

A regular meeting of Bloomsburg Town Council was held Monday, December 9, 2013, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Council Vice President Diane Levan, presiding; Council Members Sylvia Costa, William Kreisher, Fred Trump, Eric Bower and Sandy Davis; Town Administrator William Lowthert; Assistant Code Enforcement Officer Ralph Magill; Code Enforcement Officer Kyle Bauman; Superintendent of Public Works John Barton; Chief of Police Roger Van Loan; Fire Chief Bob Rupp; Solicitor Jack Mihalik and Administrative Assistant Amy Seamans. Absent were Mayor W. Carey Howell; Assistant Town Administrator Lauren Martz; Code Enforcement Officer Ed Fegley and Recycling Administrator Charles Fritz.

EXECUTIVE SESSION

D. Levan adjourned the meeting into Executive Session at 7:00 p.m. to discuss personnel matters in the Administration and Recycling Departments, the Director of Finance position and the Public Works/Recycling Union Contract and reconvened the meeting at 7:51 p.m.

CITIZENS TO BE HEARD – DAVE SPIWAK, BLOOMSBURG LANDLORD ASSOCIATION

Dave Spiwak of the Bloomsburg Landlord Association was present concerning the non-student rental licensing ordinance. Mr. Spiwak asked Council if they received the proposal he dropped off at Town Hall for the each of them and they replied yes. He stated that according to the ordinance, landlords need to sign up before the end of the year. He expressed that landlords and tenants still have questions and because they were not asked for their input before the ordinance was adopted, they have two requests. First, they would like to extend the application deadline for 90 days. Second, they would like a committee formed of Council Members, representatives from the landlord association and tenant representatives so they can discuss changes to the ordinance.

On a motion by E. Bower, seconded by B. Kreisher and voted on Five (5) to One (1) (E. Bower, B. Kreisher, D. Levan, S. Costa and S. Davis voting “Yes”) to One (1) (F. Trump voting “No”), Council approved delaying the enforcement and extending the application deadline for ninety (90) days and having the matter discussed at a Community and Economic Development Committee meeting or a new committee set by the Mayor.

D. Levan adjourned the meeting for a break at 8:15 p.m. and reconvened the meeting at 8:23 p.m.

ADOPTION OF ORDINANCE NO. 951 – TAX LEVY FOR 2014

On a motion by B. Kreisher, seconded by E. Bower and voted on unanimously, Council adopted Ordinance No. 951 adopting the Tax Levy for 2014. The rate of this tax is fixed at 8.159 mills for general Town purposes, .732 mills for debt service, .38 mills for fire protection, .20 mills for the Bloomsburg Public Library and 1.35 mills for street lighting.

Dennis Sholl, 154 E. Fifth Street, asked how much more money is going to be dumped into the airport. B. Lowthert summarized the ongoing projects at the airport and the items that are budgeted for 2014.

APPROVAL OF NOVEMBER 11, 2013 COUNCIL MEETING MINUTES

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved the November 11, 2013 Council meeting minutes with no additions or corrections.

APPROVAL OF NOVEMBER 18, 2013 PUBLIC HEARING MINUTES

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved the November 18, 2013 Public Hearing minutes with no additions or corrections.

APPROVAL OF 2014 BUDGET

On a motion by E. Bower, seconded by F. Trump and voted on unanimously, Council approved the 2014 Budget as presented.

APPROVAL OF A PROFESSIONAL SERVICE AGREEMENT WITH SEDA-COG FOR THE ADMINISTRATION OF THE CDBG-DR GRANT

On a motion by F. Trump, seconded by B. Kreisher and voted on unanimously, Council approved a professional service agreement with SEDA-COG for the administration of the CDBG-DR grant in the amount of \$39,960.

APPROVAL OF THE PURCHASE OF A 2006 FORD EXPLORER FROM SUNBURY MOTORS WITH INSURANCE SETTLEMENT FUNDS

On a motion by F. Trump, seconded by S. Davis and voted on unanimously, Council approved the purchase of a 2006 Ford Explorer from Sunbury Motors in the amount of \$7,000 with insurance settlement funds to replace the totaled 2008 police vehicle.

APPROVAL OF HIRING LISA LABOSKIE AS DIRECTOR OF FINANCE

On a motion by S. Davis, seconded by F. Trump and voted on unanimously, Council approved hiring Lisa Laboskie as Director of Finance at a salary of \$45,000 contingent upon a successful background check. B. Lowthert noted that she would begin on January 6, 2014 and will receive two weeks of vacation, single health insurance coverage and \$500 after a six month probationary period in addition to the standard benefits package offered to all non-union employees.

APPROVAL OF SETTING A TIE DOWN RATE FOR PLANES PARKING ON THE BLOOMSBURG MUNICIPAL AIRPORT RAMP

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, Council approved setting a tie down rate at \$40 per month for planes parking at the Bloomsburg Municipal Airport ramp.

APPROVAL OF ACCEPTING THE RETIREMENT NOTICE OF PUBLIC WORKS DEPARTMENT CREW CHIEF LARRY POUST

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved accepting the retirement letter from Public Works Department Crew Chief Larry Poust effective January 2, 2014 with regret.

APPROVAL OF PAYMENT OF MONTHLY BILLS AND NOVEMBER PAYROLL AUTHORIZATION

On a motion by S. Costa, seconded by S. Davis and voted on unanimously, Council approved payment of the following monthly bills and the November payroll authorization: General Fund, \$276,062.76; Debt Service Fund, \$5,986.69; Recycling Fund, \$20,913.23; Street Lighting Fund, \$11,804.65; Norris E. Rock Memorial Swimming Pool Fund, \$573.22; FFY 10 CDBG Program, \$2,800.93; FFY 11 CDBG Program, \$191,759.00; Day Care Project, \$2,737.40; Airport Project Fund, \$365,884.91; Liquid Fuels, \$549.19 and the November payroll authorization in the amount of \$179,092.48.

APPROVAL OF THE BLOOMSBURG TOWN PARK IMPROVEMENT ASSOCIATION UNDERTAKING THE SKATE BOARD PARK PROJECT

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved the Bloomsburg Town Park Improvement Association undertaking the Skate Board Park Project at the request of Chuck Wagner. B. Lowthert noted that the Town currently does not have insurance coverage on the Skate Board Park. C. Wagner stated that there won't be a need for insurance until something is constructed.

APPROVAL OF CERTIFICATE OF APPROPRIATENESS

On a motion by F. Trump, seconded by E. Bower and voted on Five (5) (F. Trump, E. Bower, D. Levan, S. Costa and S. Davis voting "Yes") to One (1) Abstention (W. Kreisher "Abstaining"), Council approved a Certificate of Appropriateness for William Kreisher to replace the asphalt shingled roof with metal at **419 Market Street**.

On a motion by S. Costa, seconded by F. Trump and voted on unanimously, Council approved a Certificate of Appropriateness for Robert and Sherry Aungst to repair the fire damaged structure at **250 West Street**.

APPOINTMENT OF RALPH MAGILL TO THE HISTORIC ARCHITECTURAL REVIEW BOARD

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council appointed Assistant Code Enforcement Officer Ralph Magill temporarily to the Historic Architectural Review Board.

APPROVAL OF PAYMENT TO DOBRINSKI BROTHERS, INC. FOR PHASE 5 (SITE PREPARATION) OF THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, Council approved payment to Dobrinski Brothers, Inc. in the amount of \$448,920.15 for Phase 5 (Site Preparation) of the Bloomsburg Municipal Airport Extension and Realignment Project through 10/31/13.

APPROVAL OF PAYMENT TO DOBRINSKI BROTHERS, INC. FOR PHASE 5 (SITE PREPARATION) OF THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, Council approved payment to Dobrinski Brothers, Inc. in the amount of \$85,219.55 for Phase 5 (Site Preparation) of the Bloomsburg Municipal Airport Extension and Realignment Project through 10/31/13.

APPROVAL OF PAYMENT TO DOBRINSKI BROTHERS, INC. FOR PHASE 6 (PAVING) OF THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT

On a motion by B. Kreisher, seconded by S. Davis and voted on unanimously, Council approved payment to Dobrinski Brothers, Inc. in the amount of \$566,717.70 for Phase 6 (Paving) of the Bloomsburg Municipal Airport Extension and Realignment Project through 10/31/13.

APPROVAL OF CHANGE ORDER

On a motion by S. Costa, seconded by B. Kreisher and voted on unanimously, Council approved a change order to formally change the as-bid to as-built quantities, assesses liquidated damages for Phase 5 (Site Preparation), assesses liquidated damages for Phase 6 (Paving), and assesses the cost for water used by Dobrinski Brothers, Inc. of the Bloomsburg Municipal Airport Extension and Realignment Project.

APPROVAL OF PAYMENT TO L.R. KIMBALL FOR ENGINEERING SERVICES OF PHASE 6 OF THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT

On a motion by S. Costa, seconded by F. Trump and voted on unanimously, Council approved payment to L.R. Kimball in the amount of \$14,018.83 for engineering services of Phase 6 of the Bloomsburg Municipal Airport Extension and Realignment Project through 11/24/13.

APPROVAL OF PROPOSAL FROM BROWN AND BROWN INSURANCE FOR 2014 WORKERS COMPENSATION INSURANCE COVERAGE THROUGH AMERIHEALTH

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved a proposal from Brown and Brown Insurance for 2014 workers compensation insurance coverage through AmeriHealth in the amount of \$98,133.

APPROVAL OF PROPOSAL FROM BROWN AND BROWN INSURANCE FOR 2014 LIABILITY PACKAGE INSURANCE COVERAGE THROUGH EMC INSURANCE

On a motion by F. Trump, seconded by S. Davis and voted on unanimously, Council approved a proposal from Brown and Brown Insurance for 2014 liability package insurance coverage through EMC Insurance in the amount of \$90,313.

APPROVAL OF 2014-2016 UNITED STEEL, PAPER AND FORESTRY, RUBBER, MANUFACTURING, ENERGY, ALLIED INDUSTRIAL AND SERVICE WORKERS INTERNATIONAL UNION, AFL-CIO-CLC CONTRACT

On a motion by F. Trump, seconded by S. Davis and voted on unanimously, Council approved the 2014-2016 union contract with the Department of Public Works and Recycling Center employees.

APPROVAL OF 2014 EMPLOYEE SALARIES AND WAGES

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved the following employee salaries and wages for 2014:

Appointed Official

Town Administrator	William Lowthert	\$78,506.60/yr.
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Administrative Salaried

Assistant Town Administrator	Lauren Martz	\$46,350.00/yr.
Code Enforcement & Zoning Officer	Ed Fegley	\$58,078.69/yr.
Assistant Code Enforcement & Zoning Officer	Ralph Magill	\$43,812.39/yr.
Assistant Code Enforcement & Zoning Officer	Kyle Bauman	\$29,870.00/yr.
Director of Human Resources	Tracy Lanza fame	\$38,500.00/yr.
Director of Finance	Lisa Laboskie	\$45,000.00/yr.

Clerical

Administrative Assistant (Code)	Christine Meeker	\$19.93/hr.
Administrative Assistant (Administration)	Amy Seamans	\$18.18/hr.
Finance Clerk	Betty J. Teichman	\$10.61/hr.

Building/Grounds

Cleaning/Maintenance Personnel	Corey Kreischer	\$11.23/hr.
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Police Department

Police Chief	Roger VanLoan	\$77,250.00/yr.
Sergeant	TBD	\$59,496.78/yr.
Sergeant	Leonard Rogutski	\$59,496.78/yr.
Sergeant	Charles Balon	\$59,496.78/yr.
Patrol Officer III	Bradley Sharrow	\$54,477.16/yr.
Patrol Officer III	Matthew Golla	\$54,477.16/yr.
Patrol Officer III	Lewis Carl, IV	\$54,477.16/yr.
Patrol Officer III	James Cromley	\$54,477.16/yr.
Patrol Officer II	Shawn Hill	\$53,144.36/yr.
Patrol Officer III	Melanie Readler	\$54,477.16/yr.
Patrol Officer III	Kenneth Auchter	\$54,477.16/yr.
Patrol Officer III	Michael Fosse	\$54,477.16/yr.
Patrol Officer III	Nicholas Szkodny	\$54,477.16/yr.
Patrol Officer III	Thomas Pfeiffer	\$54,477.16/yr.
Patrol Officer I	David Bowman	\$51,637.71/yr.
Patrol Officer I	Ryan Edgar	\$51,637.71/yr.
Part Time Patrol Officer	Ronald Jumper	\$16.73/hr.
Part Time Patrol Officer	Frank Varano	\$16.73/hr.
Part Time Patrol Officer	Jonathan Yaskiewicz	\$16.73/hr.
Law Enforcement Administrative Assistant	Elise Hughes	\$19.84/hr.
Police Clerk	Randi Fetterman	\$12.58/hr.
Parking Enforcement Officer	Doug Levan	\$14.53/hr.
Part Time Parking Enforcement Officer	Tracy Kishbaugh	\$10.61/hr.

Public Works

Superintendent	John Barton	\$70,202.96/yr.
Foreman	Carl Barratt	\$23.21/hr.
Garage Mechanic	Larry Brown	\$20.78/hr.
Crew Chief w/CDL	David Eyer	\$20.27/hr.
Crew Chief w/o CDL	Larry Poust	\$19.40/hr.
Plumber/Crew Chief	John Fritz	\$20.27/hr.
Operator	Wayne Creasy	\$19.26/hr.
Operator	Curt Laubach	\$19.26/hr.
Operator	Scott Martz	\$19.26/hr.
Operator	Neil Zeisloft	\$19.26/hr.
Operator	Anthony Silvette	\$19.26/hr.
Skilled Laborer (seasonal)		\$12.03/hr.
Unskilled Laborer (seasonal)		\$9.38/hr.
Concrete Work		\$0.40/hr.

Recycling

Environmental Services Administrator	Charles Fritz	\$46,000.00/yr.
Assistant Operations Manager	Dean Bogert	\$19.03/hr.
Driver	Larry Long	\$17.71/hr.
Driver	Michelle Shaffer	\$17.71/hr.
Driver	Brian Sitler	\$17.71/hr.
Driver	Ron Russell	\$17.71/hr.
Driver	TBD	\$16.71/hr.
Part-Time Floor/Compost Site	TBD	\$10.00/hr.

Other Wage Rate and Commissions

Town Solicitor		\$125.00/hr.
Town Solicitor - Litigation at Common Pleas & above		\$150.00/hr.
Zoning Hearing Board Solicitor		\$110.00/meeting
Town Public Works Consultant		(as needed)
Fire Chief	Robert Rupp	\$2,500.00/yr.
Emergency Management Coordinator	Joseph Wondoloski	\$2,500.00/yr.
Earned Income Tax Commission		1.75%
Occupational Privilege Tax Commission		1.75%
Gross Receipts Tax Commission		1.75%
Amusement Tax Commission		1.00%
Tax Collector - Real Estate and Per Capita Taxes		\$15,000/yr.

APPROVAL OF A GEISINGER HEALTH CARE SOLUTIONS INSURANCE PLAN WITH DEDUCTIBLE FOR NON-UNION TOWN EMPLOYEES

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council approved a Geisinger Health Care Solutions insurance plan with a deductible for all non-union Town employees.

APPROVAL OF RENEWING THE GEISINGER CARE SOLUTIONS INSURANCE PLAN WITH DEDUCTIBLE FOR THE POLICE CONTRACT

On a motion by D. Levan, seconded by S. Davis and voted on unanimously, Council approved the Geisinger Care Solutions insurance plan with deductible renewal for employees in the Police contract.

Being no further business, the meeting adjourned at 9:26 p.m.

WILLIAM LOWTHERT
Town Administrator/Secretary