

A regular meeting of Bloomsburg Town Council was held Monday, June 13, 2011, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Mayor Dan Knorr; Council Members Diane Levan, Paul Kinney, Kathy Shepperson, Sylvia Costa and W. Carey Howell; Town Administrator Carol Mas; Director of Finance Heather Jacoby; Code Enforcement Officer Ed Fegley; Chief of Police Leo Sokoloski; Fire Chief Bob Rupp; Solicitor Jack Mihalik and Office Assistant Amy Seamans. Absent were Council Member Bill Kreisher; Recycling Administrator Charles Fritz and Superintendent of Public Works John Barton.

#### PLAQUE PRESENTATION

Mayor Knorr presented a plaque to Second Assistant Chief Scott McBride of the Bloomsburg Fire Department in recognition of his efforts during a water rescue in Fishing Creek at Boone's Dam on May 7, 2011. Scott McBride along with John Mahon and Dennis Kuhar, who were not able to be present, deployed the department's Marine 37 rescue boat to help two persons that were kayaking. Mayor Knorr also presented a plaque to Chief Bob Rupp which he accepted on behalf of the entire fire department.

Mayor Knorr and Chief Sokoloski presented plaques and the Bloomsburg Police Department's Life Saving Award to Officers Michael Fosse and Shawn Hill for their life saving efforts during the water rescue along Fishing Creek on May 7<sup>th</sup>. Both officers performed CPR on one kayaker and additionally aided and assisted in the rescue of a second person who was knocked out of his kayak.

Mayor Knorr and Chief Sokoloski also presented a plaque and the Bloomsburg Police Department's Life Saving Award to Sergeant Leonard Rogutski for his life savings efforts during another water rescue along Fishing Creek at Boone's Dam on May 30<sup>th</sup>. Sergeant Rogutski deployed a water rescue rope to a person after his kayak flipped.

The regular meeting adjourned into a Public Hearing at 7:13 p.m.

#### FINAL PUBLIC HEARING – FFY 2011 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Bill Lowthert of SEDA-Council of Governments estimated the town's FFY 2011 CDBG Program allocation to be \$172,900.00 which is a 20% reduction from last year. Exact figures have not yet been determined by DCED. B. Lowthert pointed out that if the 2010 Census figures are used, the town may receive more funds because the population increased by 20% from the 2000 Census. The projects that have been selected for funding are: \$100,000 towards the Improvements to the Old Restroom Facilities at Town Park; \$41,778 towards Recreation Improvements associated with the Streater Property and 18% or \$31,122 for SEDA-COG Administration and Planning.

B. Lowthert reviewed the resolution that Council will need to approve to submit the FFY 2011 CDBG Application. He also explained that \$8,874.97 will need to be declared as Program Income and assigned to the Town's FFY 2010 CDBG Program with a budget revision approval by Council to move the funds into the Main Street Lighting Project from Iron Street to Third Street.

Oren Helbok asked if the 18% that is set aside is used by the Town and SEDA-COG. Bill Lowthert replied that the funds are used to pay SEDA-COG for administering the program on the Town's behalf and that the Town can also use the funds towards planning studies. In the event the funds are not used they can be reallocated into a project.

Susan McGarry asked what the intent of the restroom project is, rehab or tear down? B. Lowthert expressed that this will be determined by the engineers.

Hearing no further input from Town Council or the Public, the Public Hearing concluded at 7:26pm and the regular meeting of Town Council reconvened.

APPROVAL OF RESOLUTION NO. 06-13-11.01 – FFY 2011 CDBG PROGRAM APPLICATION SUBMISSION AUTHORIZATION

On a motion by P. Kinney, seconded by D. Levan and voted on unanimously, Council approved Resolution No. 06-13-11.01 authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for Federal Fiscal Year 2011 under the Community Development Block Grant Program.

APPROVAL OF RESOLUTION NO. 06-13-11.02 – ADOPTING POLICY AND PROCEDURE FOR CONSULTANT SELECTION FOR THE PHASE V MAIN STREET LIGHTING PROJECT AS REQUIRED BY PENNDOT

On a motion by K. Shepperson, seconded by P. Kinney and voted on unanimously, Council approved Resolution No. 06-13-11.02 adopting policy and procedure for consultant selection for the Phase V Main Street Lighting Project as required by PennDOT.

APPROVAL OF RESOLUTION NO. 06-13-11.03 – AUTHORIZING THE MAYOR AND TOWN ADMINISTRATOR TO EXECUTE ALL DOCUMENTS NECESSARY TO EFFECT SUCH AN AGREEMENT, INCLUDING BUT NOT LIMITED TO, AN ELECTRONIC ACCESS TO PENNDOT SYSTEMS (ECMS) ON BEHALF OF THE TOWN

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved Resolution No. 06-13-11.03 authorizing the Mayor and Town Administrator to execute all documents necessary to effect such an agreement, including but not limited to, an electronic access to PennDOT Systems (ECMS) on behalf of the Town.

ADOPTION OF ORDINANCE NO. 939 – VACATING AN UNOPENED ALLEY BETWEEN 14<sup>TH</sup> AND 15<sup>TH</sup> STREETS IN THE TOWN OF BLOOMSBURG

On a motion by P. Kinney, seconded by D. Levan and voted on unanimously, Council adopted Ordinance No. 939 vacating an unopened alley between 14<sup>th</sup> and 15<sup>th</sup> Streets in the Town of Bloomsburg.

CITIZEN TO BE HEARD – SUSAN MCGARRY

Susan McGarry of 153 West Ninth Street asked about all the plywood on various windows throughout Downtown Bloomsburg. Mayor Knorr stated that the Code Office has sent notices to all of the property owners and if they do not comply, they will be cited.

APPROVAL OF MAY 23, 2011 COUNCIL MEETING MINUTES

On a motion by P. Kinney, seconded by C. Howell and voted on unanimously, Council approved the May 23, 2011 Council meeting minutes with no additions or corrections.

APPROVAL OF PAYMENT OF MONTHLY BILLS AND MAY PAYROLL AUTHORIZATION

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved payment of the following monthly bills and the May payroll authorization: General Fund, \$133,333.03; Debt Service Fund, \$5,986.69; Recycling Fund, \$14,842.38; Street Lighting Fund, \$14,906.91; Norris E. Rock Memorial Pool, \$7,194.29; FFY 08 CDBG Entitlement Program, \$3,010.00; FFY 09 CDBG Entitlement Program, \$47,712.05; FFY 10 CDBG Entitlement Program, \$123,035.10; Day Care Project, \$2,737.40; Liquid Fuels, \$28,316.53 and the May payroll authorization in the amount of \$159,190.15.

#### APPROVAL OF PAYMENT TO HAY GROUP, INC. FROM THE POLICE PENSION PLAN AND EMPLOYEES PENSION PLAN

On a motion by P. Kinney, seconded by C. Howell and voted on unanimously, Council approved payment to Hay Group, Inc. from the Police Pension Plan in the amount of \$2,900 and \$2,500 from the Employees Pension Plan for services from February 16, 2011 through March 31, 2011.

#### APPROVAL OF ADDITION TO TOWN VENDOR LIST

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved the addition of RLS Construction Supply; Dennis Garrison; LaFayette Life Insurance Company; Archcentral Architects, Inc.; Brookside Nursery, Garden State Highway Products, Inc.; Lamar Companies and Main Pool & Chemical Co., Inc. to the 2011 town vendor list.

#### RESIGNATION ACCEPTANCE OF KATHY SHEPPERSON AS TOWN COUNCIL MEMBER

On a motion by C. Howell, seconded by S. Levan and voted on unanimously, Council accepted the resignation of Kathy Shepperson as Town Council Member effective June 30, 2011.

#### APPROVAL OF OFFICER MATT GOLLA'S ATTENDANCE AT THE 24<sup>TH</sup> ANNUAL GANG INFORMATION SHARING CONFERENCE

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, Council approved Officer Matt Golla's attendance at the 24<sup>th</sup> Annual Gang Information Sharing Conference in Baltimore, MD on July 12-15, 2011.

#### APPROVAL OF CHIEF LEO SOKOLOSKI'S ATTENDANCE AT THE NATIONAL LIQUOR LAW ENFORCEMENT TRAINING

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved Chief Leo Sokoloski's attendance at the National Liquor Law Enforcement Training in Orlando, FL on August 10-12, 2011.

#### APPROVAL OF PURCHASE OF NINETEEN MUNICIPAL PARKING LOT SIGNS

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved the purchase of nineteen (19) municipal parking lot signs in the amount of \$5,643 from Spike Gillespie Signs.

#### RESIGNATION ACCEPTANCE OF DAVID EDGAR AS PART-TIME POLICE OFFICER

On a motion by K. Shepperson, seconded by C. Howell and voted on unanimously, Council accepted the resignation of David Edgar as a part-time police officer effective May 10, 2011.

#### APPROVAL OF CERTIFICATE OF APPROPRIATENESS

On a motion by P. Kinney, seconded by C. Howell and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Ann McHugo to install replacement windows at 344 Market Street.

On a motion by P. Kinney, seconded by C. Howell and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Kim Williams and Linda Bafile to construct a new single family structure at 232-234 East Fifth Street.

On a motion by P. Kinney, seconded by D. Levan and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for St. Matthew's Church to install replacement windows at 111 Market Street.

On a motion by P. Kinney, seconded by D. Levan and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Service Electric Cablevision to construct a two story addition to the structure at 152 East Pine Avenue.

On a motion by P. Kinney, seconded by K. Shepperson and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Joe Gushen to re-point and repaint the brick on the structure at 53 West Main Street.

On a motion by P. Kinney, seconded by D. Levan and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Joe Gushen to clean, seal and paint the brick on the structure at 34-36 East Main Street.

On a motion by K. Shepperson, seconded by P. Kinney and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Joe Gushen to clean, seal and paint the brick on the structure at 35-37 East Main Street.

On a motion by P. Kinney, seconded by C. Howell and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for the Columbia County Housing Authority to cover the front fascia and soffit with aluminum and vinyl and install gutters on the structure at 253 Iron Street.

On a motion by P. Kinney, seconded by C. Howell and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for the Columbia County Housing Authority to demolish the two-bay garage at the rear of 253 Iron Street.

On a motion by P. Kinney, seconded by S. Costa and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for the David Ruckle to replace the asphalt shingle roof and to install half round gutters on the rear portion of the west side of the structure at 261 West Main Street.

On a motion by P. Kinney, seconded by C. Howell and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for the Terry Kramarz to replace the metal wire fence with a vinyl picket style fence at 250 Jefferson Street.

#### APPROVAL OF CHANGE ORDER NO. 1 FROM SOKOL, INC. FOR THE COMPOST SITE RELOCATION PROJECT

On a motion by P. Kinney, seconded by C. Howell and voted on unanimously, Council approved change order no. 1 for a 30-day time extension from Sokol, Inc. for the Compost Site Relocation Project.

#### APPROVAL OF CHANGE ORDER NO. 2 FROM SOKOL, INC. FOR THE COMPOST SITE RELOCATION PROJECT

On a motion by P. Kinney, seconded by D. Levan and voted on unanimously, Council approved change order no. 2 from Sokol, Inc. in the amount of \$4,569.22 and an additional 30-day time extension for the Compost Site Relocation Project.

APPROVAL OF PAYMENT NO. 1 TO SOKOL, INC. FOR THE COMPOST SITE RELOCATION PROJECT

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved payment no. 1 to Sokol, Inc. in the amount of \$38,127.10 for the Compost Site Relocation Project.

APPROVAL OF BID FROM EVANS DISPOSAL SERVICE TO PROVIDE ROLL-OFF CONTAINERS AND WASTE HAULING SERVICES

On a motion by K. Shepperson, seconded by S. Costa and voted on unanimously, Council approved the bid from Evans Disposal Service, Inc. in the amount of \$4,500 to provide roll-off containers and waste hauling services for the Town Dumpster Day in October.

APPROVAL OF PAYMENT TO LARSON DESIGN GROUP FOR CURB AND SIDEWALK PROJECT

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved payment to Larson Design Group in the amount of \$5,017.56 for the Curb and Sidewalk Project with CDBG funds.

APPROVAL OF ENGINEERING SERVICES PROPOSAL FROM PETERS CONSULTANTS, INC. FOR THE PHASE V MAIN STREET LIGHTING PROJECT

On a motion by P. Kinney, seconded D. Levan and voted on unanimously, Council approved and engineering services proposal from Peters Consultants, Inc. in an amount not to exceed \$12,500 for the Phase V Main Street Lighting Project (East Street from Main Street to Third Street).

APPROVAL OF STREATER FIELD SIGN DESIGN AND PURCHASE

On a motion by D. Levan, seconded by S. Costa and voted on Five (5) (D. Levan, S. Costa, D. Knorr, P. Kinney and K. Shepperson voting “Yes”) to One (1) Abstention (C. Howell “Abstaining”), Council approved the design and purchase of six (6) “Streater Field” signs from Creasy Signs in the amount of \$1,000.

APPROVAL OF OBTAINING PROPOSALS FROM ENGINEERING FIRMS FOR A DESIGN STUDY OF THE CULVERT AT THE OLD MILL

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved obtaining proposals from engineering firms for a design study of the culvert at the old mill.

APPROVAL OF PAYMENT NO. 4 TO WOLYNIEC CONSTRUCTION, INC. FOR THE MAIN STREET PROJECT

On a motion by S. Costa, seconded by P. Kinney and voted on unanimously, Council approved payment no. 4 to Wolyniec Construction, Inc. in the amount of \$3,550.63 for the Phase IV Main Street Lighting Project with CDBG funds.

APPROVAL OF FINAL PAYMENT TO WOLYNIEC CONSTRUCTION, INC. FOR THE MAIN STREET PROJECT

On a motion by P. Kinney, seconded by D. Levan and voted on unanimously, Council approved final payment to Wolyniec Construction, Inc. in the amount of \$13,658.47 for the Phase IV Main Street Lighting Project with CDBG funds.

#### APPROVAL OF FFY 2010 CDBG PROGRAM BUDGET REVISION

On a motion by P. Kinney, seconded by C. Howell and voted on unanimously, Council approved a budget revision to the FFY 2010 CDBG Program in the amount of \$8,874.97 which will be moved to the Main Street Lighting Project – Iron to Third Streets.

#### APPROVAL OF CHANGING WHITEMAN AVENUE TO ONE-WAY SOUTH BETWEEN WEST MAIN STREET AND WEST THIRD STREET

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved changing Whiteman Avenue to one-way south between West Main Street and West Third Street. It was noted that an amendment to Chapter 15 of the Code of Ordinances will need to be made.

#### APPROVAL OF MUNICIPAL PARKING LOT ZONE PERMIT FEES

On a motion by D. Levan, seconded by D. Knorr and voted on unanimously, Council approved the following municipal parking lot zone permit fees: ZONE A: East Street (\$75 per permit); ZONE B: Lightstreet Road/North Street (\$100.00 per permit); ZONE C: Triangle Lot (\$160 per permit); ZONE D: East Lot (\$160); ZONE E: Pine Avenue Lot (\$160 per permit); ZONE F: Employee Lot (\$100 per permit); ZONE G: Library Lot (\$160 per permit); ZONE H: North and South Market Street (excluding Market Square) (\$125 per permit); ZONE I: West Lot (\$125); ZONE J: Hoppes Lot (\$100).

#### APPROVAL OF PLACEMENT OF TABLES AND CHAIRS IN FRONT OF THE MOOSE EXCHANGE AT 203 WEST MAIN STREET

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved the placement of three (3) café style tables and chairs in front of and against the building of the Moose Exchange located at 203 West Main Street.

#### APPROVAL OF PLACEMENT OF TABLES AND CHAIRS IN FRONT OF MARLEY'S BREWERY & GRILLE AT 18 WEST MAIN STREET, HARDING & HILL AT 16 WEST MAIN STREET AND PATRICK O'CONNELL LAW OFFICE AT 14 WEST MAIN STREET

On a motion by D. Levan, seconded by K. Shepperson and voted on unanimously, Council approved the placement of café style tables and chairs in front of and against the buildings of Marley's Brewery & Grille located at 18 West Main Street, Harding and Hill at 16 West Main Street and Patrick O'Connell Law Office at 16 West Main Street.

#### APPROVAL OF HOLDING ANNUAL COMMUNITY DAY AT BLOOMSBURG MUNICIPAL AIRPORT ON SEPTEMBER 10, 2011

On a motion by C. Howell, seconded by P. Kinney and voted on unanimously, Council approved the Annual Community Day to be held at the Bloomsburg Municipal Airport on Saturday, 10, 2011 with a rain date of Sunday, September 11, 2011.

With no further business, the meeting adjourned at 8:35 p.m.

CAROL L. MAS  
Town Administrator & Secretary