

A regular meeting of Bloomsburg Town Council was held Monday, June 11, 2018, beginning at 7:15 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Vice President William Kreisher; Council Members Fred Trump; Toni Bell; James Garman and Bonnie Crawford; Town Manager/Secretary Lauren Martz; Director of Human Resources/Assistant Secretary Tracy Lanzafame; Acting Public Works Superintendent John Fritz; Administrative Assistant Bobbi Erlston; Chief of Police Roger Van Loan; Code Enforcement Officer Ralph Magill; Code Enforcement Officer Kyle Bauman, and Fire Chief Scott McBride. Absent was Council Member James Huber and Director of Governmental Services/Recycling Coordinator Charles Fritz.

Town Council held an executive session to discuss legal and personnel matters at 7:15 p.m. and returned at 7:52 p.m.

Director of External and Governmental Affairs, Dan Knorr, requested Bloomsburg Town Council allow Bloomsburg University to hang maroon and gold ribbons from poles, street lights and trees in downtown Bloomsburg for two student orientation events being held on June 18<sup>th</sup> – 20<sup>th</sup> and July 16<sup>th</sup> – 18<sup>th</sup>. Ribbons will be produced, hung, and removed by Bloomsburg University staff.

#### **APPROVAL TO ALLOW BLOOMSBURG UNIVERSITY RIBBONS THROUGHOUT DOWNTOWN BLOOMSBURG FOR BLOOMSBURG UNIVERSITY STUDENT ORIENTATION**

On a motion by F. Trump, seconded by J. Garman, and voted on unanimously, Council approved allowing Bloomsburg University to hang ribbons throughout downtown Bloomsburg for Bloomsburg University's student orientation events on June 18<sup>th</sup> – 20<sup>th</sup> and July 16<sup>th</sup> – 18<sup>th</sup>.

T. Bell informed Council, staff, and citizens that discount cards will be printed by Bloomsburg University for local businesses and students. All printing costs will be paid via Bloomsburg University.

B. Crawford informed citizens that there had been an executive session held on May 21, 2018 at 5:00 p.m. to discuss a personnel matter in the Recycling Center.

#### **APPROVAL TO TERMINATE RONALD RUSSEL JR'S EMPLOYMENT AT THE BLOOMSBURG RECYCLING CENTER**

On a motion by B. Crawford, seconded by T. Bell, and voted on unanimously, Council approved to terminate Ronald Russel Jr's employment at the Bloomsburg Recycling Center effective May 29, 2018.

#### **APPROVAL TO HIRE JESSICA GRAHAM AS A FULL TIME ADMINISTRATIVE ASSISTANT/RECEPTIONIST EFFECTIVE JULY 5, 2018**

On a motion by B. Crawford, seconded by T. Bell, and voted on 4 'yes' votes and 1 'no' vote by F. Trump, Council approved hiring Jessica Graham as a full time administrative assistant/receptionist with a starting hourly wage of \$10.00. The hire is effective July 5, 2018.

#### **APPROVAL OF MAY 14, 2018 COUNCIL MEETING MINUTES**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved the May 14, 2018 Town Council meeting minutes with the following corrections, change May to April in the List of Bills Payroll section, clarify minutes to discuss future use of fuel tanks and change Veterans Club to Bloomsburg University Student Veterans Association.

#### **APPROVAL OF PAYMENT OF MONTHLY BILLS AND MAY PAYROLL AUTHORIZATION**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved payment of the following monthly bills: General Fund, \$257,153.63; Recycling Fund, \$15,633.67; Street Lighting Fund, \$4,688.60; Fire Fund, \$6,885.16; CDBG Annual Entitlement, \$51,197.59; CDBG-DR Fund, \$83,049.49; Liquid Fuels Fund, \$9,818.34; HOME Fund, \$53,577.00; Daycare Fund, \$4,213.22, and the May payroll authorization in the amount of \$212,767.89.

**APPROVAL OF EM'S PINK WEINERS PERMIT APPLICATION FROM JULY 1, 2018 THROUGH DECEMBER 31, 2018**

On a motion by F. Trump, seconded by T. Bell, and voted on unanimously, Council approved Em's Pink Weiners Permit Application effective from July 1, 2018 through December 31, 2018.

**APPROVAL OF REVISED CIVIL SERVICES REGULATIONS AS RECOMMENDED BY THE CIVIL SERVICE COMMISSION**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved of the revised Civil Services Regulations as recommended by the Civil Service Commission.

**APPROVAL OF ERIC BOWER'S RESIGNATION AS THE MAYOR OF THE TOWN OF BLOOMSBURG**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved the resignation of Eric Bower as the Mayor of the Town of Bloomsburg.

**APPROVAL OF CERTIFICATE OF APPROPRIATENESS**

On a motion by F. Trump, seconded by T. Bell and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Steve and Dawn Hummel to replace a roof at 322 East Street.

On a motion by T. Bell, seconded by F. Trump and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Peggy Keller to replace a fence at 149 E. Fifth Street.

On a motion by F. Trump, seconded by B. Crawford and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Joe Gushen to install windows at 35-37 E. Main Street.

On a motion by T. Bell, seconded by B. Crawford and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Joe Gushen to replace windows, construct dormers and repair at 250 Miller Avenue.

On a motion by J. Garman, seconded by F. Trump and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Tom Treadway to replace windows at 251-253 W. Fifth Street.

On a motion by F. Trump, seconded by T. Bell and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Thanh Le to replace windows and doors at 152-154 West Street.

On a motion by F. Trump, seconded by J. Garman and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Thanh Le to complete exterior renovations at 216 West Street.

**APPROVAL OF BRIAR CREEK FARMS LOT INCORPORATION AND LAND DEVELOPMENT WAIVER FROM SECTIONS 205.1, 207 AND 208**

On a motion F. Trump, seconded by B. Crawford, and voted on 4 'yes' votes and 1 'no' vote by T. Bell, Council approved a waiver from sections 205.1., 207, and 208 that sidewalks and curbs shall be proposed along the East Seventh Street extension.

**APPROVAL OF BRIAR CREEK FARMS LOT INCORPORATION AND LAND DEVELOPMENT WAIVER FROM SECTIONS 22-502.1.A, 22-502.1.D, AND 22-703**

On a motion by F. Trump, seconded by T. Bell, and voted on unanimously, Council approved a waiver from sections 22-502.1.A, 22-502.1.D, and 22-703 that the plan proposed an access drive from the East Seventh Street/Hazel Street intersection to the site through an extension of the East Seventh Street right-of-way.

**APPROVAL OF BRIAR CREEK FARMS LOT INCORPORATION AND LAND DEVELOPMENT WAIVER FROM SECTION 22-502.10.D. (1)**

On a motion by J. Garman, seconded by B. Kreisher, and voted on unanimously, Council approved a waiver for section 22-502.10.D. (1) that the proposed access drive shall be clearly defined by the use of curbing.

**APPROVAL OF BRIAR CREEK FARMS LOT INCORPORATION AND LAND DEVELOPMENT WAIVER FROM SECTIONS 22-510.A, 22-206, AND 22-607.3.A**

On a motion by F. Trump, seconded by B. Crawford, and voted on unanimously, Council approved a waiver for sections 22-510.A, 22-206, and 22-607.3.A that a landscape plan shall be provided.

**APPROVAL OF BRIAR CREEK FARMS LOT INCORPORATION AND LAND DEVELOPMENT WAIVER FROM SECTION 27-801.3.B. (2)**

On a motion by J. Garman, seconded by T. Bell, and voted on unanimously, Council approved a waiver for section 27-801.3.B. (2) that proposed parking spaces shall be 10' x 20' in size. Briar Creek Farms is requesting the proposed spaces be 9'x18', which is also allowed in Section 27-801.3.B. (2).

**APPROVAL OF BRIAR CREEK FARMS LOT INCORPORATION AND LAND DEVELOPMENT MODIFICATION OF SECTION 22-706.E**

On a motion by B. Crawford, seconded by T. Bell, and voted on unanimously, Council approved a modification of section 22.706.E that where a sidewalk abuts a curb, wall, building or any other structure, a pre-molded expansion joint 1 ½" in thickness shall be placed between the sidewalk and said structure for the full length of said structure. The plan depicts ¼" wide joints.

**APPROVAL OF BRIAR CREEK FARMS LOT INCORPORATION AND LAND DEVELOPMENT MODIFICATION OF SECTION 22-709**

On a motion by J. Garman, seconded by T. Bell, and voted on 4 'yes' votes and 1 'no' vote by T. Bell, Council approved a modification of section 22-709 that street lights shall be provided for the East Seventh Street Extension. In lieu of street lights the applicant will install light packs in the side of the building.

**CONDITIONAL APPROVAL OF BRIAR CREEK FARMS LOT INCORPERATION AND LAND DEVELOPMENT**

On a motion by F. Trump, seconded by T. Bell, and voted on unanimously, and upon the recommendation of the Planning Commission, Council conditionally approved the plan contingent upon the following items being met:

1. Financial security must be provided for all proposed site improvements. A construction cost estimate shall be submitted. [Sec. 22-403.1.A. and Sec. 22-404.C.] An 'Opinion of Probable Cost' prepared by Livic Civil, LLC, dated March 19, 2018 has been provided. A marked-up copy of that estimate has been provided for the Applicant's Engineer's use in making revisions.
2. The 'Survey Certification' & 'Engineer Certification' statements provided on sheet no. LD-0 shall be signed, sealed and dated. All plans shall be also be signed and sealed. [Sec. 22-403.1.A.(2)(o)]
3. The 'Certificate of Ownership and Acknowledgement of Application' statement provided on sheet no. LD-0 shall be signed by the Owners and notarized. [Sec. 22-403.1.A.(2)(s) and Sec. 22-403.1.A.(2)(t)]
4. A copy of the required Sewage Facilities Planning Module exemption letter from the PA DEP shall be provided for the proposed connection to the existing sanitary sewer system. The proposed sanitary lateral location and design shall also be approved by the Municipal Authority. [Sec. 22-403.1.A.(2)(w) and Sec. 22-704.1.]
5. Sidewalks and curbs shall be proposed along the East Seventh Street extension. Appropriate construction details shall be added to the Plan. [Sec. 22-705. and Sec. 22-706.] A waiver request is under consideration.

**APPROVAL OF PAYMENT TO GEORGIA FOUNTAIN FOR SIX NEW FOUNTAIN LIGHT FIXTURES FOR IN THE TOWN FOUNTAIN**

On a motion by F. Trump, seconded by J. Garman, and voted on unanimously, Council approved payment to Georgia Fountain in the amount of \$1,560.00 for six (6) new town fountain light fixtures for in the Town Fountain

**APPROVAL OF PAYMENT TO BROWN'S TREE SERVICE FOR THE REMOVAL OF HAZARDOUS TREES NEXT TO THE SUSQUEHANNA RIVER**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved payment in the amount of \$2,400.00 to Brown's Tree Service for the removal of hazardous trees next to the Susquehanna River.

**APPROVAL OF SENDING A LETTER OF SUPPORT FROM THE TOWN OF BLOOMSBURG TO RYAN PRATER REGARDING SUPPORT OF RENEWBLE ENERGY LEGISLATION FOR PENN ENVIRONMENT**

This item was tabled and will be returned to committee levels due to the fact that Council Members want more information.

**APPROVAL OF ADVERTISING FOR REQUEST FOR PROPOSALS FOR INSPECTION SERVICES FROM ENGINEERING FIRMS FOR THE FLOODWALL EXPANSION PROJECT**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved advertising for Requests for Proposals for inspection services from engineering firms for the Floodwall Expansion Project.

**APPROVAL OF USING LIVIC CIVIL FOR MUNICIPAL ENGINEERING SERVICES**

On a motion by F. Trump, seconded by T. Bell, and voted on unanimously, Council approved using Livic Civil for Municipal Engineering Services.

**APPROVAL OF PAYMENT TO BRADCO SUPPLY COMPANY TO PURCHASE AN ELECTRIC TARP FOR THE BLACK TOP TRUCK (TO BE PAID VIA THE LIQUID FUELS FUND) INSTEAD OF PURCHASING A NEW CEMENT MIXER**

On a motion by F. Trump, seconded by T. Bell, and voted on unanimously, Council approved payment to Bradco Supply Company in the amount of \$4,455.00 to purchase an electric tarp for the black top truck (to be paid via the Liquid Fuels Fund) instead of purchasing a new cement mixer.

**APPROVAL TO ALLOW THE BLOOMSBURG VOLUNTEER FIRE COMPANY TO ATTEND 4 EVENTS OUTSIDE THE 25 MILE RADIUS THEY ARE PERMITTED.**

On a motion by F. Trump, seconded by J. Garman, and voted on unanimously, Council approved to allow the Bloomsburg Volunteer Fire Company to attend 4 events that expand past the 25 mile radius they are permitted on June 23<sup>rd</sup> to Hanover Township, July 28<sup>th</sup> to Mifflinburg, August 11<sup>th</sup> to Middleburg and August 25<sup>th</sup> to Pine Grove.

**APPROVAL TO TABLE THE DISCUSSION OF PROVIDING LEGAL REPRESENTATION IN REGARDS TO THE JOE YANNONE APPEAL**

On a motion by J. Garman, seconded by T. Bell, and voted on unanimously, Council approved to table the discussion of providing legal representation until the June 25<sup>th</sup> Council meeting in regards to the Joe Yannone appeal.

**APPROVAL OF RELEASING FULL FINANCIAL SECURITY TO JOE GUSHEN AT 35-37 E. MAIN STREET**

On a motion by T. Bell, seconded by F. Trump, and voted on unanimously, Council approved releasing full financial security to Joe Gushen in the amount of \$7,345.25 at 35-37 E. Main Street.

**APPROVAL OF PAYMENT TO REILLY MECHANICAL & CONSTRUCTION FOR HOME PROGRAM APPLICATION TB-T-60**

On a motion by F. Trump, seconded by T. Bell, and voted on unanimously, Council approved payment to Reilly Mechanical & Construction in the amount of \$16,290.00 for HOME Program application TB-T-60.

**APPROVAL OF PAYMENT TO LENDENMANN’S CONSTRUCTION AND REMODELING FOR HOME PROGRAM APPLICATION TB-T-56**

On a motion by F. Trump, seconded by T. Bell, and voted on unanimously, Council approved payment to Lendenmann’s Construction & Remodeling in the amount of \$12,340.00 for HOME Program application TB-T-56.

**APPROVAL OF PAYMENT TO LENDENMANN’S CONSTRUCTION AND REMODELING FOR HOME PROGEAM APPLICATION TB-T-44**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved payment to Lendenmann’s Construction and Remodeling in the amount of \$12,529.00 for HOME Program Application TB-T-44.

**APPROVAL OF PAYMENT TO SEDA-COG FOR ADMINISTRATIVE AND DELIVERY SERVICES**

On a motion by J. Garman, seconded by T. Bell, and voted on unanimously, Council approved payment to SEDA-COG in the amount of \$12,204.00 for Administrative and Delivery Services.

Carey Howell addressed concerns to Council, as a concerned Bloomsburg resident and not as a Municipal Authority Board member, about the Joint Agreement Regarding Operations and Services between the Municipal Authority (MA) and the Town of Bloomsburg (the Town). C. Howell requested Council to cast a vote on the finality of the Joint Agreement Regarding Operations and Services. B. Kreisher explained that Council will not vote on an item that was not on the agenda, however an appropriate venue for any discussion would be the Administrative/Finance Committee.

Being no further business to discuss, the meeting, adjourned at 9:35 p.m.

Lauren Martz  
Town Manager/Secretary