

A regular meeting of Bloomsburg Town Council was held Monday, April 13, 2015, beginning at 7:03 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Council Vice President W. Carey Howell, presiding; Council Members Diane Levan, Bill Kreisher, Sylvia Costa, Fred Trump and Eric Bower; Town Administrator William Lowther; Assistant Town Administrator Lauren Martz; Solicitor Jack Mihalik; Chief of Police Roger Van Loan, Director of Finance Lisa Dooley, and Code Enforcement Officer Kyle Bauman. Absent were Mayor Sandy Davis; Superintendent of Public Works John Barton; Fire Chief Bob Rupp; and Environmental Services Coordinator Charles Fritz.

PROCLAMATION – NATIONAL OSTEOPATHIC MEDICINE WEEK

Council Member Howell proclaimed the week of April 19-25, 2014 as National Osteopathic Medicine Week and presented the proclamation to Dr. William Kuprevich Jr., DO.

PROCLAMATION – NATIONAL ARBOR DAY

Council Member Howell proclaimed April 24, 2014 as National Arbor Day in the Town of Bloomsburg. He noted that three Kwanzan Cherry trees will be planted in the municipal lot known as the “Library Lot” and a ceremony will be held on April 24th at 11:00 a.m.

APPROVAL OF MARCH 23, 2015 COUNCIL MEETING MINUTES

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council approved the March 23, 2015 Council meeting minutes with no additions or corrections.

APPROVAL OF PAYMENT OF MONTHLY BILLS AND MARCH PAYROLL AUTHORIZATION

On a motion by D. Levan, seconded by F. Trump and voted on unanimously, Council approved payment of the following monthly bills and the March payroll authorization: General Fund, \$220,406.88; Debt Service Fund, \$10,910.28; Recycling Fund, \$22,199.90; Street Lighting Fund, \$12,436.67; Fire Fund, \$11,944.40; Day Care Project, \$2,617.63; Norris E. Rock Memorial Swimming Pool, \$150.85; Liquid Fuels Fund, \$11,384.93, and the March payroll authorization, 203,587.95.

APPROVAL OF PAYMENT TO HAY GROUP, INC. FROM THE POLICE AND EMPLOYEES PENSION PLANS

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved payment to Hay Group, Inc. from the Police Pension Plan in the amount of \$1,200 and \$1,200 from the Employees Pension Plan for second quarter actuarial fees.

APPROVAL OF PAYMENT TO FIRST COLUMBIA BANK AND TRUST CO. FROM THE POLICE AND EMPLOYEES PENSION PLANS

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved payment to First Columbia Bank and Trust Co. from the Police Pension Plan in the amount of \$4,149.06 and \$3,453.99 from the Employees Pension Plan for quarterly trustee fees.

APPROVAL OF THE PURCHASE OF A NEW PHONE SYSTEM FROM NORSTAR SYSTEMS

On a motion by F. Trump, seconded by E. Bower and voted on unanimously, Council approved the purchase of a new phone system for Town Hall from Norstar Systems in the amount of \$25,670 (COSTARS).

APPROVAL OF PAYMENT TO COHEN LAW GROUP

On a motion by D. Levan, seconded by E. Bower and voted on unanimously, Council approved payment to Cohen Law Group in the amount of \$480 for wireless lease negotiations.

APPROVAL OF COUNCIL MEMBERS ATTENDING ANNUAL PML CONVENTION

On a motion by E. Bower, seconded by B. Kreisher and voted on unanimously, Council approved Diane Levan, Carey Howell, and Fred Trump attending the annual PML Convention in Allentown on June 23-26, 2015 in the amounts of \$800.60, \$740.80, and \$740.80 respectively.

APPROVAL OF ADVERTISING AN ORDINANCE RELATING TO PARKING ZONES AND ENFORCEMENT

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved advertising an ordinance amending Chapter 15 Part 6 and 8 relating to parking zones and designation and enforcement of resident permit parking areas.

APPROVAL OF QUOTE FROM MEPUSH, INC. FOR NEW SWITCHES IN TOWN HALL AND THE POLICE DEPARTMENT

On a motion by F. Trump, seconded by E. Bower and voted on unanimously, Council approved a quote from MePush, Inc. in the amount of \$3,970 for new switches at Town Hall and the Police Department.

APPROVAL OF CERTIFICATE OF APPROPRIATENESS

On a motion by F. Trump, seconded by E. Bower and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for B & L Properties (Owner) Nate Charles (Tenant) to install signage at 1 East Main Street.

On a motion by S. Costa, seconded by E. Bower and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Thomas and Pamela Treadway to install a fence at 253 West Fifth Street.

On a motion by D. Levan, seconded by F. Trump and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Su Fairchild & Elizabeth Witting to replace a porch roof at 155 West Fifth Street.

On a motion by E. Bower, seconded by B. Kreisher and voted on Five (5) (S. Costa, E. Bower, B. Kreisher, C. Howell, and F. Trump voting “Yes”) to One (1) (D. Levan, “No”), Council approved a Certificate of Appropriateness for the demolition of 245 East Street currently owned by Bloomsburg Luxury Properties contingent upon approval of design plans for the future use of the property by HARB, Planning Commission, and Town Council. The Historic Architectural Review Board had recommended Council deny a Certificate of Appropriateness for demolition of this structure due to lack of information from the applicant.

APPROVAL OF MODIFICATION – BLOOM MILLS ELDERLY HOUSING AND SENIOR CENTER – LAND DEVELOPMENT

On a motion by B. Kreisher, seconded by E. Bower and voted on unanimously, and on the recommendation of the Planning Commission, Council approved the following modification: easements shall be provided for all proposed drainage and stormwater management facilities. [Sec. 22-802.3.K.]. The Applicant’s Engineer has requested a modification from this requirement. A ‘Stormwater Management Access Easement Certification’ statement was previously added to sheet CO. The Engineer and staff concur with this approach for this project in lieu of showing designated easement areas.

APPROVAL OF WAIVER – BLOOM MILLS ELDERLY HOUSING AND SENIOR CENTER – LAND DEVELOPMENT

On a motion by B. Kreisher, seconded by E. Bower and voted on unanimously, and on the recommendation of the Planning Commission, Council approved the following waiver: An amount to cover future maintenance of the proposed dedicated drainage facilities within the West Sixth Street right-of-way shall be provided. [Sec. 22-805.A.]. The Superintendent of the Town Maintenance Department, John Barton, has recommended waiving this requirement do to the minimal dollar amount associated with meeting this requirement. It is the recommendation

of the Planning Commission and staff that a letter from Mr. Barton recommending this waiver be submitted to the Town's Code Office prior to the waiver approval.

APPROVAL OF BLOOM MILLS ELDERLY HOUSING AND SENIOR CENTER LAND DEVELOPMENT PLAN WITH CONTIGENCIES

On a motion by B. Kreisher, seconded by E. Bower and voted on unanimously, and on the recommendation of the Planning Commission, Council conditionally approved the Bloom Mills Elderly Housing and Senior Center land development plan contingent upon the following items being met: **Chapter 22 – Subdivision and Land Development Ordinance (SALDO)** Additional infiltration testing shall be performed at each basin location at the proposed bed bottom elevations. [Sec. 22-801.E. and Sec. 22-802.3.A.]. The engineer, staff and the Commission recommend that this requirement be included in the performance agreement being prepared by the Town Solicitor which lists a schedule for the testing, notification of Town officials prior to testing, and the repercussions should the testing not be satisfactory (i.e. the stoppage of construction activities until a revised 'Post Construction Stormwater Management Narrative' and plans be submitted), etc. An 'Inspection Schedule' for all site improvements has been provided by the Town Engineer. The 'Inspection Schedule' includes the scheduling and notification for the infiltration testing. This 'Inspection Schedule' shall be strictly adhered to by the developer and become part of the proposed Agreement with the Town. The Town Engineer shall be contacted prior to all scheduled milestones. **General** Favorable review by the Town Engineer of Computations entitled 'Retaining Wall Calculations', prepared by Larson Design Group, dated March 2015. Copies of the existing and executed, proposed "Chimney Easement" agreements with Thomas D. Gay shall be provided and reviewed by the Town Solicitor.

APPROVAL OF MODIFICATION – BLOOMSBURG UNIVERSITY CHILLED WATER PLANT – LAND DEVELOPMENT

On a motion by F. Trump, seconded by E. Bower and voted on unanimously, and on the recommendation of the Planning Commission, Council approved the following modification: The minimum pipe size for drainage facilities shall be fifteen (15) inches. The plan currently proposes 6-inch and 8-inch pipes. [Sec. 22-803.2.A.(4)] The Applicant has requested a modification from this requirement. The Town Engineer and staff have no issues with this request.

APPROVAL OF BLOOMSBURG UNIVERSITY CHILLED WATER PLANT LAND DEVELOPMENT PLAN WITH CONTIGENCIES

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, and on the recommendation of the Planning Commission, Council conditionally approved the Bloomsburg University Chilled Water Plant Plan contingent upon the following items being met: **Chapter 22 – Subdivision and Land Development Ordinance (SALDO)** The 'Affidavit of Ownership' statement and Facility Management statement shall both be signed and notarized. [Sec. 22-403.1.A.(2)(s) and Sec. 22-403.1.A.(2)(t)], **General** All waiver and/or modification requests shall be listed on the Title Sheet.

APPROVAL OF PAYMENT TO ARCH CENTRAL ARCHITECTS, INC.

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, Council approved payment to Arch Central Architects, Inc. in the amount of \$1,100 for architectural services of the Bloomsburg Municipal Airport Terminal Building Project through 01/31/15.

APPROVAL OF PAYMENT TO ARCH CENTRAL ARCHITECTS, INC.

On a motion by B. Kreisher, seconded by F. Trump and voted on unanimously, Council approved payment to Arch Central Architects, Inc. in the amount of \$12,334.32 for architectural services of the Bloomsburg Municipal Airport Terminal Building Project through 02/28/15.

APPROVAL OF PAYMENT TO LARSON DESIGN GROUP, INC.

On a motion by S. Costa, seconded by B. Kreisher and voted on unanimously, Council approved payment to Larson Design Group, Inc. in the amount of \$1,600 for professional services of the ARLE Grant Pedestrian Signal Upgrade Project.

APPROVAL OF QUOTE FROM TPC POWER CENTER FOR PECO TRAILER LAWN VACUUM

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved a quote from TPC Power Center in the amount of \$4,750 for the purchase of a PECO Trailer Lawn Vacuum.

APPROVAL OF BID FROM ARC ELECTRIC CONSTRUCTION COMPANY, INC. FOR THE TOWN HALL GENERATOR PROJECT

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council approved a bid from Arc Electric Construction Company, Inc. in the amount of \$81,743 for the Town Hall Generator Project.

APPROVAL OF SUBMITTING A GRANT APPLICATION TO THE BACF FOR BENCHES AT STREATER

On a motion by S. Costa, seconded by B. Kreisher and voted on unanimously, Council approved submitting a Bloomsburg Area Community Foundation grant application for benches at Streater Field.

APPROVAL OF WAIVING THE DEVELOPER'S AGREEMENT FOR THE SIXTH STREET ELDERLY HOUSING PROJECT

On a motion by D. Levan, seconded by B. Kreisher and voted on unanimously, Council approved waiving the Developer's Agreement and instructing Solicitor Mihalik to draft an agreement naming the Town on the Contractors Bond and holding the Town harmless for the Columbia County Housing Authority's Elderly Housing Project at 256 W. Sixth Street. Rich Kisner mentioned that there are 8 million dollars in bonds in place on the project already.

FOOD TRUCK DISCUSSION

Natalie Austin, owner of Nannycakes, would like to use her truck as a way to promote her store in addition to increasing sales. She stated that she would just like to know definitively where she is allowed to go and that this has been an ongoing and changing item of discussion for over a year.

Steve Tloczynski, co-owner of SAC Lunch, stated that they have no intention of hurting another business that is already established. They just want to get out there and provide fresh local food to the community and comply with the Town's rules.

Oren Helbok, Downtown Bloomsburg, Inc., stated that DBI is in favor of more businesses in the downtown.

APPROVAL OF FOOD TRUCK PILOT PROGRAM

On a motion by D. Levan, seconded by B. Kreisher and voted on unanimously, Council approved a pilot food truck program which would begin May 1st and run until the end of the year. It was decided that three food truck spaces will be available for purchase on a first come, first serve basis. The fees and guidelines for this pilot program will be modeled after the late night/street cart vending ordinance and with direction from Chief of Police Roger Van Loan and Town Administrator Bill Lowthert. These food truck spaces will consist of two parking spaces which will be in municipal owned parking lots which are respectively described as the Hoppes Lot, Pine Avenue Lot, and Diner Lot. The hours of operation are currently set at 24/7 and 365 days per year. Each space is non-transferable and location is determined on a first come, first serve basis. All waste and recycling must be taken care of by the respective food truck owner and may not be disposed of via Town owned waste/recycling receptacles. This pilot program will come under review at the end of the year and the food truck operators will keep Town staff informed of how the program seems to be working.

APPROVAL OF PREPARING AN RFP FOR KAYAK/CANOE/BIKE RENTALS AT TOWN PARK

On a motion by D. Levan, seconded by F. Trump and voted on unanimously, Council approved the preparation of an RFP for kayak/canoe and bike rental services at Town Park. Columbia County Commissioner, Rich Ridgway, mentioned that the Commissioners and Columbia Montour Visitor's Bureau are in support of this proposal.

CITIZEN TO BE HEARD

Council Member Kreisher updated Council and the public that the Codes Department recently and successfully prosecuted a non-student landlord who failed to register their properties.

Being no further business, the meeting adjourned at 8:44 p.m.

William Lowthert
Town Administrator/Secretary