

Bloomsburg Town Council held a meeting on Monday, March 8, 2021, beginning at 7:00 p.m. via teleconference. Public joined by dialing: +1 646 558 8656 US and included the meeting ID: 456-920-3798. Public could also join online at: <https://us02web.zoom.us/j/4569203798>.

Present were Mayor William Kreisher, Council Vice President Toni Bell, Council Members: James Huber, James Garman, Bonnie Crawford, Justin Hummel, and Vince DeMelfi, Town Manager/Secretary/Treasurer Lisa Dooley, Chief of Police Roger Van Loan, Director of Public Works John Fritz, Director of Finance Kathy Smith, Fire Chief Scott McBride, Director of Code Enforcement Ken Roberts, Director of Governmental Services/ Recycling Coordinator Charles Fritz, Code Enforcement Officer Kyle Bauman, Airport Coordinator BJ Teichman. Also present were Julye Wemple, Michael Moore, Abby Beach, Dawn Coulter, Anna Sassaman, Emme Reiser, Jared Harris, Rebecca Bonomo, Mason Kay, Laura Kurtz, Robert M., Zachary Kemmerer, Jesse Smith, Eric Ness, Jamie Shrawder, Karen, David's I-Pad, Dan Knorr, Galaxy user and Brad Roth.

#### **COUNCIL REMARKS.**

The Mayor reminded everyone of the Raise the Region event to be held on March 10<sup>th</sup> & 11<sup>th</sup>. The Mayor announced that Sunday, March 14<sup>th</sup> begins daylight savings.

Mayor Kreisher announced the following executive sessions that occurred.

2/8/2021 8:21 p.m.- 9:14 p.m. (personnel and legal matters).

2/16/2021 1:00 p.m.- 1:53 p.m. (legal matters).

2/25/2021 1:00 p.m.- 1:55 p.m. (legal matters).

3/3/2021 9:02 a.m.- 9:11 a.m. (legal matters).

3/3/2021 11:34 a.m.- 11:38 a.m. (personnel matters).

#### **CITIZENS TO BE HEARD.**

Abby Beach was present to request Council approve a no parking area for loading/unloading of children at 412 W. 1<sup>st</sup> Street for the family daycare business that operates there. The hours are Monday through Friday 7:00 a.m. to 7:00 p.m.

Laura Kurtz was present to explain the post-issuance tax compliance procedures for the pool debt.

#### **ADOPTION OF THE POST-ISSUANCE TAX COMPLIANCE PROCEDURES.**

On a motion by J. Hummel, seconded by T. Bell, and voted on 6 to 1 (J. Huber voting no), Council approved the adoption of the post-issuance tax compliance procedures.

#### **APPROVAL OF THE FFY 2019 CONSOLIDATED ANNUAL PLAN PERFORMANCE AND EVALUATION REPORT (CAPER).**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved the FFY 2019 Consolidated Annual Plan Performance and Evaluation Report.

#### **APPROVAL OF THE FFY 2016- 2020 CONSOLIDATED PLAN & FFY 2020 ANNUAL ACTION PLAN SUBSTANTIAL AMENDMENT #1.**

On a motion by B. Crawford, seconded by J. Hummel, and voted on unanimously, Council approved the FFY 2016- 2020 Consolidated Plan & FFY 2020 Annual Action Plan Substantial Amendment #1.

#### **APPROVAL OF PAYMENT OF MONTHLY BILLS AND FEBRUARY PAYROLL AUTHORIZATION.**

On a motion by J. Garman, seconded by J. Hummel, and voted on 6 to 1 (J. Huber voting no), Council approved payment of the following monthly bills: General Fund \$410,909.45, Recycling Fund \$23,247.18, Street Lighting Fund \$7,171.75, Fire Fund \$8,381.16, Debt Service \$35.00, Liquid Fuels Fund \$11,107.35,

Airport Fund \$9,848.82, CDBG-DR Fund \$578,156.95 and February Payroll Authorization \$247,748.86.

**APPROVAL TO ACCEPT THE RESIGNATION OF BRANDON AUTEN EFFECTIVE MARCH 12, 2021 IN THE PUBLIC WORKS DEPARTMENT.**

On a motion by J. Hummel, seconded by B. Crawford, and voted on unanimously, Council accepted with regret the resignation of Brandon Auten effective March 12, 2021 from the Public Works Department.

**APPROVAL TO ADVERTISE FOR AN OPERATOR/ LABORER POSITION IN THE PUBLIC WORKS DEPARTMENT.**

On a motion by J. Hummel, seconded by B. Crawford, and voted on unanimously, Council approved advertising for an operator/laborer in the Public Works Department.

**APPROVAL TO ACCEPT THE RESIGNATION OF WADE VERCHIMAK EFFECTIVE MARCH 12, 2021 IN THE PARKING DEPARTMENT.**

On a motion by J. Hummel, seconded by V. DeMelfi, and voted on unanimously, Council accepted with regret the resignation of Wade Verchimak from the Parking Department.

**APPROVAL TO ADVERTISE FOR A PARKING ENFORCEMENT OFFICER IN THE PARKING DEPARTMENT.**

On a motion by B. Crawford, seconded by V. DeMelfi, and voted on unanimously, Council approved advertising for a parking enforcement officer in the Parking Department.

**APPROVAL OF THE COUNCIL MINUTES FROM THE 2/8/2021 MEETING.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved the 2/8/2021 meeting minutes with no corrections or additions.

**RECOMMENDATION TO APPROVE A QUOTE FROM PORT ELEVATOR, INC. IN THE AMOUNT OF \$2,442 FOR THE TOWN HALL ELEVATOR.**

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved the quote from Port Elevator in the amount of \$2,442.00 for repairs to the Town Hall elevator.

**RECOMMENDATION TO APPROVE HIRING PAUL HOUSEKNECHT FOR THE SEASONAL COMPOST SITE LABORER/ ATTENDANT POSITION AT AN HOURLY RATE OF \$12.00.**

On a motion by B. Crawford, seconded by V. DeMelfi, and voted on unanimously, Council approved the hiring of Paul Houseknecht for the seasonal compost site laborer attendant at an hourly wage of \$12.00.

**RECOMMENDATION TO APPROVE SWITCHING THE LONG-TERM DISABILITY, SHORT TERM DISABILITY AND LIFE INSURANCE TO STANDARD FOR AN ANNUAL COST SAVINGS OF \$14,009.04.**

On a motion by J. Garman, seconded by B. Crawford, and voted on unanimously, Council approved switching the long-term disability, short term disability and life insurance to Standard for an annual cost savings of \$14,009.04.

**RECOMMENDATION TO REJECT ALL BIDS FOR THE MARKET & 5<sup>TH</sup> STREET ARLE PROJECT.**

On a motion by J. Garman, seconded by T. Bell, and voted on unanimously, Council approved the rejection of all bids for the Market and 5<sup>th</sup> Street ARLE project.

**RECOMMENDATION TO COMBINE ALL THREE ARLE PROJECTS INTO ONE BIDDING PACKAGE AND ADVERTISE.**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved

combining all three ARLE projects into one bidding package and advertising the project.

**APPROVAL OF CHANGE ORDERS IN THE NET INCREASE AMOUNT OF \$102.83 REGARDING THE BLOOMSBURG TOWN POOL RENOVATION PROJECT.**

On a motion by B. Crawford, seconded by J. Garman, and voted on 6 to 1 (J. Huber voting no), Council approved the change order in the net increase amount of \$102.83 regarding the Bloomsburg Town Pool Renovation project.

**RECOMMENDATION TO REJECT ALL BIDS FOR THE TOWN PARK IMPROVEMENT PROJECT.**

On a motion by B. Crawford, seconded by J. Huber, and voted on unanimously, Council approved the rejection of all bids for the Town Park Improvement project.

**RECOMMENDATION TO RE-BID THE TOWN PARK IMPROVEMENT PROJECT WITH DIFFERENT CRITERIA.**

On a motion by T. Bell, seconded by V. DeMelfi, and voted on unanimously, Council approved the re-bidding of the Town Park Improvement project.

**RECOMMENDATION TO APPROVE PAYMENT TO DON E. BOWER IN THE AMOUNT OF \$21,284.29 REGARDING THE 2020 ROAD PAVING PROJECT PENDING SEDA-COG APPROVAL. THIS INCLUDES A CHANGE ORDER WITH A NET DECREASE AMOUNT OF \$6,184.60.**

On a motion by T. Bell, seconded by J. Garman, and voted on 5 to 2 (J. Huber and V. DeMelfi voting no), Council approved payment to Don E. Bower in the amount of \$21,284.29 regarding the 2020 road paving project pending SEDA-COG approval. This includes a change order with a net decrease of \$6,184.60.

**RECOMMENDATION TO APPROVE PAYMENT TO GREENMAN-PEDERSEN, INC. IN THE AMOUNT OF \$1,356.00 REGARDING THE FLOODWALL EXPANSION PROJECT.**

On a motion by T. Bell, seconded by J. Garman, and voted on 5 to 2 (J. Huber and V. DeMelfi voting no), Council approved payment to Greenman-Pedersen, Inc. in the amount of \$1,356 regarding the floodwall expansion project.

**RECOMMENDATION TO APPROVE PAYMENT TO BARRY ISETT & ASSOCIATES INC. IN THE AMOUNT OF \$13,451.40 FOR THE POOL RENOVATION PROJECT.**

On a motion by T. Bell, seconded by J. Garman, and voted on 5 to 2 (J. Huber and V. DeMelfi voting no), Council approved payment to Barry Isett & Associates Inc, in the amount of \$13,451.40 regarding the pool renovation project.

**RECOMMENDATION TO APPROVE PAYMENT TO HEPKO CONSTRUCTION INC. IN THE AMOUNT OF \$22,002.48 REGARDING THE POOL IMPROVEMENT PROJECT.**

On a motion by T. Bell, seconded by J. Garman, and voted on 5 to 2 (J. Huber and V. DeMelfi voting no), Council approved payment to Hepko Construction Inc. in the amount of \$22,002.48 regarding the pool improvement project.

**RECOMMENDATION TO APPROVE PAYMENT TO SEDA-COG IN THE AMOUNT OF \$25,848 IN REGARDS TO ADMINISTRATIVE WORK DONE ON THE FFY 2020 HUD ENTITLEMENT.**

On a motion by T. Bell, seconded by J. Garman, and voted on 5 to 2 (J. Huber and V. DeMelfi voting no), Council approved payment to SEDA-COG in the amount of \$25,848.00 in regards to administrative work done on the FFY 2020 HUD entitlement.

**RECOMMENDATION TO APPROVE PAYMENT TO SEDA-COG IN THE AMOUNT OF \$8,000 IN REGARDS TO ADMINISTRATIVE WORK DONE ON THE FFY 2019 HUD ENTITLEMENT.**

On a motion by T. Bell, seconded by J. Garman, and voted on 5 to 2 (J. Huber and V. DeMelfi voting no), Council approved payment to SEDA-COG in the amount of \$8,000 in regards to administrative work done on the FFY 2019 HUD entitlement.

**RECOMMENDATION TO APPROVE PAYMENT TO SEDA-COG IN THE AMOUNT OF \$4,100 IN REGARDS TO ADMINISTRATIVE WORK DONE ON THE 2018 HUD ENTITLEMENT.**

On a motion by T. Bell, seconded by J. Garman, and voted on 5 to 2 (J. Huber and V. DeMelfi voting no), Council approved payment to SEDA-COG in the amount of \$4,100 in regards to administrative work done on the FFY 2018 HUD entitlement.

**RECOMMENDATION TO APPROVE PAYMENT TO SEDA-COG IN THE AMOUNT OF \$400 IN REGARDS TO ADMINISTRATIVE WORK DONE ON THE 2017 HUD ENTITLEMENT.**

On a motion by T. Bell, seconded by J. Garman, and voted on 5 to 2 (J. Huber and V. DeMelfi voting no), Council approved payment to SEDA-COG in the amount of \$400 in regards to administrative work done on the FFY 2017 HUD entitlement.

**RECOMMENDATION TO APPROVE PAYMENT TO SEDA-COG IN THE AMOUNT OF \$400 IN REGARDS TO ADMINISTRATIVE WORK DONE ON THE 2016 HUD ENTITLEMENT.**

On a motion by T. Bell, seconded by J. Garman, and voted on 5 to 2 (J. Huber and V. DeMelfi voting no), Council approved payment to SEDA-COG in the amount of \$400 in regards to administrative work done on the FFY 2016 HUD entitlement.

**RECOMMENDATION TO APPROVE PAYMENT TO HAILSTONE ECONOMIC IN THE AMOUNT OF \$1,875 IN REGARDS TO THE ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING.**

On a motion by T. Bell, seconded by J. Garman, and voted on 5 to 2 (J. Huber and V. DeMelfi voting no), Council approved payment to Hailstone Economic in the amount of \$1,875 in regards to the Analysis of Impediments to Fair Housing.

**APPROVAL TO ACCEPT THE CHANGES TO THE EMERGENCY SUBSISTENCE STANDARD OPERATING PROCEDURES.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved to accept the changes to the emergency subsistence standard operating procedures.

**APPROVAL TO ADVERTISE AN ORDINANCE AMENDING CHAPTER 21, PART 1 OF THE CODE OF ORDINANCES OF THE TOWN OF BLOOMSBURG RELATING TO THE BACKFILLING, PAVING AND RESTORATION OF STREET EXCAVATIONS**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved advertising an Ordinance amending Chapter 21, Part 1 of the Code of Ordinances of the Town of Bloomsburg relating to the backfilling, paving and restoration of street excavations.

**RECOMMENDATION FROM THE PLANNING COMMISSION TO APPROVE THE FOLLOWING WAIVER REQUESTS FOR THE MULBERRY MILL APARTMENTS, LD.:**

On a motion by J. Hummel, seconded by J. Garman, and voted in unanimously, Council approved the following waiver requests for the Mulberry Mill Apartments, LD:

- 1.The expansion joint call-outs shown at the 'Concrete Sidewalk Detail' provided on sheet C8.02 shall

be revised to provide for a width of 1½". [Sec. 22-706. E. and Sec. 22-706. F.].

2. All proposed drainage inlets shall consist of concrete boxes meeting PennDOT specifications. The Plan currently proposes four (4) "Yard Drains" along the front of the proposed building. [Sec. 22-803.2. B. (1)].

**APPROVAL TO ALLOW A NO PARKING AREA/ UNLOADING AREA LOCATED AT 412 WEST FIRST STREET FOR MONDAY THROUGH FRIDAY FROM 7:00 A.M. TO 7:00 P.M. THIS WOULD BE FOR THE BEACH FAMILY DAYCARE BUSINESS.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved a no parking area/unloading area to be located at 412 West First Street for Monday through Friday 7:00 a.m. to 7:00 p.m. for the Beach Family Daycare business. A fee of \$50.00 associated with the cost of required signage and installation shall be made payable to the Town of Bloomsburg prior to the sign installation.

**RECOMMENDATION TO APPROVE ADVERTISING AN ORDINANCE AMENDING CHAPTER 15, PART 3 OF THE CODE OF ORDINANCES OF THE TOWN OF BLOOMSBURG TO ESTABLISH A FIFTEEN-MINUTE LOADING AND UNLOADING PARKING ZONE.**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved advertising an ordinance amending Chapter 15, Part 3 of the Code of Ordinances of the Town of Bloomsburg to establish a fifteen-minute loading/unloading parking zone to be located at 412 West First Street for the Beach Family Daycare business.

Motion to adjourn was made by J. Hummel, seconded by J. Garman, and voted on unanimously, and with no further business, the meeting adjourned at 8:25 p.m.

Lisa Dooley  
Town Manager/Secretary/Treasurer