

A regular meeting of Bloomsburg Town Council was held Monday, September 9, 2013, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Mayor W. Carey Howell; Council Members Diane Levan, Sylvia Costa, Bill Kreisher, Fred Trump, Eric Bower and Sandy Davis; Town Administrator William Lowthert; Assistant Town Administrator Lauren Martz; Director of Finance Heather Jacoby; Code Enforcement Officer Ed Fegley; Acting Chief of Police Roger Van Loan; Fire Chief Bob Rupp; Solicitor Jack Mihalik and Administrative Assistant Amy Seamans. Absent were Superintendent of Public Works John Barton and Recycling Administrator Charles Fritz

APPROVAL OF THE LOCATION OF THE VETERANS MEMORIAL OF COLUMBIA COUNTY

On a motion by B. Kreisher, seconded by F. Trump and voted on unanimously, Council approved the Veterans Memorial of Columbia County to be located in the middle lower half of Market Street closest to Ft. McClure Boulevard.

D. Levan and Kate Levan, representatives of the Veterans Memorial Committee, stated that the memorial design will be presented at the October 28th Council meeting. The Committee meets the first Thursday of each month at 7:00 p.m. and everyone is welcome.

APPROVAL OF AUGUST 26, 2013 COUNCIL MEETING MINUTES

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council approved the August 26, 2013 Council meeting minutes with no additions or corrections.

APPROVAL OF PAYMENT OF MONTHLY BILLS AND AUGUST PAYROLL AUTHORIZATION

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved payment of the following monthly bills and the August payroll authorization: General Fund, \$290,275.59; Debt Service Fund, \$5,986.69; Recycling Fund, \$18,736.19; Street Lighting Fund, \$6,923.31; Norris E. Rock Memorial Swimming Pool Fund, \$3,505.01; FY 10 CDBG Program, \$1,500; Day Care Project, \$2,737.40; Liquid Fuels, \$151,289.15 and the August payroll authorization in the amount of \$225,387.05.

APPROVAL OF ADDITION TO TOWN VENDOR LIST

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council approved the addition of Lackawanna College, Frank Orzolek, Accent Wire Products and Forestry Suppliers, Inc. to the 2013 town vendor list.

TOWN LOGO AND SLOGAN PRESENTATION

Katryna Snyder of Workhouse Design presented the final Town logo and two slogan options: “Grow With Us” and “Bloom With Us”. The slogan options will be put on the Town’s website for the public to submit their input and the results will be discussed at the October 28th Council meeting.

APPROVAL OF CLEANING UP THE SKATE PARK SITE

On a motion by E. Bower, seconded by F. Trump and voted on unanimously, Council approved having the Public Works Department clean up the Skate Park site.

APPROVAL OF GENERAL FUND APPROPRIATION TRANSFER REQUEST

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved the following General Fund appropriation transfer request:

<u>General Fund</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
01.410.00.5183	Overtime	10,000.00	
01.410.00.5314	Legal Services	5,000.00	
01.410.00.5120	Salaries - Appointed Officials		5,000.00
01.410.00.5122	Salaries - Uniformed Police Officers		5,000.00
01.410.00.5141	Wages - Part Time Officers		5,000.00

APPROVAL OF HIRING JOSHUA DOMBROSKY AS A PART-TIME POLICE OFFICER

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved hiring Joshua Dombrosky as a part-time Police Officer contingent upon a successful background investigation.

APPROVAL OF PAYMENT OF AN INVOICE TO ECKERT SEAMANS FOR LEGAL SERVICES ASSOCIATION WITH THE POLICE DEPARTMENT

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved payment of an invoice to Eckert Seamans in the amount of \$12,322.42 for legal services associated with the Police Department.

APPROVAL OF THE POLICE PENSION PLAN MINIMUM MUNICIPAL OBLIGATION FOR 2014

On a motion by D. Levan, seconded by F. Trump and voted on unanimously, Council approved the Police Pension Plan Minimum Municipal Obligation requirement for 2014 in the amount of \$179,050 with an estimated State Aid in the \$116,520.

APPROVAL OF THE TOWN EMPLOYEES PENSION PLAN MINIMUM MUNICIPAL OBLIGATION FOR 2013

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved the Town Employees Pension Plan Minimum Municipal Obligation requirement for 2014 in the amount of \$151,031 with an estimated State Aid in the amount of \$116,520.

APPROVAL OF PAYMENT TO LEO SOKOLOSKI FOR PROFESSIONAL SERVICES

On a motion by D. Levan, seconded by B. Kreisher and voted on unanimously, Council approved payment to Leo Sokoloski in the amount of \$1,003 for professional services.

APPROVAL OF A QUOTE FROM MEPUSH, INC. FOR THE PURCHASE AND INSTALLATION OF A 48 PORT MANAGED NETWORK SWITCH

On a motion by S. Costa, seconded by S. Davis and voted on unanimously, Council approved a quote from MePush, Inc. in the amount of \$700 for the purchase and installation of a 48 port managed network switch.

APPROVAL OF A QUOTE FROM MEPUSH, INC. FOR THE PURCHASE OF A LAPTOP FOR ADMINISTRATION

On a motion by D. Levan, seconded by B. Kreisher and voted on unanimously, Council approved a quote from MePush, Inc. in the amount of \$1,477.50 for the purchase of a laptop for Administration.

APPROVAL OF A QUOTE FROM MEPUSH, INC. FOR THE PURCHASE OF A DESKTOP COMPUTER FOR CODE ENFORCEMENT

On a motion by D. Levan, seconded by B. Kreisher and voted on unanimously, Council approved a quote from MePush, Inc. in the amount of \$1,175 for the purchase of a desktop computer for Code Enforcement.

APPROVAL OF PROPOSAL FROM SKYSHOOTER DISPLAYS BY ZY PYROTECHNICS, LLC FOR TH 2014 FOURTH OF JULY FIREWORKS DISPLAY

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved a proposal from Skyshooter Displays by ZY Pyrotechnics, LLC in the amount of \$8,500 for the 2014 Fourth of July fireworks display.

APPROVAL OF ANNUAL FIRE TRUCK INSPECTIONS

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved the annual fire truck inspections in an estimated amount of \$8,000. It was noted that was a budgeted item.

APPROVAL OF DISTRACTED DRIVER POLICY

On a motion by D. Levan, seconded by B. Kreisher and voted on unanimously, Council approved a Distracted Driver Policy for Town employees.

APPROVAL OF CERTIFICATE OF APPROPRIATENESS

On a motion by S. Costa, seconded by F. Trump and voted on unanimously, and on the recommendation of the Bloomsburg Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Nancy Schott to install ten (10) vinyl replacement windows at **420 Catherine Street**.

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, and on the recommendation of the Bloomsburg Historic Architectural Review Board, Council approved a Certificate of Appropriateness for the Town of Bloomsburg to have emergency masonry repairs to the Town Hall building located at **301 East Second Street**.

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, and on the recommendation of the Bloomsburg Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Paul Cokosky to enclose a side porch at **20 East Anthony Avenue**.

On a motion by B. Kreisher, seconded by D. Levan and voted on Four (4) (B. Kreisher, D. Levan, C. Howell and E. Bower voting "Yes") to Three (3) (S. Costa, F. Trump and S. Davis voting "No"), and on the recommendation of the Bloomsburg Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Christopher Dillon to replace the front gutter on the structure located at **246-250 East Street**.

APPROVAL OF BLOOMSBURG INDUSTRIAL VENTURES – MATT ZOPPETTI AND SANTE D'AMBROSIO – SHANGRILA AT THE MILL LAND DEVELOPMENT PLAN WITH CONTINGENCIES

On a motion by B. Kreisher, seconded by E. Bower and voted on unanimously, and on the recommendation of the Planning Commission, Council approved Bloomsburg Industrial Ventures, Matt Zoppetti and Sante D'Ambrosio's Shangrila at the Mill land development plan at West Sixth and Market Streets contingent upon the following conditions being met:

1. The Columbia County Planning Commission shall review the plan and provide comments. [Sec. 22-203. and Sec. 22-404.A.(3)]
2. The Engineer's Certificate and Surveyor's Certificate statements provided on the title sheet shall be signed and sealed. [Sec. 22-404.B.(1)(a)5) and Sec. 22-404.D.(1)(a)4)]
3. The Certification of Ownership statement provided on the title sheet shall be signed and notarized. [Sec. 22-404.B.(1)(a)7), Sec. 22-404.B.(1)(a)8) and Sec. 22-404.D.(1)(a)5)]
4. The Erosion & Sediment Pollution Control (E&SPC) plan shall be deemed adequate by the Columbia County Conservation District. [Sec. 22-404.B.(2)(f), Sec. 22-404.D.(1)(a)17), Sec. 22-508. and Sec. 22-804.]
5. An NPDES Permit for Stormwater Discharges Associated with Construction Activities may be required. Note # 16 on the title sheet states that "An NPDES Permit will not be required for this project since the area of new disturbance will not exceed 1 acre of new disturbance." The Conservation District will determine if the permit is necessary. Written verification from the Conservation District must be provided. Note #16 shall be removed from the plan. [Sec. 22-404.B.(2)(f) and Sec. 22-804.]
6. An approval letter from the PA DEP shall be provided for the sewage planning exemption for the proposed sanitary sewer connections to the existing mains. [Sec. 22-404.B.(2)(g) and Sec. 22-404.D.(1)(a)20)f)]
7. A 'Transportation (Traffic) Impact Study' shall be provided that estimates the proposed volume of vehicular traffic, movements into and out of the site, and the adequacy of surrounding existing streets. [Sec. 22-404.B.(2)(j) and Sec. 22-603.1.]
A Traffic Assessment report has been provided. Staff is waiting for the Town engineer's review of this document. Any deficiencies or concerns must be addressed.
8. Financial security shall be provided for all proposed site improvements. [Sec. 22-404.C.]
A construction cost estimate dated August 18, 2013 has been provided. Staff is waiting for the Town engineer's review of this document.
9. Copies of any protective covenants shall be provided. [Sec. 22-404.D.(1)(a)7)]

General

1. A proposed underground electric line should be shown on the plan from light A-3 to lights A-2 and A-1.
2. Note # 23 on the title sheet states that "Excess parking areas not required by Zoning shall at a minimum be paved with crushed brick, stone, crushed gravel, non-grade or shale." This note shall be removed from the plan. The phasing of the parking area for the project shall be handled within the Developer's Agreement.
3. General Note # 10 on the title sheet states that "All new building(s) shall lie within the footprint shown hereon. A Planning Commission submission will only be required if any future building extends beyond the footprint shown hereon." This note is not necessary and can be removed from the plan because if there is any deviation in building size or site layout from this plan, then a revised plan would need to be submitted to the Town for approval.
4. General Note # 12 on the title sheet states that "The building shown hereon may contain one or more condominiums. Any future condominium or association agreement shall be provided to the Town." This note shall be removed from the plan and become part of the Developer's Agreement.
5. A Developer's Agreement must be provided. This document must be reviewed and approved by the Town solicitor and staff.
6. Note #7 on the title sheet states that the Building Setbacks – Front are 5' from the right-of-way line. "From the R.O.W. Line" shall be removed.

APPROVAL OF PAYMENT TO L.R. KIMBALL FOR ENGINEERING SERVICES OF PHASE 5 OF THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved payment to L.R. Kimball in the amount of \$11,215.74 for engineering services of Phase 5 of the Bloomsburg Municipal Airport Extension and Realignment Project through 07/28/13.

APPROVAL OF PAYMENT TO L.R. KIMBALL FOR ENGINEERING SERVICES OF PHASE 6 OF THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved payment to L.R. Kimball in the amount of \$306.93 for engineering services of Phase 6 of the Bloomsburg Municipal Airport Extension and Realignment Project through 07/28/13.

APPROVAL OF PAYMENT TO DOBRINSKI BROTHERS, INC. FOR PHASE 5 OF THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT

On a motion by S. Costa, seconded by F. Trump and voted on unanimously, Council approved payment to Dobrinski Brothers, Inc. in the amount of \$35,980.65 for Phase 5 of the Bloomsburg Municipal Airport Extension and Realignment Project through 07/20/13.

APPROVAL OF PAYMENT TO ARCH CENTRAL ARCHITECTS, INC. FOR ARCHITECTURAL SERVICES ASSOCIATED WITH THE BLOOMSBURG MUNICIPAL AIRPORT TERMINAL BUILDING PROJECT

On a motion by D. Levan, seconded by F. Trump and voted on unanimously, Council approved payment to Arch Central Architects, Inc. in the amount of \$1,596.73 for architectural services associated with the Bloomsburg Municipal Airport Terminal Building Project.

APPROVAL OF CHANGE ORDER FROM GLENN O. HAWBAKER, INC. FOR PUMPING AND DISPOSAL OF AN EXISTING FUEL TANK AT STREATER FIELD

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved a change order from Glenn O. Hawbaker, Inc. in the amount of \$10,570 for the pumping and disposal of an existing fuel tank at Streater Field.

APPROVAL OF CHANGE ORDER FROM GLENN O. HAWBAKER, INC. FOR PUMPING, DEMOLITION AND BACKFILL OF AN UNDERGROUND SEPTIC TANK AT STREATER FIELD

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved a change order from Glenn O. Hawbaker, Inc. in the amount of \$1,095 for the pumping, demolition and backfill on an underground septic tank at Streater Field.

APPROVAL OF CHANGE ORDER FROM GLENN O. HAWBAKER, INC. FOR THE REMOVAL OF UNSUITABLE MATERIAL AT STREATER FIELD

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved a change order from Glenn O. Hawbaker, Inc. in the amount of \$22,180 for the removal of unsuitable material at Streater Field.

APPROVAL OF THE PROFESSIONAL DESIGN SERVICES PROPOSAL FROM LARSON DESIGN GROUP FOR CDBG AND CDBG-DR ACTIVITIES DURING 2014, 2015 AND 2016

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved the professional design services proposal from Larson Design Group for CDBG and CDBG-DR activities during 2014, 2015 and 2016.

APPROVAL OF REMOVING A HANDICAPPED PARKING SPACE FOR THOMAS TELESKY

On a motion by B. Kreisher, seconded by D. Levan and voted on unanimously, Council approved the removal of a handicapped parking space for Thomas Telesky at 150 West First Street.

APPROVAL OF REQUEST FROM LUCY HERGAN TO PLACE TABLES, CHAIRS AND PATIO HEATERS IN FRONT OF 112 EAST MAIN STREET

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved the request of Lucy Hergan to place tables, chairs and patio heaters in front of 112 East Main Street.

EXECUTIVE SESSION

Town Council adjourned into Executive Session at 8:21 p.m. to discuss a Police Department personnel matter and reconvened at 9:18 p.m.

Being no further business, the meeting adjourned into Executive Session at 9:18 p.m. to discuss the ongoing Butters liquor license transfer appeal with Solicitor Mihalik and did not reconvene.

WILLIAM LOWTHERT
Town Administrator/Secretary