

A special meeting of Bloomsburg Town Council was held Thursday, December 20, 2012, beginning at 5:30 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Mayor Dan Knorr, Council Members Diane Levan, Sylvia Costa, W. Carey Howell, Bill Kreisher, Fred Trump and Eric Bower; Town Administrator William Lowthert, Assistant Town Administrator Lauren Martz and Director of Finance Heather Jacoby.

Council adjourned into Executive Session at 5:35 p.m. to discuss administrative personnel and reconvened at 5:50 p.m.

**ADOPTION OF ORDINANCE NO. 948 – TAX LEVY FOR 2013**

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, Council adopted Ordinance No. 948 adopting the Tax Levy for 2013. The rate of this tax is fixed at 7.159 mills for general Town purposes, .732 mills for debt service, .380 mills for fire protection, .200 mills for the Bloomsburg Public Library and 1.350 mills for street lighting.

**APPROVAL OF 2013 BUDGET**

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved the 2013 Budget as presented.

**APPROVAL OF 2013 EMPLOYEE SALARIES AND WAGES**

On a motion by F. Trump, seconded by C. Howell and voted on Six (6) (F. Trump, C. Howell, D. Knorr, S. Costa, B. Kreisher and E. Bower voting “Yes”) to One (1) (D. Levan voting “No”), Council approved the following employee salaries and wages for 2013:

**Appointed Official**

Town Administrator	William Lowthert	\$76,220.00/yr.
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**Administrative Salaried**

Assistant Town Administrator	Lauren Martz	\$44,500.00/yr.
Code Enforcement & Zoning Officer	Ed Fegley	\$56,387.08/yr.
Assistant Code Enforcement & Zoning Officer	Ralph Magill	\$42,536.30/yr.
Assistant Code Enforcement & Zoning Officer	TBD	\$38,000.00/yr.
Human Resources Specialist	Tracy Lanzafame	\$36,000.00/yr.
Director of Finance	Heather Jacoby	\$44,650.50/yr.

**Clerical**

Administrative Assistant (Code)	Christine Meeker	\$19.35/hr.
Administrative Assistant (Administration)	Amy Seamans	\$18.00/hr.

**Building/Grounds**

Cleaning/Maintenance Personnel	Corey Kreischer	\$10.90/hr.
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**Police Department**

Police Chief	Leo Sokoloski	\$83,901.96/yr.
Sergeant	Roger VanLoan	\$57,763.86/yr.
Sergeant	Leonard Rogutski	\$57,763.86/yr.
Sergeant	Charles Balon	\$57,763.86/yr.
Patrol Officer III	Bradley Sharrow	\$52,890.45/yr.
Patrol Officer III	Matthew Golla	\$52,890.45/yr.
Patrol Officer III	Lewis Carl, IV	\$52,890.45/yr.
Patrol Officer III	James Cromley	\$52,890.45/yr.
Patrol Officer III	Shawn Hill	\$52,890.45/yr.
Patrol Officer III	Melanie Readler	\$52,890.45/yr.
Patrol Officer III	Kenneth Auchter	\$52,890.45/yr.
Patrol Officer III	Michael Fosse	\$52,890.45/yr.
Patrol Officer III	Nicholas Szkodny	\$52,890.45/yr.

Patrol Officer III	Thomas Pfeiffer	\$52,890.45/yr.
Probationary II	Ryan Edgar	\$42,848.21/yr.
Probationary I	David Bowman	\$40,488.88/yr.
Part Time Patrol Officer	Martin Boudman	\$16.25/hr.
Part Time Patrol Officer	Ronald Jumper	\$16.25/hr.
Part Time Patrol Officer	Frank Varano	\$16.25/hr.
Part Time Patrol Officer	Jonathan Yaskiewicz	\$16.25/hr.
Law Enforcement Administrative Assistant	Elise Hughes	\$19.26/hr.
Police Clerk	Randi Fetterman	\$12.21/hr.
Police Clerk	Betty J. Teichman	\$10.30/hr.
Parking Enforcement Officer	Doug Levan	\$14.11/hr.
Part Time Parking Enforcement Officer	Tracy Kishbaugh	\$10.30/hr.

#### **Public Works**

Superintendent	John Barton	\$68,158.21/yr.
Foreman	Carl Barratt	\$22.53/hr.
Garage Mechanic	Larry Brown	\$20.57/hr.
Crew Chief w/CDL	David Eyer	\$20.07/hr.
Crew Chief w/o CDL	Larry Poust	\$19.21/hr.
Plumber/Crew Chief	John Fritz	\$20.07/hr.
Operator	Wayne Creasy	\$19.07/hr.
Operator	Curt Laubach	\$19.07/hr.
Operator	Scott Martz	\$19.07/hr.
Operator	Neil Zeisloft	\$19.07/hr.
Operator	TBD	\$18.07/hr.
Skilled Laborer (seasonal)		\$12.03/hr.
Unskilled Laborer (seasonal)		\$9.38/hr.
Concrete Work		\$.40/hr.

#### **Recycling**

Environmental Services Administrator	Charles Fritz	\$43,137.64/yr.
Assistant Operations Manager	Dean Bogert	\$18.84/hr.
Driver	Larry Long	\$17.53/hr.
Driver	Michelle Shaffer	\$17.53/hr.
Driver	Brian Sitler	\$17.53/hr.
Driver	Ron Russell	\$17.53/hr.

#### **Other Wage Rate and Commissions**

Town Solicitor		\$125.00/hr.
Town Solicitor - Litigation at Common Pleas & above		\$150.00/hr.
Zoning Hearing Board Solicitor		\$110.00/meeting
Town Public Works Consultant		(as needed)
Fire Chief	Robert Rupp	\$2,500.00/yr.
Emergency Management Coordinator	Joseph Wondoloski	\$2,500.00/yr.
Earned Income Tax Commission		1.75%
Occupational Privilege Tax Commission		1.75%
Gross Receipts Tax Commission		1.75%
Amusement Tax Commission		1.00%
Tax Collector - Real Estate and Per Capita Taxes		\$15,000/yr.

#### **APPROVAL OF PAYMENT TO COMMONWEALTH OF PENNSYLVANIA CLEAR WATER FUND FOR STREATER FIELD CONSTRUCTION PROJECT NPDES PERMIT SUBMISSION WITH CDBG FUNDS**

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved payment to the Commonwealth of Pennsylvania Clean Water Fund in the amount of \$1,200 for the Streater Field Construction Project NPDES permit submission with CDBG Funds.

**APPROVAL OF PAYMENT TO COLUMBIA COUNTY CONSERVATION DISTRICT/CLEAN WATER FUND FOR STREATER FIELD CONSTRUCTION PROJECT NPDES PERMIT SUBMISSION WITH CDBG FUNDS**

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, Council approved payment to the Columbia County Conservation District/Clean Water Fund in the amount of \$500 for the Streater Field Construction Project NPDES permit submission with CDBG Funds.

**APPROVAL OF AUTHORIZING THE TOWN ADMINISTRATOR AND DIRECTOR OF FINANCE TO ADJUST ASSIGNED FUND BALANCES AS OF YEAR END**

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved authorizing the Town Administrator and the Director of Finance to adjust assigned fund balances as of year end.

**APPROVAL OF AGREEMENT WITH CAROL MAS TO PROVIDE PENSION ALLOCATION SERVICES FOR 2<sup>ND</sup>, 3<sup>RD</sup> AND 4<sup>TH</sup> QUARTERS ASSOCIATED WITH THE TOWN'S 2012 AUDIT**

On a motion by F. Trump, seconded by C. Howell and voted on unanimously, Council approved an agreement with Carol Mas to provide pension allocation services for 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> quarters associated with the Town's 2012 audit in the amount of \$700.

**APPROVAL OF PAYMENT OF 2013 UNEMPLOYMENT COMPENSATION SOLVENCY FEE**

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved payment of the 2013 unemployment compensation solvency fee in the amount of \$2,646.08.

**APPROVAL OF PROPOSAL FROM BROWN AND BROWN INSURANCE FOR 2013 LIABILITY PACKAGE INSURANCE COVERAGE THROUGH EMC INSURANCE**

On a motion by B. Kreisher, seconded by D. Levan and voted on unanimously, Council approved a proposal from Brown and Brown Insurance for 2013 liability package insurance coverage through EMC Insurance in the amount of \$83,876.

**APPROVAL OF PROPOSAL FROM BROWN AND BROWN INSURANCE FOR 2013 WORKERS COMPENSATION INSURANCE COVERAGE THROUGH AMERIHEALTH**

On a motion by B. Kreisher, seconded by D. Levan and voted on unanimously, Council approved a proposal from Brown and Brown Insurance for 2013 workers compensation insurance coverage through AmeriHealth in the amount of \$80,702.

**CITIZEN TO BE HEARD – OREN HELBOK**

Oren Helbok, 705 East Fifth Street, regarding the parking garage study stated, "please don't let it die". He recommended that County Commissioners may be able to assist in funding a study. Also, there is the possibility of partnering with the University Foundation. Oren asked Council to put it in the budget as a symbol that it isn't going "to die".

D. Levan stated that the Foundation has indicated that they are not interested and the County is not interested until the garage is ready to be built. Mayor Knorr stated that possibly CDBG planning funds could be used for the study. B. Kreisher and E. Bower support using CDBG funds for the study. F. Trump would prefer to look at studies from other places and is not interesting in having a parking garage in Bloomsburg but he has an open mind. S. Costa stated that at the Pennsylvania Municipal League Convention she heard that parking garages are not feasible and sustainable. Council was not interested in opening the budget to allocate funds for the study; rather they will look to use CDBG funds as a possibility.

With no further business, the meeting adjourned at 6:38 p.m.

WILLIAM LOWTHERT  
Town Administrator & Secretary