

A regular meeting of Bloomsburg Town Council was held Monday, December 12, 2016, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Presiding was Mayor Sandy Davis. Also present were Council Members W. Carey Howell, Sylvia Costa, Fred Trump, James Huber and Joe Martarano; Town Manager/Secretary Lauren Martz; Administrative Assistant Amy Seamans; Code Enforcement Officer Ralph Magill; Director of Finance/Treasurer Lisa Dooley; Superintendent of Public Works John Barton; Chief of Police Roger Van Loan; Fire Chief Bob Rupp, and Solicitor Jack Mihalik. Absent was Council Member William Kreisher and Director of Governmental Services/Recycling Coordinator Charles Fritz.

PLAQUE PRESENTATION

Mayor Davis presented a plaque to recently retired Town employee Corey Kreischer in recognition of his dedication and commitment to the Town for the past eight years.

CITIZEN TO BE HEARD – TIM WAGNER, DOWNTOWN BLOOMSBURG, INC. PRESIDENT

Mr. Wagner read the following prepared letter:

Dear Members of Town Council,

Having reviewed the Town of Bloomsburg's draft 2017 Operating Budget that is on this evening's Town Council agenda for adoption, we, the Board of Directors for Downtown Bloomsburg, Inc. (DBI), are writing to express our collective disappointment regarding the absence of funding for DBI and hope that some amount of financial support can be revisited.

Downtown Bloomsburg, Inc. is a 501(c)(3) non-profit organization that was created in 2006 by the Town of Bloomsburg in concert with the Columbia Montour Chamber of Commerce. Over that decade, Downtown Bloomsburg, Inc. has fulfilled the role of a true public-private partnership, allowing private funds to be solicited and raised for targeted projects in a manner that the town, as a municipal government, could not do on its own. More importantly, the organization has served as a conduit for matching those privately raised funds with the town's public contributions to fulfill specific economic development and downtown revitalization goals, with examples ranging from construction of the Columbia County Courthouse Plaza to joint advertising and promotions and, most recently, the engagement of Facility Design & Development, Ltd. to complete a downtown strategic development plan.

While we fully understand the difficult financial situation the town currently faces, we urge Town Council to recognize that a contribution of even \$23,000 – the amount provided to DBI in 2016 – is not merely an expenditure. Rather, it is a reinvestment of a relatively small, 5.75% portion of the town's estimated \$400,000 gross receipts income in order to benefit from a dedicated downtown manager working to generate even more economic activity, fill storefronts, attract additional employers and employees to Bloomsburg, complete grant applications for potential multi-million dollar projects, and help coordinate DBI-sponsored events such as Santa's Cottage, the North Pole Express, and Winter Walk, all of which draw patrons to Bloomsburg.

DBI can continue to operate through 2017 by utilizing our remaining financial reserves, and as such we are 100% committed to continuing our work and partnership with Town Council. However, the town's contribution is central to the organization's long-term success. While we will continue to aggressively seek alternative funding sources such as grants, private donations, and event sponsorships and proceeds, financial support from the Town of Bloomsburg is an important demonstration of leadership in downtown revitalization that we highly value.

Thank you all for your time, consideration, and public service.

Sincerely,

The Downtown Bloomsburg, Inc. Board of Directors

CITIZEN TO BE HEARD – FIRE CHIEF BOB RUPP

Fire Chief Bob Rupp stated he is concerned about the tax levy that is up for adoption tonight because the fire tax has been taken out. These tax funds are used for future apparatus purchases and he does not know why Council is doing this. Chief Rupp stated in five or so years when it's time to purchase a new engine, the taxpayers will not have money to pay the whole amount and will need to finance it. L. Martz explained that the Town has eliminated a tax temporarily in the past with the street light tax to spend down a surplus. The Town is being fiscally responsible and the plan is to reinstate the tax for 2018.

CITIZEN TO BE HEARD – ELIZABETH HITTLE, MEMBERS CHOICE FINANCIAL CREDIT UNION

Elizabeth Hittle of Members Choice Financial Credit Union expressed they would like to give back to the Town by bagging the meters on Main Street for one day on either December 22nd or 23rd. She contacted Chief Van Loan and he stated there were 154 meters on Main and Market Streets and he estimated the revenue to be \$273. Ms. Hittle stated they would like to give the Town \$500 and their employees would take care of putting the bags on and taking them off.

J. Huber stated he was going to make a motion at the end of tonight's meeting to bag the meters and make a public apology for not approving it earlier. On a motion by J. Huber, seconded by S. Costa and voted on unanimously, Council approved the meters being bagged on Main Street, with the two hour parking limit enforced, as soon as DBI can do it and the municipal parking lots starting this Saturday, December 17, 2016 until December 31, 2016.

ADOPTION OF ORDINANCE NO. 979 – REPEALING THE PER CAPITA TAX OF THE TOWN OF BLOOMSBURG

On a motion by F. Trump, seconded by C. Howell and voted on Five (5) (F. Trump, C. Howell, S. Davis, S. Costa and J. Martarano voting "Yes") to One (1) (J. Huber voting "No"), Council adopted Ordinance No. 979, repealing the per capita tax of the Town of Bloomsburg effective January 1, 2017.

ADOPTION OF ORDINANCE NO. 980 – TAX LEVY FOR 2017

On a motion by F. Trump, seconded by J. Huber and voted on Five (5) (F. Trump, J. Huber, S. Davis, C. Howell and S. Costa voting "Yes") to One (1) (J. Martarano voting "No"), Council adopted Ordinance No. 980, adopting the Tax Levy for 2017. The rate of the tax is hereby fixed at 11.389 mills on each dollar of assessed valuation for general Town purposes, 1.532 mills on each dollar of assessed valuation for debt purposes, .20 mills on each dollar of assessed valuation for the Bloomsburg Public Library and 1.2 mills on each dollar of assessed valuation for street lighting.

ORDINANCE AMENDING CHAPTER 11, PART 2 OF THE CODE OF ORDINANCES OF THE TOWN OF BLOOMSBURG

On a motion by C. Howell, seconded by J. Martarano and voted on Two (2) (C. Howell and J. Martarano voting "Yes") to Four (4) (S. Davis, S. Costa, F. Trump and J. Huber voting "No"), the motion to adopt an ordinance amending Chapter 11, Part 2 of the Code of Ordinances of the Town of Bloomsburg was defeated.

Mayor Davis stated that it is not fair or equal that regular licenses issued on or before March 31, 2017 get a five year extension and after March 31, 2017, you only get a three year extension. She feels it should be five years for both.

APPROVAL OF THE TOWN BEING PLACED ON THE STATE REDEVELOPMENT ASSISTANCE CAPITAL PROGRAM (RACP) LIST

On a motion by C. Howell, seconded by S. Davis and voted on Four (4) (C. Howell, S. Davis, F. Trump and J. Martarano voting "Yes") to Two (2) (S. Costa and J. Huber voting "No"), Council approved The Town being placed on the State's Redevelopment Assistance Capital Program (RACP) list. RACP is a Commonwealth grant program administered by the Office of the Budget.

APPROVAL OF NOVEMBER 14, 2016 COUNCIL MEETING MINUTES

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved the November 14, 2016 Council meeting minutes with no additions or corrections.

APPROVAL OF NOVEMBER 16, 2016 COUNCIL SPECIAL MEETING MINUTES

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved the November 16, 2016 Special Council meeting minutes with no additions or corrections.

APPROVAL OF PAYMENT OF MONTHLY BILLS AND NOVEMBER PAYROLL AUTHORIZATION

On a motion by S. Costa, seconded by F. Trump and voted on unanimously, Council approved payment of the following monthly bills and the November payroll authorization: General Fund, \$173,465.47; Recycling Fund, \$26,517.60; Street Lighting Fund, \$12,360.94; Fire Fund, \$6,123.88; Norris E. Rock Memorial Swimming Pool, \$1,006.95; Liquid Fuels Fund, \$9,031.21; Debt Service Fund, \$201,027.37; Airport Fund, \$8,247.00; 2016 CDBG Annual Entitlement, \$248,204.20; CDBG-DR Fund, \$2,629.97, and the November payroll authorization in the amount of \$252,568.10.

ADOPTION OF 2017 BUDGET

On a motion by F. Trump, seconded by C. Howell and voted on Five (5) (F. Trump, C. Howell, S. Davis, S. Costa and J. Huber voting “Yes”) to One (1) (J. Martarano voting “No”), Council adopted the 2017 Budget as presented.

APPROVAL OF 2017 EMPLOYEE SALARIES AND WAGES

On a motion by J. Martarano, seconded by F. Trump and voted on unanimously, Council approved the following employee salaries and wages for 2017:

<u>Appointed Official</u>		
Town Manager/ Secretary	Lauren Martz	\$77,250.00/yr.
<u>Administrative Salaried</u>		
Code Enforcement Officer III	Ralph Magill	\$47,874.98/yr.
Code Enforcement Officer I	Kyle Bauman	\$32,639.75/yr.
Director of Human Resources/ Asst. Secretary	Tracy Lanzafame	\$56,650.00/yr.
Director of Finance/ Treasurer	Lisa Dooley	\$59,740.00/yr.
Airport Coordinator	Betty J. Teichman	\$39,140.00/yr.
<u>Clerical</u>		
Administrative Assistant (Code)	Christine Meeker	\$21.78/hr.
Administrative Assistant (Administration)	Amy Seamans	\$19.87/hr.
Finance Clerk	Colleen Cauto	\$13.39/hr.
<u>Police Department</u>		
Police Chief	Roger Van Loan	\$84,413.17/yr.
Sergeant	Lewis Carl, IV	\$65,329.33/yr.
Sergeant	Leonard Rogutski	\$65,329.33/yr.
Sergeant	Charles Balon	\$65,329.33/yr.
Patrol Officer III	Bradley Sharrow	\$59,817.63/yr.
Patrol Officer III	Matthew Golla	\$59,817.63/yr.
Patrol Officer III	James Cromley	\$59,817.63/yr.
Patrol Officer III	Shawn Hill	\$59,817.63/yr.
Patrol Officer III	Melanie Readler	\$59,817.63/yr.
Patrol Officer III	Kenneth Auchter	\$59,817.63/yr.
Patrol Officer III	Michael Fosse	\$59,817.63/yr.
Patrol Officer III	Nicholas Szkodny	\$59,817.63/yr.
Patrol Officer III	Thomas Pfeiffer	\$59,817.63/yr.

Patrol Officer III	David Bowman	\$59,817.63/yr.
Patrol Officer III	Ryan Edgar	\$59,817.63/yr.
Patrol Officer II	Gerard Zeidler	\$58,354.18/yr.
Patrol Officer II	Joshua Dombroksy	\$58,354.18/yr.
Patrol Officer I	Quentin Reinford	\$45,791.81/yr.
Law Enforcement Administrative Assistant	Elise Hughes	\$21.68/hr.
Police Clerk	Randi Fetterman	\$14.84/hr.
Police Clerk	Tracy Kishbaugh	\$11.60/hr.
Parking Enforcement Officer	Doug Levan	\$15.88/hr.
Parking Enforcement Officer	Scott Buck	\$10.93/hr.
Seasonal Enforcement Officer	Wade Verchimak	\$10.00/ hr.

Public Works

Superintendent	John Barton	\$76,712.67/yr.
Garage Mechanic	Larry Brown	\$21.51/hr.
Crew Chief w/CDL	David Eyer	\$20.98/hr.
Plumber/Crew Chief	John Fritz	\$20.98/hr.
Operator	Wayne Creasy	\$19.94/hr.
Operator	Curt Laubach	\$19.94/hr.
Operator	Scott Martz	\$19.94/hr.
Operator	Neil Zeisloft	\$19.94/hr.
Operator	Anthony Silvette	\$19.94/hr.
Operator	Jonathan Traugh	\$19.94/hr.
Skilled Laborer (seasonal)		\$12.21/ hr.
Unskilled Laborer (seasonal)		\$9.52/ hr.
Concrete Work		\$0.40/hr.
Holiday Pay		\$45.00/ hr.

Recycling

Environmental Services Administrator	Charles Fritz	\$59,740.00/yr.
Assistant Operations Manager	Dean Bogert	\$19.71/hr.
Driver	Larry Long	\$18.34/hr.
Driver	Michelle Hartzell	\$18.34/hr.
Driver	Ron Russell	\$18.34/hr.
Driver	Mark Hileman	\$18.34/hr.
Part-Time Floor/Compost Site	Cody Blass	\$10.50/hr.

Other Wage Rate and Commissions

Town Solicitor		\$125.00/hr.
Town Solicitor – Litigation at Common Pleas & Above		\$150.00/hr.
Zoning Hearing Board Solicitor		\$110.00/meeting
Fire Chief	Robert Rupp	\$2,500.00/yr.
Emergency Management Coordinator	Joseph Wondoloski	\$2,500.00/yr.
Earned Income Tax Commission		1.75%
Occupational Privilege Tax Commission		1.75%
Gross Receipts Tax Commission		1.75%
Amusement Tax Commission		1.00%
Tax Collector - Real Estate Taxes		\$15,000/yr.
Crossing Guards		\$7.50/yr.

APPROVAL OF A QUOTE FROM NORTHEASTERN AUTOMATED TECHNOLOGIES, INC. FOR AN ACCESS CONTROL SYSTEM AT THE NEW POLICE DEPARTMENT

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved a quote from Northeastern Automated Technologies, Inc. in the amount of \$9,548.68 for an access control system at the new Police Department.

APPROVAL OF A QUOTE FROM NORTHEASTERN AUTOMATED TECHNOLOGIES, INC. FOR A FIRE ALARM SYSTEM AT THE NEW POLICE DEPARTMENT

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved a quote from Northeastern Automated Technologies, Inc. in the amount of \$8,901.07 for a fire alarm system at the new Police Department.

APPROVAL OF PAYMENT TO SEDA-COG FOR ADMINISTRATION OF THE TOWN'S FFY 2014 CDBG ENTITLEMENT

On a motion by F. Trump, seconded by C. Howell and voted on unanimously, Council approved payment to SEDA-COG in the amount of \$9,200 for administration of the Town's FFY 2014 CDBG Entitlement.

APPROVAL OF PAYMENT TO SEDA-COG FOR ADMINISTRATION OF THE TOWN'S FFY 2015 CDBG ENTITLEMENT

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved payment to SEDA-COG in the amount of \$16,530 for administration of the Town's FFY 2015 CDBG Entitlement.

APPOINTMENT OF CRAIG SEAMANS TO THE BLOOMSBURG ZONING HEARING BOARD

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council appointed Craig Seamans to the Zoning Hearing Board with a term expiring 12/31/17.

APPROVAL OF CERTIFICATE OF APPROPRIATENESS

On a motion by S. Costa, seconded by C. Howell and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Ann Marie Bowman to repair eight windows and the lentil that extends across the front of the façade on the structure at 128-130 East Main Street.

On a motion by C. Howell, seconded by J. Martarano and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Dr. Betsy Hancock to wrap the windows on the west side of the property with aluminum at 21 East Fifth Street.

APPOINTMENT OF ED SABO, JR. TO THE BLOOMSBURG PLANNING COMMISSION

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council appointed Ed Sabo, Jr. to the Bloomsburg Planning Commission with a term expiring on 12/31/19.

APPROVAL OF ACCEPTING FINANCIAL SECURITY FROM JOSEPH AND SHARON GUSHEN

On a motion by C. Howell, seconded by F. Trump and voted on unanimously, Council approved accepting financial security from Joseph and Sharon Gushen for 35-37 (rear) E. Main Street land development in the amount of \$7,345.25.

APPROVAL OF STREET VENDOR PERMIT FOR EMILY ZENZEL/EM'S PINK WEINER'S

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved a street vendor permit for Emily Zenzel of Em's Pink Weiner's to utilize Space #1 from January 1, 2017 through June 30, 2017.

APPROVAL OF PAYMENT TO RUTLEDGE EXCAVATING, INC. FOR THE STREATER FIELD IMPROVEMENTS PHASE II PROJECT WITH GRANT AND DONATED FUNDS

On a motion by S. Costa, seconded by C. Howell and voted on unanimously, Council approved payment to Rutledge Excavating, Inc. in the amount of \$30,071.91 for the Streater Field Improvements Phase II Project through 11/30/16 with grant and donated funds.

APPROVAL OF PAYMENT TO SPOTTS BROTHERS, INC. (MECHANICAL) FOR THE POLICE DEPARTMENT PROJECT

On a motion by C. Howell, seconded by F. Trump and voted on unanimously, Council approved payment to Spotts Brothers, Inc. (Mechanical) in the amount of \$24,652.08 for the Police Department Project through 11/15/16.

APPROVAL OF PAYMENT TO MODERN GROUP LTD. FOR REPAIRS TO THE TOWN HALL GENERATOR

On a motion by S. Costa, seconded by C. Howell and voted on unanimously, Council approved payment to Modern Group Ltd. in the amount of \$1,482.90 for repairs to the Town Hall generator.

APPROVAL OF THE FFY 2016 CDBG DIRECT HUD ENTITLEMENT CONTRACT

On a motion by C. Costa, seconded by F. Trump and voted on unanimously, Council approved the FFY 2016 CDBG Direct HUD Entitlement contract.

APPROVAL OF APPLYING FOR CDBG-DR FUNDING FOR THE TOWN'S FLOOD RISK MANAGEMENT EXPANSION PROJECT

On a motion by C. Howell, seconded by J. Huber and voted on unanimously, Council approved applying for CDBG-DR funding in the amount of \$10.2 million for the Town's Flood Risk Management Expansion Project.

APPROVAL OF PAYMENT TO GRAY BUILDERS, LLC (GC) FOR THE POLICE DEPARTMENT PROJECT

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved payment to Gray Builders, LLC (GC) in the amount of \$62,779.50 for the Police Department Project through 12/05/16.

APPROVAL OF PAYMENT TO SILVERTIP, INC. (PLUMBING) FOR THE POLICE DEPARTMENT PROJECT

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved payment to Silvertip, Inc. (Plumbing) in the amount of \$38,856.82 for the Police Department Project through 11/30/16.

APPROVAL OF PAYMENT TO HOWARD ORGANIZATION, INC. (ELECTRICAL) FOR THE POLICE DEPARTMENT PROJECT

On a motion by J. Huber, seconded by J. Martarano and voted on unanimously, Council approved payment to Howard Organization, Inc. (Electrical) in the amount of \$26,347.50 for the Police Department Project through 11/30/16.

Being no further business, the meeting adjourned into Executive Session at 8:38 p.m. to discuss a legal matter and did not reconvene.

Lauren Martz
Town Manager/Secretary