

A Public Hearing before Bloomsburg Town Council was held Monday, April 10, 2017 beginning at 6:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Mayor Sandy Davis; Council Members Sylvia Costa, Fred Trump, William Kreisher, James Huber and Joe Martarano; Town Manager/Secretary Lauren Martz; Code Enforcement Officer Ralph Magill; Chief of Police Roger Van Loan; Police Officers Thomas Pfeiffer, David Bowman and Joshua Dombrosky; Administrative Assistant Amy Seamans and Solicitor Jack Mihalik. Absent was Council Member W. Carey Howell.

PUBLIC HEARING – BLOOM REAL ESTATE LP/THE APARTMENT STORE – APPEAL OF REGULATED RENTAL UNIT LICENSE SUSPENSION

Presiding over the hearing was Solicitor Jack Mihalik. A stenographic record of the hearing was taken and is available upon request.

F. Trump made a motion which died for a lack of a second to suspend the rental license immediately until July 1, 2017.

J. Martarano made a motion which died for a lack of second to revoke the rental license at 63 Iron Street until July 1, 2018.

Council adjourned into Executive Session at 7:46 p.m. and reconvened at 7:53 p.m.

On a motion by B. Kreisher, seconded by F. Trump and voted on Five (5) (B. Kreisher, F. Trump, S. Davis, S. Costa and J. Huber voting “Yes”) to One (1) (J. Martarano voting “No”), Council denied The Apartment Store’s appeal and affirms the decision of the Code Enforcement Officer.

The Public Hearing adjourned at 7:54 p.m.

An Executive Session was held at 8:01 p.m. prior to the regular meeting to discuss a personnel matter.

A regular meeting of Bloomsburg Town Council was held Monday, April 10, 2017, beginning at 8:08 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Mayor Sandy Davis, Council Members, W. Carey Howell via telephone, Sylvia Costa, Fred Trump, William Kreisher, James Huber and Joe Martarano; Town Manager/Secretary Lauren Martz; Director of Finance/ Treasurer Lisa Dooley; Chief of Police Roger Van Loan; Fire Chief Bob Rupp; Administrative Assistant Amy Seamans and Solicitor Jack Mihalik. Absent were Superintendent of Public Works John Barton and Director of Governmental Services/Recycling Coordinator Charles Fritz.

ADOPTION OF RESOLUTION NO. 04-10-17.02 – TO ALLOW PARTICIPATION AND VOTING BY TELECOMMUNICATIONS’ DEVICE

On a motion by F. Trump, seconded by J. Huber and voted on unanimously, Council adopted Resolution No. 04-10-17.02, to allow participation and voting by telecommunications’ device so W. Carey Howell can join the meeting via telephone due to him not being able to walk because of a broken ankle.

ADOPTION OF RESOLUTION NO. 04-10-17.01 – SETTING VARIOUS FEES

On a motion by S. Costa, seconded by B. Kreisher and voted on unanimously, Council adopted Resolution No. 04-10-17.01, setting various fees for 2017 as follows:

BE IT RESOLVED BY THE TOWN COUNCIL of the Town of Bloomsburg that the following fee schedule is adopted for 2017:

PURSUANT TO STREET EXCAVATIONS – ORDINANCE NO. 771: in the streets and alleys the Permit Fee including inspection is \$100.00 per cut in addition to \$20.00 per square yard.

THAT the number of square yards used in the computation of fees will be based on the nearest whole square yard figure. Minimum fee to be equal to the rate for 1 square yard; AND

THAT the “Bond” required is \$5,000;

PURSUANT TO ZONING HEARING BOARD APPLICATIONS – ORDINANCE NO. 687 & 812 the fee is \$400.00 for a variance, special exception, and relief from zoning officer’s decision.

PURSUANT TO ZONING PERMIT FEES* – ORDINANCE NO. 687:

THAT the Residential permit fees are \$20.00 plus \$5.00 per \$1,000 up to \$20,000; \$1.00 per \$1,000 over \$20,000; AND

THAT the Commercial permit fees are \$40.00 plus \$10.00 per \$1,000 up to \$20,000; \$2.00 per \$1,000 over \$20,000

***ZONING PERMIT FEES ARE IN ADDITION TO ALL OTHER APPLICABLE FEES**

PURSUANT TO ZONING ORDINANCE, CHAPTER 27, PART 7, CONDITIONAL USES – the application fee is \$300.00.

PURSUANT TO ZONING ORDINANCE NO. 687 AS AMENDED – the fee for amending the text or the zoning map is \$500.00 plus actual costs of planning consultant.

PURSUANT TO CODE APPEAL APPLICATIONS – ORDINANCE NO. 694, 766 AND 874: the fee is \$300.00 for relief from building code officials decision, relief from code officer’s decision not to issue license [§11-104.1.J.], relief from disciplinary action by the code officer [11-105.5.A.(5)] and all other Town of Bloomsburg Ordinances to include but not limited by the current property maintenance code.

PURSUANT TO FLOODPLAIN APPEAL APPLICATIONS – ORDINANCE NO. 913: the fee is \$300.00.

PURSUANT TO BUILDING, SIGN, AND DEMOLITION PERMITS – ORDINANCE NO. 874, the following fees will apply:

THAT Residential permit fees are \$10.00 per \$1,000 up to \$20,000; \$4.00 per \$1,000 over \$20,000; AND

THAT Commercial permit fees are \$12.00 per \$1,000 up to \$20,000; \$4.00 per \$1,000 over \$20,000; AND

THAT the processing of an application of a Certificate of Occupancy for a change of use required by the Code Office, requested by the applicant or any other occurrence not involving new construction, alterations or repairs to an existing building: the fee is \$50.00 non-refundable plus \$23.00/hour in excess of two (2) hours review time; AND

THAT the fee for a Residential Demolition permit shall be calculated based on the square footage of the structure to be demolished. The rate shall be calculated at ten cents (\$.10) per square foot and shall not exceed \$500. Square footage shall include the sum of all stories above grade; AND a Commercial Demolition permit application fee shall be \$100.00 plus the rate shall be calculated at ten cents (\$.10) per square foot and shall be calculated based on the square footage of the structure to be demolished. Square footage shall include the sum of all stories above grade; AND

THAT a \$4.00 fee is added to all building permits issued as per ACT 45 of 1999 (Pennsylvania Construction Code Act) §7210.703 (a). **NOTE: This fee is assessed in accordance with Pennsylvania State law;** AND

THAT a minimum of \$10.00 will be retained for all withdrawn applications. This fee is for administration services. If said application has been partially or completely reviewed, the review fees also will be retained at a rate of \$22.00/hour. (*Note: All requests to withdraw an application must be in writing. Refunds will be issued within 30 days.*)

All fees collected include plan review fees; required initial inspection and one (1) required follow up inspection. If additional follow up inspections are required, an additional fee of

\$25.00/inspection will be charged. All past due fees must be paid in advance of scheduling future inspections.

NOTE: ALL PERMIT FEES MUST BE PAID UPON SUBMITTAL OF APPLICATION

PURSUANT TO THIRD-PARTY INSPECTION SERVICES, the following fees plus a 15% Administrative Fee will apply:

COMMERCIAL INSPECTION FEES: the fee schedule for inspections is based upon the building valuation data report of square foot construction costs published by the ICC valuation service, with a regional modifier applied.

Large projects that require long term multiple inspections (progressive inspections) are calculated as follows:

Projects with a total construction cost of \$0.00 to \$499,999.99*

$$\begin{array}{rcl} & \text{Total construction cost X .002 = insurance cost} & \\ + & \text{Estimated length of project in weeks X \$50. = labor \& travel cost} & \\ = & \text{Total} & \end{array}$$

or no less than \$50. Per trip based on scope and complexity of the project.

Projects with a total construction cost of \$500,000.00 to \$2,000,000.00*

$$\begin{array}{rcl} & \text{Total construction cost X .002 = insurance cost} & \\ + & \text{Estimated length of project in weeks X \$50. = labor \& travel cost} & \\ = & \text{Total} & \end{array}$$

or no less than \$50. Per trip based on scope and complexity of the project.

Projects with a total construction cost of > \$2,000,000.00 to \$6,000,000.00*

$$\begin{array}{rcl} & \$4000.00 + [(Total construction cost - \$2,000,000) X .0009] = insurance cost & \\ + & \text{Estimated length of project in weeks X \$45. = labor \& travel cost} & \\ = & \text{Total} & \end{array}$$

Projects with a total construction cost of >\$6,000,000.00 to \$10,000,000.00*

$$\begin{array}{rcl} & \$7600.00 + [(Total construction cost - \$6,000,000) X .0008] = insurance cost & \\ + & \text{Estimated length of project in weeks X \$40. = labor \& travel cost} & \\ = & \text{Total} & \end{array}$$

Projects with a total construction cost of > \$10,000,000.00 to \$30,000,000.00*

$$\begin{array}{rcl} & \$10800.00 + [(Total construction cost - \$10,000,000) X .00075] = insurance cost & \\ + & \text{Estimated length of project in weeks X \$40. = labor \& travel cost} & \\ = & \text{Total} & \end{array}$$

Projects with a total construction cost of >\$30,000,000.00 to \$50,000,000.00*

$$\begin{array}{rcl} & \$25800.00 + [(Total construction cost - \$30,000,000) X .0007] = insurance cost & \\ + & \text{Estimated length of project in weeks X \$40. = labor \& travel cost} & \\ = & \text{Total} & \end{array}$$

Projects with a total construction cost of >\$50,000,000.00 to \$100,000,000.00*

$$\begin{array}{rcl} & \$39800.00 + [(Total construction cost - \$50,000,000) X .00065] = insurance cost & \\ + & \text{Estimated length of project in weeks X \$40. = labor \& travel cost} & \\ = & \text{Total} & \end{array}$$

Projects with a total construction cost of >\$100,000,000.00 to \$200,000,000.00*

$$\begin{array}{rcl} & \$72300.00 + [(Total construction cost - \$100,000,000) X .0006] = insurance cost & \\ + & \text{Estimated length of project in weeks X \$40. = labor \& travel cost} & \\ = & \text{Total} & \end{array}$$

Projects with a total construction cost of >\$200,000,000.00 to \$350,000,000.00*

$$\begin{array}{rcl} & \$132000.00 + [(Total construction cost - \$200,000,000) X .00055] = insurance cost & \\ + & \text{Estimated length of project in weeks X \$40. = labor \& travel cost} & \\ = & \text{Total} & \end{array}$$

Projects with a total construction cost of >\$350,000,000.00 to \$500,000,000.00*

$$\begin{array}{rcl}
 & \$214500.00 + [(Total\ construction\ cost - \$350,000,000) \times .0005] = insurance\ cost & \\
 + & Estimated\ length\ of\ project\ in\ weeks \times \$40. = labor\ \& travel\ cost & \\
 = & Total &
 \end{array}$$

The inspection fees for Mechanical, Plumbing, Electrical, Energy, Accessibility and Fire Protection are computed at 25 percent of the Building inspection fee for each discipline. Multiple prime contracts will be computed the same as a building inspection fee and combined prime contract fees shall be no less than a single contract fee, distributed on a percentage of total basis.

- * Pricing schedules assume that the project will not cause an increase in our insurance costs.
- ** Discounts may be given for warehouses, building shells, or repetitive work at the discretion of the plan review and inspection departments

COMMERCIAL PLAN REVIEW: fees are calculated according to the ICC Valuation Service or actual cost of construction as follows:

Estimated Construction Value \$0. to \$1,250,000. = Construction value X .0015 (\$150 Minimum)

Estimated Construction Value \$1,250,000. to \$5,000,000. = \$1,875. + (.0005 X construction value over \$1,250,000.)

Estimated Construction Value over \$5,000,000. = \$3,750. + (.0004 X construction value over \$5,000,000.)

Plan review for mechanical, plumbing, electrical, energy, accessibility and fire protection is computed at 25% of the building plan review fee for each discipline. (\$150 minimum)

Special pricing may be given to buildings such as warehouses due to their relative simplicity or structures with repetitive features such as high rise buildings.

Plan reviews covering the requirements of mechanical and plumbing codes are available, each for a fee of 25% of the applicable building code review fee. Plan reviews for the requirements of the electrical code shall be provided at a fee of 35% of the applicable building code review fee, excluding reviews for any use included in the I (Institutional) use group classification. Reviews done for the excluded use classification shall be based upon the degree of complexity. A preliminary plan review is available for a fee of 50% of the full plan review fee cost. Preliminary plan review addresses such code requirements as: use and occupancy classification, type of construction, height and area calculations, means of egress, and fire restrictive construction requirements.

The preliminary plan review fee shall be credited towards the cost of a complete building code plan review conducted by Commonwealth Code Inspection Service, Inc.

RESIDENTIAL INSPECTION FEES: Residential inspection fees are for dwellings 0 to 2,500 square feet. Dwellings over 2,500 square feet will be charged an additional ten dollars per 100 square feet, which will be added to the total basic inspection fee.

Footings:	\$60
Foundations:	\$60
Framing:	\$75
Plumbing and Mechanical:	\$65
Electrical:	\$75
Energy:	\$65
Wallboard:	\$65
Final:	\$60
Total Inspection fees:	\$525

All prices include rough and final inspections. Final must be ready within 6 months or additional fee will apply.

Additional inspection fees may be assessed at not less than \$50 per visit as required due to the complexity or execution of the work being done.

Small-scale projects will be priced depending on the complexity of the project. Some examples are:

Mobile Homes (2 trips only) on Piers:	\$115
Decks (2 trips) High (over 5 feet):	\$65
Low:	\$55
Sheds (1 trip) Stick Built (1 trip):	\$55
Pre-Fab:	\$45
Fences:	\$35
Daycares:	\$55 up to six kids
Daycares:	\$85 over six kids up to 24
Foster Homes:	\$65
Change of Occupancies	
Under 8000 sq. ft.:	\$80
Over 8000 sq. ft.:	\$130
Swimming Pools	
Above Ground:	\$75
In Ground:	\$170
Electrical Service	
Not over 200 amp:	\$60
200 amp - 400 amp:	\$75
Over 400 amp Commercial Fee Schedule Applies	
Investigations:	\$55
Return Trips:	\$55
Duplicate Permit and Occupancy Certificate Issuance:	\$25
Plan review is \$35 per hour for residential, with a one hour minimum except for minor projects.	

PURSUANT TO SUBDIVISION AND LAND DEVELOPMENT – ORDINANCE NO. 759: covering general administration the fees are:

<u>General Administration</u>	
Minor Subdivision	\$100.00 Basic Fee + \$5.00 per lot
Major Subdivision	\$200.00 Basic Fee + \$5.00 per lot
Land Development	\$150.00 Basic Fee + \$5.00 per lot or unit

PURSUANT TO SUBDIVISION AND LAND DEVELOPMENT – ORDINANCE NO. 889: covering the costs of professional consultant’s fees the current schedule is:

<u>Engineering</u>	<u>Per Hour</u>
Principal Engineer	\$103.00
Professional Engineer	\$93.00
Engineer	\$68.00
Expert Witness and Arbitration	\$156.00
Municipal Authority Engineer	\$99.00
<u>Legal</u>	
Solicitor	\$125.00/\$150.00
<u>Planning Consultant</u>	
Planner	\$45.00

PURSUANT TO CURATIVE AMENDMENT – ORDINANCE NO. 687: the fee is \$500.

PURSUANT TO REGULATED RENTAL UNIT LICENSING – ORDINANCE NO. 829: for student housing dwelling units with two or more unrelated occupants, the fee is \$38.00 per occupant.

PURSUANT TO REGULATED RENTAL UNIT OCCUPANCY ORDINANCE REQUIRING PAYMENT OF A RE-INSPECTION FEE – ORDINANCE NO. 834, the following fees will apply:

The licensing fee includes the initial inspection and one (1) follow up inspection. Any further return to re-inspect the violation corrections not completed within the stated time period, the following charges will apply:

Additional required Regulated Rental Unit inspections shall be \$25.00/dwelling unit per inspection.

PURSUANT TO MISSED CODE ENFORCEMENT APPOINTMENTS – ORDINANCE NO. 800: the fee is \$50.00 per dwelling unit per missed visit for regulated rental unit inspections. All other missed appointments the fee is \$50.00 an occurrence.

PURSUANT TO THE INSPECTION AND LICENSING OF NON-STUDENT APARTMENT HOUSES AND RENTAL HOMES – ORDINANCE NO. 949, the following fees will apply:

the Provisional License Application fee is \$100.00; AND

the Regular License Application fee is \$150.00 plus \$35.00 per dwelling unit; AND

the License Transfer fee and Registration of New Owner fee is \$50.00; AND

the Reinstatement of License after Suspension or Revocation fee is \$50.00; AND

The licensing fee includes the initial inspection and one (1) follow up inspection. Any further return to re-inspect the violation corrections not completed within the stated time period, the following charges will apply:

Additional required Non-Student Rental Unit inspections shall be \$35.00/dwelling unit per inspection; AND the fee to Appeal to the Code Appeals Board is \$300.00

PURSUANT TO THE PROCEDURE FOR HEARINGS RELATED TO APPLICATIONS FOR THE TRANSFER OF LIQUOR LICENSES AND ECONOMIC DEVELOPMENT LICENSES – ORDINANCE NO. 845: the fee for such applications is \$600.00

PURSUANT TO STREET VENDOR PERMITS – ORDINANCE NO. 938: the non-refundable fee to accompany a permit application shall be \$50.00. The six-month permit fee will be \$450.00 and shall be paid within five days of the issuance of the street vending permit.

PURSUANT TO SOLICITATION PERMITS – ORDINANCE NO. 813: the fee is \$100.00 (plus \$50.00 refundable deposit).

PURSUANT TO RECYCLING FEE – ORDINANCE NO. 823: an annual fee per unit shall be \$54.00. If paid within 60 days of the invoice date, the property owner of the unit shall receive a \$6.00 discount and shall pay \$48.00. If the Annual Fee is paid between 60 days and 90 days from the invoice date, the property owner shall pay \$54.00. If the Annual Fee is paid between 90 days and 120 days of the invoice date, a \$6.00 penalty shall be added and the property owner shall pay \$60.00.

PURSUANT TO PAPER SHREDDING – the following fees will apply:

Under 500 lbs. \$50.00

500-1000 lbs. \$75.00

1000-2000 lbs. \$150.00

Over 2000 lbs. Base fee of \$150.00 + \$50.00 for next 500 lbs. + \$75.00 for 2500-3000 lbs. + \$150.00 for 3001-4000 lbs.

PURSUANT TO TELEVISION RECYCLING – the fee will be \$10.00 each.

PURSUANT TO DUMPSTER PERMITS – ORDINANCE NO. 862: when a dumpster is placed on any public street or right-of-way, prior to placement, the permit fee will be \$20.00 per week. If placed before permission is granted, the fee will be \$50.00.

PURSUANT TO BYOB ESTABLISHMENTS – ORDINANCE NO. 855: an annual application fee shall be \$25.00.

PURSUANT TO OUTDOOR SOCIAL GATHERINGS – ORDINANCE NO. 928: the fee to accompany a permit application is \$35.00; the cash bond to cover the projected costs for police response to the premises where the regulated social gathering is to be held is \$500.00; and the cash bond to cover the cost of cleaning up the premises if the cleanup is not completed by 10:00am on the day following the regulated social gathering is \$500.00.

PURSUANT TO ANTIQUE DEALERS AND SECOND HAND GOODS DEALER LICENSE – ORDINANCE NO. 888: an annual application fee shall be \$25.00.

PURSUANT TO ROAD CLOSINGS, the fee will be \$25.00 per day and \$35.00 per week.

PURSUANT TO RENTAL OF METERED SPACE, the fee will be \$10.00 per day.

PURSUANT TO RETURNED CHECKS, the fee will be \$30.00 per check.

PURSUANT TO ONLINE PAYMENTS, the service charge fee will be \$2.00.

PURSUANT TO OFFENSE/INCIDENT REPORTS, the fee will be \$25.00.

PURSUANT TO ACCIDENT REPORTS, the fee will be \$15.00.

PURSUANT TO ACCIDENT DIAGRAM/RECONSTRUCTION REPORTS, the fee will be \$15.00 plus actual cost of diagram.

PURSUANT TO CRIMINAL HISTORY REPORTS, the fee will be \$15.00.

PURSUANT TO ELECTRONIC MEDIA, the fee will be \$80.00.

PURSUANT TO PHOTOS (12 EXPOSURES), the fee will be \$25.00.

PURSUANT TO REMOVAL AND IMPOUNDMENT OF ILLEGALLY PARKED VEHICLES – ORDINANCE NO. 785: the charge for the storage of vehicles at the Town’s impoundment facility will be \$10.00 per day.

PURSUANT TO THE RELEASE OF AN ILLEGALLY-PARKED IMMOBILIZED VEHICLE (PARKING BOOT) – ORDINANCE NO. 785: the processing fee shall be \$35.00.

PURSUANT TO THE ISSUANCE OF RESIDENT PERMIT PARKING DECALS – ORDINANCE NO. 920: the annual nonrefundable fee for the owner or such owner’s lawfully authorized designee of each residential dwelling unit shall be \$10.00 each at a maximum of two (2).

PURSUANT TO THE ISSUANCE OF GUEST PERMIT PARKING DECALS – ORDINANCE NO. 920: the annual nonrefundable fee for the owner or such owner’s lawfully authorized designee of each residential dwelling unit shall be \$20.00 at a maximum of one (1).

PURSUANT TO THE ISSUANCE OF TEMPORARY RESIDENTIAL PARKING PERMITS, the fee will be \$2.00 per permit.

PURSUANT TO PURCHASE OF PERMIT PLACARDS FOR UNMETERED PARKING ZONES – ORDINANCE NO. 940: the six-month fee for permit placards for unmetered parking zones shall be as follows: ZONE B: Lightstreet Road/ North Street (\$125.00 per permit); ZONE C: Triangle Lot (\$185 per permit); ZONE D: East Lot (\$185); ZONE E: Pine Avenue Lot (\$185 per permit); ZONE F: Employee Lot (\$125 per permit); ZONE G: Library Lot (\$185 per permit); ZONE H: North Market Street (excluding Market Square) (\$150 per permit); ZONE I: West Lot (\$150); ZONE J: Hoppes Lot (\$125).

PURSUANT TO PURCHASE OF STUDENT SUMMER PARKING PERMIT PLACARDS: the fee will be \$70.00 from May 15, 2017 to August 12, 2017.

PURSUANT TO HANDICAPPED PARKING SPACES: the application fee will be \$50.00.

PURSUANT TO ON-STREET METERED PARKING: the fee on Main Street from West Street to East Street, including Market Square, shall be twenty-five (25) cents for thirty (30) minutes. All other on-street metered parking fees are according to the legend on the meter.

PURSUANT TO RENTAL OF AIRPORT TERMINAL BUILDING CONFERENCE ROOM: the fee for half a day (less than 4 hours) shall be \$50.00 and \$100.00 for a full day (more than 4 hours).

PURSUANT TO TAX COLLECTOR PROVIDING INFORMATION RELATING TO TAX CERTIFICATIONS AND DUPLICATE BILLINGS – ORDINANCE NO. 832: the fee will be \$10.00 per bill.

PURSUANT TO MILEAGE, the reimbursement is 53.5 cents per mile.

APPROVAL OF MARCH 27, 2017 COUNCIL MEETING MINUTES

On a motion by J. Huber, seconded by F. Trump and voted on unanimously, Council approved the March 27, 2017 Council meeting minutes with no additions or corrections.

APPROVAL OF PAYMENT OF MONTHLY BILLS AND MARCH PAYROLL AUTHORIZATION

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved payment of the following monthly bills and the March payroll authorization: General Fund, \$217,030.41; Recycling Fund, \$14,106.97; Street Lighting Fund, \$6,982.24; Fire Fund, \$3,840.25; Norris E. Rock Memorial Swimming Pool Fund, \$24.04; Liquid Fuels Fund, \$9,362.82; Debt Service Fund, \$168,752.35; Airport Fund, \$14,327.50; 2015 CDBG Annual Entitlement, \$3,680.00; HOME Fund, \$24,925.00, and the March payroll authorization in the amount of \$261,528.40.

APPROVAL OF ENDING THE SIX MONTH PROBATIONARY PERIOD FOR FINANCE CLERK COLLEEN CAUTO

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved ending the six month probationary period of Finance Clerk Colleen Cato effective April 3, 2017 with an additional \$.50/per hour wage increase and an additional 4 days of vacation to be used in 2017.

APPROVAL OF PAYMENT TO KORN FERRY HAY GROUP, INC. FROM THE GENERAL FUND FOR ACTUARIAL SERVICES

On a motion by J. Martarano, seconded by J. Huber and voted on unanimously, Council approved payment to Korn Ferry Hay Group, Inc. in the amount of \$1,050 from the General Fund for actuarial services.

APPROVAL OF PAYMENT TO KORN FERRY HAY GROUP, INC. FROM THE POLICE AND EMPLOYEES PENSION PLANS FOR QUARTERLY ACTUARIAL SERVICES

On a motion by S. Costa, seconded by C. Howell and voted on unanimously, Council approved payment to Korn Ferry Hay Group, Inc. from the Police Pension Plan in the amount of \$1,788 and \$1,788 from the Employees Pension Plan for quarterly actuarial services.

APPROVAL OF A QUOTE FROM CINTAS FOR AREA CARPET/MAT CLEANING SERVICES AT THE POLICE DEPARTMENT

On a motion by J. Martarano, seconded by J. Huber and voted on unanimously, Council approved a quote from Cintas in the amount of \$35.24 per week (\$1,832.48/year) for area carpet/mat cleaning services at the Police Department

APPOINTMENT OF COUNCIL MEMBER AS PRESIDENT PRO TEMPORE

C. Howell nominated S. Costa as president pro tempore. Being no other nominations, Council unanimously approved appointing S. Costa as president pro tempore in the absence of Mayor Davis due to vice-president W. Carey Howell recovering from a broken ankle.

APPROVAL OF A FIVE-YEAR CONTRACT WITH BOYER AND RITTER FOR AUDITING SERVICES

On a motion by F. Trump, seconded by J. Huber and voted on unanimously, Council approved a five-year contract with Boyer and Ritter for auditing services.

APPROVAL OF PROMOTING JOHN FRITZ AS FOREMAN OF THE PUBLIC WORKS DEPARTMENT

On a motion by B. Kreisher, seconded by J. Huber and voted on unanimously, Council promoted John Fritz as Foreman of the Public Works Department at an hourly rate of \$25.37.

APPROVAL OF THE SUBMISSION OF A COLUMBIA COUNTY LIQUID FUELS GRANT

On a motion by S. Costa, seconded by B. Kreisher and voted on unanimously, Council approved the submission of a Columbia County Liquid Fuels Grant in the amount of \$28,710 to reconstruct Sterner Avenue between West and Jefferson Streets.

APPROVAL OF THE SUBMISSION OF A FLOOD MITIGATION PROGRAM GRANT THROUGH DCED

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, Council approved the submission of a Flood Mitigation Program Grant through DCED in the amount of \$500,000 with a 15% match being covered by CDBG-DR funds by SEDA-COG.

APPROVAL OF FINAL PAYMENT TO STROSSER ARCHITECTURE & CONSERVATION FOR ARCHITECTURAL SERVICES OF THE NEW POLICE DEPARTMENT PROJECT

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved final payment to Strosser Architecture & Conservation in the amount of \$1,140 for architectural services of the New Police Department Project.

APPROVAL OF PAYMENT TO STROSSER ARCHITECTURE & CONSERVATION FOR ARCHITECTURAL SERVICES OF THE TOWN HALL PROJECT

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved payment to Strosser Architecture & Conservation in the amount of \$5,225 for architectural services of the New Police Department Project.

APPROVAL OF PAYMENT TO DELTA AIRPORT CONSULTANTS, INC. FOR PROFESSIONAL SERVICES OF THE AIRPORT MASTER PLAN

On a motion by S. Costa, seconded by B. Kreisher and voted on unanimously, Council approved payment to Delta Airport Consultants, Inc. in the amount of \$14,327.50 for professional services of the Airport Master Plan through 04/02/17.

APPROVAL OF PAYMENT TO GRAY BUILDERS, LLC (GC) FOR THE POLICE DEPARTMENT PROJECT

On a motion by S. Costa, seconded by C. Howell and voted on unanimously, Council approved payment to Gray Builders, LLC (GC) in the amount of \$9,675 for the Police Department Project through 03/05/17.

APPROVAL OF PAYMENT TO THE HOWARD COMPANY (ELECTRICAL) FOR THE POLICE DEPARTMENT PROJECT

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved payment to The Howard Company (Electrical) in the amount of \$14,028.51 for the Police Department Project through 02/28/17.

APPROVAL OF PAYMENT TO SILVERTIP, INC. (PLUMBING) FOR THE POLICE DEPARTMENT PROJECT

On a motion by S. Costa, seconded by C. Howell and voted on unanimously, Council approved payment to Silvertip, Inc. (Plumbing) in the amount of \$19,952.62 for the Police Department Project through 03/24/17.

APPROVAL OF FINAL PAYMENT TO SPOTTS BROTHERS, INC. (MECHANICAL) FOR THE POLICE DEPARTMENT PROJECT

On a motion by F. Trump, seconded by J. Martarano and voted on unanimously, Council approved payment to Spotts Brothers, Inc. (Mechanical) in the amount of \$15,516.92 for the Police Department Project through 03/25/17.

APPROVAL OF BLOOMSBURG FIRE DEPARTMENT ACTIVITIES AND 2017 PARADES

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved the following Bloomsburg Fire Department activities and parade attendance:

Breakfasts, bingos and/or special fundraising events, annual carnival, fair week boot drive and fire prevention activities. June 17th Lebanon County Firefighter's Parade, Myerstown, PA; June 24th Six County Parade, Jermyn, PA and August 26th Schuylkill County Firefighter's Parade, Schuylkill Haven, PA.

APPROVAL OF USING CURRENT FIRM MAPPING TO DETERMINE LOCATION OF PROPERTIES IN THE FLOOD PLAIN AND USING THE BAD IN THE ENGINEERING AND CONSTRUCTION FOR HOME AND CDBG-DR PROGRAM APPLICATIONS

On a motion by B. Kreisher, seconded by J. Huber and voted on unanimously, Council approved using the current FIRM mapping to determine location of properties in the flood plain and using the BAD in the engineering and construction for HOME and CDBG-DR Program applications.

APPROVAL OF ADJUSTING THE HOME PROGRAM GUIDELINES

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, Council approved adjusting the HOME Program Guidelines.

APPROVAL OF REQUESTING AN EXTENSION OF THE HOME PROGRAM GRANT

On a motion by B. Kreisher, seconded by J. Huber and voted on unanimously, Council approved requesting an extension of the HOME Program Grant for an additional 12 months.

APPROVAL OF PAYMENT TO JACK VARALY, AICP FOR PROFESSIONAL PLANNING SERVICES

On a motion by J. Huber, seconded by C. Howell and voted on unanimously, Council approved payment to Jack Varaly, AICP in the amount of \$1,000 for professional planning services of the curative amendment through 03/15/17.

APPROVAL OF PAYMENT TO HARDING, HILL & TUROWSKI, LLP FOR LEGAL SERVICES

On a motion by J. Martarano, seconded by C. Howell and voted on unanimously, Council approved payment to Harding, Hill & Turowski, LLP in the amount of \$4,117.50 for legal services of the curative amendment.

APPROVAL OF PAYMENT NO. 1 TO SQUARE ONE HOME IMPROVEMENT FOR HOME PROGRAM APPLICATION TB-T-38

On a motion by F. Trump, seconded by B. Kreisher and voted on unanimously, Council approved payment No. 1 to Square One Home Improvement in the amount of \$13,585 for HOME Program Application TB-T-38.

REPLACEMENT OF PERSONNEL COMMITTEE MEMBER

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved temporarily replacing C. Howell on the Personnel Committee with J. Martarano until June 1, 2017 or until Carey is able to attend meetings.

Being no further business, the meeting adjourned at 8:54 p.m.

Lauren Martz
Town Manager/Secretary