

PUBLIC SAFETY COMMITTEE MEETING

Tuesday, October 17, 2023, 10:00 a.m.

Town Hall side conference room due to the election or via Zoom

DIAL: +1 646 558 8656 US & INCLUDE THE MEETING ID: 456-920-3798 & PRESS #.

JOIN ONLINE AT: <https://us02web.zoom.us/j/4569203798>.

Committee Responsibilities – Traffic, Parking Ordinances, Law Enforcement Grants, Assemblages/Parades, Diversity, Emergency Management and Fire Department.

Committee Members: Justin Hummel (Chair), Bonnie Crawford, James Garman and Vince DeMelfi.

Citizens to be heard.

New Business.

1. Approval of the Public Safety Committee minutes from the 09/19/2023 meeting.
2. Citizen to be Heard – Rick Hall – Lighting and Security in Zone F parking lot.
3. Passport Presentation

Old Business.

4. Chapter 3 ordinance- met with legal (9/9/2022).
5. Act 172- Chief Scott McBride.

Next meeting date: November 21, 2023

Public Safety Committee Meeting Minutes
Tuesday, September 19, 2023, 10:00 a.m.
Town Hall or via Zoom

Chairperson Justin Hummel called the meeting to order at 10:00 a.m., present were Council members Bonnie Crawford, James Garman, and Vince DeMelfi, Town Manager/Secretary/Treasurer Lisa Dooley, Chief of Police Scott Price, Law Enforcement Administrative Assistant (LEAA) Randi Fetterman, LEAA Elise Hughes, Police Clerk Tracy Kishbaugh, Parking Enforcement Officer Scott Buck, Parking Enforcement Officer Wade Verchimak, Director of Finance Kim Pogash, and Director of Code Enforcement Michael Reffeor. Also in attendance were Matt Lohenitz and Scott Phillips.

****** On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, the Committee approved the 06/20/23 meeting minutes with no corrections or additions.

Discussion took place regarding the direction of travel for when Oyer Avenue is changed to a one-way street. Mr. Phillips and other members agreed that North bound would be the best option. It was discussed that Chief McBride suggested South bound.

****** On a motion by B. Crawford, seconded by J. Garman, and voted on unanimously, the Committee voted to recommend to Council that Oyer Avenue be converted to a one-way street North bound from W. Ridge Avenue to W. First Street.

Discussion took place with Matt Lohenitz in reference to software updates and fee increases for parking. Several services were considered and narrowed down to three companies: IPS, UP Safety (T2), and Passport. The company that appears to have the most compatible features for the Town, with the ability to expand going forward, is Passport. Passport offers high quality data retention, and have a noticeably more user-friendly platform than PANGO. Passport is the largest company of its kind currently in the United States. In addition to the app, they also offer pay by cell and pay by text options for users that do not wish to download an app. Passport does not have meters or kiosks, but does offer integration into these units. Passport also offers the ability to discount parking in certain areas. T. Kishbaugh informed the Committee that PANGO also has the ability to discount parking for businesses and no one has used this feature. S. Price advised there are many issues with PANGO that cannot be resolved, and while this software would be a significantly higher cost, it is a necessary one. The current records management system is going away and new software will be required for parking data retention. J. Garman inquired about why we originally went with PANGO, and he was advised because it was the cheapest option. J. Hummel stated that for the additional cost, the Town needs to be able to show the ease of use for customers. S. Price brought up a point from parking experts that states that if rates are too low, there is no turnover in the parking. Businesses will receive more customers if they are able to find parking spaces. M. Lohenitz advised we will need to increase meter/app rates along with parking ticket fines. We should be using a graduating fine tier so that they increase at each step in the process when they are not paid. W. Verchimak advised many people will take the \$10 ticket because it's cheaper and easier than paying the meter or PANGO all day. J. Hummel would like to have Passport do a presentation at the next Public Safety meeting.

The Committee was advised that Public Works already marked the crosswalks at Railroad Street & West Main Street.

The Committee was advised that they have already approved the Halloween date and times for this year.

****** On a motion by B. Crawford, seconded by V. DeMelfi, and voted on unanimously, the Committee recommends trick or treating for Halloween to be scheduled for October 31, from 6 p.m. to 9 p.m., every year for the foreseeable future.

A review took place regarding the Town's policy for handling suspicious packages.

All items on old business are still pending.

On a motion by B. Crawford, seconded by V. DeMelfi, and voted on unanimously, the Committee voted to adjourn the meeting at 11:52 a.m.

Notes taken by R. Fetterman and reviewed by L. Dooley.