

The Bloomsburg Town Council held a meeting on Monday, June 14, 2021, beginning at 7:00 p.m. via teleconference. The public joined by dialing: +1 646 558 8656 U.S. and included the meeting ID: 456-920-3798. The public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Present were Mayor William Kreisher, Council Vice President Toni Bell, Council Members James Huber, James Garman, Bonnie Crawford, Justin Hummel, and Vince DeMelfi, Town Manager/Secretary/Treasurer Lisa Dooley, Chief of Police Roger Van Loan, Director of Public Works John Fritz, Director of Finance Kathy Smith, Fire Chief Scott McBride, Director of Code Enforcement Ken Roberts (7:05 p.m.), Code Enforcement Officer Kyle Bauman, Director of Governmental Services/ Recycling Coordinator Charles Fritz, Airport Coordinator BJ Teichman. Also present were Julye Wemple, Teri Provost, Alex Dubil, Asa Kelley, Jared Harris, Eric Ness, Angelene DeLarge, Dennis, Taylor, Jamie, David's iPad and Dan Knorr (7:26 p.m.) and an iPad user (7:46 p.m.).

#### **Council remarks.**

The Mayor reported that the following executive sessions occurred.

May 24, 2021 CDBG legal matter from 8:00 p.m.- 8:35 p.m.

May 24, 2021 police personnel matter from 8:35 p.m.- 9:06 p.m.

May 24, 2021 airport legal matter regarding Columbia Aircraft lease from 9:06 p.m.- 9:49 p.m.

June 7, 2021 tax assessment appeal matter from 4:00 p.m.- 5:08 p.m.

June 7, 2021 CDBG legal matter from 5:08 p.m.- 6:02 p.m.

June 7, 2021 potential legal matter regarding the pool from 6:02 p.m.- 6:16 p.m.

#### **APPROVAL TO SEND THE ETHICS OPINION TO HUD FOR A SPECIAL EXCEPTION IN REGARDS TO CDBG-CV FUNDING FOR THE RESIDENTIAL SUBSISTENCE PROGRAM.**

On a motion by T. Bell, seconded by J. Hummel, and voted on 6 to 0 (B. Crawford abstained from the vote), Council approved sending the ethics opinion to HUD for consideration.

#### **ADOPTION OF THE FEE RESOLUTION 06.14.2021.**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved the adoption of the fee resolution with the following changes.

Increasing the rate of the floodplain review to match the residential fee of \$75 (previously \$65).

Adding NSR language.

Making additional fees/missed fees the same rate from \$25 to \$35.

Removing the old food truck fee language as shown below.

**PURSUANT TO STREET VENDOR PERMITS – ORDINANCE NO. 938:** the non-refundable fee to accompany a permit application shall be \$50.00. The six-month permit fee will be \$450.00 and shall be paid within five days of the issuance of the street vending permit.

#### **ADOPTION OF AMENDING CHAPTER 1, PART 1 OF THE CODE OF ORDINANCES OF THE TOWN OF BLOOMSBURG RELATING TO THE COMPENSATION OF COUNCIL AND PRESIDENT OF COUNCIL.**

On a motion by B. Crawford, seconded by J. Garman, and voted on unanimously, Council approved the adoption of an ordinance amending Chapter 1, Part 1 of the Code of Ordinances of the Town of Bloomsburg relating to compensation of Council Members and Council President.

#### **PROCLAMATION- POLLINATOR WEEK (JUNE 21- 27<sup>TH</sup>).**

On a motion by J. Huber, seconded by J. Garman, and voted on unanimously, Council proclaimed June 21<sup>st</sup> to 27<sup>th</sup> Pollinator Week.

**APPROVAL OF THE COUNCIL MINUTES FROM THE 5/24/2021 MEETING.**

On a motion by T. Bell, seconded by V. DeMelfi, and voted on unanimously, Council approved the minutes from the May 24, 2021 Council meeting with no corrections or additions.

**APPROVAL OF PAYMENT OF MONTHLY BILLS AND MAY PAYROLL AUTHORIZATION.**

On a motion by T. Bell, seconded by J. Hummel, and voted on unanimously, Council approved payment of the following monthly bills: General Fund \$215,750.17, Recycling Fund \$14,884.26, Street Lighting Fund \$10,696.60, Fire Fund \$5,432.70, Liquid Fuels Fund \$5,496.30, CDBG-Entitlement \$80,392.67, Pool Fund \$34,594.37, Commercial Revolving Loan Fund \$870, Library Fund \$23,000 and May Payroll Authorization \$233,137.10.

**RECOMMENDATION TO APPROVE THE QUOTE FROM ENVIRONMENTAL PLANNING & DESIGN IN THE AMOUNT OF \$2,500 FOR AN AUDIT OF THE OVERALL ZONING ORDINANCE.**

On a motion by B. Crawford, seconded by J. Hummel, and voted on unanimously, Council approved the quote from Environmental Planning & Design in the amount on \$2,500 for an audit of the overall zoning ordinance.

**RECOMMENDATION TO APPOINT JOHN (JACK) DEVINE TO THE HISTORICAL ARCHITECTURE REVIEW BOARD AS A RESIDENT PROPERTY OWNER IN THE HISTORIC DISTRICT WITH A TERM EXPIRING 12/31/2024.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council appointed John (Jack) Devine to the Historical Architecture Review Board with a term expiring December 31, 2024.

**RECOMMENDATION TO ACCEPT THE RESIGNATION OF THOMAS HUGHES FROM THE BLOOMSBURG HUMAN RELATIONS COMMISSION.**

On a motion by T. Bell, seconded by J. Hummel, and voted on unanimously, Council accepted with regret the resignation of Thomas Hughes from the Human Relations Commission.

**RECOMMENDATION TO APPROVE THE QUOTE FROM GENERAL CODE TO CODIFY SIX ORDINANCES IN THE AMOUNT NOT TO EXCEED \$3,490.**

On a motion by B. Crawford, seconded by T. Bell, and voted on unanimously, Council approved the quote from General Code to codify six ordinances in the amount not to exceed \$3,490.

**RECOMMENDATION TO APPROVE ACCEPTING THE 2020 FLOOD MITIGATION ASSISTANCE (FMA) GRANT PROGRAM IN THE AMOUNT OF \$334,450. TWO ELEVATION PROPERTIES LOCATED AT: 334 E. 9<sup>TH</sup> STREET AND 122 E. 12<sup>TH</sup> STREET.**

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved accepting the 2020 FMA grant in the amount of \$334,450 for the elevation of properties located at 334 E. 9<sup>th</sup> Street and 122 E. 12<sup>th</sup> Street.

**APPROVAL OF THE PROFESSIONAL & ADMINISTRATIVE SERVICE AGREEMENT WITH SEDA-COG IN REGARDS TO THE FLOOD MITIGATION ASSISTANCE (FMA) GRANT PROGRAM.**

On a motion by J. Hummel, seconded by J. Huber, and voted on unanimously, Council approved the professional & administrative service agreement with SEDA-COG in regards to the FMA grant program.

**RECOMMENDATION TO APPROVE SUBMITTING A \$250 CHECK PAYABLE TO THE PENNSYLVANIA CHIEFS OF POLICE ACCREDITATION PROGRAM FOR THE BLOOMSBURG POLICE DEPARTMENT.**

On a motion by J. Huber, seconded by T. Bell, and voted on unanimously, Council approved the submission of a \$250 check to the Pennsylvania Chiefs of Police Accreditation program for the Bloomsburg Police Department.

**APPROVAL OF THE PROPOSAL FROM DON PAUL SHEARER, MAI FOR A PROFESSIONAL REAL ESTATE VALUATION OF THE KAWNEER PROPERTY IN THE AMOUNT OF \$4,500.**

On a motion by V. DeMelfi, seconded by J. Huber, and voted on 4 to 3 (DeMelfi, Garman, Huber, Kreisher voting yes and Bell, Crawford, and Hummel voting no), Council approved the proposal from Don Shearer for a real estate valuation of the Kawneer Property in the amount of \$4,500.

**RECOMMENDATION TO APPROVE THE BLOOMSBURG FIRE DEPARTMENT TO TRAVEL TO MCADOO WITH THE FIRE ENGINE ON JUNE 19, 2021.**

On a motion by B. Crawford, seconded by T. Bell, and voted on unanimously, Council approved the request from the Bloomsburg Fire Department to travel to McAdoo, PA with the fire engine on June 19, 2021.

**APPROVAL OF PAYMENT TO AQUATIC FACILITY DESIGN. INC. IN THE AMOUNT OF \$1,550 FOR ALL SITE VISITS, SITE INSPECTIONS AND CORRESPONDENCE FOR THE POOL CONSTRUCTION CONTRACT FROM JANUARY 4, 2021 TO MAY 27, 2021.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved payment to Aquatic Facility Design, Inc. in the amount of \$1,550 for all site visits, site inspections and correspondence for the pool construction contract from January 4, 2021 to May 27, 2021.

**RECOMMENDATION TO APPROVE A QUOTE FROM TOTAL REFRIGERATION IN THE AMOUNT OF \$5,400 FOR REPLACING TWO HEATING UNITS AT THE BLOOMSBURG RECYCLING CENTER.**

On a motion by J. Huber, seconded by V. DeMelfi, and voted on unanimously, Council approved the quote from Total Refrigeration in the amount of \$5,400 for replacing two heating units at the Recycling Center.

**APPROVAL TO ENTER INTO A PROFESSIONAL SERVICE AGREEMENT WITH M.J. MCTISH AND ASSOCIATES, DBA MCTISH, KUNKEL AND ASSOCIATES REGARDING THE WALKING TRAIL AT THE TOWN PARK CONTINGENT UPON HUD'S ACCEPTANCE OF THE SUBSTANTIAL AMENDMENT IN THE AMOUNT of \$9,000.**

On a motion by J. Garman, seconded by T. Bell, and voted on unanimously, Council approved entering into a professional service agreement with M.J. McTish and Associates, dba McTish, Kunkel and Associates regarding the walking trail at the Town Park contingent upon HUD's acceptance of the substantial amendment in the amount of \$9,000.

**RECOMMENDATION TO APPROVE SELECTING THE FOLLOWING COMMUNITY DEVELOPMENT BLOCK GRANT FEDERAL FISCAL YEAR 2021.**

On a motion by J. Garman, seconded by T. Bell, and voted on 5 to 2 (Bell, Crawford, Garman, Hummel and Kreisher voting yes and DeMelfi and Huber voting no), Council approved the selection of the following projects for the fiscal year 2021 CDBG grant.

Town Park improvement project- \$26,500

Airport fuel farm- \$61,855

Curb cuts- \$50,000

Town parking lot- \$71,628

**RECOMMENDATION TO MOVE FORWARD WITH THE CONCRETE DECK REPLACEMENT AT THE NORRIS E. ROCK MEMORIAL POOL (INCREASE COST OF \$25,000).**

On a motion by T. Bell, seconded by B. Crawford, and voted in unanimously, Council approved the concrete deck replacement at the Norris E. Rock Memorial Pool.

June 14, 2021, Town Council Minutes

**APPROVAL OF PAYMENT TO SEDA-COG IN THE AMOUNT OF \$26,521.04 FOR PROFESSIONAL SERVICES ASSOCIATED WITH THE FLOODWALL MITIGATION EXPANSION PROJECT (100% COVERED BY WYOMING VALLEY FUNDS).**

On a motion by J. Garman, seconded by T. Bell, and voted on unanimously, Council approved payment in the amount of \$26,521.04 for professional services associated with the floodwall mitigation expansion project (100% covered by the Wyoming Valley Funds).

**RECOMMENDATION TO APPROVE THE RELEASE OF FUNDS TO HRI, INC. IN THE AMOUNT OF \$332,990.41 AND HOLDING \$20,000 OF THAT TOTAL UNTIL THE FINAL LIST OF ITEMS ARE COMPLETED PER THE DIRECTION OF SEDA-COG. SEDA-COG WILL INFORM WHEN THE FINAL ITEMS ARE COMPLETED AND THE TOWN CAN PROCEED WITH PAYMENT OF THE \$20,000. THIS IS THE SAME PAY APPLICATION FROM DECEMBER 23, 2020 WHERE COUNCIL RETAINED \$332,990.41. (100% COVERED THROUGH GRANT FUNDS).**

On a motion by J. Huber, seconded by J. Hummel, and voted in unanimously, Council approved the release of funds to HRI, Inc. in the amount of \$332,990.41 and holding \$20,000 of that total until the final list of items are completed per the direction of SEDA-COG. SEDA-COG will inform the Town when the final items are completed and the Town can proceed with payment of the \$20,000. This is the same pay application from December 23, 2020 where council retained \$332,990.41 (100% covered through grant funds).

T. Bell provided an update on the sign ordinance workshop. This group will meet the fourth Tuesday of each month at 7 p.m.

Council adjourned into an executive session at 9:04 p.m. to discuss a police personnel matter. Council reconvened at 9:09 p.m.

**APPROVAL TO HIRE THOMAS KUBASCH FOR THE PARKING ENFORCEMENT OFFICER AT THE RATE OF \$11.50 PER HOUR STARTING JUNE 28, 2021 PENDING A BACKGROUND CHECK AND A DRUG TEST WITH A SIX-MONTH PROBATIONARY PERIOD.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved the hiring of Thomas Kubasch for the position of parking enforcement officer at the rate of \$11.50 per hour starting June 28, 2021 pending a background check and a drug test with a six-month probationary period.

On a motion by V. DeMelfi, seconded by J. Hummel, and voted on unanimously, the meeting adjourned at 9:11 p.m.

Lisa Dooley  
Town Manager/Secretary/Treasurer