

A regular meeting of the Bloomsburg Municipal Authority Board was held Tuesday, March 12, 2019, 4:00pm in the Conference Room of the Municipal Authority Office, 1000 Market Street, Suite 9, Bloomsburg, PA.

Thomas Evans presided. Those present included Board Members Claude Renninger and Vince DeMelfi; Interim Plant Superintendent Mark Tappe; Maintenance/Collection System Supervisor Josh Young; George Myers and Jeff Slabinski, Myers Environmental Services; Steven Siegfried, P.E., Rettew; Secretary/Office Manager Amber Kenney and Billing and Collections Director Amy Seamans. Absent were Board Members Lawrence Mack and Carey Howell; Carol Mas, Assistant Secretary; Solicitor Alvin Luschas, Derr, Pursel, Luschas and Naparsteck LLP.

**CITIZEN TO BE HEARD – RICK STOVER, CENTRAL CREDIT AUDIT, INC.**

Mr. Rick Stover of Central Credit Audit, Inc. was present. He stated that Central Credit Audit is a collection agency located in Sunbury that has been in business for 40 years. He realizes that there was an internal promotion of an employee who is now doing the collecting but wanted to offer their services in case there becomes a need for it. He presented a list of some of their collection statistics to the Board and they thanked him for his time.

**APPROVAL OF FEBRUARY 12, 2019 MEETING MINUTES**

On a motion by C. Renninger, seconded by V. DeMelfi and voted on unanimously, the Board approved the February 12, 2019 meeting minutes without any additions or corrections.

**APPROVAL OF PAYMENT OF MONTHLY OPERATING AND MAINTENANCE BILLS FOR FEBRUARY**

On a motion by C. Renninger, seconded by V. DeMelfi and voted on unanimously, the Board approved payment of the monthly operating and maintenance bills for February in the amount of \$264,271.38.

**APPROVAL OF PAYMENT OF MONTHLY SEWER MAINTENANCE BILLS FOR FEBRUARY**

On a motion by V. DeMelfi, seconded by C. Renninger and voted on unanimously, the Board approved payment of the monthly sewer maintenance bills for February in the amount of \$12,615.39.

**APPROVAL OF PAYMENT TO RETTEW, INC.**

On a motion by C. Renninger, seconded by V. DeMelfi and voted on unanimously, the Board approved payment to Rettew, Inc. in the amount of \$5,791.15 from the Construction account.

**APPROVAL OF PAYMENT TO GHD, INC.**

On a motion by V. DeMelfi, seconded by C. Renninger and voted on unanimously, the Board approved payment to GHD, Inc. in the amount of \$19,696.29 from the Construction account.

**APPROVAL OF PAYMENT TO KORN FERRY FROM THE MUNICIPAL AUTHORITY PENSION PLAN**

On a motion C. Renninger, seconded by V. DeMelfi and voted on unanimously, the Board approved payment to Korn Ferry in the amount of \$1,719.37 from the Municipal Authority Pension Plan for 2019 actuarial services.

**ADOPTION OF RESOLUTION NO. 03.12.19.01 – FUNDING OUTFALL EMERGENCY REPAIR PROJECT**

On a motion by C. Renninger, seconded by V. DeMelfi and voted on unanimously, the Board adopted Resolution No. 03.12.19.01 authorizing the balance of the contract for the Outfall Emergency Repair Project be paid to Philadelphia Indemnity Insurance Company or its assigns in accordance with the terms of the performance bond.

**ADOPTION OF RESOLUTION NO. 03.12.19.02 – FUNDING FIFTH AND EAST STREET SEWER RECONSTRUCTION**

On a motion by C. Renninger, seconded by V. DeMelfi and voted on unanimously, the Board adopted Resolution No. 03.12.19.02 authorizing the balance of the contract for the Fifth and East Street sewer repair project be paid to Philadelphia Indemnity Insurance Company or its assigns in accordance with the terms of the performance bond.

**SCOTT TOWNSHIP FLOWS**

Scott Township flows averaged 548,964 gallons during the month of February.

**APPROVAL OF RETTEW PROVIDING GIS SUPPORT SERVICES**

On a motion by C. Renninger, seconded by V. DeMelfi and voted on unanimously, the Board approved Rettew providing GIS support services to plant staff on a time and expense basis in an amount not to exceed \$5,000.00.

**APPROVAL OF BLOOMSBURG UNIVERSITY STUDENTS TOURING THE WWTP**

On a motion by V. DeMelfi, seconded by C. Renninger and voted on unanimously, the Board approved Bloomsburg University students taking a tour of the WWTP on March 19, 2019.

**APPROVAL OF PURCHASING A 2019 FORD TRANSIT CONNECT XL CARGO VAN**

On a motion by C. Renninger, seconded by V. DeMelfi and voted on unanimously, the Board approved purchasing a 2019 Ford Transit Connect XL Cargo Van from Sunbury Motors Ford in the amount of \$24,747.00 through COSTARS. It was noted that this item is included in the 2019 budget.

**APPROVAL OF ADJUSTING CONSUMPTION FOR BILLING PURPOSES FOR DILLON FLORAL CORPORATION**

On a motion by C. Renninger, seconded by V. DeMelfi and voted on unanimously, the Board approved adjusting the water consumption for billing purposes (January) for Dillon Floral Corporation to reflect the 3-year average monthly flow of 44,000 gallons. Dillon has been experiencing an equipment malfunction from November 30, 2018 through January 25, 2019 which has led to excessive consumption being released to the ground. This water did not enter the sanitary sewer system.

**APPROVAL OF A QUOTE FROM MARTZ TECHNOLOGIES, INC. FOR A HYPOCHLORITE PUMP MODULATION**

On a motion by C. Renninger, seconded by V. DeMelfi and voted on unanimously, the Board approved a quote from Martz Technologies, Inc. for the purchase and installation of a hypochlorite pump modulation in the amount of \$7,275.00. J. Slabinski stated he's confirming that this will be included in the prepaid \$20,000.00.

**APPROVAL OF ADDITIONAL SIGNATORY ON MUNICIPAL AUTHORITY BANK ACCOUNTS**

On a motion by C. Renninger, seconded by V. DeMelfi and voted on unanimously, the Board approved adding Amy Seamans as an additional signatory on Municipal Authority bank accounts.

There being no further business the meeting adjourned at 5:06pm.

AMBER KENNEY  
Secretary/Office Manager