

The Bloomsburg Town Council held their regular meeting on Monday, July 15, 2024 beginning at 7:00 p.m. in Council Chambers, 2nd Floor, Town Hall and via teleconference. The public joined by dialing: +1 646 558 8656 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Mayor Justin Hummel called the meeting to order at 7:00 p.m., present were Council members James Garman, Bonnie Crawford, Jaclyn Kressler, Nick McGaw and Jessica Jordan (Zoom). Town Manager/ Secretary/ Treasurer Lisa Dooley, Town Solicitor Matt Turowski, Chief of Police Scott Price, Public Works Director John Fritz, Director of Governmental Services Charles Fritz, Director of Code Enforcement Mike Reffeor (Zoom), Code Enforcement Officer Greg Ash (Zoom), Airport Coordinator BJ Teichman, Fire Chief Scott McBride, Public Works Employee Kyle Hoffman and Administrative Assistant Christine Meeker (Zoom). Also present were MJ Mahon, Ammon Young, Jamie Shrawder (Zoom), Andrew Barton, Vince DeMelfi, Dawn Moore, David Hill (Zoom), Steve Coladonato (Zoom), Dennis (Zoom), Stacy Wagner (Zoom), James McQuire (Zoom), Jack Breech (Zoom) and three public citizens. Absent was Toni Bell.

APPROVAL OF THE ANNUAL ACTION PLAN.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved the Annual CDBG action plan.

SERVICE RECOGNITION OF KYLE HOFFMAN IN THE PUBLIC WORKS DEPARTMENT.

Mayor Hummel gave special recognition to Public Works employee Kyle Hoffman for his help at the Norris E. Rock Memorial pool. Mr. Hoffman was attending the pool on a weekend with his children when a problem occurred with the chlorine system. Mr. Hoffman rendered assistance by correcting the problem which allowed the pool to remain open for the remainder of the weekend.

NATIONAL NIGHT OUT PROCLAMATION- AUGUST 6TH FROM 5 P.M.- 8 P.M.

Mayor Hummel presented a proclamation proclaiming August 6th, 2024 as National Night Out. This event will be held at the Bloomsburg Fair grounds from 5 p.m. to 8 p.m. with numerous community organizations participating. A special thank you to Tracy Kishbaugh for all her hard work on this event.

APPROVAL OF THE COUNCIL MINUTES FROM THE JUNE 24, 2024 MEETING. NOTE: ALL FOUR SEPARATE READINGS FROM THE PILOTS WILL BE ENCLOSED IN THE MINUTES.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved the minutes from the June 24, 2024 meeting.

RECOMMENDATION TO APPROVE THE JUNE LIST OF BILLS.

On a motion by J. Kressler, seconded by B. Crawford, and voted on unanimously, Council approved payment of the following monthly bills: General Fund \$403,205.08, Recycling Fund \$43,700.72, Street Lighting Fund \$2,507.65, Fire Fund \$5,403.72, Pool Fund \$10,524.14, Liquid Fuels Fund \$55,573.12, Commercial Loan Repayment \$11,000.00 and the June Payroll Authorization \$251,186.07.

APPROVAL TO ACCEPT THE 2024-2026 REDUCING UNDERAGE DRINKING AND DANGEROUS DRINKING GRANT FOR \$31,977. NOTE: SGT. FOSSE APPLIED FOR THIS GRANT ON BEHALF OF THE TOWN.

On a motion by B. Crawford, seconded by J. Garman, and voted on unanimously, Council approved to accept the 2024-2025 Reducing Underage Drinking and Dangerous Drinking grant in the amount of \$31,977.

APPROVAL OF THE FOLLOWING 2025 BUDGET MEETINGS. NOTE: THE COMMITTEE WAS 2-0 FOR RECOMMENDING APPROVAL.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved the following 2025 budget meeting dates. L. Dooley will advertise accordingly.

- August Administrative Meeting- discuss vehicles & staffing.
- October 17th- 10 a.m.- Library Fund, Liquid Fuels Fund, Home Fund, CDBG Fund, FMA/SWIFT, Columbia Child Development Fund.
- October 24th- 10 a.m.- Recycling Fund, Norris E. Rock Memorial Pool, Commercial Revolving Loan, General Fund.
- November 7th- 10 a.m.- Fire Fund, Street Lighting, Debt Services, Airport Fund, General Fund.
- November 21st- 10 a.m.- General Fund.
- The budget is scheduled to be approved at the December 16, 2024 meeting.

APPROVAL TO SUBMIT FOR THE 50% SAFETY GRANT THROUGH THE WORKER COMPENSATION AGENCY.

On a motion by J. Garman, seconded by J. Kressler, and voted on unanimously, Council approved to submit for the 50% Safety Grant through the worker compensation agency.

APPROVAL OF THE GRANT APPLICATION FOR COVID-19 ARPA CAPITAL PROJECTS FUND DIGITAL CONNECTIVITY TECHNOLOGY PROGRAM WITH NO APPLICATION FEE. L. DOOLEY SENT THIS E-MAIL ON JULY 3, 2024 WITH ADDITIONAL DETAILS.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved the grant application for COVID-19 ARPA Capital projects fund digital connectivity technology program with no application fee.

APPROVAL OF THE SUPPORT LETTER FOR THE GRANT APPLICATION TEXT AND DIGITIZATION QUOTE THAT THE HISTORICAL SOCIETY IS APPLYING FOR.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved a support letter for the grant application text and digitization quote that the Historical Society is applying for to digitalize the Town minutes.

RECOMMENDATION TO APPROVE A QUOTE FROM NORTHEASTERN AUTOMATED TECHNOLOGIES, INC. FOR \$5,930.66 FOR ADDITIONAL CAMERAS AT THE RECYCLING CENTER.

On a motion by N. McGaw, seconded by J. Jordan, and voted on unanimously, Council approved the quote from Northeastern Automated Technologies, Inc. for \$5,930.66 for additional cameras at the Recycling Center.

RECOMMENDATION TO APPROVE A PROPOSAL FROM EAGLE TRUCK EQUIPMENT, INC. FOR TWO LONG HOOK LIFT CONTAINERS FOR THE RECYCLING CENTER FOR \$19,027.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved the proposal from Eagle Truck Equipment, Inc. for two long hook lift containers for the Recycling Center in the amount of \$19,027.

APPROVAL TO HAVE TWO COUNTERS PLACED AT THE BLOOMSBURG AREA RECREATION TRAIL IN 2024-2025 THROUGH THE SEDA-COG MPO BICYCLE & PEDESTRIAN COUNTS PROGRAM (BUCKNELL UNIVERSITY). IF APPROVED, DEVICES WILL BE PLACED FOR A YEAR IN SEPTEMBER/ OCTOBER OF 2024 AND RETRIEVED IN SEPTEMBER/ OCTOBER OF 2025. COUNT DATA WILL BE PROVIDED BACK TO THE

TOWN. A RECOMMENDATION CAN BE GIVEN IF THE TOWN COUNCIL HAS TWO SPOTS THEY WISH TO SEE. IF APPROVED, AND THE COUNTERS ARE PLACED, THE TOWN TAKES THE FULL LIABILITY OF THE COUNTERS IF DAMAGED.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved the placement of two counters at the BART through the SEDA-COG MPO bicycle and pedestrian counts program being conducted by Bucknell University. The counters will be in place, one at Market Street and one in the area of the covered bridge, from September/October 2024 to September/October 2025.

APPROVAL TO HAVE A SPECIAL PARKING PERMIT PROGRAM FOR THE BLOOMSBURG PUBLIC LIBRARY. NOTE: THIS CANNOT BE A MOTION TO RECOMMEND APPROVAL SINCE THIS ITEM WAS NOT ON THE PUBLIC AGENDA FOR THE COMMITTEE.

Ammon Young from the Bloomsburg Public Library was present to request a special permit parking program for the Library. The recent parking changes have affected the ability of many seniors and people with limited resources to access the Library. Mr. Young suggested a special permit for use in the parking lot behind the library. Library staff would issue a permit upon request with the date, start time and stop time, and the permit would be initialed by the staff person. Default time period would be one hour, with extended time being granted for a special event or meeting within the Library. If this arrangement is approved, the Library would not seek a funding increase for the upcoming budget year. Ammon went on to say that he wouldn't "come after you for funding for a couple of years".

On a motion by N. McGaw, seconded by J. Kressler, and voted on 6 to 0, (B. Crawford abstaining), Council approved a special parking permit program for the Bloomsburg Public Library.

APPROVAL TO FURTHER INVESTIGATE PURCHASING STARTING BLOCKS FOR THE NORRIS E. ROCK MEMORIAL POOL.

No action was taken on this item.

APPROVAL TO ALLOW PATRONS BRINGING IN THEIR OWN POP-UP TENTS AT THE NORRIS E. ROCK MEMORIAL POOL. NOTE: J. KRESSLER BROUGHT THIS CONCERN TO L. DOOLEY ON 7/4/2024.

On a motion by B. Crawford, seconded by J. Jordan, and voted on unanimously, Council approved to allow patrons to bring pop-up tents to the Norris E. Rock Memorial pool on the condition that tents are to be placed along the fence area next to Ft. McClure Blvd and must be secured.

UPDATE ITEM ONLY. THE MARKET STREET BIKE PATH.

The Market Street bike path will be discussed at the August 6th Public Works Committee meeting at 10 a.m. A flyer will be distributed to the residents on Market Street and will contain information for citizens to contact the town to express concerns. All town residents are invited to attend the public meeting in person or via Zoom. If citizens cannot attend, they are urged to submit their comments before the Committee meeting for Council's review. Staff suggested holding the meeting in the evening at the Fire Hall. Council wished to hold the meeting at the regular scheduled Committee meeting.

A MOTION TO BID ON THE ROOF REPAIR AT THE BLOOMSBURG MUNICIPAL AIRPORT SINCE THE QUOTES EXCEED THE THRESHOLD.

On a motion by N. McGaw, seconded by J. Kressler, and voted on 2-4 (B. Crawford and J. Kressler voting yes), Council denied the motion to request bids for roof repairs at the Bloomsburg Municipal Airport.

A MOTION TO ENTER INTO AN AGREEMENT WITH LIVIC CIVIL FOR ASSISTANCE ON THE BID PACKAGE.

Council would like to see LIVIC Civil prepare an estimate for repairs at Columbia Aircraft. No specific agreement was provided prior to the meeting and depending on the scope of the project the engineer cost will differ.

RECOMMENDATION FROM THE PLANNING COMMISSION TO GRANT A 2ND 90-DAY EXTENSION FOR THE STEVE SHANNON LAND DEVELOPMENT PROJECT.

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved granting a 2nd ninety-day extension for the Steve Shannon land development project.

UPDATE: ZONING ORDINANCE.

Matthew Turowski is compiling all the adjustments needed for the zoning amendments. If the Council has additional adjustments they wish to see, please bring the topic up so it can be captured in the final draft for the Council to entertain. The sign ordinance will be reviewed in detail on the legal side.

APPROVAL TO BID THE 334 E. 9TH STREET PROPERTY FOR THE ELEVATION RAISING.

On a motion by N. McGaw, seconded by J. Garman, and voted on unanimously, Council approved requesting bids to elevate the structure at 334 E. 9th Street.

-Advertisement in the Press Enterprise and on Pennbid on July 22 and 26.

-Bid opening on August 8, 2024 at 11 a.m. at Town Hall to open hard copies that are being delivered to Town Hall and Pennbid.

-Provide bid recommendation and bid tabulation for the August 12, 2024 Council meeting at 7 p.m.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council adjourned to an executive session at 8:30 p.m. to discuss a finance personnel item along with the Martz lawsuit and a potential code personnel matter.

A motion to reconvene was made by N. McGaw, seconded by J. Kressler, and voted on unanimously to approve. The meeting reconvened at 8:50 p.m.

APPROVAL TO HIRE A DIRECTOR OF FINANCE WITH A HIRE DATE OF JULY 16, 2024, WITH TWO WEEKS OF VACATION IN 2024. A MOTION FOR SALARY IS NEEDED.

On a motion by B. Crawford, seconded by J. Garman, and voted on unanimously, Council approved to hire Jack Breech as Director of Finance with a hire date of July 16, 2024, at a salary of \$ 65,000 with a one-year salary evaluation and two-weeks of vacation in 2024.

APPROVAL OF THE RESOLUTION OF THE LAUREN MARTZ VS. TOWN OF BLOOMSBURG LAWSUIT IN THE UNITED STATES COURT FOR THE MIDDLE DISTRICT OF PENNSYLVANIA, DOCKET NUMBER 4:22-CV-01490. THIS ITEM HAS BEEN TABLED SINCE 5/13/2024.

On a motion by N. McGaw, seconded by J. Garman, and voted on 5-1 (J. Kressler voting no), Council approved the resolution of the Lauren Martz vs. Town of Bloomsburg lawsuit.

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council adjourned the meeting at 8:53 p.m.

Lisa Dooley
Town Manager/Secretary/Treasurer