

A regular meeting of Bloomsburg Town Council was held Monday, November 13, 2017 beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Presiding was Mayor Sandy Davis; Council Members Fred Trump; Sylvia Costa; William Kreisher; James Huber; Joe Martarano and Carey Howell; Town Manager/Secretary Lauren Martz; Director of Finance/Treasurer Lisa Dooley; Administrative Assistant Bobbi Erlston; Chief of Police Roger Van Loan; Code Enforcement Officer Ralph Magill; Code Enforcement Officer Kyle Bauman; Public Works Superintendent John Barton; Fire Chief Scott McBride; and absent was Director of Human Resources/Assistant Secretary Tracy Lanzafame and Director of Governmental Services/Recycling Coordinator Charles Fritz.

ORDINANCE NO. 985 – TAX LEVY ORDINANCE

On a motion by C. Howell, seconded by S. Costa, and voted on 6 ‘yes’ votes to 1 ‘no’ vote by J. Huber, the Council approves the Tax Levy Ordinance.

APPROVAL OF OCTOBER 23, 2017 COUNCIL MEETING MINUTES

On a motion by B. Kreisher, seconded by J. Huber, and voted on unanimously, the Council approves the October 23, 2017 Town Council meeting minutes.

APPROVAL OF PAYMENT OF MONTHLY BILLS AND OCTOBER PAYROLL AUTHORIZATION

On a motion by J. Martarano, seconded by F. Trump, and voted on unanimously, Council approved payment of the following monthly bills and the October payroll authorization: General Fund, \$982,263.83; Recycling Fund, \$17,942.02; Street Lighting Fund, \$5,285.49; Fire Fund, \$5,722.41; Norris E. Rock Memorial Swimming Pool Fund, \$2,086.75; Liquid Fuels Fund, \$7,527.22; Debt Service Fund, \$103,525.14; Day Care Fund, \$58.08; Howard Company, \$15,830.11; Howard Company, \$2,901.30; LTS Plumbing & Heating Inc., \$4,769.00; LTS Plumbing & Heating Inc., \$3,125.50; T-Ross Brothers Construction, \$55,480.99; and the October payroll authorization in the amount of \$215,933.00.

APPROVAL OF PROPOSED 2018 BUDGET

On a motion by C. Howell, seconded by J. Martarano, and voted 6 ‘yes’ votes, and 1 ‘no’ vote by J. Huber, the Council approved the Proposed 2018 Budget.

APPROVAL OF PAYMENT TO KORN FERRY FOR THE THIRD QUARTER POLICE PENSION PLAN ACTUARIAL SERVICES

On a motion by S. Costa, seconded by C. Howell, and voted on unanimously, Council approved the payment to Korn Ferry in the amount of \$1,788.00 to Korn Ferry for the Third Quarter Police Pension Plan Actuarial Services.

APPROVAL OF 2018 ANNUAL RECYCLING CONTRACT WITH DANVILLE BOROUGH

On a motion by F. Trump, seconded by C. Howell, and voted on unanimously, Council approved the 2018 Annual Recycling Contract with Danville Borough.

APPROVAL OF PAYMENT TO HUMMEL, LEWIS & SMITH, LLP FOR GENERAL LEGAL MATTERS

On a motion by C. Howell, seconded by J. Huber, and voted on unanimously, Council approved the payment to Hummel, Lewis, & Smith, LLP in the amount of \$5,367.98 for General Legal Services.

APPROVAL OF CERTIFICATES OF APPROPRIATENESS

On a motion by F. Trump, seconded by C. Howell, and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Christopher Chappell to Replace Roof at 17 West Fifth Street.

On a motion by F. Trump, seconded by S. Costa, and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Mark Nespoli to Replace Windows and Doors at 126-128 Murray Avenue.

On a motion by C. Howell, seconded by F. Trump, and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for 1st Presbyterian Church to Construct Roof and Enclosure at 345 Market Street.

On a motion by F. Trump, seconded by S. Costa, and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Ed Sabo to Replace windows and a Door at 364 ½ East Street.

On a motion by S. Costa, seconded by F. Trump, and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council denied a Certificate of Appropriateness for Janine Penman for Exterior Renovations at 161 East Fifth Street due to failure to make contact with the HARB committee and lack of information.

APPROVAL OF BLOOMSBURG UNIVERSITY – PEDESTRIAN BRIDGE

On a motion by J. Huber, seconded by C. Howell, and voted on unanimously, and upon the recommendation of the Planning Commission, Council conditionally approved the plan contingent upon the following items being met:

1. Landscaping, screening and buffering shall be provided. [Sec.22-606] The applicant has requested a waiver to this requirement. Staff and the engineer have no issues with this request.
2. The expansion joint material utilized for concrete sidewalks shall have a width of 1 ½ inches. [Sec. 22-706.E and Sec. 22-706.F] The applicant requests a modification from this requirement on plan sheet CO.1 to allow for ½ inch. Staff and the engineer have no issue with this request.

APPROVE THE PLAN CONTINGENT UPON THE FOLLOWING ITEMS BEING MET

On a motion by C. Howell, seconded by J. Martarano, and voted on unanimously, and upon the recommendation of the Planning Commission, Council conditionally approved the plan contingent upon the following items being met:

1. All plan sheets shall be signed and sealed by the Plan Preparer. The surveying certification statement provided on sheet no. CO.1 shall be signed, dated and sealed. [Sec.22-403.1.A.2.o]
2. Approval blocks must be signed by the Planning Commission and Town Council. [Sec. 22-403.1.A.2.u]
3. Telephone numbers of owners and/or applicants shall be provided on the plan. [Sec. 22-404.B.1.a.3 7 22-404.D.1.a.8]
4. The location map shall be at a scale of 1 inch equals 1,000 feet. [Sec. 22-404.B.1.a.10 & 22-404.D.1.a.10]
5. Certification of Ownership shall be signed and notarized. [Sec.22-404.B.1.a.8]
6. The plan sheets to be recorded note provided on sheet no. CO.1 should be revised to remove sheet nos. C1.5.1 and C1.5.2 since those sheets were previously approved and recorded, remove sheet no. C2.3 and add sheet no. C3.1.

APPROVAL OF PAYMENT TO DON E. BOWER CONSTRUCTION FOR LIGHTSTREET ROAD ARC PROJECT

On a motion by F. Trump, seconded by S. Costa, and with one abstention from J. Martarano, Council approved the payment to Don E. Bower Construction in the amount of \$56,438.27 for the Lightstreet Road ARC Project.

APPROVAL OF CHANGE ORDER FROM HOWARD COMPANY FOR THE FIBER AND CAT INTERNET CABLE FOR PARKING ENFORCEMENT OFFICE

On a motion by F. Trump, seconded by S. Costa, and voted on unanimously, Council approves the Change Order from Howard Company in the amount of \$818.69 for the Fiber and Cat Internet Cable for Paring Enforcement Office.

APPROVAL OF PAYMENT TO LARSON DESIGN GROUP FOR PROFESSIONAL SERVICES AND REIMBURSABLE EXPENSES REGARDING THE MS4 PROGRAM

On a motion by S. Costa, seconded by C. Howell, and voted on unanimously, Council approves payment to Larson Design Group in the amount of \$7,620.54 for Professional Services and Reimbursable Expenses regarding the MS4 Program.

APPROVAL OF PAYMENT TO ENVIRONMENTAL SYSTEM RESEARCH INSTITUTE, INC. FOR ARCGIS DESKTOP BASIC SINGLE USE LICENSE REGARDING THE MS4 PROGRAM

On a motion by S. Costa, seconded by c. Howell, and voted on unanimously, Council approved payment to Environmental System Research Institute, Inc. in the amount of \$1,236.00 for ArcGIS Desktop Basic Single Use License regarding the MS4 program.

APPROVAL OF HOSTING AGREEMENT BETWEEN THE TOWN OF BLOOMSBURG AND LARSON DESIGN GROUP

On a motion by C. Howell, seconded by F. Trump, and voted unanimously, Council approved of Hosting Agreement between the Town of Bloomsburg and Larson Design Group in the Amount of \$2,500 Annually regarding the MS4 Program.

APPROVAL OF QUOTE FROM VALLEY AG AND TURF FOR A STIHL CONCRETE SAW

On a motion by S. Costa, seconded by C. Howell, and voted on unanimously, Council approves Quote from Valley Ag and Turf for a Stihl Concrete Saw in the Amount of \$960.00.

APPROVAL OF PAYMENT TO NORTHEASTERN AUTOMATED TECHNOLOGIES FOR REPLACING TOWN HALL'S FIRE SYSTEM ON THE 2ND AND 3RD FLOOR.

On a motion by C. Howell, seconded by S. Costa, and voted on 6 'yes' votes and 1 'no' vote by F. Trump, the Council approves Payment to Northeastern Automated Technologies in the Amount of \$6,260.89 for Replacing Town Hall's Fire System on the 2nd and 3rd Floor.

APPROVAL OF PAYMENT TO NORTHEASTERN AUTOMATED TECHNOLOGIES FOR ADDITIONAL EQUIPMENT RACK FOR THE ACCESS CONTROL SYSTEM

On a motion by S. Costa, seconded by C. Howell, and voted on 6 'yes' votes and 1 'no' vote by F. Trump, the Council approves of Payment to Northeastern Automated Technologies in the amount of \$675.00 for an Additional Equipment Rack for the Access Control System

APPROVAL OF QUOTE FROM MIKE BARTA & SONS, INC. TO INSPECT AND ASSESS THE JET A FUEL TANK AT THE BLOOMSBURG MUNICIPAL AIRPORT

On a motion by B. Kreisher, seconded by F. Trump, and voted on unanimously Council approves Quote from Mike Barta & Sons, Inc. to Inspect and Assess the Jet A Fuel Tank at the Bloomsburg Municipal Airport in the Amount of \$985.00.

APPROVAL OF A CONTRACT WITH DELTA AIRPORT CONSULTANTS FOR APRON PHASE 1 DESIGN

On a motion by B. Kreisher, seconded by C. Howell, and voted on 6 'yes' votes and 1 'no' votes by J. Huber, Council approves of a Contract with Delta Airport Consultants for the Apron Phase 1 Design in the Amount of \$190,000 Conditional on the Receipt of the PennDOT BOA Grant.

APPROVAL OF SUPPORT LETTER FOR BLOOMSBURG FIRE DEPARTMENT

On a motion by F. Trump, seconded by C. Howell, and voted on unanimously, the Council approves of sending a Support Letter for the Bloomsburg Fire Department.

APPROVAL OF PAYMENT TO JOHN R VARALY, AICP VARALY ASSOCIATES PROFESSIONAL PLANNING CONSULTANTS FOR PROFESSIONAL PLANNING SERVICES

On a motion by C. Howell, seconded by B. Kreisher, and voted on unanimously, the Council approves the Payment to John R Varaly, AICP Varaly Associates Professional Planning Consultants in the amount of \$1,900.00 for Professional Planning Services.

APPROVAL OF PAYMENT TO HARDING HILL & TUROWSKI LLP FOR ZOPPETTI/CURATIVE AMENDMENT FOR WINDSOR FACILITY

On a motion by C. Howell, seconded by B. Kreisher, and voted on unanimously, the Council approves Payment to Harding Hill & Turowski LLP in the amount of \$455.00 for Zoppetti/Curative Amendment for Windsor Facility.

APPROVAL OF RELEASING THE FINANCIAL SECURITY FOR LEROY & MARY JO YOCUM LAND DEVELOPMENT

On a motion by F. Trump, seconded by S. Costa, and voted on unanimously, the Council approves Releasing the Financial Security for Leroy & Mary Jo Yocum Land Development at 750 Maple Street in the amount of \$92,833.40.

APPROVAL OF RELEASING THE REMAINDER OF THE FINANCIAL SECURITY FOR MARIANO LAND DEVELOPMENT

On a motion by F. Trump, seconded by C. Howell, and voted on unanimously, the Council approves Releasing the Remainder of the Financial Security for Mariano Land Development at 298 E. 5th Street in the amount of \$21,142.00

APPROVAL OF RELEASING THE REMAINDER OF THE FINANCIAL SECURITY FOR BU FOUNDATION LAND DEVELOPMENT

On a motion by C. Howell, seconded by B. Kreisher, and voted on unanimously, the Council approves Releasing the Remainder of the Financial Security for BU Foundation Land Development at 50 E. Main Street in the amount of \$25,728.95.

Being no further business, the meeting adjourned and did not reconvene into an Executive Session at 8:02 to discuss Personnel Matters.

Lauren Martz
Town Manager/Secretary