

A regular meeting of Bloomsburg Town Council was held Monday, January 26, 2015, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Mayor Sandy Davis, Council Members Diane Levan, Sylvia Costa, Fred Trump, W. Carey Howell, and Eric Bower; Town Administrator William Lowthert; Assistant Town Administrator Lauren Martz; Code Enforcement & Zoning Administrator Ed Fegley; Sergeant Leonard Rogutski, Superintendent of Public Works John Barton; and Environmental Services Coordinator Charles Fritz. Absent were Council Member William Kreisher; Solicitor Jack Mihalik; Director of Finance Lisa Laboskie; Chief of Police Roger Van Loan, and Fire Chief Bob Rupp.

CHECK PRESENTATION

Bloomsburg AYSO Region 504 presented Mayor Davis and Town Council with a check for \$15,000 to help pay for Phase 2 of the Streater Fields Recreation Complex. Phase 2 improvements will include a U-12 and U-14 soccer field, walking trails, additional parking, and updated storm-water management.

PROCLAMATION – CATHOLIC SCHOOLS WEEK

Mayor Davis proclaimed the week of January 25 through January 31, 2015, as Catholic Schools Week in the Town of Bloomsburg. The proclamation will be sent to St. Columbia Catholic School Principal Nancy Sheehan-Becker.

APPROVAL OF RESOLUTION NO 01-26-15.01 SETTING CERTAIN FEES FOR 2015

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved Resolution No. 01-26-15.01, setting various fees for 2015 as follows:

BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Bloomsburg that the following fee schedule is adopted for 2015:

PURSUANT TO STREET EXCAVATIONS – ORDINANCE NO. 771: in the streets and alleys the Permit Fee including inspection is \$100.00 per cut in addition to \$20.00 per square yard.

THAT the number of square yards used in the computation of fees will be based on the nearest whole square yard figure. Minimum fee to be equal to the rate for 1 square yard; AND

THAT the “Bond” required is \$5,000;

PURSUANT TO ZONING HEARING BOARD APPLICATIONS – ORDINANCE NO. 687 & 812 the fee is \$300.00 for a variance, special exception and relief from zoning officer’s decision.

PURSUANT TO ZONING PERMIT FEES* – ORDINANCE NO. 687:

THAT the Residential permit fees are \$20.00 plus \$5.00 per \$1,000 up to \$20,000; \$1.00 per \$1,000 over \$20,000; AND

THAT the Commercial permit fees are \$40.00 plus \$10.00 per \$1,000 up to \$20,000; \$2.00 per \$1,000 over \$20,000

***ZONING PERMIT FEES ARE IN ADDITION TO ALL OTHER APPLICABLE FEES**

PURSUANT TO ZONING ORDINANCE NO. 687 AS AMENDED – the fee for amending the text or the zoning map is \$500.00 plus actual costs of planning consultant.

PURSUANT TO CODE APPEAL APPLICATIONS – ORDINANCE NO. 694, 766 AND 874: the fee is \$300.00 for relief from building code officials decision, relief from code officer’s decision not to issue license [§11-104.1.J.], relief from disciplinary action by the code officer [11-105.5.A.(5)] and all other Town of Bloomsburg Ordinances to include but not limited by the current property maintenance code.

PURSUANT TO FLOODPLAIN APPEAL APPLICATIONS – ORDINANCE NO. 913: the fee is \$300.00.

PURSUANT TO SOLICITATION PERMITS – ORDINANCE NO. 813: the fee is \$100.00 (plus \$50.00 refundable deposit).

PURSUANT TO BUILDING, SIGN, AND DEMOLITION PERMITS – ORDINANCE NO. 874, the following fees will apply:

THAT Residential permit fees are \$10.00 per \$1,000 up to \$20,000; \$4.00 per \$1,000 over \$20,000; AND

THAT Commercial permit fees are \$12.00 per \$1,000 up to \$20,000; \$4.00 per \$1,000 over \$20,000; AND

THAT the processing of an application of a Certificate of Occupancy for a change of use required by the Code Office, requested by the applicant or any other occurrence not involving new construction, alterations or repairs to an existing building: the fee is \$50.00 non-refundable plus \$23.00/hour in excess of two (2) hours review time; AND

THAT the fee for a Demolition permit shall be calculated based on the square footage of the structure to be demolished. The rate shall be calculated at ten cents (\$.10) per square foot and shall not exceed \$500. Square footage shall include the sum of all stories above grade; AND

THAT a \$4.00 fee is added to all building permits issued as per ACT 45 of 1999 (Pennsylvania Construction Code Act) §7210.703 (a). **NOTE: This fee is assessed in accordance with Pennsylvania State law;** AND

THAT a minimum of \$10.00 will be retained for all withdrawn applications. This fee is for administration services. If said application has been partially or completely reviewed, the review fees also will be retained at a rate of \$22.00/hour. *(Note: All requests to withdraw an application must be in writing. Refunds will be issued within 30 days.)*

All fees collected include plan review fees; required initial inspection and one (1) required follow up inspection. If additional follow up inspections are required, an additional fee of \$25.00/inspection will be charged. All past due fees must be paid in advance of scheduling future inspections.

NOTE: ALL PERMIT FEES MUST BE PAID UPON SUBMITTAL OF APPLICATION

PURSUANT TO THIRD-PARTY INSPECTION SERVICES, the following fees plus a 10% Administrative Fee will apply:

COMMERCIAL INSPECTION FEES: the fee schedule for inspections is based upon the building valuation data report of square foot construction costs published by the ICC valuation service, with a regional modifier applied.

Large projects that require long term multiple inspections (progressive inspections) are calculated as follows:

Projects with a total construction cost of \$0.00 to \$499,999.99*
Total construction cost X .002 = insurance cost
+ Estimated length of project in weeks X \$50. = labor & travel cost
= Total
or no less than \$50. Per trip based on scope and complexity of the project.

Projects with a total construction cost of \$500,000.00 to \$2,000,000.00*
Total construction cost X .002 = insurance cost
+ Estimated length of project in weeks X \$50. = labor & travel cost
= Total
or no less than \$50. Per trip based on scope and complexity of the project.

Projects with a total construction cost of > \$2,000,000.00 to \$6,000,000.00*
\$4000.00 + [(Total construction cost - \$2,000,000) X .0009] = insurance cost
+ Estimated length of project in weeks X \$45. = labor & travel cost

$$\begin{array}{l}
 = \quad \text{Total} \\
 \textbf{Projects with a total construction cost of >\$6,000,000.00 to \$10,000,000.00*} \\
 \quad \$7600.00 + [(Total\ construction\ cost - \$6,000,000) \times .0008] = \text{insurance cost} \\
 + \quad \text{Estimated length of project in weeks} \times \$40. = \text{labor \& travel cost} \\
 = \quad \text{Total} \\
 \\
 \textbf{Projects with a total construction cost of > \$10,000,000.00 to \$30,000,000.00*} \\
 \quad \$10800.00 + [(Total\ construction\ cost - \$10,000,000) \times .00075] = \text{insurance cost} \\
 + \quad \text{Estimated length of project in weeks} \times \$40. = \text{labor \& travel cost} \\
 = \quad \text{Total} \\
 \\
 \textbf{Projects with a total construction cost of >\$30,000,000.00 to \$50,000,000.00*} \\
 \quad \$25800.00 + [(Total\ construction\ cost - \$30,000,000) \times .0007] = \text{insurance cost} \\
 + \quad \text{Estimated length of project in weeks} \times \$40. = \text{labor \& travel cost} \\
 = \quad \text{Total} \\
 \\
 \textbf{Projects with a total construction cost of >\$50,000,000.00 to \$100,000,000.00*} \\
 \quad \$39800.00 + [(Total\ construction\ cost - \$50,000,000) \times .00065] = \text{insurance cost} \\
 + \quad \text{Estimated length of project in weeks} \times \$40. = \text{labor \& travel cost} \\
 = \quad \text{Total} \\
 \\
 \textbf{Projects with a total construction cost of >\$100,000,000.00 to \$200,000,000.00*} \\
 \quad \$72300.00 + [(Total\ construction\ cost - \$100,000,000) \times .0006] = \text{insurance cost} \\
 + \quad \text{Estimated length of project in weeks} \times \$40. = \text{labor \& travel cost} \\
 = \quad \text{Total} \\
 \\
 \textbf{Projects with a total construction cost of >\$200,000,000.00 to \$350,000,000.00*} \\
 \quad \$132000.00 + [(Total\ construction\ cost - \$200,000,000) \times .00055] = \text{insurance} \\
 \text{cost} \\
 + \quad \text{Estimated length of project in weeks} \times \$40. = \text{labor \& travel cost} \\
 = \quad \text{Total} \\
 \\
 \textbf{Projects with a total construction cost of >\$350,000,000.00 to \$500,000,000.00*} \\
 \quad \$214500.00 + [(Total\ construction\ cost - \$350,000,000) \times .0005] = \text{insurance cost} \\
 + \quad \text{Estimated length of project in weeks} \times \$40. = \text{labor \& travel cost} \\
 = \quad \text{Total}
 \end{array}$$

The inspection fees for Mechanical, Plumbing, Electrical, Energy, Accessibility and Fire Protection are computed at 25 percent of the Building inspection fee for each discipline. Multiple prime contracts will be computed the same as a building inspection fee and combined prime contract fees shall be no less than a single contract fee, distributed on a percentage of total basis.

* Pricing schedules assume that the project will not cause an increase in our insurance costs.
 ** Discounts may be given for warehouses, building shells, or repetitive work at the discretion of the plan review and inspection departments

COMMERCIAL PLAN REVIEW: fees are calculated according to the ICC Valuation Service or actual cost of construction as follows:

Estimated Construction Value \$0. to \$1,250,000. = Construction value X .0015 (\$150 Minimum)

Estimated Construction Value \$1,250,000. to \$5,000,000. = \$1,875. + (.0005 X construction value over \$1,250,000.)

Estimated Construction Value over \$5,000,000. = \$3,750. + (.0004 X construction value over \$5,000,000.)

Plan review for mechanical, plumbing, electrical, energy, accessibility and fire protection is computed at 25% of the building plan review fee for each discipline. (\$150 minimum)

Special pricing may be given to buildings such as warehouses due to their relative simplicity or structures with repetitive features such as high rise buildings.

Plan reviews covering the requirements of mechanical and plumbing codes are available, each for a fee of 25% of the applicable building code review fee. Plan reviews for the requirements of the electrical code shall be provided at a fee of 35% of the applicable building code review fee, excluding reviews for any use included in the I (Institutional) use group classification. Reviews done for the excluded use classification shall be based upon the degree of complexity

A preliminary plan review is available for a fee of 50% of the full plan review fee cost. Preliminary plan review addresses such code requirements as: use and occupancy classification, type of construction, height and area calculations, means of egress, and fire restrictive construction requirements.

The preliminary plan review fee shall be credited towards the cost of a complete building code plan review conducted by Commonwealth Code Inspection Service, Inc.

RESIDENTIAL INSPECTION FEES: Residential inspection fees are for dwellings 0 to 2500 square feet. Dwellings over 2500 square feet will be charged an additional ten dollars per 100 square feet, which will be added to the total basic inspection fee.

Footings	\$60
Foundations	\$60
Framing	\$75
Plumbing and Mechanical	\$65
Electrical	\$75
Energy	\$65
Wallboard	\$65
Final	\$60
Total Inspection fees:	\$525

All prices include rough and final inspections. Final must be ready within 6 months or additional fee will apply.

Additional inspection fees may be assessed at not less than \$50 per visit as required due to the complexity or execution of the work being done.

Small-scale projects will be priced depending on the complexity of the project. Some examples are:

Mobile Homes (2 trips only) on Piers	\$115
Decks (2 trips) High (over 5 feet)	\$65
Low	\$55
Sheds (1 trip) Stick Built (1 trip)	\$55
Pre-Fab	\$45
Fences	\$35
Daycares	\$55 up to six kids
Daycares	\$85 over six kids up to 24
Foster Homes	\$65
Change of Occupancies	
Under 8000 sq.ft.	\$80
Over 8000 sq. ft.	\$130
Swimming Pools	
Above Ground	\$75
In Ground	\$170
Electrical Service	
Not Over 200Amp	\$60
200 Amp - 400 Amp	\$75
Over 400 Amp Commercial Fee Schedule Applies	
Investigations	\$55
Return Trips	\$55
Duplicate Permit and Occupancy Certificate Issuance	\$25

Plan review is \$35 per hour for residential, with a one hour minimum except for minor projects.

PURSUANT TO SUBDIVISION AND LAND DEVELOPMENT – ORDINANCE NO. 759: covering general administration the fees are:

<u>General Administration</u>	
Minor Subdivision	\$100.00 Basic Fee + \$5.00 per lot
Major Subdivision	\$200.00 Basic Fee + \$5.00 per lot
Land Development	\$150.00 Basic Fee + \$5.00 per lot or unit

PURSUANT TO SUBDIVISION AND LAND DEVELOPMENT – ORDINANCE NO. 889: covering the costs of professional consultants fees the current schedule is:

<u>Engineering</u>	<u>Per Hour</u>
Principal Engineer	\$103.00
Professional Engineer	\$93.00
Engineer	\$68.00
Expert Witness and Arbitration	\$156.00
<u>Legal</u>	
Solicitor	\$125.00/\$150.00
<u>Planning Consultant</u>	
Planner	\$45.00

PURSUANT TO REGULATED RENTAL UNIT LICENSING – ORDINANCE NO. 829: for student housing dwelling units with two or more unrelated occupants, the fee is \$38.00 per occupant.

PURSUANT TO REGULATED RENTAL UNIT OCCUPANCY ORDINANCE REQUIRING PAYMENT OF A RE-INSPECTION FEE – ORDINANCE NO. 834, the following fees will apply:

The licensing fee includes the initial inspection and one (1) follow up inspection. Any further return to re-inspect the violation corrections not completed within the stated time period, the following charges will apply:

Additional required Regulated Rental Unit inspections shall be \$25.00/dwelling unit per inspection.

PURSUANT TO MISSED CODE ENFORCEMENT APPOINTMENTS – ORDINANCE NO. 800: the fee is \$50.00 per dwelling unit per missed visit for regulated rental unit inspections. All other missed appointments the fee is \$50.00 an occurrence.

PURSUANT TO THE INSPECTION AND LICENSING OF NON-STUDENT APARTMENT HOUSES AND RENTAL HOMES – ORDINANCE NO. 949, the following fees will apply:

- the Provisional License Application fee is \$100.00; AND
- the Regular License Application fee is \$150.00 plus \$35.00 per dwelling unit; AND
- the License Transfer fee and Registration of New Owner fee is \$50.00; AND
- the Reinstatement of License after Suspension or Revocation fee is \$50.00; AND
- the Re-Inspection fee per dwelling unit is \$35.00; AND
- the fee to Appeal to the Code Appeals Board is \$300.00

PURSUANT TO THE PROCEDURE FOR HEARINGS RELATED TO APPLICATIONS FOR THE TRANSFER OF LIQUOR LICENSES AND ECONOMIC DEVELOPMENT LICENSES – ORDINANCE NO. 845: the fee for such applications is \$600.00

PURSUANT TO STREET VENDOR PERMITS – ORDINANCE NO. 938: the non-refundable fee to accompany a permit application shall be \$50.00. The six-month permit fee will be \$450.00 and shall be paid within five days of the issuance of the street vending permit.

PURSUANT TO RECYCLING FEE – ORDINANCE NO. 823: an annual fee per unit shall be \$54.00. If paid within 60 days of the invoice date, the property owner of the unit shall receive a \$6.00

discount and shall pay \$48.00. If the Annual Fee is paid between 60 days and 90 days from the invoice date, the property owner shall pay \$54.00. If the Annual Fee is paid between 90 days and 120 days of the invoice date, a \$6.00 penalty shall be added and the property owner shall pay \$60.00.

PURSUANT TO PAPER SHREDDING – the following fees will apply:

Under 500 lbs. \$50.00

500-1000 lbs. \$75.00

1000-2000 lbs. \$150.00

Over 2000 lbs. Base fee of \$150.00 + \$50.00 for next 500 lbs.

+ \$75.00 for 2500-3000 lbs.

+ \$150.00 for 3001-4000 lbs.

PURSUANT TO DUMPSTER PERMITS – ORDINANCE NO. 862: when a dumpster is placed on any public street or right-of-way, prior to placement, the permit fee will be \$20.00 per week. If placed before permission is granted, the fee will be \$50.00.

PURSUANT TO BYOB ESTABLISHMENTS – ORDINANCE NO. 855: an annual application fee shall be \$25.00.

PURSUANT TO OUTDOOR SOCIAL GATHERINGS – ORDINANCE NO. 928: the fee to accompany a permit application is \$35.00; the cash bond to cover the projected costs for police response to the premises where the regulated social gathering is to be held is \$500.00; and the cash bond to cover the cost of cleaning up the premises if the cleanup is not completed by 10:00am on the day following the regulated social gathering is \$500.00.

PURSUANT TO ANTIQUE DEALERS AND SECOND HAND GOODS DEALER LICENSE – ORDINANCE NO. 888: an annual application fee shall be \$25.00.

PURSUANT TO ROAD CLOSINGS, the fee will be \$25.00 per day and \$35.00 per week.

PURSUANT TO RENTAL OF METERED SPACE, the fee will be \$10.00 per day.

PURSUANT TO RETURNED CHECKS, the fee will be \$30.00 per check.

PURSUANT TO ONLINE PAYMENTS, the service charge fee will be \$2.00.

PURSUANT TO OFFENSE/INCIDENT REPORTS, the fee will be \$25.00.

PURSUANT TO ACCIDENT REPORTS, the fee will be \$15.00.

PURSUANT TO ACCIDENT DIAGRAM/RECONSTRUCTION REPORTS, the fee will be \$15.00 plus actual cost of diagram.

PURSUANT TO CRIMINAL HISTORY REPORTS, the fee will be \$15.00.

PURSUANT TO ELECTRONIC MEDIA, the fee will be \$80.00.

PURSUANT TO PHOTOS (12 EXPOSURES), the fee will be \$25.00.

PURSUANT TO FINGERPRINTING, the fee for Non-Criminal will be \$10.00 per card.

PURSUANT TO REMOVAL AND IMPOUNDMENT OF ILLEGALLY PARKED VEHICLES – ORDINANCE NO. 785: the charge for the storage of vehicles at the Town's impoundment facility will be \$10.00 per day.

PURSUANT TO THE ISSUANCE OF RESIDENT PERMIT PARKING DECALS – ORDINANCE NO. 920: the annual nonrefundable fee for the owner or such owner's lawfully authorized designee of each residential dwelling unit shall be \$10.00 each at a maximum of two (2).

PURSUANT TO THE ISSUANCE OF GUEST PERMIT PARKING DECALS – ORDINANCE NO. 920: the annual nonrefundable fee for the owner or such owner's lawfully authorized designee of each residential dwelling unit shall be \$20.00 at a maximum of one (1).

PURSUANT TO THE ISSUANCE OF TEMPORARY RESIDENTIAL PARKING PERMITS, the fee will be \$2.00 per permit.

PURSUANT TO PURCHASE OF PERMIT PLACARDS FOR UNMETERED PARKING ZONES – ORDINANCE NO. 940: the six-month fee for permit placards for unmetered parking zones shall be as follows: ZONE B: Lightstreet Road/ North Street (\$125.00 per permit); ZONE C: Triangle Lot (\$185 per permit); ZONE D: East Lot (\$185); ZONE E: Pine Avenue Lot (\$185 per permit); ZONE F: Employee Lot (\$125 per permit); ZONE G: Library Lot (\$185 per permit); ZONE H: North Market Street (excluding Market Square) (\$150 per permit); ZONE I: West Lot (\$150); ZONE J: Hoppes Lot (\$125).

PURSUANT TO PURCHASE OF STUDENT SUMMER PARKING PERMIT PLACARDS: the fee will be \$70.00 from May 11, 2015 to August 14, 2015.

PURSUANT TO HANDICAPPED PARKING SPACES: the application fee will be \$50.00.

PURSUANT TO TAX COLLECTOR PROVIDING INFORMATION RELATING TO TAX CERTIFICATIONS AND DUPLICATE BILLINGS – ORDINANCE NO. 832: the fee will be \$10.00 per bill.

PURSUANT TO MILEAGE, the reimbursement is 57.5 cents per mile.

APPROVAL OF JANUARY 5, 2015 REORGANIZATIONAL COUNCIL MEETING MINUTES

On a motion by C. Howell, seconded by F. Trump and voted on unanimously, Council approved the January 5, 2015 reorganizational Council meeting minutes with no additions or corrections.

ACCEPTANCE OF 2014 DUPLICATE COLLECTION REPORT FROM MARY F. WARD, TAX COLLECTOR

On a motion by D. Levan, seconded by F. Trump and voted on unanimously, Council accepted the official report from Mary F. Ward, Tax Collector covering 2014 Town of Bloomsburg duplicate collections for the period ending December 31, 2014 in the amount of \$1,356,094.61.

ACCEPTANCE OF 2014 INTERIM DUPLICATE COLLECTION REPORT FROM MARY F. WARD, TAX COLLECTOR

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council accepted the official report from Mary F. Ward, Tax Collector covering 2014 Town of Bloomsburg interim duplicate collections for the period ending December 31, 2014 in the amount of \$3,355.14.

APPROVAL OF TOWN HALL RECORDS DISPOSITION LIST

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved the following Town Hall records disposition list: 2007 time sheets and copies of payroll checks, 2007 accounts payable A-F, 2007 accounts payable G-Ph, 2007 accounts payable Ph-Z, 2007 payroll registers, payroll journals, verify time cards, log book, cash receipts journals January – July, 2007 cash receipts deposits August – December, 2007 cash disbursements, general ledger, general ledger backup.

APPROVAL OF PAYMENT TO FIRST COLUMBIA BANK AND TRUST CO. FROM THE POLICE PENSION PLAN AND EMPLOYEES PENSION PLAN FOR FOURTH QUARTER TRUSTEE FEES

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved payment to First Columbia Bank and Trust Co. from the Police Pension Plan in the amount of \$4,205.67 and \$3,541.05 from the Employees' Pension Plan for fourth quarter trustee fees.

APPOINTMENT OF LAUREN ROBINSON TO THE BLOOMSBURG SHADE TREE COMMISSION

On a motion by S. Costa, seconded by F. Trump and voted on unanimously, Council appointed Lauren Robinson to the Shade Tree Commission with a term expiring on December 31, 2019.

APPROVAL OF ADVERTISING FOR BIDS FOR THE TOWN HALL GENERATOR PROJECT

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved advertising for bids for the Town Hall Generator Project.

APPROVAL OF PROPOSAL FROM LARSON DESIGN GROUP FOR ENGINEERING SERVICES FOR THE PHASE VI STREET LIGHTING PROJECT

On a motion by S. Costa, seconded by C. Howell and voted on unanimously, Council approved a proposal from Larson Design Group in the amount of \$25,500 for professional engineering services of the Phase VI Street Lighting Project.

APPROVAL OF PROPOSAL FROM LARSON DESIGN GROUP FOR ENGINEERING SERVICES FOR THE CDBG-DR FORT MCCLURE BOULEVARD RECONSTRUCTION PROJECT

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved a proposal from Larson Design Group in the amount of \$38,200 for professional engineering services of the CDBG-DR Fort McClure Boulevard Reconstruction Project.

APPROVAL OF PROPOSAL FROM LARSON DESIGN GROUP FOR ENGINEERING SERVICES FOR THE CDBG-DR FISHING CREEK BANK STABILIZATION PROJECT

On a motion by S. Costa, seconded by C. Howell and voted on unanimously, Council approved a proposal from Larson Design Group in the amount of \$36,500 for professional engineering services of the CDBG-DR Fishing Creek Bank Stabilization Project.

APPROVAL OF ORDERING/PURCHASING A NEW FORD DUMP TRUCK

On a motion by C. Howell, seconded by E. Bower and voted on unanimously, Council approved ordering/purchasing a new ford dump truck.

DOWNTOWN MANAGER REPORT

Adrienne Mael gave the Downtown Bloomsburg, Inc. update which included information about the Destination Blues event being held February 6, 7, and 8th with events in Bloomsburg, Berwick, and Danville. She also informed Council that Alex Belavitz and his team from Facility Design & Development, Inc. would be at Fog and Flame on Wednesday, January 28th at 7pm for the kick-off meeting for the Downtown Strategic Plan. Adrienne also highlighted that there will be an Art Walk-In on March 11th in Downtown Bloomsburg. Lastly, Adrienne announced that her last day as the Downtown Manager will be February 27, 2015.

EXECUTIVE SESSION

Mayor Davis adjourned the meeting into Executive Session at 7:20 p.m. to discuss Codes Department personnel matters and the meeting reconvened at 9:05 p.m.

APPROVAL OF RESTRUCTURING THE CODE ENFORCEMENT DEPARTMENT

On a motion by D. Levan, seconded by E. Bower and voted on unanimously, Council approved restructuring the Code Enforcement and Zoning Office of the Town of Bloomsburg for better efficiency. Ed Fegley will be reassigned to a Code Enforcement Officer III position to make best use of his certifications and inspection skills. His new salary will be set at \$50,000 per year, plus benefits.

Being no further business, the meeting adjourned at 9:06 p.m.

William Lowthert
Town Administrator/Secretary