.01 Total Agreement

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

Attachments:

1. Scope of Services Proposal Dated:

Owner:	Engineer: LIVIC Civil, LLC
By: _____	By: _____
Print name: _____	Print name: Andrew J. Barton
Title: _____	Title: Principal
Date Signed: _____	Date Signed: _____
	Engineer License or Firm's Certificate No. 82-3042074
	State of: Pennsylvania
Address for Owner's receipt of notices:	Address for Engineer's receipt of notices:
_____	29 East Main Street
_____	Bloomsburg, PA 17815

New Client Project Kickoff Information

(Please complete the following to assist us in proper invoicing & permit applications)

Project Name: _____

Project Site Physical Address: _____

Company Name: _____

Client Contact: _____

Client Mailing Address: _____

Client Billing Address: _____
(if Different)

Invoicing Contact Name: _____

Invoicing Contact Phone: _____

Invoicing Contact Email Address: _____

PO Number or Other Reference: _____

Special Instructions for Invoicing: _____

Invoice Delivery (Email or Mail): _____

AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES

This is an Agreement between Town of Bloomsburg (Owner) and LIVIC Civil, LLC (Engineer).

This Agreement's Effective Date is:

Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as:

Town of Bloomsburg – Market Street Reconstruction (Project).

Engineer's services under this Agreement (Services) are generally identified as:

- Preliminary Design

Owner and Engineer further agree as follows:

1.01 Services of Engineer

- A. Engineer shall provide or furnish the Services set forth in this Agreement, and any Additional Services authorized by Owner and consented to by Engineer.

2.01 Owner's Responsibilities

- A. Owner shall provide Engineer with existing Project-related information and data in Owner's possession and needed by Engineer for performance of Engineer's Services. Owner will advise the Engineer of Project-related information and data known to Owner but not in Owner's possession. Engineer may use and rely upon Owner-furnished information and data in performing its Services, subject to any express limitations applicable to the furnished items.
 1. Following Engineer's assessment of initially-available Project information and data, and upon Engineer's request, Owner shall obtain, furnish, or otherwise make available (if necessary through retention of specialists or consultants) such additional Project-related information and data as is reasonably required to enable Engineer to complete its Services; or, with consent of Engineer, Owner may authorize the Engineer to obtain or provide all or part of such additional information and data as Additional Services.
- B. Owner shall provide necessary direction and make decisions, including prompt review of Engineer's submittals, and carry out its other responsibilities in a timely manner so as not to delay Engineer's performance. Owner shall give prompt notice to Engineer whenever Owner observes or otherwise becomes aware of (1) any relevant, material defect or nonconformance in Engineer's Services, or (2) any development that affects the scope or time of performance of Engineer's Services.

3.01 Schedule for Rendering Services

- A. Engineer shall complete its Services within as outlined in the schedule included in the scope of services. If no specific time period is indicated, Engineer shall complete its Services within a reasonable period of time.
- B. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's Services is impaired, or Engineer's Services are delayed or suspended, then the time for completion of Engineer's Services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.
- C. If the Project includes construction-related professional services, then Engineer's time for completion of services is conditioned on the time for Owner and its contractors to complete construction not exceeding 4 months. If the actual time to complete construction exceeds the number of months indicated, then Engineer's period of service and its total compensation shall be appropriately adjusted.

4.01 Invoices and Payments

- A. Invoices: Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt.
- B. Payment: As compensation for Engineer providing or furnishing Services and Additional Services, Owner shall pay Engineer as set forth in this Paragraph 4.01, Invoices and Payments. If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion.
- C. Failure to Pay: If Owner fails to make any payment due Engineer for Services, Additional Services, and expenses within 30 days after receipt of Engineer's invoice, then (1) the amounts due Engineer will be increased at the rate of 1.5% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; (2) in addition Engineer may, after giving 7 days' written notice to Owner, suspend Services under this Agreement until Engineer has been paid in full all amounts due for Services, Additional Services, expenses, and other related charges, and in such case Owner waives any and all claims against Engineer for any such suspension; and (3) if any payment due Engineer remains unpaid after 90 days, Engineer may terminate the Agreement for cause pursuant to Paragraph 5.01.A.2. If collection efforts are exercised by Engineer, all costs associated with these efforts will be incurred by Owner.

D. Basis of Payment

1. Lump Sum. Owner shall pay Engineer for Services as follows:
 - a. A Lump Sum amount of \$11,350.00
 - b. In addition to the Lump Sum amount, reimbursement of the following expenses: Advertisement
 - c. The portion of the compensation amount billed monthly for Engineer's Services will be based upon Engineer's estimate of the percentage of the total Services actually completed during the billing period.
- E. Additional Services: For Additional Services, Owner and Engineer shall agree upon value and scope of work to be completed. Services completed on a time and expense basis will be billed according to the Engineers Standard Rate Schedule for the year in which the work was performed. Rate schedule may be provided upon request and may be updated each calendar year. Additional expenses and/or permit fees to be invoiced as a pass-through fee to the Owner.

5.01 Termination

A. Termination for Cause

1. Either party may terminate the Agreement for cause upon 30 days' written notice in the event of substantial failure by the other party to perform in accordance with the terms of the Agreement, through no fault of the terminating party.
 - a. Notwithstanding the foregoing, this Agreement will not terminate under Paragraph 5.01.A.1 if the party receiving such notice begins, within 7 days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30-day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein will extend up to, but in no case more than, 60 days after the date of receipt of the notice.
2. In addition to its termination rights in Paragraph 5.01.A.1, Engineer may terminate this Agreement for cause upon 7 days' written notice (a) if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional, (b) if Engineer's services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control, (c) if payment due Engineer remains unpaid for 90 days, as set forth in Paragraph 4.01.C, or (d) as the result of the presence at the Site of undisclosed Constituents of Concern as set forth in Paragraph 6.01.I.
3. Engineer will have no liability to Owner on account of any termination by Engineer for cause.

B. Termination for Convenience: Owner may terminate this Agreement for convenience, effective upon Engineer's receipt of notice from Owner.

C. Payments Upon Termination: In the event of any termination under Paragraph 5.01, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement, and to reimbursement of expenses incurred through the effective date of termination. Upon making such payment, Owner will have the limited right to the use of all deliverable documents, whether completed or under preparation, subject to the provisions of Paragraph 6.01.F, at Owner's sole risk.

1. If Owner has terminated the Agreement for cause and disputes Engineer's entitlement to compensation for services and reimbursement of expenses, then Engineer's entitlement to payment and Owner's rights to the use of the deliverable documents will be resolved in accordance with the dispute resolution provisions of this Agreement or as otherwise agreed in writing.
2. If Owner has terminated the Agreement for convenience, or if Engineer has terminated the Agreement for cause, then Engineer will be entitled, in addition to the payments identified above, to invoice Owner and receive payment of a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with Engineer's subcontractors or subconsultants, and other related close-out costs, using methods and rates for Additional Services as set forth in Paragraph 4.01.F.

6.01 General Considerations

- A. The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer. Subject to the foregoing standard of care, Engineer may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.
- B. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor will Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Project site, nor for any failure of a Constructor to comply with laws and regulations applicable to that Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.

- C. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform its work.
- D. Engineer's opinions of probable construction cost (if any) are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual construction cost will not vary from opinions of probable construction cost prepared by Engineer. If Owner requires greater assurance as to probable construction cost, then Owner agrees to obtain an independent cost estimate.
- E. Engineer shall not be responsible for any decision made regarding the construction contract requirements, or any application, interpretation, clarification, or modification of the construction contract documents, other than those made by Engineer.
- F. All documents prepared or furnished by Engineer are instruments of service, and Engineer retains an ownership and property interest (including the copyright and the right of reuse) in such documents, whether or not the Project is completed. Engineer grants to Owner a limited license to use the deliverable documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all Services and Additional Services relating to preparation of the deliverable documents, and subject to the following limitations:
 - 1. Owner acknowledges that such documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer;
 - 2. any such use or reuse, or any modification of the documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and subconsultants;
 - 3. Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and subconsultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the documents without written verification, completion, or adaptation by Engineer; and
 - 4. such limited license to Owner shall not create any rights in third parties.
- G. Owner and Engineer agree to transmit, and accept, Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.
- H. Waiver of Damages; Limitation of Liability: To the fullest extent permitted by law, Owner and Engineer (1) waive against each other, and the other's officers, directors, members, partners, agents, employees, subconsultants, and insurers, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes, and (2) agree that Engineer's total liability to Owner under this Agreement shall be limited to \$50,000 or the total amount of compensation received by Engineer, whichever is greater.
- I. The parties acknowledge that Engineer's Services do not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an unknown or undisclosed Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of Services on the portion of the Project affected thereby until such portion of the Project is no longer affected, or terminate this Agreement for cause if it is not practical to continue providing Services.
- J. Owner and Engineer agree to negotiate each dispute between them in good faith during the 30 days after notice of dispute. If negotiations are unsuccessful in resolving the dispute, then the dispute will be mediated. If mediation is unsuccessful, then the parties may exercise their rights at law.
- K. This Agreement shall be governed by the law of the Commonwealth of Pennsylvania. For any binding dispute resolution under the agreement, venue and jurisdiction shall be in Northumberland County Court of Common Pleas or the United States District Court for the Middle District of Pennsylvania.
- L. Engineer's Services do not include: (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission; (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances; (3) providing surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements; or (4) providing legal advice or representation.
- M. Changes in Pennsylvania's One-Call law have imposed new responsibilities upon project owners "to utilize sufficient quality levels of subsurface utility engineering or other similar techniques whenever practicable to properly determine the existence and positions of underground facilities when designing known complex projects having an estimated cost of four hundred thousand dollars (\$400,000) or more." In addition, Engineer sometimes makes recommendations to owners that subsurface utility engineering is necessary based upon job conditions, regardless of project cost.

The American Society of Civil Engineers standard which is referenced in the One-Call Law, sets forth four (4) quality levels designated as A (highest), B, C and D (lowest). Engineer typically provides services at level C. This includes requesting line and utility information from the PA One Call System, locating marked utilities and visible above ground utility features, and identifying approximate locations of utility lines on the plans using its

professional judgment in correlating the information obtained from the field survey, existing records, oral statements, information from PA One Call System. Based upon job conditions, Engineer may recommend levels A or B. Engineer does not provide services at level A or B, but has the ability to coordinate a subconsultant that does provide this level. If Engineer recommends level A or B and if the Owner agrees with this recommendation, Engineer will enter into a subconsultant agreement to have this work performed at an additional cost to the Owner.

7.01 Definitions

- A. Constructor—Any person or entity (not including the Engineer, its employees, agents, representatives, subcontractors, and subconsultants), performing or supporting construction activities relating to the Project, including but not limited to contractors, subcontractors, suppliers, Owner's work forces, utility companies, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.
- B. Constituent of Concern—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), lead based paint (as defined by the HUD/EPA standard), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to laws and regulations regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

8.01 Successors, Assigns, and Beneficiaries

- A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 8.01.A.2 the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators, and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.
- B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.
- C. Beneficiaries: Unless expressly provided otherwise, nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

9.01 Total Agreement

- A. This Agreement (including any expressly incorporated attachments), constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

Attachments:

1. Scope of Services Proposal Dated:

Owner:

By: _____
 Print name: _____
 Title: _____
 Date Signed: _____

Engineer: LIVIC Civil, LLC

By: _____
 Print name: Andrew J. Barton
 Title: Principal
 Date Signed: _____

Engineer License or Firm's Certificate No. 82-3042074

State of: Pennsylvania

Address for Owner's receipt of notices:

Address for Engineer's receipt of notices:

29 East Main Street
 Bloomsburg, PA 17815

PROJECT APPROACH

We are pleased to present the attached proposal for the reconstruction of Market Street. This proposal has been prepared to design the pavement reconstruction along Market Street from Ft. McClure Boulevard to Main Street and include pavement markings and other subsequent design considerations to maintain parking at the curb line, direction bike lanes and two lanes of travel. This proposal only includes Preliminary Design to clearly identify future final design requirements. Anticipated future design tasks have been provided, as FYI. Based on feedback and the most recent committee meeting our construction cost estimate is \$599,930.

We propose to complete with work on a Lump Sum basis, specific tasks and associated fees are provided below.

SCOPE OF SERVICES

	Budget
1. PRELIMINARY DESIGN	\$11,350
2. PRELIMINARY DESIGN	
3. PRELIMINARY DESIGN	
4. PRELIMINARY DESIGN	
5. PRELIMINARY DESIGN	
6. PRELIMINARY DESIGN	
7. PRELIMINARY DESIGN	
8. PRELIMINARY DESIGN	
9. PRELIMINARY DESIGN	
10. PRELIMINARY DESIGN	
TOTAL:	\$11,350

The following Scope of Services outlines the coordination items required for this project:

1 MAPPING/SITE SURVEY

The project engineer will be responsible for the following items:

- 1. Obtain all necessary permits for the project.
- 2. Obtain all necessary approvals from the relevant authorities.
- 3. Obtain all necessary approvals from the relevant authorities.
- 4. Obtain all necessary approvals from the relevant authorities.
- 5. Obtain all necessary approvals from the relevant authorities.
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- 10. Obtain all necessary approvals from the relevant authorities.

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- 9. Obtain all necessary approvals from the relevant authorities.
- 10. Obtain all necessary approvals from the relevant authorities.

Project Engineer:

At the time of the incident, the

respondent was

employed by the respondent's employer, who was a member of the respondent's employer's management team. The respondent's employer was a member of the respondent's employer's management team.

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1. *Journal of Management Studies*, 1991, 28, 1, 1-14.

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G-1

FOR USE IN PREPARATION OF AN INDEPENDENT FEE ESTIMATE
RELOCATE-CONSTRUCT TAXIWAY T1 AND T2, CONSTRUCT 14 UNIT T-HANGAR: DESIGN
TASK ORDER NO. SIX (6)

BLOOMSBURG MUNICIPAL AIRPORT
TOWN OF BLOOMSBURG, PENNSYLVANIA

DELTA PROJECT NO. 23097

July 2024

Includes:

1. Narrative Scope
2. Blank Work Hour and Fee Summary
3. Subconsultant Requests for Proposals and Proposals
4. Project Sketch and ALP

NARRATIVE SCOPE

This project is the second phase of design for the construction of Terminal Taxiways T1 and T2 as well as a new fourteen-unit T-hangar building. Phase 1 design was scoped to include only site investigations and preliminary design. Phase 2 will provide final design, permit approval, and bid documents.

Terminal Taxiway T1 will be realigned to meet design standards. The current taxiway is located too close to the existing hangars and does not provide sufficient Object Free Area. The proposed Terminal Taxiways, T1 and T2, and T-hangar are shown on the Airport Layout Plan.

The Bloomsburg Municipal Airport is located along the east branch of the Susquehanna River. Due to its proximity, the entire project area is in the 100-year floodplain.

Phase 2 of design includes the following tasks:

- Design of Taxiway "T1" Relocation – Correct existing non-standard geometry to provide required Object Free Area
- Design of Taxiway "T2" – Provide access to north facing T-hangar units and plan to connect to future connector Taxiway
- Design of 14-Unit T-Hangar – Design to consist of a performance specification for a prepackaged metal building system. Specifications to describe minimum electrical, flood protection, door systems, end unit treatments, etc.
- Design and Permitting of Stormwater Management System – Stormwater management to consider and reflect future connector taxiway shown on the ALP
- Bidding

Subcontracted Services

Design & Permit Coordination – The Subconsultant is to conduct investigations required to obtain the required NPDES permit including wetland survey and limited Phase 1 environmental site assessment. It is anticipated that the PADEP will require wetlands to be investigated due to the site's proximity to the Susquehanna River and the limited Phase 1 because of the Jet-A fuel storage tank located adjacent to the project. Preliminary permitting plans will be prepared. Plans include Site Plans, Stormwater Management Plans, and Erosion & Sediment Control Plans. A pre-application meeting with review agents will be held. Submission of final plans is not included and will be done during Phase 2.

The proposed firm for this work is located in Lancaster, Pennsylvania.

The following items are not included in the current project, but will be provided in Phase 2 of Design:

1. Construction Administration Services
2. NPDES Permit and Fees
3. Floodplain Permit

END NARRATIVE SCOPE

G-3

BLANK WORK HOUR AND FEE SUMMARY

G-4

FOR SPONSOR USE
SCOPE OF SERVICES

Relocate-Construct Taxiway - Phase II
Bloomsburg Municipal Airport

July 2024

		ESTIMATED HOURS			
PHASE	DETAILED TASKS				
DESIGN DEVELOPMENT (DD)	Final Pavement Design Final Geometrics Prelim Grading Prelim Plan and Profile Prelim Electrical and Lighting Control Prelim Hangar Development Prelim Phasing Plan Prelim CSPP Document Prelim Estimates Owner Coordination FAA/State Coordination and Documentation Coordinate Subconsultants Design Meetings Agency/Owner Coordination Meetings General Provisions Coordination FAA 7460 Form				

FOR SPONSOR USE
SCOPE OF SERVICES

Relocate-Construct Taxiway - Phase II
Bloomsburg Municipal Airport

July 2024

		ESTIMATED HOURS			
PHASE	DETAILED TASKS	1	2	3	4
CONSTRUCTION DOCUMENTS (CD)	Final Grading Final Electrical and Lighting Control Final Hangar Development Final Phasing Plan Final CSPP Document Final Estimates Owner Coordination FAA/State Coordination and Documentation Coordinate Subconsultants Final Design Report Design Meetings Agency/Owner Coordination Meetings Final Specifications Quality Control and Design Review Review Comment Responses Bid Package Splits Print, Seal, & Coordinate Signature Sets Reimbursement Requests				

[illegible]

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FOR SPONSOR USE
ESTIMATED PLAN SHEETS

Relocate-Construct Taxiway - Phase II
Bloomsburg Municipal Airport

July 2024

		Base Scope	Schematic Design	Development	Construction Documents	ESTIMATED HOURS			
DISCIPLINE	SHEET DESCRIPTION	# OF	SHEETS INCLUDED			PRIN	PM	DP	PA
GENERAL	Cover Sheet	1							
	General Layout	1							
	General Notes	1							
PHASING	Phasing and Work Area Layout	1							
	Phasing Notes & Details	1							
CIVIL	Demolition Layout	1							
	Geometric Layout	1							
	Typical Sections and Pavement Details	1							
	Marking Details	1							
	Hangar Layout	1							
	Hangar Detail	1							
	Centerline Profiles	1							
ELECTRICAL	Lighting, Signs, Misc. Electrical Layout	1							
	Lighting, Signs, Misc. Electrical Details	1							
	GRAND TOTAL	14							

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**FOR SPONSOR USE
FEE SUMMARY**

Relocate-Construct Taxiway - Phase II
Bloomsburg Municipal Airport

July 2024

FEE SUMMARY				
LABOR				
	PRIN	PM	DP	PA
TASKS	\$	\$	\$	\$
DESIGN DEVELOPMENT (DD)				
CONSTRUCTION DOCUMENTS (CD)				
BIDDING (BD)				
PLAN SHEETS (DD & CD)				
LABOR HOURS SUBTOTALS				
LABOR COST SUBTOTALS	\$	\$	\$	\$
OVERHEAD (____%):				\$
SUBCONSULTANTS				
Design and Permit Coordination		RETTEW Associates, Inc.		\$
OTHER DIRECT				
Travel & Miscellaneous				\$
FIXED FEE (____%):				\$
Lump Sum + Reimbursable Expenses				\$

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SUBCONSULTANT REQUESTS FOR PROPOSALS AND PROPOSALS



G-10

December 6, 2023

Paul A. McNemar, PE
Senior Project Manager
515 W. Hamilton Street, Suite 508
Allentown, PA 18101

Subject: Request for Proposal – Design & Permit Coordination
Relocate-Construct Taxiway
Bloomsburg Municipal Airport
Town of Bloomsburg
PennDOT BOA No. Pending

Dear Mr. McNemar:

Delta Airport Consultants is requesting a proposal from your firm to provide design and permitting services for the referenced project at the Bloomsburg Municipal Airport. This project will include the relocation of the existing T1 serving hangars along Airport Road and the construction of a new Taxiway, Taxiway T2 as well as planning for the future construction of the proposed T-hangar building.

SCOPE OF WORK

Item 1 - Permitting

1. Identify location and limits of infiltration testing in accordance with the PADEP BMP Manual requirements as necessary to support the proposed stormwater management design. A copy of our geotechnical request for proposal was sent previously by email. Please review and notify us if the scope is inadequate and additional testing is necessary.
2. Verify the proposed survey limits to capture the entire project limits. A copy of our design survey request for proposal was sent previously by email. Please review and notify us if the scope is inadequate and additional testing is necessary.
3. Provide planning-level budgets for estimated review fees associated with the SWM, E&S, NPDES, Township, County, and LCCD review processes. While the Owner will pay these fees directly, an estimate of the total fees required is necessary for grant purposes.
4. Delta will provide a pavement design for the Taxiways as well as a grading plan for airfield pavement and associated safety areas (i.e. grass shoulders). Rettew is responsible for design grades beyond the safety areas as defined by Advisory Circular 150/5300-13B.
5. Prepare site plan applications (including variance if required) and correspondence for all required submittals to local agencies. Agencies include, but not limited to, Columbia County, Town of Bloomsburg, Columbia County Conservation District, Pennsylvania Department of Environmental Protection. Development includes the relocation of existing Taxiway T1 serving the hangars along Airport Road, the construction of a new Taxiway T2, and a new T-hangar.

3544 NORTH PROGRESS AVENUE, SUITE 200, HARRISBURG, PENNSYLVANIA 17110

P (717) 652-8700 F. (717) 652-9371 WWW.DELTAIRPORT.COM

6. Prepare an NPDES Permit application and supporting documentation including, but not limited to, Erosion & Sediment Control, Stormwater Management plan addressing quantity and quality control design, and an offsite discharge analysis in conformance with the requirements of the PADEP. Include the effort for all expected submissions, revisions, and resubmittals necessary to achieve regulatory compliance.
7. Prepare and submit a Joint Permit Application for approval of the development within the floodplain. Obtain approval from the Pennsylvania Department of Environmental Protection and the Town of Bloomsburg. Conduct agency coordination and meetings as required.
8. Obtain all approvals and permits necessary for the Town to publicly bid the project.
9. Review Delta's construction bid plans and specifications to ensure compliance with project permit requirements.
10. Provide additional coordination time for other issues which occur during the project approval phase, as well as associated expenses.

Item 2 - Bidding

11. Provide final sealed construction 24"x26" plans suitable for bidding. Delta will provide a title block and CAD layer list.
12. Respond to questions and make any necessary revisions during the bidding period relating to your work area of responsibility. Delta will issue any revisions to the contract documents by Addendum.

GENERAL

1. If accepted, your proposal shall serve as a basis for a not-to-exceed contract directly with Delta Airport Consultants, Inc. The proposal should include a fee schedule, estimated workhours, anticipated non-salary cost and a "not-to-exceed" ceiling figure. All expenses shall be estimated based on the latest Federal guidelines for items such as mileage, meals, per-diem, etc. A copy of Delta's subconsultant contract has been attached for your review.
2. Please provide a separate cost for each item above.
3. As soon as your services are complete, your firm should invoice Delta Airport Consultants, Inc. Your invoice will then be included with the next Delta invoice. Payment for your services will be forwarded within fourteen (14) days upon receipt of payment from the Owner. In order to be included with the next Delta invoice, your invoice should be received no later than the 25th of the month.
4. The invoice shall, at a minimum, include the following:
 - a. Project name
 - b. Airport name

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- c. Delta project number
 - d. Invoice number
 - e. Workhour cost, with breakdown of hours and fees
 - f. Non-salary costs
5. All activities on the airfield shall be coordinated with the Engineer, the Owner and the Airport Coordinator must be contacted prior to beginning any reconnaissance and/or field work on the Airport or adjacent properties.
- BJ Teichman, MS
Airport Coordinator
Bloomsburg Municipal Airport
Town of Bloomsburg
airportcoordinator@bloomsburgpa.org
570-317-2481 (Office)
570-317-1966 (Cell)
6. Delta is requesting your proposal on or before December 13, 2023. It is anticipated that a notice-to-proceed for your work will be given in January 2024. Upon receipt of the written notice-to-proceed, it is requested that the review plans be forwarded to our office within 30 days. A portion of available grant funds for the project are subject to expiration if not spent and invoiced by March 31, 2024. It is our intent to submit for review prior to this date to minimize the potential for funds to be lost.
7. Please carefully review the insurance requirements noted on the attached subconsultant agreement and notify us if there are any concerns about meeting those requirements.

If you should have any questions concerning this matter, please do not hesitate to contact our office.

Sincerely,

William M. Eschenfelder, P.E.

Enclosures: Sample Subconsultant Agreement

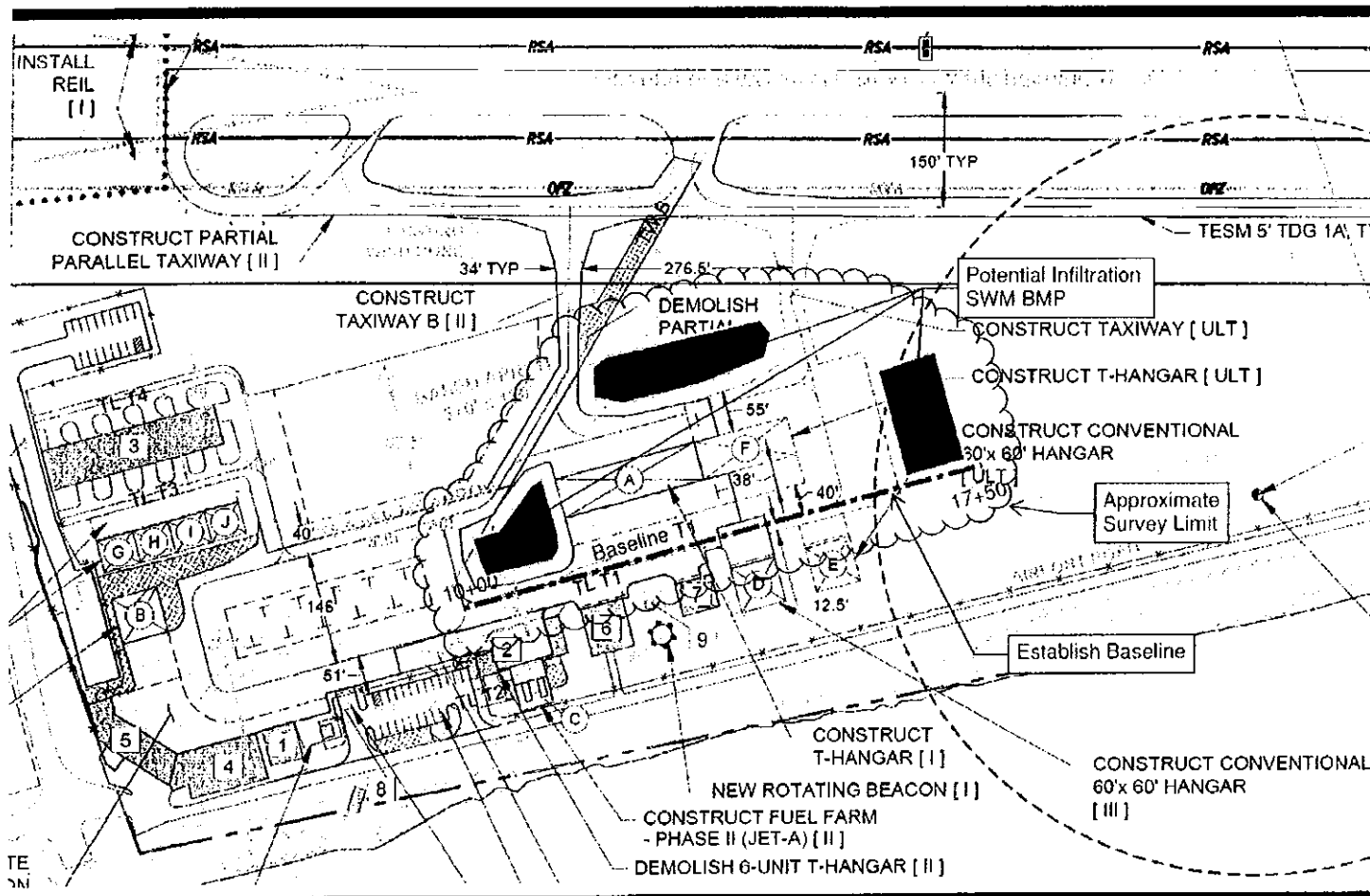
Reference: Delta Project No. 23097

[illegible]

Bloomsburg Municipal Airport
December 2023



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Survey Limits - Relocate/Construct Taxiway
 Bloomsburg Municipal Airport
 December 2023



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We answer to you.

3020 Columbia Avenue, Lancaster, PA 17603 • Phone: (800) 738-8395
E-mail: rettetw@rettetw.com • Website: rettetw.com

Engineers

Environmental
Consultants

Surveyors

Landscape
ArchitectsSafety
Consultants

February 2, 2024

Mr. William Eschenfelder
Delta Airport Consultants, Inc.
3544 North Progress Avenue, Suite 200
Harrisburg, PA 17110

RE: Bloomsburg Airport T-Hangar
Understanding of Contract Sequencing
Town of Bloomsburg, Columbia County, PA
RETTEW Project No. 0245500541

Dear Mr. Eschenfelder,

As discussed during our phone calls this week it is RETTEW's understanding the scope identified in our original proposal dated December 13, 2023, last revised December 22, 2023, and our Addendum 1 dated January 31, 2024, will be sequenced as follows:

<u>Phase Title</u>	<u>First Phase</u>	<u>Second Phase</u>
Aquatic Resource Delineation (Phase 400) LS		
Limited Phase I ESA (Phase 301) LS		
Floodplain Permitting (Phase 401) LS		
Preliminary Plans (Phase 705A) LS		
Final Plans (Phase 705B) LS		
Preliminary Stormwater Management Plans (Phase 725A) LS		
Final Stormwater Management Plans (Phase 725B) LS		
Erosion Control Plans (General NPDES) (Phase 756) LS		
Miscellaneous Engineering (Phase 727) LS		
Entitlement Phase Closeout (Phase 790) LS		
Meeting Attendance (Phase 700A) LS		
Meeting Attendance (Phase 700B) LS		
Phase 1 Archaeological Survey (Phase 425) LS		
Expenses		
TOTAL FEES		

It is further noted the work in phases 705A and 725A will consist of engineering design and that no actual "plan sets" will be created during these phases.

Sincerely,

Paul McNemar, PE
Sr. Project Manager
paul.mcnemar@rettetw.com

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Megan R. Keaveney

From: William M. Eschenfelder
Sent: Friday, February 2, 2024 7:56 AM
To: Paul McNemar; Dennis Strouse
Cc: Brooke K. Haas; Megan R. Keaveney
Subject: RE: Bloomsburg T Hangar: RETTEW Addendum 1 for Archaeological Work
Attachments: 23097 Rettew Revision 2-2-24.pdf; Rettew Addendum Archaeological Survey.pdf

Paul,

Attached is a summary of the proposed changes. The current revisions are shown in blue.

The revised preliminary phase will be \$ This includes the following:

- Preliminary Plans (Phase 705A)
- Preliminary Stormwater Management Plans (Phase 725A)
- Meeting Attendance (Phase 700A)
- Phase 1 Archaeological Survey
- Expenses

Please make the following changes and send an acknowledgement that they are acceptable:

- Rename Items D and E as noted to clarify the difference between Preliminary and Final:
 - Item D Preliminary Plans (Phase 705A)
 - Item D Final Plans (Phase 705B)
 - Item E Preliminary Stormwater Management Plans (Phase 725A)
 - Item E Final Stormwater Management Plans (Phase 725B)

William M. Eschenfelder, P.E.
(804) 275-8301 office
(804) 908-5184 cell

From: Paul McNemar <paul.mcnemar@rettew.com>
Sent: Thursday, February 1, 2024 10:58 AM
To: William M. Eschenfelder <beschenfelder@deltaairport.com>; Dennis Strouse <dstrouse@rettew.com>
Cc: Brooke K. Haas <BHaas@deltaairport.com>; Megan R. Keaveney <mkeaveney@deltaairport.com>; Mary Ashburn Pearson <mapearson@deltaairport.com>; David J. Leech <DLeech@deltaairport.com>
Subject: RE: Bloomsburg T Hangar: RETTEW Addendum 1 for Archaeological Work

Hi Bill, please give me a call and we can discuss.

Paul A. McNemar, PE
Senior Project Manager
Office: 800-738-8395
Direct: 484-240-4522
paul.mcnemar@rettew.com



We answer to you.

515 West Hamilton Street, Suite 508, Allentown, PA 18101 • Phone: (800) 738-8395
E-mail: rettew@rettew.com • Web site: rettew.com

Engineers

Environmental
Consultants

Surveyors

Landscape
Architects

Safety
Consultants

December 13, 2023
Revised December 22, 2023

Mr. William Eschenfelder
Delta Airport Consultants, Inc.
3544 North Progress Avenue, Suite 200
Harrisburg, PA 17110

RE: Proposal for Land Development Services for
Bloomsburg Airport T-Hangar
Town of Bloomsburg, Columbia County, PA
RETTEW Project No. 0245500541

NOTE: The December 22, 2023 revision split phases 705, 725, and 700 into two phases to reflect the anticipated funding stream.

Dear Mr. Eschenfelder:

RETTEW Associates, Inc., is pleased to submit this proposal for the above-referenced project, and we look forward to collaborating with you to make this venture a success. Through creative solutions, effective project management, and responsive services, we will work to achieve your objectives in a timely and cost-effective manner. Our understanding of your goals has enabled us to provide you with the comprehensive scope of services outlined within this proposal.

For the subject property located in the Town of Bloomsburg, Columbia County, we understand your goal is to obtain land development approval, flood plain permitting and a General NPDES Permit for Stormwater Discharges Associated with Construction Activities.

In preparing this proposal we identified certain project considerations worth noting:

- This proposal is offered to address the scope of services requested in your RFP issued December 6, 2023.
- This proposal is for the permitting of Building "A", and it's associated taxiway as shown on the attached exhibit. The building is anticipated to be a 50' x 189' T-Hangar without restroom facilities. Building design is by others.
- Survey services and infiltration testing will be performed by other team members.
- As no restrooms are anticipated in the Hangar, no water or wastewater permitting is included.
- Based upon email correspondence with Town staff, it is our understanding a Special Exception Approval is not required.
- Based upon our review of the Town's Zoning Section 27-703.B, we do not believe a Conditional Use Approval is required as the proposed building is below the height requirements for said requirement.
- Construction Services, As-Built Plans, and NPDES Permit Closeout Services will be solicited in a future RFP and are not included in this proposal.

Based upon the above, we offer the following:

SCOPE OF SERVICES

A. AQUATIC RESOURCE DELINEATION (PHASE 400)

RETTEW will:

1. Delineate and flag wetland boundaries within the project area using the criteria in the U.S. Army Corps of Engineers (USACE) *Regional Supplement to the Corps of Engineers Wetland Delineation Manual: Eastern Mountains and Piedmont Region* (Version 2.0) and the *Corps of Engineers Wetland Delineation Manual* (Environmental Laboratory 1987). Complete a Wetland Determination Data Form for each sampling point used to determine wetland boundaries. Additional sampling points will be collected to document upland habitat within the project area.
2. Delineate and flag streams on the basis of bed and bank channel features, as defined by PA Code Title 25 Chapter 105 for watercourses, and in accordance with the ordinary high-water mark for Section 404 permitting. Stream channel dimensions will be recorded for permitting purposes.
3. Take representative photographs of wetlands, streams, and dominant upland habitat types.
4. Record the location of delineation flags, sampling points, photo locations, and other relevant features using a Trimble GPS receiver with sub-meter accuracy. The data will then be downloaded, processed, and added to base mapping.
5. Prepare a memorandum summarizing the results of the field evaluation. The report will include a description of aquatic resources and upland habitat in the project area, wetland determination data forms, mapping, and representative photographs. The report will be suitable for regulatory review and permit applications.

Deliverables: PDF of Aquatic Resource Delineation Memorandum and located points in CAD format.

B. LIMITED PHASE I ENVIRONMENTAL SITE ASSESSMENT (PHASE 301)

RETTEW will complete a Limited Phase I Environmental Site Assessment (ESA) for the proposed project area. This ESA will be completed as described below:

1. Conduct interviews with appropriate parties. This will include but not be limited to the site owner, key site manager, and occupants, as well as past owners/occupants identified, as available and applicable.
2. Review available records as provided by the property owner or site manager concerning past and present activities on the site/property. This will include, but not necessarily be limited to: reports concerning remediation conducted on the site; past environmental studies (e.g., site assessments, audits, and geotechnical studies); permits (e.g., solid waste disposal, hazardous waste disposal, wastewater, and NPDES permits); hazardous waste generator notices/reports; tank registration information; Material Safety Data Sheets; Community Right-to-Know Plan (with regard to materials used); safety plans (e.g., preparedness and prevention plans, spill prevention, countermeasure and control plans);

reports regarding hydrogeologic conditions on the property or surrounding area; notices from any governmental agency related to past or current environmental violations; liens against the property; and title reports.

3. Review standard sources of information or other record information from government agencies which may be obtained directly from subcontracted commercial services.
4. Conduct a visual reconnaissance of the site to observe its physical characteristics, uses and present condition. Identify visual evidence of existing contamination as denoted by surface stains, odors, or stressed vegetation; or the potential for contamination such as USTs, ASTs, and/or drum or chemical storage areas. The site visit may also include inquiry and visual reconnaissance of items such as raw material and waste handling and storage; waste discharges; air emissions; manufacturing processes; onsite water usage; and septic systems. Additionally, probable current and past uses of surrounding properties will be identified to the extent revealed in the course of researching the site.
5. If warranted, RETTEW will submit a request to PA DEP's Northcentral Regional Office for available public records for the appropriate parcel(s) within the Site.
6. Prepare a written report describing the findings, opinions, and conclusions of the assessment. This report will be accompanied by a cover letter that summarizes the findings of this assessment with recommendations.

Deliverable: PDF file of the Phase I ESA Report with cover letter.

C. FLOODPLAIN PERMITTING (PHASE 401)

Note: The floodplain permitting for this project is needed for the new hangar building and the associated fill placed for the taxiways and stormwater BMPs.

RETTEW will:

1. Prepare a Joint Permit Application (JPA) package, including the JPA Form, General Information Form, Environmental Assessment Form, cultural resource Project Review Form, Pennsylvania Natural Diversity Inventory (PNDI) database search, and other supporting documents identified on the Application Completeness Checklist. Plan drawings from the Preliminary/Final Plan set will be used as the site-specific drawings for the JPA application.
2. Provide a budget of any review fees associated with JPA reviews.

Deliverables: One JPA package for submission to the PA DEP Northcentral Regional Office; table of JPA review fees.

D. PRELIMINARY/FINAL PLANS (PHASE 705)

The purpose of this phase is to develop and prepare a plan set for submission to the Town of Bloomsburg to obtain land development approvals. These drawings will contain the necessary details and information required by the Town but may not contain all information needed for construction (e.g. – conduit routing and wiring sizing for lighting or reinforcing steel layout for retaining walls).

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RETTEW will:

1. Prepare Preliminary/Final Land Development Plans to an appropriate scale showing the required site data and design requirements for Preliminary/Final Plan submission as outlined in the Town's Subdivision and Land Development Ordinance (SALDO). The Preliminary/Final Plans will utilize the survey base plan prepared by others and the final building footprint provided by the Client. The design fee assumes that Preliminary Land Development Plans will not be required by the Town, and there will be no substantive changes after the owner approval of the building footprint.
2. Design the site to accommodate the building and taxiway footprint.
3. Develop earthwork grading outside of the Taxiway Safety Area for the stormwater BMPs designed in other phases.
4. Prepare an approximately 6-page Preliminary/Final Plan set to include site layout, dimensions, grading, power alignment, and storm sewer as required by the Town's SALDO.
5. Submit the plans to the Town and the Columbia County Planning Commission (CCPC) for their review and processing.
6. Provide a planning level budget of permit application fees to Delta for grant budgetary purposes.
7. Review Delta's Construction Bid Plans and Specifications for compliance with civil-related permit requirements. For the purposes of this proposal, we have assumed four hours for this task.
8. Respond to bidder's questions if required. For the purposes of this proposal, we have assumed four hours for this task.
9. Attend two meetings with the Town's Planning Commission and one meeting with the Town Council to support obtaining land development approval. Based upon our review of the Town's Zoning Ordinance, we do not anticipate neither a Special Exception nor a Conditional Use Hearing will be required. (see Meeting Attendance, Phase 700).

Deliverables: Final Land Development Plans; Town of Bloomsburg and CCPC Land Development applications.

E. STORMWATER MANAGEMENT PLANS (PHASE 725)

Note 1: The design scope of this phase includes two infiltration controls anticipated to be within some of the blue areas on the attached exhibit.

Note 2: The design of stormwater management controls will be in accordance with the PA DEP Stormwater Management manual in effect as of the date of this proposal. We note that PA DEP anticipates issuing a new manual in 2024. When the manual is released, we will advise if a change in scope or fee is required.

RETTEW will:

1. Consider design constraints such as zoning and land development regulations, slopes, stormwater control and infiltration rates of the native soils.

RETTEW

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2. Prepare Stormwater Management Plans to an appropriate scale. We will utilize the AutoCAD Topographic Survey prepared by other Team members as our base for preparing the Stormwater Management Plans. The plan will include layout, grading, and other information as necessary for review and approval by the Town of Bloomsburg and the Columbia County Conservation District (CCCD).
3. Prepare storm-sewer profiles, details, and calculations.
4. Provide plans, details, and calculations for Best Management Practices (BMPs) in accordance with PA DEP regulations. Post-construction BMPs will be designed to promote groundwater infiltration, minimize point source discharges to surface waters, and to protect and preserve the water quality and structural integrity of the receiving watercourse, subject to the results of any geotechnical investigation.
5. Prepare PCSM mylars for recording in the county courthouse if required. Plan recordation will be completed under Phase 790 Entitlements Closeout.
6. The fee for this phase includes two revisions.

Note: As noted above, infiltration facility design will be based on infiltration rates determined from field testing. Once the facility is constructed, water may not infiltrate in accordance with the design infiltration rates. This could be due to differing site conditions and/or changes to soil characteristics due to construction activities. In either case, RETTEW is not responsible for infiltration facilities not performing in accordance with the design. Any associated facility re-work shall be the responsibility of others.

Deliverables: Post Construction Stormwater Management Plans; Post Construction Stormwater Management Report.

F. EROSION CONTROL PLANS (GENERAL NPDES PERMIT) (PHASE 726)

RETTEW will:

1. Prepare Erosion and Sedimentation Control (E&SC) plans, details, calculations, and application for submission to CCCD following PA DEP design criteria. This includes administration of the submission package with the CCCD.
2. Prepare the NPDES permit application for a General NPDES including:
 - a. The Notice of Intent (NOI) for a General Permit.
 - b. Prepare and submit Act 14 notifications for all affected Municipal and County Planning Commissions.
 - c. Location of the project on a USGS map.
 - d. Identification of past and present land uses and any potential contaminants that may be on site as a result or have been identified as part of the Environmental Site Assessment work performed in other phases.
 - e. A summary of all the E&SC BMPs proposed on site.
 - f. Determination of the receiving watercourse(s) and the classification(s).
3. Attend a pre-application Teams meeting with the CCCD to discuss the project (see Phase 700, Meeting Attendance).

RETTEW

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4. Assess potential soil limitations for construction and infiltration and prepare proposed resolutions (including those of special concerns, such as Karst geology, Brownfield sites, etc.).
5. Integrate the E&SC Plan into the PCSM Facility design, where practical, to reduce exposed area on site and construction costs.
6. Submit the completed permit package to CCCD and PA DEP for review and processing.
7. Two revisions are included in this phase.

Deliverable: E&SC Plan, E&SC calculations, and CCCD and NPDES Permit applications.

G. MISCELLANEOUS ENGINEERING (PHASE 727)

RETTEW will:

1. Provide additional engineering services as requested by Delta for items not covered under specific scopes in this proposal.
2. The effort in this phase is approximately 13 hours of a Senior Project Manager's time.

H. ENTITLEMENT PHASE CLOSEOUT (PHASE 790)

Upon receipt of Conditional Preliminary/Final Plan approval, RETTEW will:

1. If required, prepare an Opinion of Probable Cost for the proposed public improvements for establishment of the improvement guarantee amount. The fee for this phase includes one revision based on Town comments.
2. Review and provide comment on one Land Development Agreement prepared by others for review and approval by the Town (if desired).
3. Prepare and sign Recording Plans and Post Construction Stormwater Management Plans (if required by CCCD).
4. Distribute Recording Plans to the Client, Town, CCPC, and the Columbia County Recorder of Deeds for signatures and processing.
5. Record the applicable plans at the Columbia County Recorder of Deeds office. Recording fees will be invoiced under the Expenses Phase (999).

Deliverables: Opinion of Probable Cost with one revision; Recording Plans; Recording Receipt.

I. MEETING ATTENDANCE (PHASE 700)

RETTEW will:

1. Attend meetings with the Client and all review agency meetings as required and/or requested. The anticipated meetings are described below:
 - a. Ten hours of Senior Project Manager time for general meetings, conference calls, or coordination with the Client or team members.
 - b. Six hours of Senior Project Manager time for general coordination with review agencies.

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- c. One site visit, if required.
 - d. Two meetings with the Town's Planning Commission.
 - e. One meeting with the Town's Council.
 - f. Two meetings with CCCD via Teams (one informal and one formal pre-application meeting).
 - g. The above meetings represent approximately 62 hours of various staff time.
- 2. Phone calls, travel time, and preparation of meeting agendas, exhibits, and minutes will be invoiced under the Meeting Attendance Phase.
 - 3. Excessive meetings beyond this scope of work will be discussed with the Client and an addendum authorized prior to commencing the out-of-scope work.

SCHEDULE

It is understood that a prompt schedule is required to meet grant funding deadlines. RETTEW anticipates having plans ready for Delta's review approximately four weeks after receipt of the topographical survey, results of infiltration testing, and final CAD layout from Delta. RETTEW field work will be completed within four weeks of receipt for NTP, dependent upon suitable weather conditions.

COMPENSATION

RETTEW proposes to provide the professional services described in Sections A-I for the Lump Sum fee(s) stated below. Although RETTEW may provide an estimate of fees and expenses for your guidance, the actual fees, and expenses that you will incur during the course of your project may vary from the estimate. Accordingly, any estimate given by RETTEW does not constitute a guarantee of the final amount of fees and expenses that you will incur. The estimated costs are provided below:

PROFESSIONAL FEES

A.	Aquatic Resource Delineation (Phase 400) LS	
B.	Limited Phase I ESA (Phase 301) LS.....	
C.	Floodplain Permitting (Phase 401) LS	not included
D.	Preliminary/Final Plans (Phase 705A) LS.....	
	Preliminary/Final Plans (Phase 705B) LS.....	not included
E.	Stormwater Management Plans (Phase 725A) LS	
	Stormwater Management Plans (Phase 725B) LS	not included
F.	Erosion Control Plans (General NPDES) (Phase 756) LS.....	not included
G.	Miscellaneous Engineering (Phase 727) LS.....	not included
H.	Entitlement Phase Closeout (Phase 790) LS	not included
I.	Meeting Attendance (Phase 700A) LS	
	Meeting Attendance (Phase 700B) LS.....	not included
	TOTAL PROFESSIONAL FEES	\$

RETTEW

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EXPENSES

Expenses such as reprographic services, equipment fees, mileage, and overnight travel that are directly incidental to our professional services shall be invoiced to you at our standard rates; expenses from our vendors shall be invoiced at 1.15 times our cost. Expense costs will be in addition to the Professional Fees stated above.

Estimated expenses for the above services associated with the project: \$

TOTAL PROPOSED FEES \$

MEETINGS

All review agency meetings, or meetings not listed in the Scope of Services, shall be attended as requested on a time and expense basis per the hourly rate of the individual effective at the time of the meeting. These costs will be invoiced in addition to the Proposed Fees stated above.

OPTIONAL SERVICES

J. PHASE II ENVIRONMENTAL SITE ASSESSMENT (PHASE 305)

If potential impacts to soil are identified as part of the Phase I ESA activities, RETTEW will complete a Phase II ESA for the proposed project. While the exact scope of these activities is not yet known, based on discussions with the client to date, it is anticipated the Phase II ESA may consist of the following:

1. Prepare a Job Safety Analysis (JSA) and Health and Safety Plan (HASP) for the project.
2. Provide the labor and subcontracted direct push drilling equipment (e.g., Geoprobe) to install soil borings in areas of concern at the facility.
3. Recovered soils will be field-logged and screened utilizing a photoionization detector (PID) or other comparable screening methods depending on the constituents of concern.
4. Collect soil samples from the borings and submit them to a Pennsylvania Department of Environmental Protection (PA DEP)-certified laboratory for analytical testing as applicable.
5. Geoprobe borings will be backfilled with cuttings, bentonite hole plug, and asphalt patch if required.
6. Prepare a letter report presenting the findings and recommendations of the Phase II Environmental Site Assessment. The report will include an aerial basemap showing boring locations, boring logs, tabulated data summary with applicable PA DEP cleanup standards, and recommendations for further activities.

Deliverable: PDF file of the Phase II ESA Letter Report.

Total Proposed Fee for Phase 305 (Lump Sum)..... not included

RETTEW

Gr25

K. BORING CLEARANCE (PHASE 370)

Note: The work in the phase is needed to support the scope of the Phase II Environmental Site Assessment, Phase 305.

To clear utilities around a 10' X 10' area at up to 10 proposed boring locations, RETTEW will:

1. Prepare a Job Safety Analysis (JSA) and Health and Safety Plan (HASP) for the project.
2. Review existing Pennsylvania 811 public utility information. Review existing utility as-builts and upgrade plans.
3. Conduct a field reconnaissance prior to review known and suspected subsurface utility locations.
4. Conduct a geophysical and subsurface utility survey utilizing electromagnetic (EM), split-box metal detecting, magnetic (MAG), radio frequency (RF) and ground penetrating radar (GPR) technology; traceable rodders may also be used where sanitary and storm interiors are accessible.
5. Field-mark the locations of the identified subsurface utilities and/or anomalies (if any) with paint, stakes, whiskers and/or flagging as appropriate.
6. Utilize GPS/GNSS technology to obtain horizontal locations of subsurface utilities or other pertinent feature identified.

Total Proposed Fee for Phase 370 (Lump Sum)..... not included

ASSUMPTIONS

The following is a list of assumptions that apply to this proposal:

General

1. The topographical survey and final site and building layout including door locations is needed in AutoCAD format before plan preparation can commence.
2. Changes to the building footprint, door locations, floor elevations, or storm and utility information may incur additional fees to revise the Plans.
3. This proposal does not include the design of storm sewer from the project area to an off-site location and/or the Susquehanna River. Storm sewer within the project area to proposed BMPs is included.
4. If modifications are necessary due to unknown/unforeseen conditions, the Client will be advised of the changes, the impact of those changes, and any associated adjustment in fees. If additional work is required that may result in an increase in fees, authorization will be required before such work is started.
5. Agency application, review, permit, and recording fees are the responsibility of the Client and are not included as part of the cost for this project. Fees fronted by RETTEW will be subject to a 15% markup.
6. Client will provide copies of any previous permits, approvals, site environmental and geotechnical investigations, reports, studies, etc.

Aquatic Resources (Phase 400)

1. The PNDI database search will not result in any potential protected species conflicts that need to be resolved with resource agencies.

RETTEW

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Delta Airport Consultants, Inc.
Revised December 22, 2023
RETTEW Project No. 0245500541

2. For wetlands identified during the non-growing season, regulatory agencies may require boundary confirmation during the growing season before the delineation meets accepted standards for permitting purposes.

Phase II ESA (Phase 350)

1. It is assumed that direct push drilling equipment can be utilized for this investigation.
2. It is anticipated that groundwater sampling will not be conducted as part of this investigation.

Boring Clearance (Phase 370):

1. A one-day field investigation by a one-person geophysical field crew is estimated, and an 8-hr day assumed. Daily production rates are dependent upon subsurface conditions and the subsurface utility environment encountered.
2. RETTEW will utilize an accepted professional standard of care to locate subsurface utilities. However, not all utilities can be located. In some cases, it may be necessary to install test holes through vacuum excavation to verify horizontal and/or vertical utility locations. Additionally, sanitary and/or storm utilities may require robotic crawler video pipe inspection (CCTV) to be designated. RETTEW can provide this task as an additional service if requested.
3. The project area will be accessible to truck-mounted equipment in the area of the proposed work.

ADDITIONAL SERVICES

Services not included in the scope and fee described herein may be provided by RETTEW upon your request. We will perform these services as an addendum to the Professional Services Agreement or mutually acceptable substitute agreement, should they prove to be necessary. Proper written authorization must be given prior to initiating any additional services. The following additional services are not included in this proposal but can be provided for an additional fee:

1. Any services not specifically described within the Scope of Services and Fees stated herein.

BILLING SCHEDULE

RETTEW will invoice you at the end of each monthly billing period for services performed to date. Invoices are payable per the terms of the enclosed Professional Services Agreement.

PAYMENT SCHEDULE

Payment is due upon presentation of invoice and is past due 30 calendar days from the invoice date. ~~Unpaid invoices in excess of 30 calendar days will be cause to discontinue services until all outstanding invoices are paid. Work stoppages will impact the project schedule and may result in missed deadlines and/or increased project fees including remobilization. Delta Airport Consultants, Inc. agrees to reimburse RETTEW for any special business or personal taxes imposed at the local, county or state level as a result of providing professional services by RETTEW to Delta Airport Consultants, Inc. under this agreement.~~

RETTEW

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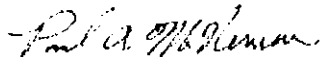
Page 11 of 11
Delta Airport Consultants, Inc.
Revised December 22, 2023
RETTEW Project No. 0245500541

PROPOSAL ACCEPTANCE

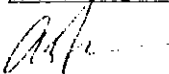
If this proposal is satisfactory and acceptable, and fully sets forth all the items of our understanding, please signify your acceptance by signing the enclosed Professional Services Agreement and returning it to our office. We will forward a fully executed copy to you. This document will then constitute our completed agreement. If we are given verbal or written authorization to proceed with any portion of this work prior to receiving an executed agreement, or if we receive payment from you toward this project, the terms and conditions of the attached Professional Services Agreement will be considered to be in full force, as if it had been executed, until such time as another agreement is executed by both parties.

If you have any questions regarding this proposal or wish to discuss any item(s) contained herein, please contact Paul McNemar, PE at paul.mcnemar@rettew.com or 484-240-4522. We will work to give you the quality service you deserve as a valued client of RETTEW.

Sincerely,



Paul McNemar, PE
Sr. Project Manager
paul.mcnemar@rettew.com



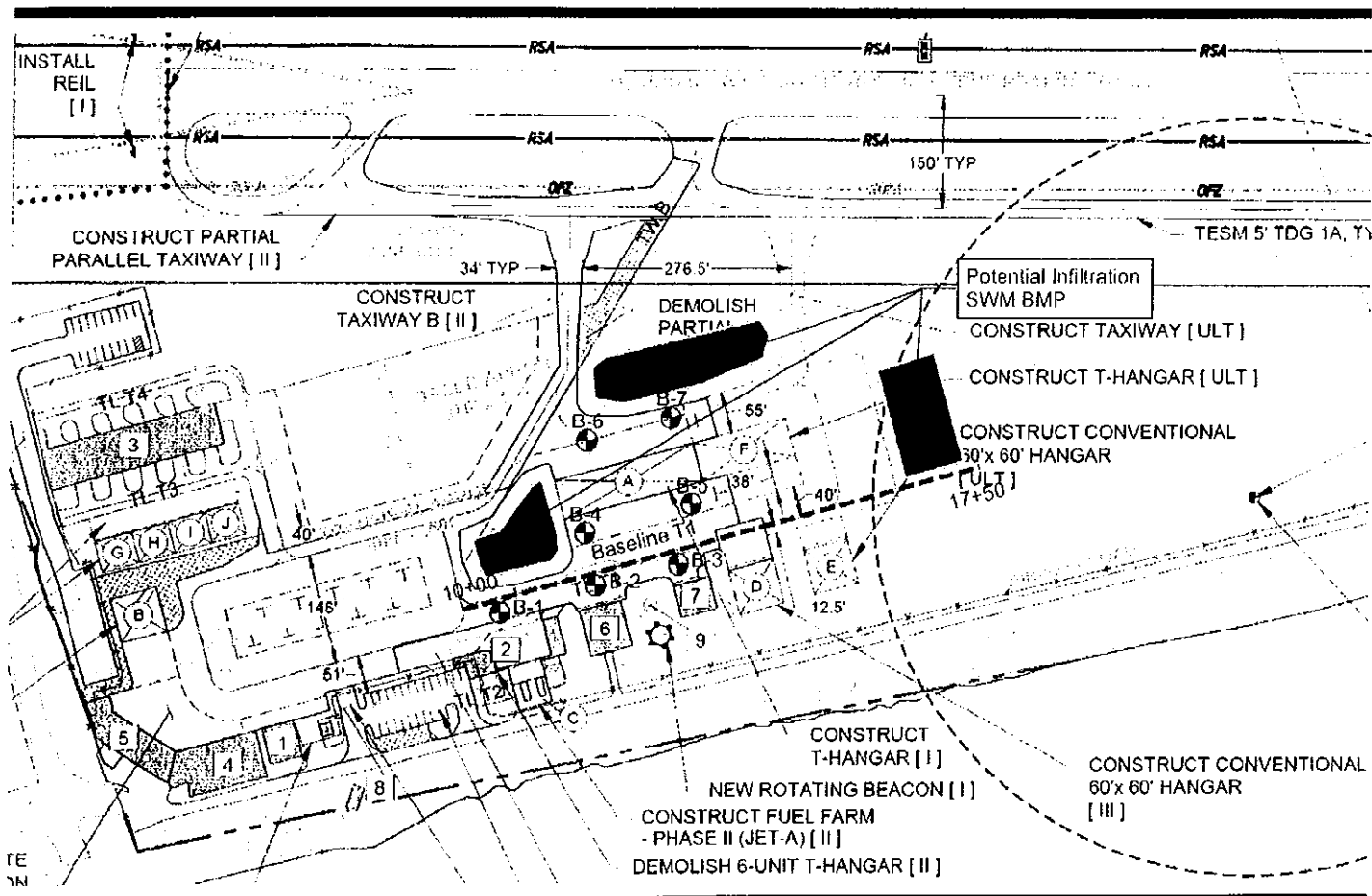
Anthony D. Mazzatesta
Regional Director, Planning and Design
tmazzatesta@rettew.com

Enclosure

\\EgnyteDrive\rettew\Shared\Projects\02455\0245500541- N13 THangar\00 Contracts\00 Proposal\PRO LTR_Bloomsburg
Airport T-Hangar.docx

RETTEW

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Subsurface Investigation - Relocate/Construct Taxiway
 Bloomsburg Municipal Airport
 December 2023



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PROJECT SKETCH AND ALP

G-30



PROJECT SKETCH
Bloomsburg Municipal Airport
July 2024



ROADWAY DATA TABLE

SECTION	DATE	REVISION	REVISION	REVISION	REVISION
1.00	1.00	1.00	1.00	1.00	1.00
2.00	2.00	2.00	2.00	2.00	2.00
3.00	3.00	3.00	3.00	3.00	3.00
4.00	4.00	4.00	4.00	4.00	4.00
5.00	5.00	5.00	5.00	5.00	5.00
6.00	6.00	6.00	6.00	6.00	6.00
7.00	7.00	7.00	7.00	7.00	7.00
8.00	8.00	8.00	8.00	8.00	8.00
9.00	9.00	9.00	9.00	9.00	9.00
10.00	10.00	10.00	10.00	10.00	10.00
11.00	11.00	11.00	11.00	11.00	11.00
12.00	12.00	12.00	12.00	12.00	12.00
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14.00	14.00	14.00	14.00	14.00	14.00
15.00	15.00	15.00	15.00	15.00	15.00
16.00	16.00	16.00	16.00	16.00	16.00
17.00	17.00	17.00	17.00	17.00	17.00
18.00	18.00	18.00	18.00	18.00	18.00
19.00	19.00	19.00	19.00	19.00	19.00
20.00	20.00	20.00	20.00	20.00	20.00
21.00	21.00	21.00	21.00	21.00	21.00
22.00	22.00	22.00	22.00	22.00	22.00
23.00	23.00	23.00	23.00	23.00	23.00
24.00	24.00	24.00	24.00	24.00	24.00
25.00	25.00	25.00	25.00	25.00	25.00
26.00	26.00	26.00	26.00	26.00	26.00
27.00	27.00	27.00	27.00	27.00	27.00
28.00	28.00	28.00	28.00	28.00	28.00
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33.00	33.00	33.00	33.00	33.00	33.00
34.00	34.00	34.00	34.00	34.00	34.00
35.00	35.00	35.00	35.00	35.00	35.00
36.00	36.00	36.00	36.00	36.00	36.00
37.00	37.00	37.00	37.00	37.00	37.00
38.00	38.00	38.00	38.00	38.00	38.00
39.00	39.00	39.00	39.00	39.00	39.00
40.00	40.00	40.00	40.00	40.00	40.00
41.00	41.00	41.00	41.00	41.00	41.00
42.00	42.00	42.00	42.00	42.00	42.00
43.00	43.00	43.00	43.00	43.00	43.00
44.00	44.00	44.00	44.00	44.00	44.00
45.00	45.00	45.00	45.00	45.00	45.00
46.00	46.00	46.00	46.00	46.00	46.00
47.00	47.00	47.00	47.00	47.00	47.00
48.00	48.00	48.00	48.00	48.00	48.00
49.00	49.00	49.00	49.00	49.00	49.00
50.00	50.00	50.00	50.00	50.00	50.00
51.00	51.00	51.00	51.00	51.00	51.00
52.00	52.00	52.00	52.00	52.00	52.00
53.00	53.00	53.00	53.00	53.0	



H, 1

Proposal # JUL-24-06

July 16, 2024

Cl: 570-784-4532

Em: cfritz@bloomsburgpa.org

RECYCLING AND SOLID WASTE HANDLING SYSTEMS
1775 Wentz Road, P.O. Box 139, Quakertown, PA 18951
PA: (215) 536-0700 MD: (410) 661-1333
NJ: (732) 846-9920 FAX: (215) 536-3783
www.beequipment.com • service@beequipment.com

Mr. Charles Fritz
Bloomsburg Recycling
901 Patterson Drive
Bloomsburg PA 17815

Re: Harris Badger 505-2-10/7 Two-ram Baler SN: 09078571
Poppet valves

Dear Mr. Fritz:

This proposal is for the work found to be needed on your machine. Included in this proposal are the parts, travel time and on-site time required for repairs. Below is the detailed explanation of the required work. **Parts have a 2 week lead time.**

BE Equipment, Inc. proposes the following:

1. Travel to site
2. Lock out baler
3. Remove SA4 valve
4. Seal and reinstall SA4 valve
5. Remove SA5 valve
6. Seal and reinstall SA5 valve
7. Test run baler
8. Check all e-stops and safeties

INITIAL VISIT 6/28/24:.....	\$ 1,036.00
COST OF PARTS:.....	\$ 5,505.00
COST OF LABOR:	\$ 3,360.00
TOTAL COST OF PROPOSAL:.....	\$ 9,901.00

This Proposal is for the work described above only and does not include any Unforeseen Problems. If any issues arise or additional work is required during the repairs, Parts and Labor will be billed separately. You will be notified immediately of any Additional Charges.

TERMS: 50% Deposit Due With Signed Proposal & Hard Copy of PO;
Balance Due Net 30 Days Upon Completion
Major Credit Cards are Accepted
(3% Processing Fee on Credit Card Payments)

Continued,

Page 2 of 2
Mr. Charles Fritz
Bloomsburg Recycling

Proposal # JUL-24-06
July 16, 2024



The above terms are based upon current credit approval and are subject to change at the time of acceptance.

The above prices do not include State and Local Taxes. These Taxes may be added "if applicable".

The above prices do not include expedited shipping. If expedited shipping is requested, it will be billed as additional.

The prices in this quote are valid for TEN (10) Days.

If this Proposal is in conformity with your understanding, please sign below and return to us with a Purchase Order number (if applicable). Upon receipt of this signed Proposal and any required deposits, we will order any needed parts and schedule the repair.

Should you have any questions, please feel free to contact me. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Justin Sutton", is written over a horizontal line.

Justin Sutton
Service Manager

PROPOSAL ACCEPTED BY: _____

PO #: _____ DATE: _____

Contact Name for Scheduling Service: _____

Contact's Phone #: _____

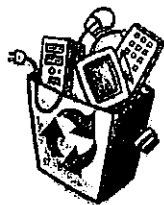
If Credit Card Payment is Preferred: M/C ☐ _____ VISA ☐ _____ AMEX ☐ _____

Number on Card: _____

Expiration Date: _____

Name on Card: _____

Security Number on Back of Card: _____



Responsible Recycling Services

Recycling Event Fees

Weekday Events

Tuesday-Thursday
2 Hour Event

\$695.00* (some items have additional
recycle fee)

\$125.00 Per Additional Hour

Weekend Events

Friday-Saturday
2 Hour Event

\$795.00* (some items have additional
recycle fee)

\$175.00 Per Additional Hour

E-Waste Event Pick Up Only

RRS will deliver pallets and boxes for collection, pick up
the e-waste on a scheduled date after the event, recycle items, &
issue certification.

\$375.00 plus per lb fee of .55/lb

(This must include ALL E-Waste from Event, NOT Just CRTS/TVs)

Electronics must be loaded by forklift or pallet jack (w/dock)

\$100/per hour for loose loading (no fork lift or dock available)

****Transportation charges will apply, please call for quote for your location****

Requirements:

Provide location to hold event

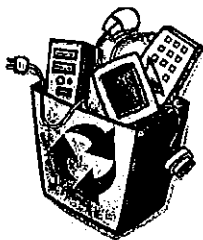
Advertise your event

2 employees or volunteers at your event to direct traffic or unload cars

Charge of \$150.00 – RRS to provide Traffic Control

Onsite Hard Drive & Document Shredding also available.

***Pricing is Based on 1 26ft Box Truck**



RESPONSIBLE RECYCLING SERVICES

www.responsiblerecyclingservices.com

Be Environmentally Friendly!

Recycle your old unwanted, broken and outdated electronics and appliances.



ELECTRONICS RECYCLING DAY!!!

Items that can be recycled FREE of charge are listed below:

- | | |
|--|------------------------------------|
| ♻ Desktop Computers (Fee for Monitors) | ♻ DVD Players & VCR's |
| ♻ Keyboards & Mice | ♻ Gaming Systems |
| ♻ Printers/Fax Machines | ♻ String Christmas Lights |
| ♻ Cables & Cords | ♻ Microwaves & Small Appliances |
| ♻ Cell Phone & Laptop Batteries | ♻ Metal Items & Water Heaters |
| ♻ Laptops | ♻ Exercise Equipment |
| ♻ UPS Battery Backups | ♻ Car Batteries (sealed lead acid) |
| ♻ Toner & Ink Cartridges | ♻ Bed Frames & Rain spouting |
| ♻ Audio Visual Equipment | ♻ Filing Cabinets |
| ♻ Telephones & Cell Phones* | |

*Please Remove Cell Phone Batteries

Additional Items that can be recycled for a Fee:

- | | |
|--|--|
| ♻ Washers & Dryers-\$20.00 | ♻ Air Conditioners - \$25.00 |
| ♻ Stoves \$20.00 | ♻ Dehumidifiers - \$25.00 |
| ♻ Dishwashers-\$20.00 | ♻ Refrigerators - \$35.00 |
| ♻ Computer Monitors \$20 | ♻ Floor Freezers - \$35.00 |
| ♻ Televisions under 42" - \$40.00 ALL Types | ♻ Floor Copiers-\$20.00 |
| ♻ TVs (in wooden cabinet, Projection, Over 42", TV Tubes (Broken TVs") \$58.00 | ♻ Console Stereos (in cabinet) \$35.00 |
| | ♻ Water Coolers & Dorm Fridge - \$25 |

Destruction Services for a Fee:

- ♻ Hard Drive Destruction (offsite) - \$10 per drive, Includes a Certificate of Destruction
- ♻ Document Destruction (offsite) - \$10 per standard paper size box, Includes a Certificate of Destruction

****Cash or Checks ONLY****

****Please Make Checks Payable to Responsible Recycling Services or RRS****



Power is our life

PROPOSAL: Gate Power

DATE: 07/09/2024

Submitted To: Charles Fritz	Jobsite Location: Gate Power Bloomsburg Recycling Center 901 Patterson DR. Bloomsburg, PA 17815
---------------------------------------	--

Charles,

Hayden Power Group is a highly trained, qualified, and experienced electrical construction organization. Safety, quality, and professionalism are the fundamental characteristics of our company, and our accomplishments are identified by reliability, efficiency, and thoroughness. We specialize in offering construction services to meet your needs requirements.

Scope of Work:

We are pleased to quote the following price for the gate power. Our price includes supervision, labor, and materials as described in our scope as it follows:

- Run 3/4" conduit for gate power.
- 3/4" IMC conduit will be run on the outside of the building.
- Motor is sized of provided info.
- GFCI 20A breaker will be provided and installed due to flooding.
- Work to be done MON-FRI 7AM-3:30PM

Total Lump Sum Price for all above work will be.....\$8,400.00
Eight Thousand Four Hundred Dollars

Exclusions and Clarifications:

- IMC conduit quoted due to the nature of the business and traffic.
- All control wiring and raceway is excluded.
- Circuit size for gate to be 20A any deviation of sizing will change price as a change order.
- Permits/Fees/Inspections are excluded.

www.haydenpower.com

235 East Maple Street Hazleton, PA 18201 Ph: 570.455.6109	1016 E. 7th Street Bloomsburg, PA 17815 Ph: 570.784.9646
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- Repair of existing underground conduit is excluded.
- Overtime is excluded.
- Trenching across sidewalks or asphalt is excluded.

WE PROPOSE to furnish material and labor in accordance with the above specifications and conditions on the last page of this proposal. **STANDARD WARRANTY: A 1 YEAR WARRANTY** is provided on all labor and parts sold by Hayden Power Group.

ACCEPTANCE OF PROPOSAL the prices, specifications, and conditions are satisfactory and are hereby accepted. Hayden Power Group is authorized to do the work as specified. Payment will be made as outlined below.

Proposed By:

Mitchell Beitz
Mitch Beitz

Accepted By: _____

Title: _____

Date: _____

GEORGE J. HAYDEN, INC. dba HAYDEN POWER GROUP TERMS AND CONDITIONS

1. Terms. George J. Hayden, Inc. dba Hayden Power Group. (hereinafter "Hayden") agrees to provide the services and supply the products described on the accompanying Quotation or Acknowledgement (hereinafter, the "Service") in accordance with these Terms & Conditions. No other additional terms and conditions shall apply unless expressly accepted in a written addendum signed by Hayden's President or Vice President ("Authorized Representative"). These Terms & Conditions supersede all prior or contemporaneous agreements or correspondence between Hayden and the purchaser of the Service (hereinafter, the "Purchaser"). Purchaser's acceptance of material and/or products or commencement of any Service under this agreement shall constitute Purchaser's acceptance of these Terms. Hayden objects to, and rejects all terms or conditions proposed by Purchaser in its purchase order, acknowledgement, or otherwise which conflict with or are in addition to any of the provisions hereof, and such terms shall not become a part of this order.

2. Scope. Hayden hereby proposes to furnish only such Service as specifically identified on the reverse side hereof. Any additional Service beyond that described on the reverse side hereof shall be performed only after Purchaser executes a separate written authorization specifically describing additional Service, and such is signed by Hayden's Authorized Representative.

3. Price. Quoted prices are firm for 30 days and subject to change without notice thereafter. If Service completion occurs more than 90 days after order date, Hayden reserves the right to increase the price up to 1% of the unpaid balance for each month (or fraction thereof) from order date to completion date. Such increase will be effective upon notice. Purchaser acknowledges and consents to any such increase.

4. Taxes. Quoted prices exclude taxes. Purchaser shall be responsible for all state taxes (including sales tax) unless an exemption certificate is provided upon execution hereof.

5. Cost Escalation. If, from the time of bid submission through Notice to Proceed, the price of materials (e.g. copper, PVC, etc.) significantly increases, through no fault of contractor, the price of said materials shall be equitably adjusted by an amount reasonably necessary to cover any such significant price increases. Such price increases shall be documented through quotes, invoices, or receipts and will be equitably adjusted through a Change Order. Where the delivery of is delayed, through no fault of contractor, as a result of the shortage or unavailability of said materials, contractor shall not be liable for any additional costs or damages associated with such delay(s).

6. Payment. Payment is due in accordance with invoice terms. Any unpaid sums shall be subject to a finance charge of 1 1/4% per month. Payment shall not be contingent upon any unauthorized testing procedures. If Purchaser delays Service completion, Hayden may require immediate payment for materials accumulated and work performed. Hayden reserves the right to require advance payment (in part or in full).

7. Time. Hayden shall perform the Service in a reasonable amount of time and at such times, as it deems appropriate. In no event shall Hayden be liable to Purchaser for any damages for delay, regardless of the cause of such delay or any consequential damages.

8. Packaging; Transportation Costs; Delivery. Quoted prices are for domestic shipment only and exclude transportation and delivery costs unless expressly stated. Service completion and shipping dates are approximate and based on prompt receipt of all necessary information and approvals from Purchaser. Hayden reserves the right to ship prior to the shipping date.

www.haydenpower.com

235 East Maple Street
Hazleton, PA 18201
Ph: 570.455.6109

1016 E. 7th Street
Bloomsburg, PA 17815
Ph: 570.784.9646





9. **Risk of loss.** The risk of loss due to casualty or destruction shall be borne by Purchaser upon Hayden's completion of Service or any portion thereof or Hayden's tender of material to Purchaser or to a carrier for transportation to Purchaser.

10. **Insurance.** Owner shall carry property insurance covering the total value of all Service supplied hereunder. Hayden shall be named an additional insured.

11. **Warranty, Remedies; Limits of Liability.** Hayden warrants the Service performed by it for a period of one (1) year from the date of completion of Hayden's Service. Upon notice of a warranty claim by Purchaser, Hayden shall commence repairs within a reasonable time. Hayden shall not be responsible for any damage by the Purchaser, Purchaser's failure to maintain or for normal wear and tear. Hayden's liability for any claim arising out of or relating to this agreement shall be limited to the price allocable to the Service provided which gives rise to the claim. Hayden shall not be liable for special, indirect, incidental, or consequential damages of Purchaser including without limitation loss of use or under-utilization of labor or facilities or loss of revenue or anticipated profits. Any action by Purchaser arising out of or relating to this agreement must be commenced by Purchaser within one (1) year after the date of completion of Hayden's Service. EXCEPT FOR THE ABOVE WARRANTY, HAYDEN MAKES NO WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, BY OPERATION OF LAW OR OTHERWISE, INCLUDING BUT NOT LIMITED TO ANY WARRANTY AS TO MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR WARRANTY ARISING FROM COURSE OF DEALING OR USAGE OF TRADE.

12. **Remedies.** Hayden's exercise of or failure to insist upon or exercise any right or remedy herein provided shall not be a waiver thereof and shall be without prejudice its rights as provided herein or by law.

13. **Indemnification.** Other than claims for breach of warranty, the sole remedy for which is set forth above in Paragraph 10, Hayden shall indemnify Purchaser for claims of third parties for physical damage to property and personal injury (including death) arising or resulting directly and solely from the negligence of Hayden or its employees, in performance of its Services hereunder provided that this indemnity shall not apply if damages are caused (in whole or in part) by Purchaser's or its employees' or agents' (i) misuse of the equipment or product; (ii) act or omission contrary to safety procedures or instructions provided by Hayden; or (iii) improper storage, installation operation or maintenance of the equipment or product. Hayden's indemnification obligation hereunder is limited to the extent of its negligence.

14. **Hazardous Substances.** Hayden will not handle, move, store, treat or dispose of any hazardous substances. If hazardous substances are found on or in equipment to be serviced or Purchaser's premises, Hayden may terminate the Service. Upon such termination Purchaser shall pay Hayden for Service performed and costs incurred (including reasonable termination costs) to the time of termination. Purchaser shall indemnify and hold harmless Hayden from all damages, losses, and expenses relating to hazardous substances.

15. **Scrap Materials.** All scrap materials resulting from the Service shall at Hayden's sole option automatically become its property.

16. **Force Majeure.** Hayden's performance shall be excused to the extent caused by an event or occurrence beyond its control without its fault or negligence including, without limitation acts of God, any action by governmental authority, fires, floods, explosions, riots, wars, sabotage, labor problems, inability to obtain electrical service or transportation, or court injunction or order. NOTICE: THIS PROPOSAL IS CONTINGENT ON A LACK OF IMPACT BY THE CORONAVIRUS NATIONAL EMERGENCY. Given the existence of the coronavirus pandemic, [Contractor/Subcontractor] will use its best efforts to staff and supply this project to be able to hit the scheduled completion date but reserves its right to seek an excusable extension of time if [Contractor/Subcontractor] or its subcontractors and suppliers are unable to maintain planned crew sizes due to the illness, supply shortages or governmental restraints on business, travel and/or assembly. To the extent that the project is suspended pursuant to the terms of the proposed [Contract/Subcontract], we intend to seek additional costs associated with the suspension.

17. **Severability.** If any of the terms of this Agreement are held to be unlawful, they may be severed from the Agreement without affecting the remaining terms.

18. **Termination.** Hayden may terminate this Agreement if any of the following occurs: (i) Purchaser becomes insolvent or ceases to do business in the normal course; (ii) Purchaser fails to make payment on the terms and within the time specified under this agreement; (iii) Purchaser is unable to meet its obligations hereunder. In said event, Hayden shall have all rights and remedies available at law or in equity. Hayden shall be entitled to recover for materials and services supplied, including reasonable overhead, profit, applicable damages, and collection fees and costs. The Service may be terminated by Purchaser by written notice to Hayden and upon payment of all costs incurred by Hayden up to the date of termination together with all reasonable termination expenses.

19. **Attorneys' Fees/Costs.** Should Hayden substantially prevail in any litigation, Purchaser agrees to pay all expenses incurred by Hayden, including without limitation, attorneys' and consultants' fees, penalties, interest, and cost of litigation.

20. **Choice of law.** This Agreement shall be construed and governed by the laws of the Commonwealth of Pennsylvania without application of its choice of law provisions. Any dispute arising under or related to this agreement and the Services shall be brought in the Court of Common Pleas, Luzerne County, Pennsylvania, which shall have exclusive jurisdiction. Purchaser further agrees to mediation as a condition precedent to any litigation.

21. **COVID-19.** Due to the unprecedented situation happening around the world with the COVID-19 virus and the potential for continuing impacts arising from reactions to the outbreak, it is uncertain as to the impact this event will have on manufacturing and supply lead times, shipping, as well as vendor and contractor services and construction activities moving forward. Accordingly, our quotation is conditioned upon an acknowledgement and your agreement that, in the event the COVID-19 virus directly or indirectly delays or impacts our ability to perform, including our ability to obtain requisite materials, equipment, or furnish sufficient labor or supervision, Hayden shall not be deemed in default and the parties shall agree to negotiate a modification of the contract scope, schedule, or method of performance to appropriately address the impacts of such event or any other event beyond the our reasonable control. We will notify you promptly in the event of such impact and provide our best estimate as to the impact and will continue to update you as the circumstances evolve.

22. **ACCEPTANCE** This proposal is only good for up to 10 days.* After 10 days we reserve the right to revise the proposal.

www.haydenpower.com

235 East Maple Street
Hazleton, PA 18201
Ph: 570.455.6109

1016 E. 7th Street
Bloomsburg, PA 17815
Ph: 570.784.9646



4A-1

BID FORMS BID SCHEDULE

UNIT PRICE BID FOR
RAISING OF A DWELLING AT 334 EAST 9TH STREET
FMA - SWIFT CURRENT INITIATIVE - ELEVATION PROJECT
TOWN OF BLOOMSBURG, COLUMBIA COUNTY
PROJECT NO. 3560

ITEM NO.	DESCRIPTION	QUANTITY AND UNIT	UNIT PRICE	QUANTITY X UNIT PRICE AMOUNT
1.	Mobilization/Demobilization	Lump Sum	-----	\$ 17,880
2.	Traffic Control	Lump Sum	-----	\$ 2,980
3.	Elevate the dwelling and porches at 334 East 9 th Street, including disconnection of existing utilities (water, sewer, gas, telephone, etc.), excavation/backfill, trenching, lift dwelling onto cribbing, jack up dwelling so bottom of first floor is to a height shown on the construction plans, removal of existing foundation walls, footers, floor, remove existing chimney, removal of existing egress on front and side of dwelling, removal of existing interior stairs to basement, workmanship and all appurtenances for a complete job in accordance with the construction plans and these contract documents.	Lump Sum	-----	\$ 107,280
4.	Construction of Class A concrete footers on undisturbed soil at a minimum depth of 42", 1' thick and 2' wide, including excavation/backfill, trenching, #4 deformed rebar, workmanship and all appurtenances for a complete job in accordance with the construction plans and these contract documents.	Lump Sum	-----	\$ 29,800
5.	Construction of foundation walls and sills, including 12" core filled concrete masonry units, mortar, #4 rebar, provide waterproofing below grade which consists of (1) coat acrylic parging (Drylok Powdered Masonry Waterproofer or equivalent) and (1) coat fluid applied			

00302-062524

BID SCHEDULE
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BID SCHEDULE

4A-2

-CONTINUED

ITEM NO.	DESCRIPTION	QUANTITY AND UNIT	UNIT PRICE	QUANTITY X UNIT PRICE AMOUNT
	waterproofing membrane, 2x8 pressure treated sill plates with ½" anchor bolts with washer and nut embedded a minimum of 7" into masonry, horizontal trusses at 24" on center as manufactured by Dur-O Wall or equivalent, workmanship and all appurtenances for a complete job in accordance with the construction plans and these contract documents.	Lump Sum	-----	\$ 62,580
6.	Construction of concrete floor slab, Class AA, on grade to be 5" poured with WWF, including excavation/backfill, 6" of gravel base, vapor barrier, perimeter expansion joints, control joints at a maximum of 20' o-c, isolation joints at all column locations, workmanship and all appurtenances for a complete job in accordance with the construction plans and these contract documents.	Lump Sum	-----	\$ 20,860
7.	Reinstall existing door and frame and new flood vents, including workmanship and all appurtenances for a complete job in accordance with the construction plans and these contract documents.	Lump Sum	-----	\$ 2,980
8.	Reset dwelling and porches on new foundation, including sistering existing floor joists and install band joist, workmanship and all appurtenances for a complete job in accordance with the construction plans and these contract documents.	Lump Sum	-----	\$ 14,900
9.	Relocate electrical emergency shut off to 2' above base flood elevation, including reconnecting existing utilities, workmanship and all appurtenances for a complete job in accordance with the construction plans and these contract documents.	Lump Sum	-----	\$ 4,470

00302-062524

BID SCHEDULE
 BID FORMS - PAGE 6
BID SCHEDULE
-CONTINUED

4A-3

ITEM NO.	DESCRIPTION	QUANTITY AND UNIT	UNIT PRICE	QUANTITY X UNIT PRICE AMOUNT
10.	Install new interior stairs to basement and construction of all egresses on front and side of dwelling, including excavation/backfill, Class AA concrete post footers, #3 deformed rebar, 6x6 pressure treated posts, 2x8 deck joists at 16" o-c, 5/4 deck boards, 4x4 posts for railings 42" in height, lag bolts, joist hangers, exterior stairs, Class AA concrete sidewalks and pads 4" thick, workmanship and all appurtenances for a complete job in accordance with the construction plans and these contract documents.	Lump Sum	-----	\$ 26,820
11.	Extend existing downspouts at least 5' or longer to proposed grade; repair siding, flashing, roof, soffit, fascia to match existing materials where chimney was removed and grade/seed, including workmanship and all appurtenances for a complete job in accordance with the construction plans and these contract documents.	Lump Sum	-----	\$ 5,960
12.	Install carbon monoxide detectors outside each bedroom, including workmanship and all appurtenances for a complete job in accordance with the construction plans and these contract documents.	Lump Sum	-----	\$ 1,490
(Items 1 - 12 Inclusive) TOTAL PRICE:				\$ 298,000

WRITTEN TOTAL BID PRICE:

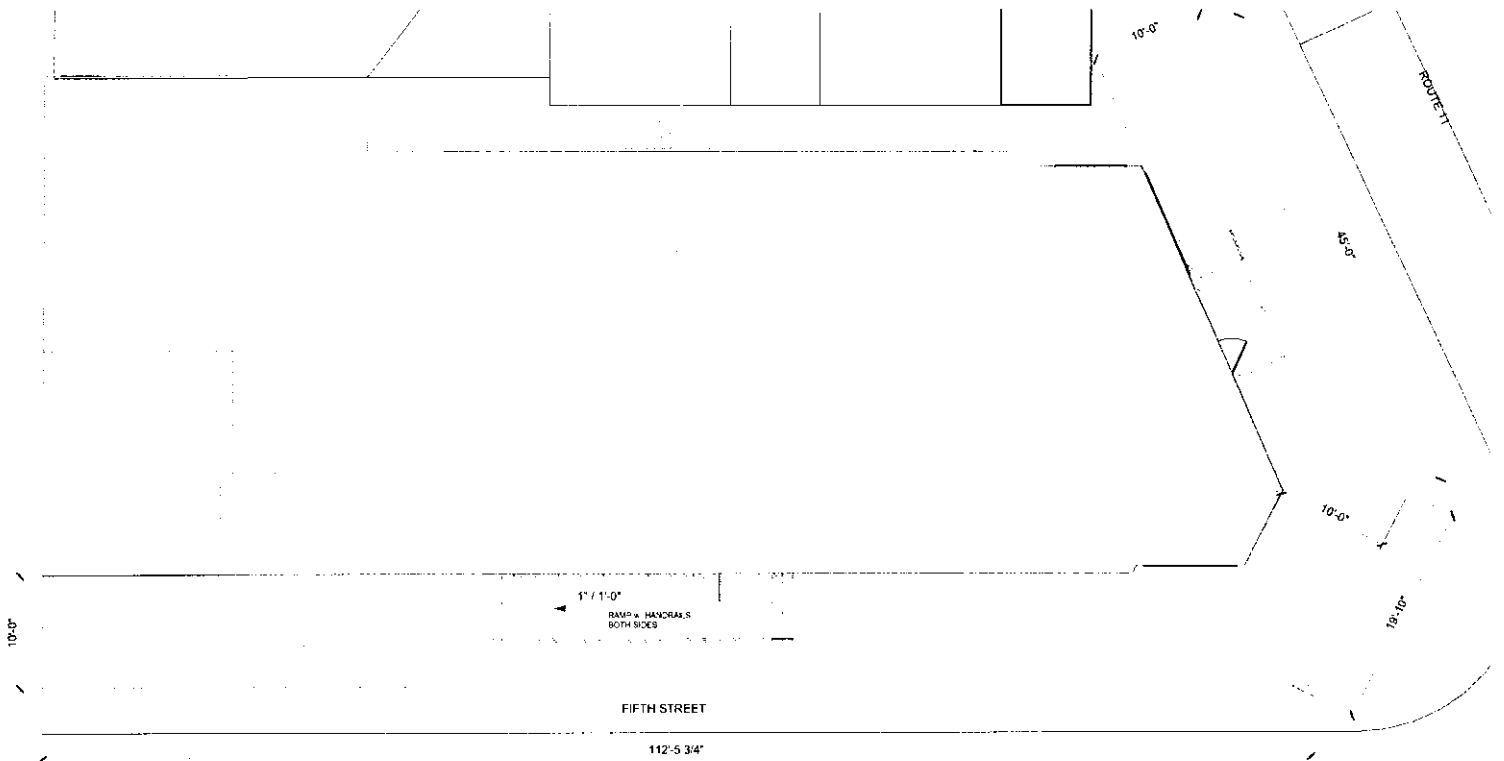
(Items 1 - 12 Inclusive)

Two hundred ninety-eight thousand

ALTERNATE #1

Price for Rock Excavation per Section 01131 Earth Moving 1.3.8 - \$ _____ /cu yd.

4B-1



1 PLCB SITE PLAN
A4 1/8" = 1'-0"

4B-2

Aug. 2, 2018

Bloomsburg Town Hall,
C/O Ralph McGille

I am requesting permission to continue to have 4 outside tables on the sidewalk in front of the building at 501 East St., Bloomsburg, (Good Old Days), facing East St. (Route 11), for dining and drinking. Footage is 6 feet X 40 feet.

Hours of service would be 11 A.M to 12 A.M., seven days a week.

We have had the front tables for approx. 20 years with no problems, but now the Liquor Control Board has indicated that they need a form of approval from the Town of Bloomsburg that it is ok to continue service to our customers in the area in front of the Good Old Days.

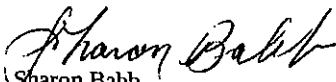
There is ample space where the tables are placed on Good Old Day's property with very little overage onto the sidewalk, plus a 6 foot area of grass, which you can see from the drawing, is not in any right-of-way concerning the public right of way on the sidewalk or Penn DOT. See attached drawing.

We provide outside security every night after 9 P.M. to keep any noise within acceptable codes.

We presently provide outside dining on the Fifth Street side of the building and have always kept it clean and orderly.

We would appreciate your approval and if there are any additional concerns, please contact me A.S.A.P. so that I can address them.

Thank you for your consideration and time,

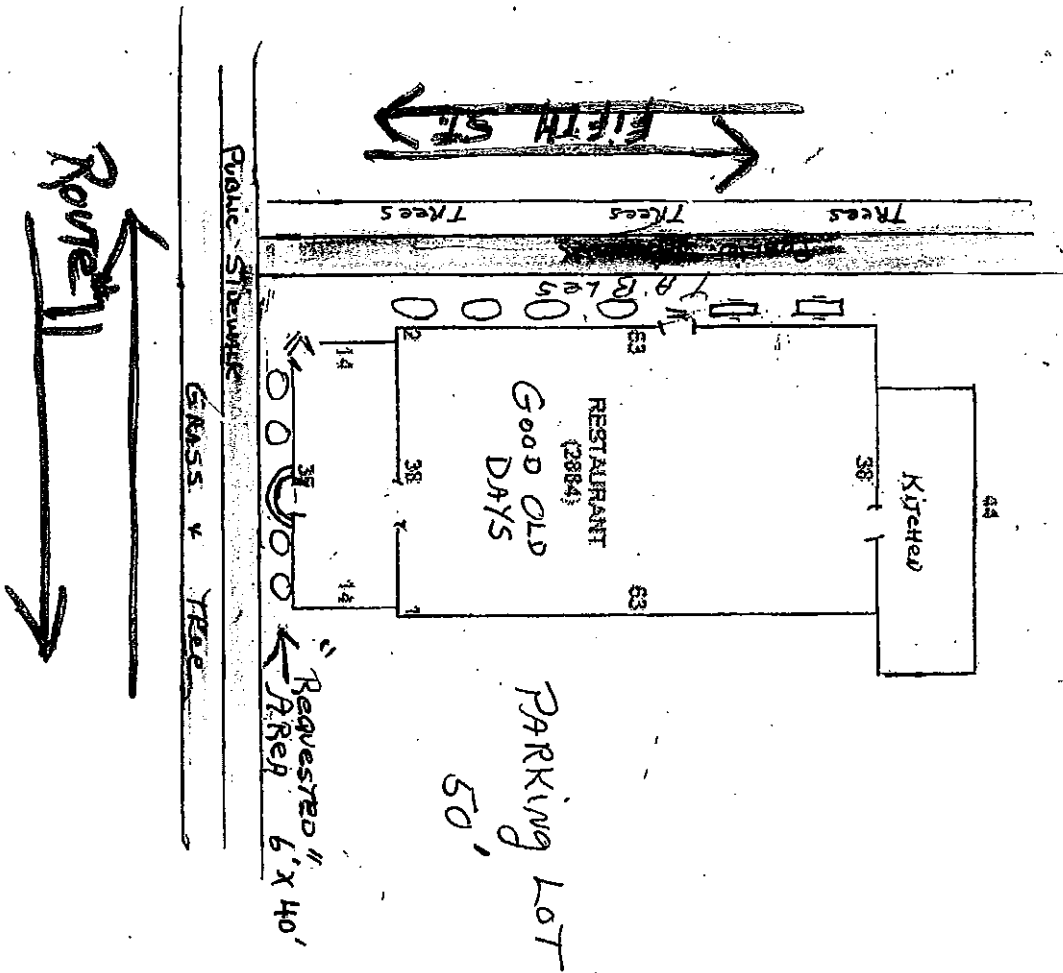


Sharon Babb
Good Old Days
501 East St.
Bloomsburg, PA 17815

4B-3

The Bloomsburg Town Council meeting of August 12, 2018, 7:00 PM in the Council Chambers of Bloomsburg Town Hall, during a public meeting, the approval for tables, chairs, and conditions in the public right of way was unanimously granted accordingly to the attachments herein described from a letter dated and attached August 2, 2018 & site plan from Applicant/Owner: Sharon Babb, 501 East Street, Bloomsburg. (Good Old Days)

Approval granted in accordance to the regulating Town of Bloomsburg Ordinance #841 Chapter 21, Part 2 §21-201, Encroachment of Right-of-way Restricted.



Lisa Dooley

From: Lisa Dooley
Sent: Friday, July 19, 2024 10:36 AM
To: meg.polak@passportinc.com
Cc: Scott Price; Elise Hughes; Tracy Kishbaugh
Subject: Communication
Attachments: Sales Order Form with Town of Bloomsburg, PA - Mobile Payment for Parking Platform ("MPP"), Citation Management Platform ("CMP"), and Hardware and Professional Services [passportSignerDateField] (64c7ba3c74).pdf

Tracking:	Recipient	Read
	meg.polak@passportinc.com	
	Scott Price	
	Elise Hughes	Read: 7/19/2024 10:37 AM
	Tracy Kishbaugh	Read: 7/19/2024 11:28 AM

Good morning,

I am writing to express our concern regarding the recent notification of additional fees associated with the citation management platform feature. Elise Hughes and Tracy Kishbaugh informed me of the meeting yesterday morning. During our onboarding process, we were informed that the "License Plate Recognition Platform" was not operable yet under the current attached Sales Order Agreement. Upon Town staff meeting with Anthony Caddell and Evan Pflum in the scope of work (signed 2/12/2024), they were informed that this function was not available. However, we were informed that it would indeed be rolled out prior to the Town's implementation. This understanding was a significant factor in our decision to proceed with your services, as reflected in the higher agreement approved by our Council specifically for this project.

Given that we have already severed ties with our prior vendor (PANGO on 7/1/2024), based on the assurances provided, learning about this extra add-on fee at this stage is both unexpected and disappointing. This situation is causing considerable /concern, as it was our understanding that all necessary features were included in our current agreement. We do not want to go backward in technology.

We kindly request that you waive the \$1,000 implementation fee, at the very least in light of the initial understanding and assurances provided to us during the onboarding process. We are also requesting that the \$1,271 licensing fee we signed for would incorporate the \$100 monthly fee you provided us on 7/18/2024. This gesture would not only demonstrate good faith but also help maintain a positive and collaborative relationship between our organizations.

We value the partnership we have established and hope to continue working together smoothly. Your prompt attention to this matter would be greatly appreciated.

-Lisa

Lisa M. Dooley
Town Manager/ Secretary/ Treasurer



E-mail: ldooley@bloomsburgpa.org
Mobile: (570) 993-4045 Office: (570) 784-7123 Ext. 123 Fax: (570) 317-2003
Website: www.bloomsburgpa.org Address: 301 E. 2nd Street, Bloomsburg, PA 17815

40-2

ORDER FORM

This Order Form (the "Order Form"), effective as of July 25, 2024, is being entered into by and between Passport Labs, Inc. and Town of Bloomsburg, PA ("Customer") pursuant and subject to the Software License and Service Agreement (the "Agreement") entered into by the Parties as of February 12, 2024. Upon execution, this Order Form shall be incorporated by reference in and subject to the Agreement. Capitalized terms used but not defined herein shall have the same meanings as set forth in the Agreement.

I. SUMMARY OF THE PRODUCTS AND SERVICES

This Order Form contains the terms and conditions applicable to the Products and related services purchased pursuant to the Agreement.

PRODUCTS AND SERVICES	
Mobile Payment for Parking Platform ("MPP")	
Custom-Branded MPP	
Citation Management Platform ("CMP")	
Harvester	
Digital Permits for Parking Platform ("DPP")	
License Plate Recognition Platform ("LPR")	X

II. FEES

A. Fees. The fees are as follows:

Products and Services	Fee(s)	Fee Type(s)
Merchant Services Fee		Other
Payment Gateway Fee		Other

LPR Pricing Table

Handheld LPR	\$100.00 per month per device, effective 1/1/2025. All fees waived until 1/1/2025.
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III. BILLING INFORMATION

Billing Contact Name:	Lisa Dooley
Billing Email Address:	ldooley@bloomsburgpa.org
Billing Address:	301 East 2nd Street, Bloomsburg, PA 17815, U.S.A.

[SIGNATURE PAGE FOLLOWS]

40-3

IN WITNESS WHEREOF, Passport and Customer have each caused this Order Form to be executed by its duly authorized representatives.

Town of Bloomsburg, PA

Passport Labs, Inc.

By: _____

By: _____

Name: Lisa Dooley

Name: Khristian Gutierrez

Title: _____

Title: _____

Date: _____

Date: _____

Welcome to Passport, Town of Bloomsburg, PA

Thank you for choosing Passport to power your [city/university]'s mobility operations. Passport's platform brings together top-of-the-line products including mobile pay parking, parking enforcement, digital permitting and payments and allows you to centrally manage all of your payment rates and rules – so you can make decisions and take action in real time.

At Passport, we understand that transparency and effective communication with customers is just as important as a strong solution. We have included the following documents for you and your team to review and sign:

Order Form
Software License and Service Agreement
Statement of Work (SOW)
Timeline

Passport is committed to making solutions that make mobility easier for people in your community, as well as more effective for leaders. Your dedicated Passport team is excited to work with you to revolutionize the way you manage your operations:

Eleonore Adkins, VP Client Experience - the Client Experience Team is positioned to ensure that your overall experience with Passport is a positive one. We will act as your voice inside Passport and can serve as a point of escalation for issue resolution as needed.

David Heberling, Director of Support and Professional Services - David oversees the Client Implementation team, which ensures a seamless launch of your Passport solution.

If you have any questions, please don't hesitate to contact:
Support Phone: 980-939-0990
Support email: help@passportinc.com

We look forward to working with you and helping you transform your parking and mobility operations!