

Bloomsburg Town Council held a meeting on Monday, August 23, 2021, beginning at 7:00 p.m. in Council Chambers, 2<sup>nd</sup> Floor, Town Hall and via teleconference. The public joined by dialing: +1 646 558 8656 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Present were Mayor William Kreisher, Council Vice President Toni Bell, Council Members James Huber, James Garman, Bonnie Crawford (7:02 p.m.), Justin Hummel, and Vince DeMelfi, Town Manager/Secretary/Treasurer Lisa Dooley, Chief of Police Roger Van Loan, Director of Finance Kathy Smith, Director of Code Enforcement Ken Roberts, Director of Governmental Services/ Recycling Coordinator Charles Fritz, Director of Public Works John Fritz, Airport Coordinator BJ Teichman. Also present were Jared Harris (7:06 p.m.), Eric Ness, Corey Kreischer, Alex Dubil, Dennis, David's I-pad, Dan Knorr, Dick & Mary Osborne, Karen Heaps, Jason Huff, Theresa Huff, Drew Barton, Tim Wagner (7:24 p.m.), Fred Trump, Susan Schwartz, Scott McBride, Brian Casey and Nick McGraw.

#### **COUNCIL REMARKS.**

Executive sessions were held on the following dates:

August 9, 2021 Code legal items and police personnel matter from 7:58 p.m.- 9:21 p.m.

August 16, 2021 Police personnel matter from 8:27 p.m. – 9:03 p.m.

#### **CITIZEN TO BE HEARD.**

Karen Heaps from AGAPE came before Council to discuss the operation of a boarding house located at West and 3<sup>rd</sup> Streets. Jason and Theresa Huff own the boarding house. They are requesting \$140,000 for the remaining construction on the structure. The large portion of the construction is to make everything handicap accessible. Clients would continue to pay their rent directly to the Huff family. The Huff family is requesting the grant funds to go AGAPE and then be dispersed to the Huff family. This discussion lasted 7:04 p.m. until 7:25 p.m.

Brian Casey was present to discuss his son, Shane Casey. Shane Casey worked during the 2020 season for grass mowing. Brian is asking for premium pay for Shane Casey since he worked during COVID alongside of the Public Works employees. It was decided by Council to discuss this topic at the next Administrative Finance Committee.

#### **ADOPTION OF AMENDING CHAPTER 1, PART 6 OF THE CODE OF ORDINANCES OF THE TOWN OF BLOOMSBURG TO EXCLUDE FROM MEMBERSHIP IN THE MUNICIPAL EMPLOYEES' RETIREMENT FUND A TAX COLLECTOR WHO IS HIRED, ELECTED, OR APPOINTED BY THE TOWN OF BLOOMSBURG ON OR AFTER FEBRUARY 1, 2022 (NOTE THE EFFECTIVE DATE WAS PUSHED BACK TO FEBRUARY 1, 2022 INSTEAD OF DECEMBER 31, 2021 PER THE DIRECTION OF THE SOLICITOR).**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council adopted an amendment to Chapter 1, Part 6 of the Code of ordinances of the Town of Bloomsburg to exclude from membership in the municipal employee's retirement fund a tax collector who is hired, elected, or appointed by the Town of Bloomsburg on or after February 1, 2022 (note the effective date was pushed back to February 1, 2022 instead of December 31, 2021 per the direction of the solicitor).

#### **APPROVAL OF THE COUNCIL MINUTES FROM THE 8/9/2021 MEETING.**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved the minutes from

the August 9, 2021 meeting with no corrections or additions.

**UPDATE ON THE FIRE DEPARTMENT AGREEMENT WITH THE BLOOMSBURG FAIR.**

Scott McBride updated Council on the agreement with the Bloomsburg Fair in regards to personnel and the fire apparatus being on the fair grounds for the races in case of an emergency. The agreement mirrors Clinton County's agreement. The Fire Department receives \$300 a race and will have 4-8 firefighters present.

**APPROVAL OF A QUOTE FROM DENT PLUMBING AND HEATING, INC. IN THE AMOUNT OF \$9,375 FOR GAS FURNACE & A/C REPLACEMENT.**

On a motion by V. DeMelfi, seconded by T. Bell, and voted on unanimously, Council approved a quote from Dent Plumbing & Heating in the amount of \$9,375 for gas furnace & A/C unit replacement.

**APPROVAL OF A QUOTE FROM ROBERT G. DENT IN THE AMOUNT OF \$10,175 FOR TOWN HALL DUCT CLEANING.**

On a motion by B. Crawford, seconded by T. Bell, and voted on unanimously, Council approved a quote from Robert G. Dent in the amount of \$10,175 for Town Hall duct cleaning.

**APPROVAL OF PURCHASING A FOGGER POWER F-8B ULV CORDLESS IN THE AMOUNT OF \$1,599.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved purchasing a fogger power F-8B ULV cordless in the amount of \$1,599.

**APPROVAL OF A QUOTE FROM NORSTAR NETWORKS IN THE AMOUNT OF \$2,302 FOR UPDATED TECHNOLOGY FOR MEETINGS IN THE POLICE STATION CONFERENCE ROOM.**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved a quote from Norstar Networks in the amount of \$2,302 for updated technology for meetings in the police station conference room.

**APPROVAL OF A QUOTE FROM DENT PLUMBING AND HEATING, INC. IN THE AMOUNT OF \$5,696 FOR THE POLICE DEPARTMENT AIR PURIFICATION SYSTEM.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved a quote from Dent Plumbing & Heating in the amount of \$5,696 for the police department air purification system.

**APPROVAL OF A QUOTE FROM NORTHEASTERN AUTOMATED TECHNOLOGIES, INC. IN THE AMOUNT OF \$1,166.71 FOR AN AUDIO SYSTEM AT THE BLOOMSBURG POLICE STATION.**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved a quote from Northeastern Automated Technologies in the amount of \$1,166.71 for an audio system at the Bloomsburg Police station.

**APPROVAL OF A QUOTE FROM DENT PLUMBING & HEATING, INC. IN THE AMOUNT OF \$3,370 FOR A HUMIDIFIER INSTALLATION AT THE DUI CENTER AT 8<sup>TH</sup> & CATHERINE STREETS.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved a quote from Dent Plumbing & Heating in the amount of \$3,370 for a humidifier installation at the DUI center on 8<sup>th</sup> and Catherine Streets.

**APPROVAL OF A QUOTE FROM DENT PLUMBING & HEATING, INC. IN THE AMOUNT OF \$1,475.50 FOR A VENTILATION UNIT FOR THE EVIDENCE ROOM AND UP TO \$400 OF LABOR TO INSTALL (TOTAL AMOUNT OF \$1,875.50).**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved a quote from Dent Plumbing & Heating in the amount of \$ 1,475.50 for a ventilation unit for the evidence room and up to \$400 of labor to install (total amount of \$1,875.50)

**APPROVAL OF A QUOTE FROM DILTZ EQUIPMENT SALES, INC. IN THE AMOUNT OF \$43,853 FOR A QUANTITY OF TWO 1,000-GALLON FIRE GUARD FUEL TANKS TO BE INSTALLED AT PUBLIC WORKS.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved a quote from Diltz Equipment Sales in the amount of \$43,853 for a quantity of two 1,000-gallon fire guard tanks to be installed at Public Works.

**APPROVAL OF A QUOTE FROM NORTHEASTERN AUTOMATED TECHNOLOGIES, INC. IN THE AMOUNT OF \$1,326.84 FOR AN AUDIO SYSTEM AT THE TOWN HALL PARKING LOCATION.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved a quote from Northeastern Automated Technologies in the amount of \$1,326.84 for an audio system at the Town Hall parking location.

**APPROVAL OF A QUOTE FROM DOCEO FOR A PLOT SCANNER OF \$205 PER MONTH FOR 36 MONTHS FOR A TOTAL AMOUNT OF \$7,380. THE PLOT SCANNER WOULD BE UTILIZED IN THE CODES DEPARTMENT.**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved a quote in the amount of \$205 per month for 36 months for a total amount of \$7,380 from Doceo for a plot scanner that would be utilized in the Codes Department.

**APPROVAL OF A QUOTE FROM SUPERIOR GUTTERS IN THE AMOUNT OF \$5,465 FOR A GUTTER SYSTEM AT THE BLOOMSBURG POLICE STATION.**

On a motion by T. Bell seconded by B. Crawford, and voted on unanimously, Council approved a quote from Superior Gutters in the amount of \$5,465 for a gutter system at the Bloomsburg Police station.

**APPROVAL OF A QUOTE FROM LIVIC CIVIL IN THE AMOUNT OF \$22,500 FOR OVERALL PLANNING OF PEDESTRIAN IMPROVEMENTS.**

On a motion by T. Bell seconded by J. Garman, and voted on unanimously, Council approved a quote from LIVIC Civil in the amount of \$ 22,500 for overall planning of pedestrian improvements.

**APPROVAL OF THE LOCAL MATCH IN THE AMOUNT OF \$69,800 FOR THE LOCAL SHARE REGARDING THE GROWING GREENER GRANT.**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved the local match in the amount of \$69,800 for the local share in regards to the Growing Greener grant.

**APPROVAL TO MOVE FORWARD WITH PROJECTS FOR FUTURE FINANCIAL PLANNING AND TRACKING PURPOSES.**

On a motion by J. Hummel, seconded by J. Huber, and vote on unanimously, Council approved staff to move forward with the planning and tracking of the following projects with the exception of item EE.

- O.) Approval of the shortfall of revenue in 2021 in the general fund in the amount of \$250,000.
- P.) Approval of the shortfall of revenue in 2021 in the recycling fund and recapture 2020 remaining shortfalls in the amount of \$10,000.

- Q.) Approval of window screens at Town Hall in the amount of \$10,000.
- R.) Approval of digitalizing electronic minutes from 1977- 2008 in the amount of \$10,000.
- S.) Approval of updating Council Chambers with updated technology in the amount of \$25,000.
- T.) Approval to install an under window and audio system for the Administrative lobby area in the amount of \$3,000.
- U.) Approval of Tyvex suits and foot coverings in the amount of \$500 for various departments.
- V.) Approval of NIMS/ incident training from Cocciardi & Associates (known as Pennoni). in the amount of \$7,000.
- W.) Approval of fixing the police air unit attic space ventilation in the amount of \$5,000.
- X.) Approval of converting existing street lights to LED in the amount of \$250,000.
- Y.) Approval of including air circulation in the Recycling breakroom & Public Works breakroom in the amount of \$7,500 (\$15,000 in total).
- Z.) Approval to have an air system replaced at the airport in the amount of \$100,000.
- AA.) Approval to have \$50,000 set aside for cost overruns for the airport fuel farm project.
- BB.) Approval to upgrade public garbage/ recycling cans in the amount of \$50,000 (approximately 20).
- CC.) Approval to install an under window and audio system for the Codes Department in the amount of \$3,000.
- DD.) Approval to set aside \$254,200 for MS4 requirements.
- EE.) Approval to set aside \$20,000 for a well at the fountain **(note, John Fritz recommends not moving this forward)**.
- FF.) Approval to set aside \$65,000 for the MS4 upgrades if the ARC Lime Ridge grant is awarded.
- GG.) Approval to set aside \$3,000,000 for the Town Park walkability upgrades.
- HH.) Approval to set aside \$125,000 for cost overruns for the Little League field replacements.
- II.) Approval to set aside \$100,000 for pavement costs associated with the Town Park

basketball courts.

- JJ.) Approval to set aside \$15,000 for Bandshell roof replacement costs.
- KK.) Approval to set aside \$150,000 for the pool/ dog park parking lot for recreational visits.
- LL.) Approval to set aside \$10,000 for cost overruns for the dog park project.
- MM.) Approval to set aside \$20,000 for pavilion roof upgrades.

**APPROVAL OF A QUOTE FROM W.T.C. CONTRACTING IN THE AMOUNT OF \$6,000 FOR ROOF WORK AT THE NORRIS E. ROCK MEMORIAL POOL (POOL LOAN PROCEEDS).**

On a motion by T. Bell, seconded by B. Crawford, and voted on 6 to 1 (Huber voting no), Council approved the quote from W.T.C. Contracting in the amount of \$6,000 for roof work at the Norris E. Rock pool.

**APPROVAL TO ADVERTISE CHAPTER 15, PART 1 OF THE CODE OF ORDINANCES OF THE TOWN OF BLOOMSBURG TO REQUIRE PERMITS FOR STREET CLOSURES AND PROVIDE FOR PENALTIES FOR VIOLATION THEREOF; AND AMENDING CHAPTER 21, PART 1 OF THE CODE OF ORDINANCES OF THE TOWN OF BLOOMSBURG TO REQUIRE PERMITS FOR STREET CLOSURES.**

On a motion by B. Crawford, seconded by J. Hummel, and voted on unanimously, Council approved the advertisement of an ordinance amending Chapter 15, Part 1 of the Code of Ordinances of the Town of Bloomsburg to require permits for street closures and provide for penalties for violation thereof; and amending Chapter 21, Part 1 of the Code of Ordinances of the Town of Bloomsburg to require permits for street closures.

**APPROVAL TO AWARD GLENN O. HAWBAKER, INC. THE 2021 PAVING AND CURB RAMP PROJECTS IN THE AMOUNT OF \$313,645 PENDING SEDA-COG'S REVIEW OF THE BID SUBMISSION.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved awarding the 2021 paving and curb ramp project to Glenn O. Hawbaker, Inc. in the amount of \$313,645 pending SEDA-COG's review of the bid submission.

Council adjourned into an executive session at 8:46 p.m. and reconvened at 9:30 p.m. to discuss police personnel matters.

**MOTION TO EXTEND THE RESIGNATION PERIOD OF CHIEF VAN LOAN AND DESIGNATE A PATROL OFFICER TO OBSERVE THE INTERVIEW PROCESS FOR A NEW CHIEF OF POLICE.**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved extending the resignation period of Chief Roger Van Loan to December 31, 2021 with an additional four weeks of vacation and to request a police personnel designee and an alternate to observe the interview process for the new chief of police.

On a motion by J. Hummel, seconded by T. Bell, and voted on unanimously, Council adjourned the meeting at 9:34 p.m.

Lisa Dooley  
Town Manager/Secretary/Treasurer