

A regular meeting of Bloomsburg Town Council was held Monday, May 14, 2018, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Presiding was Mayor Eric Bower; Council Members Fred Trump; Toni Bell; William Kreisher; James Huber; James Garman and Bonnie Crawford; Town Manager/Secretary Lauren Martz; Director of Human Resources/Assistant Secretary Tracy Lanzafame; Acting Public Works Superintendent John Fritz; Administrative Assistant Bobbi Erlston; Chief of Police Roger Van Loan; Director of Governmental Services/Recycling Coordinator Charles Fritz; Code Enforcement Officer Ralph Magill and Fire Chief Scott McBride. Absent was Code Enforcement Officer Kyle Bauman.

E. Bower officially proclaimed June 8-9, 2018 Relay for Life Day. The members were on hand to receive the official proclamation in honor of their continued efforts, along with, the American Cancer Society's fight against cancer.

Elizabeth Dowd updated Council on the accomplishments of the Coalition of Social Equity group and stated her intention to update Council with the group's activities and accomplishments quarterly, throughout the year.

ADOPTION OF RESOLUTION 5-14-18.01 BLOOMSBURG TOWN PARK BALLFIELDS AND ADA WALKWAY DEVELOPMENT

On a motion by J. Garman, seconded by T. Bell, and voted on unanimously, Council approved Resolution 5-14-18.01 to apply for a DCED grant for Bloomsburg Town Park Ballfields and ADA Walkway Development.

ADOPTION OF RESOLUTION 5-14-18.02 TOWN WIDE WALKABILITY AND TRAIL PLANNING STUDY

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved Resolution 5-14-18.02 to apply for a DCED grant for Town Wide Walkability and Trail Planning Study.

APPROVAL OF APRIL 23, 2018 COUNCIL MEETING MINUTES

On a motion by T. Bell, seconded by F. Trump, and voted on unanimously, Council approved the April 23, 2018 Town Council meeting minutes with corrections of changing assorts to assaults and inserting a back-slash between Town/Gown.

APPROVAL OF PAYMENT OF MONTHLY BILLS AND APRIL PAYROLL AUTHORIZATION

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved payment of the following monthly bills and the April payroll authorization: General Fund, \$398,302.73; Recycling Fund, \$25,442.29; Street Lighting Fund, \$4,992.12; Fire Fund, \$7,145.76; CDBG Annual Entitlement, \$2,200; Airport Fund, \$85,390.87; Liquid Fuels Fund, \$20,007.74; HOME Fund, \$68,175.00; CDBG-DR Fund, \$126,459.31, and the April payroll authorization in the amount of \$259,530.31.

APPROVAL OF MOVING FORWARD WITH THE 4TH OF JULY EVENT, DIRECTING THE TOWN MANAGER TO AFFIRM WITH SKYSHOOTERS, AND ORGANIZE THE VENDORS WITH THE ASSISTANCE OF STAFF

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved moving forward with the 4th of July event, directing the Town Manager to affirm with Skyshooters, and organize the vendors with the assistance of staff. President of the Bloomsburg University's Student Veterans Association, Raul Santana, took an initiative to continue this annual celebration by offering to Town Council and Town Hall staff, that the Bloomsburg University Student Veterans Association could fundraise and resurrect the event. Director of External and Government Relations, Dan Knorr announced that people can donate at www.takeactionbu.org/fireworks.

APPROVAL OF TRANSITIONING TO THE USE OF SUNOCO FLEET FUEL CARDS FOR ALL TOWN VEHICLES

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved

transitioning to the use of Sunoco Fleet Fuel cards for all Town vehicles. Town Hall Officials and staff will have a meeting to discuss the future uses of the fuel tanks.

APPROVAL OF RECOUPING GARNISHMENT AND WAGE ATTACHMENT FEES CHARGED TO THE TOWN

On a motion by B. Kreisher, seconded by J. Garman, and voted on unanimously, Council approved recouping garnishment and wage attachment fees charged to the Town, due to Employees who incur garnishments (\$50.00 per employee) and wage attachments orders (\$10.00 per employee).

APPROVAL OF THE TOWN PARK RULES AND TOWN PARK EVENT POLICY

On a motion by T. Bell, seconded by F. Trump, and voted on unanimously, Council approved the Town Park Rules and Town Park Event policy.

APPROVAL OF MOVING OLD FUNDS OUT OF THE 6TH STREET ESCROW & SEWER HOOK UP ACCOUNTS AND MOVING THEM TO THE GENERAL FUND FOR 2018 ROAD PAVING PROJECTS

On a motion by B. Crawford, seconded by B. Kreisher, and voted on unanimously, Council approved moving old funds out of the 6th Street Escrow & Sewer Hookup Accounts (\$6,691.25 and \$4,890.65 respectively) and moving it to the General Fund to be used for 2018 Road Paving Projects.

APPROVAL OF CERTIFICATE OF APPROPRIATENESS

On a motion by B. Kreisher, seconded by F. Trump and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Cori Farrell to install signage at 54 E. Main Street.

On a motion by T. Bell, seconded by B. Crawford and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Susan Schwartz to add an addition at 226 E. Fifth Street.

On a motion by F. Trump, seconded by T. Bell and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Sandra Davis to add an addition at 18 W. Fifth Street.

On a motion by F. Trump, seconded by J. Garman and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Herbert Shannon to install vinyl siding at 357 East Street.

APPROVAL TO GRANT A NINETY (90) DAY EXTENSION FOR THE BRIAR CREEK FARMS LOT INCORPORATION AND LAND DEVELOPMENT

On a motion B. Crawford, seconded by T. Bell, and voted on unanimously, Council approved granting a ninety (90) day extension for the Briar Creek Farms lot incorporation and land development.

APPROVAL OF PAYMENT TO BORTON LAWSON FOR PROFESSIONAL SERVICES FROM OCTOBER 9, 2017 TO MARCH 30, 2018 FOR THE BLOOMSBURG FLOOD RISK MANAGEMENT EXPANSION PROJECT.

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved payment to Borton Lawson in the amount of \$4,349.40 for professional services from October 9, 2017 to March 30, 2018 for the Bloomsburg Flood Risk Management Expansion Project.

APPROVAL OF PAYMENT TO LIVIC CIVIL TO ASSIST WITH ENGINEERING, BIDDING, AND REPORTING OF THE 2018 ROAD PAVING PROJECT

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approves payment to Livic Civil in the amount of \$7,250.00 to assist with engineering, bidding, and reporting associated with the 2018 Road Paving Project.

APPROVAL OF QUOTE FROM THE OTTERY GROUP FOR THE ARCHAEOLOGICAL TESTING RELATED TO THE FLOODWALL EXPANSION PROJECT

On a motion by T. Bell, seconded by B. Kreisher, and voted on unanimously, Council approved quote from the Ottery Group in the amount of \$28,577.72 for the archaeological testing related to the Floodwall Expansion Project.

APPROVAL OF A RECYCLING COLLECTION AGREEMENT BETWEEN THE TOWN OF BLOOMSBURG AND BLOOMSBURG UNIVERSITY

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved the recycling collection agreement between the Town and Bloomsburg University in the amount of \$25,200 with an escalator of four (4) percent.

APPROVAL OF MAINTENANCE AND OPERATIONS AGREEMENTS WITH BLOOMSBURG YOUTH FOOTBALL AND CHEERLEADING

On a motion by T. Bell, seconded by B. Kreisher, and voted on 6 ‘yes’ votes and 1 ‘no’ vote by J. Huber, Council approved the maintenance and operations agreement between the Town and Bloomsburg Youth Football and Cheerleading.

APPROVAL OF PAYMENT TO DON E. BOWER FOR THE BLOOMSBURG UNIVERSITY CGA LIGHTSTREET ROAD ARC PROJECT

On a motion by F. Trump, seconded by T. Bell, and voted on unanimously, Council approved payment to Don E. Bower in the amount of \$52,659.84 for the Lightstreet Road ARC Project paid for via Bloomsburg University CGA.

APPROVAL OF PAYMENT TO NORSTAR FOR A NEW SHORETEL PHONE SYSTEM FOR THE PUBLIC WORKS DEPARTMENT

On a motion by T. Bell, seconded by B. Crawford, and voted on 6 ‘yes’ votes and 1 ‘no’ vote by F. Trump, Council approved payment to Norstar in the amount of \$2,244.77 for a new Shoretel phone system for the Public Works Department.

APPROVAL OF PAYMENT TO LENDENMANN’S CONSTRUCTION AND REMODELING FOR HOME PROGRAM APPLICATION TB-T-57

On a motion by F. Trump, seconded by T. Bell, and voted on unanimously, Council approved payment to Lendenmann’s Construction & Remodeling in the amount of \$7,088.00 for HOME Program application TB-T-57.

APPROVAL OF PAYMENT TO LENDENMANN’S CONSTRUCTION AND REMODELING FOR HOME PROGRAM APPLICATION TB-T-46

On a motion by F. Trump, seconded by J. Huber, and voted on unanimously, Council approved payment to Lendenmann’s Construction & Remodeling in the amount of \$1,678.00 for HOME Program application TB-T-46.

APPROVAL OF PAYMENT TO LENDENMANN’S CONSTRUCTION AND REMODELING FOR HOME PROGRAM APPLICATION TB-T-56

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved payment to Lendenmann’s Construction & Remodeling in the amount of \$6,460.00 for HOME Program application TB-T-56.

APPROVAL OF DIANE LEVAN’S RESIGNATION FROM THE PLANNING COMMISSION EFFECTIVE IMMEDIATELY

On a motion by F. Trump, seconded by B. Crawford, and voted on unanimously, Council approved Diane Levan’s resignation from the Planning Commission effective immediately.

APPROVAL OF PAYMENT TO LENDENMANN’S CONSTRUCTION AND REMODELING FOR HOME PROGRAM APPLICATION TB-T-56

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved payment to Lendenmann’s Construction & Remodeling in the amount of \$3,705.00 for HOME Program application TB-T-56.

The meeting went into executive session to discuss personnel and legal matters at 8:01 p.m. and being no further business to discuss, the meeting, adjourned at 8:20 p.m.

Lauren Martz
Town Manager/Secretary