

The Reorganization meeting of Bloomsburg Town Council was held Tuesday, January 2, 2018, beginning at 7:00 p.m. in Council Chambers, Town Hall, 301 East Second Street, Bloomsburg, PA. Mayor Eric Bower presided. Present were Council Members Bill Kreisher, James Huber, Fred Trump, James Garman and Toni Bell; Town Manager/Secretary Lauren Martz; Administrative Assistant Bobbi Erlston; Code Enforcement Officer Ralph Magill; Superintendent of Public Works John Barton; Director of Human Resources/Assistant Secretary Tracy Lanzafame; Director of Governmental Services/Recycling Coordinator Charles Fritz; Chief of Police Roger Van Loan and Solicitor Jack Mihalik. Absent were Council Member Bonnie Crawford; Fire Chief Scott McBride and Director of Finance/Treasurer Lisa Dooley.

### **NOMINATION AND ELECTION OF VICE PRESIDENT OF COUNCIL**

On the motion by E. Bower, seconded by F. Trump, and voted on unanimously, B. Kreisher was nominated and elected as Vice President of Council.

### **MAYOR'S APPOINTMENTS OF STANDING COMMITTEES**

Mayor Bower named the following Committees and Committee assignments of Council Members:

#### **Administrative/Finance Committee**

Eric Bower, Chair  
Bill Kreisher  
Fred Trump  
Toni Bell

#### **Community and Economic Development Committee**

Bill Kreisher, Chair  
Eric Bower  
Fred Trump  
Toni Bell

#### **Public Safety Committee**

Bonnie Crawford, Chair  
Jim Garman  
Jim Huber

#### **Public Works & Environment Committee**

Jim Huber, Chair  
Jim Garman  
Bonnie Crawford

### **APPOINTMENTS TO VARIOUS BOARDS AND COMMISSIONS**

On a motion by J. Huber, seconded by T. Bell and voted on unanimously, Council appointed the following people and organizations to various Boards, Commissions, and Positions:

#### **CODE APPEAL BOARD**

Hugh Gross	Term Exp.	12/31/22
Doug Reiter	Term Exp.	12/31/21

#### **CIVIL SERVICE COMMISSION**

Robert Barton                      Term Exp.                      12/31/20

**MUNICIPAL AUTHORITY BOARD**

Thomas Evans                      Term Exp.                      12/31/22

**PLANNING COMMISSION**

Joseph Martarano                      Term Exp.                      12/31/21

**SHADE TREE COMMISSION**

John Hintz                      Term Exp.                      12/31/22

**ZONING HEARING BOARD**

Craig Seamans                      Term Exp.                      12/31/20

**APPOINTMENT OF TOWN AND ZONING HEARING BOARD SOLICITORS**

On a motion by T. Bell, seconded by J. Huber and voted on unanimously, Council appointed Matthew Turowski of Harding, Hill & Turowski, LLP as Zoning Hearing Board Solicitor.

**APPOINTMENT OF SEWAGE ENFORCEMENT OFFICE**

On a motion by T. Bell, seconded by J. Garman and voted on unanimously, Council appointed Columbia County Sanitary Inspection Office as the sewage enforcement office.

**APPOINTMENT OF GENERAL FUND DEPOSITORY**

On a motion by T. Bell, seconded by J. Garman and voted on unanimously, Council appointed First Columbia Bank and Trust Company as the General Fund depository.

**APPOINTMENT OF TOWN MANAGER/SECRETARY**

On a motion by T. Bell, seconded by J. Huber and voted on unanimously, Council appointed Lauren Martz as Town Manager/Secretary.

**ADOPTION OF RESOLUTION NO. 01-02-18.01 – 2018 FEE SCHEDULE**

On a motion by B. Kreisher, seconded by T. Bell and voted on unanimously, Council adopted Resolution No. 01-02-18.01, 2018 Fee Schedule with the additional clause that when a dumpster is placed on any public street or right-of way, prior to placement, the permit fee will be \$50.00 per week. If placed before permission is granted, the fee will be \$100.00.

**ADOPTION OF RESOLUTION NO. 01-02-18.02 – POLICE PENSION CONTRIBUTION DETERMINATION**

On a motion by F. Trump, seconded by T. Bell and voted on unanimously, Council adopted Resolution No. 01-02-18.02 stating that the Town of Bloomsburg requires an annual contribution in the amount of 5% to the Bloomsburg Police Pension Fund from each participant as determined by the actuary in accordance with Act 600.

**APPROVAL OF DECEMBER 11, 2017 COUNCIL MEETING MINUTES**

On a motion by J. Huber, seconded by T. Bell and voted on unanimously, Council approved the December 11, 2017 Council meeting minutes with no additions or corrections.

#### **APPROVAL OF PAYMENT OF MONTHLY BILLS AND DECEMBER PAYROLL AUTHORIZATION**

On a motion by T. Bell, seconded by J. Huber and voted on unanimously, Council approved payment of the following monthly bills and the December payroll authorization: General Fund, \$287,696.91; Recycling Fund, \$20,499.68; Street Lighting Fund, \$6,771.73; Fire Fund, \$25,134.48; Norris E. Rock Memorial Swimming Pool Fund, \$45.46; Liquid Fuels Fund, \$1,315.11; CDBG Program Fund, \$15,859.63; HOME Fund, \$32,883.00, and the December payroll authorization in the amount of \$209,696.04.

#### **APPROVAL OF APPOINTING ERIC BOWER AND BILL KREISHER AS THE TOWN OF BLOOMSBURG NEW CHECK SIGNERS**

On a motion by F. Trump, seconded by T. Bell and voted on unanimously, Council appointed Eric Bower and Bill Kreisher as the Town of Bloomsburg new check signers.

#### **APPROVAL OF THE TOWN OF BLOOMSBURG TAKING OWNERSHIP AND MAINTAINING A VEHICLE FROM DAN BROADT**

On a motion by F. Trump, seconded by B. Kreisher and voted on 4 'yes' votes and 2 'no' votes by J. Huber and T. Bell, Council approved taking ownership and maintaining a vehicle from Dan Broadt with the understanding that the Town will not spend any more than \$500.00 annually on maintenance for the vehicle and before taking ownership that the repairs Town Fleet Mechanic Larry Brown has said are necessary, are done.

#### **APPROVAL OF PAYING FOR 1/3 OF THE TOTAL COST OF INSURANCE FOR 1 YEAR FOR A COURTESY CAR AT THE BLOOMSBURG MUNICIPAL AIRPORT (1/3 WILL BE PAID BY BLOOMSBURG UNIVERSITY AND 1/3 WILL BE PAID BY THE COLUMBIA MONTOUR VISITOR'S BUREAU)**

On a motion by B. Kreisher, seconded by F. Trump and voted on 4 'yes' votes and 2 'no' votes by J. Huber and T. Bell, Council approved to pay 1/3 of the total cost of insurance for 1 year for a courtesy car at the Bloomsburg Airport with the understanding that the 1/3 cost will not exceed \$400.00.

#### **APPROVAL OF A \$2,000,000 CDBG-DR GRANT FROM THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT (DCED) REGARDING THE FLOODWALL EXPANSION PROJECT**

On a motion by T. Bell, seconded by J. Huber and voted on unanimously, Council approved a \$2,000,000 CDBG-DR Grant contingent upon Seda-Cog's review of the grant contract prior to signing the agreement documents from the Department of Community and Economic Development (DCED) regarding the Floodwall Expansion Project.

#### **APPROVAL OF CERTIFICATE OF APPROPRIATENESS**

On a motion by F. Trump, seconded by J. Garman, and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Deanna Pealer to install a new roof at 128-130 W. Main Street.

On a motion by F. Trump, seconded by J. Huber, and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of

Appropriateness for Fred and Donna Whitenight to install a new roof at 137 W. 4<sup>th</sup> Street.

On a motion by F. Trump, seconded by T. Bell, and voted on unanimously, and on the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Raj Chopra to install a new roof at 326 Market Street.

On a motion by F. Trump, seconded by B. Kreisher, and voted on unanimously, and contrary to the recommendation of the Historic Architectural Review Board, Council approved a Certificate of Appropriateness for Joe Yannone to construct alterations to Front Facade at 55 E. Main Street.

#### **APPROVAL OF BLOOMSBURG UNIVERSITY – LAND DEVELOPMENT – LYCOMING HALL**

On a motion by J. Huber, seconded by B. Kreisher, and voted on unanimously, and upon the recommendation of the Planning Commission, Council approved the plan with the following waivers and modifications.

1. The applicant requests a modification from the required 1 ½ inch sidewalk expansion joint thinness to allow for a 3/8 inch thickness. [Sec. 22-706.E] Staff and the engineer have no issue with this request.
2. The applicant is requesting a waiver from providing calculations for proposed drainage facilities. [Sec. 22-801.E and Sec. 22-802.2]
3. The applicant is requesting a modification from the required 15 inch minimum drainage pipe size to allow for 8 inch diameter pipes. [Sec. 22-803.2.A.4]
4. The applicant requests a waiver from providing PennDOT standard inlets in the drainage basins. [Sec. 22-803.2.B]

On a motion by J. Huber, seconded by T. Bell, and voted on unanimously, and upon the recommendation of the Planning Commission, Council approved the Plan Contingent Upon the Following Conditional Items being met

1. The ‘Design Engineer Certificate’ and the ‘Surveyor Certificate’ provided on sheet no. G0.00 shall both be signed and sealed. All plan sheets shall also be signed and sealed by the Engineer. [Sec. 22-403.1.A.(2)(o)]
2. The ‘Certificate of Ownership and Acknowledgment of Plan’ statement provided on sheet no. G0.00 shall be signed and notarized. The ‘Stormwater Management Access Easement’ statement and ‘Stormwater Certification (Owner)’ statement provided on that sheet shall also be signed. [Sec. 22-403.1.A.(2)(s), Sec. 22-403.1.A.(2)(t) and Exhibit I]

#### **APPROVAL OF SILK MILL APARTMENTS – LAND DEVELOPMENT – RESIDENTIAL**

On a motion by F. Trump, seconded by T. Bell and voted on 5 ‘yes’ votes and 1 ‘no’ vote by J. Huber, and upon the recommendation of the Planning Commission, Council approved a ninety (90) day extension for the Silk Mill Apartments Land Development Plan.

On a motion by B. Kreisher, seconded by T. Bell, and voted on 5 ‘yes’ votes and 1 ‘no’ vote by J. Huber, and upon the recommendation of the Planning Commission, Council approved the Plan as Requested with the following waivers and modifications:

1. The western proposed access drive is located closer than ten (10) feet to a storm drainage inlet (Inlet 7). [Sec. 22-502.10.J] ***The engineer and staff have no issues with this request if funds are provided to the Town to cover maintenance costs for all proposed drainage facilities dedicated to the Town within the West Sixth street right-of-way. A written agreement must be provided and executed between the applicant and the Town stating the Property Owner shall maintain onsite drainage facilities.***
2. The applicant requests a modification from the required 1 ½ inch sidewalk expansion joint thinness to allow for a 3/8 inch thickness. [Sec. 22-706.E] Staff and the engineer have no issue with this request.
3. The applicant is requesting a modification from the required 15 inch minimum drainage pipe size to allow for 8 inch diameter pipes. [Sec. 22-803.2.A.4]
4. The applicant requests a waiver from providing PennDOT standard inlets in the drainage basins. The plan currently proposes three ‘Yard Drains’. [Sec. 22-803.2.B.1]

#### **DISCUSSION OF RESOLUTION 12-11-17.04 – HOUSE BILL 271: GAMING EXPANSION IN MUNICIPALITIES**

On a motion by J. Huber, seconded by T. Bell and voted on unanimously, Council decided to send Resolution No. 12-11-17.04 – House Bill 271: Gaming Expansion in Municipalities which was approved on December 11, 2017 regarding the expansion of mini casinos back to the Community and Economic Development committee for further discussion if it should be reversed.

#### **APPROVAL OF PAYMENT TO LENDENMANN’S CONSTRUCTION & REMODELING FOR HOME PROGRAM APPLICANT TB-T-44**

On a motion by B. Kreisher, seconded by T. Bell, and voted on unanimously, Council approved payment to Lendenmann’s Construction and Remodeling in the amount of \$2,208.00 for HOME Program Applicant TB-T-44.

#### **APPROVAL OF PAYMENT TO LENDENMANN’S CONSTRUCTION & REMODELING FOR HOME PROGRAM APPLICANT TB-T-46**

On a motion by B. Kreisher, seconded by F. Trump, and voted on unanimously, Council approved payment to Lendenmann’s Construction and Remodeling in the amount of \$4,700.00 for HOME Program Applicant TB-T-46.

#### **APPROVAL TO SEND LETTER OF SUPPORT TO DCED REGARDING CDBG-DR FUNDING FOR THE FLOODWALL EXPANSION PROJECT**

On a motion by F. Trump, seconded by J. Huber and voted on unanimously, Council approved to send a Letter of Support signed by the Mayor Eric Bower to DCED regarding support of DCED utilizing CDBG-DR Funding for the Floodwall Expansion Project.

The Council meeting adjourned into an executive session at 8:30 pm and reconvened at 9:32 pm upon which the following action was taken:

#### **APPROVAL OF DISSOLVING THE PERSONNEL COMMITTEE**

On a motion by T. Bell, seconded by J. Huber, and voted on unanimously, Council approved to dissolve the Personnel Committee.

**APPROVAL OF SENDING THE TOWN MANAGER ORDINANCE BACK TO COMMITTEE FOR REVISION**

On a motion by T. Bell, seconded by J. Garman, and voted on unanimously, Council approved to send the Town Manager Ordinance which was adopted on October 23, 2017 back to the January 10, 2018 Administrative/Finance Committee meeting for discussion and revision.

**APPROVAL OF TERMINATING PROFESSIONAL LEGAL RELATIONSHIP WITH CAMPBELL DURRANT BEATTY PALUMBO & MILLER AND SENDING A LETTER TO THE FIRM TO RETRIEVE ALL HARD COPY AND ELECTRONIC FILES**

On a motion by T. Bell, seconded by J. Huber, and voted on unanimously, Council approved terminating its relationship with Campbell, Durrant, Beatty, Palumbo, & Miller and sending a letter requesting all hard copy and electronic files currently held by the firm.

**APPROVAL OF CARRYING OVER TOWN MANAGER/SECRETARY LAUREN MARTZ'S USE OF 2017 VACATION AND COMPENSATORY TIME OFF UNTIL JULY 1, 2018**

On a motion by T. Bell, seconded by B. Kreisher and voted on unanimously, Council approved the one time carry over of L. Martz's vacation and compensation time into 2018, due to two key employees under her direct supervision being out on leave and being unable to take time off. The carried time must be used by July 1, 2018.

**APPOINTMENT OF LEGAL FIRM ECKERT SEAMANS FOR ALL PERSONNEL AND LABOR RELATED LEGAL MATTERS**

On a motion by T. Bell, seconded by B. Kreisher, and voted on unanimously, Council appointed the legal firm Eckert Seamans for all personnel and labor related matters.

Being no further business, the meeting adjourned at 9:35 p.m.

LAUREN MARTZ  
Town Manager & Secretary