

A regular meeting of Bloomsburg Town Council was held Monday, March 12, 2012, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Presiding was Vice President Diane Levan. Present were Council Members Sylvia Costa, W. Carey Howell, William Kreisher, Fred Trump and Eric Bower; Director of Finance Heather Jacoby; Code Enforcement/Zoning/Planning Officer Ed Fegley; Superintendent of Public Works John Barton; Chief of Police Leo Sokoloski; Fire Chief Bob Rupp; Solicitor Jack Mihalik and Office Assistant Amy Seamans. Absent were Mayor Daniel Knorr; Town Administrator Ron Mull and Recycling Administrator Charles Fritz.

PROCLAMATION – COLUMBIA MONTOUR HOME HOSPICE AT MARIA HALL TEN YEAR ANNIVERSARY

Council Vice-President Diane Levan presented a proclamation to Susan Smith of Columbia Montour Home Hospice in honor of Columbia Montour Home Hospice at Maria Hall's ten year anniversary.

APPROVAL OF FEBRUARY 27, 2012 COUNCIL MEETING MINUTES

On a motion by F. Trump, seconded by B. Kreisher and voted on unanimously, Council approved the February 27, 2012 Council meeting minutes with no additions or corrections.

APPROVAL OF PAYMENT OF MONTHLY BILLS AND FEBRUARY PAYROLL AUTHORIZATION

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved payment of the following monthly bills and the February payroll authorization: General Fund, \$165,827.01; Debt Service Fund, \$5,986.69; Recycling Fund, \$20,683.40; Street Lighting Fund, \$22,084.25; Norris E. Rock Memorial Swimming Pool Fund, \$5,312.16; FFY 10 CDBG Program, \$1,635.35; Day Care Project, \$2,737.40; Liquid Fuels Fund, \$1,148.76 and the February payroll authorization in the amount of \$165,254.94.

APPROVAL OF ADDITION TO TOWN VENDOR LIST

On a motion by S. Costa, seconded by C. Howell and voted on unanimously, Council approved the addition of Walt De Treux, Hummel Roofing, Colonial Auto Supply, Mariano Construction Inc., Scott Electric, Weis Markets, Inc, and The Law Office of Susan J. Smith to the 2012 town vendor list.

APPROVAL OF TOWN PURCHASING PROCEDURE AMENDMENT

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, Council approved amending the Town purchasing procedure to reflect the new state minimum bidding requirements.

APPROVAL OF TRANSFERRING OWNERSHIP OF MAIL MACHINE FROM MUNICIPAL AUTHORITY TO THE TOWN WITH A ONE YEAR MAINTENANCE AGREEMENT BEING SHARED

On a motion by C. Howell, seconded by F. Trump and voted on unanimously, Council approved transferring the ownership of the Pitney Bowes mailing machine from the Bloomsburg Municipal Authority to the Town and a maintenance agreement for one year being shared 50/50 equaling \$1,003.10 each.

APPOINTMENT OF EDWARD SABO, JR. TO THE BLOOMSBURG HISTORIC ARCHITECTURAL REVIEW BOARD

On a motion by S. Costa, seconded by E. Bower and voted on unanimously, Council appointed Edward Sabo, Jr. to the Bloomsburg Historic Architectural Review Board as the resident/property owner with a term expiring on December 31, 2015.

APPROVAL OF CHIEF LEO SOKOLOSKI ATTENDING ANNUAL PENNSYLVANIA CHIEFS OF POLICE ASSOCIATION EDUCATION AND TRAINING CONFERENCE

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved Chief Leo Sokoloski to attend the Annual Pennsylvania Chiefs of Police Association Education and Training Conference in Camp Hill on July 8-12, 2012.

APPROVAL OF UPDATED PERSONAL CELL PHONE USAGE AT WORK POLICY TO CONFORM TO NEW CDL AND STATE CELL PHONE LAWS

On a motion by F. Trump, seconded by C. Howell and voted on unanimously, Council approved and updated “Personal Cell Phone Usage at Work Place” policy to conform to new CDL and state cell phone laws.

APPROVAL OF PERMANENT SUMMER WORKING HOURS FOR SECOND AND THIRD FLOOR ADMINISTRATIVE EMPLOYEES

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved permanent summer working hours for second and third floor administrative employees: Monday through Thursday 7:30 a.m. to 4:30 p.m. and Friday 7:30 a.m. to 2:00 p.m., beginning the last week of May and ending the first week of September.

APPROVAL OF FIVE-YEAR ENGAGEMENT LETTER FROM BOYER & RITTER FOR AUDITING SERVICES

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved a five-year engagement letter (December 31, 2012–2016) from Boyer & Ritter for auditing services.

APPROVAL OF OFFICER BRAD SHARROW ATTENDING A CRIME SCENE TECHNOLOGY SERIES COURSE

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved Officer Brad Sharrow to attend a Crime Scene Technology Series Course in Harrisburg.

APPROVAL OF SERGEANT LEONARD ROGUTSKI ATTENDING THE MID-ATLANTIC LAW ENFORCEMENT DEVELOPMENT SEMINAR

On a motion by S. Costa, seconded by C. Howell and voted on unanimously, Council approved Sergeant Leonard Rogutski to attend the Mid-Atlantic Law Enforcement Development Seminar at Princeton University on June 10-15, 2012.

APPROVAL OF TOWN HALL RECORDS DISPOSITION LIST

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved a Town Hall disposition list of the following records: 2003 cash receipts and deposits; 2003 accounts payable F-M; 2003 accounts payable ST-Z; 2003 cash disbursements; 2003 payroll check register, journal & time card reports, cash receipts journal, log sheets, general journal entries; 2002 & 2003 bank statements; 2004 accounts payable A-F; 2004 accounts payable G-PH; 2004 accounts payable PI-Z; 2004 accounts receivable receipts, deposits & log for Jan.-Dec.; 2004 cash disbursements, payroll journals, check register, verified time cards; 2004 bank statements, bills to be approved, 02, 03, 04 journal entries, tax duplicate 2003, return or uncollected real estate taxes 2002, 3003; 2004 payroll check copies and timesheets and CDBG 94’-98’, Revolving Loan (Morzilla, Szilagyi, Broody).

APPOINTMENT OF RAYMOND VOUGHT TO THE BLOOMSBURG PLANNING COMMISSION

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council appointed Raymond Vought to the Bloomsburg Planning Commission with a term expiring on December 31, 2015.

APPROVAL OF PURCHASE OF ONE IN-CAR VIDEO CD SYSTEM FROM DIGITAL ALLY

On a motion by S. Costa, seconded by C. Howell and voted on unanimously, Council approve the purchase of one (1) in-car video CD system from Digital Ally in the amount of \$4,445. L. Sokoloski noted this is a budgeted expense using drug forfeiture funds and all marked patrol cars will now be equipped.

APPROVAL OF DRAFTING AN AMENDMENT TO THE ANTIQUE/SECOND HAND GOOD DEALER ORDINANCE

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved having an amendment drafted to the antique/second hand good dealer ordinance to include photographing all jewelry and to maintain in original form for 14 days.

APPROVAL OF PAYMENT TO PETERS CONSULTANTS, INC. FOR ENGINEERING SERVICES OF THE PHASE V STREET LIGHTING PROJECT WITH CDBG FUNDS

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved payment to Peters Consultants, Inc. in the amount of \$153.80 for engineering services of the Phase V Street Lighting Project with CDBG funds.

APPROVAL OF PAYMENT TO PETERS CONSULTANTS, INC. FOR ENGINEERING SERVICES OF THE PHASE V STREET LIGHTING PROJECT WITH CDBG FUNDS WITH CONTINGENCY

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved payment to Peters Consultants, Inc. in the amount of \$897.00 contingent upon the signing of a change order to original service agreement for engineering services of the Phase V Street Lighting Project with CDBG funds.

APPROVAL OF BID FROM WILK CONTRACTING, INC. FOR TOWN PARK RESTROOM REPLACEMENT PROJECT WITH CONTINGENCY

On a motion by C. Howell, seconded by B. Kreisher and voted on unanimously, Council approved the bid from Wilk Contracting, Inc. for the Town Park Restroom Replacement Project contingent upon SEDA-COG approval.

Bill Lowthert of SEDA-COG explained that there will be a shortfall of approximately \$46,000 and discussed several options. Council asked B. Lowthert to research the old HUD Urban Development Action Grant (UDAG) that is currently assigned to the Commercial Revolving Loan Fund.

APPROVAL OF QUOTES FOR VARIOUS FLOOD DAMAGE AT TOWN PARK

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved the following quotes for various flood damage at Town Park: \$4,700 from G. M. Crawford to demolish Kidsburg; \$5,011.96 from Re-Builder's Plus for mold remediation and cleaning of the bandshell; \$2,965 from Dent Plumbing and Heating, Inc. to repair eight flush valves in the bandshell restrooms and \$1,955 from Ken J. Barrick Co. for the replacement of six picnic tables.

APPROVAL OF PAVING A PORTION OF WEST EIGHTH AND ONE- HALF STREET

On a motion by F. Trump, seconded by C. Howell and voted on unanimously, Council approved paving a portion of West Eighth and One-Half Street from 482 West Eighth and One-Half Street 75 feet to the West.

APPROVAL OF ARCHAEOLOGICAL SERVICES PROPOSAL FROM URS CORPORATION

On a motion by B. Kreisher, seconded by C. Howell and voted on Five (5) (B. Kreisher, C. Howell, D. Levan, S. Costa and E. Bower voting "Yes") to One (1) (F. Trump voting "No"), Council approved an archaeological services proposal from URS Corporation in the amount of \$33,867.28 for Phase I Archaeological Survey of primary and alternate areas for the Streater Recreation Complex Project with CDBG funds.

APPROVAL OF PURCHASE OF A FEMA TRAVEL TRAILER

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved the purchase of a FEMA travel trailer through the Federal Surplus Property Program in the amount of \$2,995. J. Barton noted the trailer will be used for temporary office space for Columbia Aircraft Services at the Bloomsburg Municipal Airport.

APPROVAL OF A HANDICAPPED PARKING SPACE FOR WILLIAM SORBER

On a motion by S. Costa, seconded by F. Trump and voted on unanimously, Council approved a handicapped parking space for William Sorber of 139 West Fourth Street.

APPROVAL OF INSTALLING PARKING METERS ON THE NORTH SIDE OF EAST THIRD STREET BETWEEN EAST AND CATHERINE STREETS

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved the installation of four (4) 2-hour parking meters and one (1) 5-hour parking meeting on the North side of East Third Street between East and Catherine Streets.

Steve Arcus of Arcus Brothers on East Street had proposed extending the existing permit parking zone on East Third Street to include this “free” parking area between East and Catherine Streets. Mr. Arcus, his employees and tenants are having a difficult time finding a place to park. L. Sokoloski stated that Mr. Arcus needed to come in earlier in January to purchase a permit to be able to park on East Street and that he has a small area at the rear of his building to park.

APPROVAL OF QUOTE FROM CRAWFORD HEATING & COOLING FOR AIR CONDITIONING

On a motion by S. Costa, seconded by B. Kreisher and voted on unanimously, Council approved a quote from Crawford Heating and Cooling in the amount of \$3,966 for the installation of two (2) Mitsubishi MUY-GE12NA 20.5 SEER mini-split air conditioning systems in the Columbia County Drug Task Force office located at the DUI Center. L. Sokoloski noted that this was a budgeted expense and the drug task force will be paying half of the cost.

APPROVAL OF PAYMENT TO BARDO’S COLLISION REPAIR FOR POLICE DEPARTMENT VEHICLE REPAIR

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved payment to Bardo’s Collision Repair in the amount of \$1,200 for rust repairs to the Police Department 2002 Ford Explorer.

APPROVAL OF BLOOMSBURG FIRE DEPARTMENT SANCTIONED FUNDRAISING EVENTS AND BOOT DRIVE

On a motion by S. Costa, seconded by C. Howell and voted on unanimously, Council approved the list of Bloomsburg Fire Department sanctioned fundraising events including a boot drive on West Fifth Street at Market Street during Fair Week, September 22-29, 2012.

APPROVAL OF QUOTE FROM WATERWAY TWIN TEAR FOR HOSE TESTING

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved a quote from Waterway Twin Tear in the amount of \$2,587.50 for hose testing, including labor, for the Bloomsburg Fire Department. B. Rupp noted that this was a budgeted expense.

The meeting adjourned into Executive Session at 8:06 p.m. and reconvened at 9:15 p.m.

APPOINTMENT OF JODI BRADEN TO THE NORRIS E. ROCK MEMORIAL SWIMMING POOL OPERATIONS BOARD

On a motion by F. Trump, seconded by C. Howell and voted on Five (5) (F. Trump, C. Howell, S. Costa, B. Kreisher and E. Bower voting “Yes”) to One (1) (D. Levan voting “No”), Council appointed Jodi Braden to the Norris E. Rock Memorial Swimming Pool Operations Board with a term expiring on December 31, 2015.

With no further business, the meeting adjourned at 9:20 p.m.

Amy B. Seamans, Office Assistant
RECORDING SECRETARY