

A regular meeting of Bloomsburg Town Council was held Monday, June 9, 2014, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Council Members W. Carey Howell, Diane Levan, Sylvia Costa, Bill Kreisher, Fred Trump and Eric Bower; Town Administrator William Lowthert; Assistant Town Administrator Lauren Martz; Code Enforcement & Zoning Administrator Ed Fegley; Director of Finance Lisa Laboskie; Superintendent of Public Works John Barton; Chief of Police Roger Van Loan; Environmental Services Administrator Charles Fritz; HR Director Tracy Lanzafame; Solicitor Jack Mihalik and Fire Chief Bob Rupp. Absent were Mayor Sandy Davis and Administrative Assistant Amy Seamans.

#### **PUBLIC HEARING – FFY 2014 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

Prior to the beginning of the regular meeting, a Public Hearing was held at 7:00pm to discuss the Town of Bloomsburg's FFY 2014 Community Development Block Grant application. W. Carey Howell turned the meeting over to Bill Seigel of SEDA-Council of Governments. Mr. Seigel gave an overview of the program and reported that the Department of Community and Economic Development estimates funding to be around \$165,000. B. Seigel reviewed the application schedule, eligible activities and funding requirements, the Fair Housing Notice, Antidisplacement Plan and Section 3 requirements.

The following projects will be considered:

1. Streater Recreation Complex Improvements – Phase II
4. Curb Cuts – Removal of Architectural Barriers

B. Seigel asked Council if there were any new projects they would like to be considered. Hearing none, the public was asked if they had any new projects that they would like to be considered.

Joe Martarano, 259 E. Tenth Street, asked about soccer fields at Streater Fields and future plans at the recreation complex. W. Lowthert explained that the Town has applied for a DCNR grant to continue with the Phase II plan for Streater and will utilize CDBG money as a match towards the DCNR grant if awarded.

Councilman B. Kreisher commented that he supports using CDBG funds towards curb cuts.

Hearing no additional public input, the hearing concluded at 7:21 p.m.

#### **ADOPTION OF RESOLUTION NO. 06-09-14.01 – FFY 2014 HOME PROGRAM FUNDS**

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council adopted Resolution No. 06-09-14.01 authorizing the filing of an application to request \$1,000,000 of funds with the Pennsylvania Housing Finance Agency (PHFA) and the Department of Community and Economic Development (DCED).

#### **APPROVAL OF MAY 12, 2014 COUNCIL MEETING MINUTES AND MAY 19, 2014 SPECIAL COUNCIL MEETING MINUTES**

On a motion by S. Costa, seconded by B. Kreisher and voted on unanimously, Council approved the May 12, 2014 Council meeting minutes and the May 19, 2014 Special Council meeting minutes with no additions or corrections.

#### **APPROVAL OF PAYMENT OF MONTHLY BILLS AND MAY PAYROLL AUTHORIZATION**

On a motion by D. Levan, seconded by B. Kreisher and voted on unanimously, Council approved payment of the following monthly bills and the May payroll authorization: General Fund, \$122,739.09; Debt Service Fund, \$5,724.44; Recycling Fund, \$15,406.72; Street Lighting Fund, \$11,033.76; Norris E. Rock Memorial Swimming Pool Fund, \$4,730.95; Day Care Project, \$2,617.49; Airport Expansion Project, \$74,802.67; Liquid Fuels Fund, \$14,358.84 and the May payroll authorization in the amount of \$184,704.20

#### **APPROVAL OF APPROPRIATION TRANSFER REQUEST**

On a motion by F. Trump, seconded by B. Kreisher and voted on unanimously, Council approved the following General Fund appropriation transfer request:

<b>General Fund</b>	<b>Description</b>	<b>Budget From</b>	<b>Budget To</b>
01.413.00.5141	Wages-Seasonal Employees	\$ 7,500.00	\$ -
01.413.00.5315	Inspection Services	\$ -	\$7,500.00

**APPROVAL OF ASSIGNED/UNASSIGNED BALANCES FOR FINANCIAL STATEMENT PURPOSES**

On a motion by F. Trump, seconded by B. Kreisher and voted on unanimously, Council approved the following assigned/unassigned balance transfer for financial statement purposes:

	<b>Assigned</b>	<b>Adjust</b>	<b>Ending Assigned Balance</b>
Hazard Mitigation Grant	\$ 30,000.00	\$(30,000.00)	\$ -
Server Upgrades	\$ 25,000.00	\$ -	\$ 25,000.00
Improvements to office spaces	\$ 5,000.00	\$ (5,000.00)	\$ -
Installation T.H. generator	\$ 50,000.00	\$ -	\$ 50,000.00
Paint and repairs to Town Hall	\$ 40,000.00	\$ (12,593.00)	\$ 27,407.00
Plotter/scanner for Code Dept.	\$ 6,000.00	\$ -	\$ 6,000.00
Farmers Market Permit fees	<u>\$ 1,415.00</u>	<u>\$ (1,415.00)</u>	<u>\$ -</u>
	\$157,415.00	\$ (49,008.00)	\$108,407.00

**APPROVAL OF PROPOSAL FROM BROWN AND BROWN INSURANCE**

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved a proposal from Brown and Brown Insurance for coverage of the following airport buildings: Main Building/Lounge, T-Hangar, Refreshment Stand, Runway #26 Hangar, in the amount of \$8,340.

Joe Martarano asked about these new insurance costs at the Bloomsburg Airport. He asked why these insurance fees are not part of the Town’s general liability policy. W. Lowthert explained this was insurance coverage previously paid by the former airport manager, Columbia Aircraft. The Town of Bloomsburg has taken over managing the airport so these fees will now need to be paid by the Town. The Town’s insurance company advised that these additional items could not simply be added to our current general liability policy.

**APPROVAL OF CHANGING THE PAYROLL SECTION OF THE TOWN EMPLOYEE HANDBOOK**

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved a change to the “Payroll” section of the Town Employee Handbook to include mandatory direct deposit.

**APPROVAL OF USING POOL INVESTMENT FUNDS FOR POOL IMPROVEMENTS**

On a motion by F. Trump, seconded by B. Kreisher and voted on unanimously, Council approved using \$2,500.00 from the Pool Investment Account for Improvement Projects at the Norris E. Rock Memorial Swimming Pool.

**APPROVAL OF CERTIFICATE OF APPROPRIATENESS**

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Marty and Beverly Mariano to install signage which includes the installation of flat vinyl panels that will be attached to a 2 inch aluminum frame with goose neck lights installed above the sign at **298 East Fifth Street**.

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Shawn Fagley to replace a deteriorated slate roof with metal roofing and to rebuild a chimney which was formerly taken down at **345 Jefferson Street**.

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Thanh Le to repair fire damage at the rear of his structure. A small amount of the original clapboard siding will need to be removed and replaced and then vinyl siding will be re-installed. An aluminum double window will be replaced with like item or with a vinyl window that will match the size and style. The deck flooring will be replaced with a Trex® type material with the existing rails, spindles and guards at **146-148 West Street**.

#### **APPROVAL OF THE PURCHASE OF A PRO-TAINER RECYCLING TRAILER**

On a motion by S. Costa, seconded by F. Trump and voted on unanimously, Council approved the purchase of a Pro-Tainer recycling trailer from the Pennsylvania State Surplus in the amount of \$950.00.

#### **APPROVAL OF THE PURCHASE OF PARTS FOR THE RECYCLING FORKLIFT CLAMP**

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, Council approved a quote from Equipment Depot in the amount of \$1,103.08 to replace the bushings and bearings in a forklift clamp.

#### **APPROVAL OF PAYMENT TO LARSON DESIGN GROUP FOR PHASE VI STREET LIGHT PROJECT**

On a motion by B. Kreisher, seconded by D. Levan and voted on unanimously, Council approved payment to Larson Design Group, Inc. in the amount of \$1,528 for Engineering Services of the Phase VI Street Lighting Project through 05/03/14.

#### **APPROVAL OF PAYMENT TO LARSON DESIGN GROUP FOR PORT NOBLE PROJECT**

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, Council approved payment to Larson Design Group, Inc. in the amount of \$2,878.30 for Engineering Services of the Port Noble Drainage Project through 05/03/14 with CDBG-DR Funds.

#### **APPROVAL OF PAYMENT TO LARSON DESIGN GROUP FOR THE 900 BLOCK OF WEST MAIN STREET SIDEWALK PROJECT**

On a motion by B. Kreisher, seconded by D. Levan and voted on unanimously, Council approved payment to Larson Design Group, Inc. in the amount of \$4,800 for Engineering Services of the 900 Block of West Main Street Sidewalk Project through 05/03/14 with CDBG-DR Funds.

#### **APPROVAL OF ADVERTISING 2014 STREET RESURFACING PROJECT**

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, Council approved advertising for bids to resurface the following streets in 2014: West Fourth Street from Railroad Street to Market Street, Third Street from Iron Street to Market Street, Market Street from West First Street to the Town Fountain, and East First Street from North Street to Iron Street.

#### **APPROVAL OF ADVERTISING AN ORDINANCE VACATING A PORTION OF CENTRE STREET, A PORTION OF THIRTEENTH STREET, AND AN UNNAMED ALLEY**

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council approved advertising an ordinance vacating a portion of Centre Street (unopened), a portion of Thirteenth Street (unopened), and a portion of an unnamed alley between Twelfth and Thirteenth Streets (unopened) in the Waller Addition to the Town of Bloomsburg. B. Lowthert stated that this is at the request of the property owners that live on and along Twelfth and Market Streets.

#### **APPROVAL OF FIRE DEPARTMENT TAKING FIRE APPARATUS TO MIFFLINBURG PARADE**

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved the fire department taking apparatus to a parade in Mifflinburg on July 26<sup>th</sup> and to Pottsville on August 23<sup>rd</sup>.

#### **APPROVAL OF FIRE DEPARTMENT HOLDING ANNUAL BOOT DRIVE**

On a motion by S. Costa, seconded by E. Bower and voted on unanimously, Council approved the Bloomsburg Fire Department holding a boot drive on Fifth Street at Market Street from September 20<sup>th</sup> through the 27<sup>th</sup>.

#### **APPROVAL OF WEEKLY BINGO AT THE FIRE DEPARTMENT**

On a motion by B. Kreisher, seconded by D. Levan and voted on unanimously, Council approved adding weekly bingos to the list of sanctioned fundraising events.

#### **APPROVAL OF PAYMENT TO WEDDLE TOOL COMPANY FOR FIRE DEPARTMENT EQUIPMENT PURCHASES**

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved payment of an invoice from Weddle Tool Company in the amount of \$2,950. B. Rupp stated that the fire department has \$5,000 budgeted for tools and equipment. B. Rupp also stated that this purchase was for a forcible entry tool that was needed instead of a nozzle that was previously budgeted.

#### **APPROVAL OF REPAIRS TO THE LADDER TRUCK**

On a motion by S. Costa, seconded by D. Levan and voted on Five (5) (F. Trump, C. Howell, S. Costa, D. Levan, and E. Bower voting “Yes”) to One (1) (B. Kreisher voting “No”), Council approved paying the \$11,900.00 invoice for repairs and travel expenses associated with repairs to the ladder truck.

#### **EXECUTIVE SESSION**

C. Howell adjourned the meeting into Executive Session at 7:58 p.m. to discuss Police and Swimming Pool personnel matters and reconvened at 9:02 p.m.

#### **APPROVAL OF A WAGE INCREASE FOR RANDI FETTERMAN**

On a motion by B. Kreisher, seconded by F. Trump and voted on unanimously, Council approved a \$1.00 per hour increase for Police Clerk Randi Fetterman effective July 1, 2014 increasing her pay rate from \$12.58 to \$13.58 per hour.

#### **APPROVAL OF A WAGE INCREASE FOR ASHLEY MICCIO**

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council approved a \$0.50 per hour raise for Bloomsburg Town Pool Seasonal Employee Ashley Miccio effective July 1, 2014 increasing her pay rate from \$7.81 to \$8.31 per hour.

#### **CITIZEN TO BE HEARD – JOHN GREEN – POOL BOARD BACF GRANT APPLICATION**

John Green reported that the Swimming Pool Operations Board recently submitted a grant application to the Bloomsburg Area Community Foundation. He believes that the application will be partially funded to purchase an ADA stairway.

Steve Coladonato is concerned about the recent changes in the B/C District regarding setbacks. He feels that the changes regarding interior side yards may have been made in error. Council said they will look into this matter further and directed Solicitor Mihalik’s office to review this possible issue.

Being no further business, the meeting adjourned at 9:04 p.m.

LAUREN MARTZ  
Assistant Town Administrator/  
Assistant Secretary