

The Reorganization meeting of Bloomsburg Town Council was held Monday, January 6, 2014, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Mayor Sandy Davis presided. Present were Council Members Diane Levan, Sylvia Costa, W. Carey Howell, William Kreisher, Fred Trump and Eric Bower; Town Administrator William Lowthert; Assistant Town Administrator Lauren Martz; Director of Finance Lisa Laboskie; Assistant Code Enforcement Officer Ralph Magill; Code Enforcement Officer Kyle Bauman; Chief of Police Roger Van Loan; Superintendent of Public Works John Barton; Solicitor Jack Mihalik and Administrative Assistant Amy Seamans. Absent were Code Enforcement and Zoning Officer Ed Fegley; Environmental Services Administrator Charles Fritz and Fire Chief Bob Rupp.

#### **OATH OF OFFICE FOR NEWLY ELECTED COUNCIL MEMBER**

Mayor Davis gave the oath of office to newly elected Council Member William Kreisher. Newly elected Council Members W. Carey Howell and Sylvia Costa received their oath of office at the Columbia County Courthouse on January 2, 2014.

#### **NOMINATION AND ELECTION OF VICE PRESIDENT OF COUNCIL**

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, W. Carey Howell was nominated and elected as Vice President of Council for 2014.

#### **MAYOR'S APPOINTMENTS OF STANDING COMMITTEES**

Mayor Davis named the following Committees and Committee assignments of Council Members:

##### **Administrative/Finance Committee**

Sandy Davis, Chair  
Diane Levan  
Carey Howell  
Fred Trump

##### **Community and Economic Development Committee**

Diane Levan, Chair  
Carey Howell  
Bill Kreisher  
Eric Bower

##### **Public Safety Committee**

Sandy Davis, Chair  
Sylvia Costa  
Eric Bower

##### **Public Works & Environment Committee**

Sylvia Costa, Chair  
Bill Kreisher  
Fred Trump

##### **Columbia County Sanitary Administrative Committee**

Sylvia Costa  
Fred Trump (Alternate)

##### **Downtown Bloomsburg, Inc. Board**

Fred Trump

##### **Grievance Committee**

Sandy Davis, Chair  
Diane Levan  
Sylvia Costa

##### **Columbia County Tax Collection Committee**

Carey Howell  
Fred Trump (Alternate)

## **APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS**

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council appointed the following people to various Boards and Commissions:

### **Bloomsburg Area Joint Flood Control Authority**

Paul Reichart	Term Exp.	12/31/18
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### **Civil Service Commission**

Don Pursel	Term Exp.	12/31/16
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### **Code Appeal Board**

Ed Sabo, Jr.	Term Exp.	12/31/18
Dennis Delorso	Term Exp.	12/31/15

### **Historic Architectural Review Board**

Robert Scott Franks	Term Exp.	12/31/17
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### **Municipal Authority Board**

Andrew D. Keister	Term Exp.	12/31/18
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### **Planning Commission**

Joe Martarano	Term Exp.	12/31/17
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### **Shade Tree Commission**

Sylvia Costa	Term Exp.	12/31/18
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### **Swimming Pool Operations Board**

John Barton	Term Exp.	12/31/17
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### **Zoning Hearing Board**

Scott Lowe	Term Exp.	12/31/16
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### **Zoning Hearing Board Alternate**

Oren Helbok	Term Exp.	12/31/15
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## **APPOINTMENT OF TOWN SOLICITOR**

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council appointed John Mihalik of Hummel & Lewis, PC as Town Solicitor for 2014.

## **APPOINTMENT OF ZONING HEARING BOARD SOLICITOR**

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council appointed William Kim Hill of Harding, Hill & Turowksi, LLP as the Zoning Hearing Board Solicitor for 2014.

## **APPOINTMENT OF SEWAGE ENFORCEMENT OFFICER**

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council appointed Columbia County Sanitary Inspection Office as Sewage Enforcement Officer for 2014.

## **APPOINTMENT OF GENERAL FUND DEPOSITORY**

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council appointed First Columbia Bank and Trust Company as the General Fund depository for 2014.

## **APPOINTMENT OF TOWN ADMINISTRATOR/SECRETARY-TREASURER**

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council appointed William Lowthert as Town Administrator/Secretary-Treasurer.

## CITIZEN TO BE HEARD – DAVID RUTKOWSKI

David Rutkowski, 156 W. Fourth Street, read the following prepared statement:

*Town Council Members:*

*My name is David M. Rutkowski and I reside at 156 W. 4<sup>th</sup> Street, Bloomsburg, PA. I am here today to ask the council to enforce the regulations on noise pollution coming from the Autoneum factory. There are members on this council that are aware of the noise and today I am here to request that they work with the citizens of Bloomsburg to address these concerns. I personally have made numerous complaints to members of Council and the Bloomsburg Police department but to no avail. Of course, I have found this process frustrating but hope that by bringing my request to council we can discuss the issue in a public forum.*

Mr. Rutkowski also read the following prepared statement from Brigitte Callay, 422 Jefferson Street:

*"I have asked David Rutkowski to read this statement in support of his request. I can't come to the meeting on account of the weather, but I would like you to consider the following request: that you enable to the Bloomsburg Code Office to enforce the code on industrial noise as stated in Paragraph 27-801 6 A of the Bloomsburg code. The code office now neither has the expertise or the equipment to measure noise levels in Octave Band Frequency in Cycles per Second and the related Sound Pressure Levels in Decibels that cannot be exceeded by industrial noise beyond the perimeter of the site. I request that the Town Council either hire an expert to determine the noise levels in Bloomsburg West End surrounding the Autoneum, in particular in the neighborhood of the intersection of 4<sup>th</sup> Street and Jefferson street OR **alternatively**, buy the equipment necessary and provide the training for the Code Officer(s) necessary to enable them to determine industrial noise violations of the code. As it stands, a violation cannot be determined and per consequence no action on a possible violation is possible."*

S. Costa expressed that she heard the noise again last night and it kept her awake until 3:30 a.m. this morning. It sounded like a plane hovering over her house and it was the loudest that it's ever been. During a tour of the Autoneum plant a few weeks ago, they were told that the noise issue was resolved but obviously, it hasn't been. She plans to call Autoneum tomorrow to complain and she encouraged others to do so because Autoneum said they haven't received a lot of complaints. They also told Council that they think the noise might be coming from the cell tower but this is in her daughter's back yard and they've never heard any noises coming from the tower.

C. Howell stated that Autoneum has installed insulation and mufflers on the silos and thought this would solve the problem.

Steve Coladonato, 210 W. Third Street, hears the noise at his residence also. He would like Autoneum to identify the noise, determine what can and cannot be done and what they are going to do.

B. Kreisher stated that Autoneum did note that the suction device that's used to transfer material from the rail cars into the silos could be the source of the noise.

No action was taken at this time.

## APPROVAL OF RESOLUTION NO 01-06-14.01 SETTING CERTAIN FEES FOR 2014

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved Resolution No. 01-06-14.01, setting various fees for 2014 as follows:

**BE IT RESOLVED BY THE TOWN COUNCIL** of the Town of Bloomsburg that the following fee schedule is adopted for 2014:

**PURSUANT TO STREET EXCAVATIONS – ORDINANCE NO. 771:** in the streets and alleys the Permit Fee including inspection is \$100.00 per cut in addition to \$20.00 per square yard.

**THAT** the number of square yards used in the computation of fees will be based on the nearest whole square yard figure. Minimum fee to be equal to the rate for 1 square yard; AND

**THAT** the "Bond" required is \$5,000;

**PURSUANT TO ZONING HEARING BOARD APPLICATIONS – ORDINANCE NO. 687 & 812** the fee is \$300.00 for a variance, special exception and relief from zoning officer's decision.

**PURSUANT TO ZONING PERMIT FEES\* – ORDINANCE NO. 687:**

**THAT** the Residential permit fees are \$20.00 plus \$5.00 per \$1,000 up to \$20,000; \$1.00 per \$1,000 over \$20,000; AND

**THAT** the Commercial permit fees are \$40.00 plus \$10.00 per \$1,000 up to \$20,000; \$2.00 per \$1,000 over \$20,000

**\*ZONING PERMIT FEES ARE IN ADDITION TO ALL OTHER APPLICABLE FEES**

**PURSUANT TO ZONING ORDINANCE NO. 687 AS AMENDED** – the fee for amending the text or the zoning map is \$500.00 plus actual costs of planning consultant.

**PURSUANT TO CODE APPEAL APPLICATIONS – ORDINANCE NO. 694, 766 AND 874:** the fee is \$300.00 for relief from building code officials decision, relief from code officer's decision not to issue license [§11-104.1.J.], relief from disciplinary action by the code officer [11-105.5.A.(5)] and all other Town of Bloomsburg Ordinances to include but not limited by the current property maintenance code.

**PURSUANT TO FLOODPLAIN APPEAL APPLICATIONS – ORDINANCE NO. 913:** the fee is \$300.00.

**PURSUANT TO SOLICITATION PERMITS – ORDINANCE NO. 813:** the fee is \$100.00 (plus \$50.00 refundable deposit).

**PURSUANT TO BUILDING, SIGN, AND DEMOLITION PERMITS – ORDINANCE NO. 874,** the following fees will apply:

**THAT** Residential permit fees are \$10.00 per \$1,000 up to \$20,000; \$4.00 per \$1,000 over \$20,000; AND

**THAT** Commercial permit fees are \$12.00 per \$1,000 up to \$20,000; \$4.00 per \$1,000 over \$20,000; AND

**THAT** the processing of an application of a Certificate of Occupancy for a change of use required by the Code Office, requested by the applicant or any other occurrence not involving new construction, alterations or repairs to an existing building: the fee is \$50.00 non-refundable plus \$23.00/hour in excess of two (2) hours review time; AND

**THAT** the fee for a Demolition permit shall be calculated based on the square footage of the structure to be demolished. The rate shall be calculated at ten cents (\$.10) per square foot and shall not exceed \$500. Square footage shall include the sum of all stories above grade; AND

**THAT** a \$4.00 fee is added to all building permits issued as per ACT 45 of 1999 (Pennsylvania Construction Code Act) §7210.703 (a). **NOTE: This fee is assessed in accordance with Pennsylvania State law;** AND

**THAT** a minimum of \$10.00 will be retained for all withdrawn applications. This fee is for administration services. If said application has been partially or completely reviewed, the review fees also will be retained at a rate of \$22.00/hour. *(Note: All requests to withdraw an application must be in writing. Refunds will be issued within 30 days.)*

All fees collected include plan review fees; required initial inspection and one (1) required follow up inspection. If additional follow up inspections are required, an additional fee of \$25.00/inspection will be charged. All past due fees must be paid in advance of scheduling future inspections.

**NOTE: ALL PERMIT FEES MUST BE PAID UPON SUBMITTAL OF APPLICATION**

**PURSUANT TO THIRD-PARTY INSPECTION SERVICES,** the following fees plus a 10% Administrative Fee will apply:

**COMMERCIAL INSPECTION FEES:** the fee schedule for inspections is based upon the building valuation data report of square foot construction costs published by the ICC valuation service, with a regional modifier applied.

Large projects that require long term multiple inspections (progressive inspections) are calculated as follows:

**Projects with a total construction cost of \$0.00 to \$499,999.99\***

Total construction cost X .002 = insurance cost  
+ Estimated length of project in weeks X \$50. = labor & travel cost  
= Total  
**or** no less than \$50. Per trip based on scope and complexity of the project.

**Projects with a total construction cost of \$500,000.00 to \$2,000,000.00\***

Total construction cost X .002 = insurance cost  
+ Estimated length of project in weeks X \$50. = labor & travel cost  
= Total  
**or** no less than \$50. Per trip based on scope and complexity of the project.

**Projects with a total construction cost of > \$2,000,000.00 to \$6,000,000.00\***

\$4000.00 + [(Total construction cost - \$2,000,000) X .0009] = insurance cost  
+ Estimated length of project in weeks X \$45. = labor & travel cost  
= Total

**Projects with a total construction cost of >\$6,000,000.00 to \$10,000,000.00\***

\$7600.00 + [(Total construction cost - \$6,000,000) X .0008] = insurance cost  
+ Estimated length of project in weeks X \$40. = labor & travel cost  
= Total

**Projects with a total construction cost of > \$10,000,000.00 to \$30,000,000.00\***

\$10800.00 + [(Total construction cost - \$10,000,000) X .00075] = insurance cost  
+ Estimated length of project in weeks X \$40. = labor & travel cost  
= Total

**Projects with a total construction cost of >\$30,000,000.00 to \$50,000,000.00\***

\$25800.00 + [(Total construction cost - \$30,000,000) X .0007] = insurance cost  
+ Estimated length of project in weeks X \$40. = labor & travel cost  
= Total

**Projects with a total construction cost of >\$50,000,000.00 to \$100,000,000.00\***

\$39800.00 + [(Total construction cost - \$50,000,000) X .00065] = insurance cost  
+ Estimated length of project in weeks X \$40. = labor & travel cost  
= Total

**Projects with a total construction cost of >\$100,000,000.00 to \$200,000,000.00\***

\$72300.00 + [(Total construction cost - \$100,000,000) X .0006] = insurance cost  
+ Estimated length of project in weeks X \$40. = labor & travel cost  
= Total

**Projects with a total construction cost of >\$200,000,000.00 to \$350,000,000.00\***

\$132000.00 + [(Total construction cost - \$200,000,000) X .00055] = insurance cost  
+ Estimated length of project in weeks X \$40. = labor & travel cost  
= Total

**Projects with a total construction cost of >\$350,000,000.00 to \$500,000,000.00\***

\$214500.00 + [(Total construction cost - \$350,000,000) X .0005] = insurance cost  
+ Estimated length of project in weeks X \$40. = labor & travel cost  
= Total

The inspection fees for Mechanical, Plumbing, Electrical, Energy, Accessibility and Fire Protection are computed at 25 percent of the Building inspection fee for each discipline. Multiple prime contracts will be computed the same as a building inspection fee and combined prime contract fees shall be no less than a single contract fee, distributed on a percentage of total basis.

\* Pricing schedules assume that the project will not cause an increase in our insurance costs.  
\*\* Discounts may be given for warehouses, building shells, or repetitive work at the discretion of the plan review and inspection departments

**COMMERCIAL PLAN REVIEW:** fees are calculated according to the ICC Valuation Service or actual cost of construction as follows:

**Estimated Construction Value \$ 0. to \$ 1,250,000.** = Construction value X .0015 (\$150 Minimum)

**Estimated Construction Value \$ 1,250,000. to \$ 5,000,000.** = \$1,875. + (.0005 X construction value over \$1,250,000.)

**Estimated Construction Value over \$5,000,000.** = \$3,750. + (.0004 X construction value over \$5,000,000.)

Plan review for mechanical, plumbing, electrical, energy, accessibility and fire protection is computed at 25% of the building plan review fee for each discipline. (\$150 minimum)

Special pricing may be given to buildings such as warehouses due to their relative simplicity or structures with repetitive features such as high rise buildings.

Plan reviews covering the requirements of mechanical and plumbing codes are available, each for a fee of 25% of the applicable building code review fee. Plan reviews for the requirements of the electrical code shall be provided at a fee of 35% of the applicable building code review fee, excluding reviews for any use included in the I (Institutional) use group classification. Reviews done for the excluded use classification shall be based upon the degree of complexity.

A preliminary plan review is available for a fee of 50% of the full plan review fee cost. Preliminary plan review addresses such code requirements as: use and occupancy classification, type of construction, height and area calculations, means of egress, and fire restrictive construction requirements.

The preliminary plan review fee shall be credited towards the cost of a complete building code plan review conducted by Commonwealth Code Inspection Service, Inc.

**RESIDENTIAL INSPECTION FEES:** Residential inspection fees are for dwellings 0 to 2500 square feet. Dwellings over 2500 square feet will be charged an additional ten dollars per 100 square feet, which will be added to the total basic inspection fee.

Footings	\$60
Foundations	\$60
Framing	\$75
Plumbing and Mechanical	\$65
Electrical	\$75
Energy	\$65
Wallboard	\$65
Final	\$60

Total Inspection fees: \$525

All prices include rough and final inspections. Final must be ready within 6 months or additional fee will apply.

Additional inspection fees may be assessed at not less than \$50 per visit as required due to the complexity or execution of the work being done.

Small-scale projects will be priced depending on the complexity of the project. Some examples are:

Mobile Homes (2 trips only) on Piers	\$115
Decks (2 trips) High (over 5 feet)	\$65
Low	\$55
Sheds (1 trip) Stick Built (1 trip)	\$55
Pre-Fab	\$45
Fences	\$35
Daycares	\$55 up to six kids
Daycares	\$85 over six kids up to 24

Foster Homes	\$65
Change of Occupancies	
Under 8000 sq.ft.	\$80
Over 8000 sq. ft.	\$130
Swimming Pools	
Above Ground	\$75
In Ground	\$170
Electrical Service	
Not Over 200Amp	\$60
200 Amp - 400 Amp	\$75
Over 400 Amp Commercial Fee Schedule Applies	
Investigations	\$55
Return Trips	\$55
Duplicate Permit and Occupancy Certificate Issuance	\$25
Plan review is \$35 per hour for residential, with a one hour minimum except for minor projects.	

**PURSUANT TO SUBDIVISION AND LAND DEVELOPMENT – ORDINANCE NO. 759:** covering general administration the fees are:

General Administration

Minor Subdivision	\$100.00 Basic Fee + \$5.00 per lot
Major Subdivision	\$200.00 Basic Fee + \$5.00 per lot
Land Development	\$150.00 Basic Fee + \$5.00 per lot or unit

**PURSUANT TO SUBDIVISION AND LAND DEVELOPMENT – ORDINANCE NO. 889:** covering the costs of professional consultants fees the current schedule is:

<u>Engineering</u>	<u>Per Hour</u>
Principal Engineer	\$103.00
Professional Engineer	\$93.00
Engineer	\$68.00
Expert Witness and Arbitration	\$156.00
<u>Legal</u>	
Solicitor	\$125.00/\$150.00
<u>Planning Consultant</u>	
Planner	\$45.00

**PURSUANT TO REGULATED RENTAL UNIT LICENSING – ORDINANCE NO. 829:** for student housing dwelling units with two or more unrelated occupants, the fee is \$38.00 per occupant.

**PURSUANT TO REGULATED RENTAL UNIT OCCUPANCY ORDINANCE REQUIRING PAYMENT OF A RE-INSPECTION FEE – ORDINANCE NO. 834,** the following fees will apply:

The licensing fee includes the initial inspection and one (1) follow up inspection. Any further return to re-inspect the violation corrections not completed within the stated time period, the following charges will apply:

Additional required Regulated Rental Unit inspections shall be \$25.00/dwelling unit per inspection.

**PURSUANT TO MISSED CODE ENFORCEMENT APPOINTMENTS – ORDINANCE NO. 800:** the fee is \$50.00 per dwelling unit per missed visit for regulated rental unit inspections. All other missed appointments the fee is \$50.00 an occurrence.

**PURSUANT TO THE INSPECTION AND LICENSING OF NON-STUDENT APARTMENT HOUSES AND RENTAL HOMES – ORDINANCE NO. 949,** the following fees will apply:

the Provisional License Application fee is \$100.00; AND

the Regular License Application fee is \$150.00 plus \$35.00 per dwelling unit; AND

the License Transfer fee and Registration of New Owner fee is \$50.00; AND  
the Reinstatement of License after Suspension or Revocation fee is \$50.00; AND

the Re-Inspection fee per dwelling unit is \$35.00; AND

the Certificate of Compliance fee is \$50.00; AND

the Inspection fee for Certificate of Compliance per dwelling unit is \$35.00; AND

the fee to Appeal to the Code Appeals Board is \$300.00

**PURSUANT TO THE PROCEDURE FOR HEARINGS RELATED TO APPLICATIONS FOR THE TRANSFER OF LIQUOR LICENSES AND ECONOMIC DEVELOPMENT LICENSES – ORDINANCE NO. 845:** the fee for such applications is \$600.00

**PURSUANT TO STREET VENDOR PERMITS – ORDINANCE NO. 938:** the non-refundable fee to accompany a permit application shall be \$50.00. The six-month permit fee will be \$450.00 and shall be paid within five days of the issuance of the street vending permit.

**PURSUANT TO RECYCLING FEE – ORDINANCE NO. 823:** an annual fee per unit shall be \$45.00. If paid within 60 days of the invoice date, the property owner of the unit shall receive a \$9.00 discount and shall pay \$36.00. If the Annual Fee is paid between 60 days and 90 days from the invoice date, the property owner shall pay \$45.00. If the Annual Fee is paid between 90 days and 120 days of the invoice date, a \$10.00 penalty shall be added and the property owner shall pay \$55.00.

**PURSUANT TO PAPER SHREDDING –** the following fees will apply:

Under 500 lbs. \$50.00

500-1000 lbs. \$75.00

1000-2000 lbs. \$150.00

Over 2000 lbs. Base fee of \$150.00 + \$50.00 for next 500 lbs.  
+ \$75.00 for 2500-3000 lbs.  
+ \$150.00 for 3001-4000 lbs.

**PURSUANT TO DUMPSTER FEES – ORDINANCE NO. 722:** when a dumpster is placed on any right-of-way or portion thereof, the fee will be \$15.00 per week. If placed before permission is granted, the fee will be \$50.00.

**PURSUANT TO BYOB ESTABLISHMENTS – ORDINANCE NO. 855:** an annual application fee shall be \$25.00.

**PURSUANT TO OUTDOOR SOCIAL GATHERINGS – ORDINANCE NO. 928:** the fee to accompany a permit application is \$25.00; the cash bond to cover the projected costs for police response to the premises where the regulated social gathering is to be held is \$500.00; and the cash bond to cover the cost of cleaning up the premises if the cleanup is not completed by 10:00am on the day following the regulated social gathering is \$500.00.

**PURSUANT TO ANTIQUE DEALERS AND SECOND HAND GOODS DEALER LICENSE – ORDINANCE NO. 888:** an annual application fee shall be \$25.00.

**PURSUANT TO ROAD CLOSING,** the fee will be \$25.00 per week.

**PURSUANT TO RENTAL OF METERED SPACE,** the fee will be \$10.00 per day.

**PURSUANT TO RETURNED CHECKS,** the fee will be \$20.00 per check.

**PURSUANT TO OFFENSE/INCIDENT REPORTS,** the fee will be \$20.00.

**PURSUANT TO ACCIDENT REPORTS,** the fee will be \$15.00.

**PURSUANT TO ACCIDENT DIAGRAM/RECONSTRUCTION REPORTS,** the fee will be \$10.00 plus actual cost of diagram.

**PURSUANT TO FINGERPRINTING,** the fee for Non-Criminal will be \$10.00 per card.

**PURSUANT TO REMOVAL AND IMPOUNDMENT OF ILLEGALLY PARKED VEHICLES – ORDINANCE NO. 785:** the storage of vehicles at the Town's impoundment facility, the fee will be \$10.00 per day.



**PURSUANT TO THE ISSUANCE OF RESIDENT PERMIT PARKING DECALS – ORDINANCE NO. 920:** the annual nonrefundable fee for the owner or such owner’s lawfully authorized designee of each residential dwelling unit shall be \$10.00 each at a maximum of two (2).

**PURSUANT TO THE ISSUANCE OF GUEST PERMIT PARKING DECAL – ORDINANCE NO. 920:** the annual nonrefundable fee for the owner or such owner’s lawfully authorized designee of each residential dwelling unit shall be \$20.00 at a maximum of one (1).

**PURSUANT TO PURCHASE OF PERMIT PLACARDS FOR UNMETERED PARKING ZONES – ORDINANCE NO. 940:** the six-month fee for permit placards for unmetered parking zones shall be as follows: ZONE B: Lightstreet Road/ North Street (\$100.00 per permit); ZONE C: Triangle Lot (\$160 per permit); ZONE D: East Lot (\$160); ZONE E: Pine Avenue Lot (\$160 per permit); ZONE F: Employee Lot (\$100 per permit); ZONE G: Library Lot (\$160 per permit); ZONE H: North Market Street (excluding Market Square) (\$125 per permit); ZONE I: West Lot (\$125); ZONE J: Hoppes Lot (\$100).

**PURSUANT TO PURCHASE OF STUDENT SUMMER PARKING PERMIT PLACARDS:** the fee will be \$60.00 from May 9, 2014 to August 15, 2014.

**PURSUANT TO HANDICAPPED PARKING SPACES:** the application fee will be \$50.00.

**PURSUANT TO TAX COLLECTOR PROVIDING INFORMATION RELATING TO TAX CERTIFICATIONS AND DUPLICATE BILLINGS – ORDINANCE NO. 832:** the fee will be \$5.00 per bill.

**PURSUANT TO MILEAGE,** the reimbursement is 56 cents per mile.

#### **APPROVAL OF RESOLUTION NO. 01-06-14.02 POLICE EDUCATION AND TRAINING FOR 2014**

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council approved Resolution No. 01-06-14.02 Police Education and Training for 2014.

#### **APPROVAL OF RESOLUTION NO. 01-06-14.03 DRUG TASK FORCE AGREEMENT**

On a motion by D. Levan, seconded by F. Trump and voted on unanimously, Council approved Resolution No. 01-06-14.03 authorizing the Town of Bloomsburg to participate in the Columbia County Drug Task Force.

#### **APPROVAL OF RESOLUTION NO. 01-06-14.04 POLICE PENSION CONTRIBUTION DETERMINATION**

On a motion by F. Trump, seconded by D. Levan and voted on unanimously, Council approved Resolution No. 01-06-14.04 stating that effective December 29, 2008, the Town of Bloomsburg hereby institutes an annual contribution in the amount of 3% to the Bloomsburg Police Pension Fund as determined by the actuary in accordance with Act 600.

#### **APPROVAL OF DECEMBER 9, 2013 COUNCIL MEETING MINUTES**

On a motion by C. Howell, seconded by S. Costa and voted on unanimously, Council approved the December 9, 2013 Council meeting minutes with no additions or corrections.

#### **APPROVAL OF PAYMENT OF MONTHLY BILLS AND DECEMBER PAYROLL AUTHORIZATION**

On a motion by D. Levan, seconded by C. Howell and voted on unanimously, Council approved payment of the following monthly bills and the December payroll authorization: General Fund, \$197,721.50; Debt Service Fund, \$5,986.69; Recycling Fund, \$17,098.79; Street Lighting Fund, \$13,074.11; Norris E. Rock Memorial Swimming Pool Fund, \$65.30; Day Care Project, \$2,737.40; Airport Expansion Project, \$1,114,876.23; Liquid Fuels Fund, \$45,886.07 and the December payroll authorization in the amount of \$189,918.35.

#### **RESIGNATION ACCEPTANCE OF GEORGE TURNER FROM THE BLOOMSBURG MUNICIPAL AUTHORITY BOARD**

On a motion by D. Levan, seconded by F. Trump and voted on unanimously, Council accepted the resignation of George Turner from the Bloomsburg Municipal Authority Board with deep regret.

**APPROVAL OF REQUEST FROM OFFICER SHAWN HILL TO EXTEND HIS REIMBURSEMENT DEADLINE TO REFUND THE POLICE PENSION FUND**

On a motion by F. Trump, seconded by C. Howell and voted on unanimously, Council approved a request from Officer Shawn Hill to extend his reimbursement deadline to July 31, 2014 to refund the Police Pension Fund.

**APPROVAL OF PAYMENT TO METRO ALERT FOR THE ANNUAL ALERT/CARE LICENSING AND MAINTENANCE**

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved payment to Metro Alert in the amount of \$3,238 for the annual Alert/Care licensing and maintenance.

**APPROVAL OF HIRING ASHLEY NORQUEST AS A FULL-TIME SECOND SHIFT POLICE CLERK**

On a motion by C. Howell, seconded by F. Trump and voted on unanimously, Council approved hiring Ashley Norquest as a full-time second shift Police Clerk at a rate of \$10.00/hour.

**APPROVAL OF TOWN HALL RECORDS DISPOSITION LIST**

On a motion by S. Costa, seconded by E. Bower and voted on unanimously, Council approved the following Town Hall records disposition list: 2006 accounts payable A-E, 2006 accounts payable F-M, 2006 accounts payable N-St, 2006 accounts payable Su-Z, 2006 time sheets and copies of payroll checks, 2006 cash disbursements, general ledger, general ledger back up, and 2006 payroll registers, payroll journals, verified time cards, cash receipts journal, log book.

**APPROVAL OF PAYMENT TO LARSON DESIGN GROUP FOR ENGINEERING SERVICES OF THE STREATER FIELDS PROJECT**

On a motion by D. Levan, seconded by S. Costa and voted on unanimously, Council approved payment to Larson Design Group in the amount of \$1,380 for engineering services of the Streater Fields Project through 11/16/13 with CDBG funds.

**APPROVAL OF PAYMENT TO GLENN O. HAWBAKER, INC. FOR THE STREATER FIELDS PROJECT**

On a motion by S. Costa, seconded by C. Howell and voted on unanimously, Council approved payment to Glenn O. Hawbaker, Inc. in the amount of \$6,262.20 for the Streater Fields Project through 11/30/13 with CDBG funds.

**APPROVAL OF ENGINEERING SERVICES PROPOSAL FROM LARSON DESIGN GROUP, INC. FOR DESIGN AND TAP APPLICATION ASSISTANCE SERVICES FOR THE PHASE VI STREET LIGHTING PROJECT**

On a motion by S. Costa, seconded by D. Levan and voted on unanimously, Council approved an engineering services proposal from Larson Design Group, Inc. in the amount of \$19,100 for design and TAP application assistance services for the Phase VI Street Lighting Project.

**APPROVAL OF STREET VENDOR PERMIT FOR EMILY ZENZEL**

On a motion by C. Howell, seconded by D. Levan and voted on unanimously, Council approved a street vendor permit for Emily Zenzel of Em's Pink Weiner's to utilize Space #1 from January 1, 2014 through July 1, 2014.

**EXECUTIVE SESSION**

Mayor Davis adjourned the meeting into Executive Session at 7:32 p.m. to discuss the ongoing litigation regarding the Butters liquor license transfer and reconvened the meeting at 8:16 p.m.

Being no further business, the meeting adjourned at 8:16 p.m.

WILLIAM LOWTHERT  
Town Administrator & Secretary