

A regular meeting of Bloomsburg Town Council was held Wednesday, December 21, 2011, beginning at 6:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Mayor Daniel Knorr; Council Members Diane Levan, Paul Kinney, Sylvia Costa, William Kreisher and Claude Renninger; Town Administrator Carol Mas and Director of Finance Heather Jacoby.

CITIZEN TO BE HEARD – CHARLES WAGNER

Charles, President of the Town Park Improvement Association (TPIA), presented an inspection report of Kidsburg conducted by Play by Design, LLC. The flood contributed to the failing condition of the structure. It would take around \$25,000 to repair the playground which may extend the life another year or two. The flood also saturated the fibar to the point where 12" would have to be removed and replaced added to the cost of the repair. The TPIA decided it would be in everyone's best interest to set aside the funds it would take to repair the structure and put it towards a replacement for the entire structure. A fundraising campaign for the replacement would begin. On a motion by P. Kinney, seconded by S. Costa and voted on unanimously, Council approved the TPIA to demolish Kidsburg in 2012 and to waive any demolition permit fees.

MAYOR'S UPDATE

Mayor Knorr presented a Certificate of Appreciation to Council Member Claude Renninger for lending his experience the past four months by completing the term left vacant by Kathy Shepperson. The Mayor also presented a plaque thanking Council Member Paul Kinney for his eight years of service on Council.

APPROVAL OF 2012 BUDGET

Mayor Knorr announced that there will not be a tax increase and reviewed various line items in the budget. P. Kinney asked is another police officer was needed. C. Howell noted that the benefits for full-time employees add to the town's cost as well as the pension liability. C. Renninger noted that the budget is a guide and any item can be discussed prior to action including an additional hire. On a motion by D. Levan, seconded by C. Renninger and voted on unanimously, Council approved the 2012 Budget as presented.

ADOPTION OF ORDINANCE NO. 943 – TAX LEVY FOR 2012

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council adopted Ordinance No. 943 adopting the Tax Levy for 2012. The rate of this tax is fixed at 7.159 mills for general Town purposes, .732 mill for debt service, .380 mill for fire protection, .200 mill for the Bloomsburg Public Library and 1.350 mills for street lighting.

ADOPTION OF ORDINANCE NO. 944 – AMENDING CERTAIN SECTION OF CHAPTER 15 OF THE CODE OF ORDINANCES

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council adopted Ordinance No. 944 amending certain sections of the motor vehicle and traffic regulations in force as set forth in Chapter 15 of the Code of Ordinances.

APPROVAL OF DECEMBER 12, 2011 COUNCIL MEETING MINUTES

On a motion by P. Kinney, seconded by S. Costa and voted on unanimously, Council approved the December 12, 2011 Council meeting minutes with no additions or corrections.

APPROVAL OF 2012 EMPLOYEE SALARIES AND WAGES

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved the following employee salaries and wages for 2012:

Appointed Official

Town Administrator	Carol L. Mas	\$63,667.32/yr.
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Administrative Salaried

Code Enforcement & Zoning Officer	Ed Fegley	\$54,744.74/yr.
Assistant Code Enforcement & Zoning Officer	Ralph Magill	\$41,297.38/yr.
Human Resources Specialist	Tracy Lanzafame	\$33,150.00/yr.
Director of Finance	Heather Jacoby	\$43,350.00/yr.

Clerical

Administrative Assistant (Code)	Christine Meeker	\$18.79/hr.
Office Assistant	Amy Seamans	\$14.75/hr.

Building/Grounds

Cleaning/Maintenance Personnel	Corey Kreischer	\$10.58/hr.
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Police Department

Police Chief	Leo Sokoloski	\$81,458.21/yr.
Sergeant	Roger VanLoan	\$56,081.42/yr.
Sergeant	Leonard Rogutski	\$56,081.42/yr.
Sergeant	Charles Balon	\$56,081.42/yr.
Patrol Officer III	Bradley Sharrow	\$51,349.95/yr.
Patrol Officer III	Matthew Golla	\$51,349.95/yr.
Patrol Officer III	Lewis Carl, IV	\$51,349.95/yr.
Patrol Officer III	James Cromley	\$51,349.95/yr.
Patrol Officer III	Shawn Hill	\$51,349.95/yr.
Patrol Officer III	Melanie Readler	\$51,349.95/yr.
Patrol Officer III	Kenneth Auchter	\$51,349.95/yr.
Patrol Officer III	Michael Fosse	\$51,349.95/yr.
Patrol Officer III	Nicholas Szkodny	\$51,349.95/yr.
Patrol Officer III	Thomas Pfeiffer	\$51,349.95/yr.
Probationary 1	Luke Hunsinger	\$39,309.60/yr.
Part Time Patrol Officer	Martin Boudman	\$15.77/hr.
Part Time Patrol Officer	Ryan Edgar	\$15.77/hr.
Part Time Patrol Officer	Ronald Jumper	\$15.77/hr.
Part Time Patrol Officer	Frank Varano	\$15.77/hr.
Part Time Patrol Officer	Jonathan Yaskiewicz	\$15.77/hr.
Law Enforcement Administrative Assistant	Elise Hughes	\$18.70/hr.
Police Clerk	Randi Fetterman	\$11.85/hr.
Parking Enforcement Officer	Doug Levan	\$13.70/hr.
Part Time Parking Enforcement Officer	Ryan Salas	\$11.44/hr.

Public Works

Superintendent	John Barton	\$66,173.02/yr.
Foreman	Carl Barratt	\$21.87/hr.
Garage Mechanic	Larry Brown	\$20.17/hr.
Crew Chief w/CDL	David Eyer	\$19.68/hr.
Crew Chief w/o CDL	Larry Poust	\$18.83/hr.
Plumber/Crew Chief	John Fritz	\$19.68/hr.

Operator	Wayne Creasy	\$18.70/hr.
Operator	Curt Laubach	\$18.70/hr.
Operator	Scott Martz	\$18.70/hr.
Operator	Neil Zeisloft	\$18.70/hr.
Skilled Laborer (seasonal)		\$11.79/hr.
Unskilled Laborer (seasonal)		\$9.20/hr.
Concrete Work		\$.40/hr.

Recycling

Environmental Services Administrator	Charles Fritz	\$41,881.20/yr.
Assistant Operations Manager	Dean Bogert	\$18.47/hr.
Driver	Larry Long	\$17.19/hr.
Driver	Michelle Shaffer	\$17.19/hr.
Driver	Brian Sitler	\$17.19/hr.
Driver	Ron Russell	\$17.19/hr.

Other Wage Rate and Commissions

Town Solicitor		125.00/hr.
Town Solicitor - Litigation at Common Pleas & above		150.00/hr.
Zoning Hearing Board Solicitor		110.00/meeting
Town Public Works Consultant		(as needed)
Fire Chief	Robert Rupp	2,000.00/yr.
Emergency Management Coordinator	Joseph Wondoloski	2,000.00/yr.
Earned Income Tax Commission		1.75%
Occupational Privilege Tax Commission		1.75%
Gross Receipts Tax Commission		1.75%
Amusement Tax Commission		1.00%
Tax Collector - Real Estate and Per Capita Taxes		15,000/yr.

APPROVAL OF PAYMENT TO PA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR NPDES PERMIT RENEWAL FOR AIRPORT

On a motion by P. Kinney, seconded by S. Costa and voted on unanimously, Council approved payment to the PA Department of Environmental Protection in the amount of \$500.00 for the NPDES permit renewal at the Bloomsburg Municipal Airport.

APPROVAL OF PAYMENT TO PA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR DISTURBED AREA FEE FOR AIRPORT

On a motion by P. Kinney, seconded by S. Costa and voted on unanimously, Council approved payment to the PA Department of Environmental Protection in the amount of \$5,400.00 for the disturbed area fee at the Bloomsburg Municipal Airport.

APPROVAL OF RECORDS DISPOSITION LIST

On a motion by C. Renninger, seconded by D. Levan and voted on unanimously, Council approved the following records disposition list of documents destroyed due to flood damage:

- 4th Quarter Tickets
- Daily Receipts
- Offense Reports
- Reports & Council Reports
- Juvenile Cards
- Special Reports
- Minor 10-45's

- Criminal Offenses
- Arrest Reports
- Fingerprinting kit/Dusting
- Ammo Box
- Accident Reports
- Test kits
- Random Box
- Victim Cards A-M, N-Z
- Traffic Arrests A-M, N-Z
- Daily Activity Reports
- Traffic Citations
- 1967-71 Traffic Arrests
- 1970-75 Case Files
- 1980 Parking Tickets Sept - Oct
- 1980 Parking Tickets Nov - Dec
- 1981 Call Books
- 1981 Tickets – April, May, June
- 1982 Call Books
- 1982 Parking Tickets Jan-Feb
- 1983 Offenses U-Z
- 1980-82 Open Offenses A-G
- 1980-82 Open Offenses H-R
- 1980-82 Open Offenses S-W
- 1980-83 Report for Council
- 1980-84 Closed Offenses A-Z
- 1982-83 UCR Reports
- 1983 T-Z Offenses
- 1983-85 Paid Receipts & Records of Checks Paid to Magistrate
- 1984 Day Sheets
- 1984-85 Offenses L-T
- 1985, 87, 89 Bike Records
- 1986-87 Offenses A-?
- 1986-87 Offenses H-R
- 1986-87 Offenses S-Z
- 1987 Offenses H-R
- 1987 Sept - Dec?
- 1988-89 Criminal Offense
- 1988-89 Offenses H-R
- 1988-89 Offense S-Z
- 1988-89 Daily Reports
- 1989 Logs
- 1990-91 Offenses G-L
- 1991 Log Sheets/Citations
- 1991 Permits
- 1991 Council Reports
- 1991 January Day Sheets
- 1992 Council Reports
- 1992 Day Sheets
- 1992 Daily Logs
- 1992 Call books
- 1992 Correspondence
- 1992 Mileage Sheets
- 1992 Ticket Printouts
- 1992 Record Center
- 1992 Magistrate Receipts
- 1992-93 Calendar
- 1992-93 Pd Traffic Citations
- 1993 Daily Mileage
- 1993 Record Center Receipts
- 1993 White Tickets from Board & Magistrate

- 1993 Receipts from Magistrate
- 1993 Gas Receipts
- 1993 Correspondence
- 1993 Void T-NT Citations
- 1993 Day Sheets (Aug-Dec)
- 1993 NT Citations
- 1993 Call Books
- 1993 Council Reports
- 1993-94 Offense A-H
- 1993-94 Offense I-S
- 1993-94 Offense S-Z
- 1994 Vacation List
- 1994 Return Deposits
- 1994 Meter Check
- 1994 Traffic Citations
- 1994 Logs
- 1994 Vd Traffic & NonTraffic
- 1994 Correspondence
- 1994 Non-Traffic
- 1994 Traffic
- 1994 Fine from Magistrate
- 1994 Mileage Forms & Gas Slips
- 1994 Record Center Receipts
- 1994 Money Receipts
- 1994 Ticket Receipts & Tickets
- 1994 Council Reports
- 1994 Call Books
- 1992-94 Phone Call-Long Distance
- 1994-95 June/July Day Sheets
- 1995 Traffic Citations
- 1995 Record Center Receipt
- 1995 Deposits
- 1995 Reports from Magistrate
- 1995 Meter Check
- 1995 Mileage Forms
- 1995 Radio Logs
- 1994-96 Daily Activities
- 1996 Correspondence
- 1996 Magistrate Reports

APPROVAL OF STREET VENDOR PERMIT

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved a street vendor permit for Space #1 for Emily Zenzel of Em's Pink Weiner's effective January 1, 2012 through June 30, 2012.

APPROVAL OF MARIANO CONSTRUCTION, INC. PROPOSAL TO REPAIR STREET LIGHTS

On a motion by S. Costa, seconded by P. Kinney and voted on unanimously, Council approved the proposal from Mariano Construction, Inc. to repair 47 street lights at \$100.00 per light for a total of \$4,700.00.

APPROVAL OF CHANGE ORDER #1 FROM KEVIN RAKER CONSTRUCTION, LLC FOR AIRPORT HANGAR WALL REPAIR

On a motion by P. Kinney, seconded by C. Howell and voted on unanimously, Council approved Change Order #1 from Kevin Raker Construction, LLC extending the contract deadline to January 14, 2012 for the airport hangar wall repair due to the delay in the shipment of the steel siding.

APPROVAL OF HIRING RYAN SALAS AS A FULL-TIME POLICE CLERK

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved hiring Ryan Salas as a full-time Police Clerk at a starting wage of \$11.00 per hour effective December 22, 2011.

APPROVAL OF ADVERTISING FOR A PART-TIME PARKING ENFORCEMENT OFFICER

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved advertising for a part-time Parking Enforcement Officer.

With no further business, the meeting adjourned into Executive Session at 7:36pm to discuss Administrative personnel issues and did not reconvene.

CAROL L. MAS
Town Administrator & Secretary