

**PUBLIC WORKS & ENVIRONMENT COMMITTEE MEETING**

**Tuesday, February 6, 10:00 a.m.**

Town Hall or via Zoom

DIAL: +1 646 558 8656 US & INCLUDE THE MEETING ID: 456-920-3798 & PRESS #.

JOIN ONLINE AT: <https://us02web.zoom.us/j/4569203798>.

**Committee responsibilities:** Buildings/Grounds/Maintenance, Town Park, Recreation, Parking Lots, Infrastructure, Streets & Street Lighting, Storm/Sanitary Sewer, Recycling Operations, Safety Program, Compost Site and Bloomsburg Municipal Airport.

**Committee Members:** James Garman (Chair), Nick McGaw and Jessica Jordan.

1. 10:00 a.m.- Presentation from Delta Airport Consultants regarding the hangar project.
  - a. Approval of the hangar design project task order with Delta Airport Consultants. Note: This expense is fully grant covered.
  - b. Approval of the quote from the MRB Group for completion of an independent fee evaluation for the hangar design project with Delta Airport Consultants. Note: This expense is fully grant covered if Council approves 1a.
  - c. Update on the fuel farm project.
2. 10:30 a.m.- Discussion of Town Park rules. Note: Matthew Turowski needs direction to complete ordinance.
3. 11:00 a.m. Discussion of parking enforcement times- Elise Hughes.
  - a. Any motion to approve a time change.
  - b. Approval of a quote from Spike Gillespie regarding signs that are needed with the Passport change in the amount of \$8,085 (21 needed at the rate of \$385). Note: Passport will be providing all other smaller signs.
  - c. Approval of purchasing new meters with POM.
    - i. Approval of renting a meter changing device.
  - d. Approval of upgrading the parking brochures with Seven Mountains Media.
4. Approval of the minutes from the 1/9/2024 meeting.
5. Approval of hiring a secondary compost site attendant at the rate of \$15 per hour.
6. Review of the monthly reports.
  - a. Airport.
  - b. Recycling.
    - a. Update on training conference.
    - b. Discussion of South Centre Township using the compost site.

7. Update on projects.
  - a. Boat launch- waiting on full grants to be released.
    - i. Update on pedestrian/ traffic measures.
  - b. Courts- waiting on full grants to be released.
    - i. Different location for pickleball.
    - ii. Formal motion needed on lights.
  - c. Solar.

**Next meeting: March 5, 2024.**



# BLOOMSBURG MUNICIPAL AIRPORT



**N13 - Not just an airport...  
A destination where adventures begin!**



## Summary of Need:

- Construct 8- or 14-unit T-Hangar and associated taxiways to generate revenue for Airport operations/maintenance and meet tenant demand
- Budget approval from Council for preliminary engineering (Phase 1) of project

## Background:

- 100% FAA funding available now to complete Phase 1
- FAA funds are time sensitive – unused funds at risk of release to competing airports
- Support for hangar project previously voiced by Council in 2023 for FY 2024 budget
- Generate hangar rental income – second highest revenue source for Airport
- High demand – waiting list currently in effect for hangar space

## Details:

- \$128,000 budget needed for Phase 1
  - \$125,000 for Delta's Phase 1 Task Order to include environmental clearance, field work, FAA airspace analysis and conceptual design
  - \$3,000 for FAA-required Independent Fee Estimate (IFE) to evaluate reasonableness of Delta's Phase 1 Task Order cost before proceeding
- Proposed sources of Phase 1 funding include a grant underrun for a previous Airport project and FAA non-primary entitlements:
  - \$6,000 expiring April 2024 – Project savings from RW Crack Seal Project
  - \$122,000 expiring Spring 2025
- Future work to include:
  - Final Design/Permitting/Contract Documents
  - Construction



**DELTA AIRPORT  
CONSULTANTS, INC.**



1B

## **Lisa Dooley**

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**From:** Bray, Shawn <Shawn.Bray@mrbgroup.com>  
**Sent:** Wednesday, January 31, 2024 3:09 PM  
**To:** Lisa Dooley  
**Cc:** Airport Coordinator  
**Subject:** RE: IFE

Lisa: Thank you again for your consideration.

I reviewed the provided consultant scope and propose a lump sum fee of \$3,300 to complete the IFE. The IFE will be completed within 7 calendar days of Town authorization. I look forward to hearing from you.

Thanks.

SHAWN BRAY, P.E.  
MRB Group  
D: 585.340.3625

**From:** Lisa Dooley <ldooley@bloomsburgpa.org>  
**Sent:** Wednesday, January 31, 2024 2:54 PM  
**To:** Bray, Shawn <Shawn.Bray@mrbgroup.com>  
**Cc:** Airport Coordinator <airportcoordinator@bloomsburgpa.org>  
**Subject:** RE: IFE

Shawn,

Please see attached.

Please let me know what the price is before proceeding. Thanks!

-Lisa

Lisa M. Dooley  
Town Manager/ Secretary/ Treasurer



**E-mail:** [ldooley@bloomsburgpa.org](mailto:ldooley@bloomsburgpa.org)

**Mobile:** (570) 993-4045 **Office:** (570) 784-7123 Ext. 123 **Fax:** (570) 317-2003

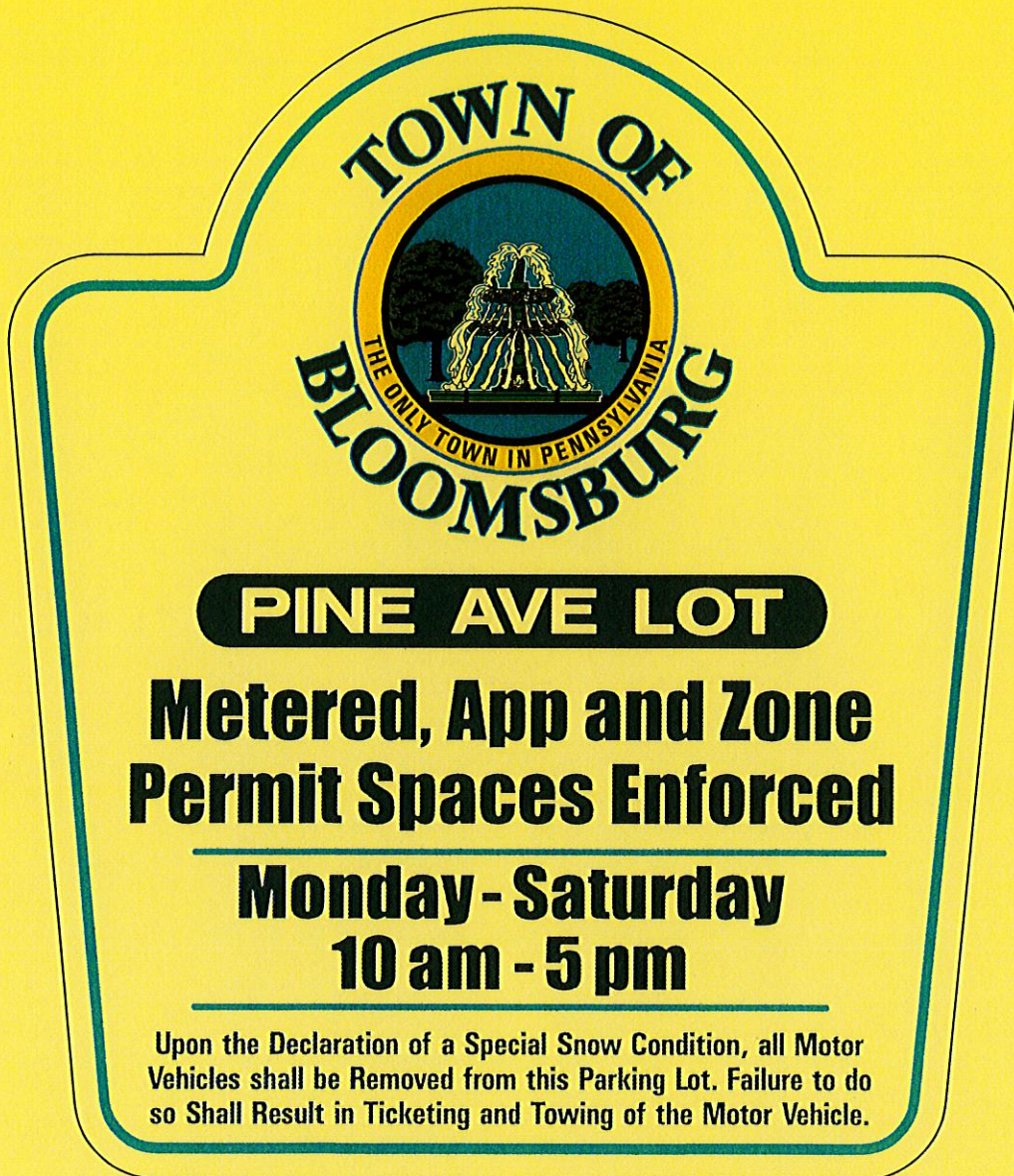
**Website:** [www.bloomsburgpa.org](http://www.bloomsburgpa.org) **Address:** 301 E. 2<sup>nd</sup> Street, Bloomsburg, PA 17815



3B

# **Spike Gillespie SIGNS**

1312 Old Berwick Road, Bloomsburg, Pa. 17815  
Telephone 570-784-5310 Fax 570-784-9509  
spikesigns@verizon.net  
SINCE 1973



42" x 48" Contour cut signs with and a Full color High Performance print with an Ultra Clear UV Protective Laminate.

*Quantity 22 Discount*

.063 Aluminum - \$360.00 ea.

.080 Aluminum - \$385.00 ea.

*The previous signs were .080 Aluminum.  
Do you want to remove "The only town in PA"*

50 YEARS OF QUALITY SERVICE



**Public Works & Environmental Committee Minutes**  
**Tuesday, January 9, 2024, 10:00 a.m.**

The meeting was called to order at 10:00 a.m. in attendance were Council members James Garman, Nick McGaw (10:05 a.m.), Jessica Jordan (Zoom), Town Manager/Secretary/Treasurer Lisa Dooley, Public Works Director John Fritz, Director of Code Enforcement Mike Reffeor (10:20 a.m.), Airport Coordinator BJ Teichman, Director of Governmental Services Charles Fritz, Director of Finance Kim Pogash (Zoom), and Administrative Assistant Christine Meeker (Zoom). Also in attendance were Matt Duncan, Mark Slawson, MJ Mahon, Brian & Jane Bercher, David Hill and Hunter O'Neal.

Hunter O'Neal a member of the Columbia Montour Boy Scout Council proposed an eagle scout project to the Committee to install up to three pads and benches along the BART. Mr. O'Neal outlined the fundraising events he will undertake to cover all expenses. J. Fritz suggested that they do a walk through when the weather breaks and discuss location and materials needed. The Committee was in favor of the proposal.

On a motion by N. McGaw, seconded by J. Garman, and voted on 2-0, the Committee approved the minutes from the 12/5/2023 meeting.

The Committee reviewed the monthly reports for the Airport and Recycling Center.

C. Fritz reported that the electronic gate system will not be implemented due to the cost of around \$80,000.

Following is a list of grant funded items that will be completed, if not already: recycling calendars, recycling educational brochures, bins, roll off containers, block storage bins (cages), forklift, backhoe (reimbursed), wire tier for the baler, truck dock and bay bumpers, camera system, cement pads at the Recycling Center, gate for recycling exit road and compost site entrance changes.

The Committee discussed the list of goals and projects. Brian Bercher mentioned the need for work on the pavilions. L. Dooley did mention that Council set aside American Rescue Funds to complete these. B. Bercher will send a list of pavilions that were sponsored with the event groups to the Town. Access to the BART from the parking lot areas at the Town Park were looked at. Curb and sidewalks throughout the Town were discussed. There is no grant large enough to complete all within Town.

On a motion by N. McGaw, seconded by J. Garman, and voted on 2-0, the Committee recommends Council approve the agreement with QT Pod, LLC for the Fuel Management software subscription service at the Bloomsburg Municipal Airport.

On a motion by N. McGaw, seconded by J. Garman, and voted on 2-0, the Committee recommends Council approve an invoice from Connectsix LLC. in the amount of \$43,848.75 for the SayWeather Pro System at the Bloomsburg Municipal Airport. It is the understanding that the first year of the subscription is free, the pilots will pay for the data subscription for the second year and the subsequent years will be from the Town's budget if the pilots do not contribute.

B. Teichman shared with the Committee that she will have an additional job shadow student, Larson Kocher.

On a motion by N. McGaw, seconded by J. Garman, and voted on 2-0, the Committee recommends Council approve an invoice from Robert C. Young in the amount of \$2,740 for paving in the Pine Avenue parking lot.

L. Dooley reported that she has tried to contact the Municipal Authority regarding improvement to the Compost Site. However, the Authority has not responded. Nick McGaw stated he would bring the subject up at the next Authority meeting on January 9<sup>th</sup>.

A motion to adjourn was made by N. McGaw, seconded by J. Garman, and voted on 2-0 to confirm. The meeting adjourned at 11:06 a.m.

Notes taken by C. Meeker and reviewed by L. Dooley.

6A

Airport Monthly Report  
2024 Jan

|    |  | Inches                      | Gallons               | Clock Gauge       | Stick Gauge |
|----|--|-----------------------------|-----------------------|-------------------|-------------|
| A  | Beginning 1 Jan                                | 50.25                       | 2656.3                |                   |             |
|    | Ending 31 Jan                                  | 38                          | 1846.7                |                   |             |
|    |  |                             |                       |                   |             |
|    |  |                             |                       |                   |             |
| B  | Local Fuel Sold                                | 645.00                      |                       |                   |             |
|    | Transient Fuel Sold                            | 128.90                      |                       |                   |             |
|    | <b>Total Gallons Sold</b>                      | <b>773.90</b>               | Matches Jan Invoicing |                   |             |
|    |  |                             |                       |                   |             |
| C. | Courtesy Car                                   | Middle School Presentation  |                       |                   |             |
|    | Courtesy Car                                   | Bloom Diner                 |                       |                   |             |
|    | Courtesy Car                                   | Berwick pool                |                       |                   |             |
|    | Courtesy Car                                   |                             |                       |                   |             |
|    | Gallons Fuel Purchased                         | 49.8                        |                       |                   |             |
|    |  |                             |                       | <b>Operations</b> |             |
|    |  |                             |                       |                   |             |
| D  | Jan. Flight Activity                           | Logged, not related to fuel |                       | 20                |             |
|    | Many are night ops                             | Military                    | Helicopters           | 0                 |             |
|    |  | Helicopters                 | Training              | 30                |             |
|    |  | Training                    |                       | 240               |             |
|    |  | Training                    |                       | 100               |             |
|    |  | From Fuel Log               |                       | 82                |             |
|    |  |                             | Sub total             | 472               |             |
| E  | Anticipated # of operations missed in 1 month  |                             |                       | 60                |             |
|    |  |                             | Subtotal              | 532               |             |
|    |  |                             |                       |                   |             |
| F  | <b>Columbia Aircraft Services</b>              |                             |                       | 20                |             |
|    | There are likely more for CAS in this category |                             |                       | 30                |             |
|    |  |                             | <b>TOTAL</b>          | <b>582</b>        | Operations  |
|    |  |                             |                       |                   |             |
| G  | Conference Rm:                                 |                             |                       |                   |             |
|    | 9-Jan  | Ck 120                      | 50                    | Ken               | Miley       |
| H. | 15-Jan   | Ck 121                      | 50                    | Ken               | Miley       |
| I  | 11-Jan   | Ck 15443                    | 100                   | Diversfied        | Tech        |
|    | 19-Jan   | Ck 2127                     | 50                    | Susquehanna       | Tree Svc.   |
| J  | 30-Jan   | Ck - not received yet       | 50                    | Ken               | Miley       |
| K  | 31-Jan   | Ck -not received yet        | 50                    | Ken               | Miley       |
|    |  |                             | 350                   |                   |             |

2 Feb 2024  
kft



**BLOOMSBURG RECYCLING CENTER**  
**MONTHLY SUMMARIES**  
**JANUARY 2024**

603-1

|    |                            |                      |
|----|----------------------------|----------------------|
| I. | <b><u>COLLECTIONS:</u></b> | <b><u>Tons</u></b>   |
|    | A. Bloomsburg Curbside     | 15.30                |
|    | B. Commercial Collections  | 220.25               |
|    | C. Center Drop-Off's       | 69.19                |
|    | D. Cluster Collections     | 0.12                 |
|    | MONTHLY TOTAL              | <u><u>304.86</u></u> |

|     |                          |                      |                      |        |
|-----|--------------------------|----------------------|----------------------|--------|
| II. | <b><u>SHIPMENTS:</u></b> | 2024 YTD             | 2023 YTD             | JAN    |
|     |                          |                      |                      |        |
|     | Clear Glass              | 29445                | 26845                | 29445  |
|     | Brown Glass              | 7470                 | 10630                | 7470   |
|     | Green Glass              | 6160                 | 4555                 | 6160   |
|     | Mixed Glass              | 0                    | 29965                | 0      |
|     | Steel Cans               | 19070                | 0                    | 19070  |
|     | Aluminum Cans            | 0                    | 0                    | 0      |
|     |                          | <u>2024YTD</u>       | <u>2023 YTD</u>      |        |
|     | Cardboard                | 85210                | 178245               | 85210  |
|     | Mixed Paper              | 376775               | 84715                | 376775 |
|     |                          | <u>2024YTD</u>       | <u>2023 YTD</u>      |        |
|     | Newspaper                | 0                    | 0                    | 0      |
|     | Office Paper             | 0                    | 0                    | 0      |
|     | Hardcover Books          | 0                    | 0                    | 0      |
|     | PET #1                   | 0                    | 42325                | 0      |
|     | HDPE-natural             | 0                    | 33310                | 0      |
|     | HDPE-colored             | 0                    | 10595                | 0      |
|     | PET/HDPE                 | 18315                | 0                    | 18315  |
|     | Misc. Plastics           | 0                    | 42820                | 0      |
|     | TOTAL POUNDS             | 542445               | 464005               | 542445 |
|     | TOTAL TONNAGE            | <u><u>271.22</u></u> | <u><u>232.00</u></u> | 271.22 |

# BLOOMSBURG RECYCLING CENTER MONTHLY SUMMARIES JANUARY 2024

