

**PUBLIC WORKS & ENVIRONMENTAL COMMITTEE MEETING**

**Tuesday, December 5, 2023, 10:00 a.m.**

Town Hall or via Zoom

DIAL: +1 646 558 8656 US & INCLUDE THE MEETING ID: 456-920-3798 & PRESS #.

JOIN ONLINE AT: <https://us02web.zoom.us/j/4569203798>.

**Committee responsibilities:** Buildings/Grounds/Maintenance, Town Park, Recreation, Parking Lots, Infrastructure, Streets & Street Lighting, Storm/Sanitary Sewer, Recycling Operations, Safety Program, Compost Site and Bloomsburg Municipal Airport.

**Committee Members:** James Garman (Chair), Nick McGaw and Jacklyn Kressler.

Public Hearing: Jamie Shrawder - Community Development Block Grant FFY 2022 Caper.

1. Approval of the minutes from the 11-6-23 meeting.
2. Vote on the Market Street bike lane.
3. Approval of a quote from Equipment Depot in the amount of \$2,891 for bolt on forks conversion attachment.
4. Approval of a quote from Swisher Disposal in the amount of \$700 per month September-April and \$740 per month May-August for solid waste and refuse pick up at the recycling center, public works and the town pool.
5. Approval of invoice from Recycling Equipment Corporation in the amount of \$2,825.60 for emergency repairs to the baler at the recycling center.
6. Approval of the Annual Explorer Post Memorandum of Understanding for the Airport.
7. Review of the monthly reports.
  - a. Airport – Report will be submitted at the meeting.
  - b. Compost
  - c. Recycling
8. Update on the BART trail.
9. Update of the parking lots.

**Next Meeting: January 9, 2024, 10:00 a.m.**

**Public Works & Environmental Committee Minutes  
Monday, November 6, 2023, 10:00 a.m.**

The meeting was called to order at 10:00 a.m. in attendance were Council members James Garman, Nick McGaw, Jacklyn Kressler, Justin Hummel, Vince DeMelfi, Town Manager/Secretary/Treasurer Lisa Dooley, Airport Coordinator BJ Teichman, Director of Governmental Services Charles Fritz, Director of Finance Kim Pogash (Zoom), Director of Code Enforcement Michael Reffeor and Administrative Assistant Christine Meeker. Also in attendance were MJ Mahon, Dawn Moore, Deanna's iPhone, Daniel Novick, Radice, Theresa Huff, Steve Orlando, Andrew Barton, Seth Wilkerson, Steve Diltz, Michelle Diltz, Betts Cassady, Cardy Pursell, Greg Worth, Clo, Swilk, Julie Scholl, Kim Kus, Austin Appel, Susan McGarry, Jared Fenstermacher, Laura Habidel, Liz Clammer, Peters Consultant representative, Carey Smith, Ann McHugo, Mike Wallace, Courtney DiPicollo, and eleven other public citizens

The Committee opened the floor to discussion regarding the current bike lane on Market Street.

Daniel Novick stated the bike lane is not being used for the intended purpose, there are more walkers and motorized scooters than bikes using it.

Steve Diltz lives on Market Street and feels that a lot of money is being spent on 5 blocks of street. Mr. Diltz questioned what is the estimated cost of paving Market Street.

Seth Wilkerson (Zoom) stated that the not all the voices of the community are being represented in the room and he is in favor of the bike lane and has used it frequently.

Laura Baker spoke regarding the sacrifice she made to allow the floodwall to be built in her front yard and that for the good of the community everyone needs to step up. The bike lane is being used and it has made the area safer. She believes that the bike lane could be redesigned and a then the residents, drivers and bike riders need to be educated on the proper use of the lane.

Cardy Pursel and Betts Cassady are both opposed to the bike lane and would like to see it removed.

Michelle Diltz is opposed to the bike lane in its current state and would like it removed or redesigned.

Austin Appel- is for the bike path and agreed that with all things there could always be improvements.

Greg Worth stated the tax payers of the entire town of Bloomsburg are benefiting from the bike lane.

Susan McGarry is not for the current design of the bike path and spoke how it is a hazard for her pulling out onto Market Street every day.

Liz Clammer stated that she and her husband commute to work and school using e-bikes and hope the town will continue to expand bike lanes throughout town.

Courtney DiPicollo stated the bike lane prompted her family to purchase bikes and find it a safe place to ride with their two children.

Carey Smith is a realtor in the area and stated has a family that uses the bike lane and will use the new path.

Carey said that Town residents need to embrace change instead of fighting it at every turn.

Ann McHugo- said that it is condescending to see eye rolls from Town representatives when the public speaks regarding the bike path.

Dawn Moore had a concern about the fall/ winter maintenance of the bike path.

Public comments were taken from 10 a.m.- 11:38 a.m. regarding the Market Street bike path.

Dawn Moore listed that the geese sign at the park has remained up and in good condition. Dawn also addressed her concerns in the Pine lot regarding the handicap markings.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, the Committee approved the Public Works & Environmental Committee minutes from the 10/3/2023 meeting.

The Committee discussed the town engineering services for 2024. LIVIC Civil and Peter's Engineering were present during the discussion. The Committee was in favor of placing this service out for request for proposals.

On a motion by N. McGaw, seconded by J. Kressler, and unanimously approved, the Committee recommends Council approve the placement of memorial plaques in the Town Park in honor of Harry Shuman and Hervey Smith at the band shell and the tennis courts. The plaques would be fully paid for by the Town Park Improvement Association.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, the Committee recommends Council approve the Intergovernmental Agreement with Bloomsburg School District regarding recycling services.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, the Committee recommends Council approve to advertise an ordinance for Fort McClure Boulevard specifying the distance from Railroad Street.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, the Committee recommends Council approve Delta Airport Consultant as the airport engineer.

The Committee reviewed the monthly reports from the airport, compost site and recycling. Fuel sales have continued to increase at the airport and flight activity has been steady. The compost site will close next month. The recycling calendar has been sent to the printer. C. Fritz will be submitting a grant for a new grinder.

BJ Teichman reported that the electrical lines have been installed but delivery of the fuel tank will be delayed until the end of December, the line painting was finished on Saturday.

BJ Teichman reported on the two conferences that she attended. N13 has been mentioned in the November issue of the American Professional Pilots magazine regarding the community outreach that the airport has maintained.

D. Barton reported that the final walk through on the BART is tentatively scheduled for November 10<sup>th</sup>. L. Dooley reported that the parking area at the west end of the trail will be finished by the public works department. L. Clammer questioned the parking area at the dog park. The disc golf course will be redesigned by Kyle Bauman for the spring of 2024 with Public Works performing the maintenance items.

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, the meeting adjourned at 1:09 p.m.

Notes taken by Christine Meeker and reviewed by Lisa Dooley.



Equipment Depot Pennsylvania, Inc.  
Quote Number: 129712  
Exclusively for: Town Of Bloomsburg

Prepared By: Jamie Snyder  
570-220-6947  
jamie.snyder@eqdepot.com

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November 16, 2023

Charles Fritz  
Town Of Bloomsburg  
Town Hall 901 Patterson Dr  
Bloomsburg, PA 17815

Dear Charles,

Thank you for the opportunity to serve your company. Attached is the proposal you requested.

From our commitment to safety excellence to our one-of-a-kind **Performance. Guaranteed.**® Pledge, we promise to be the best service company in the industry. Period.

If you have any questions, please do not hesitate to contact us.

Thank you again and we look forward to working with you.

Jamie Snyder  
Account Manager MHP  
570-220-6947  
jamie.snyder@eqdepot.com



Equipment Depot Pennsylvania, Inc.  
Quote Number: 129712  
Exclusively for: Town Of Bloomsburg

Prepared By: Jamie Snyder  
570-220-6947  
jamie.snyder@eqdepot.com

To:

Town Of Bloomsburg  
Town Hall 301 E 2nd St  
Bloomsburg, PA 17815

Ship to:

Town Hall 901 Patterson Dr  
Bloomsburg, PA 17815

Email:

Email:

Manufacturer	Model	Product Description	Quantity	List/Sell Price	Net Amount
Cascade	Cascade	Bolt on Forks for Conversion, attachment 35D19676, S/N 00001P 2" x 5" x 42" Useable Forks	1	\$2,891.00	\$2,891.00
Total Quote Price:					\$2,891.00

\*\* Lead time 8 weeks \*\*

\*\* Installation of attachment billed at standard labor and parts \*\*



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Other companies talk about performance.  
We guarantee it. Here's our pledge and promise to  
be the best service company in the industry. Period.



#### RESOLUTION

Have a concern? Not for long. Our employees are empowered to solve customer concerns on the spot.  
If you are still not satisfied, it's elevated to the regional leader for immediate attention and resolution.

#### SERVICE

Ready to roll 24/7/365 and backed by a 4-hour emergency response time, or the first hour of labor is on us. Plus,  
free loaners on forklift and aerial lift repairs if we fail to fix it right the first time or by the time promised.

#### PARTS

All parts purchased from us are guaranteed for 6 months.

#### RENTALS

Rental equipment will be delivered on-time as promised or delivery is free.

#### 30 DAY BUYBACK

If the new equipment fails to perform as promised and you're not satisfied, we'll buy it back. It's that simple.

#### EQUIPPED TO SERVE®



#### OUR CUSTOMER EXPERIENCE COMMITMENT TO YOU

To stand by our commitment to be the Best Service Organization,  
we have created a statement that defines our level of dedication  
and devotion we strive for each and every day.

Our customers trust us to be *the* Best Service Organization. This  
is more than just a statement; it is a promise to them — and to  
each other. We recognize our customers **determine our success**  
and that **trust must be earned**, not simply given or expected. Our  
customers must know that we will strive to fully meet their needs.  
They must know that we will always be knowledgeable,  
professional, effective, responsive, and most of all — remarkable.  
Leaving them with complete peace of mind knowing that they have  
made the right decision to partner with us. **We strive every day to  
excite our customers.** *Trusted to Deliver* means making a  
positive and honest impact, resulting in something extraordinary  
— a foundation built on trusted relationships.



Equipment Depot Pennsylvania, Inc.  
Quote Number: 129712  
Exclusively for: Town Of Bloomsburg

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BUYER AGREES THAT ACCEPTANCE OF SELLER'S QUOTATION HEREIN (THE "QUOTE") SHALL BE MADE EITHER BY (A) EXECUTING IN THE APPROPRIATE SPACE BELOW AND RETURNING THE EXECUTED DOCUMENT TO SELLER, (B) BUYER'S PURCHASE OF SERVICES OR EQUIPMENT, IN WHOLE OR IN PART, FROM THIS QUOTE, OR SELLER'S COMMENCEMENT OF ANY WORK IN FULFILLMENT OF BUYER'S ORDER, IN WHOLE OR IN PART, FROM THIS QUOTE, (C) ELECTRONIC ACCEPTANCE, OR (D) ANY OTHER MEANS INDICATING BUYER'S WILLINGNESS TO ORDER SERVICES OR EQUIPMENT, IN WHOLE OR IN PART, FROM THIS QUOTE.

BY ACCEPTING THIS QUOTE, BUYER UNCONDITIONALLY ACCEPTS AND AGREES TO BE BOUND BY THE PROVISIONS ON THE REVERSE SIDE HEREOF, WHICH INCLUDES SELLER'S TERMS AND CONDITIONS, ALL OF WHICH ARE INCORPORATED BY REFERENCE INTO THIS QUOTE FOR ALL PURPOSES. THIS QUOTE, INCLUDING ALL ASPECTS OF BUYER'S PURCHASE OF SERVICES OR EQUIPMENT FROM SELLER, SHALL BE GOVERNED BY AND SUBJECT TO THE PROVISIONS FOUND ON THE REVERSE SIDE HEREOF.

ACCEPTED BY SELLER

NAME

TITLE

X

SIGNATURE

DATE:

ACCEPTED BY BUYER

COMPANY

NAME

TITLE (Authorized officer or representative required)

X

SIGNATURE

DATE

Any lease payments presented are an estimate, based on current interest rates. Actual payments will reflect the interest rate at the time of delivery.

This quotation shall become a contract only upon signature by the Sales Manager or General Manager at Equipment Depot's business offices.

Rev. 5/2015



Equipment Depot Pennsylvania, Inc.  
Quote Number: 129712  
Exclusively for: Town Of Bloomsburg

Prepared By: Jamie Snyder  
570-220-6947  
jamie.snyder@eqdepot.com

#### TERMS AND CONDITIONS AGREEMENT ("AGREEMENT")

1. **DEFINITION.** "Buyer" means the party identified on the reverse side of this Agreement that is purchasing certain equipment and/or services from Seller. "Seller" means Equipment Depot Pennsylvania, Inc.
2. **QUOTATION.** This quotation is an offer to sell certain equipment ("Equipment") or services ("Services") as described in this quote to Buyer and is tendered by Buyer for acceptance by Seller. This quotation can only be a binding offer if signed by the General Manager or General Sales Manager at the branch of Seller's sales and service office stated herein. Upon said acceptance, this Agreement shall be effective after and shall survive (i) delivery of the Equipment or completion of Services, as applicable, and (ii) the signing of any additional security agreement relating to Equipment. If the terms hereof conflict with any such security agreement, the terms of the latter shall control.
3. **SHIPMENT.** Unless otherwise agreed in writing, all prices are for material packed for domestic shipment and for delivery F.O.B. factory or point of shipment. Shipping dates are approximate and based on prompt receipt of all necessary information. Notwithstanding anything to the contrary, all risk of loss for the Equipment shall be upon the Buyer from point of shipment. Buyer shall pay all transportation and delivery charges to final destination.
4. **PRICES.** Prices quoted herein are based on present costs. Prices are subject to increase by Seller at any time prior to commencement of Services, or delivery in respect of all or any portion of the Equipment, on order for scheduled commencement or delivery more than six (6) months from order date, to the extent necessary to cover Seller's increased costs applicable thereto.
5. **PAYMENT.** Partial shipments may be made and payments therefor shall become due in accordance with the terms hereof. Finance charges are subject to rates in effect at time of delivery of Equipment. The terms of sale herein are subject to credit approval and Seller may at any time prior to commencement of Services or delivery of Equipment modify the terms of payment originally specified to assure prompt payment for the Services and/or Equipment ordered.
6. **TAXES.** The amount of taxes stated on the face hereof, if any, is approximate only. Buyer is liable for the full amount of taxes applicable to or as a result of this transaction, exclusive of franchise taxes and taxes measured by the net income of Seller. Buyer shall pay the amount of all such taxes as at any time requested by Seller as if originally added to the price. If Seller pays such taxes, Buyer shall reimburse Seller therefor.
7. **SECURITY INTEREST AND DEFAULT.** Seller shall retain a security interest in Equipment until the total selling price, including taxes, delivery and other charges, is paid in full by Buyer. Buyer agrees to sign and deliver to Seller any additional security interest and UCC documents required by Seller and agrees to do such other acts and execute such other instruments as Seller may request to give Seller a valid security interest in the Equipment.

If Buyer fails or refuses to accept delivery of the Equipment and parts ordered hereunder or shall default in the performance of any of the terms, covenants and conditions of this Agreement, Seller may retain the cash deposited or paid to it and the Equipment accepted by it on account of the sale price, if any, and apply the same toward payment of its damages. If the Equipment has been delivered to Buyer at the time of default, Seller may declare the full amount due and payable without notice or demand and may repossess the Equipment. Repossession and disposition of the Equipment, and suit for any deficiency, shall be pursuant to applicable laws. The remedies provided herein in favor of Seller shall not be deemed exclusive, but shall be cumulative and shall be in addition to all other remedies available to Seller's at law or in equity.

8. **WARRANTY.** The manufacturer's warranty for Equipment in effect at the time of sale confirmation for the Equipment shall apply. Seller makes no representations or warranties of any kind or character as to the Equipment, and hereby disclaims all warranties or representations, expressed or implied, including but not limited to the warranties of fitness for any particular purpose, merchantability, quality, design or condition of the Equipment, or conformity to models or samples.
9. **DELAYS.** Seller shall not be liable for loss or damage due to delay in delivery or manufacture of the Equipment, or commencement or completion of Services, resulting from any cause beyond Seller's reasonable control, including but not limited to, compliance with any regulations, orders, or instructions of any federal, state or municipal government or any department or agency thereof, acts of God, acts or omissions of Buyer, acts of civil or military authority, fires, strikes, factory shutdowns or alterations, embargoes, war, riot, delays in transportation or Seller's inability to obtain necessary labor, manufacturing facilities or materials from the Seller's usual sources; and any delays resulting from any such cause shall constitute a waiver of all claims for damages. **IN NO EVENT SHALL BUYER OR SELLER BE LIABLE FOR ANY INDIRECT, SPECIAL OR CONSEQUENTIAL LOSS OR DAMAGES, INCLUDING BUT NOT LIMITED TO LOSS PROFITS AND LOSS REVENUE, EVEN IF INFORMED OF THE POSSIBILITY OF SUCH DAMAGES, HOWEVER SAME MAY BE CAUSED.**
10. **CANCELLATION.** Buyer may cancel its order, reduce quantities, revise specifications or scope or extend schedules only by agreement by Seller in its sole discretion. In the event of such agreement, Buyer shall be liable for reasonable and applicable charges which shall include but not be limited to restocking fees, freight charges, cancellation charges, demobilization costs, or other similar charges, and shall also take into account expenses already incurred or to be incurred by Seller and commitments made by Seller, and Buyer shall indemnify Seller against any losses resulting therefrom.
11. **ENTIRE AGREEMENT AND APPLICABLE LAW.** The rights and obligations of Seller and Buyer under any order placed pursuant hereto shall be governed by the laws of the state of Texas. The provisions hereof are intended by Buyer and Seller to be the entire agreement pertaining to the subject matter hereof, and supersede all prior agreements, understandings, negotiations and discussions, whether oral or written, of the parties hereto pertaining to the subject matter hereof. No waiver, modification or addition to any of the terms hereof shall be binding on Seller unless made in writing by the General Manager or the General Sales Manager at Seller's branch as stated herein. In the event of conflict between a service agreement or Buyer's purchase order and the terms hereof, the latter shall control.
12. **TITLE.** Title to the Equipment shall not pass to Buyer until the purchase price has been paid in full. In the event of non-payment within sixty (60) days after delivery, Seller reserves the right to repossess the Equipment and to charge a reasonable sum for the use thereof during the period from delivery to repossession.
13. **ENFORCEABILITY.** If any part or provision of this Agreement is declared invalid by a competent authority, such declaration shall not have the effect of invalidating or voiding the remainder of this Agreement. The parties agree that the part(s) of this Agreement so held to be invalid, void or unenforceable shall be modified to the extent required to make it enforceable, or, if necessary, the Agreement shall be deemed to be amended to delete the unenforceable part or provision, and the remainder shall have the same force and effect as if such part or provision had never been included herein.

(Rev. 7-2019)



**BID SPECIFICATIONS**  
**Town of Bloomsburg, Pennsylvania**  
**Solid Waste and Refuse Pickup**

Return Quote by: Friday December 1, 2023 at 12:00 P.M.  
 deliver to Bloomsburg Recycling Center 901 Paterson Drive  
 Or quote may be emailed to \_\_\_\_\_ or via fax at 570-784-3414

Solid waste and refuse pickup service for the period beginning January 1, 2024 and ending December 31, 2024 for all of the following Town facilities: Recycling Center located at 901 Patterson Drive; Public Works located at 821 Catherine Street & Town Pool located at the corner of Catherine and Ft. McClure Blvd. All bidders must be in compliance with Town Waste and Recycling Ordinance #862 throughout the contract. Failure to comply with the ordinance will constitute grounds for termination of the contract. The complete Town of Bloomsburg ordinance is available at \_\_\_\_\_ under the "Government" tab select Code of Ordinances Chapter 20 SOLID WASTE.

Dumpsters are to be furnished by the successful bidder.  
 Successful bidder must provide the Town with proof of participation in a CDL Drug and Alcohol testing program as required by Section 382.301(d0(2) of the federal CDL regulations. (Form will be provided by the Town.)

**SERVICES TO BE PROVIDED THROUGHOUT THE CONTRACT INCLUDE:**

**RECYCLING CENTER** – Four (4) 3 cu. yd. open top dumpsters to be picked up once a week on Thursday.

**PUBLIC WORKS** – One (1) 8 cu. yd. open top dumpster with a maximum height not to exceed five feet. Dumpster to be picked up once a week on Friday after 10:00 a.m. during the months of January, February, March, October, November, and December.  
 Dumpster to be picked up twice a week (Monday after 10 a.m. and Friday after 10 a.m.) during the months of April, May, June, July, August, and September.

**TOWN POOL** -- One (1) 3 cu. yd. dumpster with lid to be in place one week prior to Memorial Day and continue until one week after Labor Day each year and picked up weekly on Friday.

Recycling Center: \$ 400.00 / mth

Public Works Building: \$ 300.00 / mth

Town Pool: \$ 40.00 / mth in Season May-Aug

TOTAL:

\$ 200.00 (Sept-Apr) \$ 740.00 (May-Aug)

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Name and Address of Company: Smisher Disposal

6715 Keefers Lane

Bloomsburg Pa 17815

Signature of Representative: Christie Smisher

Phone Number: 570-784-2802

1

Recycling Equipment Corporation  
831 W 5th ST  
Lansdale, PA 19446-2265  
USA



Invoice

Invoice Number:  
131360  
Invoice Date:  
Nov 21, 2023

Phone: 267-218-7200  
Remit Email: AR@RecyclingEquipment.com  
Orders Email: Sales@RecyclingEquipment.com

Sold To:  
Town of Bloomsburg  
301 East 2nd Street  
Bloomsburg, PA 17815

Ship To  
Town of Bloomsburg  
901 Patterson Drive  
Bloomsburg, PA 17815

Page 1

Customer ID		Customer PO	Payment Terms	Due Date
TOOFBLO		Per Charles Fritz	Net 30 Days	12/21/23
Sales Rep ID		Shipping Method	FM Job # / Sales Order #	Ship Date
03PETR		Jeff, Jake, 11/15	9612	11/15/23
Quantity	Item	Description	Unit Price	Extension
	S	EQUIPMENT SERVICE PER ATTACHED SERVICE ORDER		
	SER	EX2169		
9.50	LR2AAII	TWO TECHNICIANS	249.0000	2,365.50
1.50	LO2AAI	OVERTIME SURCHARGE -2AAT	140.0000	210.00
113.00	M	TRIP CHARGE	1.4000	158.20
20.50	T	TRAVEL TOLLS	1.0000	20.50
2.00	020105	BRAKE CLEANER	6.4500	12.90
1.00	X1	#1 WELDING SUPPLIES	24.0000	24.00
1.00	023344	4-1/2" #40 FLAP DISK	7.0000	7.00
4.00	260000	SIZE 0 O-RING SEALS	1.0000	4.00
1.00	023104	GRINDING WHEEL	4.0000	4.00
1.00	023510	3.5" LARGE GRINDER WIRE CUP	19.5000	19.50

Past due invoices are subject to a 1.5% per month late charge.

Job #	Subtotal	2,825.60
	Sales Tax	0.00
	Total Invoice Amount	2,825.60
	Payment Received	0.00
	<b>TOTAL</b>	<b>2,825.60</b>



SERVICE ORDER

DATE

ENTERED:BY:

RECYCLING EQUIPMENT CORPORATION

831 W 5th St  
Lansdale, PA 19446  
267-218-7200

ENTRY DATE:11/14/2023

BILL-TO NAME:Town of Bloomsburg

BILLING ADDRESS:301 East Second Street

CUSTOMER PO#:Per Charles Fritz

SAGE I.D.:TOOFBLO

JOB #,TYPE:01-09612 , Bob-Service Call

SITE NAME:BLOOMSBURG RECYCLING CENTER

SITE ADDRESS:901 Patterson Drive

CONTACT:Charles Fritz570-784-7123

EQUIP. MAKE		EQUIP. MODEL	EQUIP. SERIAL
Excel		EX62	EX2169
MACHINE HRS:			
DESCRIPTION OF PROBLEM:	Excel baler - weld repair of leak at cylinder port. ** Photo attached.		
REC PART#	QTY.	DESCRIPTION	
020105	2.00	BRAKE CLEANER	
X3	1.00	#3 WELD/CUT SUPPLIES	
Flap disk	1.00	023344	
Rags	10.00		
Orings	4.00		
3.5 WIRE WHEEL CUP	1.00	023510	
8018 1/8" welding rod	1.00		
Die grinder	1.00		

START DATE	STOP DATE	START TIME	END TIME	DURATION	FIELDWORKER	TOOK 1/2hr Break?
11/15/2023	11/15/2023	07:00 AM	05:00 PM	10:00:00	Jeff Maher	
15-Nov-2023 07:00 AM	11/15/2023	07:00 AM	05:00 PM	10:00:00	Jeff Maher	
MILEAGE TRK #1:	113 miles one way	TRK #:	31	TOLLS TRK #1?	Yes	
MILEAGE TRK #2:		TRK #:		TOLLS TRK #2?		

DESCRIPTION OF WORK PERFORMED and/or FOLLOW-UP WORK REQUIRED:

FIELDWORKER #1:

Arrived at the customer and started repairs. cleaned up area around the back of the baler. we ran the baler for a little bit to see where the leak was but couldn't find it at first. put some material into the hopper so we could build some pressure and that is when we found the leak. removed limit switch rail and hoses from the cylinder to let it drain. ground out old weld and v-groove the areas that needed to be welded. ran several passes on the top of the block on the cylinder and then let it cool down before we continued to weld. finished welding around the block on the cylinder, let the cylinder cool down and then assembled hoses with new orings and put the limit switch rail back on. ran enough material to make a bale while watching for leaks and there were none. hydraulic oil is low and the customer will take care of it. the pin plates are worn at the front of the ram and should be replaced. when the baler makes a full bale the ram drifts back and does not lock into place, the pilot valve assembly needs to be replaced. let customer know that the retaining bolt for the right rear pin was broken and they will take care of it. arrived back to the shop, unloaded truck and put unused cylinder back into the staging area.

Task FIELDWORKER(s):

CUSTOMER'S SIGNATURE:

FOLLOW-UP GIVEN  
TO DISPATCHER?

☐

## Annual Memorandum of Understanding

\_\_\_\_\_ has read and understands the following conditions for participating in this program operated and maintained by Learning for Life, a District of Columbia nonprofit corporation ("Learning for Life"), and desires to enter into this agreement regarding participation in this program. The responsibilities of the organization include:

**Explorer Clubs only:**

- Screening and selecting at least two adults, including a sponsor and associate sponsor, to work directly with the Explorer Club participants.

**Explorer Posts only:**

- Screening and selecting at least four adults, including committee chairman, two committee members, and an advisor, who will work directly with the post officers.

**Explorer Clubs and Explorer Posts:**

- Ensuring that all participating adults complete the required Exploring Youth Protection training. The training is available at [www.exploring.org](http://www.exploring.org).
- Providing adequate facilities for the participants to meet on a regular schedule with a time and place reserved.
- Participating in a program planning meeting and Open House.
- Participating in at least one evaluation with Learning for Life representatives each year.

*Note: Adults may serve in multiple posts and clubs.*

Exploring is part of Learning for Life's education resource program. Learning for Life provides the support service necessary to help the participating organizations succeed in their use of the program.

These services include year-round training techniques and methods for selecting quality leaders; program resources; and primary general liability insurance to cover the participating organization, its board of directors and/or trustees, and its officers and employees in their official and individual capacities against personal liability judgments arising from official Learning for Life activities.

This Annual Memorandum of Understanding shall remain in effect through the registration expiration of the post or club. Either organization may discontinue the program at any time upon written notice to the other organization.

Date: \_\_\_\_\_

\*

\_\_\_\_\_  
Signature of executive officer or designee

\_\_\_\_\_  
Signature of Exploring representative

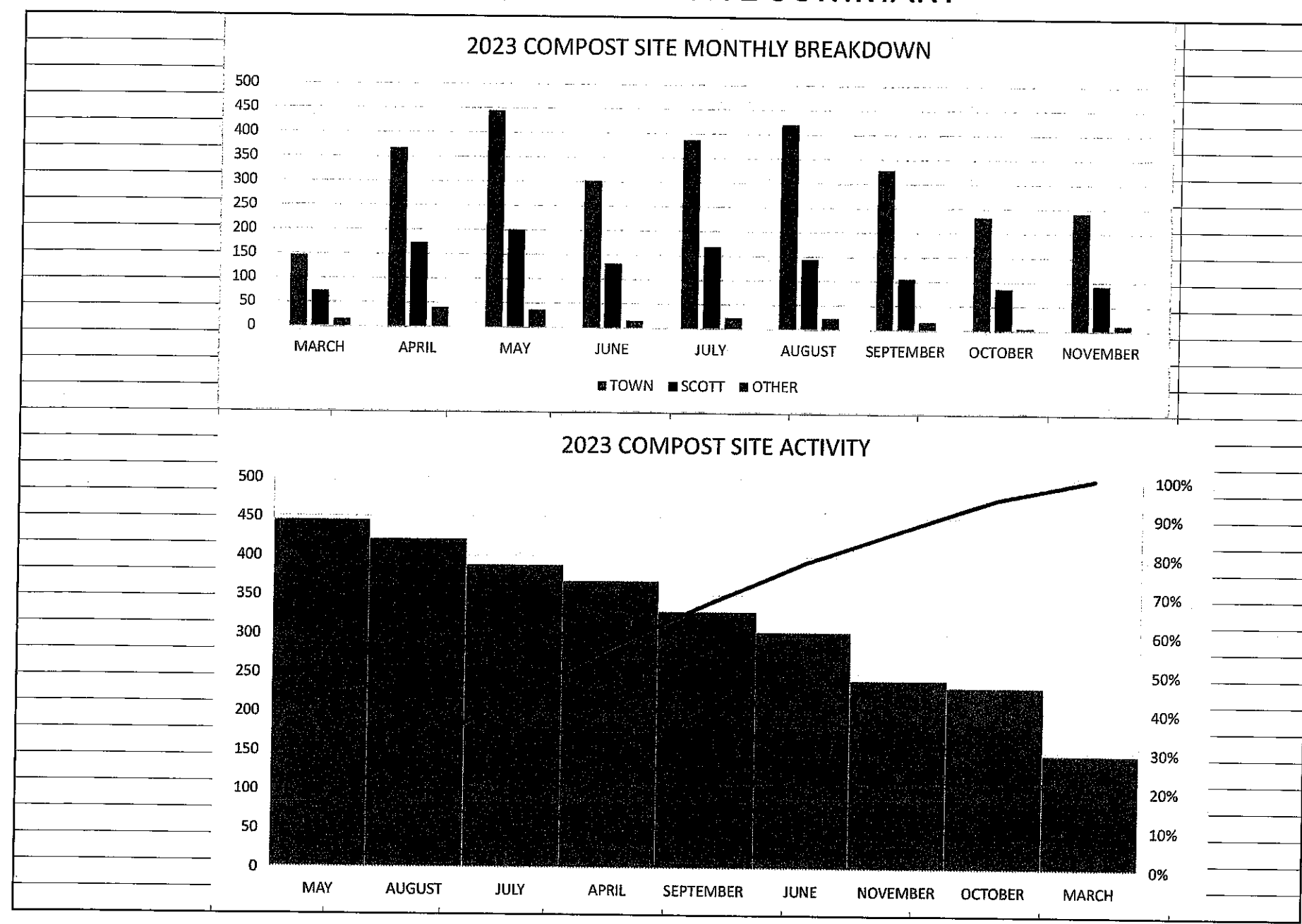
\*

\_\_\_\_\_  
(Print name)

\_\_\_\_\_  
(Print name)

7B-1

## 2023 COMPOST SITE SUMMARY



7B-2

## 2023 COMPOST SITE SUMMARY

TOTALS	2023	2022	2021					
TOWN	2876	3016	3228					
SCOTT	1180	1695	1459					
OTHER	189	215	109					
	4245	4926	4796					
2023 SUMMARY								
MONTH	TOWN	SCOTT	OTHER					
MARCH	147	74	16					
APRIL	368	173	40					
MAY	445	201	37					
JUNE	303	133	16					
JULY	388	169	23					
AUGUST	421	144	23					
SEPTEMBER	329	106	17					
OCTOBER	233	87	5					
NOVEMBER	242	93	12					
	2876	1180	189					

## 2023 COMPOST SITE SUMMARY

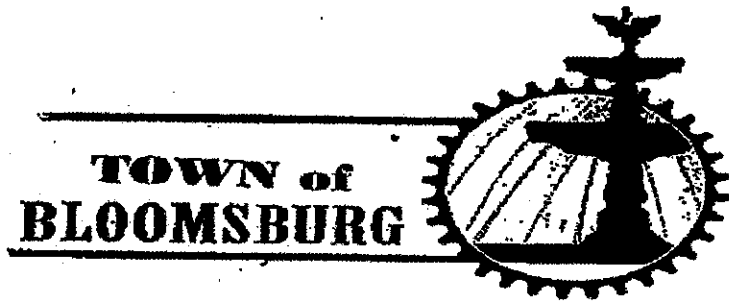
MONTH	<u>MARCH</u>	8	11	15	18	22	25	29		
TOWN		10	4	12	30	37	13	41		
SCOTT		7	3	6	7	18	6	27		
OTHER		0	1	1	4	6	1	2		
			DANVILLE	MAIN TWP	DANVILLE(2) CONTRACTOR(2)	HEMLOCK, BEAVER, ORANGE TWP(2) CONTRACTOR(2)	DANVILLE	HEMLOCK DANVILLE		
REFUSED TO PAY/LEFT										
MONTH	<u>APRIL</u>	1	5	8	12	15	19	22	26	29
TOWN		20	39	65	55	62	35	48	25	19
SCOTT		8	21	27	31	25	27	17	9	8
OTHER		1	3	4	4	8	5	7	3	5
	Mt. Pleasant	Main Twp Elysburg Hemlock	2 Hemlock Danville 2	Catawissa Danville 2 Contractor	3 Main Elysburg Montour Hemlock Contractor 2	2 Danville 2 Main Hemlock	5 Main Danville S Centre	2 Contractor Montour	2 Danville 2 Catawissa	Main
REFUSED TO PAY/LEFT										
MONTH	<u>MAY</u>	3	6	10	13	17	20	24	27	31
TOWN		15	46	45	68	42	74	45	73	37
SCOTT		7	21	28	29	15	22	16	34	29
OTHER		2	6	3	3	2	8	4	6	3
	MAIN TWP S. CENTRE	MAIN TWP (2) DANVILLE (2) HEMLOCK S. CENTRE	MAIN TWP (2) DANVILLE	DANVILLE ELYSBURG CATAWISSA	MAIN TWP HEMLOCK	DANVILLE (3) HEMLOCK (3) MAIN CATAWISSA	HEMLOCK (2) CATAWISSA DANVILLE	HEMLOCK (2) DANVILLE BERWICK ELYSBURG CENTRE	S MAIN TWP S CENTRE CATAWISSA	
REFUSED TO PAY/LEFT				1 ORANGE TWP		1 MONTOUR TWP				







7B-6



# COMPOST SITE

**Changes OCTOBER & NOVEMBER 2PM – 5PM**

**SAT 8AM – 2PM MARCH TO NOVEMBER**

The Compost Site closes for the Season Annually the Wednesday of Thanksgiving Week at 5pm

Town Residents & Scott Twp. Residents - free All others a \$10.00 fee applies including all landscapers or businesses. All users must show ID to access site

**ACCEPTABLE ITEMS: BRUSH, BRANCHES, LEAF & YARD WASTE**

**NO GRASS, NO FURNITURE, NO LUMBER, NO GARBAGE**

**BLOOMSBURG RECYCLING CENTER**  
**MONTHLY SUMMARIES**  
**November 2023**

I.	<b><u>COLLECTIONS:</u></b>	<b><u>Tons</u></b>
	A. Bloomsburg Curbside	11.07
	B. Commercial Collections	188.97
	C. Center Drop-Off's	59.23
	D. Cluster Collections	0.18

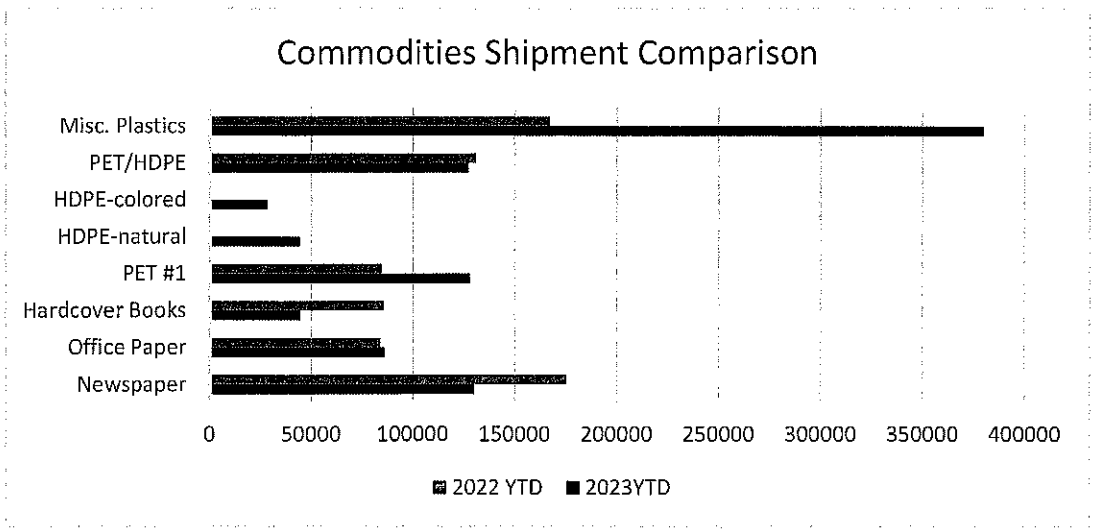
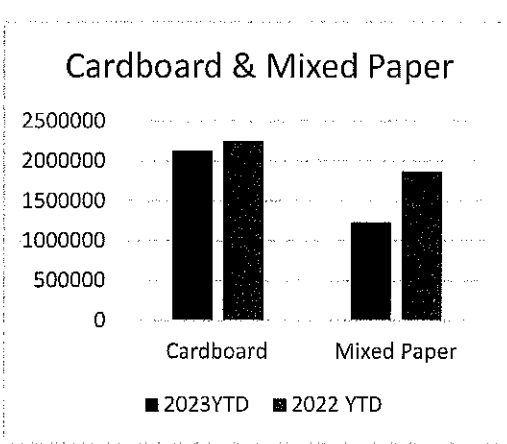
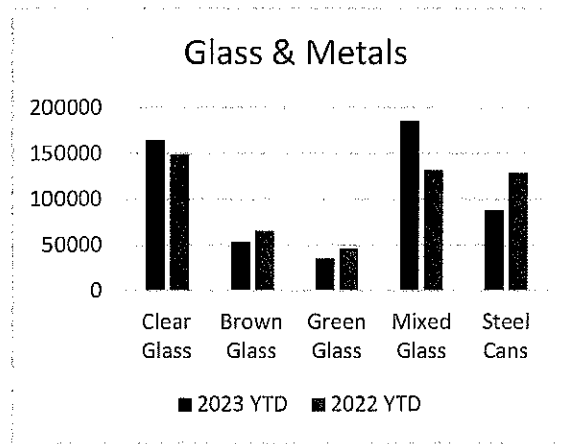
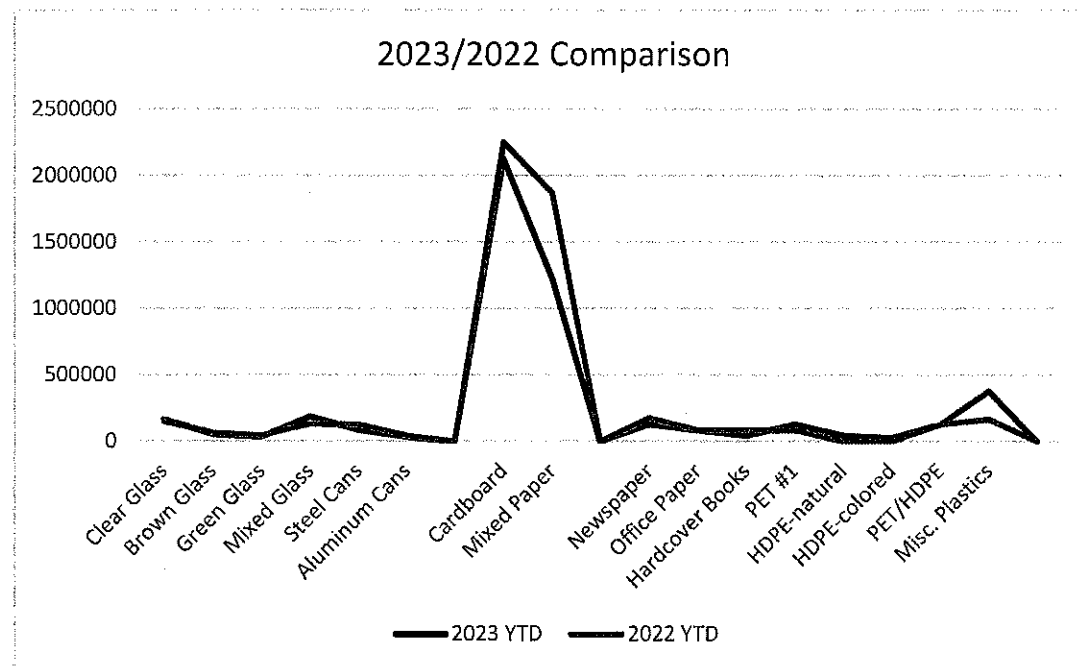
MONTHLY TOTAL	<u>259.45</u>
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II.	<b><u>SHIPMENTS:</u></b>	2023 YTD	2022 YTD
	Clear Glass	164675	149195
	Brown Glass	53345	65470
	Green Glass	35235	46535
	Mixed Glass	185560	132040
	Steel Cans	87985	129055
	Aluminum Cans	33950	42800
		<u>2023YTD</u>	<u>2022 YTD</u>
	Cardboard	2129380	2254630
	Mixed Paper	1233005	1874075
		<u>2023YTD</u>	<u>2022 YTD</u>
	Newspaper	130190	175485
	Office Paper	86000	84125
	Hardcover Books	44500	85580
	PET #1	128095	84760
	HDPE-natural	44375	0
	HDPE-colored	28115	0
	PET/HDPE	127410	130990
	Misc. Plastics	379765	167405

TOTAL POUNDS	4891585	5422145
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TOTAL TONNAGE	<u>2445.79</u>	<u>2711.07</u>
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**BLOOMSBURG RECYCLING CENTER**  
**MONTHLY SUMMARIES**  
**November 2023**



**PUBLIC WORKS & ENVIRONMENTAL COMMITTEE MEETING ADDENDUM**

**Tuesday, December 5, 2023 @ 10:00 A.M.**

Town Hall, Second Floor, Council Chambers

10. Approval of change order three regarding the BART in the amount of \$89,369.76 with Mitchell Knorr Contracting to include asphalt base repairs and covered bridge parking lot construction.
11. Approval of change order three regarding a decrease in the amount of \$32,799.15 with Robert C Young for the parking lot project.

**CHANGE ORDER NO.: 3**

Owner: Town of Bloomsburg      Owner's Project No.: 1004-29  
 Engineer: LIVIC Civil, LLC      Engineer's Project No.: 1004-29  
 Contractor: Mitchell Knorr Contracting      Contractor's Project No.:  
 Project: Bloomsburg Area Recreational Trail  
 Contract Name: Bloomsburg Area Recreational Trail  
 Date Issued: 10/30/2023      Effective Date of Change Order: 11/3/2023

The Contract is modified as follows upon execution of this Change Order:

**Description:**

Addition of two asphalt base repairs on W Ft. McClure Blvd.

**\$100/SY @ 153 SY- \$ 15,300**

Addition of Covered Bridge Parking lot Construction (Grading, install inlet, 250 LF underdrain, swale, E&S).

**\$1.00/LS @ \$7,250.00**

**Quantity Adjustment**

	Superpave Asphalt Mixture Design, Base Course, PG64s-22, <0.3 Million ESALS, 25.0			\$ 3,888.00
9313-0320	MM Mix, 3" Depth	144.00	SY	
	Superpave Asphalt Mixture Design, Base Course, PG64s-22, <0.3 Million ESALS, 25.0			\$ -12,952.50
9313-0323	MM Mix, 4 1/2" Depth	-2,350.00	SY	
9350-0104	Subbase 4" Depth (No. 2A)	-2,911.00	SY	\$ -21,786.80
9350-0104	Subbase 6" Depth (No. 2A)	1,761.31	SY	\$ 36,459.12
	Superpave Asphalt Mixture Design, Wearing Course, PG64S-22, <0.3 Million ESALS, 9.5 MM			\$ -30,899.63
9350-0106	Mix, 1 1/2" Depth SRL-L	-2,423.50	SY	
	Milling of Asphalt Pavement Surface, 1 1/2" Depth, Milled Material Retained By Town			\$ -6,350.00
0491-0012	Plain Cement Concrete Pavement, 4" Depth	-1,270.00	SY	
0501-0020	15" Thermoplastic Pipe, Group III, 8'-2' Fill	18.00	SY	\$ 2,700.00
0601-0352	Type M Concrete Top Unit and Bicycle Safe	280.00	LF	\$ 26,880.00
				\$ 2,347.50
0905-2731	Grate	3.13	EA	
0605-2850	Standard Inlet Box, Height <=10'	3.20	EA	\$ 10,240.00
0633-0200	Plain Concrete Mountable Curb, Type A	-49.00	LF	\$ -2,940.00
0695-0004	Detectable Warning Surface	70.00	SF	\$ 2,800.00
0931-0001	Post Mounted Sign, Type B	80.75	SF	\$ 4,196.58
0935-0001	Post Mounted Sign, Type F	48.75	SF	\$ 1,126.13
0962-1000	4" White Waterborne Pavement Markings	973.00	LF	\$ 973.00
0962-1001	6" White Waterborne Pavement Markings	4,751.00	LF	\$ 5,226.10
0962-1003	12" White Waterborne Pavement Markings	-10.00	LF	\$ -30.00
0962-1004	24" White Waterborne Pavement Markings	-26.00	LF	\$ -130.00
0962-1005	4" Yellow Waterborne Pavement Markings	-318.00	LF	\$ -318.00
9000-0016	Redi-Rock Retaining Wall	0.15	LS	\$ 2,700.00
9000-0017	Fixed Bollard	-1.00	EA	\$ -1,060.00

EJCDC® C-941, Change Order.

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9000-0021	6" Pavement Base Drain	93.00	LF	\$ 2,046.00
9000-0035	Wood Fence	30.00	LF	\$ 990.00
9000-0039	Swing Gate	2.00	EA	\$ 2,600.00
9000-0042	15" DW Endwall	-1.00	EA	\$ -3,250.00
0676-0001	Cement Concrete Sidewalk	126.00	SY	\$ 37,800.00
0858-0001a	Geocell Confinement System (Stone)	8.00	SY	\$ 524.00
0858-0001b	Geocell Confinement System (Grass)	5.00	SY	\$ 305.00
	Superpave Asphalt Mixture Design, Base			\$ 1,269.00
	Course, PG64S-22, < 0.3 Million ESALs, 25.0			
0313-0320	MM Mix, 3" Depth	47.00	SY	
	Superpave Asphalt Mixture Design, Wearing			\$ 599.25
	Course, PG64S-22, < 0.3 Million ESALs, 9.5 MM			
0410-0315	Mix, 1 1/2" SRL-L	47.00	SY	
			Totals	\$ 66,819.76

## Attachments:

N/A

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 1,410,997.13	Original Contract Times: Substantial Completion: October 1 <sup>st</sup> , 2023 Ready for final payment: October 20 <sup>th</sup> , 2023
Increase from previously approved Change Orders No. 1-2: \$ 174,274.51	Increase from previously approved Change Orders: Substantial Completion: N/A Ready for final payment: N/A
Contract Price prior to this Change Order: \$ 1,585,271.64	Contract Times prior to this Change Order: Substantial Completion: October 1 <sup>st</sup> , 2023 Ready for final payment: October 20 <sup>th</sup> , 2023
Increase this Change Order: \$ 89,369.76	Increase this Change Order: Substantial Completion: November 22, 2023 Ready for final payment: May 1 <sup>st</sup> , 2024
Contract Price incorporating this Change Order: \$ 1,674,641.40	Contract Times with all approved Change Orders: Substantial Completion: November 22, 2023 Ready for final payment: May 1 <sup>st</sup> , 2024

By: <u>ALP BA</u>	Authorized by Contractor <u>MA</u>
Title: <u>Principal</u>	<u>owner</u>
Date: <u>12/1/2023</u>	<u>11-29-2023</u>

EJCDC® C-941, Change Order.

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10-3

\_\_\_\_\_  
Authorized by Owner

\_\_\_\_\_  
Approved by Funding Agency (if applicable)

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CHANGE ORDER NO 3**

Owner: Town Of Bloomsburg      Owner's Project No.: 1004-25  
 Engineer: Livic Civil      Engineer's Project No.: 1004-25  
 Contractor: RC Young      Contractor's Project No.:  
 Project: East Pine Street Parking Lot, West Pine Street Parking Lot, Pine Street Parking Lot  
 Contract Name: East Pine Street Parking Lot, West Pine Street Parking Lot, Pine Street Parking Lot  
 Date Issued: 11/21/2023      Effective Date of Change Order: 11/21/2023

The Contract is modified as follows upon execution of this Change Order:

## Description:

Item Number	Item Description	Quantity Over/Under	Unit	Over/Under Price
Parking Lot D				
9410-0315	Superpave Asphalt Mixture Design, Wearing Course, PG64S-22, <0.3 Million ESALs, 9.5 MM Mix, 1.5" Depth, SRL-L	205.00	SY	\$ 2,972.50
9350-0108	No. 2A Subbase, 8" Depth	-400.00	SY	\$ -7,320.00
9313-0323	Superpave Asphalt Mixture Design, Base Course, PG 64S-22. <0.3 Million ESALs, 25.0 MM Mix, 4.5" Depth	110.00	SY	\$ 3,069.00
0501-0024	Plain Cement Concrete Pavement, 6" Depth	-1.33	SY	\$ -192.85
0630-0031	Plain Cement Concrete Curb, 8" Height	37.00	LF	\$ 2,171.90
0676-0001	Cement Concrete Sidewalk	-14.00	SY	\$ -3,080.00
0601-0311	12" Thermoplastic Pipe, Group I 15'-1.5' Fill	-4.00	LF	\$ -520.00
9808-3040	18" Thermoplastic Pipe, Group I, 15'-1.5' Fill	3.67	LF	\$ 917.50
9900-0001	Concrete Bollard	-2.00	EA	\$ -2,250.00
Parking Lot I				
0410-0315	Superpave Asphalt Mixture Design, Wearing Course, PG64S-22, <0.3 Million ESALs, 9.5 MM Mix, 1.5" Depth, SRL-L	646.00	SY	\$ 8,850.20
0350-0108	No. 2A Subbase, 8" Depth	383.00	SY	\$ 6,166.30
0313-0323	Superpave Asphalt Mixture Design, Base Course, PG 64S-22. <0.3 Million ESALs, 25.0 MM Mix, 4.5" Depth	383.00	SY	\$ 10,034.60
0491-0012	Milling of Asphalt Paving Surface, 1 1/2" Depth, Milled Material Retained by Contractor	117.00	SY	\$ 1,638.00
0630-0031	Plain Cement Concrete Curb, 8" Height	30.00	LF	\$ 1,800.00
0676-0001	Cement Concrete Sidewalk	-16.50	SY	\$ -3,630.00
9900-0001	Concrete Bollard	-8.00	EA	\$ -7,200.00
9000-0015	Remove and Reset Mailbox	-2.00	EA	\$ -1,400.00
9000-0020	8" Thermoplastic Pipe, Group I, 15'-1.5' Fill	2.00	LF	\$ 130.00

Parking Lot E				
0410-0315	Superpave Asphalt Mixture Design, Wearing Course, PG64S-22, <0.3 Million ESALs, 9.5 MM Mix, 1.5" Depth, SRL-L	-79.00	SY	\$ -1,050.70
0350-0108	No. 2A Subbase, 8" Depth	-229.00	SY	\$ -3,664.00
0313-0323	Superpave Asphalt Mixture Design, Base Course, PG 64S-22. <0.3 Million ESALs, 25.0 MM Mix, 4.5" Depth	-229.00	SY	\$ -5,931.00
0601-0311	12" Thermoplastic Pipe, Group I 15'-1.5' Fill	-18.00	LF	\$ -1,368.00
0601-0313	18" Thermoplastic Pipe, Group I, 15-1.5' Fill	-1.00	LF	\$ -91.00
0630-0031	Plain Cement Concrete Curb, 8" Height	-225.00	LF	\$ -13,837.50
0676-0001	Cement Concrete Sidewalk	19.30	SY	\$ 4,246.00
2695-0001	Detectable Warning Surface	11.00	SF	\$ 440.00
9900-0001	Concrete Bollard	-19.00	EA	\$ -17,100.00
9000-0002	Raingarden 2	-1.00	LS	\$ -6,200.00
9000-0024	Dome Grate	-1.00	EA	\$ -400.00
			Totals	\$ -32,799.15

Attachments:

NA

Change in Contract Price	Change in Contract Times
Original Contract Price: \$ 1,708,234.30	Original Contract Times: Substantial Completion: September 29, 2023 Ready for final payment: October 6, 2023
Decrease from previously approved Work Change Order 1: \$ 64,123.20	Increase from previously approved Change Orders: Substantial Completion: NA Ready for final payment: May 1 <sup>st</sup> , 2024
Contract Price prior to this Change Order: \$ 1,644,111.10	Contract Times prior to this Change Order: Substantial Completion: September 29 <sup>th</sup> , 2023 Ready for final payment: May 1 <sup>st</sup> , 2024
Decrease this Change Order: \$ 32,799.15	Increase this Change Order: Substantial Completion: NA Ready for final payment: NA
Contract Price incorporating this Change Order: \$ 1,611,311.95	Contract Times with all approved Change Orders: Substantial Completion: September 29 <sup>th</sup> , 2023 Ready for final payment: May 1 <sup>st</sup> , 2024

	Recommended by Engineer (if required)	Authorized by Owner
By:	<u>ALP VA</u>	_____
Title:	<u>Principal</u>	_____
Date:	<u>12/1/2023</u>	_____
	Authorized by Contractor	Approved by SEDA-COG
By:	_____	_____
Title:	_____	_____
Date:	_____	_____
	Authorized by USDA	_____
By:	_____	_____
Title:	_____	_____
Date:	_____	_____