

A regular meeting of Bloomsburg Town Council was held Monday, March, 11, 2013, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Mayor Dan Knorr; Council Members Diane Levan, Sylvia Costa, W. Carey Howell, Bill Kreisher, Fred Trump and Eric Bower; Town Administrator William Lowthert; Assistant Town Administrator Lauren Martz; Director of Finance Heather Jacoby; Superintendent of Public Works John Barton; Recycling Administrator Charles Fritz; Chief of Police Leo Sokoloski; Code Enforcement Officer Ed Fegley; Fire Chief Bob Rupp; Solicitor Jack Mihalik and Administrative Assistant Amy Seamans.

CITIZEN TO BE HEARD – ROLAND FLICK, RELAY FOR LIFE

Mr. Flick was present to ask permission for the Relay for Life to hold their 24-hour event again this year at the Bloomsburg Town Park from noon on Friday, June 7th until noon on Saturday, June 8th. Mayor Knorr advised Mr. Flick to work with Chief Sokoloski on any questions he may have and to talk with A. Seamans concerning the certificate of insurance.

APPROVAL OF BLOOMSBURG UNIVERSITY ANTHROPOLOGY DEPARTMENT CONDUCTING AN ARCHEOLOGY CAMP ON TOWN-OWNED PROPERTY

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council approved Professor Sue Dauria of Bloomsburg University Anthropology Department to conduct an archeology camp this summer on town-owned property.

MAYOR'S UPDATE

Mayor Knorr reported that the Bloomsburg Area Joint Flood Control Authority has paid off the remaining balance and closed the line of credit.

APPROVAL OF FEBRUARY 25, 2013 COUNCIL MEETING MINUTES

On a motion by S. Costa, seconded by C. Howell and voted on unanimously, Council approved the February 25, 2013 Council meeting minutes with no additions or corrections.

APPROVAL OF PAYMENT OF MONTHLY BILLS AND FEBRUARY PAYROLL AUTHORIZATION

On a motion by D. Levan, seconded by F. Trump and voted on unanimously, Council approved payment of the following monthly bills and the February payroll authorization: General Fund, \$168,899.47; Debt Service Fund, \$5,986.69; Recycling Fund, \$18,940.97; Street Lighting Fund, \$12,903.32; Norris E. Rock Memorial Swimming Pool Fund, \$32.39; FY 11 CDBG Program, \$11,497.50; Day Care Project, \$7,088.33; Liquid Fuels Fund, \$577.31 and the February payroll authorization in the amount of \$173,471.43.

APPROVAL OF ADDITION TO TOWN VENDOR LIST

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved the addition of Pennsy Supply, Inc., GDF Suez Energy Resources, Strosser Architecture & Conservation, PAHRA, CJ Logging Equipment and Dorcy International to the 2013 town vendor list.

APPROVAL OF REQUEST FROM DONALD J. HARRIS TO SUBORDINATE LOAN

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved a request from Donald J. Harris/Harrisberg Realty, Inc. for the Town to subordinate to First Columbia Bank and Trust Co. to remain in third position on his current loan with the Town.

APPROVAL OF PROPOSAL FROM SUMMIT DESIGN TO REDESIGN THE TOWN'S WEBSITE

On a motion by F. Trump, seconded by E. Bower and voted on unanimously, Council approved a proposal from Summit Design to redesign the Town's website in the amount of \$7,900 for initial set-up plus a yearly hosting fee of \$360.

APPROVAL OF A CONTRACT AGREEMENT WITH HAUCK & LONG CONTRACTING, LLC FOR THE REPLACEMENT OF THE BATH HOUSE ROOF AT THE NORRIS E. ROCK MEMORIAL SWIMMING POOL

On a motion by D. Levan, seconded by F. Trump and voted on Six (6) (D. Levan, F. Trump, D. Knorr, S. Costa, B. Kreisher and E. Bower voting “Yes”) to One (1) Abstention (C. Howell “Abstaining”), Council approved a contract agreement with Hauck and Long Contracting, LLC in the amount of \$10,150 for the replacement of the bath house roof at the Norris E. Rock Memorial swimming pool.

APPROVAL OF PAYMENT OF FLOOD INSURANCE PREMIUM FOR THE T-HANGAR BUILDING AT THE BLOOMSBURG MUNICIPAL AIRPORT

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, Council approved payment of the flood insurance premium in the amount of \$729 for the T-hangar building at the Bloomsburg Municipal Airport.

APPROVAL OF PAYMENT OF FLOOD INSURANCE PREMIUM FOR THE GAZEBO AT THE BLOOMSBURG MUNICIPAL AIRPORT

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved payment of the flood insurance premium in the amount of \$134 for the gazebo at the Bloomsburg Municipal Airport.

APPROVAL OF THE INSTALLATION OF A WIRELESS NETWORK AT TOWN HALL

On a motion by B. Kreisher, seconded by D. Levan and voted on unanimously, Council approved the installation of a wireless network at Town Hall by MePush, Inc. in the amount of \$1,400.

APPROVAL OF PURCHASE OF COMPUTERS FOR THE CODE ENFORCEMENT OFFICE

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved the purchase of computers for the Code Enforcement office in an amount not to exceed the budgeted amount of \$3,000.

APPROVAL OF AN EXEMPT EMPLOYEES COMPENSATORY TIME POLICY

On a motion by B. Kreisher, seconded by D. Levan and voted on unanimously, Council approved an Exempt Employees Compensatory Time Policy.

APPROVAL OF CODE ENFORCEMENT OFFICER I JOB DESCRIPTION

On a motion by C. Howell, seconded by D. Levan and voted on Six (6) (C. Howell, D. Levan, D. Knorr, S. Costa, B. Kreisher and E. Bower voting “Yes”) to One (1) (F. Trump voting “No”), Council approved a job description for a Code Enforcement Officer I position.

APPROVAL OF ADVERTISING FOR A CODE ENFORCEMENT OFFICER I POSITION

On a motion by C. Howell, seconded by D. Levan and voted on Six (6) (C. Howell, D. Levan, D. Knorr, S. Costa, B. Kreisher and E. Bower voting “Yes”) to One (1) (F. Trump voting “No”), Council approved advertising for a Code Enforcement Officer I position.

APPROVAL OF A REVISED GRIEVANCE PROCEDURE FOR NON-UNION EMPLOYEES

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council approved a revised grievance procedure for non-union employees.

APPROVAL OF PAYMENT TO STROSSER ARCHITECTURE & CONSERVATION

On a motion by D. Levan, seconded by D. Knorr and voted on unanimously, Council approved payment to Strosser Architecture & Conservation in the amount of \$1,000 for the Town Hall Space and Site Usage Project.

APPROVAL OF ACCEPTING THE RESIGNATION OF DEB MAREK FROM THE BLOOMSBURG SHADE TREE COMMISSION

On a motion by S. Costa, seconded by C. Howell and voted on unanimously, Council approved accepting with regret, the resignation of Deb Marek from the Bloomsburg Shade Tree Commission.

APPROVAL OF ADVERTISING FOR SEASONAL LIFEGUARDS

On a motion by D. Levan, seconded by F. Trump and voted on unanimously, Council approved advertising for seasonal lifeguards at the Norris E. Rock Memorial swimming pool.

APPROVAL OF ADVERTISING THE VACANCIES ON THE HISTORIC ARCHITECTURAL REVIEW BOARD, ZONING HEARING BOARD ALTERNATE, SHADE TREE COMMISSION AND CODE APPEALS BOARD

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved advertising the vacancies on the Historic Architectural Review Board, Zoning Hearing Board Alternate, Shade Tree Commission and Code Appeals Board.

APPROVAL OF LEO SOKOLOSKI TO ATTEND 2013 INTERNATIONAL POLICE CONFERENCE: LEADING FOR SUCCESS

On a motion by D. Levan, seconded by F. Trump and voted on unanimously, Council approved Leo Sokoloski to attend the 2013 International Police Conference: Leading for Success in the amount of \$800.

APPROVAL OF AN AGREEMENT WITH BLOOMSBURG UNIVERSITY AGREEING TO COLLECT, ACCEPT AND PROCESS ALL RECYCLING MATERIALS GENERATED BY THE UNIVERSITY

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved an agreement with Bloomsburg University agreeing to collect, accept and process all recycling materials generated by the University with the University paying the Town \$15,000 annually for the period of July 1, 2013 through June 30, 2014.

APPROVAL OF SUBMITTING AN APPALACHIAN REGIONAL COMMISSION (ARC) LOCAL ACCESS ROAD PROJECT APPLICATION ON BEHALF OF THE BLOOMSBURG UNIVERSITY COMMUNITY GOVERNMENT ASSOCIATION

On a motion by B. Kreisher, seconded by D. Levan and voted on unanimously, Council approved submitting an Appalachian Regional Commission (ARC) Local Access Road Project application in the amount of \$350,000 on behalf of the Bloomsburg University Community Government Association. The project consists of improvements at the Lightstreet Road/Country Club Road and Swisher Circle intersection.

APPROVAL OF PAYMENT TO LARSON DESIGN GROUP, INC. FOR PROFESSIONAL ENGINEERING SERVICES OF THE STREATER FIELDS RECREATION IMPROVEMENT PROJECT WITH CDBG FUNDS

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, Council approved payment to Larson Design Group, Inc. in the amount of \$2,523.49 for professional engineering services of the Streater Fields Recreation Improvements Project through 02/16/13 with CDBG funds.

APPROVAL OF REVISED FEE SCHEDULE FROM ARCH CENTRAL ARCHITECTS, INC. FOR ARCHITECTURAL DESIGN SERVICES OF THE BLOOMSBURG MUNICIPAL AIRPORT TERMINAL BUILDING

On a motion by S. Costa, seconded by B. Kreisher and voted on unanimously, Council approved a revised fee schedule from Arch Central Architects, Inc. in the amount of \$66,313 for architectural design services of the Bloomsburg Municipal Airport Terminal Building Project.

APPROVAL OF PAYMENT TO L.R. KIMBALL FOR ENGINEERING SERVICES OF PHASE 6 OF THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, Council approved payment to L.R. Kimball in the amount of \$1,433.24 for engineering services of Phase 6 of the Bloomsburg Municipal Airport Extension and Realignment Project through 01/27/13.

APPROVAL OF PAYMENT TO L.R. KIMBALL FOR ENGINEERING SERVICES ASSOCIATED WITH THE MEDIATION OF PHASE 4 OF THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, Council approved payment to L.R. Kimball in the amount of \$13,157.55 for engineering services associated with the mediation of Phase 4 of the Bloomsburg Municipal Airport Extension and Realignment Project from 05/20/12, 08/19/12, 09/23/12, 10/21/12 and 12/31/12.

APPROVAL OF SUBMITTING A GRANT APPLICATION TO THE BLOOMSBURG AREA COMMUNITY FOUNDATION

On a motion by F. Trump, seconded by B. Kreisher and voted on Six (6) (F. Trump, B. Kreisher, D. Levan, S. Costa, C. Howell and E. Bower voting “Yes”) to One (1) Abstention (D. Knorr “Abstaining”), Council approved submitting a grant application to the Bloomsburg Area Community Foundation for five (5) recycled plastic benches to be placed at Streater Fields.

APPROVAL OF A FFY 2010 CDBG BUDGET REVISION

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, Council approved a FFY 2010 CDBG budget revision to move \$6,824.42 from the Main Street Lighting (Iron to Third Streets) Project to the Streater Field Recreation Improvements Project.

APPROVAL OF A HANDICAPPED PARKING SPACE FOR BONNIE STEIMER

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved a handicapped parking space for Bonnie Steimer of 441 West First Street.

APPROVAL OF ALLOWING THE BLOOMSBURG FIRE DEPARTMENT TO RESET FALSE FIRE ALARMS

On a motion by C. Howell, seconded by E. Bower and voted on unanimously, Council approved allowing the Bloomsburg Fire Department to reset false fire alarms. Solicitor Mihalik also noted that the Fire Department is protected from the tort claims act.

APPROVAL OF CERTIFICATE OF APPROPRIATENESS

On a motion by F. Trump, seconded by C. Howell and voted on unanimously, and on the recommendation of the Bloomsburg Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Ying Zhao Liu to install signage at **144 West Main Street**.

On a motion by F. Trump, seconded by C. Howell and voted on Six (6) (F. Trump, C. Howell, D. Levan, S. Costa, B. Kreisher and E. Bower voting “Yes”) to One (1) Abstention (D. Knorr “Abstaining”), and on the recommendation of the Bloomsburg Historic Architectural Review Board, Council approved a Certificate of Appropriateness for St. Paul’s Episcopal Church to replace two existing antennas, install one additional antenna, and re-point several areas inside and outside of the bell tower at **101 East Main Street**.

APPROVAL OF JACK AND BETSY DEAL REVISED LAND DEVELOPMENT PLAN WITH CONTINGENCIES – 305 EAST FIRST STREET

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, and on the recommendation of the Planning Commission, Council approved a revised land development plan for Jack and Betsy Deal at 304 East First Street contingent upon the following conditions being met: Chapter 22 – Subdivision and Land Development Ordinance (SALDO): financial security and a cost estimate must be submitted for the project and approved by the Town Engineer [Sec.22-403.1.A and Sec. 22-404.C], the Special Exception and Variances granted on

February 14, 2013 should be listed on the cover sheet and all waivers obtained for this project should be listed on the cover sheet.

The meeting adjourned into Executive Session at 8:02 p.m. to discuss a Police Department personnel matter and reconvened at 8:23 p.m.

Being no further business, the meeting adjourned at 8:23 p.m.

WILLIAM LOWTHERT
Town Administrator and Secretary