

A regular meeting of Bloomsburg Town Council was held Monday, June 27, 2016, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Presiding was Council Vice President W. Carey Howell. Also present were Council Members, Sylvia Costa, William Kreisher, Fred Trump, Eric Bower, and James Huber; Town Manager Lauren Martz; Administrative Assistant Amy Seamans; Code Enforcement Officer Ralph Magill; Superintendent of Public Works John Barton, and Chief of Police Roger Van Loan. Absent was Mayor Sandy Davis.

EXECUTIVE SESSION

C. Howell adjourned the meeting into Executive Session at 7:00 p.m. to discuss an upcoming legal matter and a police personnel matter and reconvened the meeting at 7:37 p.m.

APPROVAL OF GRANTING A CONTINUANCE FOR AN UPCOMING PUBLIC HEARING

On a motion by B. Kreisher, seconded by F. Trump and voted on unanimously, Council approved granting a continuance for a Public Hearing scheduled for July 6, 2016 on or before August 30, 2016 with all expenses associated with rescheduling the hearing being paid for by the applicant.

APPROVAL OF HIRING QUENTIN REINFORD AS A FULL-TIME POLICE OFFICER

On a motion by B. Kreisher, seconded by E. Bower and voted on unanimously, Council approved hiring Quentin Reinford as a full-time Police Officer at a salary of \$44,458.06 plus benefit package with an effective date to be determined but will be prior to July 31, 2016.

FFY 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT REVIEW AND FINALIZATION

Tyler Dombroski of SEDA-COG explained that the Town's FFY 2016 CDBG allocation is \$241,797. A Public Hearing was held on June 8, 2016 and the following projects were discussed for possible funding: Streater Property Recreation Complex (Phase II), curb cuts, PA Route 487 sidewalk installation, walking trail, roof replacement at Bloomsburg Theatre Ensemble, and improvements to Bloomsburg's Downtown District.

On a motion by F. Trump, seconded by B. Kreisher and voted on unanimously, Council approved allocating \$8,183.21 to the Streater Property Recreation Improvements (Phase II) Project.

On a motion by S. Costa, seconded by B. Kreisher and voted on unanimously, Council approved allocating \$193,350.79 to the PA Route 487 Sidewalk Installation Project.

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, Council approved allocating \$40,263 for the Administration of the grant.

CITIZEN TO BE HEARD

Columbia Child Development Program Board Member Oren Helbok, introduced outgoing Program Director Gail Menapace who then introduced the new Program Director, Cassie Weaver. Council thanked Gail for her years of dedicated service and welcomed Ms. Weaver.

APPROVAL OF JUNE 13, 2016 COUNCIL MEETING MINUTES

On a motion by J. Huber, seconded by F. Trump and voted on unanimously, Council approved the June 13, 2016 Council meeting minutes with no additions or corrections.

APPROVAL OF PAYMENT REQUEST NO. 1 FROM SQUARE ONE CONSTRUCTION FOR HOME PROGRAM APPLICATION TB-T-6

On a motion by C. Howell, seconded by F. Trump and voted on unanimously, Council approved payment of request No. 1 from Square One Construction in the amount of \$15,322 for HOME Program application TB-T-6.

APPROVAL OF CERTIFICATE OF APPROPRIATENESS

On a motion by F. Trump, seconded by E. Bower and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Mike and Samantha Capita to install 18 replacement windows at 358-360 Miller Avenue.

On a motion by S. Costa, seconded by F. Trump and voted on unanimously and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Joe Gushen to replace the main roof and porch roofs at 249 Center Street with standing seam metal.

APPROVAL OF WAIVER – JOSEPH GUSHEN (REAR 35-37 EAST MAIN STREET) – LAND DEVELOPMENT

On a motion by E. Bower, seconded by S. Costa and voted on unanimously, and on the recommendation of the Planning Commission, Council approved the following waiver for Joseph Gushen’s land development at Rear 35-37 East Main Street: from providing monuments and markers. [Sec. 22-702].

APPROVAL OF WAIVER – JOSEPH GUSHEN (REAR 35-37 EAST MAIN STREET) – LAND DEVELOPMENT

On a motion by B. Kreisher, seconded by E. Bower and voted on unanimously, and on the recommendation of the Planning Commission, Council approved the following waiver for Joseph Gushen’s land development at Rear 35-37 East Main Street: from submitting a formal Erosion and Sedimentation Pollution Control Plan [Sec. 22-403.1.A.1, Sec. 22-508.1.E and Sec. 22-804]. A plan for erosion and sediment control at the site must be submitted and filed with the plan.

APPROVAL OF WAIVER – JOSEPH GUSHEN (REAR 35-37 EAST MAIN STREET) – LAND DEVELOPMENT

On a motion by B. Kreisher, seconded by E. Bower and voted on unanimously, and on the recommendation of the Planning Commission, Council approved the following waiver for Joseph Gushen’s land development at Rear 35-37 East Main Street: from the requirement that a Storm Water Plan be prepared under the direction of a PA registered professional engineer. [Sec. 22-801]. The applicant’s agent must submit storm water calculations that prove the increase of storm water discharge is negligible.

APPROVAL OF WAIVER – JOSEPH GUSHEN (REAR 35-37 EAST MAIN STREET) – LAND DEVELOPMENT

On a motion by S. Costa, seconded by E. Bower and voted on Five (5) (S. Costa, E. Bower, C. Howell, F. Trump and J. Huber voting “Yes”) to One (1) (B. Kreisher voting “No”), and on the recommendation of the Planning Commission, Council approved the following waiver for Joseph Gushen’s land development at Rear 35-37 East Main Street: from providing sidewalks along all streets. [Sec.22-504].

APPROVAL OF JOSEPH GUSHEN (REAR 35-37 EAST MAIN STREET) LAND DEVELOPMENT PLAN WITH CONTINGENCIES

On a motion by J. Huber, seconded by F. Trump and voted on unanimously, and on the recommendation of the Planning Commission, Council conditionally approved Joseph Gushen’s land development plan at Rear 35-37 East Main Street contingent upon the following items being met:

Chapter 22 – Subdivision and Land Development Ordinance (SALDO)

1. The plan shall be submitted by the Applicant to the Columbia County Planning Commission for review and recommendation. A copy of their comments shall be provided. [Sec. 22-203.]

2. Financial security shall be provided for all proposed site improvements. A construction cost estimate shall be submitted. [Sec. 22-403.1.A. and Sec. 22-404.C.]
3. The 'Certificate of Ownership and Acknowledgement of Land Development Plans' statement provided on sheet 1 shall be signed by the Owners and notarized. [Sec. 22-403.1.A.(2)(s) and Sec. 22-403.1.A.(2)(t)]
4. A sewage facilities planning module exemption from the PA DEP must be obtained for the proposed connection to the existing sanitary sewer system. A copy of the approval letter from the PA DEP shall be provided. [Sec. 22-403.1.A.(2)(w)]
5. Evidence that the site can be adequately supplied with potable water shall be provided. [Sec. 22-03.1.A.(2)(aa)]

APPROVAL OF WAIVER – BLOOMSBURG UNIVERSITY LOT INCORPORATION – LOWER CAMPUS (LOTS 13 AND 14)

On a motion by B. Kreisher, seconded by J. Huber and voted on unanimously, and on the recommendation of the Planning Commission, Council approved the following waiver for Bloomsburg University's lot incorporation of lots 13 and 14 on lower campus: from providing monuments to be placed at the intersection of all street right-of-way lines. [Sec. 22-702.1.A].

APPROVAL OF WAIVER – BLOOMSBURG UNIVERSITY LOT INCORPORATION – LOWER CAMPUS (LOTS 13 AND 14)

On a motion by B. Kreisher, seconded by J. Huber and voted on unanimously, and on the recommendation of the Planning Commission, Council approved the following waiver for Bloomsburg University's lot incorporation of lots 13 and 14 on lower campus: from providing monuments to be placed at the intersection of lines forming angles in the boundaries of the subdivision. [Sec. 22-702.1.B]

APPROVAL OF BLOOMSBURG UNIVERSITY LOT INCORPORATION – LOWER CAMPUS (LOTS 13 AND 14) WITH CONTINGENCIES

On a motion by B. Kreisher, seconded by J. Huber and voted on unanimously, and on the recommendation of the Planning Commission, Council conditionally approved Bloomsburg University's lot incorporation of lots 13 and 14 on lower campus contingent upon the following items being met:

Chapter 22 – Subdivision and Land Development Ordinance (SALDO)

1. The plan shall be submitted by the Applicant to the Columbia County Planning Commission for review and recommendation. A copy of their comments shall be provided. [Sec. 22-203.]
2. The 'Certificate of Ownership and Acknowledgement of Land Development Plans' statement provided on sheet 1 shall be signed by the Owners and notarized. [Sec. 22-403.1.A.(2)(s) and Sec. 22-403.1.A.(2)(t)]
3. The area of each lot (acreage) to be consolidated shall be shown on the plan. [Sec. 22-404.B.1.a.(15)]
4. The R-O-W and cartway widths shall be shown for Lightstreet Road. [Sec. 22-404.B.1.a.(14)]

General

1. A proposed Deed of Incorporation shall be submitted to the Codes Enforcement Office for review and approval by the Town solicitor.

APPROVAL OF WAIVER – BLOOMSBURG UNIVERSITY LOT INCORPORATION – LOWER CAMPUS (LOTS 1-12)

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, and on the recommendation of the Planning Commission, Council approved the following waiver for Bloomsburg University's lot incorporation of lots 1-12 on lower campus: from providing monuments to be placed at the intersection of all street right-of-way lines. [Sec. 22-702.1.A].

APPROVAL OF WAIVER – BLOOMSBURG UNIVERSITY LOT INCORPORATION – LOWER CAMPUS (LOTS 1-12)

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, and on the recommendation of the Planning Commission, Council approved the following waiver for Bloomsburg University's lot incorporation of lots 1-12 on lower campus: from providing monuments to be placed at the intersection of lines forming angles in the boundaries of the subdivision. [Sec. 22-702.1.B]

APPROVAL OF BLOOMSBURG UNIVERSITY LOT INCORPORATION – LOWER CAMPUS (LOTS 1-12) WITH CONTINGENCIES

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, and on the recommendation of the Planning Commission, Council conditionally approved Bloomsburg University's lot incorporation of lots 1-12 on lower campus contingent upon the following items being met:

Chapter 22 – Subdivision and Land Development Ordinance (SALDO)

1. The plan shall be submitted by the Applicant to the Columbia County Planning Commission for review and recommendation. A copy of their comments shall be provided. [Sec. 22-203.]
2. The 'Certificate of Ownership and Acknowledgement of Land Development Plans' statement provided on sheet 1 shall be signed by the Owners and notarized. [Sec. 22-403.1.A.(2)(s) and Sec. 22-403.1.A.(2)(t)]
3. The area of each lot (acreage) to be consolidated shall be shown on the plan. [Sec. 22-404.B.1.a.(15)]
4. The R-O-W and cartway widths shall be shown for Lightstreet Road. [Sec. 22-404.B.1.a.(14)]

General

1. A proposed Deed of Incorporation shall be submitted to the Codes Enforcement Office for review and approval by the Town solicitor.

APPROVAL OF PAYMENT TO LARSON DESIGN GROUP, INC. FOR STREATER FIELD PHASE II PROJECT WITH CDBG FUNDS

On a motion by S. Costa, seconded by B. Kreisher and voted on unanimously, Council approved payment to Larson Design Group, Inc. in the amount of \$1,650 for professional services of the Streater Field Phase II project through 05/21/16 with CDBG funds.

APPROVAL OF PAYMENT TO LARSON DESIGN GROUP, INC. FOR PHASE VI STREET LIGHTING PROJECT

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved payment to Larson Design Group, Inc. in the amount of \$2,550 for professional services of the Phase VI Street Lighting project through 05/21/16.

APPROVAL OF A QUOTE FROM MIKE BARTA & SONS, INC. TO ASSESS AIRPORT FUEL TANK AND INSTALL HAND PUMP

On a motion by S. Costa, seconded by B. Kreisher and voted on unanimously, Council approved a quote from Mike Barta & Sons, Inc. in the amount of \$1,940.97 to assess the airport fuel tank and to install a hand pump on top of the tank.

APPROVAL OF A HANDICAPPED PARKING SPACE FOR BETTY HAMILTON AT 222 WEST THIRD STREET

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved a handicapped parking space for Betty Hamilton at 222 West Third Street.

DOWNTOWN BLOOMSBURG, INC. UPDATE

Fred Gaffney reported the following:

The third and final phase of the downtown revitalization plan is underway and we are meeting with our consultant from Facility Design this Wednesday to get an update. The final phase is scheduled to be completed this summer and we hope to present the results publicly by early fall. We are working to organize a group of community stakeholders which we hope will include representation from Council to review the plan and develop priorities to pursue. DBI Board members will be attending tomorrow morning's CommD meeting to discuss the process in more detail and we are excited to begin discussing next steps with you.

Coming up in the downtown is the 9th Annual ArtFest on Saturday, August 6th from 10 a.m. to 5 p.m. on Center Street between Main and Third Streets. The event will again feature regional artists, live entertainment, food, and family activities. The event is being coordinated by The Exchange this year.

We are working with a Bloomsburg University student group to do at least one sweeping of the sidewalks along Main Street from East to West this summer and hope to make this a more regular activity once the fall semester starts with the Greek Life students.

In last month's report, we provided an update on available properties in the downtown. There is at least one new business scheduled to locate in one of those properties and we are trying to confirm a second new business. We'll provide more details as appropriate.

We have recently canvassed the downtown and are updating the business listings on the DBI website, which is visitbloomsburg.com.

We are also continuing to work on the small business incubator. Our plan is to have a shared space for 3 or 4 small businesses with assistance provided by Bloomsburg University students in the Enactus group and high school students in the FBLA club at Bloomsburg and Central Columbia high schools. The goal is to help these businesses get started, and grow to fill vacant storefronts in the downtown. If any of you know someone who is interested in possibly opening or starting a small business, please have them contact me.

From an organizational standpoint, we have several committees that are meeting monthly. Our Community and External Relations Committee is working to strengthen working relationships with Council and Bloomsburg University.

As we are looking forward to receiving the final revitalization plan, we are also discussing how to move that plan forward. I mentioned that we are organizing a group of stakeholders to review the plan, and our Strategic Planning Committee is also working on structuring a position to help coordinate those activities. We plan to finalize the duties in concert with setting priorities from the revitalization plan, and move forward with the position this fall.

On behalf of the DBI Board, we thank Council for your ongoing support of our efforts.

CITIZEN TO BE HEARD

William Roberts, 120 West Twelfth Street, stated that he's a building official with UCC certification. He noted that the third party agency the Town uses is located in Manheim, PA and asked why a local company isn't being used. E. Bower suggests Mr. Roberts bring his concerns to a committee, either Community and Economic Development or Admin/Finance.

Being no further business, the meeting adjourned at 8:17 p.m.

Lauren Martz
Town Manager/Secretary