

A regular meeting of Bloomsburg Town Council was held Monday, January 14, 2019, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Present were Mayor William Kreisher; Vice President Toni Bell; Council Members James Huber, James Garman, Bonnie Crawford, and Vince DeMelfi; Director of Human Resources/Assistant Secretary Tracy Lanzafame; Administrative Assistant Bobbi Erlston; Director of Public Works John Fritz; Chief of Police Roger Van Loan; Code Enforcement Officer Ralph Magill; Airport Coordinator BJ Teichman; Director of Governmental Services/Recycling Coordinator Charles Fritz, and Fire Chief Scott McBride. Absent was Council Member Fred Trump and Town Manager/Secretary Lauren Martz.

#### **MAYOR’S REMARKS**

W. Kreisher announced that he performed his first wedding ceremony on New Year’s Day at pavilion three at the Bloomsburg Town Park.

W. Kreisher met with the Planning Commission Chairman to discuss two (2) curative amendments regarding homeless and transitional housing in the Town of Bloomsburg. It was noted that there is a 180 day deadline for changes to be made to both curative amendments.

#### **RE-APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS**

On a motion by T. Bell, seconded by V. DeMelfi, and voted on unanimously, Council re-appointed Ed. Sabo Jr. to the Code Appeal Board.

##### **CODE APPEAL BOARD**

Ed Sabo, Jr.	Term Exp.	12/31/23
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On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council re-appointed Todd Davis to the Civil Service Commission

##### **CIVIL SERVICE COMMISSION**

Todd Davis	Term Exp.	12/31/21
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On a motion by V. DeMelfi, seconded by T. Bell, and voted on 5 ‘yes’ votes and 1 abstention (B. Crawford), Council re-appointed Bonnie Crawford to the Planning Commission.

##### **PLANNING COMMISSION**

Bonnie Crawford	Term Exp.	12/31/22
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On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council re-appointed Sylvia Costa to the Shade Tree Commission.

##### **SHADE TREE COMMISSION**

Sylvia Costa	Term Exp.	12/31/23
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On a motion by V. DeMelfi, seconded by J. Garman, and voted on unanimously, Council re-appointed Kurt Smith to the Zoning Hearing Board.

##### **ZONING HEARING BOARD**

Kurt Smith	Term Exp.	12/31/21
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On a motion by T. Bell, seconded by B. Crawford, and voted on 5 ‘yes’ votes and 1 abstention (V. DeMelfi), Council re-appointed Vince DeMelfi and Jody McHenry to the Historic Architectural Review Board.

##### **HISTORIC ARCHITECTURAL REVIEW BOARD**

Vince DeMelfi	Term Exp.	12/31/22
Jody McHenry	Term Exp.	12/31/22

On a motion by V. DeMelfi, seconded by J. Garman, and voted on unanimously, Council re-appointed Fred Trump to the Bloomsburg Area Community Foundation Board.

##### **BLOOMSBURG AREA COMMUNITY FOUNDATION BOARD**

Fred Trump	12-31-22
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#### **NEW APPOINTMENTS**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council removed Dennis Delorso from the Code Appeal Board.

#### **CODE APPEAL BOARD**

**REMOVAL** of Dennis Delorso            Term Exp.      12/31/20

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council appointed Sylvia Costa to the Code Appeal Board.

**APPOINT** Sylvia Costa                      Term Exp.      12/31/20

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council appointed Robert Aungst to the Planning Commission.

#### **PLANNING COMMISSION**

Robert Aungst                              Term Exp.      12/31/22

#### **MUNICIPAL AUTHORITY BOARD**

*(Council Member Appointment  
If not re-elected, Council member  
To Resign this position for another  
Active Council Member)*

On a motion by J. Garman, seconded by J. Huber, and voted on 5 ‘yes’ votes, and 1 abstention (V. DeMelfi), Council appointed Vince DeMelfi to the Municipal Authority Board.

Vince DeMelfi                              Term Exp.      12/31/23

W. Kreisher noted that there was an executive session held on December 10, 2018 to discuss union negotiation, legal, and personnel matters and an executive session held on December 28, 2018 to discuss personnel matters.

#### **APPROVAL OF RESOLUTION 01-14-19.01 DRUG TASK FORCE AGREEMENT**

On a motion by V. DeMelfi, seconded by B. Crawford and voted on unanimously, Council approved resolution 01-14-19.01 Drug Task Force Agreement.

#### **APPROVAL OF RESOLUTION 01-14-19.02 POLICE EDUCATION AND TRAINING**

On a motion by B. Crawford, seconded by T. Bell, and voted on unanimously, Council approved resolution 01-14-19.02 Police Education and Training.

#### **APPROVAL OF RESOLUTION 01-14-19.03 POLICE PENSION CONTRIBUTION DETERMINATION**

On a motion by J. Garman, seconded by T. Bell, and voted on unanimously, Council approved resolution 01-14-19.03 Police Pension Contribution stating that the Town of Bloomsburg requires an annual contribution in the amount of 5% to the Bloomsburg Police Pension Fund from each participant as determined by the actuary in accordance with Act 600.

#### **APPROVAL OF APPLICATION FOR APPALACHIAN REGIONAL COMMISSION PROPOSAL TO DO A HYDRO STUDY ON KINNEY RUN**

On a motion by T. Bell, seconded by J. Garman and voted on 5 ‘yes’ votes and 1 ‘no’ vote (J. Huber), Council approved an application for Appalachian Regional Commission Proposal to do a hydro study on Kinney Run.

#### **APPROVAL OF DECEMBER 10, 2018 COUNCIL MEETING MINUTES**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved the December 10, 2018 Town Council minutes with the following corrections: to the motion regarding selling the FFC Scrap Clam Bucket on Municibid change “F. Frump” to “F. Trump” and to the motion regarding approval of substantial amendments to the 2018 CDBG Annual Action Plan change “annal” to “annual” and change “actin” to “action”.

#### **APPROVAL OF DECEMBER 28, 2018 COUNCIL MEETING MINUTES**

On a motion by V. DeMelfi, seconded by T. Bell, and voted on unanimously, Council approved the December 28, 2018 Town Council minutes without any correction.

#### **APPROVAL OF PAYMENT OF MONTHLY BILLS AND DECEMBER PAYROLL AUTHORIZATION**

On a motion by J. Huber, seconded by T. Bell, and voted on unanimously, Council approved payment of the following monthly bills: General Fund, \$285,778.34; Recycling Fund, \$37,226.54; Street Lighting Fund, \$7,611.13; Fire Fund, \$13,842.77; Day Care Fund, \$6,867.13; Liquid Fuels Fund, \$255,053.52; CDBG – DR, \$110,932.18 and the December payroll authorization in the amount of \$218,938.10.

#### **APPROVAL OF PAYMENT TO KORN FERRY FROM THE EMPLOYEES’ PENSION PLAN**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved payment to Korn Ferry in the amount of \$3,202.50 from the Employees’ Pension Plan for fourth quarter actuarial services.

#### **APPROVAL OF PAYMENT TO KORN FERRY FROM THE POLICE PENSION PLAN**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved payment to Korn Ferry in the amount of \$3,202.50 from the Police Pension Plan for fourth quarter actuarial services.

#### **APPROVAL OF RELEASING FIRE ESCROW FUNDS TO LESLIE SHAFFER FOR 712 POPLAR STREET**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved releasing fire escrow funds in the amount of \$13,411.35 to Leslie Shaffer for 712 Poplar Street.

#### **APPROVAL OF ENDING ADMINISTRATIVE ASSISTANT/RECEPTIONIST JESSICA GRAHAM’S SIX MONTH PROBATIONARY PERIOD**

On a motion by V. DeMelfi, seconded by T. Bell, and voted on unanimously, Council approved ending Administrative Assistant/Receptionist Jessica Graham’s six month probationary period.

#### **APPROVAL OF RECORDS DISPOSITION LIST FOR THE TOWN OF BLOOMSBURG FINANCE DEPARTMENT**

On a motion by T. Bell, seconded by B. Crawford, and voted on 5 ‘yes’ votes and 1 ‘no’ vote (J. Huber), Council approved the records disposition list for the Town of Bloomsburg Finance Department.

#### **APPROVAL OF DENIAL OF CERTIFICATE OF APPROPRIATENESS**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council denied a Certificate of Appropriateness for David James for a roof replacement at 211 W. Fifth Street.

On a motion by B. Crawford, seconded by T. Bell, and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council denied a Certificate of Appropriateness for Dawn Moore to replace siding on gable areas at 27 E. Fifth Street.

#### **APPROVAL TO ADVERTISE FOR REQUEST FOR PROPOSALS FOR THE TOWN OF BLOOMSBURG WALKABILITY AND TRAIL STUDY PROJECT**

On a motion by T. Bell, seconded by J. Huber, and voted on unanimously, Council approved to advertise for Request for Proposals for the Town of Bloomsburg Walkability and Trail Study Project.

#### **APPROVAL OF THE FFY 2018 CDBG COOPERATIVE AGREEMENT (MILLER AVENUE PROJECT SUB-GRANTEE AGREEMENT)**

On a motion by T. Bell, seconded by J. Huber and voted on unanimously, Council approved of the FFY 2018 CDBG Cooperative Agreement (Miller Avenue Project Sub-grantee Agreement).

#### **APPROVAL OF THE FIRST AMENDMENT TO CDBG-DR CONTRACT NO. C000066861 IN REGARDS TO THE FLOODWALL EXPANSION PROJECT**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved the first amendment to CDBG-DR Contract No. C000066861 in regards to the Floodwall Expansion Project.

**APPROVAL OF BID FROM HRI, INC. FOR THE GENERAL CONSTRUCTION FOR THE FLOODWALL EXPANSION PROJECT**

On a motion by T. Bell, seconded by B. Crawford, and voted on unanimously, Council approved the bid from HRI, Inc. in the amount of \$11,767,205.17 for general construction for the Floodwall Expansion Project. (The Town of Bloomsburg costs are \$8,739,957.45 and the Bloomsburg Area School Districts costs are \$3,027,247.72).

**APPROVAL OF BID FROM THE HOWARD COMPANY FOR THE ELECTRICAL SERVICES FOR THE FLOODWALL EXPANSION PROJECT**

On a motion by T. Bell, seconded by V. DeMelfi, and voted on unanimously, Council approved the bid from The Howard Company in the amount of \$598,700.00 for the electrical services of the Floodwall Expansion Project.

**APPROVAL OF PAYMENT TO GREENMAN-PEDERSEN, INC. FOR PROFESSIONAL SERVICES FROM DECEMBER 1, 2018 TO DECEMBER 31, 2018 FOR THE FLOODWALL EXPANSION PROJECT**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved payment to Greenman-Pedersen, Inc. in the amount of \$9,380.00 for professional services from December 1, 2018 to December 31, 2018 for the Floodwall Expansion Project.

**APPROVAL OF USING LIVIC CIVIL FOR 2019 STREET PAVING ENGINEERING SERVICES IN REGARDS TO LIQUID FUEL FUND GRANT REQUIREMENTS**

On a motion by V. DeMelfi, seconded by T. Bell, and voted on unanimously, Council approved using Livic Civil for 2019 street paving engineering services in regards to Liquid Fuels grant requirements.

S. McBride informed Council that the Fire Department responded to 372 residential fire calls in the year of 2018. He noted that out of the 372 calls, 111 were from student housing. T. Bell asked if citations are being written to students who do not properly evacuate buildings during a fire alarm. S. McBride explained that the fire department is not allowed to issue citations and that there are ongoing complications with students evacuating properly.

S. McBride informed Council that costs should be budgeted in 2020 for the Emergency Network Radio Systems required upgrade.

There being no further business, Council adjourned into executive session at 8:35 p.m. and did not reconvene.

Tracy Lanzafame  
Director of Human Resources/Secretary