

A regular meeting of Bloomsburg Town Council was held Monday, September 9, 2019, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Mayor William Kreisher; Council Vice President Toni Bell; Council Members Fred Trump, James Huber, James Garman, Bonnie Crawford, and Vince DeMelfi; Town Manager/Secretary/Treasurer Lisa Dooley; Administrative Assistant Bobbi Erlston; Chief of Police William Gelgot; Director of Public Works John Fritz, Director of Governmental Services/Recycling Coordinator Charles Fritz; Director of Code Enforcement Ken Roberts; Code Enforcement Officer Ralph Magill, and Fire Chief Scott McBride.

#### **MAYOR'S REMARKS**

W. Kreisher announced that there was an executive session on September 9, 2019 from 11:00 a.m. to 1:00 p.m. to discuss union negotiations.

W. Kreisher noted that on September 16, 2019 there will be a special Town Council Meeting held at 6:00 p.m. to discuss and possibly act on the advertised Floodplain Ordinance.

W. Kreisher noted that the Town is still discussing union negotiations with the Public Works and Recycling departments.

W. Kreisher informed the public that last week he attended a Childhood Cancer Awareness gathering at Marley's Brewery and Grille to announce a Town of Bloomsburg proclamation declaring the month of September 2019 as Childhood Cancer Awareness Month.

W. Kreisher announced that the public meetings for the Walkability/Trail Study will be held at the Fire Hall on Tuesday, September 17<sup>th</sup> at 7:00 p.m., Wednesday, October 30<sup>th</sup> at 7:00 p.m., Tuesday January 21<sup>st</sup> at 7:00 p.m., and Wednesday April 29<sup>th</sup> at 7:00 p.m.

W. Kreisher noted that the Town of Bloomsburg will be included in a study on Kinney Run to potentially find ways to reduce the amount of flooding on that side of town.

W. Kreisher noted that the Bloomsburg Fair will take place September 21, 2019 through September 28, 2019.

#### **APPROVAL OF AUGUST 26, 2019 COUNCIL MEETING MINUTES**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved the August 26, 2019 Town Council minutes with the following correction: fix the spelling error of designate.

#### **APPROVAL OF PAYMENT OF MONTHLY BILLS AND AUGUST PAYROLL AUTHORIZATION**

On a motion by B. Crawford, seconded by V. DeMelfi, and voted on unanimously, Council approved payment of the following monthly bills: General Fund, \$153,599.77; Recycling Fund, \$15,936.92; Street Lighting Fund, \$6,044.96; Fire Fund, \$6,956.49; Liquid Fuels Fund, \$20,512.44; CDBG – DR Fund, \$175,990.41, and the August payroll authorization in the amount of \$321,133.15.

#### **APPROVAL OF THE ADVOCACY AND RESOURCES FOR CITIZENS (ARC) HANG POSITIVE MESSAGES FROM THE TREES ON MAIN STREET**

On a motion by T. Bell, seconded by B. Crawford, and voted on 5 'yes' votes, and 2 'no' votes (W. Kreisher and J. Huber), Council approved the Advocacy and Resources for Citizens (ARC) hang positive messages from the trees on Main Street.

**APPROVAL OF AN EXPERIENCE STUDY FOR THE LAST 10 YEARS FOR THE POLICE PENSION PLAN AND TOWN EMPLOYEES' PENSION PLAN**

On a motion by B. Crawford, seconded by T. Bell, and voted on 5 'yes' votes, and 2 'no' votes (W. Kreisher and V. DeMelfi), Council approved an experience study for the last 10 years for the Police Pension Plan and Town Employees' Pension Plan.

**APPROVAL OF A QUOTE FROM NORTHEASTERN AUTOMATED TECHNOLOGIES FOR A SAMSUNG OUTDOOR BULLET CAMERA AND A HONEYWELL COMMERCIAL FIRE/BURGLAR ALARM PANEL**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved quote from NorthEastern Automated Technologies in the amount of \$4,107.48 for a Samsung Outdoor Bullet Camera and a Honeywell Commercial Fire/Burglar Alarm Panel.

**APPROVAL OF A QUOTE FROM MEPUSH FOR NEW COMPUTERS FOR THE CODE ENFORCEMENT DEPARTMENT**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved a quote from MePush in the amount of \$5,984.60 for new computers for the Code Enforcement Department.

**APPROVAL OF AN ESTIMATE IN THE RANGE OF \$2,750.00 - \$3,590.00 FROM GENERAL CODE FOR CODIFYING AND SUPPLEMENTING ORDINANCES 990A - 996**

On a motion by T. Bell, seconded by V. DeMelfi, and voted on unanimously, Council approved an estimate from General Code for codifying and supplementing Ordinances 990A-996.

**APPROVAL OF PAYING A FEE FOR THE TOWN TO PARTICIPATE IN THE EXCHANGE WINDOW PAINTING CONTEST**

On a motion by F. Trump, seconded by T. Bell, and voted on 6 'yes' votes, and 1 'no' vote (J. Huber), Council approved paying a fee in the amount of \$19.00 for the Town to participate in the Exchange window painting contest.

**APPROVAL OF THE PAVILIONS BEING RESERVED IN INCREMENTS OF 4 HOURS FOR \$25.00 OR ANYTHING OVER 4 HOURS IS \$50.00**

On a motion by B. Crawford, seconded by J. Huber, and voted on unanimously, Council approved pavilions be reserved in increments of 4 hours for \$25.00 or anything over 4 hours of \$50.00.

**APPROVAL OF ADDING LANGUAGE TO THE EMPLOYEE HANDBOOK EXPLAINING THAT A RESIGNED/TERMINATED/RETIRED EMPLOYEE'S VACATION TIME WILL BE PRO-RATED**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved adding language to the employee handbook explaining that a resigned/terminated/retired employee's vacation time will be pro-rated.

**APPROVAL OF A LETTER OF ENGAGEMENT WITH BUCHANAN, INGERSOLL, & ROONEY, PC.**

On a motion by F. Trump, seconded by J. Huber, and voted on unanimously, Council approved a letter of engagement with Buchanan, Ingersoll, & Rooney, PC.

**APPROVAL OF A LETTER OF ENGAGEMENT WITH BARRY LEWIS FROM HUMMEL, LEWIS, & SMITH, LLP**

On a motion by F. Trump, seconded by V. DeMelfi, and voted on unanimously, Council approved a letter of engagement with Barry Lewis from Hummel, Lewis, & Smith, LLP.

**APPROVAL OF A LETTER OF ENGAGEMENT WITH LANDIS & SETZLER, PC.**

On a motion by T. Bell, seconded by B. Crawford, and voted on 4 'yes' votes (W. Kreisher, T. Bell, F. Trump, and B. Crawford), and 3 'no' votes (J. Huber, J. Garman, and V. DeMelfi), Council approved a letter of engagement with Landis & Setzler, PC.

**APPROVAL TO ADVERTISE BUDGET WORKSHOPS**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved to advertise budget workshops on the following dates: October 22<sup>nd</sup> at 2:00 p.m., November 8<sup>th</sup> at 3:15 p.m., November 15<sup>th</sup> at 3:15 p.m., and November 22<sup>nd</sup> at 3:15 p.m.

**APPROVAL OF CANCELLING THE BLOOMSBURG FARMERS MARKET FOR 2020**

On a motion by J. Huber, seconded by T. Bell, and voted on unanimously, Council approved cancelling the Bloomsburg farmers market for 2020.

**APPROVAL OF TOWN HALL EMPLOYEES MOVING DEER DAY TO CHRISTMAS EVE**

On a motion by V. DeMelfi, seconded by B. Crawford, and voted on unanimously, Council approved Town Hall employees moving Deer Day to Christmas Eve.

**APPROVAL OF PUBLIC WORKS AND RECYCLING EMPLOYEES DEER DAY BEING ON THE MONDAY FOLLOWING THANKSGIVING**

On a motion by F. Trump, seconded by J. Huber, and voted on unanimously, Council approved Public Works and Recycling employees Deer Day being on the Monday following Thanksgiving.

**APPROVAL OF PAYMENT TO KEYSTONE COMMUNICATIONS FOR SIREN EQUIPMENT THAT WAS DAMAGED BY LIGHTNING**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved payment to Keystone Communications in the amount of \$6,025.00 for siren equipment that was damaged by lightning.

**APPROVAL OF APPOINTING JARED HARRIS TO THE VACANT POSITION ON THE CODE APPEALS BOARD**

On a motion by T. Bell, seconded by J. Huber, and voted on 6 'yes' votes and 1 abstention (V. DeMelfi), Council approved appointing Jared Harris to the vacant position on the Code Appeals Board, term expiring 12/31/19.

**APPROVAL OF A REDUCTION TO THE BERGER RECREATION VEHICLE CAMP LAND DEVELOPMENT FINANCIAL SECURITY**

On a motion by T. Bell, seconded by F. Trump, and voted on unanimously, Council approved a reduction in the amount of \$17,500.00 to the Berger Recreation Vehicle Camp Land Development.

**APPROVAL OF ACCEPTING MATTHEW THEBARGE'S LETTER OF RESIGNATION FROM THE ZONING HEARING BOARD EFFECTIVE 12/31/19**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved Matthew Thebarge's letter of resignation from the Zoning Hearing Board effective 12/31/19.

**APPROVAL OF CERTIFICATE OF APPROPRIATENESS**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved a Certificate of Appropriateness to Samantha Capita of 402-408 Iron Street for window replacements.

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved a Certificate of Appropriateness to Matthew Zoppetti of 300 E. Second Street for installing/replacing awnings.

On a motion F. Trump, seconded by B. Crawford, and voted on unanimously, Council approved a Certificate of Appropriateness to Elizabeth Witting of 155 W. 5<sup>th</sup> Street for a roof replacement.

**DENIAL OF CERTIFICATE OF APPROPRIATENESS**

On a motion by V. DeMelfi, seconded by T. Bell, and voted on unanimously, Council denied a Certificate of Appropriateness to Mark Kreisher of 153 W. 4<sup>th</sup> Street for siding a garage.

**APPROVAL OF ORDERING 250 RECYCLING BINS AND CHARGING CITIZENS THE ASSOCIATED FEE**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved ordering 250 recycling bins and charging citizens the associated fee.

**APPROVAL TO APPLY FOR A FLOOD MITIGATION ASSISTANCE (FMA) GRANT TO POTENTIALLY ELEVATE TWO SEVERE REPETITIVE LOSS PROPERTIES IN THE TOWN OF BLOOMSBURG**

On a motion by T. Bell, seconded by J. Huber, and voted on unanimously, Council approved applying for a Flood Mitigation Assistance (FMA) grant to potentially elevate two severe repetitive loss properties in the Town of Bloomsburg.

**APPROVAL OF ENGAGING SEDA-COG TO PERFORM ADMINISTRATIVE WORK FOR THE FLOOD MITIGATION ASSISTANCE (FMA) GRANT APPLICATION**

On a motion by T. Bell, seconded by J. Huber, and voted on unanimously, Council approved engaging SEDA-Cog to perform administrative work for the Flood Mitigation Assistance (FMA) grant application.

**APPROVAL OF ADVERTISING REQUEST FOR QUALIFICATIONS (RFQ) FOR AN ENGINEER TO DETERMINE THE CAPABILITY OF A STRUCTURE TO BE ELEVATED AND PREPARE REQUIRED ENGINEER CERTIFIED DRAWINGS FOR TWO PROPERTIES LOCATED AT 221 E. 9<sup>TH</sup> STREET AND 246 E. 9<sup>TH</sup> STREET**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved to table this item until more information is gathered.

**APPROVAL OF REOPENING THE RECYCLING CENTER IN 2020 ON THE 4<sup>TH</sup> SATURDAY OF EACH MONTH FROM 9:00 A.M. TO 1:00 P.M. (DECEMBER WILL BE ON THE 3<sup>RD</sup> SATURDAY)**

On a motion by F. Trump, seconded by V. DeMelfi, and voted on unanimously, Council approved reopening the Recycling Center in 2020 on the 4<sup>th</sup> Saturday of each month from 9:00 a.m. to 1:00 p.m. (December will be on the 3<sup>rd</sup> Saturday).

**APPROVAL OF PAYMENT TO SIMONE COLLINS FOR PROFESSIONAL SERVICES FROM AUGUST 1, 2019 TO AUGUST 31, 2019 REGARDING THE WALKABILITY/TRAIL STUDY PROJECT**

On a motion by T. Bell, seconded by J. Huber, and voted on unanimously, Council approved payment to Simone Collins in the amount of \$4,925.09 for professional services from August 1, 2019 to August 31, 2019 regarding the Walkability/Trail Study Project.

**APPROVAL OF ADVERTISING A REQUEST FOR PROPOSAL REGARDING PROFESSIONAL CONSULTING SERVICES FOR A FAIR HOUSING CHOICE STUDY**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved advertising a Request For Proposal regarding professional consulting services for a Fair Housing Choice Study.

**APPROVAL OF A CERTIFICATION OF CONSISTENCY WITH THE CONSOLIDATED PLAN**

On a motion by J. Garman, seconded by F. Trump, and voted on unanimously, Council approved a Certification of Consistency with the Consolidated Plan.

**APPROVAL OF PAYMENT TO HRI, INC. FOR GENERAL CONSTRUCTION REGARDING THE FLOODWALL EXPANSION PROJECT**

On a motion by T. Bell, seconded by F. Trump, and voted on unanimously, Council approved payment to HRI, Inc. in the amount of \$932,247.86 for general construction regarding the Floodwall Expansion Project.

**APPROVAL OF CHANGE ORDER #1 FROM DON E. BOWER FOR THE 2019 STREET PAVING PROJECT.**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved change order #1 from Don E. Bower in a reduced amount of \$42,275.15 for the 2019 Street Paving Project.

**APPROVAL OF A QUOTE FROM LEZZER COMMERCIAL DOOR FOR EXTERNAL DOOR LOCKS AT TOWN HALL**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved a quote from Lezzer Commercial Door in the amount of \$1,106.00 for external door locks at Town Hall.

**APPROVAL OF A QUOTE FROM TRA ELECTRIC, INC. TO REPLACE A TRAFFIC SIGNAL POLE AND SIGNALS THAT WERE DAMAGED BY WIND**

On a motion by T. Bell, seconded by F. Trump, and voted on unanimously, Council approved a quote from TRA Electric, Inc. in the amount of \$28,486.44 to replace a traffic signal pole and signals that were damaged by wind.

**APPROVAL OF A QUOTE FROM TRA ELECTRIC, INC. TO REPLACE THE STREET SCAPE LIGHTING POLE THAT WAS KNOCKED DOWN BY A VEHICLE IN FRONT OF 17 E. MAIN STREET**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved a quote from TRA Electric, Inc. in the amount of \$13,200.00 to replace the street scape lighting pole that was knocked down by a vehicle in front of 17 E. Main Street.

**APPROVAL OF PAYMENT TO DON E. BOWER FOR THE 2019 STREET PAVING PROJECT**

On a motion by T. Bell, seconded by J. Garman, and voted unanimously, Council approved payment to Don E. Bower in the amount of \$306,484.75 for the 2019 Street Paving Project.

**APPROVAL OF PAYMENT TO GREENMAN-PEDERSEN INC. FOR WORK REGARDING THE FLOODWALL EXPANSION PROJECT**

On a motion by J. Garman, seconded by T. Bell, and voted on unanimously, Council approved payment to Greenman-Pedersen Inc. in the amount of \$76,910.00 for work regarding the Floodwall Expansion Project.

J. Fritz informed Council that Kidsburg will be closed on Monday, September 16<sup>th</sup> until further notice due to construction on the Floodwall Expansion Project.

**APPROVAL OF ADVANCING RELOCATION COSTS TO MOLLY BAUMAN CONTINGENT UPON PROPER DOCUMENTATION BEING SUBMITTED AT A MAXIMUM AMOUNT OF \$100.00 PER DAY NOT TO EXCEED \$5,000.00**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved advancing relocation costs to Molly Bauman contingent upon proper documentation being submitted at a maximum amount of \$100.00 per day not to exceed \$5,000.00.

**APPROVAL OF ADVANCING RELOCATION COSTS TO SUSAN SYLVESTER CONTINGENT UPON PROPER DOCUMENTATION BEING SUBMITTED AT A MAXIMUM AMOUNT OF \$100.00 PER DAY NOT TO EXCEED \$5,000.00**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved advancing relocation costs to Susan Sylvester contingent upon proper documentation being submitted at a maximum amount of \$100.00 per day not to exceed \$5,000.00.

**APPROVAL TO ADVERTISE FOR BIDS REGARDING THE HOUSING RECONSTRUCTION OF A PROPERTY LOCATED AT 643 W. MAIN STREET**

On a motion by T. Bell, seconded by J. Huber, and voted on unanimously, Council approved to advertise for bids regarding the housing reconstruction of a property located at 643 W. Main Street.

**APPROVAL TO ADVERTISE FOR BIDS REGARDING THE HOUSING RECONSTRUCTION OF A PROPERTY LOCATED AT 270 E. 10<sup>TH</sup> STREET**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved to advertise for bids regarding the housing reconstruction of a property located at 270 E. 10<sup>th</sup> Street.

With no further business, the meeting adjourned into executive session at 8:34 p.m. Council reconvened the meeting at 8:45 p.m.

**APPROVAL OF HIRING KATHY SMITH FOR THE DIRECTOR OF FINANCE POSITION**

On a motion by T. Bell, seconded by V. DeMelfi, and voted on unanimously, Council approved hiring Kathy Smith as the Director of Finance with the annual salary of \$57,000.00 starting September 23<sup>rd</sup>, with health care starting the first day of employment contingent upon a successful background check and probationary period of 6 months.

With no further business, the meeting adjourned at 8:47 p.m.

Lisa Dooley  
Town Manager/Secretary/Treasurer