

**BLOOMSBURG TOWN COUNCIL MEETING  
COUNCIL CHAMBERS OR TELECONFERENCE (ZOOM)  
TUESDAY, JANUARY 2, 2024, 7:00 P.M.**

PUBLIC CAN JOIN:

DIAL: +1 646 558 8656 US & INCLUDE THE MEETING ID: 456-920-3798 & PRESS #.

JOIN ONLINE AT: <https://us02web.zoom.us/j/4569203798>.

**Call to order.**

**Pledge of allegiance.**

**Oath of office for newly elected or re-elected Council members.**

**Residency affidavits.**

Toni Bell – Swearing in by Mayor Hummel.

Jaclyn Kressler – Sworn in at the courthouse.

Jessica Jordan – Sworn in at the courthouse.

**Council remarks.**

An executive session was held on 12/18/2023 from 9:11 p.m.- 9:54 p.m. regarding the pool ongoing legal matter.

An executive session was held on 12/20/2023 from 8:30 a.m.- 9:25 a.m. regarding 2022-cv-1061 matter.

**Citizens to be heard.**

**Nomination and election of Vice President of Council.**

**Nomination and election of President Pro Tem of Council.**

**Nomination for the Vacancy Board.**

Richard Bogar is interested and has served prior.

**Appointment of Town Manager/Secretary/Treasurer.**

**Oath of office administered by the Mayor- Town Manager/Secretary/Treasurer.**

**MAYOR'S ORGANIZATION OF COMMITTEES:**

**ADMINISTRATIVE/FINANCE COMMITTEE:** J. Hummel (Chair), T. Bell, B. Crawford & Jaclyn Kressler.

**COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE:** T. Bell (Chair), J. Jordan & J. Garman.

**TECHNOLOGY COMMITTEE:** J. Hummel (Chair), Bonnie Crawford, Nick McGaw & Jaclyn Kressler.

**PUBLIC WORKS/ SAFETY & ENVIRONMENT COMMITTEE:** J. Garman (Chair), N. McGaw & Jessica Jordan.

**COUNCIL APPOINTMENTS OF BOARDS, COMMISSIONS & OTHER APPOINTMENTS:****CODE APPEAL BOARD**

Ed Sabo	Term Exp.	12/31/26
VACANCY	Term Exp.	12/31/25
2 Alternate VACANCY	Term Exp.	12/31/25 (Two positions open)

**CIVIL SERVICE COMMISSION**

Robert Barton	Term Exp.	12/31/26
---------------	-----------	----------

**MUNICIPAL AUTHORITY**

Nick McGaw	Term Exp.	12/31/28
------------	-----------	----------

**SHADE TREE COMMISSION**

VACANCY	Term Exp.	12/31/28
---------	-----------	----------

**HISTORIC ARCHITECTURAL REVIEW BOARD**

Ed Sabo	Term Exp.	12/31/27
Michael Reffeor	Term Exp.	12/31/27

**PLANNING COMMISSION**

Ed Sabo	Term Exp.	12/31/27
Steve Boughter	Term Exp.	12/31/27

**PLANNING ENGINEER**

Keystone Consulting Engineers, Inc.	12/31/24
-------------------------------------	----------

**ZONING HEARING BOARD**

Ralph Magill	Term Exp.	12/31/26
Alternate VACANCY	Term Exp.	12/31/24

**ZONING OFFICERS**

Michael Reffeor	Term Exp.	12/31/2024
Alternate: Barry Isett & Associates, Inc.	Term Exp.	12/31/2024

**FLOODPLAIN ADMINISTRATOR**

Barry Isett & Associates.

**BUILDING CODE OFFICIAL**

Michael Reffeor  
Alternate- Barry Isett & Associates, Inc.

**ZONING OFFICER – Appointed by Zoning Hearing Board- Reference only**

Marinos, McDonald & Knecht LLP

**TOWN OF BLOOMSBURG FIRE DEPARTMENT, INC.**

Elected Fire Chief – Scott McBride	12/31/24
------------------------------------	----------

**COLUMBIA CHILD DEVELOPMENT PROGRAM**

Toni Bell	Term Exp.	12/31/24
-----------	-----------	----------

**EMERGENCY MANAGEMENT ASSISTANCE CONTACT**

Michael Reffeor	Term Exp.	12/31/24
Charles Fritz (Deputy)	Term Exp.	12/31/24

**BLOOMSBURG HUMAN RELATIONS COMMISSION**

John Grabusky	Term Exp.	12/31/26
Joan Mosier	Term Exp.	12/31/26

**COLUMBIA COUNTY TAX COLLECTION COMMITTEE**

Justin Hummel	Term Exp.	12/31/24
---------------	-----------	----------

**DOWNTOWN BLOOMSBURG, INC. BOARD**

Justin Hummel (Mayoral Appointment)	Term Exp.	12/31/24
Toni Bell (Alternate)	Term Exp.	12/31/24

**SEWAGE ENFORCEMENT OFFICER**– Columbia County Sanitary Inspection Office- (James McDeavitt and staff).

**GENERAL FUND DEPOSITORY** – Journey Bank- A Muncy Columbia Financial Company.

**EXTERNAL AUDITORS**- Boyer & Ritter LLC.

**AUTHORIZED CHECK SIGNORS** – Justin Hummel, Toni Bell, Bonnie Crawford, Kimberly Pogash & Lisa Dooley.

**TOWN SOLICITOR**- Hill, Turowski, James & Lehman, LLP.

**OTHER LEGAL**- McNerney, Page, Vanderlin & Hall.  
Buchanan Ingersoll & Rooney PC.  
Smigel, Anderson & Sacks, LLP.

**APPROVAL OF THE FOLLOWING MEMBERS ON THE TOWN/ GOWN RELATIONS COMMITTEE.**

Justin Hummel  
Toni Bell  
Kim Shetler  
Scott Price  
Lisa Dooley

**Bloomsburg Public Library Board**- Justin Hummel Term Exp. 12/31/24.

**Approval of appointing Bonnie Crawford to the Association for Inclusion, Respect & Equity (AIRE) for 2024.**

**Approval of appointing Bonnie Crawford to the Community Impact Fund for 2024.**

**Approval of appointing BJ Teichman to the Local Emergency Planning Committee for 2024.**

**Approval of appointing BJ Teichman to the PA Governors Aviation Board of Directors for 2024.**

**Approval of appointing Lisa Dooley to the SEDA-COG Metropolitan Planning Organization for 2024.**

**Town Park Improvement Association- James Garman.**

**National Institute of Justice Special Technical Committee in Law Enforcement Firearms-  
Chief Scott Price.**

**Treasurer for the PA Association of Floodplain Managers- Michael Reffeor.**

**Appointment of a Town Engineer.** Note: listed in the order of arrival time. Full proposals were submitted to Council on 12/28/2023. Council may decide to hold in person meetings with the firms.

Stiffler, McGraw, & Associates, Inc. 9:12 a.m.- 12/22/2023

Barry Isett & Associates, Inc. 9:17 a.m.- 12/22/2023

Peters Consultants, Inc. 9:30 a.m.- 12/22/2023

LIVIC Civil. 9:36 a.m.- 12/22/2023

**Appointment of a secondary engineer.**

Stiffler, McGraw, & Associates, Inc. 9:12 a.m.- 12/22/2023

Barry Isett & Associates, Inc. 9:17 a.m.- 12/22/2023

Peters Consultants, Inc. 9:30 a.m.- 12/22/2023

LIVIC Civil. 9:36 a.m.- 12/22/2023

**Approval of appointing Lisa Dooley as the Public Record Right-to-Know Request contact for  
non-police items.**

**Approval of appointing Lewis Carl as the Public Record Right-to-Know Request contact for  
police items.**

**A motion for pre-approvals for all HARB application passed by the HARB board through 12/31/2024.**

**In addition to the above-mentioned public meetings, we also have Flood Task Force and Airport Task Force.**

Adoption of an ordinance amending Chapter 15 of the Code of Ordinances of the Town of Bloomsburg, entitled "One Way Streets Established".

Adoption of resolution no. 01-02-2024.01 drug task force agreement.

Adoption of resolution no. 01-02-2024.02 setting of various fees.

Adoption of resolution no. 01-02-2024.03 Code Blue Emergency Policy (updated from the 12/18/2022 version).

Approval of the Council minutes from the December 18, 2023 meeting.

1. **ADMINISTRATIVE FINANCE COMMITTEE – Justin Hummel**

- A. Approval of ending the six-month probationary period of Rachel Hager in the Administration/ Finance Department effective 1/5/2024.

**Executive Session- ongoing litigation matter and a potential tax assessment legal matter.**

**Next meeting: January 22, 2024.**

## Oath of Office

According to Act 76 of 2008, 53 Pa.C.S. § 1141, whenever an elected or appointed official of a municipality is required to take, subscribe, or file an oath of office, the oath or affirmation shall be in the form prescribed as follows:

I, \_\_\_\_\_, do solemnly swear (*or affirm*) that I  
(Name)

will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth and that I will discharge the duties of my office with fidelity.

Signature of Official: \_\_\_\_\_

Town of Bloomsburg, County of Columbia

Sworn and subscribed to before me this 9<sup>th</sup> day of October, 2023.

\_\_\_\_\_  
*Mayor*

SEAL \_\_\_\_\_

Attest: \_\_\_\_\_

**AFFIDAVIT OF RESIDENCY**

I, (NAME) \_\_\_\_\_ BEING DULY SWORN ACCORDING TO LAW, DO HEREBY DEPOSE AND STATE THAT I AM A REGISTERED ELECTOR OF THE Town of Bloomsburg, COUNTY OF Columbia, AND THAT I CURRENTLY RESIDE AND I HAVE RESIDED CONTINUOUSLY IN THE Town, FOR AT LEAST ONE YEAR IMMEDIATELY PRIOR TO MY ELECTION IN ACCORDANCE WITH SECTIONS 801 AND 901 OF THE BOROUGH CODE, ACT 43-2012. I MAKE THIS STATEMENT UNDER PENALTY OF PERJURY AND AS MORE FULLY SET FORTH IN 18 PA. C.S. SECTION 4904.

---

(Signature)

Sworn to and subscribed before me This 9<sup>th</sup> day of October 2023.

---

State of Pennsylvania

County of Columbia

This record was acknowledged before me on \_\_\_\_\_ (date)

by \_\_\_\_\_ (name(s) of individual(s)).

Signature of notarial officer \_\_\_\_\_

Stamp

Title of office

My commission expires:

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 15 OF THE CODE OF ORDINANCES OF  
THE TOWN OF BLOOMSBURG, § 15-203. ENTITLED “ONE WAY STREETS  
ESTABLISHED”**

**WHEREAS**, the Town of Bloomsburg (the “Town”) enacted Chapter 15 of the Code of Ordinances of the Town of Bloomsburg (the “Code”) which regulates Motor Vehicles and Traffic; and

**WHEREAS**, the Town enacted § 15-203. of Chapter 15 of the Code which has established certain one-way highways in the Town; and

**WHEREAS**, the Town desires to amend § 15-203. of Chapter 15 of the Code as set forth herein

**AND NOW be it ORDAINED and ENACTED** by the Bloomsburg Town Council, as follows:

1. The following shall be added to Subsection 1. of § 15-203 of Chapter 15:

<b>Highway</b>	<b>From</b>	<b>To</b>	<b>Direction of Travel</b>
Fort McClure Boulevard	672 feet from the Westerly side of the intersection of Fort McClure Boulevard and Railroad Street	Driveway Entrance to Streater Field	West and then North

2. The Town of Bloomsburg shall install signage and/or highway markings designating the one-way direction of travel in such locations as it deems appropriate.

3. This Ordinance shall not be enforced nor shall signage and/or highway markings designating this portion of Fort McClure Boulevard as a permanent one-way highway be installed until the Bloomsburg Area River Trail Project has reached the point of completion necessitating one-way travel on Fort McClure Boulevard.

**ORDAINED AND ENACTED** into law by the Bloomsburg Town Council in lawful session assembled this \_\_\_\_ day of \_\_\_\_\_, 2023.

**Attest:**

**TOWN OF BLOOMSBURG**

\_\_\_\_\_  
Lisa Dooley, Secretary

\_\_\_\_\_  
Justin Hummel, Mayor



**TOWN OF BLOOMSBURG  
COLUMBIA COUNTY, PENNSYLVANIA**

**RESOLUTION NO, 01-02-2024.01  
DRUG TASK FORCE AGREEMENT**

IN WITNESS WHEREOF, intending to be legally bound herewith and in accordance with the action of this municipality's governing body this instrument is executed and the municipal seal affixed on the day and year appearing herein.

**AFFIRMATION**

The Town of Bloomsburg adopted an ordinance at a regular meeting on January 6, 1997 authorizing this municipality to participate in the Columbia County Drug Task Force and has authorized the proper officials of said Town to join in the July 1, 1996 Municipal Drug Task Force Agreement between the District Attorney of Columbia County and at the office of Attorney General of the Commonwealth of Pennsylvania. The Town of Bloomsburg may continue to participate in the Columbia County Drug Task Force until a new resolution stating otherwise is passed.

Signed this 2<sup>nd</sup> day of January, 2024

\_\_\_\_\_  
Justin C. Hummel, Mayor

\_\_\_\_\_  
Scott Price, Chief of Police

Attest:

\_\_\_\_\_  
Lisa Dooley  
Town Manager/Secretary/ Treasurer

- SEAL -

**TOWN OF BLOOMSBURG  
COLUMBIA COUNTY, PENNSYLVANIA**

**RESOLUTION NO. 01.02.2024.02  
SETTING VARIOUS FEES**

**BE IT RESOLVED BY THE TOWN COUNCIL** of the Town of Bloomsburg that the following fee schedule is adopted for 2024:

**CODES:**

**PURSUANT TO THE TOWN OF BLOOMSBURG ORDINANCE 841-** Permit fees shall be doubled for failure to obtain the necessary permitting prior to initiation of construction, use or any action for which a permit is required under the Town of Bloomsburg Code of Ordinances #841 and or the Municipal Planning Code. These fees are not in lieu of other enforcement penalties set forth in the Town of Bloomsburg Code of Ordinances #841 and or the Municipal Planning Code. Payment of such doubled fees shall not relieve any person from fully complying with the requirements of Town of Bloomsburg Code of Ordinances #841 and or the Municipal Planning Code or from any other penalties set forth therein.

**PURSUANT TO THE TOWN OF BLOOMSBURG ZONING ORDINANCE, CHAPTER 27**

**1. Zoning Application & Permit Fees (Non-Refundable and Included in Required Fees)**

Residential (new construction and additions)

*Single Family and Two-Family Dwellings.....\$50.00*  
*Plus \$0.30 per square foot of gross floor space*  
*(includes basements, decks, patios, porches, garages, etc.)*

*Multifamily Residential Dwelling.....\$100.00*  
*Plus \$0.30 per square foot of gross floor space*  
*(includes basements, decks, patios, porches, garages, etc.)*

*Accessory Structure (up to 200 sq. ft.) .....\$50.00*  
*Plus \$0.25 per square foot of building space over 200 square feet*  
*(includes decks, patios, fences, swimming pools, sheds, etc.)*

*Re-inspection fee.....\$35.00*

*Revision to approved permit.....\$50.00*

Non-Residential

*Commercial (new construction & additions) .....\$100.00*  
*Plus \$0.35 per square foot of gross building space (Includes wireless communication sites)*

*New Signs.....\$75.00*

*New Off Premise Signs (Includes Billboards) .....\$250.00  
(Per face)*

*All Sign Copy Changes..... \$50.00*

*Accessory Structure to Non-residential Use (up to 200 sq. ft.) .....\$100.00 Plus \$0.25 per  
square foot over 200 sq. ft.*

*Re-inspection fee .....\$50.00*

*Revision to approved permit .....\$50.00*

**2. Applications to Zoning Hearing Board (Variance, Special Exception, Appeal)**

*Residential and Non-residential. ....\$800.00*

*NOTE: If costs incurred by the Town of Bloomsburg exceed the above referenced fee, additional fees shall be billed to the applicant and must be paid prior to the issuance of a Zoning Permit.*

**3. Conditional Use Application.....\$750.00**

*NOTE: If costs incurred by the Town of Bloomsburg exceed the above referenced fee, additional fees shall be billed to the applicant and must be paid prior to the issuance of a Zoning Permit.*

**4. Amendments**

*Amendment to Text of Ordinance. ....\$750.00*

*Amendment to Zoning Map.....\$750.00*

*Amendment Submitted as Curative Amendment.....\$750.00*

*NOTE: If costs incurred by the Town of Bloomsburg exceed the above referenced fee, additional fees shall be billed to the applicant and must be paid prior to the issuance of a Zoning Permit.*

**5. Other Permits**

*Change of Use (with no new construction) .....\$100.00*

*Home Occupations .....\$100.00*

*Temporary Structures/Use.....\$100.00*

*Zoning Certificate of Occupancy.....\$25.00*

*NOTE: Upon request a Zoning Map can be ordered through the Town, the cost is set by the vendor and billed accordingly to the purchaser.*

**\*ZONING PERMIT FEES ARE IN ADDITION TO ALL OTHER APPLICABLE FEES**

---

**PURSUANT TO CODE APPEAL APPLICATIONS – ORDINANCE NO. 694, 766 AND 874:** the nonrefundable fee is \$800.00 for relief from building code official’s decision, relief from code officer’s decision not to issue license [§11-104.1.J.], relief from disciplinary action by the code officer [11-105.5.A.(5)] and all other Town of Bloomsburg Ordinances to include but not limited by the current property maintenance code.

**PURSUANT TO FLOODPLAIN APPEAL APPLICATIONS – ORDINANCE NO. 913:** the fee is \$800.00.

---

**PURSUANT TO BUILDING, SIGN, AND DEMOLITION PERMITS-ORDINANCE NO. 874,** the following fees will apply:

**RESIDENTIAL BUILDING/GENERAL PERMIT FEE SCHEDULE**

*The UCC fee schedule is applicable to new construction, alterations, and renovations, that require building permits by the Town of Bloomsburg, as per PA Act 45 of the Uniform Construction Code.*

*A 20% Municipality Administration Fee shall be added to the final cost determined by the following fee table.*

*Note: A \$4.50 fee is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006*

**One- & Two-Family Dwellings**

**New Construction**

Single Family Dwelling up to 2,500 gross square feet	\$595.00
Per 100 gross square feet or fraction thereof above 2,500 square feet	\$10.00
<i>*Mechanical, Electrical and Plumbing Permit Fees Additional</i>	
<i>*Gross square footage shall include basement, each floor level, garage, decks and porches</i>	
<i>*Measurements shall be from exterior face of wall to exterior face of wall</i>	

**Additions**

Up to 500 gross square feet	\$225.00
Per 100 gross square feet or fraction thereof above 500 square feet	\$10.00
<i>*Mechanical, Electrical and Plumbing Permit Fees Additional</i>	
<i>*Gross square footage shall include basement, each floor level, garage, decks and porches</i>	
<i>*Measurements shall be from exterior face of wall to exterior face of wall</i>	

**Alterations***Includes 2 inspections*

1.5% of total cost of construction (materials and labor)	\$125.00 minimum
--	------------------

*\*Mechanical, Electrical and Plumbing Permit Fees Additional*

**Decks***Includes 2 inspections*

Up to 200 gross square feet plus Guardrails (over 30")	\$125.00
--	----------

Per 100 gross square feet or fraction thereof above 200 square feet	\$10.00
---	---------

**Pole Barns and Detached Garages***Includes 3 inspections*

Up to 2,500 gross square feet	\$250.00
-------------------------------	----------

Per 100 gross square feet or fraction thereof above 2,500 square feet	\$10.00
---	---------

*\*Mechanical, Electrical and Plumbing Permit Fees Additional*

**Demolition Permit**

Garage/accessory structures up to 1,000 square feet	\$75.00
---	---------

Single home	\$150.00
-------------	----------

Double home	\$250.00
-------------	----------

**Manufactured Homes (H.I.D. Certified)**

One- and two-family dwellings	\$495.00
-------------------------------	----------

*\*Utility Connections, Decks, Porches, Garages or Other Attachments*

**Swimming Pools**

Above ground	\$125.00
--------------	----------

In-ground (3 inspections – Rough Electrical, Bonding and Final)	\$225.00
---	----------

*\*Includes Electrical Permit Fees*

**Miscellaneous Construction**

*Cell towers, retaining walls, roofs, signs, ramps, etc.*

2% of total cost of construction (materials and labor)	\$100.00 minimum
--	------------------

**PLAN REVIEW FEES****New Construction and Renovations/Alterations**

\$10.00 per 100 gross square feet or fraction thereof above 100 square feet	\$150.00 minimum
---	------------------

*\*Includes Building, Energy, Accessibility, Mechanical, Electrical and*

**Investigations, Inspections and Other Services Requested by the Municipality**

Per hour	\$65.00
----------	---------

**Building Code Official (BCO) Fee**

Per hour	\$75.00
----------	---------

**Floodplain Review and Inspections**

Per hour	\$65.00
----------	---------

Notes:

- UCC Permit Fees are to be paid at the time of UCC Permit pickup. If a permit application is cancelled prior to the UCC Permit approval, any outstanding UCC Permit Plan Review fees or outstanding UCC fees are required to be paid for any balance due for the application.
- If a project is cancelled or the project is ceased for any reason after receiving a UCC Permit and/or construction is commenced, proper closeout and safety site planning is required, all fees paid shall remain associated with the permit without a refund of UCC fees.
- Residential UCC permits are for one and two-family dwellings, as defined by the 2015 IRC definition of a residential building, and any subsequent revisions. A single building containing three or more dwelling units shall require a Non-Residential UCC Permit.
- Construction work in a floodplain may require additional permitting requirements.

**RESIDENTIAL ELECTRICAL PERMIT FEE SCHEDULE**

***The UCC fee schedule is applicable to new construction, alterations, and renovations, that require building permits by the Town of Bloomsburg, as per PA Act 45 of the Uniform Construction Code.***

*A 20% Municipality Administration Fee shall be added to the final cost determined by the following fee table.*

***Note: A \$4.50 fee is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006***

**Rough Wiring**

Up to 20 devices	\$40.00
21 to 90 devices	\$75.00
	\$75.00 minimum

**Final Wiring**

Up to 20 devices	\$40.00
21 to 90 devices	\$75.00
	\$75.00 minimum

**Services**

Not over 125 amps	\$100.00
Not over 225 amps	\$125.00

Not over 600 amps	\$250.00
-------------------	----------

<b>Feeders and Panel Boards</b>	<b>\$50.00</b>
---------------------------------	----------------

---

<b>Heating and Air Conditioning</b>
-------------------------------------

---

Indoor heating appliance	\$75.00
--------------------------	---------

Outdoor appliance	\$75.00
-------------------	---------

Combination indoor appliance and outdoor appliance	\$125.00
--	----------

Water heater	\$75.00
--------------	---------

---

## **RESIDENTIAL PLUMBING AND MECHANICAL PERMIT FEE SCHEDULE**

***The UCC fee schedule is applicable to new construction, alterations, and renovations, that require building permits by the Town of Bloomsburg, as per PA Act 45 of the Uniform Construction Code.***

*A 20% Municipality Administration Fee shall be added to the final cost determined by the following fee table.*

***Note: A \$4.50 fee is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006.***

### **One- & Two-Family Dwellings**

#### **Bathroom Fixtures**

Per bathroom (2 inspections – Rough and Final)	\$150.00
--	----------

#### **Individual Fixtures**

##### *Outside of bathroom*

Rough – per fixture	\$25.00
	\$75.00 minimum
Final – per fixture	\$25.00
	\$75.00 minimum

#### **Heating and Air Conditioning**

Indoor heating appliance	\$75.00
Outdoor appliance	\$75.00
Combination indoor appliance and outdoor appliance	\$125.00
Water heater	\$75.00

## **RESIDENTIAL MISCELLANEOUS PERMIT FEE SCHEDULE**

***The UCC fee schedule is applicable to new construction, alterations, and renovations, that require building permits by the Town of Bloomsburg, as per PA Act 45 of the Uniform Construction Code.***

*A 20% Municipality Administration Fee shall be added to the final cost determined by the following fee table.*

***Note: A \$4.50 fee is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006.***

#### **Investigations, Inspections and Other Services Requested by the Municipality**

Per hour	\$65.00
----------	---------



**Building Code Official (BCO) Fee**

Per hour	\$75.00
----------	---------

**Floodplain Review and Inspections**

Per hour	\$75.00
----------	---------

**NON-RESIDENTIAL BUILDING/GENERAL PERMIT FEE SCHEDULE**

***The UCC fee schedule is applicable to new construction, alterations, and renovations that require building permits by the Town of Bloomsburg, as per PA Act 45 of the Uniform Construction Code.***

***A 20% Municipality Administration Fee shall be added to the final cost determined by the following fee table.***

***Note: A \$4.50 fee is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006.***

**Non-Residential****New Construction**

\$23.00 per 100 gross square feet or fraction thereof above 100 square feet	\$500.00 minimum
---	------------------

*\*Mechanical, Electrical and Plumbing Permit Fees Additional*

*\*Gross square footage shall include basement, each floor level, garage, decks and porches*

*\*Measurements shall be from exterior face of wall to exterior face of wall*

**Additions**

\$23.00 per 100 gross square feet or fraction thereof above 100 square feet	\$250.00 minimum
---	------------------

*\*Mechanical, Electrical and Plumbing Permit Fees Additional*

*\*Gross square footage shall include basement, each floor level, garage, decks and porches*

*\*Measurements shall be from exterior face of wall to exterior face of wall*

**Alterations**

1.5% of total cost of construction (materials and labor)	\$500.00 minimum
--	------------------

*\*Mechanical, Electrical and Plumbing Permit Fees Additional*

**Demolition**

Buildings up to 10,000 gross square feet	\$500.00 minimum
--	------------------

Per 1,000 gross square feet or fraction thereof above 10,000 square feet	\$25.00
--	---------

**Swimming Pools**

Above ground	\$150.00
--------------	----------

In-ground (3 inspections – Rough Electrical, Bonding and Final)	\$250.00
---	----------

*\*Includes Electrical Permit Fees*

### **Miscellaneous Construction**

*Cell towers, retaining walls, roofs, signs, ramps, decks, etc.*

2% of total cost of construction (materials and labor)	\$100.00 minimum
--	------------------

### **PLAN REVIEW FEES**

60% of ICC plan review fee	\$250.00 minimum
----------------------------	------------------

*\*The plan review fee is based on the estimated construction value calculated in accordance with the square foot construction cost table (gross area x square foot construction cost). For buildings with an estimated construction value up to \$3,000,000.00, the building plan review fee is 0.0012 of the estimated value (\$250.00 minimum). For buildings with an estimated construction value over \$3,000,000.00 up to \$6,000,000.00, the fee is \$3,600.00, plus 0.0005 of the estimated value over \$3,000,000.00. For buildings over \$6,000,000.00, the fee is \$5,100.00, plus 0.00035 of the valuation over \$6,000,000.00.*

## **NON-RESIDENTIAL ELECTRICAL PERMIT FEE SCHEDULE**

***The UCC fee schedule is applicable to new construction, alterations, and renovations, that require building permits by the Town of Bloomsburg, as per PA Act 45 of the Uniform Construction Code.***

*A 20% Municipality Administration Fee shall be added to the final cost determined by the following fee table.*

***Note: A \$4.50 fee is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006.***

### **Non-Residential**

#### **Rough Wiring**

Up to 20 devices	\$40.00
21 to 90 devices	\$75.00
	\$75.00 minimum

#### **Final Wiring**

Up to 20 devices	\$40.00
21 to 90 devices	\$75.00
	\$75.00 minimum

#### **Services**

Not over 125 amps	\$100.00
Not over 225 amps	\$125.00
Not over 600 amps	\$250.00

---

Over 600 amps must be submitted for review

---

### **Feeders and Panel Boards**

---

Not over 600 amps	\$50.00
Over 600 amps	\$75.00

---

### **Signs**

---

First sign	\$75.00
Each additional sign at same location at same time	\$5.00

---

*\*Signs requiring footers, foundations and posts will be calculated according to cost of constr.*

### **Motors and Generators**

---

Up to 49 hp	\$35.00
Each additional	\$5.00
50 hp to 100 hp	\$50.00
Over 100 hp must be submitted for review	

---

### **Transformers, Vaults and Enclosures**

---

Not over 500 kv	\$100.0
Not over 1,000 kv	\$150.00
Over 1,000 kv must be submitted for review	

---

### **Swimming Pools, Spas**

---

3-year state certification	\$300.00
----------------------------	----------

---

### **Heating and Air Conditioning**

---

1.5% of total cost of construction (materials and labor)	\$250.00 minimum
--	------------------

---

### **PLAN REVIEW FEES**

---

60% of ICC plan review fee	\$250.00 minimum
----------------------------	------------------

---

*\*The plan review fee is based on the estimated construction value calculated in accordance with the square foot construction cost table (gross area x square foot construction cost). For buildings with an estimated construction value up to \$3,000,000.00, the building plan review fee is 0.0012 of the estimated value (\$250.00 minimum). For buildings with an estimated construction value over \$3,000,000.00 up to \$6,000,000.00, the fee is \$3,600.00, plus 0.0005 of the estimated value over \$3,000,000.00. For buildings over \$6,000,000.00, the fee is \$5,100.00, plus 0.00035 of the valuation over \$6,000,000.00.*

## **NON-RESIDENTIAL MECHANICAL PERMIT FEE SCHEDULE**

***The UCC fee schedule is applicable to new construction, alterations, and renovations, that require building permits by the Town of Bloomsburg, as per PA Act 45 of the Uniform Construction Code.***

A 20% Municipality Administration Fee shall be added to the final cost determined by the following fee table.

**Note:** A \$4.50 fee is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006.

**Non-Residential**

**Appliances**

Rough – per individual appliance	\$25.00
	\$75.00 minimum
Final – per individual appliance	\$25.00
	\$75.00 minimum

*\*Includes associated duct work/piping*

*\*Electrical hook-ups require an electrical permit*

*\*Large scale HVAC, refrigeration and process equipment will be based on cost of construction*

**Commercial Hood and Duct Systems and Process Equipment Exhausts**

2% of total cost of construction (materials and labor)	\$300.00 minimum
--	------------------

**PLAN REVIEW FEES**

60% of ICC plan review fee	\$250.00 minimum
----------------------------	------------------

*\*The plan review fee is based on the estimated construction value calculated in accordance with the square foot construction cost table (gross area x square foot construction cost). For buildings with an estimated construction value up to \$3,000,000.00, the building plan review fee is 0.0012 of the estimated value (\$250.00 minimum). For buildings with an estimated construction value over \$3,000,000.00 up to \$6,000,000.00, the fee is \$3,600.00, plus 0.0005 of the estimated value over \$3,000,000.00. For buildings over \$6,000,000.00, the fee is \$5,100.00, plus 0.00035 of the valuation over \$6,000,000.00.*

**NON-RESIDENTIAL PLUMBING PERMIT FEE SCHEDULE**

***The UCC fee schedule is applicable to new construction, alterations, and renovations, that require building permits by the Town of Bloomsburg, as per PA Act 45 of the Uniform Construction Code.***

A 20% Municipality Administration Fee shall be added to the final cost determined by the following fee table.

**Note:** A \$4.50 fee is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006.

**Non-Residential**

1.5% of total cost of construction (materials and labor)	\$100.00 minimum
--	------------------

Building sewer lateral	\$75.00
Water service	\$75.00

#### **PLAN REVIEW FEES**

60% of total cost of construction (materials and labor)	\$250.00 minimum
---	------------------

*\*The plan review fee is based on the estimated construction value calculated in accordance with the square foot construction cost table (gross area x square foot construction cost). For buildings with an estimated construction value up to \$3,000,000.00, the building plan review fee is 0.0012 of the estimated value (\$250.00 minimum). For buildings with an estimated construction value over \$3,000,000.00 up to \$6,000,000.00, the fee is \$3,600.00, plus 0.0005 of the estimated value over \$3,000,000.00. For buildings over \$6,000,000.00, the fee is \$5,100.00, plus 0.00035 of the valuation over \$6,000,000.00.*

#### **NON-RESIDENTIAL FIRE SUPPRESSION AND DETECTION SYSTEMS PERMIT FEE SCHEDULE**

***The UCC fee schedule is applicable to new construction, alterations, and renovations, that require building permits by the Town of Bloomsburg, as per PA Act 45 of the Uniform Construction Code.***

*A 20% Municipality Administration Fee shall be added to the final cost determined by the following fee table.*

***Note: A \$4.50 fee is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006.***

#### **Non-Residential**

##### **Fire Sprinkler Systems**

1 to 200 heads	\$350.00
Each additional head over 200	\$0.50

##### **Fire Detection/Alarm Systems**

First 10 devices per floor	\$75.00
Each additional device per floor	\$1.00

##### **ANSUL or Alternate Fire Suppression System**

2% of total cost of construction (materials and labor)	\$300.00 minimum
--	------------------

#### **PLAN REVIEW FEES**

60% of ICC plan review fee	\$250.00 minimum
----------------------------	------------------

*\*The plan review fee is based on the estimated construction value calculated in accordance with the square foot construction cost table (gross area x square foot construction cost). For buildings with an*

*estimated construction value up to \$3,000,000.00, the building plan review fee is 0.0012 of the estimated value (\$250.00 minimum). For buildings with an estimated construction value over \$3,000,000.00 up to \$6,000,000.00, the fee is \$3,600.00, plus 0.0005 of the estimated value over \$3,000,000.00. For buildings over \$6,000,000.00, the fee is \$5,100.00, plus 0.00035 of the valuation over \$6,000,000.00.*

### **NON-RESIDENTIAL MISCELLANEOUS PERMIT FEE SCHEDULE**

***The UCC fee schedule is applicable to new construction, alterations, and renovations, that require building permits by the Town of Bloomsburg, as per PA Act 45 of the Uniform Construction Code.***

*A 20% Municipality Administration Fee shall be added to the final cost determined by the following fee table.*

***Note: A \$4.50 fee is required to be assessed on each permit issued, in accordance with Pennsylvania Act 157 of 2006.***

#### **Investigations, Inspections and Other Services Requested by the Municipality**

---

Per hour	\$65.00
----------	---------

---

#### **Building Code Official (BCO) Fee**

---

Per hour	\$75.00
----------	---------

---

#### **Floodplain Review and Inspections**

---

Per hour	\$75.00
----------	---------

---

#### **Notes:**

- UCC Permit Fees are to be paid at the time of UCC permit pickup. If a permit application is cancelled prior to the UCC Permit approval, any outstanding UCC Permit Plan Review fees or outstanding UCC fees are required to be paid for any balance due for the application.
- If a project is cancelled or the project is ceased for any reason after receiving a UCC Permit and/or construction is commenced, proper closeout and safety site planning is required, all fees paid shall remain associated with the permit without a refund of UCC fees.
- Residential UCC Permits are for one and two-family dwellings, as defined by the 2015 IRC definition of a residential building, and any subsequent revisions. A single building containing three or more dwelling units shall require a Non-Residential UCC Permit.
- Construction work in a floodplain may require additional permitting requirements.

---

**PURSUANT TO SUBDIVISION AND LAND DEVELOPMENT – ORDINANCE NO. 759:** covering general administration the fees are:

<u>General Administration</u>	
Minor Subdivision	\$200.00 Basic Fee + \$5.00 per lot (5 or fewer lots or dwelling units)
Major Subdivision	\$400.00 Basic Fee + \$5.00 per lot (6 or more lots or dwelling units)
Land Development	\$300.00 Basic Fee + \$5.00 per lot or unit

**PURSUANT TO SUBDIVISION AND LAND DEVELOPMENT – ORDINANCE NO. 889:** covering the costs of professional consultant’s fees the current schedule is:

<u>Engineering</u>	<u>Per Hour</u>
Principal Engineer	\$110.00
Municipal Authority Engineer	Subject to the Municipal Authority
 <u>Legal</u>	
Solicitor	\$175.00

**PURSUANT TO REGULATED RENTAL UNIT LICENSING – ORDINANCE NO. 829:** for student housing dwelling units with two or more unrelated occupants, the fee is \$38.00 per occupant.

**PURSUANT TO REGULATED RENTAL UNIT OCCUPANCY ORDINANCE REQUIRING PAYMENT OF A RE-INSPECTION FEE – ORDINANCE NO. 834:** The licensing fee includes the initial inspection and one (1) follow up inspection. Any further return to re-inspect the violation corrections not completed within the stated time period, the following charge will apply. Additional required Regulated Rental Unit/ NSR inspections shall be \$35.00/dwelling unit per inspection.

**PURSUANT TO MISSED OR REQUIRED CODE ENFORCEMENT APPOINTMENTS – ORDINANCE NO. 800:** the fee is \$35.00 per dwelling unit per missed visit for regulated rental unit inspections/ NSR. All other missed appointments the fee is \$35.00 an occurrence.

**PURSUANT TO THE INSPECTION AND LICENSING OF NON-STUDENT APARTMENT HOUSES AND RENTAL HOMES – ORDINANCE NO. 949,** the following fees will apply:

- the Regular License Application fee is \$150.00 plus \$35.00 per dwelling unit; AND
- the License Transfer fee and Registration of New Owner fee is \$50.00; AND

the Reinstatement of License after Suspension or Revocation fee is \$50.00; AND

The licensing fee includes the initial inspection and one (1) follow up inspection. Any further return to re-inspect the violation corrections not completed within the stated time period, the missed appointment fee will be applied; AND

The fee to appeal to the Code Appeals Board is \$800.00.

**PURSUANT TO SOLICITATION PERMITS – ORDINANCE NO. 813:** the fee is \$100.00 (plus \$50.00 refundable deposit).

**PURSUANT TO ONLINE PAYMENTS,** the convenience fee will be 2.91% assessed on all transactions. An additional fee of 1% will be assessed.

**PURSUANT TO FOOD TRUCK/VENDOR FEES:** the annual fee is \$350.00, one food truck/vendor daily fee is \$25.00, one food truck/vendor weekly fee is \$50, one food truck/vendor monthly fee is \$100 and up to 3 food trucks/vendors per day is \$60.00.

**PURSUANT TO PAPER ALLEY FEES:** the non-refundable fee is \$300 when submitting the checklist materials for the petition to vacation a paper alley. An escrow account will also be set up in the amount of \$2,500 to cover all legal and advertising costs of the paper alley. If the costs exceed that initial escrow amount, the costs will be invoiced to the applicant.



**POLICE:**

**PURSUANT TO DUMPSTER PERMITS – ORDINANCE NO. 862:** when a dumpster is placed on any public street or right-of way, prior to placement, the permit fee will be \$50.00 per week. If placed before permission is granted, the fee will be \$100.00.

**PURSUANT TO OUTDOOR SOCIAL GATHERINGS – ORDINANCE NO. 928:** the fee to accompany a permit application is \$35.00; the cash bond to cover the projected costs for police response to the premises where the regulated social gathering is to be held is \$500.00; and the cash bond to cover the cost of cleaning up the premises if the cleanup is not completed by 10:00am on the day following the regulated social gathering is \$500.00.

**PURSUANT TO ROAD CLOSINGS,** the fee will be \$25.00 per day and \$35.00 per week.

**PURSUANT TO PARADES,** the fee will be \$25 for Town streets and \$50 for State Routes.

**PURSUANT TO RENTAL OF PARKING SPACE,** the fee will be \$15.00 per day.

**PURSUANT TO ONLINE PAYMENTS,** the convenience fee will be \$5.00.

**PURSUANT TO OFFENSE/INCIDENT REPORTS,** the fee will be \$25.00.

**PURSUANT TO ACCIDENT REPORTS,** the fee will be \$15.00.

**PURSUANT TO CRIMINAL HISTORY REPORTS,** the fee will be \$15.00.

**PURSUANT TO REMOVAL AND IMPOUNDMENT OF ILLEGALLY PARKED VEHICLES – ORDINANCE NO. 785:** the charge for the storage of vehicles at the Town's impoundment facility will be \$10.00 per day.

**PURSUANT TO THE RELEASE OF AN ILLEGALLY-PARKED IMMOBILIZED VEHICLE (PARKING BOOT) – ORDINANCE NO. 785:** the processing fee shall be \$150.00.

**PURSUANT TO THE ISSUANCE OF RESIDENT PERMIT PARKING DECALS – ORDINANCE NO. 920:** the annual nonrefundable fee for the owner or such owner's lawfully authorized designee of each residential dwelling unit shall be \$10.00 each at a maximum of two (2).

**PURSUANT TO THE ISSUANCE OF GUEST PERMIT PARKING DECALS – ORDINANCE NO. 920:** the annual nonrefundable fee for the owner or such owner's lawfully authorized designee of each residential dwelling unit shall be \$20.00 at a maximum of one (1).

**PURSUANT TO THE ISSUANCE OF TEMPORARY RESIDENTIAL PARKING PERMITS,** the fee will be \$2.00 per permit.

**PURSUANT TO PURCHASE OF PERMIT PLACARDS FOR UNMETERED PARKING ZONES – ORDINANCE NO. 940:** the six month fee for permit placards for unmetered parking zones shall be as follows: ZONE B: Lightstreet Road/ North Street (\$150.00 per permit); ZONE C: Triangle Lot (\$210 per permit); ZONE D: East Lot (\$210); ZONE E: Pine Avenue Lot (\$210 per permit); ZONE F: Employee Lot (\$150 per permit); ZONE G: Library Lot (\$210 per permit); ZONE H: North Market Street (excluding Market Square) (\$175 per permit); ZONE I: West Lot (\$175); ZONE J: Hoppes Lot (\$150).

**PURSUANT TO HANDICAPPED PARKING SPACES:** the application fee will be \$50.00.

**PURSUANT TO PAID PARKING:** the fee on Main Street from West Street to East Street, including Market Square, shall be twenty-five (25) cents for thirty (30) minutes. The fee on E. Second Street from Penn Street to Oak Street, shall be seventy-five (75) cents for (30) minutes. All other paid parking fees are according to the legend on the meter or as indicated on the mobile application.

**PURSUANT TO THE PROCEDURE FOR HEARINGS RELATED TO APPLICATIONS FOR THE TRANSFER OF LIQUOR LICENSES AND ECONOMIC DEVELOPMENT LICENSES – ORDINANCE NO. 845:** the fee for such applications is \$600.00

**PURSUANT TO BYOB ESTABLISHMENTS – ORDINANCE NO. 855:** an annual application fee shall be \$25.00.

**PURSUANT TO ANTIQUE DEALERS AND SECOND-HAND GOODS DEALER LICENSE – ORDINANCE NO. 888:** an annual application fee shall be \$25.00.

**PURSUANT TO ACCIDENT DIAGRAM/RECONSTRUCTION REPORTS:** the fee will be \$15.00 plus actual cost of diagram.

**PURSUANT TO PHOTOS (12 EXPOSURES):** the fee will be \$25.00.

**PURSUANT TO ELECTRONIC MEDIA:** the fee will be \$80.00.

**PURSUANT TO BONFIRE PERMITS:** the fee will be \$25.00.

**PURSUANT TO REQUESTS FOR REGULATORY SIGNS FOR PRIVATE USES:** the fee will be \$50.00.

**PURSUANT TO EVENT PERMITS-** the fee will be \$75 per day, an additional \$25 added for each service: barricades, trash cans, parking restrictions and fire police. The fee will be \$500 per day for Town Park events (5 or more vendors) and trash cans are included in this fee. If the fee is paid under event permits, the food truck vendor fee under **PURSUANT TO FOOD TRUCK/VENDOR FEES** will be waived for all designated event areas.

**PURSUANT TO RUN/WALK EVENTS:** the fee will be \$25.00.

**PURSUANT TO FIREWORK PERMITS:** the fee will be \$50.00.

**RECYCLING:**

**PURSUANT TO RECYCLING FEE – ORDINANCE NO. 823:** annual fee per unit shall be \$66.00. This unit rate is effective May 1<sup>st</sup> through July 14<sup>th</sup>. Payment made after July 14<sup>th</sup> shall be payable at \$78.00 per unit. Accounts sent into collection will be assessed an additional penalty fee and will be payable at \$90.00 per unit.

**PURSUANT TO PAPER SHREDDING** – the following fees will apply:

Under 500 lbs. \$60.00

501-1000 lbs. \$85.00

1001-1500 lbs. \$160.00

1501-2000 lbs. \$175.00

Over 2000 lbs. Base fee of \$175.00 + \$60.00 for next 500 lbs. + \$85.00 for 2500-3000 lbs. + \$160.00 for 3001-3500 lbs. + \$175.00 for 3501-4000 lbs.

**PURSUANT TO COMMERCIAL RECYCLING COLLECTION:** The following commercial recycling collection service fees apply to businesses that request collection services with the Town of Bloomsburg Recycling Department subject to approval of the Recycling Coordinator. Fees will be \$82.50 per month (weekly collection) or \$41.25 per month (every other week collection).

**PURSUANT TO COMPOST FEES-** Non-residents & businesses that desire to drop off or pick up compostable waste shall be charged \$10.00. An annual fee set by the Recycling Coordinator shall be charged to businesses and frequent users of the compost site.

**PUBLIC WORKS:**

**PURSUANT TO STREET EXCAVATIONS – ORDINANCE NO. 771:** in the streets and alleys the Permit Fee including inspection is \$200.00 per cut in addition to \$40.00 per square yard degradation fee.

**THAT the** number of square yards used in the computation of fees will be based on the nearest whole square yard figure. Minimum fee to be equal to the rate for 1 square yard; AND

For projects with restoration cost in excess of \$10,000;

**THAT:** bonding shall be provided for the full amount of the approved cost estimate, per the Ordinance

**THAT:** applicant shall establish and escrow with the Town on the amount of 5% of the approved cost estimate inspections.

**PURSUANT TO TWO DUMPSTER LOCATIONS AVAILABLE IN THE PINE LOT PARKING LOT:** the fee shall be \$35 monthly for one dumpster location.

**AIRPORT:**

**PURSUANT TO RENTAL OF AIRPORT TERMINAL BUILDING CONFERENCE ROOM:** the fee for half a day (less than 4 hours) shall be \$50.00 and \$100.00 for a full day (more than 4 hours).

**PURSUANT TO EVENTS AT THE MUNICIPAL AIRPORT:** the fee to hold an event on the grounds of the Municipal Airport is \$350.

**PURSUANT TO TIE DOWN FEES FOR TRANSIENT TWIN PISTON/ LARGE SINGLE PISTON AT THE MUNICIPAL AIRPORT:** the fee is \$15 per day and the overnight fee is \$20 per night. Twins may purchase a minimum of 30 gallons of fuel for a \$15 per day waiver. There will be no landing fees for general aviation.

**PURSUANT TO TIE DOWN FEES FOR TRANSIENT TURBO ENGINES AT THE MUNICIPAL AIRPORT:**  
The fee is \$30 per day and the overnight fee is \$60 per night. There will be no landing fees for general aviation.

**PURSUANT TO TIE DOWN FEES FOR HELICOPTERS AT THE MUNICIPAL AIRPORT:**  
The fee is \$15 per day and the overnight fee is \$20 per night. Helicopters may purchase a minimum of 30 gallons of fuel for a \$15 per day waiver. There will be no landing fees for general aviation.

**PURSUANT TO HANGAR FEES:** the monthly fee to have an airplane stored in a hangar is \$175.00.

**PURSUANT TO EAST RIVER HANGAR FEE:** the monthly fee is \$400.00 for **ONE** twin engine plane.

**PURSUANT TO EAST RIVER HANGAR FEE:** the monthly fee is \$350.00 for **TWO** single engine planes occupying the hangar at the same time. Note: \$175.00 per single engine plane. Does not have to be same owner.

**PURSUANT TO EAST RIVER HANGAR FEE:** the monthly fee is \$370.00 for **ONE** single engine in the East River Hangar.

**PURSUANT TO TIE DOWN FEES FOR NON-TRANSIENTS AT THE MUNICIPAL AIRPORT:** the monthly fee is \$70.00

**PURSUANT TO A HELICOPTER APPLICATOR USING N13 FACILITY:** the fee will be \$600.00 per year.

**PURSUANT TO A SMALL STORAGE FEE IN THE SOUTH WEST CORNER OF THE T- HANGAR:** the monthly fee is \$70.00.

**PURSUANT TO AVIATION FUEL:** the fee will be set at \$0.60 per gallon increase from purchase price.

**PURSUANT TO A SMALL STORAGE FEE IN THE SOUTHEAST CORNER OF THE HOCK HANGAR:** the monthly fee is \$165.00.

**ADMINISTRATION:**

**PURSUANT TO RETURNED CHECKS,** the fee will be \$35.00 per check.

**PURSUANT TO MILEAGE,** per the current IRS rate.

**PURSUANT TO RENTAL OF COUNCIL CHAMBERS:** the fee to rent Council Chambers shall be \$50 per day.

**PURSUANT TO PLOT FEES FOR THE BLOOMSBURG COMMUNITY GARDEN:** the fee to utilize a garden plot each year will be \$10.00 for a small plot (10'x12'), \$15.00 for a medium plot (12'x20'), \$20.00 for a large plot (20'x24'), and \$35.00 for an extra-large plot (20'x48').

**PURSUANT TO OUTSTANDING RECEIVABLES/ INVOICES:** the fee will be invoiced per service amount/ damage amount. After 30 days of sent fee, and the fee remains in the outstanding phase, the account will be sent into collection and assessed an additional penalty fee set by the third party.

**SWIMMING POOL:**

**PURSUANT TO POOL PASS RATES:** the fee for an individual pass will be \$95, 2 people will be \$185, 3 people will be \$205, 4 people will be \$230, 5 people will be \$275, 6 people will be \$320, 7 people will be \$365 and \$45 per person thereafter.

**PURSUANT TO ADMISSION PASS RATES:** the admission fee will be \$6.00 and after 4 p.m. it will be \$3.00.

**PURSUANT TO WEEK GROUP CARE: the below rates will be set after 1 p.m.**

\$500	1-2 Adults	5-8 Children
\$750	3-4 Adults	9-14 Children
\$1,000	5-8 Adults	15-22 Children
\$2,000	8-10 Adults	23-90 Children

**PURSUANT TO DAILY GROUP: the below rates will be set after 1 p.m.**

\$35	1-2 Adults	5-8 Children
\$70	3-4 Adults	9-14 Children
\$120	5-8 Adults	15-22 Children
\$300	8-10 Adults	23-90 Children

**PURSUANT TO POOL PARTIES:** the rate for 1 hour is \$225 and for 2 hours it will be \$300. Maximum for both parties is 75 people.

**PURSUANT TO SWIMMING LESSONS:** the rate for each child will be \$135 or \$110 for season pass holders.

**PURSUANT TO RE-PRINTING OF A PASS:** the rate for each additional pass that needs to be re-printed will be \$5.00.

**PURSUANT TO LANYARD RATES:** the fee for a lanyard will be set at \$1.00.

**PURSUANT TO DIAPER RATES:** the fee for a diaper will be \$2.00.

**PURSUANT TO WATER AEROBIC CLASS RATES:** The fee will be \$5 for season pass holders or same day daily admission holders, \$4 for senior pass holders (62+), and \$7 for non-pass holders.

**PURSUANT TO CONCESSION STAND RATE:** The fee will be \$300 per month and pro-rated based on the number of days in operation.

**PURSUANT TO POOL USAGE RATE:** The fee of \$15 per hour for Bay/ YMCA Water Safety class.

**TAX COLLECTION:**



**PURSUANT TO TAX COLLECTOR PROVIDING INFORMATION RELATING TO TAX CERTIFICATIONS AND  
DUPLICATE BILLINGS – ORDINANCE NO. 832:** the fee will be \$10.00 per bill.

THE BLOOMSBURG TOWN COUNCIL hereby enacts this resolution this 2nd day of  
January 2024.

---

JUSTIN C. HUMMEL, MAYOR

ATTEST:

---

LISA DOOLEY, TOWN MANAGER/SECRETARY

-SEAL-

**TOWN OF BLOOMSBURG**  
**COLUMBIA COUNTY, PENNSYLVANIA**

**RESOLUTION NO: 01.02.2024.03**

**WHEREAS**, the Town Council has determined it to be in the best interests of the Town of Bloomsburg and the general public to adopt a Code Blue Emergency Policy; and

**WHEREAS**, the purpose of the Code Blue Emergency Policy is intended to provide notice of adverse winter weather conditions to the general public and social services agencies that provide services to at-risk individuals living outdoors, on the streets, in parks or poorly insulated settings, and those who may find themselves at risk for cold related exposure due to defects in at home heating systems.

**BE IT RESOLVED**, that the Town of Bloomsburg of Columbia County hereby adopts the Code Blue Emergency Policy attached hereto and made a part hereof as Exhibit "A" ("the Policy").

**BE IT FURTHER RESOLVED**, that the Mayor may declare a Code Blue Emergency, in accordance with the Policy.

**BE IT FURTHER RESOLVED**, that, as part of the Plan, the County may by separate resolution enter into agreements with non-profit organizations in order to provide all qualified at-risk individuals in the Town of Bloomsburg the opportunity to obtain temporary shelter in the event of a Code Blue Emergency.

**BE IT FURTHER RESOLVED**, that in an emergency situation, as declared by the Mayor the Town is hereby authorized to enter into agreements with non-profit organizations without the need for a separate resolution of this Board.

**BE IT FURTHER RESOLVED**, that all agreements entered into with non-profit organizations shall contain indemnification clauses that shall indemnify and absolve the Town of any liability for issues, harm, or damage that may occur, and shall provide that such shelter may only be provided on a Code Blue Emergency and shall provide that the agreement may be terminated at any time, by either party.

**BE IT FURTHER RESOLVED**, The Mayor's declaration Code Blue Emergency shall also ensure that such non-profit organizations have been readied and appropriately contracted with, as outlined above, to provide for such arrangements, when the Alert is declared.

I, Lisa Dooley duly qualified Secretary of the Town of Bloomsburg, Columbia County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Town of Bloomsburg at a regular meeting held Tuesday, January 2, 2024 and said Resolution will be recorded in the minutes of the Town of Bloomsburg and remains in effect as of this date.

***[signature pages and policy to follow]***

**IN WITNESS THEREOF**, I affix my hand and attach the seal of the Town of Bloomsburg this 2nd day of January, 2024.

Town of Bloomsburg

Columbia County

---

**Justin C. Hummel, Mayor**

**ATTEST:**

---

**Lisa Dooley, Town Manager/Secretary**

- SEAL -

## **CODE BLUE EMERGENCY POLICY**

### **A. PURPOSE**

The purpose of the Code Blue Emergency Policy is intended to provide notice of adverse winter weather conditions to the general public and social services agencies that provide services to at-risk individuals living outdoors, on the streets, in parks or poorly insulated settings, and those who may find themselves at risk for cold related exposure due to defects in at home heating systems.

### **B. PROCEDURE FOR CODE BLUE EMERGENCY DECLARATION**

1. The administration Town of Bloomsburg shall be designated to evaluate weather forecasts and evaluate weather forecasts and advisories produced by the National Weather Service – State College Office for the Columbia County area to determine if a Code Blue Emergency will need to be declared.
2. The threshold levels that need to be met for the declaration of a Code Blue Emergency as forecasted by the National Weather Service are as follows:
  - a. Temperatures of 32 degrees Fahrenheit or lower; or
  - b. The National Weather Service wind-chill temperature will be zero degrees Fahrenheit or lower for a period of two hours or more; or
  - c. Snow predictions of 12” or more are in the forecast; or
  - d. Anytime a combination of rain, sleet, snow, with temperatures of 32 degrees (with wind-chill) are forecasted.
3. Weather data used to make this determination will be saved and archived for future reference and documentation purposes. The National Weather Service Date shall be the sole indicator that will determine if a Code Blue declaration is declared by the Town.
4. In the event that the weather report lacks clarity or specificity, the staff person will seek clarification from the on-duty Meteorologist at the National Weather Service office in State College in determining whether to declare a Code Blue Emergency.
5. When qualifying weather conditions are expected, the staff person, in advance of the expected Code Blue, shall notify, by E-mail, the Bloomsburg Town Police and non-profit organizations that the Town has made agreements with.
6. In addition to the weather criteria outlined herein, the Town shall also have appropriately contracted for non-profit organization to provide the appropriate shelter for the at-risk individuals to visit for overnight shelter arrangements during the Code Blue Emergency Period declared.
7. The criteria will be evaluated and, if warranted at the Mayor’s discretion, a Code Blue Emergency will be declared. The Mayor may – but is not otherwise required to – declare a Code Blue Emergency if the existence of the criteria provided herein as satisfied.

8. To the extent possible following the declaration of a Code Blue Emergency, the Town of Bloomsburg shall post the Code Blue Emergency on its emergency web-site along with all of its social media accounts.

The Bloomsburg Town Council held a meeting on Monday, December 18, 2023 beginning at 7:00 p.m. in Council Chambers, 2<sup>nd</sup> Floor, Town Hall and via teleconference. The public joined by dialing: +1 646 558 8656 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Mayor Justin Hummel called the meeting to order at 7:00 p.m., present were Council Members Toni Bell (Zoom), Bonnie Crawford, Vince DeMelfi, James Garman, Jaclyn Kressler and Nick McGaw. Town Manager / Secretary/ Treasurer Lisa Dooley, Town Solicitor Matt Turowski, Chief of Police Scott Price, Public Works Director John Fritz, Director of Code Enforcement Mike Reffeor, Director of Governmental Services/ Recycling Coordinator Charles Fritz, Fire Chief Scott McBride, Code Officer Kyle Bauman (Zoom), Airport Coordinator BJ Teichman, Director of Finance Kim Pogash (Zoom) and Administrative Assistant Christine Meeker. Also present were MJ Mahon, Andrew Barton, Steven Hummel and engineer, Jamie Shrawder, Elizabeth Helsel, Landon Ferrara, Milo Schell-McGaw, Elise Hughes, Barbara Coladonato, Jess Jordan, David's I-Pad, Stacy Wagner, Liz Clammer, Eileen Chapman, and Cindy Shultz.

#### **Council remarks.**

An executive session was held on November 8, 2023 from 12:22 p.m.- 12:26 p.m. to discuss a Public Works personnel matter.

An executive session was held on November 13, 2023 from 8:44 p.m.- 9:06 p.m. relating to a code legal matter. Fireworks are confirmed at the Town Park on 12/31/2023 at 9 p.m. Thank you to La Malbec and Realty Zero for the contributions.

#### **Citizens to be heard.**

Milo Schell-McGaw came before Council to request permission to install three pet clean-up stations along the BART trail as an Eagle Scout project. Mr. Shell-McGaw explained the cost of each station is \$230 each and he would be fund raising through the winter and would purchase the three stations in the spring of 2024 and will work with the Public Works department to determine where to place them.

Elizabeth Helsel, Rettew Associates presented a proposal to Council for a roof top solar arrays analysis. Included in the proposal would be structural analysis, solar glare analysis for FAA regulations and solar array design. The cost of this proposal is \$66,200.

On a motion by V. DeMelfi, seconded by B. Crawford, and voted on unanimously, Council approved accepting the proposal in the amount of \$66,200.

#### **APPROVAL OF THE COUNCIL MINUTES FROM THE NOVEMBER 13, 2023 MEETING.**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved the minutes from the November 13, 2023 meeting.

#### **APPROVAL OF THE 2022 CAPER.**

On a motion by J. Garman, seconded by V. DeMelfi, and voted on unanimously, Council approved the 2022 CAPER.

#### **APPROVAL OF RESOLUTION 12.18.2023.1-CODE BLUE EMERGENCY POLICY.**

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved Resolution 12.18-23.01 – Code Blue Emergency Policy.

#### **RECOMMENDATION TO APPROVE THE LIST OF BILLS FROM NOVEMBER.**

On a motion by T. Bell, seconded by N. McGaw, and voted on unanimously, Council approved the list of bills from November.

**APPROVAL OF THE 2024 WAGES.**

On a motion by T. Bell, seconded by N. McGaw, and voted on unanimously, Council approved the 2024 wages. Note: Public Works and Recycling are pending negotiations rates and are reflected at 2023.

**APPROVAL TO ACCEPT SERGEANT LEONARD ROGUTSKI'S RESIGNATION IN THE BLOOMSBURG POLICE DEPARTMENT. SGT. ROGUTSKI'S LAST DAY OF SERVICE WILL BE JANUARY 6, 2024.**

On a motion by J. Garman with regret, seconded by N. McGaw, and voted on unanimously, Council approved to accept the resignation of Sergeant Leonard Rogutski in the Bloomsburg Police Department. Sgt. Rogutski's last day of service will be January 6, 2024.

**APPROVAL TO ACCEPT JOSEPH WONDOLOSKI'S RESIGNATION AS EMA COORDINATOR WITH HIS LAST DAY OF SERVICE BEING DECEMBER 31, 2023.**

On a motion by J. Garman, seconded by J. Kressler, and voted on unanimously, Council approved to accept the resignation of Joseph Wondoloski as EMA Coordinator with his last day of service being December 31, 2023.

**RECOMMENDATION TO CHANGE FROM WEX TO FLORES FOR THE HEALTH REIMBURSEMENT ACCOUNT FOR 2024.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved to change from WEX to Flores for the health reimbursement account for 2024.

**RECOMMENDATION TO APPROVE A SEDA-COG INVOICE IN THE AMOUNT OF \$3,560 FOR FEDERAL FISCAL YEAR 2021 CDBG-DR HONEYSUCKLE LANE STORMWATER MITIGATION.**

On a motion by J. Garman, seconded by N. McGaw, and voted on unanimously, Council approved a SEDA-COG invoice in the amount of \$3,560 for Federal Fiscal Year 2021 CDBG-DR Honeysuckle Lane Stormwater Mitigation.

**APPROVAL OF SEDA-COG INVOICE IN THE AMOUNT OF \$5,290 FOR FEDERAL FISCAL YEAR 2021 CDBG-DR HONEYSUCKLE LANE STORMWATER MITIGATION.**

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approved a SEDA-COG invoice in the amount of \$5,290 for Federal Fiscal Year 2021 CDBG-DR Honeysuckle Lane Stormwater Mitigation.

**RECOMMENDATION TO APPROVE A SEDA-COG INVOICE IN THE AMOUNT OF \$1,550 FOR THE HOME PROGRAM.**

On a motion by N. McGaw, seconded by J. Garman, and voted on unanimously, Council approved a SEDA-COG invoice in the amount of \$1,550 for the HOME program.

**RECOMMENDATION TO APPROVE A SEDA-COG INVOICE IN THE AMOUNT OF \$9,954 FOR FEDERAL FISCAL YEAR 2022 CDBG ENTITLEMENT – W. PINE AVENUE PARKING LOT.**

On a motion by T. Bell, seconded by J. Kressler, and voted on unanimously, Council approved a SEDA-COG invoice in the amount of \$9,954 for Federal Fiscal Year 2022 CDBG Entitlement – W. Pine Avenue parking lot.

**RECOMMENDATION TO APPROVE A SEDA-COG INVOICE IN THE AMOUNT OF \$9,954 FOR FEDERAL FISCAL YEAR 2022 CDBG ENTITLEMENT – E. PINE AVENUE PARKING LOT.**

On a motion by J. Kressler, seconded by B. Crawford, and voted on unanimously, Council approved a SEDA-COG invoice in the amount of \$9,954 for Federal Fiscal Year 2022 CDBG Entitlement – E. Pine Avenue parking lot.

**RECOMMENDATION TO APPROVE RETURNING \$781.85 IN UNUSED FUNDS TO PEMA FOR THE FLOOD MITIGATION ASSISTANCE GRANT PROGRAM.**

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved returning \$781.85 in unused funds to PEMA for the Flood Mitigation Assistance Grant program.

**RECOMMENDATION TO APPROVE CLOSING BANK ACCOUNT: FLOOD MITIGATION ASSISTANCE GRANT PROGRAM ACCOUNT ENDING WITH 9840 WITH JOURNEY BANK.**

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved closing bank account: Flood Mitigation Assistance Grant program account ending with 9840 with Journey Bank.

**APPROVAL TO REMOVE VINCE DEMELFI AS A CHECK SIGNOR EFFECTIVE 12/31/2023 WITH JOURNEY BANK.**

On a motion by N. McGaw, seconded by J. Garman, and voted on unanimously, Council approved to remove Vince DeMelfi as a check signor effective 12/31/2023 with Journey Bank.

**RECOMMENDATION TO APPROVE BONNIE CRAWFORD AS A CHECK SIGNOR EFFECTIVE 1/1/2024 WITH JOURNEY BANK.**

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously Council approved Bonnie Crawford as a check signor effective 1/1/2024 with Journey Bank.

**RECOMMENDATION TO END THE SIX (6) MONTH PROBATIONARY PERIOD FOR JAMES LETTERMAN IN THE RECYCLING DEPARTMENT WITH THE EFFECTIVE DATE OF 12/12/2023.**

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved ending the six (6) month probationary period for James Letterman in the Recycling department with the effective date of 12/12/2023.

**RECOMMENDATION TO APPROVE PAYMENT TO BONNIE CRAWFORD IN THE AMOUNT OF \$32.50 FOR 2022 FOUNTAIN DECORATIONS AND \$95.08 FOR 2023 FOUNTAIN DECORATIONS.**

On a motion by N. McGaw, seconded by T. Bell, and voted 6-0-1 (Bonnie abstained), Council approved payment to Bonnie Crawford in the amount of \$32.50 for 2022 fountain decorations and \$95.08 for 2023 fountain decorations.

**RECOMMENDATION TO ACCEPT \$6,000 FROM THE BLOOMSBURG PILOTS TO MOVE FORWARD WITH PURCHASING THE SAY WEATHER STATION IN THE AMOUNT OF \$43,848.75 FOR THE BLOOMSBURG MUNICIPAL AIRPORT. NOTE: \$32,000 FROM THE 2022 GENERAL FUND WILL BE APPLIED TOWARDS THIS PURCHASE AND \$5,848.75 OF AMERICAN RESCUE FUNDS.**

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved to accept \$6,000 from the Bloomsburg pilots to move forward with purchasing the Say Weather Station in the amount of \$43,848.75 for the Bloomsburg Municipal Airport. Note: \$32,000 from the 2022 General Fund will be applied towards this purchase and \$5,848.75 of American Rescue Funds.

**ACKNOWLEDGEMENT OF A SPRING UNPAID INTERNSHIP WITH THE BLOOMSBURG POLICE DEPARTMENT- AMITY SELL.**



Council acknowledged Amity Sell for a spring unpaid internship with the Bloomsburg Police Department.

**APPROVAL TO HAVE MICHAEL REFFEOR SERVE AS TREASURER FOR THE PA ASSOCIATION OF FLOODPLAIN MANAGERS.**

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved to have Michael Reffeor serve as Treasurer for the PA Association of Floodplain Managers.

**APPROVAL OF 2024 HEALTH CARE.**

On a motion by J. Garman, seconded by N. McGaw, and voted on unanimously, Council approved the 2024 health care with Geisinger.

**APPROVAL OF THE USW LOCAL 1928-06 AGREEMENT WITH THE TOWN OF BLOOMSBURG FOR AN EXTENSION AGREEMENT THROUGH 1/31/2024.**

On a motion by N. McGaw, seconded B. Crawford, and voted on unanimously, Council approved the USW Local 1928-06 agreement with the Town of Bloomsburg for an extension agreement through 1/31/2024.

**RECOMMENDATION TO APPROVE LEAVING THE MARKET STREET BIKE PATH UNTOUCHED UNTIL FUTURE NEWS ARRIVES FOR THE GRANTS THAT WERE APPLIED FOR.**

On a motion by N. McGaw, seconded by J. Kressler, and voted on 6 to 1 ( DeMelfi voting no), Council approved leaving the Market Street bike path untouched until future news arrives for the grants that were applied for.

**RECOMMENDATION TO APPROVE CHANGE ORDER THREE FOR THE BART PROJECT WITH MITCHELL KNORR CONTRACTING IN THE INCREASED AMOUNT OF \$89,369.76. NOTE: THIS CHANGE ORDER ALSO INCLUDES A DATE EXTENSION UNTIL MAY 1, 2024.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved change order three for the BART project with Mitchell Knorr Contracting in the increased amount of \$89,369.76. Note: this change order also includes a date extension until May 1, 2024.

**APPROVAL OF PAY APPLICATION FIVE FOR THE BART PROJECT TO MITCHELL KNORR CONTRACTING IN THE AMOUNT OF \$160,009.88.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved pay application five for the BART project to Mitchell Knorr Contracting in the amount of \$160,009.88.

**RECOMMENDATION TO APPROVE CHANGE ORDER THREE REGARDING A DECREASE IN THE AMOUNT OF \$32,799.15 WITH ROBERT C. YOUNG FOR THE PARKING LOT PROJECTS.**

On a motion by T. Bell, seconded by N. McGaw, and voted on unanimously, Council approved change order three regarding a decrease in the amount of \$32,799.15 with Robert C. Young for the parking lot projects.

**RECOMMENDATION TO APPROVE A QUOTE FROM EQUIPMENT DEPOT IN THE AMOUNT OF \$2,891 FOR BOLT ON FORKS CONVERSION ATTACHMENT FOR THE RECYCLING CENTER.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved a quote from Equipment Depot in the amount of \$2,891 for bolt on forks conversion attachment for the Recycling Center.

**RECOMMENDATION TO APPROVE A QUOTE FROM SWISHER DISPOSAL IN THE AMOUNT OF \$700 PER MONTH SEPTEMBER-APRIL AND \$740 PER MONTH MAY-AUGUST FOR SOLID WASTE AND REFUSE PICK UP AT RECYCLING, PUBLIC WORKS AND THE NORRIS E. ROCK MEMORIAL POOL.**

On a motion by N. McGaw, seconded by T. Bell, and voted on unanimously, Council approved a quote from Swisher Disposal in the amount of \$700 per month September-April and \$740 per month May-August for solid waste and refuse pick up at Recycling, Public Works and the Norris E. Rock Memorial Pool.

**RECOMMENDATION TO APPROVE AN INVOICE FROM THE RECYCLING EQUIPMENT CORPORATION IN THE AMOUNT OF \$2,825.60 FOR EMERGENCY REPAIRS TO THE BALER AT THE RECYCLING CENTER.**

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved an invoice from Recycling Equipment Corporation in the amount of \$2,825.60 for emergency repairs to the baler at the Recycling Center.

**APPROVAL OF AN INVOICE FROM MITCHELL KNORR CONTRACTING IN THE AMOUNT OF \$3,800 FOR SITE WORK AT THE NEW ENTRANCE AT THE COMPOST SITE.**

On a motion by T. Bell, seconded by N. McGaw, and voted on unanimously, Council approved an invoice from Mitchell Knorr Contracting in the amount of \$3,800 for site work at the new entrance at the compost site.

**RECOMMENDATION TO APPROVE AN ANNUAL EXPLORER POST MEMORANDUM OF UNDERSTANDING FOR THE BLOOMSBURG MUNICIPAL AIRPORT.**

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council approved an Annual Explorer Post Memorandum of Understanding for the Bloomsburg Municipal Airport.

**APPROVAL OF AN INVOICE FROM BUSCH SYSTEMS IN THE AMOUNT OF \$7,740.45 FOR RECYCLING BINS.**

**NOTE: THIS EXPENSE WILL BE REIMBURSED THROUGH A GRANT.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved an invoice from Busch Systems in the amount of \$7,740.45 for recycling bins. Note: this expense will be reimbursed through a grant.

**APPROVAL TO NOT HAVE THE BLOOMSBURG AREA RECREATIONAL TRAIL MAINTAINED DURING THE WINTER MONTHS ALONG WITH THE BIKE PATH ON MARKET STREET.**

On a motion by N. McGaw, seconded by J. Garman, and voted on unanimously, Council approved not to have the Bloomsburg Area Recreational Trail maintained during the winter months and the bike path on Market Street being maintained.

**APPROVAL OF AMENDMENT NUMBER TWO TO DCNR GRANT LWCF 42-01608 FOR ADDITIONAL FUNDING FOR THE BALL FIELDS.**

On a motion by N. McGaw, seconded by J. Kressler, and voted on unanimously, Council approved amendment number two to DCNR grant LWCF 42-01608 for additional funding for the ball fields.

**APPROVAL OF PAYMENT TO SOKOL, INC. IN THE AMOUNT OF \$4,660.00.**

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approved payment to Sokol, Inc. in the amount of \$4,660.00.

**APPROVAL OF PAYMENT TO SOKOL, INC. IN THE AMOUNT OF \$11,041.60 FOR REMOVAL AND HAULING OF STREET SWEEPER WASTE.**

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approved payment to Sokol, Inc. in the amount of \$11,041.60 for street sweeper waste.

**APPROVAL OF SIGNING AN AMENDED AGREEMENT REGARDING THE LEASE WITH P3 TOWERS AT THE BLOOMSBURG RECYCLING CENTER.**

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approved signing an amended agreement regarding the lease with P3 Towers at the Bloomsburg Recycling Center.

**APPROVAL OF SIGNING THE PUNCH LIST COMPLETION AGREEMENT WITH PREMIER POOL RENOVATIONS, INC.**

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approved signing the punch list completion agreement with Premier Pool Renovations, Inc.

**RECOMMENDATION TO APPLY FOR A GRANT THROUGH NO NONSENSE NEUTERING.**

On a motion by B. Crawford, seconded by N. McGaw, and voted on unanimously, Council approved applying for a grant through No Nonsense Neutering.

**APPROVAL TO RELEASE \$11,833 OF ESCROW FUNDS RELATING TO THE VEOLIA LAND DEVELOPMENT PROJECT. NOTE: THIS FINAL AMOUNT WILL CLEAR OUT THE FULL PERFORMANCE BOND ON RECORD FOR THIS PROJECT.**

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved to release \$11,833 of escrow funds relating to the Veolia land development project. This final amount will clear out the full performance bond on record for the project.

**RECOMMENDATION FROM THE PLANNING COMMISSION FOR A WAIVER REQUEST FOR CASA REALTY, LLC 347 FAIR STREET, ALLOWING REBAR TO BE SET IN LIEU OF REQUIRING MONUMENTS TO BE SET AT ALL EXTERIOR CORNERS.**

On a motion by N. McGaw, seconded by B. Crawford, and voted on 6-0-1 (J. Hummel abstained), Council approved a waiver for CASA Realty, LLC 347 Fair Street, allowing rebar to be set in lieu of requiring monuments to be set at all exterior corners.

**RECOMMENDATION FROM THE PLANNING COMMISSION FOR CONDITIONAL APPROVAL FOR CASA REALTY, LLC , 347 FAIR STREET - LOT CONSOLIDATION WITH THE FOLLOWING CONDITIONS BEING MET:**

On a motion by N. McGaw, seconded by B. Crawford, and voted on 6-0-1 (J. Hummel abstained), Council granted conditional approval for CASA Realty, LLC 347 Fair Street, lot consolidation with the following conditions:

1. The Columbia County Planning Commission comments shall be mitigated.
2. The plan shall be signed by the plan preparer.
3. The "Certificate of Ownership and Acknowledgement of Lot Consolidation Plan" statement provided on the Plan shall be signed by the Owner and notarized.

**RECOMMENDATION FROM THE PLANNING COMMISSION FOR CONDITIONAL APPROVAL OF MINOR SUBDIVISION - 520 KRESSLER AVENUE – WITH THE FOLLOWING CONDITIONS BEING MET:**

On a motion by J. Garman, seconded by N. McGaw, and voted on unanimously, Council granted conditional approval for a minor subdivision at 520 Kressler Avenue with the following conditions:

1. The Columbia County Planning Commission comments shall be mitigated.
2. The "Certificate of Ownership and Acknowledgement of Plan" shall be signed by the Owner and notarized.

3. Restrictions in the legal description of the lot must be added to ensure compliance requiring a building permit, financial security, and stormwater analysis to address any future planned development onsite.

**RECOMMENDATION TO APPROVE ADVERTISING THE PEDALCYCLE ORDINANCE.**

On a motion by B. Crawford, seconded by J. Kressler, and voted on 2 to 5 (Hummel and McGaw voting yes, Bell, Crawford, Garman, DeMelfi and Kressler voting no), Council voted not to advertise the pedalcycle ordinance. The ordinance will be sent back to Committee for discussion.

**RECOMMENDATION TO APPROVE INCREASING THE EAST 2<sup>ND</sup> STREET METERED SPACES TO \$2.00/HOUR AND ALL OTHER PARKING SPACES TO \$0.75/HOUR.**

On a motion by B. Crawford, seconded by J. Kressler, and voted on 6 to 1 (DeMelfi voting no), Council approved increasing the East 2<sup>nd</sup> Street metered spaces to \$2.00/hour and all other parking spaces to \$0.75/hour.

**RECOMMENDATION TO APPROVE CHANGING/INCREASING THE FOLLOWING PARKING ITEMS:**

On a motion by B. Crawford, seconded by J. Kressler, and voted on 6 to 1 (McGaw voting no), Council approved changes/increases to the following parking items:

- Discontinue head in Parking fines.
- Expired meter increased from \$10 to \$20.
- Street maintenance fines decrease from \$40 to \$25.
- Fire hydrant fine increase from \$50 to \$100.
- Handicapped parking fine increase from \$50 to \$100.
- Blocking driveway or garage fine increase from \$40 to \$50.
- Parked on private property fine increase from \$40 to \$50.

**APPROVAL TO INCREASE THE FOLLOWING FEES ON THE FEE SCHEDULE TO BEGIN JANUARY 2, 2024:**

On a motion by N. McGaw, seconded by B. Crawford, and voted on unanimously, Council approved to increase the following fees on the fees schedule beginning January 2, 2024.

- Meter space rentals increase from \$10 to \$15.
- Boot fee increase from \$75 to \$150.
- Temporary parking permits increase from \$2 to \$5.
- Discontinue summer parking permit.

Mayor Hummel acknowledged the passing of Corey Kreischer. Mr. Kreischer previously worked for the Town and was a regular attendee of Council meetings. Mayor Hummel noted that Mr. Kreischer was an example of good citizenry of being involved and had insightful questions. Council member Nicholas McGaw mentioned Mr. Kreischer's fundamentals and kindness.

On a motion by B. Crawford, seconded by J. Kressler, and voted on unanimously, Council adjourned into an executive session at 9:11 p.m. regarding a pool litigation matter and did not reconvene. The executive session lasted until 9:54 p.m.

Lisa Dooley  
Town Manager/Secretary/Treasurer