

A regular meeting of Bloomsburg Town Council was held Monday, September 14, 2009, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Mayor Daniel Knorr; Council Members Diane Levan, Paul Kinney, Sylvia Costa and W. Carey Howell ; Town Administrator Carol Mas; Finance Specialist Theresa Baylor; Code Enforcement/Zoning/ Planning Officer Ed Fegley; Chief of Police Leo Sokoloski; Superintendent of Public Works John Barton; Recycling Administrator Charles Fritz; Deputy Chief Bob Rupp and Solicitor Jack Mihalik. Absent were Council Members Kathy Shepperson and William Kreisher; and Fire Chief Hugh Gross.

#### CITIZEN TO BE HEARD – STEVE BEATTIE, HRG, INC.

Steve Beattie of HRG, Inc. presented the revised plans for the tennis court project and addressed the outstanding issues to be resolved before formal bidding of the tennis court project including the DEP encroachment permit and the E&S permit from the county. D. Levan was concerned the handicapped parking space was still too close to the little league fields. Steve explained that moving them further north on Colonial Avenue would require additional funds from the town to complete the project.

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved advertising for bids for the tennis court project as presented with consideration of changing the parking space should additional funds become available.

#### CITIZEN TO BE HEARD – WILLIAM LOWTHERT, SEDA-COG

William Lowthert of SEDA-COG addressed the American Recovery and Redevelopment Act (ARRA) funds Bloomsburg will be receiving through the CDBG program. Originally Council had designated the funds for the demolition of the Streater property but recreational projects have been excluded as acceptable projects. In a last minute effort to get a project to the Department of Community and Economic Development (DCED), Mr. Lowthert worked with the Mayor and staff to submit another project for consideration. The project has to be ready to go with completion prior to December 31, 2010. The replacement project is to provide handicapped accessible ramps at intersections leading to the middle and high schools. Hearing no further suggestions, Mr. Lowthert will work with the Town Administrator to set up a public hearing for this project.

#### APPROVAL OF ADVERTISING FOR BIDS FOR STREATER PROPERTY DEMOLITION PROJECT

Mr. Lowthert also asked for Council's approval to advertise for bids for the demolition of the Streater property. On a motion by P. Kinney, seconded by C. Howell and voted on unanimously, Council approved advertising for bids for the Streater Property Demolition Project.

#### ADOPTION OF ORDINANCE NO. 923 – AMENDING CERTAIN SECTIONS OF THE MOTOR VEHICLE AND TRAFFIC REGULATIONS IN FORCE IN THE TOWN OF BLOOMSBURG, AS SET FORTH IN CHAPTER 15 OF THE CODE OF ORDINANCES

On a motion by S. Costa, seconded by P. Kinney and voted on unanimously, Council adopted Ordinance No. 923 – amending certain sections of the motor vehicle and traffic regulations, as set forth in Chapter 15 of the Code of Ordinances increasing various parking violation fines.

#### APPROVAL OF AUGUST 10, 2009 COUNCIL MEETING MINUTES

On a motion by P. Kinney, seconded by C. Howell and voted on unanimously, Council approved the August 10, 2009 Council meeting minutes with no additions or corrections.

#### APPROVAL OF AUGUST 31, 2009 COUNCIL MEETING MINUTES

On a motion by P. Kinney, seconded by C. Howell and voted on unanimously, Council approved the August 31, 2009 Council meeting minutes with no additions or corrections.

#### APPROVAL OF PAYMENT OF MONTHLY BILLS AND AUGUST PAYROLL AUTHORIZATION

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved payment of the following monthly bills and the August payroll authorization: General Fund, \$99,575.23; Recycling Fund, \$50,517.79; Street Lighting Fund, \$8,170.45; Norris E. Rock Memorial Pool, \$5,654.39; Capital Projects, \$5,292.49; Day Care Project, \$7,124.00; Airport Expansion Project, \$259,526.98; Liquid Fuels, \$9,837.52 and the August payroll authorization in the amount of \$214,140.66.

#### APPROVAL OF PAYMENT OF INVOICE TO HAY GROUP

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, Council approved payment of an invoice from the Hay Group from the General Fund in the amount of \$1,190.94 for work on GASB 45.

#### APPROVAL OF ADDITIONS TO TOWN VENDOR LIST

On a motion by C. Howell, seconded by P. Kinney and voted on unanimously, Council approved adding the following companies to the Town Vendor List: Industrial Distribution Group, Montour County Sheriff's Office, National Crime Prevention Council, Turcal Montreal-Accounts Receivable, The Ear Phone Connection and B & R Roofing.

#### APPROVAL OF HIRING NICOLE WEST AS A TEMPORARY PART-TIME DATA ENTRY CLERK

On a motion by S. Costa, seconded by C. Howell and voted on Four (D. Knorr, D. Levan, S. Costa and C. Howell voting "Yes") to One (P Kinney voting "No"), Council approved hiring Nicole West as a temporary part-time data entry clerk in the police department at a rate of \$9.10 per hour contingent upon a successful background check.

#### APPROVAL OF HIRING RYAN SALAS AS A PART-TIME PARKING ENFORCEMENT OFFICER

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved hiring Ryan Salas as a part-time parking enforcement officer in the police department at a rate of \$10.50 per hour up to 32 hours per week contingent upon a successful background check.

#### APPROVAL OF PAYMENT TO ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC. (ESRI)

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, Council approved the payment of an invoice from Environmental Systems Research Institute, Inc. (ESRI) in the amount of \$1,400.00 for three (3) ArcView license upgrades.

#### APPROVAL OF PAYMENT TO EMPLOYEES PENSION PLAN FOR UNDERSTATED 2004 MMO

On a motion by D. Levan, seconded by C. Howell and voted on Four (D. Knorr, D. Levan, S. Costa and C. Howell voting "Yes") to One (P Kinney voting "No"), Council approved the payment of \$7,051.00 plus interest for a total of \$8,253.87 to the Employees Pension Fund due to an underpayment of the 2004 Minimum Municipal Obligation as per the state pension auditor.

APPROVAL OF 2009 BUDGET TRANSFERS

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, Council approved the following 2009 budget transfers:

	<u>DR</u>	<u>CR</u>
Salaries - Appointed		\$8,260.00
Refund of Prior Year Revenues	\$8,260.00	

APPROVAL OF BOYER AND RITTER LETTER OF ENGAGEMENT

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, Council approved the Letter of Engagement from Boyer and Ritter to provide auditing services for fiscal years 2009, 2010 and 2011.

APPROVAL OF 401-403 LIGHTSTREET ROAD LLC BOND REDUCTION

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved reducing the financial security of 401-403 Lightstreet Road LLC land development project by \$20,421.69 as recommended by the town’s engineer.

APPROVAL OF AGREEMENT BETWEEN THE TOWN, BLOOMSBURG FIRE DEPARTMENT, INC. AND BLOOMSBURG VOLUNTEER FIREFIGHTER’S RELIEF ASSOCIATION FOR THE PURCHASE OF AN AIR TRUCK

On a motion by D. Levan, seconded by P. Kinney and voted on unanimously, Council approved an agreement between the Town, Bloomsburg Fire Department, Inc. and Bloomsburg Volunteer Firefighter’s Relief Association for the Fire Department’s purchase of an air truck with Relief Association funds with the Town becoming the owner of the truck.

APPROVAL OF AGREEMENT BETWEEN THE TOWN AND BLOOMSBURG POLICE DEPARTMENT CANINE OFFICER MATTHEW GOLLA

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, Council approved an agreement between the Town and Canine Officer Matthew Golla giving ownership of Bach, a German shepherd dog to Officer Golla.

APPROVAL OF AGREEMENT BETWEEN THE TOWN AND BLOOMSBURG POLICE DEPARTMENT CANINE OFFICER ROGER VAN LOAN

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, Council approved an agreement between the Town and Bloomsburg Police Department Canine Officer Roger Van Loan giving ownership of Artur, a German shepherd dog, and Jasmine, a Bloodhound dog to Officer Van Loan.

APPROVAL OF PAYMENT OF DEDUCTIBLE FOR REPAIR OF POLICE DEPARTMENT VEHICLE #10

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved the payment of the \$1,000.00 deductible with DUI funds for the repair of Police Department vehicle #10, a Ford Expedition, which was damaged while returning from a DUI checkpoint.

#### APPROVAL OF SECOND SIGNATURE ON PAYROLL CHECKS

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved a second signature on payroll checks to comply with the finding from the recent liquid fuels audit.

#### APPROVAL OF AGREEMENT BETWEEN THE TOWN AND AFLAC

On a motion by C. Howell, seconded by P. Kinney and voted on unanimously, Council approved an agreement with AFLAC to provide a voluntary Premium Only Plan (POP) for employees.

#### APPROVAL OF CERTIFICATE OF APPROPRIATENESS

On a motion by P. Kinney, seconded by S. Costa and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a certificate of appropriateness for Dr. Willard Kile to replace the front door at 204-206 East Street.

On a motion by P. Kinney, seconded by C. Howell and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a certificate of appropriateness for Walter and Lori Cole to replace the steel siding with vinyl siding, install four (4) vinyl replacement windows and replace two (2) front doors at 356 Lightstreet Road.

On a motion by C. Howell, seconded by P. Kinney and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a certificate of appropriateness for the Columbia County Housing Corporation for exterior renovations at 101 East Third Street.

On a motion by P. Kinney, seconded by C. Howell and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a certificate of appropriateness for Martin Bowman to install twenty-four (24) aluminum clad wooden windows at 27 West Fifth Street.

#### APPROVAL OF A DENIAL OF A CERTIFICATE OF APPROPRIATENESS

On a motion by P. Kinney, seconded by D. Levan and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved the denial of a certificate of appropriateness for Bruce Carl for the partial replacement of a slate roof at 304-306 West Fourth Street.

#### APPROVAL OF SOLICITOR MIHALIK APPEARING ON COUNCIL'S BEHALF FOR A ZONING HEARING APPEAL

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved Solicitor Jack Mihalik to appear on Council's behalf at the zoning hearing appeal filed by Donald Manley and Neil Diffenderfer for a property they own at 565 East Third Street.

#### APPROVAL OF ADVERTISING FOR BIDS FOR CANOPY PROJECT

On a motion by P. Kinney, seconded by S. Costa and voted on unanimously, Council approved advertising for bid for the canopy project at the recycling center.

#### APPROVAL OF PROPOSAL FROM OVERHEAD DOOR COMPANY OF BERWICK

On a motion by S. Costa, seconded by P. Kinney and voted on unanimously, Council approved the proposal from Overhead Door Company of Berwick in the amount of \$1,271.00 for the installation of two (2) dock bumpers and dock plate at the recycling center.

#### APPROVAL OF PURCHASE OF BALER PARTS FROM BE EQUIPMENT

On a motion by P. Kinney, seconded by S. Costa and voted on unanimously, Council approved the purchase of baler parts from BE Equipment in the amount of \$1,154.00.

#### APPROVAL OF PAYMENT OF INVOICE TO HRI, INC. FOR SITE PREP WORK AT THE BLOOMSBURG MUNICIPAL AIRPORT

On a motion by P. Kinney, seconded by D. Levan and voted on unanimously, Council approved the payment of invoice No. 4 to HRI, Inc. in the amount of \$44,362.02 for site prep work at the Bloomsburg Municipal Airport.

#### APPROVAL OF STOP SIGN REMOVAL ON WEST PINE AVENUE AT MURRAY AVENUE

On a motion by P. Kinney, seconded by S. Costa and voted on unanimously, Council approved the removal of the stop sign on the southwest corner of West Pine Avenue at Murray Avenue traveling east.

#### APPROVAL OF THE ADDITION OF SECTION 59 (INCIDENT COMMAND) TO THE POLICE DEPARTMENT RULES, REGULATIONS AND PROCEDURES MANUAL

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved the addition of Section 59, Incident Command, to the police department's rules, regulations and procedures manual.

#### DESIGNATION OF TRICK-OR-TREAT NIGHT

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, Council approved designating October 31, 2009 from 6:00pm to 9:00pm as Trick-or-Treat night in the Town of Bloomsburg.

#### APPROVAL OF LADDER TRUCK TO TRAVEL TO LANSDALE

On a motion by P. Kinney, seconded by D. Levan and voted on unanimously, Council approved fire department personnel to take the ladder truck to Lansdale for a demonstration at the request of Guardian Equipment. Guardian will be paying all expenses and will perform the 2010 preventive maintenance service on the ladder truck at no charge.

#### DOWNTOWN BLOOMSBURG, INC. REPORT

Downtown Manager Megan Hummel outlined the downtown events scheduled for the rest of the year.

#### APPOINTMENT OF TERRY LEMON TO AIRPORT ADVISORY BOARD

Mayor Knorr appointed Terry Lemon to the Airport Advisory Board. He tabled the appointment of a non-pilot until reviews can be completed on all the interested candidates.

Jeff Wolfe thanked Council for all their support and their attendance at the past fly-in where Council was honored.

#### APPROVAL OF USE OF STREATER PROPERTY BY FUTURE FARMERS OF AMERICA

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved the Future Farmers of America (FFA) using the Streater property during fair week to dig a hole, view a demonstration on how water perks and refill the hole.

With no further business, the meeting adjourned at 8:44pm.

CAROL L. MAS  
Town Administrator & Secretary