

A regular meeting of Bloomsburg Town Council was held Monday, October 14, 2013, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Mayor W. Carey Howell; Council Members Diane Levan, Sylvia Costa, Bill Kreisher, Fred Trump, Eric Bower and Sandy Davis; Town Administrator William Lowthert; Assistant Town Administrator Lauren Martz; Code Enforcement Officer Ed Fegley; Superintendent of Public Works John Barton; Recycling Administrator Charles Fritz; Acting Chief of Police Roger Van Loan; Fire Chief Bob Rupp and Administrative Assistant Amy Seamans. Absent were Director of Finance Heather Jacoby and Solicitor Jack Mihalik.

#### **EXECUTIVE SESSION**

Mayor Howell adjourned the meeting into Executive Session at 7:01 p.m. to discuss personnel matters in the Police Department and reconvened the meeting at 7:17 p.m.

#### **APPROVAL OF HIRING ROGER VAN LOAN AS CHIEF OF POLICE**

On a motion by B. Kreisher, seconded by F. Trump and voted on unanimously, Council approved hiring Roger Van Loan as Chief of Police at a salary of \$75,000 with the standard Administration benefits package effective October 15, 2013. Mayor Howell noted that an extensive application and interview process was conducted with the help of the Pennsylvania Chiefs of Police Association.

#### **CITIZEN TO BE HEARD – DAWN COULTER – TRAILER ON MILLVILLE ROAD**

Dawn Coulter, 503 Clover Court, expressed that she was here last year concerning the trailer on Millville Road and the trailer is back. The trailer left in June and now that it's back, she would like to know what can be done to bring it up to proper code. Also, each time they pulled it in and out it marked the roadway and now that the road has been repaved, it's higher so she questioned how they would even move it out.

E. Fegley stated that all building and zoning permits have been issued so nothing can be done until they time out the permit. Ms. Coulter asked how long a permit it good for and E. Fegley replied, a year. E. Fegley expressed that this is a civil matter.

Property owner, George Crawford expressed that he's in foreclosure over the land. He went on to say that the code office never should have issued permits without asking him first. E. Fegley reminded Mr. Crawford that he was given the opportunity to object to the permits but he declined to do that.

Ms. Coulter and the neighbors are just worried that the trailer could tumble over since it's just sitting there, not attached to anything.

Mr. Crawford stated that he has sent certified letters to the trailer owners telling them to remove it but hasn't received any type of response.

#### **CITIZEN TO BE HEARD – DAWN COULTER – BUS STOP SHELTER**

Dawn Coulter, 503 Clover Court, was present to ask if a bus shelter could be placed in the Sunview Terrace Development. She expressed that there are more houses being built and more families moving into the development. The location would be on the vacant lot at the corner of Sunset Drive and Clover Court. She checked with the owner of the development and they have to get back to her concerning liability. Ms. Coulter has a meeting with the school superintendent tomorrow morning at the site. She would like to know if it's possible to construct a shelter in this area. J. Barton stated he would attend the meeting.

#### **PRESENTATION – VETERANS MEMORIAL OF COLUMBIA COUNTY DESIGN**

Architect Roger Williams presented a power point presentation showing different types of monuments and examples of veteran's memorials he found online. Mr. Williams explained that he started with Jay George's concept to design this memorial which 80 to 90 percent is still represented. D. Levan expressed that a letter will be sent to UGI asking for help with the cost of the eternal flame.

Tyson Auchter, 10 E. Main Street, asked if there will be a loss of parking spaces. Mr. Williams stated that there will be a loss of a few spaces.

Scott McBride (Bloomsburg Volunteer Fire Fighter), 261 E. Fifth Street, expressed that the area where the memorial will be constructed is known to be foggy and cars have gone into the river before. As a safety concerning, he asked if there will be curbing around the monument area. Mr. Rogers stated that the goal is to have curbing but it will come down to cost.

S. Costa asked about maintenance costs. Kate Levan stated that some donors will be spreading their donation over the course of five years and the plan is to keep some of the funds set aside for maintenance.

#### **ADOPTION OF RESOLUTION NO. 10-14-13.01 – DESIGNATION OF AGENT**

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council adopted the Designation of Agent Resolution No. 10-14-13.01 authorizing Town Administrator William Lowthert to sign all documents relating to the Hazard Mitigation Grant Program.

#### **APPROVAL OF SEPTEMBER 9, 2013 COUNCIL MEETING MINUTES**

On a motion by S. Costa, seconded by F. Trump and voted on unanimously, Council approved the September 9, 2013 Council meeting minutes with no additions or corrections.

#### **APPROVAL OF OCTOBER 2, 2013 SPECIAL COUNCIL MEETING MINUTES**

On a motion by S. Costa, seconded by F. Trump and voted on unanimously, Council approved the October 2, 2013 Special Council meeting minutes with no additions or corrections.

#### **APPROVAL OF PAYMENT OF MONTHLY BILLS AND SEPTEMBER PAYROLL AUTHORIZATION**

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council approved payment of the following monthly bills and the September payroll authorization: General Fund, \$498,761.92; Debt Service Fund, \$5,986.69; Recycling Fund, \$25,117.38; Street Lighting Fund, \$13,446.06; Norris E. Rock Memorial Swimming Pool Fund, \$1,447.29; Day Care Project, \$2,737.40; Airport Project Fund, \$61,890.83; Liquid Fuels, \$19,071.09 and the September payroll authorization in the amount of \$180,131.71.

#### **APPROVAL OF ADDITION TO TOWN VENDOR LIST**

On a motion by C. Howell, seconded by B. Kreisher and voted on unanimously, Council approved the addition of Bloom Glass and Mirror, Inc. and Fire Line Equipment to the 2013 town vendor list.

#### **APPROVAL OF PAYMENT TO FIRST COLUMBIA BANK AND TRUST CO. FOR QUARTERLY TRUSTEE FEES**

On a motion by D. Levan, seconded by B. Kreisher and voted on unanimously, Council approved payment to First Columbia Bank and Trust Co. from the Police Pension Plan in the amount of \$3,776.32 and \$3,077.65 from the Employees Pension Plan for quarterly trustee fees.

#### **APPROVAL OF ACCEPTING THE RESIGNATION OF DIRECTOR OF FINANCE HEATHER JACOBY**

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved with great regret accepting the resignation of Director of Finance Heather Jacoby effective October 18, 2013.

#### **APPROVAL OF ADVERTISING FOR A DIRECTOR OF FINANCE**

On a motion by D. Levan, seconded by B. Kreisher and voted on unanimously, Council approved advertising for a Director of Finance with a salary range of \$45,000-\$50,000.

**APPROVAL OF PAYMENT OF TO ECKERT SEAMANS FOR LEGAL SERVICES ASSOCIATION WITH THE POLICE DEPARTMENT**

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council approved payment to Eckert Seamans in the amount of \$4,188.31 for legal services associated with the Police Department.

**APPROVAL OF PAYMENT OF A DEDUCTIBLE TO MARGOLIS EDELSTEIN FOR LEGAL SERVICES ASSOCIATION WITH THE POLICE DEPARTMENT**

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved payment of a deductible to Margolis Edelstein in the amount of \$5,000 for legal services associated with the Police Department.

**APPROVAL OF THE PURCHASE OF A 55' FIRESTIX™ FIRE ENGINE FROM KME WITH TRADE-IN THROUGH COSTARS**

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved the purchase of a 55' Firestix™ fire engine from KME with trade-in of Engine 22 in the amount of \$631,384 through COSTARS.

B. Rupp stated that \$400,000 from the fire tax fund will be used with Council's permission and he believes the Bloomsburg University Foundation is donating \$25,000. He has also asked the Bloomsburg University Community Government Association (CGA) for a donation and he plans to submit a grant through United Water. He also noted that the approval tonight will start the build process which takes 365 days for delivery which is when payment would be due.

**APPROVAL OF PAYMENT TO COLUMBIA COUNTY FOR GIS SERVICES FOR THE CODE ENFORCEMENT OFFICE**

On a motion by B. Kreisher, seconded by C. Howell and voted on unanimously, Council approved payment to Columbia County in the Amount of \$620.20 for GIS Services for the Code Enforcement Office.

**APPROVAL OF ANNUAL ADVERTISING CONTRACT WITH PRESS ENTERPRISE**

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, Council approved the annual advertising contract with the Press Enterprise at the 10% discount rate for an annual dollar volume of \$10,000.

**APPROVAL OF PROPOSAL FROM PAYCHEX FOR PAYROLL AND EMPLOYEE SERVICES**

On a motion B. Kreisher, seconded by E. Bower and voted on unanimously, Council approved a proposal from Paychex for payroll and employee services with a one-time charge of \$475 and an annual charge of \$9,775.64.

**APPROVAL OF HIRING LYNETTE EVANS AS A FULL-TIME SECOND SHIFT POLICE CLERK**

On a motion by B. Kreisher, seconded by D. Levan and voted on unanimously, Council approved hiring Lynette Evans as a full-time second shift Police Clerk contingent upon a successful background investigation.

**DENIAL OF CERTIFICATE OF APPROPRIATENESS**

On a motion by F. Trump, seconded by B. Kreisher and voted on Three (3) (F. Trump, B. Kreisher and E. Bower voting "Yes") to Four (4) (C. Howell, D. Levan, S. Costa and S. Davis voting "No"), Council did not approve a Certificate of Appropriateness for Yu Xue Zheng to install eight vinyl replacement windows at **18 East Main Street**.

**APPROVAL OF THE REPLACEMENT OF TWO OVERHEAD DOOR PANELS AND TRACK REPAIRS**

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council approved the replacement of two overhead door panels and track repairs in the amount of \$1,611 at the Recycling Center. It was noted that these were budgeted repairs.

**APPROVAL OF THE PURCHASE OF A RAISED ALUMINUM PLAQUE IN RECOGNITION OF FLORENCE N. THOMPSON**

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved the purchase of a raised aluminum plaque in the amount of \$927 from Spike Gillespie Signs in recognition of Florence N. Thompson. The plaque will be affixed to the exterior of the Recycling Center building near the entrance.

**DENIAL OF PLACING THE NAME OF FLORENCE N. THOMPSON ON THE RECYCLING CENTER BUILDING**

On a motion by B. Kreisher, seconded by E. Bower and voted on Three (3) (B. Kreisher, E. Bower and S. Costa voting "Yes") to Four (4) (C. Howell, D. Levan, F. Trump and S. Davis voting "No"), Council did not approve placing the name of Florence N. Thompson on the Recycling Center building.

**APPROVAL OF PAYMENT TO LARSON DESIGN GROUP FOR ENGINEERING SERVICES OF THE STREATER FIELDS PROJECT**

On a motion by S. Costa, seconded by F. Trump and voted on unanimously, Council approved payment to Larson Design Group in the amount of \$1,500 for engineering services of the Streater Fields Project through 09/14/13 with CDBG funds.

**APPROVAL OF PAYMENT TO GLENN O. HAWBAKER, INC. FOR STREATER FIELDS PROJECT**

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved payment to Glenn O. Hawbaker, Inc. in the amount of \$54,101.70 for the Streater Fields Project through 08/31/13 with donated and DCNR funds.

**APPROVAL OF PAYMENT TO GLENN O. HAWBAKER, INC. FOR STREATER FIELDS PROJECT**

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved payment to Glenn O. Hawbaker, Inc. in the amount of \$204,049.80 for the Streater Fields Project through 09/30/13 with CDBG and DCNR funds.

**APPROVAL OF PAYMENT TO ARCH CENTRAL ARCHITECTS, INC. FOR ARCHITECTURAL SERVICES ASSOCIATED WITH THE BLOOMSBURG MUNICIPAL AIRPORT TERMINAL BUILDING PROJECT**

On a motion by D. Levan, seconded by F. Trump and voted on unanimously, Council approved payment to Arch Central Architects, Inc. in the amount of \$1,100 for architectural services associated with the Bloomsburg Municipal Airport Terminal Building Project.

**APPROVAL OF PAYMENT TO L.R. KIMBALL FOR ENGINEERING SERVICES ASSOCIATED WITH THE FLOOD DEBRIS OF THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT**

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved payment to L.R. Kimball in the amount of \$90.81 for engineering services associated with the flood debris of the Bloomsburg Municipal Airport Extension and Realignment Project through 07/28/13.

**APPROVAL OF PAYMENT TO L.R. KIMBALL FOR ENGINEERING SERVICES OF PHASE 5 OF THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT**

On a motion by S. Costa, seconded by B. Kreisher and voted on unanimously, Council approved payment to L.R. Kimball in the amount of \$14,572.72 for engineering services of Phase 5 of the Bloomsburg Municipal Airport Extension and Realignment Project through 08/25/13.

**APPROVAL OF PAYMENT TO L.R. KIMBALL FOR ENGINEERING SERVICES OF PHASE 6 OF THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT**

On a motion by S. Costa, seconded by B. Kreisher and voted on unanimously, Council approved payment to L.R. Kimball in the amount of \$2,989.04 for engineering services of Phase 6 of the Bloomsburg Municipal Airport Extension and Realignment Project through 08/25/13.

**APPROVAL OF PAYMENT TO DOBRINSKI BROTHERS, INC. FOR PHASE 5 OF THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT**

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, Council approved payment to Dobrinski Brothers, Inc. in the amount of \$149,463.36 for Phase 5 of the Bloomsburg Municipal Airport Extension and Realignment Project through 08/20/13.

**APPROVAL OF PAYMENT TO DOBRINSKI BROTHERS, INC. FOR PHASE 6 OF THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT**

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council approved payment to Dobrinski Brothers, Inc. in the amount of \$17,550.90 for Phase 6 of the Bloomsburg Municipal Airport Extension and Realignment Project through 08/20/13.

**APPROVAL OF PAYMENT TO TECH SERVICES, INC. FOR PHASE 6 (LIGHTING) OF THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT**

On a motion by B. Kreisher, seconded by D. Levan and voted on unanimously, Council approved payment to Tech Services, Inc. in the amount of \$179,195.42 for Phase 6 (Lighting) of the Bloomsburg Municipal Airport Extension and Realignment Project through 09/30/13.

**APPROVAL OF THE PURCHASE OF EIGHT (8) BALLED AND BURLAPPED TREES FOR STREATER FIELDS**

On a motion by B. Kreisher, seconded by D. Levan and voted on Five (5) (C. Howell, D. Levan, B. Kreisher, F. Trump and S. Davis voting “Yes”) to Two (2) (S. Costa and E. Bower voting “No”), Council approved the purchase of eight (8) balled and burlapped trees from Fleming’s Nursery for Streater Fields with budgeted tree replacement funds.

**APPROVAL OF CHANGE ORDER NO. 3 FROM GLENN O. HAWBAKER, INC. FOR THE REMOVAL OF UNSUITABLE SOILS AND REPLACEMENT WITH SUITABLE SOIL UNDER PROPOSED PAVEMENT AREAS AT STREATER FIELDS**

On a motion by B. Kreisher, seconded by D. Levan and voted on unanimously, Council approved change order No. 3 from Glenn O. Hawbaker, Inc. in the amount of \$9,3640.24 for the removal of unsuitable soils and replacement with suitable soil under proposed pavement areas at Streater Fields.

**APPROVAL OF A HANDICAPPED PARKING SPACE FOR DAVID HEISS**

On a motion by F. Trump, seconded by E. Bower and voted on Six (6) (F. Trump, E. Bower, C. Howell, D. Levan, S. Costa and S. Davis voting “Yes”) to One (1) (B. Kreisher voting “No”), Council approved a handicapped parking space for David Heiss at 21 Pine Street.

**APPROVAL OF A HANDICAPPED PARKING SPACE FOR HANNAH WHITE-SPUNNER**

On a motion by F. Trump, seconded by E. Bower and voted on unanimously, Council approved a handicapped parking space for Hannah White-Spunner at 607 E. Fourth Street.

**APPROVAL OF THE PURCHASE OF TURNOUT GEAR, WATER RESCUE EQUIPMENT, HOSE TESTING AND LADDER TESTING**

On a motion by S. Costa, seconded by F. Trump and voted on unanimously, Council approved the purchase of one set of turnout gear in the amount of \$2,500; purchase of water rescue equipment in the amount of \$7,500; conducting hose testing in the amount of \$3,200 and ladder testing in the amount of \$1,900 for the Bloomsburg Fire Department. It was noted that the items were all budgeted.

**APPROVAL OF ALLOWING FNB BANK TO USE THE RIGHT-OF-WAY IN FRONT OF 37 WEST MAIN STREET TO CONSTRUCT A HANDICAP RAMP**

On a motion by D. Levan, seconded by B. Kreisher and voted on unanimously, Council approved allowing FNB Bank to use the right-of-way in front of 37 West Main Street to construct a handicap ramp contingent upon a liability agreement, HARB approval and zoning approval.

**APPROVAL OF THE PURCHASE OF TWO USED VEHICLES FOR THE CODE ENFORCEMENT DEPARTMENT**

On a motion by D. Levan, seconded by B. Kreisher and voted on unanimously, Council approved the purchase of up to two used vehicles for the Code Enforcement Department in the budgeted amount of \$16,000.

**THIRD STREET COMMERCIAL DISTRICT BOUNDARY CHANGE**

A copy of the study that E. Fegley compiled will be resent to Council. This matter will be placed on the November 11, 2013 Council meeting agenda for further discussion.

Being no further business, the meeting adjourned at 9:37 p.m.

WILLIAM LOWTHERT  
Town Administrator/Secretary