

A Public Hearing of Bloomsburg Town Council was held Monday, April 14, 2014, beginning at 6:30 p.m. in Council Chambers, Town Hall, 301 E. Second Street, Bloomsburg, PA. Present were Mayor Sandy Davis; Council Members W. Carey Howell, Sylvia Costa, Fred Trump, William Kreisher arriving at 6:37 p.m., and Diane Levan arriving at 6:48 p.m.; Town Administrator William Lowthert; Assistant Town Administrator Lauren Martz and Administrative Assistant Amy Seamans. Absent was Council Member Eric Bower.

FFY 2014 HOME PROGRAM FUNDS APPLICATION

Mike Fisher of SEDA-COG expressed that due to the CDBG-DR funds not being available at this time, B. Lowthert was encouraged to apply for HOME Program funds. SEDA-COG is currently helping 13 other municipalities with their HOME Program. Mike stressed that only owner-occupied properties that were affected by the 2011 Lee flooding event would be eligible. The Town is applying for \$500,000 which can help 7-9 homes. He suggests the Town do a 0% forgivable loan; 20% per year and after year 5, it's totally forgiven. Council could waive hardships on a case by case basis. Mike stated that this is a rehab program and suggests loaning up to \$25,000 and up to \$10,000 for lead work to each project, over this amount, a full lead abatement would need to be conducted. To do a flood proofing project, the home would need to be built after 1978 because lead paint was outlawed by then or the property would have to be certified lead free. Utilities could then be moved above flood level. The funds are not intended for raising homes but the Town could reserve funds to raise two homes.

Tim Brickley of SEDA-COG explained that they are looking to submit the application by May 1, 2014, but there is no timeline on approval. Again, he expressed that the funds are only for owner-occupied properties but DCED recently approved persons that have life rights to be eligible. Applications will be evaluated and must meet Section 8 income guidelines to be eligible. A full lead and electrical inspection would take place by certified technicians. After the reports are compiled, they will then sit down with the homeowner to go over the type of repairs that would be completed. The work would then be put out to bid which includes a mandatory walk through.

It was noted that the maximum Administrative fee is 6% which amounts to \$30,000 but Tim stated they typically try to do 5% or 5.5%.

Hearing no further comments, the hearing concluded at 6:59 p.m.

A regular meeting of Bloomsburg Town Council was held Monday, April 14, 2014, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Mayor Sandy Davis; Council Members Diane Levan, Sylvia Costa, W. Carey Howell, Bill Kreisher, Fred Trump and Eric Bower; Town Administrator William Lowthert; Assistant Town Administrator Lauren Martz; Code Enforcement & Zoning Administrator Ed Fegley; Chief of Police Roger Van Loan; Environmental Services Administrator Charles Fritz; Fire Chief Bob Rupp; Solicitor Jack Mihalik and Administrative Assistant Amy Seamans. Absent were Director of Finance Lisa Laboskie and Superintendent of Public Works John Barton.

PROCLAMATION – NATIONAL OSTEOPATHIC MEDICINE WEEK

Mayor Davis proclaimed the week of April 13-19, 2014 as National Osteopathic Medicine Week and presented the proclamation to Dr. William Kuprevich Jr., DO.

PROCLAMATION – NATIONAL ARBOR DAY

Mayor Davis proclaimed April 25, 2014 as National Arbor Day in the Town of Bloomsburg. She noted that two Ginkgo trees will be planted near the Town Pool in memory of former Shade Tree Commission Member Deb Marek. A ceremony will be held on April 25th at 10:00 a.m.

ADOPTION OF RESOLUTION NO. 04-14-14.01 – FFY 2014 HOME PROGRAM FUNDS

On a motion by F. Trump, seconded by C. Howell and voted on unanimously, Council adopted Resolution No. 04-14-14.01 authorizing the filing of an application for funds with the Pennsylvania Housing Finance Agency (PHFA) and the Department of Community and Economic Development (DCED), Commonwealth of Pennsylvania.

APPROVAL OF MARCH 10, 2014 COUNCIL MEETING MINUTES

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved the March 10, 2014 Council meeting minutes with no additions or corrections.

APPROVAL OF PAYMENT OF MONTHLY BILLS AND MARCH PAYROLL AUTHORIZATION

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, Council approved payment of the following monthly bills and the March payroll authorization: General Fund, \$150,983.04; Debt Service Fund, \$5,986.69; Recycling Fund, \$17,548.37; Street Lighting Fund, \$20,736.88; Norris E. Rock Memorial Swimming Pool Fund, \$394.71; Day Care Project, \$2,737.40; Liquid Fuels Fund, \$22,370.67 and the March payroll authorization in the amount of \$190,737.23.

APPROVAL OF PAYMENT TO FIRST COLUMBIA BANK AND TRUST COMPANY FROM THE POLICE AND EMPLOYEES PENSION PLANS

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved payment to First Columbia Bank and Trust Company from the Police Pension Plan in the amount of \$4,028.09 and \$3,332.83 from the Employees Pension Plan for first quarterly trustee fees.

APPROVAL SIGNING A COMMUNITY ASSISTANCE AGREEMENT BETWEEN THE TOWN, GEISINGER-BLOOMSBURG HOSPITAL, GEISINGER CLINIC, GEISINGER SYSTEM SERVICES, GEISINGER HEALTH CARE, COLUMBIA COUNTY, AND BLOOMSBURG AREA SCHOOL DISTRICT

On a motion by C. Howell, seconded by D. Levan and voted on Six (6) (C. Howell, D. Levan, S. Davis, S. Costa, F. Trump and E. Bower voting “Yes”), to One (1) (B. Kreisher voting “No”), Council approved signing a Community Assistance Agreement between the Town, Geisinger-Bloomsburg Hospital, Geisinger Clinic, Geisinger System Services, Geisinger Bloomsburg Health Care, Columbia County, and Bloomsburg Area School District condition upon Solicitor Mihalik’s approval.

APPROVAL 2013 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONTRACT WITH DCED

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council approved the 2013 Community Development Block Grant (CDBG) contract with DCED in the amount of \$163,467.

APPROVAL OF HIRING SCOTT BUCK AS A PART-TIME PARKING ENFORCEMENT OFFICER

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved hiring Scott Buck as a part-time Parking Enforcement Officer at a rate of \$10.00/hour with no more than 29 hours a week.

APPROVAL OF A QUOTE FROM MEPUSH, INC. FOR A DESKTOP COMPUTER IN THE POLICE DEPARTMENT

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved a quote from MePush, Inc. in the amount of \$1,288.51 for a desktop computer in the Police Department.

APPROVAL OF A QUOTE FROM SUMMIT DESIGN STUDIO TO REDESIGN THE POLICE DEPARTMENT WEBSITE

On a motion by F. Trump, seconded by C. Howell and voted on unanimously, Council approved a quote from Summit Design Studio in the amount of \$750 to redesign the Police Department website.

APPROVAL OF THE PURCHASE OF A 2008 FORD CROWN VICTORIA FROM SCOTT TOWNSHIP FOR THE CODE ENFORCEMENT DEPARTMENT

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved the purchase of a 2008 Ford Crown Victoria vehicle from Scott Township in the amount of \$3,000 for the Code Enforcement Department.

APPROVAL OF A WAGE INCREASE FOR FINANCE CLERK B. J. TEICHMAN

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved an hourly wage increase for Finance Clerk B. J. Teichman from \$10.61 to \$11.50.

APPROVAL OF CERTIFICATE OF APPROPRIATENESS

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Oren Helbok of the Moose Exchange to install signage on the structure located at **24 East Main Street**.

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Gordon Thomas to replace the concrete steps and the gutter and downspout system at **142-144 East Fifth Street**.

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Mike Brooks to install 8 inch vinyl siding, install new roof shingles, install two solid overhead garage type doors to replace the existing doors, and install one man door all on the westerly facing wall of the garage at the rear of **455 East Street**.

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Brad Kelly to install signage on the structure located at **117-119-125 West Main Street**.

On a motion by F. Trump, seconded by C. Howell and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for John Berger to remove the front non-structural window wall, move the wall back eight feet and install three 42 inch doors and one double door across the façade, install a four foot high wrought iron railing around the area in front of the new doors to create an outside seating area and scrape, prime and repaint the existing “Harry’s” sign located on the second floor façade with the word “Filet” in gold lettering at **18 West Main Street**.

APPROVAL OF RENEWING AGREEMENT WITH BLOOMSBURG UNIVERSITY

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved renewing the agreement with Bloomsburg University for the collection and processing of all recycling materials generated by the University for another year.

APPROVAL OF ADVERTISING FOR BIDS FOR THE PURCHASE OF SIX STORAGE CAGES

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved advertising for bids for the purchase of six storage cages at the Recycling Center. It was noted that this was budgeted.

APPROVAL OF PAYMENT TO LARSON DESIGN GROUP, INC. FOR ENGINEERING SERVICES OF THE PHASE VI STREET LIGHTING PROJECT

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved payment to Larson Design Group, Inc. in the amount of \$6,818.70 for engineering services of the Phase VI Street Lighting Project through 03/01/14.

APPROVAL OF ADVERTISING FOR BIDS FOR TOWN HALL BUILDING EXTERIOR MASONRY REPAIRS

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved advertising for bids for Town Hall building exterior masonry repairs. It was noted that this project was budgeted.

APPROVAL OF PAYMENT TO L.R. KIMBALL FOR ENGINEERING SERVICES OF PHASE 6 OF THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT

On a motion D. Levan, seconded by S. Costa and voted on unanimously, Council approved payment to L.R. Kimball in the amount of \$6,979.02 for engineering services of Phase 6 of the Bloomsburg Municipal Airport Extension and Realignment Project through 03/30/14.

APPROVAL OF AN AGREEMENT BETWEEN THE TOWN, BLOOMSBURG FIRE DEPARTMENT, INC. AND THE BLOOMSBURG FIREMAN’S RELIEF ASSOCIATION

On a motion by B. Kreisher, seconded by F. Trump and voted on unanimously, Council approved an agreement between the Town, Bloomsburg Fire Department, Inc. and the Bloomsburg Fireman’s Relief Association for the Town to insure and license a 2013 Ford 550 Fire Police vehicle. The cost to insure the vehicle will be \$800. B. Lowthert and B. Rupp will meet to review the Fire Department budget since this expense was not budgeted for in 2014.

APPROVAL OF RELEASING FINANCIAL SECURITY FOR THE MARIANO LAND DEVELOPMENT PROJECT

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, Council approved Releasing \$72,160 in financial security for the Mariano Land Development Project located at 500-502 East Street leaving a balance of \$21,142.

EXECUTIVE SESSION

Town Council adjourned into Executive Session at 8:06 p.m. to discuss pool personnel and legal action at the Airport and reconvened at 8:43 p.m.

APPROVAL OF ASSESSING LIQUIDATED DAMAGES FOR THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT

On a motion by C. Howell, seconded by D. Levan and voted on Six (6) (C. Howell, D. Levan, S. Davis, S. Costa, F. Trump and E. Bower voting “Yes”) to One (1) (B. Kreisher voting “No”), Council approved assessing liquated damages for the Bloomsburg Municipal Airport Extension and Realignment Project at \$46,000.

APPROVAL OF ADVERTISING AN ASSISTANT POOL MANAGER POSITION

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved advertising an Assistant Pool Manager position at \$13.00/hour for 20 hours a week.

Being no further business, the meeting adjourned at 8:51 p.m.

WILLIAM LOWTHERT
Town Administrator and Secretary