

A regular meeting of Bloomsburg Town Council was held Monday, March 10, 2014, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Mayor Sandy Davis; Council Members Diane Levan, Sylvia Costa, Bill Kreisher, Fred Trump and Eric Bower; Town Administrator William Lowthert; Assistant Town Administrator Lauren Martz; Code Enforcement & Zoning Administrator Ed Fegley; Chief of Police Roger Van Loan; Superintendent of Public Works John Barton; Fire Chief Bob Rupp; Solicitor Jack Mihalik and Administrative Assistant Amy Seamans. Absent were Council Member W. Carey Howell, Director of Finance Lisa Laboskie and Environmental Services Administrator Charles Fritz.

PLAQUE PRESENTATION – LARRY POUST

Mayor Davis presented a plaque to former Public Works Department employee Larry Poust in recognition of his 40 years of service with the Town of Bloomsburg. Larry retired on January 2, 2014.

PROCLAMATION – AMERICAN RED CROSS MONTH

Mayor Davis proclaimed the month of March as American Red Cross month in the Town of Bloomsburg and presented the proclamation to Dennis Coffinberger of the Bloomsburg Chapter of the American Red Cross.

CITIZEN TO BE HEARD – ADRIENNE MAEL, DOWNTOWN MANAGER – TOKEN PROGRAM UPDATE

Downtown Manager Adrienne Mael expressed that a couple of months ago Town Council approved the purchase and implementation of a token program in the Downtown. One token is equivalent to a dime and affords 24 minutes of parking. The merchants can purchase a roll of tokens for half price or \$2.50. Three thousand tokens were purchased to start the program, two thousand have been sold and so far 800 tokens have come back. She feels the program has been successful and hopes Town Council will allow it to continue.

CITIZEN TO BE HEARD – KIM SHELTER

Kim Shetler, 806 Country Club Drive, was present concerning the incident that happened on March 5, 2014 when a student was robbed at knife point at the intersection of Country Club Drive and Honeysuckle Lane. She's here tonight concerning the public safety of the residents. She explained that this area has a dense population of both students and residents. There is only one street light on Honeysuckle Lane and on every other pole on Country Club Drive. This incident happened around 9:30 p.m. The university immediately sent out an alert to their students and faculty but she didn't learn of it until 12:30 a.m. when her daughter who lives in York, PA forwarded a message to her after seeing it on BloomuToday.com. She contacted the Press Enterprise and they had no knowledge of the incident either. She feels there needs to be open dialogue between the University and the Town and asked if a community alert system could be created similar to what the University does. The situation is escalating and she is willing to attend a Public Safety Committee meeting to discuss this further.

NON-STUDENT RENTAL ORDINANCE AMENDMENT UPDATE

Mayor Davis reported that the committee has met several times and is working on finalizing a proposed amendment to the non-student rental ordinance. She is looking for it to be advertised for the next meeting for discussion.

APPROVAL OF FEBRUARY 24, 2014 COUNCIL MEETING MINUTES

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved the February 24, 2014 Council meeting minutes with no additions or corrections.

APPROVAL OF PAYMENT OF MONTHLY BILLS AND FEBRUARY PAYROLL AUTHORIZATION

On a motion by D. Levan, seconded by F. Trump and voted on unanimously, Council approved payment of the following monthly bills and the February payroll authorization: General Fund, \$165,644.06; Debt Service Fund, \$5,986.69; Recycling Fund, \$12,305.40; Street Lighting Fund, \$10,196.97; Norris E. Rock Memorial Swimming Pool Fund, \$84.72; Day Care Project, \$9,690.77; Airport Expansion Project, \$13,963.09; Liquid Fuels Fund, \$9,761.80 and the February payroll authorization in the amount of \$201,204.11.

APPROVAL OF ADDITION TO TOWN VENDOR LIST

On a motion by D. Levan, seconded by F. Trump and voted on unanimously, Council approved the addition of G & R Imports, LLC to the 2014 town vendor list.

APPROVAL OF PAYMENT TO HAY GROUP, INC. FROM THE POLICE AND EMPLOYEES PENSION PLANS

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council approved payment to Hay Group, Inc. from the Police Pension Plan in the amount of \$1,140 and \$1,140 from the Employees Pension Plan for quarterly trustee fees.

APPROVAL OF EXTENDING CODE ENFORCEMENT OFFICER KYLE BAUMAN'S PROBATIONARY PERIOD FOR SIX MONTHS

On a motion by D. Levan, seconded by B. Kreisher and voted on unanimously, Council approved extending Code Enforcement Officer I Kyle Bauman's probationary period for six months.

APPROVAL OF THE PURCHASE OF A SECURITY ENTRY SYSTEM

On a motion by D. Levan, seconded by B. Kreisher and voted on unanimously, Council approved the purchase of a security entry system for third floor of Town Hall in an amount not to exceed \$3,691.33. It was noted that this was a budgeted purchase.

APPROVAL OF PURCHASE OF A SMART PHONE FOR MAYOR DAVIS

On a motion by F. Trump, seconded by B. Kreisher and voted on unanimously, Council approved the purchase of a smart phone for Mayor Davis.

APPROVAL OF A QUOTE FROM 3B CONSULTANT SERVICES, INC.

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved a quote from 3B Consultant Services, Inc. in the amount of \$1,400 to clean the carpets and refinish the vinyl flooring in Town Hall.

APPROVAL OF A PLANNING SERVICES COST ESTIMATE PROPOSAL FROM GANNETT FLEMING, INC.

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved a planning services cost estimate proposal from Gannett Fleming, Inc. in the amount of \$5,100 for signage regulations of the Business Campus Zoning District.

APPROVAL OF ED FEGLEY ATTENDING A MANAGING FLOODPLAIN DEVELOPMENT THROUGH THE NATIONAL FLOOD INSURANCE PROGRAM COURSE

On a motion by F. Trump, seconded by S. Costa and voted on unanimously, Council approved Ed Fegley to attend an L273: Managing Floodplain Development through the National Flood Insurance Program course in State College on March 24-27, 2014.

APPROVAL OF TOWN HALL RECORDS DISPOSITION LIST

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved a list of records from the finance office to be disposed of.

APPROVAL OF HIRING CODY BLASS AS A PART-TIME LABORER AT THE RECYCLING CENTER

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council approved hiring Cody Blass as a part-time laborer at the Recycling Center at a rate of \$10.00/hour beginning March 17, 2014.

APPROVAL OF AN ESTIMATE FROM FIRE LINE EQUIPMENT FOR REPAIRS TO THE LADDER TRUCK

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved an estimate from Fire Line Equipment in the amount of \$5,496.56 for repairs to the ladder truck. It was noted that was a budgeted item.

APPROVAL OF A PROPOSAL FROM NORTHEASTERN AUTOMATED TECHNOLOGIES, INC. FOR THE PURCHASE AND INSTALLATION OF A FIRE DETECTION AND REPORTING SYSTEM AT THE PUBLIC WORKS DEPARTMENT

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved a proposal from NorthEastern Automated Technologies, Inc. in the amount of \$5,652.15 for the purchase and installation of a fire detection and reporting system at the Public Works Department building.

APPROVAL OF SIGNING AN INTERGOVERNMENTAL AGREEMENT WITH THE PENNSYLVANIA STATE POLICE TO JOIN THEIR NORTHEAST COMPUTER CRIME TASK FORCE

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved signing an intergovernmental agreement with the Pennsylvania State Police for the Bloomsburg Police Department to join their Northeast Computer Crime Task Force.

APPROVAL OF CERTIFICATE OF APPROPRIATENESS

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Cleve Hummel to replace the porch decking on the front and rear porches with composite material, install vinyl siding on the north side of the structure to match the existing vinyl siding and install two over two vinyl replacement windows in the entire structure located at **350 Center Street**.

APPROVAL OF CONCEPT OF CONVEYING A PORTION OF RIGHT-OF-WAYS ON WEST FIFTH STREET TO AUTONEUM AND BLOOMSBURG FAIR ASSOCIATION AND VACATING A PORTION OF WEST ELEVENTH STREET TO WINDSOR FOODS

On a motion by B. Kreisher seconded by D. Levan and voted on unanimously, Council approved the concept of conveying a portion of West Fifth Street to Autoneum, a portion of West Fifth and Sixth Streets to the Bloomsburg Fair Association and vacating a portion of West Eleventh Street to Windsor Foods in conjunction with the Columba County Flood Control Project. It was noted that ordinances will need to be adopted to make the changes.

APPROVAL OF FFY 2011 CDBG CONTRACT BUDGET REVISION

On a motion by B. Kreisher, seconded by F. Trump and voted on unanimously, Council approved a budget revision to the Town's FFY 2011 CDBG contract to move \$5,453 from Administration to the Streater Project Recreation Improvements Project.

APPROVAL OF PAYMENT TO DOBRINSKI BROTHERS, INC. FOR PHASE 5 (SITE PREPARATION) OF THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT

On a motion by B. Kreisher, seconded by S. Costa and voted on unanimously, Council approved payment to Dobrinski Brothers, Inc. in the amount of \$2,598.75 for Phase 5 (Site Preparation) of the Bloomsburg Municipal Airport Extension and Realignment Project through 02/07/14.

APPROVAL OF PAYMENT OF PARTIAL RETAINAGE TO DOBRINSKI BROTHERS, INC. FOR THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT

On a motion by B. Kreisher, seconded by D. Levan and voted on unanimously, Council approved payment of partial retainage to Dobrinski Brothers, Inc. in the amount of \$54,929.06 for the Bloomsburg Municipal Airport Extension and Realignment Project.

APPROVAL OF PAYMENT TO L.R. KIMBALL FOR ENGINEERING SERVICES OF PHASE 6 OF THE BLOOMSBURG MUNICIPAL AIRPORT EXTENSION AND REALIGNMENT PROJECT

On a motion B. Kreisher, seconded by D. Levan and voted on unanimously, Council approved payment to L.R. Kimball in the amount of \$591.25 for engineering services of Phase 6 of the Bloomsburg Municipal Airport Extension and Realignment Project through 02/23/14.

APPROVAL OF PAYMENT TO LARSON DESIGN GROUP, INC. FOR ENGINEERING SERVICES OF THE PHASE VI STREET LIGHTING PROJECT

On a motion by B. Kreisher, seconded by F. Trump and voted on unanimously, Council approved payment to Larson Design Group, Inc. in the amount of \$7,309.57 for engineering services of the Phase VI Street Lighting Project through 02/01/14.

APPROVAL OF A FIVE-YEAR MAINTENANCE AND OPERATION AGREEMENT BETWEEN THE TOWN, BLOOMSBURG TOWN PARK IMPROVEMENT ASSOCIATION AND BLOOMSBURG LITTLE LEAGUE FOR THE FIELDS AT TOWN PARK

On a motion by F. Trump, seconded by B. Kreisher and voted on unanimously, Council approved a five-year Maintenance and Operation Agreement between the Town, Bloomsburg Town Park Improvement Association (BTPIA) and Bloomsburg Little League for the fields at Town Park.

APPROVAL OF A FIVE-YEAR MAINTENANCE AND OPERATION AGREEMENT BETWEEN THE TOWN, BLOOMSBURG TOWN PARK IMPROVEMENT ASSOCIATION AND BLOOMSBURG AYSO REGION 504 FOR THE FIELDS AT TOWN PARK AND STREATER FIELDS

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved a five-year Maintenance and Operation Agreement between the Town, Bloomsburg Town Park Improvement Association (BTPIA) and Bloomsburg AYSO Region 504 for the fields at Town Park and Streater Fields.

APPROVAL OF A QUOTE FROM HOWARD ORGANIZATION, INC. FOR THE REPLACEMENT OF THE CONTROL PANEL AT THE TOWN FOUNTAIN

On a motion by F. Trump, seconded by B. Kreisher and voted on unanimously, Council approved a quote from Howard Organization, Inc. in the amount of \$7,800 for the replacement of the control panel at the Town Fountain. It was noted that this item was budgeted

APPROVAL OF SUBMITTING A DCNR GRANT APPLICATION TO UNDERTAKE PHASE II AT STREATER FIELDS

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved submitting a DCNR grant application to undertake Phase II at Streater Fields for the construction of two soccer fields, an ADA walkway, and additional parking.

APPROVAL OF CHANGING THE CRITERIA TO DETERMINE THE NEED FOR REPAIR OR REPLACEMENT OF SIDEWALKS AND ADDITIONAL WORDING AS PROPOSED BY BILL KREISHER

On a motion by B. Kreisher, seconded by D. Levan and voted on unanimously, Council approved changing the criteria to determine the need for repair or replacement of sidewalks from ½" to 2" in Section 21-211 of the drafted ordinance amendment proposed by Larson Design Group and the additional wording concerning waiving the requirements for sidewalks as proposed by Bill Kreisher. It was noted that Solicitor Mihalik's office will prepare the ordinance.

APPROVAL OF ADVERTISING AN ORDINANCE AMENDING THE APPEAL SECTION (15-307) OF THE SPECIAL SNOW CONDITIONS ORDINANCE

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved advertising an ordinance amending the appeal section (15-307) of the Special Snow Conditions ordinance.

APPROVAL OF ADVERTISING AN ORDINANCE AMENDING THE NON-STUDENT RENTAL ORDINANCE

On a motion by D. Levan, seconded by B. Kreisher and voted on unanimously, Council approved advertising an ordinance amending the Non-Student Rental ordinance.

CITIZEN TO BE HEARD – COREY KREISCHER

Corey Kreischer, 703 Country Club Drive, referenced a newspaper article from September, 2005 regarding the agreement for Honeysuckle Student Apartments to make a payment in lieu of taxes to the Town, County and School District with a built in escalator clause. He is wondering if the agreement has been kept current. B. Lowthert and Jim Hollister of Bloomsburg University both stated that the agreement and payments are still active.

Being no further business, the meeting adjourned at 8:06 p.m.

WILLIAM LOWTHERT
Town Administrator and Secretary